

## سندھ ایمپلائز سوشل سیکیورٹی انسٹی ٹیوشن

بیڈ آفس ایوان محنت کٹس، ST-17 بلاک 6 گلشن اقبال کراچی 75300  
www.sessi.gov.pk | سسٹم سائٹ | سسٹم ای میل | 021-99243813-4 فون

SSDP-2026-27/185 نمبر  
28-08-2026 تاریخ

## بولی دہندگان کے لیے دعوت نامہ

سال 2026-27 کے لیے سیکیورٹی سروسز

سندھ ایمپلائز سوشل سیکیورٹی انسٹی ٹیوشن (SESSI) کو مالیاتی سال 2026-27 کے لیے سندھ بھر میں واقع اپنے دفاتر اور ہسپتالوں میں سیکیورٹی سروسز کی فراہمی کے لیے سیکورٹی سروس فراہم کنندگان، جو اگم ٹیس، سٹیز ٹیس، حکم کے پاس رجسٹرڈ ہوں اور ایکٹو ٹیس بیئر (ATL) میں شامل ہوں، سے ای-پروکوریٹ سسٹم (ePAD) کے ذریعے آن لائن بولیاں مطلوب ہیں۔

### اہم تفصیلات:

- طریقہ کار برائے خرید: ایک مرحلے پر دولتی طریقہ کار
- ٹینڈر فیس: -/5,000 پاکستانی روپے (ناقابل واپس)
- بڈ سیکورٹی: -/1,350,000 پاکستانی روپے کی صورت میں بے آرڈر / ڈیمانڈ ڈرافٹ / بینک گارنٹی۔
- ٹینڈر دستاویزات کی دستیابی: ٹینڈر دستاویزات جن میں کام کی تفصیلی نوعیت، شرائط و ضوابط اور اہلیت کا معیار شامل ہے، آن لائن دستیاب ہیں اور انہیں <https://eprocure.gov.pk> کے ساتھ ساتھ ادارے کی ویب سائٹ <https://sessi.gov.pk/> سے ڈاؤن لوڈ کیا جاسکتا ہے۔
- بولی جمع کروانے اور کھولنے کی تاریخ و وقت: بولیاں ePAD کے ذریعے 16-09-2026 کو یا اس سے قبل دوپہر 02:30 بجے تک جمع کروائی جانی چاہئیں۔ بولیاں اسی دن دوپہر 03:00 بجے کھولی جائیں گی۔

### بولی دہندگان کے لیے ہدایات:

- بولی دہندگان کا ePAD پورٹل پر رجسٹرڈ ہونا ضروری ہے۔
- تمام بولی کی دستاویزات (ٹیکنیکل اور فنانشل) الیکٹرانک طور پر <https://epad.sindh.gov.pk> کے ذریعے جمع کروائی جانی چاہئیں، ٹیکنیکل اور فنانشل تجویز کی ہارڈ کاپیاں ڈائریکٹر، سوشل سیکیورٹی انسٹی ٹیوشن، ہیڈ آفس، کراچی کو بھی جمع کروائی جائیں گی۔
- ٹینڈر فیس اور بڈ سیکورٹی کے اصل بے آرڈر / ڈیمانڈ ڈرافٹس "سندھ ایمپلائز سوشل سیکیورٹی انسٹی ٹیوشن" کے نام ٹیکنیکل تجویز کی ہارڈ کاپی کے ساتھ جمع کروائے جائیں۔

SESSI کے پاس SPPRA رولز 2010 کے مطابق کسی بھی یا تمام بولیوں کو مسترد کرنے کا حق محفوظ ہے۔

### ڈائریکٹر (پروکوریٹ منٹ)

### برائے کمشنر

سندھ ایمپلائز سوشل سیکیورٹی انسٹی ٹیوشن  
ایوان محنت کٹس، ST-17 بلاک 6 گلشن اقبال کراچی 75300  
سسٹم ای میل | 021-99243813-4 فون | سسٹم سائٹ

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## SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION

Head Office: Awan-e-Mehnatkash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi-75300  
Phone: (021) 99243813-4 | email: sessipd@gmail.com | Website: www.sessi.gov.pk

### INVITATION TO BIDDERS

No.SS/DP/2026-27/165

Dated: 28-08-2026

### SECURITY SERVICES FOR THE YEAR 2026-27

Sindh Employees' Social Security Institution (SESSI) invites online bids through the e-Procurement System (ePAD) from reputable Security Service Providers, registered with income tax, sales tax authorities, and listed on the Active Taxpayer List (ATL), for providing Security Services for our offices and hospitals situated across Sindh for the financial year 2026-27.

