SNDB/HO/ADMIN/TD/1553/2026
Copy No: ____

Sindh Bank Limited

BIDDING DOCUMENT

RENOVATION WORKS – BAHRIA ENCLAVE BRANCH ISLAMABAD

Sindh Bank Ltd. Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan
Office: (92-21) 35829320/403, Fax: (92-21) 35870543
Email: tenderdept@sindhbankltd.com
https://www.sindhbank.com.pk/
https://sindh.eprocure.gov.pk/

(This Bidding Document contains 67 pages)

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IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO
شہید محترمہ بینظیر بھٹو کی یاد میں
SINDH BANK
سندھ بینک
POWER TO THE PEOPLE
با اختیار عوام

1. SECTION-I: INVITATION TO BIDS

RENOVATION WORKS – BAHRIA ENCLAVE BRANCH ISLAMABAD

1. E-Bids for the captioned procurement are invited from Bidders i.e., firms/companies/sole proprietor/ general order Service Providers/etc. engaged in RENOVATION WORKS – BAHRIA ENCLAVE BRANCH ISLAMABAD, registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Sindh Sales Tax etc.). The bidders should submit E-bids, as contracts will be awarded. The E-bids shall be received as per single stage One envelope procedures.

2. **Tender documents can be accessed by visiting the relevant tender search section at https://portalsindh.eprocure.gov.pk/#/ and selecting "Administration Division" in the "Department Name" field, then clicking on the Search option. The tenders published by Sindh Bank Limited will be displayed accordingly.**

3. All E-bids must be accompanied by a Bid Security of the estimated price, as mentioned in the Table above, in the name of "Sindh Bank Ltd", and in the form of CDR/Bank Guarantee / Demand Draft / Pay Order.

4. **Late E-bids shall be rejected.**

5. The complete E-bids must be submitted online on e-Procurement System (EPADS) website i.e. https://sindh.eprocure.gov.pk as per the following schedule:

E-bid Submission Date & Time	28-10-2026 @ 10:30 AM
E-bid Opening Date & Time	28-10-2026 @ 11:00 AM
Place	Sindh Bank Ltd. Head Office. Federation House. Abdullah Shah Ghazi Road. Clifton.

6. Original Bid Security Instrument of 2% of the total estimated cost must be submitted in an envelope clearly marked with the Bidding Document Number and Title, at the time of Bid Opening at: Sindh Bank Ltd. Head Office. Federation House. Abdullah Shah Ghazi Road. Clifton. Bidders are advised to ensure uploading the Bid on E-PADS Portal, well before the submission deadline, and not wait for the last date and time to upload the bid. Bid submission on E-PADS Portal shall entirely be the responsibility of the bidder. Sindh Bank Ltd shall not be held responsible for any issues thereof. For any assistance regarding E-PADS Portal, system phone number are provided hereunder:

   EPADS Helpline 051-111-137-237 during working days/hours.

7. **ADDRESS FOR SUBMISSION OF BID SECURITY**

   Head of Administration Division. Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543

8. Bidding Documents are immediately available after date of publication. Sindh Bank Ltd will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of E-bids. In case of official holiday on the day of submission, next day will be treated as closing date. The Bidding document carrying all details can also be downloaded from Sindh Bank Ltd website https://www.sindhbank.com.pk/ & SPPRA website & https://portalsindh.eprocure.gov.pk

2. SECTION-II: INSTRUCTIONS TO BIDDERS (ITB)

Note: - All the procurement procedures shall be conducted in accordance with Sindh Procurement Authority Act-2010 and Sindh Procurement Rules- (Amended up to date). In case of any conflict between the provision of this document and SPPRA Act-2010/ SPPRA Rules (Amended up to date), the later shall prevail.		
2.1. Introduction		
2.1.1 Scope of Bid	i	The Procuring Agency (PA) hereby refer as Sindh Bank Ltd, as indicated in the Bid Data Sheet (BDS) invites Bids for the provision of Goods as specified in the Section-IV Bid Data Sheet (BDS) and Section III - Technical Specifications & Section VII- Schedule of Requirements. The successful Bidders will be expected to deliver, install/ commissioning) the works within the specified period and timeline(s) as stated in the BDS.
2.1.2 Source of Funds	i	The Procuring Agency named in the Bid Data Sheet has got the requisite funds. The Procuring Agency intends to apply the provided funds/ a portion of this budget to make eligible payments under the contract for which the Invitation to bids has been issued.
2.1.3 Eligible Bidders	I	Bidding is open to all firms and persons meeting the following requirements: if applicable duly licensed by the Pakistan Engineering Council (PEC) in the appropriate category for value of works. Provided that the works costing Rs. 2.5 million or less shall not require any registration with PEC. duly pre-qualified with the Procuring Agency. (Where required). In the event that prequalification of potential bidders has been undertaken, only bids from prequalified bidders will be considered for award of Contract. if prequalification has not undertaken, the procuring agency may askinformation and documents not limited to following: - company profile; works of similar nature and size for each performed in last 3/5 years; construction equipment; qualification and experience of technical personnel and key site management; and registered on eProcurement System (EPADS), except as provided hereinafter. [SPPRA Rule 29]
	ii	Bidders shall not be under a declaration of blacklisting by the Procuring Agency. Form 7.4
	iii	All the bidders duly incorporated and based in Pakistan governed by Rules, laws and statutes of Government of Pakistan and Government of Sindh shall be eligible. [SPPRA Rule 29]

