



***Tender Fee: Rs. 2,000/-
(Non-Refundable)***

TENDER FORM

Tender # PS/03/26-27

Provide & Supply Degree Folders

Date of Issue : October 09, 2026

Last Date of Submission : October 23, 2026 (03:00 PM)

Date of Opening of Tender : October 23, 2026 (03:30 PM)

Company Name: _____

NTN: _____

SRB / GST Registration Number: _____

Pay Order / Demand Draft # _____, Drawn on Bank _____

Amount of Rs. _____, Dated: _____



Notice Invitation Tender (NIT)

Tender Notice

The Institute of Business Administration, Karachi (IBA) invites sealed bids from active taxpayers of manufacturers/firms/companies/distributors/suppliers registered with relevant tax authorities for the following tender.

Tender Title (Ref. No.)	Procedure	Bid Security
Provide & Supply Degree Folders (PS/03/26-27)	Singe Stage One Envelope	Rs. 30,000/-
Tender Fee & Dates		
<i>Fee:</i>	Rs. 2,000/-	
<i>Issuance start date:</i>	October 09, 2026 from 09:00 AM	
<i>Issuance end date & time:</i>	October 23, 2026, till 03:00 PM	
<i>Submission date & time:</i>	October 09, 2026, to October 23, 2026, from 09:00 AM to 03:00 PM	
<i>Pre-Bid Breifing:</i>	October 13, 2026 at 11:00 AM at IBA Main Campus, Karachi.	
<i>Opening date & time:</i>	October 23, 2026, at 03:30 PM	

Tender documents can be downloaded from the IBA and SPPRA EPADS websites. The tender fee challan to be generated from the IBA website at <https://tenders.iba.edu.pk> and deposited at any branch of Meezan Bank Ltd.

Tender Document/Bid (with a copy of Bid Security/Earnest Money and supporting documents) should be submitted/uploaded on SPPRA EPADS <https://portalsindh.eprocure.gov.pk/>. The original Bid Security along with the Original Bid (duly signed and stamped) must be delivered to IBA, Karachi on below mentioned address before bid opening schedule. Bids will be opened on the same date and venue in the presence of the bidders' representatives who may wish to attend.

Please ensure that bid security, in the form of a Pay Order or Demand Draft, is submitted in favor of 'IBA Karachi' along with the tender.

N.B. (1) IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to the relevant provision of SPP Rules 2010.

(2) Only uploaded bid along with supporting documents will be accepted. In case there is a contradiction between bidder's EPADS submitted bid and manually submitted bid, bid submitted on EPADS will be considered valid for evaluation purpose.

REGISTRAR

IBA, Main Campus, Karachi University Enclave, Karachi-75270

UAN: 111-422-422, Fax: (92-21) 99261508

Contact Person: Executive Procurement on 38104700, Ext: 2155

Email: tenders@iba.edu.pk , IBA Website: <https://tenders.iba.edu.pk>

SPPRA EPADS Website: <https://portalsindh.eprocure.gov.pk/>

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1. Introduction

Dear Tenderer:

Thank you, the interest you have shown in response to the IBA's advertisement which has floated in IBA & SPPRA EPADS websites on October 09, 2026, to "Provide & Supply Degree Folders".

The Institute of Business Administration, Karachi (IBA) is the oldest business school outside North America. It was established in 1955 with initial technical support provided by the Wharton School of Finance, University of Pennsylvania. Later, the University of Southern California (USC) set up various facilities at the IBA & several prominent American professors were assigned to the IBA. The course contents, the curriculum, the pedagogical tools & the assessment & testing methods were developed under the guidance of reputed scholars from these two institutions. IBA has zealously guarded the high standards & academic traditions it had inherited from Wharton & USC while adapting and adjusting them with the passage of time.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact Executive Procurement on 38104700 ext: 2155 for any information and query.

Thank you.

-sd-

Registrar

2. Instructions

(a) Sign & Stamp

It is necessary to fill in the Tender Form meticulously and sign & stamp every page. Moreover, attach the required supporting documentation according to the requirement. The tender document will be accepted ONLY on the IBA's prescribed Tender Document available on IBA's Website.

(b) Filling of Tender Form

It is mandatory to fill the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space, please attach a paper & clearly mention the item/column name or number etc that referred to the column/item of the Tender Form.

(c) Collection of Tender

You can collect the Tender Document from the office of Head of Procurement, Ground Floor, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi from October 09, 2026, to October 23, 2026, during working 09:00 AM to 03:00 PM or download directly from IBA website or SPPRA EPADS portal.