#### Key Details:

- **Procurement Method:** Single Stage - Two Envelope Procedure
- **Tender Fee:** PKR 5,000/- (non refundable)
- **Bid Security:** PKR 1,350,000/- in the shape of pay order/ Demand Draft/ Bank Guarantee
- **Tender Document Availability:** Tender documents containing detailed scope of work, terms & conditions, and eligibility criteria are available online and can be downloaded from <https://eprocure.gov.pk/> as well as from Institution's website <https://sessi.gov.pk/>
- **Bid Submission and Opening Date & Time:** The bids must be submitted through ePad on or before 16-09-2026 till 1430 Hrs (PST). Bids will be opened on the same day at 1500 Hrs (PST).

#### Instructions to Bidders:

- Bidders must be registered on the ePAD portal.
- All bidding documents (Technical and Financial) must be submitted electronically via <https://epzd.sindh.gov.pk>; Hard Copies of Technical and Financial Proposal will also be submitted to Director Procurement, Sindh Employees' Social Security Institution, Head Office, Karachi.
- The Original Pay Orders/Demand Drafts for Tender Fee and Bid Security in favor of "Sindh Employees Social Security Institution" to be submitted with hard copy of Technical Proposal.

SESSI reserves the right to reject any or all bids in accordance with the SPPRA Rules, 2010.

#### DIRECTOR (PROCUREMENT) FOR COMMISSIONER

Sindh Employees' Social Security Institution  
Aiwan-e-Mehnat Kash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi-75300  
Phone: 021-99243813-14, Email: sessipd@gmail.com

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۲۰۲۶ تا ۲۰۲۳

2005 年 4 月 24 日 星期日



سال 2026-27، سیدھنگیور کی سرحد

### التمهيد:

- پروڪيورمينٽ جو طريقو: هڪ مرحلي تي هڪ لڳائي طريقو اختيار
  - ٽينڊر فيس: -/5,000 پاڪستاني روپيا (ناقابل واپسي)
  - بانڊ سيڪيورٽي: -/1,350,000 پاڪستاني روپين جي صورت ۾ بي آرڊر / بئنڊ ڊرافٽ / بئنڪ گارنٽي
  - ٽينڊر دستاويزن جي دستيابي: ٽينڊر دستاويزن ۾ ڪم جي تفصيلي نوعيت، شرط ۽ ضابطا، ۽ اڪثريت جو معيار شامل آهن، ان لائن دستياب آهن ۽ انهن کي <https://eprocure.gov.pk/> سان گڏوگڏ اداري جي ويب سائٽ <https://sessi.gov.pk/> تان ڊائون لوڊ ڪري سگهجي ٿو
  - آڇ جمع ڪرائڻ ۽ کولڻ جي تاريخ ۽ وقت: آڇن کي ePAD ذريعي 16-09-2026 تي يا ان کان اڳ منجھند 02:30 وڳي تائين جمع ڪرايو وڃي آڇن کي ان ئي ڏينهن منجھند 03:00 وڳي تي کوليون
- ريجنل

وامتدیندن لای، همدایتون:

- واڪ ڏيندن جو ePAD پورٽل جي ريجسٽرڊ هجڻ لازمي آهي
  - سجورا واڪ دستاويز (ٽيڪسيڪل ۽ فينانشل اليڪٽرانڪ طور <https://epad.sindh.gov.pk>)
  - ذريعي جمع ڪرايا وڃن ٽيڪسيڪل ۽ فينانشل ڊيويز جون هارڊ ڪاپيون دائري ڪشمر پرو ڪمپيوٽر سسٽم سنڌ امپلائز سوشل سيڪيورٽي انسٽيٽيوشن هيڊ آفيس ڪراچي وٽ پڻ جمع ڪرايون وينديون
  - ٽيڪس فيس ۽ ٻي سيڪيورٽي جا اصل هي آرڊر/ڊمانڊ ڊرافٽ "سنڌ امپلائز سوشل سيڪيورٽي انسٽيٽيوشن" جي نالي تي ٽيڪسيڪل ڊيويز جي هارڊ ڪاپي سان گڏ جمع ڪرايا وڃن
- SESSI وٽ SPPRA رولر 2010 تحت ڪيڊون ۽ يا سهلي آهن ڪي رد ڪرڻ جو حق محفوظ آهي**