	iv	A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest with one or more parties in this Bidding process, if they: are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of the services to be purchased under this Invitation for Bids. have controlling shareholders in common; or receive or have received any direct or indirect subsidy from any of them; or have the same legal representative for purposes of this Bid; or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Agency regarding this Bidding process; or submit more than one Bid in this Bidding process,
	v	
	vi	Bidder may be ineligible if – a) The Bidder is declared bankrupt or, in the case of company or firm, insolvent; Payments in favour of the Bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting, in accordance with the national laws, in the total or partial loss of the right to administer and dispose of its property; Legal proceedings are established against such Bidder involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property; The Bidder is convicted, by a final judgment, of any offence involving professional conduct; The Bidder is debarred and blacklisted due to involvement in corrupt and fraudulent practices in accordance with the provision of section 38 of SPPRA Act, 2010 The Bidder is debarred and blacklisted in general (i.e., to the extent of all public procurement) due to consistent performance failure in accordance of SPPRA Act, 2010

	vii	Bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.
2.1.5. Cost of Bidding	i)	The Bidder shall bear all costs associated with the preparation and submission of its E-bid, and the Procuring Agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring Agency," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process
2.2. The Bidding Documents	i	The works required, Bidding procedures, and contract terms Bidding Documents are prescribed in the Bidding documents. The Bidding documents, inter alia, include: Invitation to Bids Instructions to Bidders (ITB) Bid Data Sheet General Conditions of Contract (GCC) Special Conditions of Contract (SCC) Specifications Special Provision Specifications Technical Provision Schedule of Requirements Bill of Quantities Bid Form Bidder Profile Form General Information Form Affidavit Bid Security Form Technical Bid Form Contract Form Financial Bid Form / Price Schedule Performance Guarantee Form Check List Drawings
	ii	The Bidder is required to examine all instructions, forms, terms, and specifications in the Bidding documents. Failure to furnish all information as required by the Bidding documents or to submit a Bid not responsive to the Bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its Bid.
	iii	The Procuring Agency is not responsible for the completeness of the Bidding Documents and their addenda, if they were not obtained directly from the Procuring Agency or from its website of SPPRA. Re-confirming from the Procuring Agency that all pages/ contents have been properly and clearly received is the prime responsibility of the Bidder
2.2.2. Clarification of Bidding Documents	i	An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and SNDB shall respond to such queries in writing within three calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid. [SPPRA Rule 23 (1)]

		It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained biding documents. The Procuring Agency's response (including an explanation of the query but without identifying) will be uploaded on the e-Procurement System (EPADS) for clarity of bidders.
	ii	A prospective Bidder requiring any clarification of the Bidding Documents may notify the Procuring Agency through eProcurement System (EPADS).
	iii	The Procuring Agency will within three (03) working days after receiving the request for clarification, respond in writing or in electronic form to any request for clarification provided that such request is received not later than seven (07) days prior to the deadline for the submission of Bids. As prescribed in ITB 2.2.2 (i), above.
	iv	Copies of the Procuring Agency's response will be uploaded on e-Procurement System (EPADS), including a description of the inquiry, but without identifying its source
	v	Should the Procuring Agency deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB 2.2.3
	vi	If indicated in the BDS, the Bidder's designated representative is invited at the Bidder's cost to attend a pre-Bid meeting at the place, date and time mentioned in the BDS. During this pre-Bid meeting, prospective Bidders may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding Documents.
	vii	At any time prior to the deadline for submission of Bids, but not later than three (3) days before the closing date of the submission of Bid, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding documents by amendment. Any such change/amendment in the Bidding documents shall be provided in a timely manner, through eProcurement System (EPADS), not later than three (3) days, and on equal opportunity basis as per Rule-25.
	viii	Before the deadline for submission of Bids, the Procuring Agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder or pre-Bid meeting may modify the Bidding Documents by issuing addenda.
	ix	Any addendum issued including the notice of any extension of the deadline shall be part of the Bidding Documents and shall be communicated in writing or in any identified electronic form, e.g., email that secures record of the content of subject communication.
	x	In order to allow prospective Bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency, at its discretion, may extend