(d) Tender Number

Please mention "Tender Number" at the top left corner of the envelopes. IBA, Karachi may reject any bid subject to the relevant provision of SPP Rules 2010 and may cancel the bidding process at any time before acceptance of bid or proposal as per Rule-25(i) of said rules.

(e) Communication

Any request for clarification regarding technical specification should be submitted in writing to:

Contact Person (IBA):	Executive Procurement Institute of Business Administration, Main Campus, University Enclave, University Road, Karachi.
Tel #:	021 38104700; Ext 2155
Email:	tenders@iba.edu.pk

(f) Submission of Documents and Address

Tender Document/Bid (with a copy of Bid Security/Earnest Money and supporting documents) should be submitted / uploaded on SPPRA EPADS <https://portalsindh.eprocure.gov.pk/>. The original Bid Security along with the Original Bid (duly signed and stamped) must be dropped in Tender Box placed at the Security Office, Gate # 4, IBA Main Campus, University Enclave, University Road, Karachi till 03:00 PM on OCTOBER 23, 2026. **Tender Documents received by fax or email will not be accepted.**

(g) Date of Opening of Tender

The bid will be opened on October 23, 2026, at 03:30 PM in the presence of representative bidders who may care to attend.

Stamp & Signature

(h) Rights

Competent authorities reserve the right to accept or reject any quotation/ tender without any reason thereof.

(i) Location of Deliveries

Supply will be delivered at IBA Main Campus, University Enclave Karachi. IBA is not liable to pay any Custom duty, Levies, Taxes, Demurrage or any other charges, Warehousing, Logistics etc.

(j) Clarification / Proof

Please submit copies of certificates of registration with the Sales Tax and Income Tax departments. The manufacturer/firms/companies/distributors/ suppliers should also provide copy(ies) of the OEM certificate(s) etc. as proof of their claim.

k) Sample

The Bidder must submit the physical sample along with their bids at the time of physical bid submission.

l) Pre-Bid Briefing

All bidders are invited to attend pre-bid briefing on October 13, 2026, at 11:00 AM at IBA, Main Campus, Karachi.

Stamp & Signature

3. Bidding Data

- (a) **Name of Procuring Agency:** Institute of Business Administration, Karachi.
- (b) **Brief Description of the Procurement:** Provide & Supply Degree Folders.
- (c) **Procuring Agency's address:** Main Campus, University Enclave, Karachi.
- (d) **Amount of Bid Security:** Bid Security of Rs. 30,000/- must be submitted along with Tender Documents in the shape of PAY ORDER / DEMAND DRAFT only in the name of the Institute of Business Administration, Karachi.
- (e) **Period of Bid Validity (days):** Forty-Five Days.
- (f) **Deadline for Submission of Bids along with time:** The last date of submitting the Tender Document is October 23, 2026, by 03:00 PM on SPPRA EPADS portal. The original Bid Security along with the Original Bid (duly signed and stamped) must be dropped in Tender Box placed at the Security Office, Gate # 4, IBA Main Campus, University Enclave, University Road, Karachi till 03:00 PM on October 23, 2026. The Tender will be opened on the same day at 03:30 PM in the presence of representatives who may care to attend.
- (g) **The venue, Time, and Date of Bid Opening:** The Tender will be opened on October 23, 2026, at 03:30 PM at IBA Main Campus, University Enclave, University Road, Karachi in the presence of representatives who may care to attend.
- (h) **Time for Completion from written order of commencing:** 25 days.
- (i) **Liquidity damages:** In the event of delay in delivery at supplier fault, the supplier shall inform the purchaser before the expiry of such period giving reasons or justification for delay. However, the purchaser reserves the right to take the following actions:
- 1) Evaluate the request for extension in the delivery period as per its merit and may consider extension in delivery period or otherwise.
 - 2) May cancel the contract.
 - 3) Liquidated damages (if imposed) will be recovered at the rate of up to 2% per month and shall not exceed 10% of the total value of the contract.
- (j) **Contract Agreement:** Contract Agreement shall be assigned to the successful bidder on Stamp Paper comprising stamp duty of 0.35% (converted amount in PKR) of the total value of Bid offered in response to the tender. Stamp duty will be paid by the bidder.
- (k) **Deposit Receipt No:** _____ **Dated:** _____
Amount (in words and figures): _____
Pay Order / Demand Draft #: _____, **Amount: Rs.** _____
Drawn on Bank: _____, **Dated:** _____
#, Amount :Rs.....Drawn on Bank..... Dated.....