(البرهان) (البرهان)

فان سئلوا عن الذنوب العظمى

سندھ ایمپلائز سوشل سیکیورٹی بورڈ کے سیکرٹری جنرل

البيان معطى بـ ST-17، بلا شك 6، كغسل الفان، طبراجي 75300

تلفون: 021-99243813-14 ای میل: sossipd@gmail.com

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**SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION**



**BID DOCUMENT FOR HIRING OF PRIVATE SECURITY GUARDS  
FOR THE FINANCIAL YEAR 2026-27**



# SINDH EMPLOYEES' SOCIAL SECURITY INSTITUTION

Head Office: Awan-e-Mehnatkash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi-75300

Phone: (021) 99243813-4 | email: [sessipd@gmail.com](mailto:sessipd@gmail.com) Website: [www.sessi.gov.pk](http://www.sessi.gov.pk)

No.SS/DP/2026-27/165

Dated:28-08-2026

## INVITATION TO BIDDERS

### SECURITY SERVICES FOR THE YEAR 2026-27

Sindh Employees' Social Security Institution (SESSI) invites **online bids** through the **e-Procurement System (ePAD)** from reputable Security Service Providers, registered with income tax, sales tax authorities, and listed on the Active Taxpayer List (ATL), for providing **Security Services** for our offices and hospitals situated across Sindh for the financial year 2026-27.

#### Key Details:

- **Procurement Method:** Single Stage – Two Envelope Procedure
- **Tender Fee:** PKR 5,000/- (non refundable)
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- **Bid Submission and Opening Date & Time:** The bids must be submitted through ePad on or before **16-09-2026** till 1430 Hrs (PST). Bids will be opened on the same day at 1500 Hrs (PST).

#### Instructions to Bidders:

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- The Original Pay Orders/Demand Drafts for Tender Fee and Bid Security in favor of "Sindh Employees Social Security Institution" to be submitted with hard copy of Technical Proposal.

SESSI reserves the right to reject any or all bids in accordance with the SPPRA Rules, 2010.

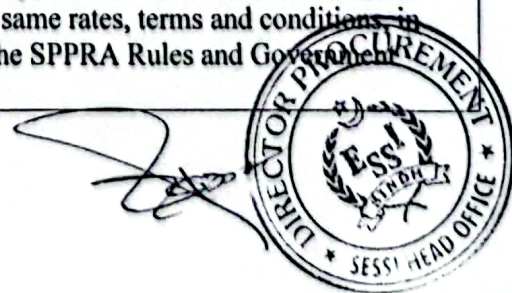
#### DIRECTOR (PROCUREMENT) FOR COMMISSIONER

Sindh Employees' Social Security Institution  
Aiwan-e-Mehnat Kash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi-75300  
Phone: 021-99243813-14, Email: [sessipd@gmail.com](mailto:sessipd@gmail.com)



