



SINDH PUBLIC SERVICE COMMISSION THANDI SARAK, HYDERABAD

Head Office, Thandi Sarak Hyderabad Phone # 022-9200694, 9200246

No.PSC/B&A/Ten Notice/Security Services/2026-27/254

Dated 06.08.2026

To,

IMMEDIATE

The Director (Advertisement),
Information Department,
Govt. of Sindh,
Karachi.

SUBJECT: TENDER NOTICE.

I am to enclose herewith 07 (Seven) copies of Tender Notice vide No.PSC/B&A/Ten Notice/Security Services/2026-27/253 dated 06.08.2026.

It is requested that Tender Notice may kindly be got published in well circulated (03) Newspapers of Urdu, English and Sindhi Languages as per following instructions:

- | | | |
|-----|-----------------------|---|
| 01. | Date of Publication. | 08.08.2026 |
| 02. | Number of Insertions. | One. |
| 03. | Name of Newspaper | Three well circulated Newspaper preferably Jung, Dawn & Kawish. |
| 04. | Space | Minimum possible. |

A copy of the Newspaper containing the advertisement may please be sent to this office after its publication.

[Handwritten Signature]
Assistant Director (B&A)
SINDH PUBLIC SERVICE COMMISSION
06/08/2026

A copy is for information to:

1. The P.S to Chairperson, Sindh Public Service Commission.
2. The P.S to Secretary, Sindh Public Service Commission.
3. Master File.

R&I Incharge
Advertisement Section
Information Department
Govt. of Sindh, Karachi
06-08-2026

PART-I



SINDH PUBLIC SERVICE COMMISSION THANDI SARAK, HYDERABAD

Head Office, Thandi Sarak Hyderabad Phone # 022-9200694, 9200246

No.SPSC/B&A/Security Services/2026-27/253 dated 06.08.2026

NOTICE INVITING TENDER

Sindh Public Service Commission invites sealed bids through **E-Pak Acquisition and Disposal System (EPADS)** from well reputed, established Security Services Companies in accordance with SPPRA Rules, 2010 under **SINGLE STAGE – ONE ENVELOPE BIDDING PROCEDURE** to hire **Security Services for Sindh Public Service Commission @ Head Office, Hyderabad & Regional Office, Karachi** during financial year, 2026-27.

S.#	Tender Description	Tender Schedule – Date & Time				Tender Fee	Bid Security
		Issue From	Sale To	Submission	Opening (Technical)		
1.	Hiring of Security Services for Head Office & Regional Office, SPSC, Karachi.	10-08-2026	27-08-2026	27-08-2026 at 11:00 AM	27-08-2026 at 11:30 AM	Rs.5000/-	Rs.500,000/-

Eligibility Criteria

- The Company must have at least 15 years of experience in the relevant field.
- Registration with FBR/GST/SRB (whichever is applicable).
- Attested copies of EOBI Certificate /Social Security Registration Certificate of employees.
- Attested copy of letter / certificate showing registration with SECP / Registrar of Firms.
- Attested copy of valid membership with Security Agencies Association (APSAA).
- Attested copy of Valid NOC (s) of Ministry of Interior / Provincial Home Departments for providing Security Services in the country.
- The satisfactory performance certificate from current employer on their official letterhead.
- The interested bidders may download the bidding documents containing specifications and other details from SPPRA Website (<https://portalsindh.eprocure.gov.pk>) till **11:00 a.m. on 27.08.2026**. The bidders are required to submit bid security **(in Original)** amounting to **Rs.500,000/-** and non-refundable tender fee **Rs.5,000/-** in the shape of pay order in the name of Secretary, Sindh Public Service Commission, Thandi Sarak Hyderabad. Further enquiry should be made on phone No.022-9200162 during office hours.
- The bids are required to be submitted online through EPADS Website on or before **27.08.2026 latest by 11:00 A.M.**
- Bidders are requested to give their Best and Final Price, as "No" negotiation is permitted.
- The Bids must be in sealed envelope and must clearly state **Tender Description**.
- The bids will be opened in the presence of bidders or their authorized representative who intend to be present.
- Bidding documents will be issued, submitted and opened on the address mentioned underneath.
- The procuring agency may reject all or any tender at any time prior to the acceptance of the proposal subject to the relevant provisions of SPPRA Rules, 2010.
- In case, the date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for submission and opening of tenders. The time and venue shall remain unchanged.


Assistant Director (B&A)

Sindh Public Service Commission
Head Office, Sindh Public Service Commission
Thandi Sarak, Hyderabad

Ph # 022-9200162-022-9200694, Email Address: info@spsc.gov.pk
website: [www. https://spsc.gov.pk/](https://spsc.gov.pk/)

Daily

KAWISH

روزانہ

کاوش

چنر 08 آگست 2026 ع

هڪ ٿي وقت ڪراچي. حيدرآباد ۽ سکر مان شايع ٿيندڙ پهرين سنڌي اخبار

جي تصديق ٿيل ڪاٺي ملڪ و سڪيورٽي خدمتون فراهم ڪرڻ لاءِ وزارت داخلا / صوبائي گهر کانن جي ڪارگر اين او سي جي تصديق ٿيل ڪاٺي موجوده ملازم کان سندن سرڪاري ليٽر هيڊ تي اطمينان بخش ڪارڪردگي سرٽيفڪيٽ دلچسپي رکندڙ واک ڏيندڙ SPPRA ويب سائيٽ (https://portalsindh.eprocure.gov.pk) ۽ ٻين تفصيلن تي مشتمل واک دستاويز 27.08.2026 تي صبح جو 11:00 وڳي ٽائين ٻائون لوڊ ڪري سگهن ٿا. واک ڏيندڙن کي واک سڪيورٽي (اصل و) 500000 رپيا ۽ ناقابل واپسي ٽينڊر فيس 5000 رپيا پي آرڊر جي صورت و سڪيورٽي. سنڌ پبلڪ سروس ڪميشن ٿڌي سڙڪ حيدرآباد جي نالي تي جمع ڪرائڻي پوندي. وڌيڪ پڇا ڳاڻا آفيس وقت دوران فون نمبر 022-9200162 تان ڪئي وڃي. واک EPADS ويب سائيٽ ذريعي آن لائن 27.08.2026 تي يا ان کان اڳ صبح 11:00 وڳي ٽائين جمع ڪرائڻ لاءِ گهريل آهن. واک ڏيندڙن کي گذارش آهي ت اهي پنهنجي بهترين ۽ حتمي قيمت ڏين. چاڪا ت ڳالهين جي اجازت "ر" آهي. واک مهربند لفافي و هجڻ گهرجن ۽ انهن تي ٽينڊر جي وضاحت واضح طور تي بيان ڪئي وڃي. واک ڏيندڙن يا انهن جي مجاز نمائندن جي موجودگي و جيڪي موجود رهن چاهين جي روبرو ڪوليا ويندا. واک دستاويز هيٺ ڏنل ايڊريس تي جاري ڪيا، جمع ڪيا ۽ ڪوليا ويندا. پروڪيورنگ ايجنسي ايس بي بي آر اي رولز، 2010 جي لاڳاپيل شقن جي تابع، پروپوزل جي منظوري کان اڳ ڪنهن به وقت سڀني يا ڪنهن به ٽينڊر کي رد ڪري سگهي ٿي. جيڪڏهن واک ڪولڻ جي تاريخ کي سرڪاري موڪل يا ڪنهن قدرتي آفت سبب ڪم ڪار نه ٿيڻ جي صورت و، ورنڊڙ سرڪاري ڪم ڪار وارو ڏينهن ٽينڊر جي جمع ڪرائڻ ۽ ڪولڻ لاءِ تاريخ تصور ڪيو ويندو وقت ۽ هنڌ ساڳيا رهندا.

