



Health Department District Ghotki
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OFFICE OF THE
DISTRICT HEALTH OFFICER
GHOTKI @ MIRPUR MATHELO

GOVERNMENT OF SINDH

HEALTH DEPARTMENT



FINANCIAL YEAR 2026-27.

TENDER FORM FOR DRUG / MEDICINES (15% LP)



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INSTRUCTIONS TO BIDDER

01. The bid is subject to validity for 90 days and can be extend as per relevant rule.
02. Bidders are required to submit sealed tender for the supply of **Drug / Medicines (15% LP)** for the financial year 2026-27 for District Health Officer Ghotki @ Mirpur Mathelo.
03. The date & Time of Sale of Tender, submission of Tender and opening of Tender is mentioned in NIT and Newspaper as well as on SPPRA Website, which shall be strictly followed by the bidder late bidder shall not be entertained.
04. No tender shall be entertained received through courier or any postal service.
05. The Tender form should be completely filled and rate by the bidder carefully. The bidder will be responsible for any mistake done by him.
06. The **Proposal** shall be submitted in one big Envelop, as Single stage single envelope bidding procedure under SPPRA Rule. Any deviation in this regard shall lead to disqualification of bidder at the time of opening of bids.
07. The proposal will be opened as the date and time mentioned in NIT and shall be duly signed by the Procurement committee & Chairman.
08. The Original Tender Fee / Receipt must be attached in the Proposal. The alternate proposal shall be submitted separately with original tender fee marked with alternate tender.
09. The Firm / Supplier shall be responsible for delivery of supplies in the stipulated period of time.
10. The Purchaser reserves the right to increase / decrease the quantity of items at any stage of the tender / even after the tender.
11. Conditional Tender against the Government Policy shall not be entertained shall be liable to rejection of bid.
12. The contractor / Supplier / Manufacturer/ Service Provider should attach / submit 3% of Budget as bid security in shape of Pay Order / Bank Draft in the name of District Health Officer Ghotki @ Mirpur Mathelo. The Chairman of procurement committee reserves the right to verify the earnest money / pay order / bank draft at any stage of the tender.
13. There should be performance security @ 3% in shape of pay order.
14. Bid Validity shall be 90 days.
15. Schedule of Delivery shall be followed as per Tender / Bid Documents at the relevant store of the Hospital / office
16. In all tenders the local bidders may be preferred so that any emergency should be coped easily.
17. The Purchaser reserves the right to modify any specification / item at any stage of the tender / even after the tender.

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18. Any bidder who raises undue observation and create crises, chaos involution and miss-happening the purchase committee / chairman shall be authorized to get him out/ disqualify / blacklist from the tender meeting and from the complete Tender process.
19. Performance Security and Bid Security (Earnest Money) must be calculated according to total estimated cost mentioned in the annual procurement plan.

Note.

- 1. Bidder must read the above instructions before submission of bids and must sign with seal that the instructions are followed carefully and strictly.**
- 2. Mobiles, all phones, cameras and other recording gadget shall not be allowed and the violator will be prosecuted under relevant rule.**


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**SCHEDULE OF DEMAND / REQUIREMENTS / ITEMS / DESCRIPTIONS OF
STORE / DETAIL OF WORK**

Sr.	Name of Item / Description	Rate Per Unit	Mfg.	Qty
1	Lambda (Cyhalothrin 2.5 EC) 1000ml			As per requirement
2	CBC Pack Medonic			As per requirement
3	CBC Pack Mission			As per requirement
4	R.O Filter			As per requirement
5	Dialyzer set			As per requirement
6	Dialysis Solution A			As per requirement
7	Dialysis Solution B			As per requirement
8	CBC Tube			As per requirement
9	Sugar Strip Oncall Plus			As per requirement
10	Inj. Anti-D			As per requirement
11	HBS Abbott			As per requirement
12	HCV Abbott			As per requirement
13	PT Strip			As per requirement
14	HIV			As per requirement
15	VDRL			As per requirement
16	SGPT			As per requirement
17	Urea Creatinine			As per requirement
18	Oncall Glucometer			As per requirement
19	Glucometer Strips Oncall			As per requirement

Note. Samples Must be provided at the time of Technical Bid opening.

SIGNATURE OF BIDDER WITH SEAL

Signature
DISTRICT HEALTH OFFICER
GHOTKI @ MIRPUR MATHELO

TERMS & CONDITION FOR DRUG / MEDICINES

01. The supplies shall be delivered whenever required by this hospital / office administration.
02. The article / store has to be delivered upon proper receipt signed by the Store Incharge on delivery challan. The Original Delivery Challan has to be attached on it.
03. The Articles / Store should be delivered in the given time which will be mentioned on Supply Order.
04. Supplier / Bidder is bound to supply the articles during the financial year 2026-27
05. In case of late delivery penalty of 2 % of the total cost of the ordered items will be imposed which will be charged from the Security Deposit?
06. Any short supply / missing of articles shall be the responsibility of the Contractor.
07. The purchaser reserves the right to modify / demand any commodity as per demand of the institute.
08. No Extra / hidden charges apart from Government Taxes shall be given.

Certified, signed and sealed by the bidder that he accepts all the terms and conditions.

SIGNATURE OF BIDDER WITH SEAL


DISTRICT HEALTH OFFICER,
GHOTKI @ MIRPUR MATHILO.