## BID DATA SHEET

| Sr. No. | Particulars                         | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a       | Name of Procuring Agency            | Sindh Employees' Social Security Institution (SESSI)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| b       | Name of Procurement / Work          | Providing Security Services / Deployment of Private Security Guards at SESSI Head Office, Hospitals, Medical Centres, Dispensaries and Other Offices of the Sindh Employees' Social Security Institution for the Financial Year 2026-27.                                                                                                                                                                                                                                                                                                 |
| c       | Address of Procuring Agency         | Sindh Employees' Social Security Institution (SESSI), Head Office, Aiwan-e-Mehnatkash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi.                                                                                                                                                                                                                                                                                                                                                                                                         |
| d       | Procurement Method                  | National Competitive Bidding (NCB) through <b>Single Stage – Two Envelope Procedure</b> in accordance with the Sindh Public Procurement Act, 2009 (as amended) and Sindh Public Procurement Rules, 2010 (as amended from time to time).                                                                                                                                                                                                                                                                                                  |
| e       | Bid Security                        | Bid Security shall be <b>PKR. 1,350,000/- (Rupees One Million Three Hundred Fifty Thousand Only)</b> in the form of <b>Pay Order / Demand Draft / Bank Guarantee</b> issued by a scheduled bank in Pakistan in favour of <b>Sindh Employees' Social Security Institution (SESSI)</b> . The Bid Security shall remain valid for at least <b>twenty-eight (28) days beyond the Bid Validity Period</b> . Bids submitted without the required Bid Security shall be rejected as non-responsive.                                             |
| f       | Bid Validity Period                 | Bids shall remain valid for <b>Ninety (90) days</b> from the date of opening of the Financial Proposals. The Procuring Agency may request extension of bid validity in accordance with the applicable provisions of the SPPRA Rules.                                                                                                                                                                                                                                                                                                     |
| g       | Performance Security                | The successful bidder shall furnish <b>Performance Security equivalent to Five Percent (5%) of the Contract Price</b> in the form of <b>Pay Order, Demand Draft or Bank Guarantee</b> issued by a scheduled bank in Pakistan in favour of <b>Sindh Employees' Social Security Institution (SESSI)</b> within the period specified in the Letter of Acceptance, prior to signing of the Contract Agreement. Failure to furnish the Performance Security shall result in cancellation of the award and forfeiture of Bid Security.         |
| h       | Deductions from Running Bills       | No percentage shall be deducted as retention money from the monthly bills. However, all applicable taxes, duties and statutory deductions under the prevailing Federal and Provincial laws shall be deducted at source. Penalties, liquidated damages or recoveries, if any, shall be deducted in accordance with the Contract.                                                                                                                                                                                                          |
| i       | Deadline for Submission of Bids     | Bids shall be submitted <b>only through the Sindh e-Procurement System (e-PAD)</b> on or before <b>16-09-2026 up to 02:30 PM (PST)</b> . No manual bid shall be accepted except where specifically permitted under the applicable SPPRA Rules. Late bids shall not be entertained.                                                                                                                                                                                                                                                       |
| j       | Opening of Bids                     | <b>Venue:</b> SESSI Head Office, Aiwan-e-Mehnatkash, ST-17, Block-6, Gulshan-e-Iqbal, Karachi. <b>Technical Proposals</b> shall be opened on <b>16-09-2026 at 03:00 PM (PST)</b> in the presence of bidders or their authorized representatives who choose to attend. <b>Financial Proposals</b> of only technically qualified bidders shall be opened on a later date to be communicated separately.                                                                                                                                    |
| k       | Contract Period / Completion Period | The contract shall commence from the <b>date of issuance of the Letter of Acceptance / Work Order</b> and shall remain effective up to <b>30 June 2027</b> . The Procuring Agency may, subject to satisfactory performance, availability of funds, mutual consent of the parties, and approval of the Competent Authority, extend the contract for a further period <b>not exceeding ninety (90) days</b> on the same rates, terms and conditions in accordance with the applicable provisions of the SPPRA Rules and Government policy. |



**INSTRUCTIONS TO BIDDERS &  
GENERAL CONDITIONS OF CONTRACT:**

The Instructions to Bidders (ITB) and General Conditions of Contract (GCC) applied in this Contract shall be the same as Standard Bidding documents of "Goods/ Services" issued by SPPRA. For further references the same may be downloaded from SPPRA's website <https://portalsindh.eprocure.gov.pk/#/>. Whenever there is a conflict, the provisions hereafter shall prevail over those in the Instructions to Bidders & General Conditions of Contract. The corresponding clause numbers of the ITB & GCC are mentioned in parentheses. (Annexure "A").