اسسٽنٽ ٻائريڪٽر (B&A)

سنڌ پبلڪ سروس ڪميشن

هيڊ آفيس سنڌ پبلڪ سروس ڪميشن ٿڌي سڙڪ حيدرآباد.

فون نمبر: 022-9200694، 022-9200162 اي ميل ايڊريس:

www.https://spsc.gov.pk/ ويب سائيٽ: info@spsc.gov.pk

INF-KRY.NO.3320/2026

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پارٽ-1

سنڌ پبلڪ سروس ڪميشن

ٿڌي سڙڪ، حيدرآباد

هيڊ آفيس، ٿڌي سڙڪ حيدرآباد فون نمبر: 022-9200694، 9200246

No.SPSC/B&A/Security Services/2026-27/253

Dated: 06-08-2026

ٽينڊر گھرائڻ لاءِ نوٽيس

سنڌ پبلڪ سروس ڪميشن مالي سال 2026-27 دوران سنڌ پبلڪ سروس ڪميشن جي هيڊ آفيس، حيدرآباد ۽ ريجنل آفيس، ڪراچي لاءِ سڪيورٽي سروسز کي هائڊ ڪرڻ لاءِ SPPRA رولز، 2010 جي مطابق اي-پاڪ اڪيوريشن اينڊ ڊسپوزل سسٽم (EPADS) ذريعي ساڳ وارين، مستحڪم سڪيورٽي سروسز ڪمپنيز کان سنگل اسٽيج وڻ اينويٽڊ واک طريقيڪار تحت مهربند واک گھرائڻي ٿي.

سريبل ٽينڊر نمبر جو تفصيل	ايجراءَ کان	وڪرو ٽائين	ٽينڊر شيڊيول - تاريخ ۽ وقت		ٽينڊر في سڪيورٽي
			ڪولڻ (ٽيڪنڪل)	امائڻ	
01 هيڊ آفيس ۽ ريجنل آفيس SPSC ڪراچي لاءِ سڪيورٽي سروسز جي هائڊنگ.	10-08-2026	27-08-2026	27-08-2026 صبح 11 وڳي	27-08-2026 صبح 11 وڳي	50000 رپيا

اهليت جو معيار:

- ڪمپني کي لاڳاپيل شعبي و گهٽ ۾ گهٽ 15 سالن جو تجربو هجڻ گهرجي.
- ايف بي آر/جي ايس ٿي/ايس آر بي سان رجسٽريشن (جيڪو به لاڳو هجي).
- ملازمن جي EOBI سرٽيفڪيٽ / سوشل سڪيورٽي رجسٽريشن سرٽيفڪيٽ جون تصديق ٿيل ڪاپيون.
- فرمن جي SECP / رجسٽرار سان رجسٽريشن ڏيکاريندڙ ليٽر / سرٽيفڪيٽ جي تصديق ٿيل ڪاٺي.
- سڪيورٽي ايجنسيز ايسوسيئيشن (APSAA) سان ڪارگر ميمبرشپ.

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五、六、七、八、九

پلی میئر ظلیل الرحمن

215

جلد 24، ستمبر 1448ھ، 8 اگست 2026ء





پارٹ - I

سندھ پبلک سروس کمیشن ٹھنڈی سڑک، حیدرآباد

ہیڈ آفس، ٹھنڈی سڑک حیدرآباد۔ فون نمبر: 022-9200694, 9200246

No. SPSC/B&A/Security Services/2026-27/253

dated: 06-08-2026

ٹینڈر طلبی نوٹس

سندھ پبلک سروس کمیشن، مالیاتی سال 2026-27 کے دوران سندھ پبلک سروس کمیشن بمقام ہیڈ آفس، حیدرآباد اور ریجنل آفس کراچی کے لیے سیکورٹی سروسز ہائر کرنے کی غرض سے ایک مرحلہ۔ ایک لٹاف طریقہ کے تحت SPPRA رولز 2010 سے مطابقت میں عمدہ شہرت کی حامل، مکمل سیکورٹی سروسز کمپنیز سے ای۔ پاک ایکوزیشن اینڈ سپورٹل سسٹم (EPADS) کے ذریعے سربمہر پیشکشیں مدعو کرتی ہے۔

”کمپیوٹر سروس کی تحصیل“

نمبر شمار	ٹینڈر تفصیل	ٹینڈر شیڈول - تاریخ اور وقت	ٹینڈر فیس	بڈ سیکورٹی
1	ہائرنگ آف سیکورٹی سروسز برائے ہیڈ آفس اور ریجنل آفس، SPSC، کراچی	جمعہ 10-08-2026 جمعہ 27-08-2026 جمعہ 27-08-2026 جمعہ 27-08-2026	50000/- روپے	500,000/- روپے

اہلیت کا معیار:

(a) پیشکش دہندہ کو لازماً متعلقہ شعبہ میں کم از کم 15 سال کا تجربہ حاصل ہو۔ (b) FBR/GST/SRB (جوبھی قابل اطلاق ہو) کے پاس رجسٹریشن۔ (c) ملازمین کے EOI سوشل سیکورٹی رجسٹریشن سرٹیفکیٹ کی تصدیق شدہ نقل۔ (d) ایڈ/سرٹیفکیٹ کی تصدیق شدہ نقل جس سے SECP / رجسٹر آف فرمز سے رجسٹریشن ظاہر ہو۔ (e) سیکورٹی ایجنسیز ایسوسی ایشن (APSA) سے کارآمد رکنیت کی تصدیق شدہ نقل۔ (f) ملک میں سیکورٹی سروسز مہیا کرنے کے لیے وزارت داخلہ/صوبائی وزارت داخلہ کے کارآمد NOC (s) کی تصدیق شدہ نقل۔ (g) حالیہ آجر سے اس کے آفیشل لیٹر ہیڈ پر اطمینان بخش کارگزاری سرٹیفکیٹ۔ (h) دلچسپی کے حامل پیشکش دہندگان تصدیقات اور دیگر تفصیلات پر مشتمل بڈنگ دستاویزات 27-08-2026 کو صبح 11:00 بجے تک SPPRA ویب سائٹ (<https://portalsindh.eprocure.gov.pk>) سے ڈاؤن لوڈ کر سکتے ہیں۔ (i) پیشکش دہندگان کے لیے 500,000/- روپے کی مالیت کی بڈ سیکورٹی اور 5000/- روپے کی ناقابل واپسی ٹینڈر فیس بشکل پے آرڈر بنام سیکریٹری سندھ پبلک سروس کمیشن ٹھنڈی سڑک حیدرآباد جمع کرانا ضروری ہے مزید انکوائری دفتری اوقات کے دوران فون نمبر 022-9200162 پر کی جائے گی۔ (j) پیشکش دہندگان سے اکتاس ہے کہ وہ اپنی بہترین اور حتمی قیمت دیں چونکہ کسی گفٹ وشنید کی اجازت نہیں دی جائے گی۔ (k) پیشکشیں لازماً سربمہر لٹاف میں ہوں اور ان پر لازماً واضح طور پر ٹینڈر تفصیل تحریر ہو۔ (l) پیشکشیں حاضر رہنے کے خواہشمند پیشکش دہندگان یا ان کے مجاز نمائندوں کی موجودگی میں کھولی جائیں گی۔ (m) بڈنگ دستاویزات ذیل میں درج پتہ پر جاری، جمع کی اور کھولی جائیں گی۔ (n) پروکیورنگ ایجنسی SPP رولز 2010 کے متعلقہ مندرجات سے مشروط پروپوزل کی قبولیت سے قبل کسی بھی وقت تمام یا کوئی ٹینڈر مسز وکرسکتی ہے۔ (o) اگر پیشکش کھلنے کی تاریخ پر عام تعطیل کا اعلان کر دیا جائے یا ناگہانی صورتحال کی بنا پر عدم یوم کار ہو تو ایسی صورت میں اگلا یوم کار ٹینڈر جمع کرانے اور کھلنے کی تاریخ سمجھا جائے گا۔ وقت اور مقام میں تبدیلی نہیں ہوگی۔

دستخط: اسسٹنٹ ڈائریکٹر (B&A)

سندھ پبلک سروس کمیشن، ہیڈ آفس، سندھ پبلک سروس کمیشن ٹھنڈی سڑک حیدرآباد

فون نمبر 022-9200162-022-9200694، ای میل ایڈریس info@spsc.gov.pk

ویب سائٹ www.spsc.gov.pk

INF/KRY. 3320/26

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SINDH PUBLIC SERVICE COMMISSION THANDI SARAK, HYDERABAD

Head Office, Thandi Sarak Hyderabad Phone # 022-9200694, 9200246

No. PSC/ADMN/2026/1469

Dated 21.07.2026

NOTIFICATION

With the approval of Competent Authority i.e. Chairperson, Sindh Public Service Commission, following Committees are hereby constituted for hiring of Security Guards for Sindh Public Service Commission comprising odd number of persons with appropriate powers and authorization with SPPRA Rules, 2010, as per SPPRA Rules / Policy in Sindh Public Service Commission for necessary process strictly in accordance with Law & Rules.

PROCUREMENT COMMITTEE.

- | | |
|---|----------|
| 1. Mr. Nisar Ahmed Memon,
Controller of Examinations,
Sindh Public Service Commission | Chairman |
| 2. Mr. Shoaib Mehmood Bhatti,
Deputy Director (I.T),
Sindh Public Service Commission | Member |
| 3. Deputy Controller of Civil Defence,
Hyderabad | Member |

COMPLAINT REDRESSAL COMMITTEE.

- | | |
|---|----------|
| 1. Member, Sindh Public Service Commission | Chairman |
| 2. Representative of Accountant General, Sindh | Member |
| 3. An independent professional from relevant field to be
nominated by Chairman, SPSC | Member |


ASSISTANT SECRETARY
SINDH PUBLIC SERVICE COMMISSION

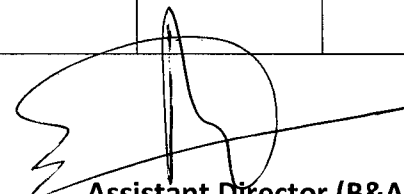
A copy for information to:

1. The P.S to Chairperson, Sindh Public Service Commission.
2. The P.S to Incharge Secretary / Principal Accounting Officer, SPSC.
3. The Master File.



SINDH PUBLIC SERVICE COMMISSION **ANNUAL PROCUREMENT PLAN 2026-27**

Sr. No.	Head of Account	Name of work and break up	Allocated Funds and break up for different allocation	Items to be executed	Method of Procurement	Anticipated / Actual Date of Advertisement	Anticipated / Actual Date of Start	Anticipated Date of Completion	Remarks
1	2	3	4	5	6	7	8	9	10
1	A-03970 (Misc. / Others)	Hiring of Security Services for Head Office, Hyderabad & Regional Office, Karachi.	Rs.10 Million	Sindh Public Service Commission is department where Members are appointed who are Retired Bureaucrats (i.e. Chief Secretaries, Federal Secretaries and Provincial Secretaries from (BPS-20 to BPS-22), moreover hundreds of candidates appears for interviews at Head Office, Hyderabad and Regional Office, Karachi and requires services of Security Personnel / Guards of firm / agency to safeguard assets of Sindh Public Service Commission.	Single Stage One Envelope	10.08.2026	27.08.2026	27.08.2026	-


Assistant Director (B&A)
SINDH PUBLIC SERVICE COMMISSION

SINDH PUBLIC SERVICE COMMISSION

BID DOCUMENTS

“Security Services for Sindh Public Service Commission @ Head Office, Hyderabad & Regional Office, Karachi

Single Stage One Envelope Procedure

TENDER NO.PSC/B&A/SECURITY SERVICES/2026-27/253
Dated 06.08.2026

NIT NO: DATED : No. PSC/B&A/Tender (Sec: Serv) 2026-27/253
Dated 06.08.2026

DATE OF ISSUE : 10.08.2026

DATE OF OPENING : 27.08.2026

TENDER ISSUED TO : _____

PAY ORDER NO:& DATE : _____

AMOUNT : _____

SINDH PUBLIC SERVICE COMMISSION
HYDERABAD
Tel # 022-9200162
www.spsc.gov.pk

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PART-I



SINDH PUBLIC SERVICE COMMISSION THANDI SARAK, HYDERABAD

Head Office, Thandi Sarak Hyderabad Phone # 022-9200694, 9200246

No.SPSC/B&A/Security Services/2026-27/253 dated 06.08.2026

NOTICE INVITING TENDER

Sindh Public Service Commission invites sealed bids through **E-Pak Acquisition and Disposal System (EPADS)** from well reputed, established Security Services Companies in accordance with SPPRA Rules, 2010 under **SINGLE STAGE – ONE ENVELOPE BIDDING PROCEDURE** to hire **Security Services for Sindh Public Service Commission @ Head Office, Hyderabad & Regional Office, Karachi** during financial year, 2026-27.