		the deadline for the submission of Bids, as per Rule 22 of SPPRA, in the manner similar to the original advertisements, so as to avoid any inconvenience and to doubly ensure level playing field for all prospective bidders.
2.3. Preparation of Bids		
2.3.1. Language of Bid	i	The bid prepared by the bidders as well as all correspondence and documents exchanged by the bidder and SNDB must be written in English. SPPRA Rule 6.
2.3.2. Bid Form	i	The Bidder shall complete the Bid Form and the appropriate Price Schedule (Financial Bid) furnished in the Bidding documents, indicating the goods/service to be supplied, a brief description of the goods/service, their country of origin, quantity, and prices.
	ii	Prices indicated on the Price Schedule.
	iii	Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A E-bid submitted with an adjustable price quotation will be treated as non-`responsive and may be rejected
2.3.3. Bid Prices	i	The Bidder shall indicate on form 8.6 the unit prices (where applicable) and total Bid price of the goods it proposes to supply under the contract.
	ii	Prices indicated on the Price Schedule shall be lot wise.
	iii	The Bidder's separation of price components in accordance with ITB Clause 2.3.3(ii) above will be solely for the purpose of facilitating the comparison of Bids by the Procuring Agency and will not in any way limit the Procuring Agency's right to contract on any of the terms offered.
	Iv	Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A E-bid submitted with an adjustable price quotation will be treated as nonresponsive and may be rejected.
2.3.4. Bid Currencies	I	Prices shall be quoted in Pak Rupees. For the purpose of comparison of bids quoted in different currencies, price shall be converted in PAK RUPEE (PKR). The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of the bids. [SPPRA Rule 42 (2)]
2.3.5. Documents Establishing Bidder's Eligibility and Qualification	i	Pursuant to ITB Clause 2.1.3, the Bidder shall furnish, as part of its E-bid, documents establishing the Bidder's eligibility to Bid and its qualifications to perform the contract if its E-bid is accepted.
	ii	The documentary evidence of the Bidder's eligibility to Bid shall establish to the Procuring Agency's satisfaction that the Bidder, at the time of submission of its E-bid, is eligible

		as defined under ITB Clause 2.1.3
	iii	All bids shall be evaluated in accordance with the eligibility criteria. [SPPRA Rule 42 (1)] SNDB will evaluate the bids, which have been determined to be substantially responsive and reject any proposal which does not confirm to the specified requirements.
2.3.6 Documents Establishing Bidder's Eligibility and Qualification	i	Where a sample(s) is required by a procuring agency, the sample shall be: (a) submitted as part of the E-bid, in the quantities, dimensions and other details requested in the BDS; (b) carriage paid; (c) received on, or before, the closing time and date for the submission of E-bids; and (d) Evaluated to determine compliance with all characteristics listed in the BDS. {However, the procuring agency may also opt to ask for samples after submission of technical bids (where required)}
	ii	The Procuring Agency may retain the sample(s) of the successful Bidder till the successful delivery of the goods. A Procuring Agency may reject the E-bid if the sample(s)- (a) do(es) not conform to all characteristics prescribed in the bidding documents; and is/are not submitted within the specified time clearly mentioned in the Bid Data Sheet
	iii	Where it is not possible to avoid using a propriety article as a sample, a Bidder shall make it clear that the propriety article is displayed only as an example of the type or quality of the goods being Bided for, and that competition shall not thereby be limited to the extent of that article only
	Iv	Samples made up from materials supplied by a Procuring Agency shall not be returned to a Bidder nor shall a Procuring Agency be liable for the cost of making them.
	V	All samples produced from materials belonging to an unsuccessful Bidder may be kept by the Procuring Agency till thirty (30) days from the date of award of contract or exhaust of all the grievance forums (including those pending at Authority's Level or in some Court of Law).
	Vi	The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation attested by the embassy in country of manufacturer into English shall be attached to the original version.
2.3.7. Bid Security		
	i	The Bidder shall furnish, as part of its E-bid, a Bid security in the amount specified in the Bid Data Sheet
	ii	The Bid security shall be in Pakistan Rupees and shall be in one of the following forms: (a) Bank Guarantee, Bank call-deposit (CDR), Demand Draft (DD), Pay Order (PO) or Banker's cheque valid for …… Thirty (30) Days, beyond the validity of Bid, or until furnishing of the Performance Security, whichever is later. iv) Any E-bid not secured in accordance with ITB Clauses 2.3.8 (i) and (ii) may be rejected by the Procuring Agency as nonresponsive.