**INSTRUCTION TO BIDDER**

- PREPARATION OF TENDER "Single Stage Two Envelope Basis"
- The BID (Tender) submitted shall comprise of a single package containing two sealed envelopes, each envelope shall be marked and will contain "TECHNICAL" and "FINANCIAL" proposal.
- The "Financial Proposal" shall be shown to the parties but will be retained with SESSI without being opened. After Technical Evaluation of the received Technical Proposals, Financial Proposals will be opened publicly at the date, time & venue to be announced and will be communicated to the bidders in advance.
- Financial Proposals are opened only technically qualified bidders. Financial Proposals of the technically non-responsive bids shall be returned un-opened at the time of financial opening.
- Tender fee shall be submitted in shape of pay order/ demand draft on or before the date of opening in the office of Director Procurement.
- Technical Proposal must have the following documents each point is mandatory for eligibility:
  - a. Original Pay Order/ Demand Draft of Bid Security in sealed envelope.
  - b. SRB Registration Certificate
  - c. Valid Registration/Operating License of Home Department Government of Sindh
  - d. Valid Registration Certificate of SESSI (Sindh Employees Social Security Institution)
  - e. Valid registration Certificate of EOBI
  - f. Valid Professional Tax Certificate
  - g. NTN Certificate
  - h. Bidder should be as Active Tax Payer in FBR.
  - i. Acceptance of Terms and Conditions dully filled, signed and stamped by the bidder.
  - j. Certificate that the bidder has never been blacklisted anywhere in Pakistan
  - k. Documents required for Technical Evaluation/ Technical Scoring

**1. Financial Proposal should have the following documents: (Mandatory)**

- a) Original Bid Offer with quoted price



## **TECHNICAL QUALIFICATION CRITERIA**

| SR.# | PARAMETERS                        | DETAIL                                                                                                                                          | MAXIMUM MARKS  | REMARKS                                                     |
|------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------|
| 1    | Past Experience in Relevant Field | I. For last 3 Years<br>II. For last 5 Years<br>III. For last 7 Years and above                                                                  | 05<br>15<br>25 | Documentary evidence must be enclosed.                      |
|      | Past Performance                  | I. Served three Govt/Semi-Govt Hospitals in last three years (each has 05 marks)                                                                | 15             | Work orders must be enclosed. Each institution has 05 marks |
| 3    | PTA license for Walkie Talkie     |                                                                                                                                                 | 05             | Documentary evidence must be enclosed.                      |
| 4    | Regular Tax Filer                 | I. Regular SRB filer<br>II. Payment to SESSI<br>III. Payment to EOBI                                                                            | 05<br>05<br>05 | Payment vouchers for last three months must be attached     |
| 5    | Available instruments/other       | I. Permanent vehicles (each vehicle has 01 Mark)<br>II. At least 100 guards with training certificates in the year 2024                         | 05<br>05       |                                                             |
| 6    | Financial Status                  | Turn Over on Tax Returns for last 03 years<br>I. More than 500 million<br>II. More than 300 to 500 million<br>III. More than 200 to 300 million | 30<br>20<br>10 | Acknowledgement of Tax Returns (FBR) must be attached.      |

**NOTE:- Total Marks: 100, Qualifying marks 70% and above.**

The weightage Technical shall be 70% and for Financial shall be 30%. The combined weightage score shall be calculated as under;