 Stamp & Signature

4. Terms & Conditions

(a) Bid Security

Bid Security of Rs. 30,000/- in the shape of a bank draft/pay order in the name of “**Institute of Business Administration**” Karachi, must be submitted along with the tender documents.

(b) Performance Security

Successful bidder should provide 5% Performance Security of the total value of the Letter of Intent/Acceptance in the form of Pay Order or bank guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery or Completion of the contract.

(c) Validity of the Tender

All proposals and prices shall remain valid for 45 days from the closing date of the submission of the proposal. However, the Manufacturer/Firm/Company/Distributor/Supplier is encouraged to state a longer period of validity for the proposal.

(d) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

(e) Ownership

The ownership of all products and services rendered under any contract arising as a result of this tender will be the sole property of IBA.

(f) Arbitration and Governing Law

This tender and any contract executed under this tender shall be governed by and construed following the laws of Pakistan. The IBA and all Manufacturer/Firm/Company/Distributor/Suppliers responding to this tender and parties to any contract executed according to this tender shall submit to the exclusive jurisdiction of the Pakistani courts. The arbitration proceeding will be governed by the Arbitration Act, 1940, and the substantive and procedural law of Pakistan. The venue shall be Karachi.

(g) Acceptance of Tender

The IBA reserves the right not to accept the lowest and to annul the bidding process without assigning any reason whatsoever. IBA Karachi may ask to provide a demo unit that the supplier quoted in the tender. After the final inspection of the unit, the decision will be made.

(h) Support Capabilities

The Manufacturer/Firm/Company/Distributor/Supplier should indicate the support capabilities for all the hardware and software provided during the warranty.

(i) Compliance to Specifications

The Manufacturer/Firm/Company/Distributor/Supplier shall provide information as per requirements given in BoQ. However, Manufacturer/Firm/Company/Distributor/ Suppliers can submit multiple solutions. Manufacturer/Firm/Company/Distributor/ Supplier may not propose/supply any kind of refurbished hardware equipment/ components in their proposals.

Stamp & Signature

(j) Cancellation

IBA reserves the right to cancel any or all the above items if the material is not in accordance with its specifications or if the delivery is delayed.

(k) Invoice

Invoice/bill should be submitted to Purchase Department.

(l) Stamp Duty

Stamp duty 0.35% against the total value of the Letter of Intent/Acceptance will be levied accordingly.

(m) Delivery Time

Within 25 days after receiving the Letter of Intent/Acceptance.

(n) Payment Terms

All payments will be made within 30 working days, after the complete delivery as per the Bill of Quantity and submission of the commercial invoice.

(o) Packing & Transportation

All Equipment shall be individually packed in standard packing provided by the manufacturer for onwards transportation and delivery. Any item damaged during transportation will be replaced by the bidders at their own cost.

(p) Default

If the Bidder fails to timely deliver items or services as per Bill of Quantity, IBA, Karachi reserves the right to penalize and may also terminate the contract.

(q) Force Majeure

The Supplier shall not be held liable in the event of their failure to comply with the delivery schedule of the ordered items(s) for reasons of Force Majeure including to war and other instabilities invasion, the act of foreign enemies, embargo, civil war etc.

(r) Increase in Price

No increase in the value of the above-mentioned items will be accepted on account of either unit price, total price, any or all other charges, duties, taxes, the scope of supply or services and or any other head of account shall be allowed.

Stamp & Signature

5. Integrity Pact

Declaration of Charges, Fees, Commission, Taxes, Levies etc. payable by the Bidder;

M/s. _____, the Bidder hereby declares that:

- (a) Its intention is not to obtain the Provide & Supply work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the Bidder represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the Provide & Supply or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The Bidder accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instruments, be stand void at the discretion of the IBA.
- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, Bidder agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/bidder as aforesaid for the purpose of obtaining or inducing Provide & Supply/work/service or other obligation or benefit in whatsoever from the IBA.

Note:

This integrity pact is a mandatory requirement other than auxiliary services/works.

Stamp & Signature

6. Bidder Qualification Criteria

S.No.	Mandatory Eligibility Criteria	Remarks Yes / No	Required Supporting Documents
1.	Relevant experience of at least last three (03) years		One Relevant Purchase Order/Contract of each year.
2.	Last 3 years' turnover with a minimum of 03 million (per year) on average		Complete annual Income Tax Return of last three years.
3.	Active Income Taxpayer at the time of submission of the bid		NTN and STRN registration certificates.
4.	Active Sales Taxpayer		Copy of Last month's Sales Tax & Services Tax return.
5.	Non-Blacklist and No Litigation		Affidavits for both
6.	Sample must be submitted		Physical sample submitted

Note: Bidder must submit all the Supporting Documents for evaluation.