S.#	Tender Description	Tender Schedule – Date & Time				Tender Fee	Bid Security
		Issue	Sale	Submission	Opening (Technical)		
		From	To				
1.	Hiring of Security Services for Head Office & Regional Office, SPSC, Karachi.	10-08-2026	27-08-2026	27-08-2026 at 11:00 AM	27-08-2026 at 11:30 AM	Rs.5000/-	Rs.500,000/-

Eligibility Criteria

- The Company must have at least 15 years of experience in the relevant field.
- Registration with FBR/GST/SRB (whichever is applicable).
- Attested copies of EOBI Certificate /Social Security Registration Certificate of employees.
- Attested copy of letter / certificate showing registration with SECP / Registrar of Firms.
- Attested copy of valid membership with Security Agencies Association (APSAA).
- Attested copy of Valid NOC (s) of Ministry of Interior / Provincial Home Departments for providing Security Services in the country.
- The satisfactory performance certificate from current employer on their official letterhead.
- The interested bidders may download the bidding documents containing specifications and other details from SPPRA Website (<https://portalsindh.eprocure.gov.pk>) till **11:00 a.m. on 27.08.2026**. The bidders are required to submit bid security **(in Original)** amounting to **Rs.500,000/-** and non-refundable tender fee **Rs.5,000/-** in the shape of pay order in the name of Secretary, Sindh Public Service Commission, Thandi Sarak Hyderabad. Further enquiry should be made on phone No.022-9200162 during office hours.
- The bids are required to be submitted online through EPADS Website on or before **27.08.2026 latest by 11:00 A.M.**
- Bidders are requested to give their Best and Final Price, as "No" negotiation is permitted.
- The Bids must be in sealed envelope and must clearly state **Tender Description**.
- The bids will be opened in the presence of bidders or their authorized representative who intend to be present.
- Bidding documents will be issued, submitted and opened on the address mentioned underneath.
- The procuring agency may reject all or any tender at any time prior to the acceptance of the proposal subject to the relevant provisions of SPPRA Rules, 2010.
- In case, the date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for submission and opening of tenders. The time and venue shall remain unchanged.

Assistant Director (B&A)

Sindh Public Service Commission
Head Office, Sindh Public Service Commission
Thandi Sarak, Hyderabad

Ph # 022-9200162-022-9200694, Email Address: info@spsc.gov.pk
website: [www. https://spsc.gov.pk/](https://spsc.gov.pk/)

PART-II

INSTRUCTION TO BIDDERS

1. GENERAL

INTROCUCTION:

Thank you for the interest you have shown in response to the Sindh Public Service Commission's NIT which has floated in various newspaper, Sindh Public Service Commission and SPPRA websites for Security Services for our office.

Sindh Public Service Commission is department where Members are appointed who are Retired Bureaucrats (i.e. Chief Secretaries, Federal Secretaries and Provincial Secretaries from (BPS-20 to BPS-22)), moreover hundreds of candidates appears for interviews at Head Office, Hyderabad and Regional Office, Karachi. In this regard, Sindh Public Service Commission is interested to avail the services of Security Personnel / Guards of high potentiality from your esteemed firm / agency.

SCOPE OF WORK:

Security Company would be hired as per evaluation criteria of the documents to provide security services to Sindh Public Service Commission. Successful bidders would enter into a security services contract of 12 months extendable upto a maximum period of 36 months upon satisfactory performance and mutual consent.

Source of Funds

Finance Department, Government of Sindh has allocated budget.

2. Eligible Bidders

The bidder which meets the following minimum eligibility criteria (**MANDATORY REQUIREMENT**) would be declared responsive for further evaluation as per Evaluation criteria specified in the bidding document. Requisite documents must be attached

- a. The bids are required to be submitted online through EPADS Website on or before **27.08.2026 latest by 11:00 A.M** and submit bid security (**in Original**) amounting to **Rs.500,000/-**.
- b. The Company must have at least 15 years of experience in the relevant field.
- c. Attested Copy of FBR/GST/SRB (whichever is applicable).
- d. Attested copies of EOBI Certificate /Social Security Registration Certificate of employees.
- e. Attested copy of registration with SECP / Registrar of Firms.
- f. Attested copy of valid membership with Security Agencies Association (APSAA).
- g. Attested copy of Valid NOC(s) of Ministry of Interior / Provincial Home Departments for providing Security Services in the Province / country.
- h. The satisfactory performance certificate from current employer on their official letterhead.
- i. Affidavit on stamp of Rs.100/- that the firm is not black listed by any government / semi government Department.
- j. Certificate on Company's letterhead that if selected, the firm would deploy security supervisors / guards etc. which would be security-wise cleared by Ministry of interior / Provincial Home Department / Police / CRO / NADRA Verisys. Non-compliance to the same may result in immediate termination of contract leading to forfeiture of performance security and blacklisting of firm.
- k. Bidder should submit filed Income Tax Returns for last 03 years with Audit Report i.e. 2022-23 to 2024-25.
- l. Valid List of Client's detail.
- m. Declaration of Weapon's Licenses.
- n. Bidder / Company Profile / Detail.

- 3 Cost of Bidding** The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring agency," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 4 Clarification of Bidding Documents** **Pre-Bid Meeting:**
A pre-bid meeting shall be held under the Chairmanship of the Chairman Procurement Committee on 20.08.2026.
During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- 5 Amendment of Bidding Documents** At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.

All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.

In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring
- 6. Language of Bid** The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the English language.
- 7. Bid Prices**
- 7.1 The Bidder shall indicate on the appropriate Price Schedule, the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.
- 7.2 The prices shall be quoted on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location specified in the schedule of Requirements. No separate payment shall be made for the incidental services.
- 7.3 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet.
- 7.4 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
- 8. Bid Currencies** Prices Shall be quoted in Pakistani Rupees.
- 9. Bidder's Eligibility** As defined in Bid Data Sheet.