CONTRACT AGREEMENT FOR DRUG / MEDICINES

(As per SPPRA Rules)

The contract for the supply of _____ concluded this day _____ valid till 30.06.2027 between **District Health Officer Ghotki @ Mirpur Mathelo** herein after called **THE PURCHASER** and **M/s** _____ herein after **THE SUPPLIER**.

THE PURCHASER Will communicate their requirement by issuing purchase order as and when required basis during the period of contract. Supply of Goods to **Office of the District Health Officer Ghotki @ Mirpur Mahtelo** at doorstep, as per terms and condition mentioned in the tender form.

THE SUPPLIER will deposit the requisite to the Account Section of Purchaser in favor of **M District Health Officer Ghotki @ Mirpur Mahtelo** in the shape of Pay Order / Demand Draft _____ value of the order. The same will be released after successful completion of store against the purchase order.

THE SUPPLIER will submit their bills after delivery to **THE PURCHASER** for payment. The Purchases will not be responsible for the payment, if bill not submitted within given time mentioned in the supply order / purchase order.


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EVALUATION CRITERIA FOR TECHNICAL EVALUATION OF OTHER MISC. ITEMS

SR #	CRITERIA	YES	NO
01.	Original Tender Receipt. (even for alternate offer)		
02.	Earnest Money Original Pay order in favour of Medical Supdt:		
03.	CNIC (Photocopy) of Proprietor /CEO		
04.	NTN Registration certificate (ATL)		
05.	NTN Returns of last three financial year (2022-23) (2024-25) (2025-26)		
06.	GST Certificate from FBR		
07.	GST Returns (2022-23) (2024-25) (2025-26)		
08.	Bank turnover / statement showing 5 million of three consecutive years.		
09.	Relevant Experience at least (03) years Government organization with copies of Delivery Challan's of related materials.		
10.	Undertaking on @ Rs. 100/- Non Judicial Stamp Paper that the firm is not black listed in anywhere in Sindh / Pakistan (Note. Photocopy is not allowed)		
11.	Brochures or Authority letter from manufacturer must be attached.		
12.	Income Tax Return turn over showing amount of last f/y 2025-26		
13.	Samples of quoted Items with Brands Name / Mfg company		

NOTE:

1. Any firm not fulfilling the above mentioned criteria will lead to the rejection of the bid.
2. Bidder shall tick mark the criteria in the relevant box
3. All the above relevant requirement shall be strictly listed in the same order in the technical proposal / offer.

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(On Company / Firm Letter head)

CERTIFICATE

It is certified that I have read all the Instruction to bidders and terms & conditions mentioned in the tender form I affirm by acknowledgement that I shall abide by them strictly.

Signature: _____

Address & Stamp: _____

Phone No. _____

Witness

Name: _____

CNIC: _____

Signature: _____

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DISTRICT HEALTH OFFICER GHOTKI @ MIRPUR MATHELO
BIDDING DATA SHEET

Sr. No	Description	Details
1	Procuring Agency	District Health Officer Ghotki
2	Address	District Health Officer Ghotki @ Mirpur Mathelo
3	Telephone No.	0723-652499
4	E-mail Address	edohelthgk@gmail.com
5	Name of Procurement	Procurement of Drugs, Medicines, Laboratory Reagents & Kits
6	Estimated Cost	PKR 2.90 million
7	Bidding Procedure	Single Stage – Two Envelope Procedure.
8	Language of Bid	English
9	Bid Validity Period	90 Days from the Date of Opening of Bids
10	Bid Security / Earnest Money	As specified in the Tender Notice and SPPRA Rules
11	Performance Security	3% of the Contract Value
12	Date & Time of Submission of Bids	29.09.2026 time 10:30 AM
13	Date & Time of Opening of Bids	29.09.2026 time 11:30 AM
14	Advance Payment	No Advance Payment shall be admissible
15	Completion / Contract Period	From the date of award of contract up to 30th June, 2027
16	Liquidated Damages	2% of the undelivered value per month, subject to terms and conditions of the contract.
17	Inspection Authority	Inspection Committee, DHO office Ghotki
18	Place of Inspection	DHO office Ghotki @ Mirpur Mathelo
19	Place of Delivery	Central Medical Store / Concerned Department, DHO office Ghotki
20	Applicable Rules	Sindh Public Procurement Rules (SPP Rules), 2010 (Amended up to date)
21	Taxes & Duties	All applicable Government Taxes, Duties, Levies, and Withholding Taxes shall be deducted as per Government Rules
22	Evaluation Criteria	As specified in the Bidding Documents and approved Evaluation Criteria
23	Contract Award	Contract shall be awarded to the Most Advantageous Bidder in accordance with SPP Rules and Evaluation Criteria.


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INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: _____ Dated: _____

Contract Value: _____ Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

[Supplier]

Note

1. All the above said instructions, terms and conditions in this bidding document must be read carefully for compliance; else the offer will be ignored.
2. In case of discrepancy between the unit price and total, the unit price shall prevail
3. Institute reserves the right to ask and verify any document from the participants related with Manufacturer / Importer of item, to assess the quality.
4. All the Bid documents should be submitted page wise, any missing of papers will not be responsible of procurement authority.
5. Shortfall of any document given under evaluation criteria shall render the Bidding firm ineligible for competition


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