Combined Weightage Score = Technical Score + Financial Score

Technical Score = Qualifying marks x 70%

Financial Score = Lowest Price / Quoted Price x30

**BIDDER OF HIGHEST COMBINED WEIGHTAGE SCORE SHALL BE AWARDED**



### **SPECIAL CONDITIONS OF CONTRACT**

1. The Contractor shall pay all employees, including security personal/ guard and supervisors, wages not less than the minimum wage rates notified by the Government of Sindh for FY 2026-27 (as amended from time to time). Salaries shall be disbursed exclusively through bank accounts. The Contractor shall submit documentary evidence of salary disbursement, including bank payment statements and payroll records, to the Procuring Agency on a monthly basis for verification otherwise the successful bidder may be disqualified during contract period and performance guarantee may be forfeited and the said bidder may be debarred/ blacklisted.
2. Bid shall be valid for 90 days from the date of opening. The bidders shall quote their prices inclusive of all applicable duties/taxes and transportation etc. and all other expenses on free delivery to consignee's end. Price should be quoted in Pak Rupees in figures & words both, failing which the offer shall be ignored.
3. No Tender shall be entertained without Bid Security. Conditional tender shall not be accepted.
4. The bid shall be quoted on the bidder's letter head duly stamped & signed at the bottom by the authorized person. Any alteration / correction must also be initialed.
5. The quoted rates once offered by the bidder shall not be changed during the contract period.
6. The bidders shall quote their prices both in figures and words.
7. Alternate offer shall not be accepted.
8. The successful bidder shall provide ammunition, whistle, car searching mirror etc, as per requirement of procuring agency.
9. The deployed persons shall not be more than 40 years of age.
10. Unjustified lowest bid shall not be considered.
11. Food and accommodation shall be provided by Security Company.
12. To respond promptly to fire emergencies, raise the alarm, inform the concerned authorities, and operate appropriate fire extinguishers and basic fire-fighting equipment until the arrival of the emergency/fire-fighting response team.



## Terms and condition acceptance certificate

I/We, M/s \_\_\_\_\_, hereby confirm that I/We have carefully read and understood all the terms and conditions of the Request for Proposal/Tender for providing Security Services for the financial year 2026-27. We also agree to fully abide by the SPPRA Rules, 2010 (as amended to date) during the validity of the tender and throughout the provision of security services.

Signature of vender: \_\_\_\_\_

Name of authorized person: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal & address: \_\_\_\_\_

Telephone no: \_\_\_\_\_

Email: \_\_\_\_\_

Witness: \_\_\_\_\_



## INTERGRITY PACT

### DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS / CONTRACTORS / CONSULTANTS

TENDER NUMBER: \_\_\_\_\_

TENDER TITLE: TENDER FOR PROVIDING SECURITY SERVICES FOR 2026-27

M/S. \_\_\_\_\_ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Sindh Employees' Social Security Institution or any administrative subdivision or agency thereof or any other entity owned or controlled by it Sindh Employees' Social Security Institution through any corrupt biasness practice.

Without limiting the generality of the foregoing, M/S. \_\_\_\_\_ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtain in g or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from procuring agency, except that which has been expressly declared pursuant hereto.

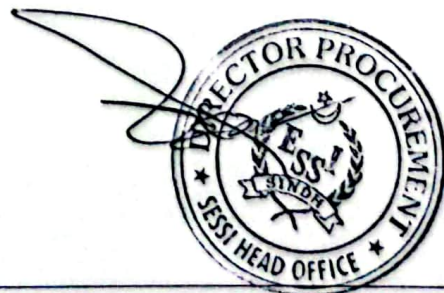
M/S. \_\_\_\_\_ certifies that it has made and will make full disclosure of all agreements and arrangement with all persons in respect of or related to the transaction with Sindh Employees' Social Security Institution and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/S. \_\_\_\_\_ accept full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresentation facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Sindh Employees' Social Security Institution under any law, contract or other instrument, be void able at the option of Sindh Employees' Social Security Institution.

Not with standing any rights and remedies exercised by Sindh Employees' Social Security Institution in this regards, M/S \_\_\_\_\_ agrees to indemnify Sindh Employees' Social Security Institution for any loss or damage incurred by it on account of its corrupt business practices and further Sindh Employees' Social Security Institution compensation to Sindh Employees' Social Security Institution in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kick back given by M/S \_\_\_\_\_ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Sindh Employees' Social Security Institution.

\_\_\_\_\_  
Sindh Employees' Social Security Institution

\_\_\_\_\_  
M/S



## CONTRACT AGREEMENT

THIS AGREEMENT made the ..... Day of ..... 20..... Between Sindh Employees' Social Security Institution of the one part and M/S ..... of the other part:

WHEREAS the procuring agency invited bids for certain goods and ancillary services, viz, and has accepted a bid by the supplier of the supply of those goods and services NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the conditions of contract referred to in the Advance Acceptance Issued vide letter No....., dated..... (Copy attached).

In consideration of the payments to be made by the Sindh Employees' Social Security Institution to the M/S ..... As hereinafter mentioned in the terms & Conditions which is already signed by the supplier, the supplier hereby covenants with the procuring agency to provide the goods and services and to remedy defects therein in conformity in all respect with the provisions of the contract.