- 10 Bid Security / Earnest Money**
- 10.1 The bidder shall furnish a bid security / earnest money **Rs.500,000/-** in the form of a Call Deposit, Bank Draft or a Bank Guarantee issued by a scheduled bank of Pakistan, in favour of Secretary, Sindh Public Service Commission to protect the Procuring agency against the risk of Bidder's conduct, which would warrant the security's forfeiture. The bid security shall be denominated in the currency of the bid:
- a) be submitted in its original form: copies will not be accepted;
 - b) remain valid for a period of 28 days vide Rule-37(2) beyond the bid validity date.
- 10.2 bid security shall release to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.
- 10.3 The successful Bidder's bid security shall be discharged upon the Bidder signing the contract, and furnishing the performance security.
- 10.4 The bid security may be forfeited:
- a) if a Bidder withdraws its bid during the period of bid validity or
 - b) in the case of a successful Bidder, if the bidder fails:
 - (i) to sign the contract in accordance or
 - (ii) to furnish performance security
- 11. Validity of Bids** Bids validity shall be 30 days which shall be extendable for more than one third of the maximum period as envisaged in Rule 38 read with 38(4) of SPPRA Rules, 2010.
- 12. Clarification of Bids** During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- 13. Format and Signing of Bid**
- 13.1 The Bidder shall prepare an original bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" as appropriate. In the event of any discrepancy between them, the original shall govern.
- 13.2 The original bid shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract.
- 13.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

B. Submission of Bids

- 14. Sealing and Marking of Bids**
- 14.1 The Bidder shall seal the original bids (Technical and Financial bids in One envelope), duly marking the envelope as "ORIGINAL BID". The envelopes shall then be sealed in an outer envelope. The inner and outer envelopes shall be addressed to the Procuring agency at the address given in the BDS, and carry statement "*DO NOT OPEN BEFORE 27.08.2026 at 11.00 A.M.*"
- 14.2 If the outer envelope is not sealed and marked as required, the Procuring agency shall assume no responsibility for the bid's misplacement or premature opening.

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| 15. | Deadline for Submission of Bids | <p>15.1 Bids must be received by the Procuring agency at the address specified in Bid Data Sheet, not later than the time and date specified in Bid Data Sheet.</p> <p>15.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents, in such case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline.</p> |
| 16. | Late Bids | <p>The bids are required to be submitted online through EPADS Website on or before <u>27.08.2026 latest by 11:00 A.M</u></p> |
| 17. | Modification and Withdrawal of Bids | <p>17.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.</p> <p>17.2 No bid shall be modified after the deadline for submission of bids.</p> <p>17.3 No bid shall be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security.</p> |

C. Opening and Evaluation of Bids

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| 18. | Opening of Bids by the Procuring agency | <p>18.1 The Procuring agency shall open all bids in the presence of bidder's representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register/attendance sheet evidencing their attendance.</p> <p>18.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presences or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening.</p> |
| 19. | Preliminary Examination | <p>19.1 The Procuring agency shall examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.</p> <p>19.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.</p> |

- 19.3 Prior to the detailed evaluation, the Procuring agency will determine the substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself.
- 19.4 If a bid is not substantially responsive, it will be rejected by the Procuring agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
- 20. Evaluation and Comparison of Bids**
- 20.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive.
- 20.2 The Procuring agency's evaluation of a bid will be on delivery to consignee's end inclusive of all taxes, stamps, duties, levies, fees and installation and integration charges imposed till the delivery location and shall exclude any allowance for price adjustment during the period of execution of the contract.
- 21. Contacting the procuring agency**
- 21.1 No Bidder shall contact the procuring agency on any matter relating to its bid, from the time of bid opening to the time the announcement of Bid Evaluation Report. If the Bidder wishes to bring additional information to the notice of the procuring agency, it should do so in writing.
- 21.2 Any effort by a Bidder to influence the Procuring agency in its decision on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.
- Award of contract**
- 22. Post – Qualification**
- 22.1 In the absence of prequalification, the procuring agency may determine to its satisfaction whether that selected Bidder having submitted the most advantageous bid is qualified to perform the contract satisfactorily.
- 22.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Claus-7 as well as such other information as the Procuring agency deems necessary and appropriate.
- 22.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to perform satisfactorily.
- 23. Award Criteria**
- The Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the most advantageous bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily besides compliance of all mandatory documents.

24. Procuring Agency's right to vary quantities at the time of award		The Procuring Agency reserves the right to increase/decrease the quantity of the required items already tendered either in full or in part. The Procuring Agency reserves the right to reject any or all the Tenders; divide business amongst more than one bidder.
25. Procuring agency's Right to Accept any Bid and to Reject any or All Bids	25.1	Subject to relevant provisions of SPPRA Rules, 2010 (Amended 2021), the Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract.
	25.2	Pursuant to Rule 45 of SPPRA Rules 2010 (Amended 2021), Procuring agency shall hoist the evaluation report on Authority's web site, and intimate to all the bidders three working days prior to notify the award of contract.
26. Notification of Award	26.1	Prior to the expiration of the period of bid validity, the Procuring agency shall notify the successful Bidder in writing, that its bid has been accepted.
	26.2	Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 26, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security.
27. Signing of Contract	27.1	The Procuring agency notifies the successful Bidder that its bid has been accepted, then the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
	27.2	Within fourteen (14) days, or any other period specified in Bidding Documents, of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.
28. Performance Security	28.1	Within seven (07) days, or any other period specified in Bidding Documents, of the receipt of notification of award of contract from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.
	28.2	Failure of the successful Bidder to comply with the requirement of ITB Clause 25 or ITB Clause 26.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

- 29. Corrupt or Fraudulent Practices**
- 29.1 The Government of Sindh requires that Procuring agency (including beneficiaries of donor agencies loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts in pursuance of the Rule 2(1)(q) of the SPPRA Rules, 2010 (Amended 2021), reproduced as under:

"Corrupt and Fraudulent Practices" means either one or any combination of the practices given below;

- (i) **"Coercive Practice"** means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;
- (ii) **"Collusive Practice"** means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;
- (iii) **"Corrupt Practice"** means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
- (iv) **"Fraudulent Practice"** means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
- (v) **"Obstructive Practice"** means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

Part-III
General Conditions of Contract

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) **"The Contract"** means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) **"The Contract Price"** means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) **"The Goods"** means Furniture & Fixture and/or other materials, which the Supplier is required to supply to the Procuring agency under the Contract.
- (d) **"The Services"** means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) **"GCC"** mean the General Conditions of Contract contained in this section.
- (f) **"SCC"** means the Special Conditions of Contract.
- (g) **"The Procuring agency"** means the Sindh Public Service Commission.
- (h) **"The Supplier"** means the individual or firm supplying the Goods, works and Services under this Contract.
- (i) **"SPPRA Rules 2010"** means the Sindh Public Procurement Regulatory Authority Rules, 2010 (Amended 2021).
- (j) **"Day"** means calendar day.

2. Standards

The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.

3. Patent Rights

The Supplier shall indemnify the Procuring agency against all third- party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Islamic Republic of Pakistan.