Stamp & Signature

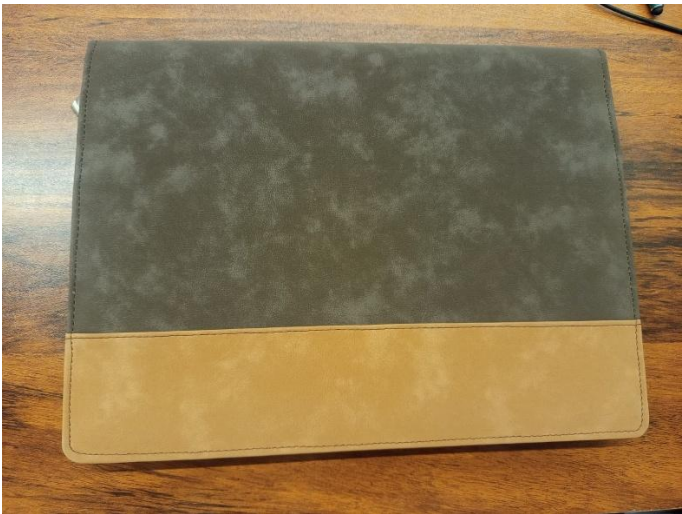
7. Bill of Quantity

Item	Specification		Qty	UoM	Unit Price	Total Price
Degree Folders	Type:	Premium Zippered Document Degree Folder.	720	Each		
	Material:	Premium-quality PU synthetic leatherette / artificial leather.				
	Color/Material Sample:	Dark Brown + Tan, Navy Blue + Grey, Maroon + Fawn etc. or prior approval of color combination by IBA, Karachi, before award of contract.				
	Surface:	Nubuck-style, velvety/suede-textured finish with a soft and premium hand feel.				
	Construction:	Semi-rigid, durable construction.				
	Design:	Two-tone exterior design with a main body.				
	Color:	Two-tone combination in approved professional colors, subject to IBA approval.				
	Open Size:	Approximately 20.25" × 13.5".				
	Document Capacity:	Suitable for A4-size documents.				
	Main Closure:	Full three-sided zipper closure.				
	Zipper:	Premium-quality stainless-steel, matte finish.				
	Zipper Operation:	Smooth-running, durable, and securely stitched.				
	Interior Lining:	Premium-quality soft fabric with textile lining, neatly fitted.				
	Inside Flap Pockets:	02 Nos. internal document flap pockets.				
	Internal Zipper Pocket:	01 No. zipper pocket.				
	Internal Zipper Pocket Size:	Approximately 8.5" × 11.3".				
	Document Holder Flap:	01 No. internal document/certificate holder flap.				
	Card Holder:	01 No. integrated card holder/ID card holder.				
	Pen Loop:	01 No. Integrated pen loop positioned at the center inside the folder.				
	Stitching:	Premium-quality, uniform, and durable stitching throughout.				
	Edge Finishing:	Neatly folded finished edges with no exposed raw material.				
	Internal Construction:	Reinforced internal structure to maintain the shape of the folder.				
	Logo:	IBA logo embossed on the exterior front panel.				
	Logo Size:	Approximately 4.7" × 2.4".				
	Logo Finish:	Clean, sharp, and uniform embossing as per approved artwork.				
	Overall Finish:	Premium, professional and uniform finish, free from visible defects, loose threads, wrinkles, stains, or material imperfections.				

	Note: Sample is available at Purchase Office.					
		Total Amount of Supplies without Tax in PKR				
		GST 18%				
		Grand Total Amount with All Taxes in PKR				

Note:
Physical sample must be submitted by the bidder along with their respective bids.

Grand Total Amount Rupees (in words) _____



Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s _____

Contact Person _____

Address _____

Tel # _____ Fax _____

Mobile _____ email _____

Stamp & Signature

8. General Conditions of Contract

Provide & Supply Degree Folders

THIS AGREEMENT is executed at KARACHI, on this day _____, 2026.

BETWEEN

M/s. Institute of Business Administration, Karachi through its Registrar, located at Main Campus, University Enclave, Karachi, hereinafter called and referred to as "IBA" (which expression shall wherever the context so permits, be deemed to include its legal representatives, executors, successors and assigns) of the FIRST PART.

AND

M/s. _____, having its office at _____, hereinafter referred to as "THE SUPPLIER" (which expression shall wherever the context so permits be deemed to include its legal representatives, executors, successor and assign), through its proprietor Mr./Ms. _____, holding CNIC No. _____ on the SECOND PART.