	iii	Any E-Bid not secured in accordance with ITB Clauses 2.3.8 (i) and (ii) may be rejected by the Procuring Agency as non-responsive.
	iv	Bid security shall be released to the unsuccessful bidders once the contract will be signed with the successful bidder or the validity period has expired. [SPPRA Rule 37(2)] The bid security shall be forfeited: If a Bidder withdraws its bid during the period of its validity specified by the Bidder on the Bid Form; or In the case of a successful Bidder, if the Bidder fails to; Sign the contract in accordance with ITB Section [2.7.4]; or Furnish performance security in accordance with ITB Section [2.7.5].
2.3.8. Period of Bid Validity	i	Bids shall remain valid for a period of ninety (90) days, after the date of bid opening prescribed by SNDB; [SPPRA Rule 38 (1)]
	ii	Whenever an extension of bid validity period is requested, a bidder shall have the right to refuse to grant such an extension and withdraw his bid and bid security shall be returned forthwith; and [SPPRA Rule 38 (6)] Bidders who agree to extension of the bid validity period shall also extend validity of the bid security for the agreed extended period of the bid validity. [SPPRA Rule 38 (7-a)]
2.3.9. Format and Signing of Bid	i	The Bidder shall prepare E-bid of the scanned documents in the form of PDF file and as per requirements in Bidding Document
	ii	The Bidder shall authorize a person/ persons for signing, submission and further correspondence with Procuring Agency on behalf of bidder. Authority letter must be part of E-bid. However, in case of any issue bidder shall be responsible for all consequences.
	iii	All scanned pages of the E-Bid, shall be signed and stamped by the authorized person before scanning.
	iv	Any interlineation, erasures, or overwriting shall be valid only if they are initiated by the authorized person for signing the E-Bid
	v	The name and position held by each person signing the authorization must be typed or printed below the signature. All scanned pages of the E-Bid, shall be signed and stamped by the authorized person before scanning.
	vi	Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person or persons signing the Bidder.
	vii	The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid and to contract execution if the Bidder is awarded the contract.
2.4. Submission of E-		

bids		
2.4.1 Sealing and Marking of Bids	i	N/A The complete Bids must be submitted online on eProcurement System (EPADS) website i.e., https://sindh.eprocure.gov.pk
2.4.2 Deadline for Submission of E-bids	i	E-Bids must be submitted on the e-Procurement System (EPADS) no later than the time and date specified in the Bid Data Sheet. Physical Bids received through courier services or delivered by the bidder, shall not be accepted.
	iii	SNDB may extend the deadline for submission of bids only, if one or all of the following conditions exist; Fewer than three bids have been submitted and SNDB is unanimous in its view that wider competition can be ensured by extending the deadline. In such case, the bids submitted shall be returned to the Bidders un-opened; [SPPRA Rule 22 (1)] If the SNDB is convinced that such extraordinary circumstances have arisen owing to law and order situation or a natural calamity that the deadline should be extended. [SPPRA Rule 22 (2)]
	iv	E-Bids must be submitted on the e-Procurement System (EPADS) no later than the date and time specified in the BDS.
	v	E-Bids will not be accepted on the e-Procurement System (EPADS), after closing time. However, if any E-bid is submitted on the system after closing time due to some technical glitch in the e-Procurement System (EPADS), in that case bid shall be declared late and rejected.
	vi	The Procuring Agency shall not consider for evaluation any Bid that is submitted after the deadline for submission of E-Bids
	vii	Any Bid received by the Procuring Agency after the deadline for submission of E-Bids shall be declared late, recorded, rejected .
2.4.3. Late E-Bids	i	E-Bids will not be accepted on the e-Procurement System (EPADS), after closing time. However, if any E-bid is submitted on the system after closing time due to some technical glitch in the e-Procurement System (EPADS), in that case bid shall be declared late and rejected.
	Ii	The Procuring Agency shall not consider for evaluation any Bid that is submitted after the deadline for submission of E-Bids
	Iii	Any Bid received by the Procuring Agency after the deadline for submission of E-Bids shall be declared late, recorded, rejected and returned unopened to the Bidder.
2.4.4. Modification and Withdrawal of E-bid	i	The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of Clause (i) A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked no later than the deadline for submission of E-bids
	ii	No E-bid may be modified after the deadline for