4. Performance Security	4.1 Within seven (07) days, or any other duration as specified in SCC, of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC. 4.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract. 4.3 The performance security shall be denominated in the Pak rupees and shall be an unconditional bank guarantee, pay order, call deposit as, provided in the bidding documents or another form acceptable to the Procuring agency; 4.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.
5. Contract Amendments	No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
6. Termination for Default	6.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part: (a) If the Supplier fails to perform any other obligation(s) under the Contract. (b) If the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
7. Force Majeure	7.1 Notwithstanding the provisions of GCC Clauses 16, 17 and 18, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. 7.1 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. 7.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
8. Termination for Insolvency	The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the procuring agency.

9. Termination for Convenience

9.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

9.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the Contract terms and prices. For the remaining Goods, the Procuring agency may elect:

- (a) to have any portion completed and delivered at the Contract terms and prices; and / or
- (b) To cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Suppliers

10. Resolution of Disputes

Resolution of dispute shall be through Mechanism for Redressal of Grievances as provided in the Rule-31 and 32 of SPP Rules 2010 (Amended 2021).

11. Governing Language

The Contract shall be written in English language all correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

12. Applicable Law

The Contract shall be interpreted in accordance with the SPP Rules 2010 (amended 2021).

13. Taxes and Duties

Supplier shall be entirely responsible for all taxes, duties (including stamp duty), license fees, etc., incurred until delivery of the contracted item to the Procuring agency.

14. Overriding effect of Sindh Public Procurement Rules 2010 (Amended 2021)

In case of conflict or primacy of interpretation the provisions of SPPRA Rules 2010 (amended 2021) shall have an overriding effect notwithstanding anything to the contrary contained in these bidding documents

INSTRUCTIONS:

A	Sindh Public Service Commission expect that companies should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each page. Moreover, attach required supporting document according to the requirement
B	Tender Documents may be downloaded along with the bidding documents containing specifications and other details from the SPPRA Website (https://portalsindh.eprocure.gov.pk) @ the cost of Rs.5000 /- in the shape of Pay order or demand draft.
C	The bids are required to be submitted online through EPADS Website on or before 27.08.2026 latest by 11:00 A.M. The Tender will be opened through EPADS website on same day @ 11:30 A.M. in the presence of representatives who may care to attend.
D	Bid Security of Rs.500,000/- will be submitted in original along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Secretary, Sindh Public Service Commission.
E	Successful bidder shall provide 5% of Performance Security of total value of purchase order / work order in the form of Pay order or Bank Guarantee before submission of invoice. The performance security shall extend at least three months beyond the Date of Completion of Contract.
F	Successful bidder shall provide 0.35% of Stamp duty of total value of purchase order / work order before submission of invoice.
G	The bid security / earnest money of the unsuccessful bidders will be returned upon award of contract to the successful bidder or on expiry of validity of bid security whichever is earlier.
H	The bid security of successful bidder will be returned only when the bidder furnishes the required Performance Security and signed relevant contract agreement.
I	Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
J	All currency in the proposal shall be quoted in Pakistani Rupees (PKR).
K	Service Provider Company shall maintain its status as an active Tax payer/ filer with taxation authorities while rendering services to Sindh Public Service Commission.

Part-IV [Bid Data Sheet]

The following specific data for hiring the services of Security Guards shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction	
a	Name of Procuring Agency: Office of Secretary, Sindh Public Service Commission, Thandi Sarak, Hyderabad Tel # 022-9200162 - 022-9200246 / 022-9200694
b	Brief Description of Services "Provide the Security Services to Personnel's and Premises of Sindh Public Service Commission @ Hyderabad & Karachi".
Bid Price and Currency	
ITB 4	Prices quoted by the Bidder shall be <i>"fixed" and in "Pak Rupees"</i>

Preparation and Submission of Bids	
- The interested bidders may download the bidding documents containing specifications and other details from SPPRA Website (https://portalsindh.eprocure.gov.pk) - The Company must have at least 15 years of experience in the relevant field. - Attested Copy of FBR/GST/SRB (whichever is applicable). - Attested copies of EOBI Certificate /Social Security Registration Certificate of employees. - Attested copy of letter / certificate showing registration with SECP / Registrar of Firms. - Attested copy of valid membership with Security Agencies Association (APSAA). - Attested copy of Valid NOC(s) of Ministry of Interior / Provincial Home Departments for providing Security Services in the Province / country. - The satisfactory performance certificate from current employer on their official letterhead. - Affidavit on stamp of Rs.100/- that the firm is not black listed by any government / semi government Department. - Certificate on Company's letterhead that if selected, the firm would deploy security supervisors / guards etc. which would be security-wise cleared by Ministry of interior / Provincial Home Department / Police / CRO / NADRA verisys. Non-compliance to the same may result in immediate termination of contract leading to forfeiture of performance security and blacklisting of firm. - Bidder should have submitted filed Income Tax Return for last 03 years with Audit Report i.e. 2022-23 to 2024-25. - Valid List of Client's detail. - Declaration of Weapon's Licenses. - Bidder / Company Profile / Detail.	
ITB 10	Amount of bid security. Rs.500,000/- (in Original)
ITB 11	Bid validity period. 30 days
ITB 14	Number of copies. One original and one photo copy
ITB 15	Deadline for bid submission. As notified in NIT
ITB 20.1	Bid Evaluation: M o s t A d v a n t a g e o u s Highest ranked bid will be evaluated on the basis of least cost on item wise.
	Submission date and time of bids: 27-08-2026 at 11:00 am
	Opening date and time of bids: 27-08-2026 at 11:30 am

SINDH PUBLIC SERVICE COMMISSION
HYDERABAD
Tel # 022-9200162
www.spssc.gov.pk

Other Terms & Conditions:

- i. In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening. Bid shall be submitted / opened on next working day at the given time
- ii. PA may reject all or any bid subject to relevant provision of SPPRA Rules and may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule 25(1) of said rules.
- iii. Incomplete, conditional and tender without required earnest money in the specified form/format shall be rejected.
- iv. Bidders are advised that before filling the bidding documents all pages of bidding documents should carefully be rechecked. If any page(s) / paper(s) of bidding documents are missing that can be downloaded from the official website of this and SPPRA, and also can be obtained from the office of the Secretary, Sindh Public Service Commission, Thandi Sarak, Hyderabad. Bid(s) with incomplete bidding documents will straightaway be rejected.
- v. Bidders are required to provide their valid e-mail Ids and contact numbers (s) for effective and timely communication
- vi. Affidavit that firm has never been blacklisted.
- vii. All Bidding documents must be signed, named & stamped by authorized person of the firm/ Companies along with authorized letter.
- viii. Incomplete, conditional and tender without required bid security as specified in the bidding documents, shall be reject. Each page of bidding documents should be signed and stamped.
- ix. Contract Agreement and Integrity Pact both are mandatory for successful bidder.

Signature & Stamp of Tenderer

PART-V

SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC Clause 1)

GCC 1 (g)—The Procuring Agency is: Sindh Public Service Commission, Hyderabad

2. Performance Security (GCC Clause 4)

GCC 4—The amount of performance security, as a percentage of the Contract Price, shall be: 5%.