WHEREAS "IBA" intends to obtain Provide & Supply Degree Folders vide tender # PS/03/26-27 (IBA requirement) up to the satisfaction and handing over the material(s) to the "IBA" having accepted the offer in a finished form complete in all respect.

NOW IT IS HEREBY AGREED & DECLARED BY AND BETWEEN THE PARTIES AS FOLLOWS:

WITNESSETH

"IBA" hereby offers to appoint "THE SUPPLIER" as their supplier for the specific purpose of "Provide & Supply Degree Folders". "THE SUPPLIER" hereby agrees to the offer of the "IBA" in acceptance of the terms and conditions herein below forth.

Article I

DUTIES & SCOPE OF SUPPLY AND AGREEMENT

- 1.1 This Agreement includes, the "Provide & Supply Degree Folders", discussions with "IBA" before the determination of scope of supply with any/all other relevant details to "IBA".
- 1.2 "THE SUPPLIER" agrees to provide any/all kind of required Provide & Supply Degree Folders to "IBA" whenever and wherever form is required as per the terms & conditions of this Agreement.
- 1.3 "THE SUPPLIER" will coordinate their work with Admin dept., of the "IBA" who will assist "THE SUPPLIER" in supervision of proposed Provide & Supply Degree Folders.
- 1.4 "THE SUPPLIER" will visit the Purchase Offices located at Main Campus, University Road, University Enclave, Karachi as & when required with prior appointment.
- 1.5 Life Insurance / Security of worker will be the responsibility of supplier. IBA will not be responsible for any mishap.

- 1.6 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 1.7 All logistic charges will be borne by "THE SUPPLIER".

Article II

SCOPE OF PROFESSIONAL SUPPLIES

- 2.1 "THE SUPPLIER" hereby agrees and acknowledges to 'Provide & Supply Degree Folders' in accordance with the Description & Specification in Bill of Quantity.
- 2.2 "THE SUPPLIER hereby agrees and acknowledges the acceptance of attending the meetings with the Head of Procurement "IBA" as & when required.
- 2.3 Delivery on or before _____, 2026.
- 2.4 All staff must have CNIC and clearly mentioned to discourage work through child labor.
- 2.5 "THE SUPPLIER", will provide all required/necessary labor(s) / transportation(s) / machinery(s) whatsoever required to complete the procurement at the cost/charges amount offered in the tender vide # PS/03/26-27.

Article III

REMUNERATION

- 3.1 The cost offered by the Supplier is Rs. _____ (inclusive of all taxes) 'Provide and Supply Travel Mugs' vide tender # PS/03/26-27 variation may occurred. The cost is inclusive of labor/transportation/supplies/etc.
- 3.2 A liquidity damages @ 2% per month, of the total agreed payment as per the Letter of Intent/Acceptance, of the total cost will be imposed in case of delayed delivery. Liquidity damages will be imposed after 30 days subject to final proof sample material handed over by supplier to IBA before the starting date mentioned on the Letter of Intent/Acceptance. Purchase will be deemed completed in finished form as per specification and "THE SUPPLIER" have to deliver the required number of Provide & Supply Degree Folders.
- 3.3 All payments will be made after complete delivery as per BoQ and scope of work within 30 working days after submission of commercial invoice.
- 3.4 Performance Security 5% of total amount of the Letter of Intent/Acceptance will be provided by the party.
- 3.5 Stamp Duty @ 0.35% of the cost of transaction / work order will be deposited in Government treasury by the SUPPLIER. This paid Stamp papers challan would be submitted along with the Bill / Invoice.
- 3.6 Tax(es)/Challan(s)/Levy(ies), if any or additional will be paid/borne by SUPPLIER as per SRO/Notification.

Article IV

ARBITRATION

- 4.1 In case of any dispute, difference, or question which may at any time arise between the parties hereto or any person under them, arising out of or in respect of this Letter of Intent

or the subject matter hereof, the same shall be referred to and finally resolved by arbitration under the Arbitration Act, 1940, as amended from time to time. The arbitration shall be administered in accordance with the rules and procedures of the Alternative Dispute Resolution International Center (ADRIC) at the Institute of Business Administration (IBA), Karachi.

- 4.2 The arbitration shall be conducted by a sole independent arbitrator mutually agreed upon by the parties. If the parties fail to agree on an arbitrator within fifteen (15) days of a written request by either party, the arbitrator shall be appointed in accordance with the rules of the ADRIC. The seat and venue of arbitration shall be Karachi, Pakistan, and the proceedings shall be conducted in the English language. The substantive and procedural laws of Pakistan shall apply. Subject to the foregoing, the parties agree that the courts at Karachi shall have exclusive jurisdiction.