The procuring agency hereby covenants to pay the supplier with 30 days of execution of purchase order in consideration of the provision of the goods and services and the remedying of defects therein, the contract price of such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

As bidder, I am completely satisfied & agreed with the award items and do not have any grievances.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed, Delivered ..... by ..... the  
(Director Procurement, SESSI)

Signed, Sealed, Delivered ..... by ..... the

(M/S .....)



## Bank Guarantee Performa

To: [name of Procuring agency]

[name of contract]

Gentlemen and/or Ladies

In accordance with the payment provision included in the special condition of contract, which amends Clause 16 of the General Conditions of contract to provide for advance payment, [name and address of supplier] (hereinafter called "the supplier") shall deposit with the procuring agency a bank guarantee to guarantee its proper and faithful performance under the said clause of the contract in an amount of [amount of guarantee in figure and words].

We, the [bank or financial institution], as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the procuring agency on its first demand without whatsoever right of objection on our part and without its first claim to the supplier, in the amount not exceeding [amount if guarantee in figures and words].

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the procuring agency and the supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the supplier under the contract until [date]

Yours truly,

Signature and seal of the Guarantors

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[name of bank financial institution]

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[address]

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[date]



## Performance Security Performa

To: [name of procurement agency]

WHEREAS [name of suppliers] (hereinafter called "the Supplier") has undertaken, in pursuance of contract No. [Reference number of the contract] dated \_\_\_\_\_ 20\_\_ to supply [description of goods and services] (hereinafter called "the contract").

AND WHEREAS it has been stipulated by you in the said Contract that the supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total [amount of the guarantee in word and figures], and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument. Any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds r reasons for your demand or the sum specified therein.

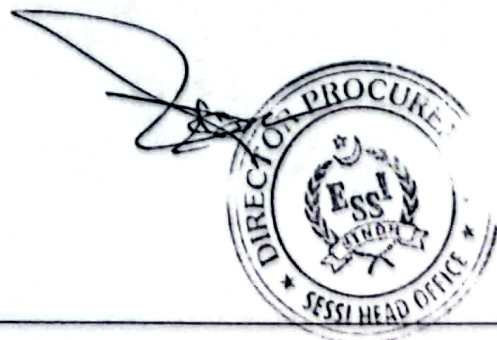
This guarantee is valid until the \_\_\_\_\_ day of \_\_\_\_\_

Signature and seal of the Guarantors

\_\_\_\_\_  
[name of bank financial institution]

\_\_\_\_\_  
[address]

\_\_\_\_\_  
[date]





**SINDH EMPLOYEE'S SOCIAL SECURITY INSTITUTION  
(HEAD OFFICE)**

AIWAN-E- MEHNAT KASH ST-17, BLOCK-6, GULSHAN -E- IQBAL, KARACHI -75300

**REQUIREMENT / BOQ**

**Indicative Monthly & 9-Month Cost per Security Guard**

| Component                                           | Per Guard / Month | Per Guard / 9 Months | 85 Guards / 9 Months |
|-----------------------------------------------------|-------------------|----------------------|----------------------|
| Minimum Wage                                        | Rs.43,000         | Rs.387,000           | Rs.32,895,000        |
| EOBI @ 5%                                           | Rs.2,150          | Rs.19,350            | Rs.1,644,750         |
| SESSI @ 6%                                          | Rs.2,580          | Rs.23,220            | Rs.1,973,700         |
| Contractor's Service Charges / Profit & Other Costs | Up to Rs.11,090   | Up to Rs.99,837      | Up to Rs.8,486,550   |
| Maximum Estimated Cost                              | Rs.58,820         | Rs.529,407           | Rs.45,000,000        |

**Note:** The estimated maximum contract value for 85 Security Guards for a period of 9 months shall not exceed Rs.45,000,000/- (Rupees Forty-Five Million only). The bidder shall quote an all-inclusive monthly rate per security guard, including minimum wages, EOBI, SESSI contribution, service charges/profit, supervision, uniforms and all applicable taxes/levies.

**DIRECTOR PROCUREMENT  
FOR COMMISSIONER**