3. Resolution of Disputes (GCC Clause 22)

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to the dispute resolution mechanism as defined in rule 31, 32 and 34 of the (SPPRA 2010) Amended 2021.

4. Applicable Law (GCC Clause 24)

GCC 24 Contract shall be interpreted in accordance with the Sindh Public Procurement law of Sindh.

Part-VI

SCHEDULE OF REQUIREMENTS

The delivery schedule hereafter expressed the date of delivery required.

S. No	Items/Quantity	Time of Delivery from date of Award	Location of Deployment
1.	[As specified in Part – VIII of this bidding documents].	Preferably within 15 Days	Head Office, Sindh Public Service Commission, Thandi Sarak, Hyderabad & Regional Office @ Sindh Secretariat, Karachi.

Note: **specifications of above items are attached**

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Technical Specification Specifications and Quantities

Place of Duty	Requirements	Duty Timings	Particulars	Age	Monthly Charges	Total Amount	How much company will pay to each Supervisor / guard (Bank Slips as proof)
Hyderabad	18 Guards	01 Day	Ex-Military Guard	25-50			
		01 Night	Ex-Military Guard	25-50			
	01 Supervisor	Day	Ex-Military Guard	25-50			
	01 Female Guard		Ex-Military Guard	25-50			
Regional Office, Karachi	01 Female Guard 05 Guards	Day	Ex-Military Guard	25-50			
TOTAL	26 GUARDS						
		Monthly charges (in Pak Rs.) including all the taxes					
		Total Charges for 12 months (in Pak Rs.) including all the taxes)					

- Note:** i. The Security Company shall provide certificate that how much per month charges will pay to each Supervisor / guard.
- ii. Scrutiny Committee shall evaluate the selection criteria.

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THE TECHNICAL EVALUATION CRITERIA :

The bids shall be evaluated on the basis of Eligibility criteria of the tender documents based on the record / documentary evidence submitted by the bidders, each firm shall be ranked as per the under mentioned Evaluation criteria.

Sr #	Evaluation Parameters	Points
1.	Years of experience for providing Security Services (15 points for a maximum of 15 years)	15
2.	Existing clients: upto 10 clients from following sectors: i. Government / Semi Government clients (08 points Max) ii. Universities / others (04 points max). iii. MNCs/Pharmaceuticals (08 points max). (Agreements / contracts from all such existing clients must be attached for points (Two points for each client as mentioned above)	20
3	A company should possess and be responsible for delivering all solutions associated with integrated security (undertaking required).	10
4.	Weapons License: i. Semi-Automatic 222 or 223 of 5.56 Bore (1 mark for each 9 licenses Maximum upto 05 marks) = 05 marks ii. Semi-Automatic MP5 of 30 Bore (1 mark for each 10 licenses Maximum 03 marks) = 03 marks iii. Pump Action / Repeater 12 Bore (1 mark for 10 license Maximum 02 marks) = 02 marks (Copy of License must be attached).	10
5.	Company's own briefing and awareness facility and simulator	05
6.	PTA's approved wireless Frequency or Type approved equipments. License valid / renewed upto the closing date of the tender. i. Valid / Renewed = 10 ii. Renewal Required = 5. iii. Do not have = 0 (Copy of the letters from PTA must be attached).	10
7.	<u>(A) Professional Security Staff on Agency / Firm Payroll:</u> Commissioned Officer from Armed Forces = 01 SSG Guards (Trained from SSG Training Centre = 01 Ragner's Persons = 01 (Naib Subedar / Subedar) = 01 NCO's (Naik / Hawaldar) = 01	05
	<u>(B) Verification Tools</u> The Company must possess its own CRO Verification system = 2.5 The Company must possess its own NADRA verisys verification system = 2.5	05
8.	<u>Risk Cover of Security Guards / Staff:</u> Provide details of guards with CNIC Numbers, name , These will be verified: Life Insurance = 03 EOBI = 03 SESSI = 02 APSSA = 02	10
9.	Annual Revenue as mentioned in Financial Statements / Filed Income Tax Return Form (Financial Year 2022-23 to 2024-25) with (03) Three years audit report i. 30 Million & above = 10 ii. 20 to 29 million = 08 iii. 10 to 19 million = 06 iv. Below 19 million = 00	10

Note: The marks for technical proposal is 100.

The Financial Proposal of those bidders will be opened who will secure minimum 70% marks besides compliance of all mandatory documents.

SINDH PUBLIC SERVICE COMMISSION

BID DOCUMENTS

“Security Services for Sindh Public Service Commission @ Head Office, Hyderabad & Regional Office, Karachi

Financial proposal

TENDER NO.PSC/B&A/SECURITY SERVICES/2026-27/251
Dated 06.08.2026.

NIT NO: DATED : No.PSC/B&A/Tender (Sec: Serv) 2026-27/253
Dated 06.08.2026

DATE OF ISSUE : 10.08.2026

DATE OF OPENING : 27.08.2026

TENDER ISSUED TO : _____

PAY ORDER NO:& DATE : _____

AMOUNT : _____

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PART-VII
SAMPLE FORMS

FORM - I

Letter of Acceptance

Date: _____

To:

PA, Karachi, Dear Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the required item in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to Five (5) percent of the Contract Price/Pay order for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Bid for a period of 30 days from the date fixed for Bid opening under Clause 10 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2026 _____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Price Schedule in Pak. Rupees

Name of Bidder	IFB Number	Page of

[illegible]

Total Bid amount in words: _____

Total Bid amount in figure: _____

Signature of Bidder _____

Note:

- (i) In case of discrepancy between unit price and total, the unit price shall prevail.
- (ii) The unit and total prices Delivered at _____ should include the price of incidental services. No separate payment shall be made for the incidental services.

Form-III

Experience of Similar Supply and Installation

[illegible]

CONTRACT FORM

THIS AGREEMENT made the day of _____ 20 between *Sindh Public Service Commission* (hereinafter called "the Procuring Agency") of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring Agency invited bids for certain goods and ancillary services, viz, **"Security Services for Sindh Public Service Commission @ Head Office, Hyderabad & Regional Office, Karachi"**. The Sindh Public Service Commission has accepted a bid by the Supplier for the supply of those goods and services in the sum {contract price in words and figures} (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications.
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the Procuring agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein; the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written

Signed, sealed, delivered by _____ the _____ (for the Procuring agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

PERFORMANCE SECURITY FORM

To:

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[reference number of the contract]* dated _____ 2026 to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 2026 .