Article V

TERMINATION

- 5.1 "IBA" may terminate this agreement if the job is not executed according to the requirement at any time after issuing a 30 day's notice.

Article VI

INDEMNITY

- 6.1 "THE SUPPLIER" in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all damages, cost and expenses caused to or incurred by "THE SUPPLIER", as a result of any defect in the title of IBA or any fault, neglect or omission by the "THE SUPPLIER" which disturbs or damage the reputation, quality or the standard of services provided by "IBA" and any person claiming through the IBA.

Article VII

NOTICE

- 7.1 Any notice given under this AGREEMENT shall be sufficient if it is in writing and if sent by courier or registered mail.

Article VIII

INTEGRITY PACT

- 8.1 The intention not to obtain the procurement / work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- 8.2 Without limiting the generality of the forgoing the M/s _____, represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or

order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.

- 8.3 M/s _____, accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- 8.4 Notwithstanding any right and remedies exercised by the IBA in this regard, M/s _____, agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the M/s _____ as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the IBA.

Article IX
SEVERABILITY

- 9.1 If any terms covenant or condition of this agreement shall be deemed invalid or unenforceable in a court of law or equity, the remainder of this agreement shall be valid & enforced to the fullest extent permitted by prevailing law.

Article X
MISCELLANEOUS

- 10.1 Any addition & alteration(s) made for item(s) or services as required by IBA on the basis of sample or in course of the work in progress which entail extra time & labor and material on part of the supply or services, shall not be charged separately/extra on 'Quantum Merit' basis before & on final material handed over with satisfactory completion of work to the "IBA". After FINALIZATION OF SAMPLE if any alteration(s), arise charges will be paid on mutually agreed upon.
- 10.2 The terms and conditions of the AGREEMENT have been read over to the parties which they admit to be correct and abide by the same.
- 10.3 All terms and conditions of tender vide # PS/03/26-27 will be the integral part of this agreement and can't be revoked.

IN WITNESS WHEREOF both the parties hereto have set & subscribed their respective hands to this agreement at Karachi on the date as mentioned above.

IBA, Karachi
Name: _____
CNIC # _____

M/s.
Name: _____
CNIC # _____

Address:
Registrar,
Institute of Business Administration
Main Campus, University Road, Karachi

Address:

WITNESS:

1. _____
IBA, Karachi
Name: _____
CNIC # _____

2. _____
M/s. _____
Name: _____
CNIC # _____

Address:
Associate Registrar,
Institute of Business Administration
Main Campus, University Road, Karachi

Address:

Focal Person IBA _____



Notice Invitation Tender (NIT)

Tender Notice

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Please ensure that bid security, in the form of a Pay Order or Demand Draft, is submitted in favor of 'IBA Karachi' along with the tender.

N.B. (1) IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to the relevant provision of SPP Rules 2010.

(2) Only uploaded bid along with supporting documents will be accepted. In case there is a contradiction between bidder's EPADS submitted bid and manually submitted bid, bid submitted on EPADS will be considered valid for evaluation purpose.

REGISTRAR

IBA, Main Campus, Karachi University Enclave, Karachi-75270

UAN: 111-422-422, Fax: (92-21) 99261508

Contact Person: Executive Procurement on 38104700, Ext: 2155

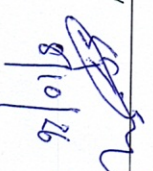
Email: tenders@iba.edu.pk, IBA Website: <https://tenders.iba.edu.pk>