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

PART-VIII

"Security Services for Sindh Public Service Commission @ Head Office, Hyderabad & Regional Office, Karachi"

Specifications and Quantities

Place of Duty	Requirements	Monthly Charges	Total Amount	How much company will pay to each Supervisor / guard (Bank Slips as proof)
Hyderabad Regional Karachi & Office,	01 Supervisor (Ex-Military Guard)			
	23 Guards (Ex-Military Guard)			
	02 Female Guard (Ex-Military Guard)			
TOTAL	26 GUARDS			

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HYDERABAD
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Integrity Pact
DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE
SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: _____

Dated: _____

Contract Value: _____

Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, _____
[Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action and will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] Accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA

Notwithstanding any rights and remedies exercised by PA in this regard, _____
[Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

[Supplier /Consultant]

GENERAL COMPLIANCE CERTIFICATE

We hereby undertake that our bid is accompanied with all the requisite documents mentioned in tender evaluation criteria of the bid documents.

The following be signed and attached with the bids as a general compliance to tender document requirements, if agreed upon:

Name of Firm:_____

Name of Representative:_____

Mailing Address with Phone:_____

Signature of authorized Officer and seal of the Company:

SECURITY COMPANY'S SCOPE OF WORK

1. **Aim:** To establish fool-proof security arrangements to ward off any subversive / untoward incident. The following are the scope of work to be performed if hired for provision of security services for Sindh Public Service Commission.

Mechanical Security System:

- (i) The Company shall provide "**Hand Held Metal Detectors**" whenever required by Sindh Public Service Commission.
- (ii) The Company shall provide "**under carriage Car-Search Mirror**" whenever required by Sindh Public Service Commission.

Security Guards:

- (i) The Company shall provide Security Guards (Ex-Military Guards) at designated locations i.e. at Hyderabad & Karachi to provide security cover, and equip them with Semi-Automatic weapon as per given schedule of duty timing.
- (ii) The Company shall provide and ensure that each guard on duty has received and understood written instructions of basic duties and has following in his possession.
 - 1. Company Card and Copy of Computerized CNIC.
 - 2. Torch for guards on evening and night duties.
 - 3. Standard Uniform.
 - 4. Weapon(s) with ammunition of agreed kind and quality.
- (iii) The Armed Guard will be called "**Static Security Guard**" and will remain alert, patrolling and vigilant throughout their duty hours, and any mishap will be responsibility of the company under all circumstances.
- (iv) The company shall be bound to execute the directives of the Sindh Public Service Commission's standing security orders, which will be conveyed to the company.
- (v) The company shall be responsible to provide satisfactory services at all key points / offices of Sindh Public Service Commission premises with the following conditions.
 - 1. The company shall maintain extra guards to be readily available with the company as the substitute for the supervisors/guards who become absent / short/sick at the company's own enrolment for which the SPSC Management will not make any extra payment.
 - 2. The company shall deploy energetic, smart and healthy, well trained Ex-Military Guards with perfect turnout with **(age 25-50 years)** smart uniform and fully competent to meet security requirements / demands at sensitive /vulnerable points in consultation with the security in charge of the SPSC Management designated for the purpose.
 - 3. Upon unsatisfactory performance of the supervisor/guards as determined by the SPSC Management, the contract agreement shall be terminated by giving one month's notice to the security company. Unsatisfactory includes:
 - Unable to provide desired number of security guards/supervisors / lady guards.
 - Absence of security guards from duty.
 - Non-attendance of office in time.
 - Casual performance of duty by guard(s).
 - During period of agreement, the responsibility of any loss and damage due to such and unsatisfactory performance will be that of the security company.
 - Non-reporting of any incidents to SPSC management that occurs in the SPSC premises.
 - 4. Daily attendance sheet shall be marked in the face recognize attendance system at the point fixed by the security supervisor as well as daily attendance sheet by the security company head office. Month-wise bill be submitted to SPSC on last week / 25 of each month.
 - 5. The guard services must be on shift basis according to labour laws each day with different guard at each shift shall be provided by the company to SPSC.
 - 6. The company of active performance of duties by the security guards and working of mechanical security system round the clock, seven days a week shall maintain a **supervisory network of its own** to ensure presence.

2. **The Guard's duties shall inter Alia include the following:**

1. Prevention of entry into offices / installation premises trusted in the charge of the company, of any person not authorized by SPSC management or any person who lacks proper identification or intrudes the secured premises.
2. Inform concern authorized officer of the SPSC management promptly and accurately, of any occurrence detrimental to the security of the installation premises and property of the SPSC placed under charge of the company.
3. Forced entry will be promptly reported to the local police station, SPSC security incharge and Security Company's head office for appropriate action.
4. Law and order situation will be promptly reported to the local police station, SPSC security incharge and security company's head office of the company for appropriate action. All entry points shall be closed under such situation.
5. To carry out daily checking of all security lights, entry points and locked premises for their effectiveness after office or on closed holidays.
6. To properly brief the relieving guard, about any situation concerning the security.
7. Negligence of security guards amounting to an act of omission or commission as a result to which loss occurs as enlisted in the indemnity clause.
8. Negligence of guards in case of the fire, or other disaster, which is caused by any act omission and commission of security guards.
9. Any fire/disaster, which erupts from outside as a result of any calamity and accident and is beyond the control of security guards, will not fall under the indemnity clause.
10. The company shall notify its representative who will be contracted for immediate replacement in the event of unsatisfactory performance of deputed personnel.

3. **Confidentiality:**

The Company shall ensure that all employees performing, the services shall not any time during the validity of the contract agreement or thereafter, will not disclose any information whatsoever, to any person, as to be affairs of the SPSC or its personnel and as to any other matter, which may come to their knowledge by reason of performance of the services. If in the opinion of the SPSC management there has been any such disclosure the person concerned shall immediately be dismissed from service of the company and other necessary action also be initiated with the consultation of SPSC management.

4. **Responsibility of Company:**

In addition to the services to be performed by the company specified above,

1. the company is responsible for ensuring that all its employees performing the services are physically and mentally fit, have no communicable disease, no addiction of narcotics and are in good health in all respect to perform the duties.
2. The company is an independent contractor and accordingly is fully responsible for any accident or injury to its personnel or caused by its personnel and agrees that neither SPSC nor any of its personnel shall be held liable for either of the above in any manner.
3. The personnel of the company shall not in any manner indulge in any unionism nor have any linked activity with SPSC employees.
4. The company is responsible for recruitment, discipline and all other service matters of its employees. They shall not in any case communicate with the SPSC management regarding their service matters that is the sole responsibility of the company.
5. The SPSC may refuse to accept services from any of the employees of the company, whose work has been found unsatisfactory or not in the accordance with the requirements of this document.

5. **Restriction of Assignment / Take over:**

1. The company shall not assign or sub-contract any of its duties or rights under this agreement, including but not limited to any benefit or interest herein or there under, any such assignment or sub-contracting by the company shall entitle the SPSC to terminate its services forthwith.
2. If the company makes any arrangement with or assignment in favour of its creditors or amalgamates with any other concern or his taken over, the SPSC shall be entitled to terminate its services forthwith.