SPPRA EPADS Website: <https://portalsindh.eprocure.gov.pk/>

S. No.	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated Total Cost (in Million Rs.)	Funds allocated (in Million Rs.)	Source of funds (ADP/Non ADP)	Proposed Procurement Method	Timings of Procurement 2026-27
1	Overall Operation & Maintenance and Supply of Spares on need basis of Electrical and Allied Facilities at IBA Boys Hostel Campus	N/A	N/A	9.48	9.48	N/A	Single Stage One Envelope	Q1 Q2 Q3 Q4
2	Provide, Supply and Commissioning of Passive Cabling Work	N/A	N/A	1.74	1.74	N/A	Single Stage One Envelope	V
3	Provide, Supply & Install Turnstile Gates	N/A	N/A	1.40	1.40	N/A	Single Stage One Envelope	V
4	Provide, Supply & Install Smart Classroom Solution	N/A	N/A	3.56	3.56	N/A	Single Stage One Envelope	V
5	Provide, Supply & Install SMD Screen	N/A	N/A	15.49	15.49	N/A	Single Stage One Envelope	V
6	Provide & Supply SANGFOR IAG & NGAF Support	N/A	N/A	9.50	9.50	N/A	Single Stage One Envelope	V
7	Provide, Supply & Install Interactive Screens with Support	N/A	N/A	6.56	6.56	N/A	Single Stage One Envelope	V
8	Futsal Court at IBA Main Campus	N/A	N/A	7.00	7.00	N/A	Single Stage One Envelope	V
9	Rehabilitation of G&T Auditorium at IBA Main Campus	N/A	N/A	13.75	13.75	N/A	Single Stage One Envelope	V
10	Design, Supply, Installation, Testing & Commissioning of 146.26KwP Students' Center Boundary Wall Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System	N/A	N/A	30.62	30.62	N/A	Single Stage Two Envelope	V
11	Providing, Installation, Testing, Commissioning of Fire Hydrant System at IBA Main Campus Karachi	N/A	N/A	10.00	10.00	N/A	Single Stage Two Envelope	V
12	Provide & Supply Travel Mugs	N/A	N/A	2.50	2.50	N/A	Single Stage One Envelope	V
13	Provide & Supply SANGFOR HCI Support Renewal	N/A	N/A	16.69	16.69	N/A	Single Stage One Envelope	V
14	Provide & Supply Electric Cables	N/A	N/A	2.80	2.80	N/A	Single Stage One Envelope	V
15	Dismantling, Removing, Filing M5 Pipe & Sheet, Sand Blasting & Epoxy Painting with Primer Coat Works at Aman Tower Cooling Towers	N/A	N/A	2.10	2.10	N/A	Single Stage One Envelope	V
16	Supply & Installation of Air Conditioning Peripherals at HBI Block City Campus	N/A	N/A	1.40	1.40	N/A	Single Stage One Envelope	V
17	Furniture Works at Library, IBA Main Campus	N/A	N/A	1.70	1.50	N/A	Single Stage One Envelope	V
18	Provide & Supply Desktops (All in One PC)	N/A	N/A	2.63	2.63	N/A	Single Stage One Envelope	V
19	Provide & Supply Electric Cables	N/A	N/A	2.85	2.85	N/A	Single Stage One Envelope	V
20	Provide & Supply Laptop Bags	N/A	N/A	2.19	2.19	N/A	Single Stage One Envelope	V
21	Supply, Installation, Testing & Commissioning of 850KVA Diesel Stand By Generator Set	N/A	N/A	65.00	65.00	N/A	Single Stage Two Envelope	V
22	Design, Supply, Installation, Testing & Commissioning of 117.12 KWP Carport Grid Tied Utility Interactive Photo Voltaic Solar Power System at Staff Town IBA Karachi	N/A	N/A	13.57	13.57	N/A	Single Stage Two Envelope	V
23	Provide & Supply Smart LED TVs	N/A	N/A	2.08	2.08	N/A	Single Stage One Envelope	V
24	Provide, Supply & Install Interactive Screens with Support	N/A	N/A	9.55	9.55	N/A	Single Stage One Envelope	V
25	Decoration Services for Convocation-2026	N/A	N/A	12.00	12.00	N/A	Single Stage One Envelope	V
26	Provide & Supply Endpoint & Server Protection (XDR) with Support	N/A	N/A	14.82	14.82	N/A	Single Stage One Envelope	V
27	Provide & Supply Network Switches with Support	N/A	N/A	29.24	29.24	N/A	Single Stage One Envelope	V
28	Provide & Supply Security & Surveillance Equipment with Accessories	N/A	N/A	6.56	6.56	N/A	Single Stage One Envelope	V
29	SLA for Local Support of Network Core Switches	N/A	N/A	10.00	10.00	N/A	Single Stage One Envelope	V
30	Provide & Supply Lighting Accessories	N/A	N/A	3.31	3.31	N/A	Single Stage One Envelope	V
31	Provide & Supply Tablet Chairs	N/A	N/A	3.60	3.60	N/A	Single Stage One Envelope	V
32	Hiring of a Consultancy Firm for the Design and Project Management of 32 Faculty Apartments at IBA Staff Town	N/A	N/A	8.80	8.80	N/A	Single Stage Two Envelope	V
33	IBA Main Campus.	N/A	N/A	10.00	10.00	N/A	Single Stage Two Envelope	V
34	Renovating of Library Space at IBA Main Campus	N/A	N/A	5.90	5.90	N/A	Single Stage One Envelope	V
35	Event Management Service for Career Fair	N/A	N/A	15.00	15.00	N/A	Single Stage One Envelope	V
36	Courier Service	N/A	N/A	1.20	1.20	N/A	Single Stage Two Envelope	V
37	Renovation of Classrooms, Tabha Academic Block, IBA Main Campus	N/A	N/A	4.50	4.50	N/A	Single Stage One Envelope	V
38	Construction of Faculty Rooms at Tabha Block IBA Main Campus	N/A	N/A	1.20	1.20	N/A	Single Stage One Envelope	V
39	Installation of Still Berta Stone Cladding at Faculty Apartment (Block C&D) IBA Staff Town	N/A	N/A	1.50	1.50	N/A	Single Stage One Envelope	V
40	Provide & Supply Degree Folders	N/A	N/A	1.49	1.49	N/A	Single Stage One Envelope	V
41	Provide, Supply & Install Interactive Screens with Support	N/A	N/A	5.90	5.90	N/A	Single Stage One Envelope	V
42	SLA for Local Support of Printers	N/A	N/A	2.03	2.03	N/A	Single Stage One Envelope	V

Prepared By

Approved by


SYED FAHAD JAWED
 Associate Registrar
 Institute of Business Administration
 Karachi

August 1, 2025

NOTIFICATION

This is to inform all concerned at IBA that the "Procurement Committee-B (PC-B)" has been re-constituted by the approval of the competent authority. Following will be the new composition of this committee with effect from August 1, 2025.

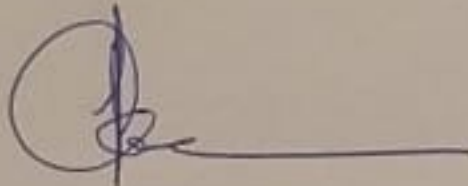
Composition:

- | | | |
|----|---|-----------------|
| 1. | Mr. Muhammad Anwar - <i>Chief Librarian</i> | Chairman |
| 2. | Mr. Mansoor Ali - <i>Manager IT</i> | Member |
| 3. | Mr. Shahabuddin Khan - <i>Assistant Registrar</i> | Member |
| 4. | Mr. Muhammad Hanif - <i>Assistant Manager Procurement</i> | Member |
| 5. | Mirza Mudassir Baig - <i>Assistant Manager Finance</i> | Member |
| 6. | Mr. Muhammad Naveed Akhtar
<i>Chief Accounts Officer, Dr. A. Q. Khan Institute (KIBGE), University of Karachi</i> | External Member |
| 7. | Mr. Muhammad Haseeb Khan
<i>Procurement Officer, Dow University of Health Sciences</i> | External Member |

Mr. Muhammad Amir Zain, will remain the Secretary of the Committee.

You are requested to extend your usual cooperation and support

Thank you



Irfan Qamar
Director Human Resource

cc: All concerned
IBA Portal



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

May 25, 2022

NOTIFICATION

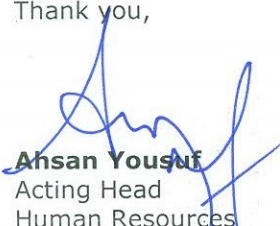
This is to inform all concerned at IBA that the Complaint Redressal Committee has been re-constituted. Following will be the new composition of this committee as per the rules:

Composition:

- | | |
|---|------------------------|
| 1. Dr. Hilal Anwar Butt, Professor and Editor IBA Business Review | Chairman |
| 2. Representative of Accountant General Sindh | Member External Member |
| 3. Independent professional from relevant field | Member External Member |

You are requested to extend your usual cooperation and support for their role that is in addition to their current responsibilities.

Thank you,


Ahsan Yousuf
Acting Head
Human Resources

Cc: Executive Director, IBA
All Concerned
IBA Portal
Personal File

November 25, 2025

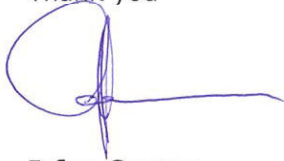
NOTIFICATION

This is to inform all concerned at IBA that **Mr. Muhammad Ebad ul Haq, Executive – Procurement**, will serve as the Secretary of the Procurement Committee-B (PC-B), effective from November 16, 2025.

We would like to extend our heartfelt appreciation to Mr. Muhammad Amir Zain for his invaluable contributions as Secretary of the Procurement Committee-B (PC-B), marked by unwavering commitment and dedication.

You are requested to extend your usual cooperation and support.

Thank you



Irfan Qamar
Director – Human Resources

Cc: All concerned
IBA Portal