		submission of E-bids.
	iii	No E-bid may be withdrawn in the interval between the deadline for submission of E-bids and the expiration of the period of Bid validity specified by the Bidder on the Bid Form. Withdrawal of a E-bid during this interval may result in the Bidder's forfeiture of its Bid security (along with other remedies available under SPPRA), pursuant to the ITB Clause 2.3.8 (vii).
	iv	A Bidder may withdraw its Bid after it has been submitted, provided that written notice of the withdrawal of the Bid, is received by the Procuring Agency prior to the deadline for submission of Bids.
	v	Revised bid may be submitted after the withdrawal of the original bid before the deadline for submission of Bids
2.5. Opening and Evaluation of E-Bids		
2.5.1 Opening of E-bids by the Procuring Agency	i	The Procuring Agency will open all e-Bids, in public, in the presence of Bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the BDS. The Bidders' representatives present shall sign a register/attendance sheet as proof of their attendance.
	ii	E-Bids shall be opened on the e-Procurement System (EPADS) one at a time, in case of Single Stage One Envelope Procedure, the Bidders names, the Bid prices, the total amount of each E-Bid, the presence or absence of Bid Security, Bid Securing Declaration and such other details as the Procuring Agency may consider appropriate, will be announced by the Procurement Evaluation Committee.
	iii	In case of Single Stage Two Envelope Procedure, the Procuring Agency will open on the e-Procurement System (EPADS) the Technical Proposals in public at the address, date and time specified in the BDS in the presence of Bidders` designated representatives who choose to attend and other parties with a legitimate interest in the Bid proceedings. The Financial Proposals will remain unopened on the e-Procurement System (EPADS) until the specified time of their opening. Not APPLICABLE
	iv	Technical e-bids shall be opened one at a time, and the following read out and recorded: (a) the name of the Bidder; (b) the presence of a Bid Security, if required; and (c) Any other details as the Procuring Agency may consider appropriate.
	v	Bidders are advised to send in a representative with the knowledge of the content of the e-Bid who shall verify the information read out from the submitted documents. Failure to send a representative or to point out any un-read information by the sent Bidder's representative shall indemnify the Procuring Agency against any claim or failure to read out the correct information contained in the

		Bidder's e-Bid.
	vi	No e-Bid will be rejected at the time of Bid opening except for late Bids (if any, submitted on system due to technical glitch), pursuant to 2.4.3 (i).
	vii	The Procuring Agency shall prepare minutes of the Bid opening. The record of the Bid opening shall include, as a minimum: the name of the Bidder and whether or not there is a late bid, the Bid price if applicable.
	viii	The Bidders' representatives who are present shall be requested to sign on the attendance sheet. The omission of a Bidder's signature on the record shall not invalidate the contents and affect the record.
	ix	Minutes of the Financial Bid Opening shall be recorded and uploaded by the procuring agency on its website or shared to all bidders through on the eProcurement System (EPADS
2.5.2. Confidentiality	i	Except with the prior written consent of the SNDB, the Supplier and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.
	ii	Any effort by a Bidder to influence the Procuring Agency processing of E-bids or award decisions may result in the rejection of its E-bid.
	iii	Notwithstanding ITB Clause 2.2.2 from the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing on e-Procurement System (EPADS).
	iv	No Bidder shall be allowed to alter or modify his bids after the expiry of deadline for the receipt of the bids unless, SNDB may, at its discretion, ask a Bidder for a clarification of bid for evaluation purposes. The request for clarification and the response shall be in writing and no change in the prices or substance of bid shall be sought, offered or permitted. [SPPRA Rule 43]
	v	The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In case of Single Stage One Envelope Procedure, no change in the prices or substance of the Bid shall be sought, offered, or permitted.
	vi	The alteration or modification in The e-Bid which in any way affect the following parameters will be considered as a change in the substance of a bid: a) Evaluation & qualification criteria;
	viii	b) Required scope of work or specifications; c) All securities requirements; d) Tax requirements; e) Terms and conditions of bidding documents. f) Change in the ranking of the Bidder

	viii	From the time of e-Bid opening to the time of Contract award if any Bidder wishes to contact the Procuring Agency on any matter related to the Bid it should do so on the e-Procurement System (EPADS) in electronic forms that provide record of the content of communication.
2.5.3. Clarification of E-bids	i	As per rule 43 of SPPRA, to assist in the examination, evaluation and comparison of e-Bids and post-qualification of the Bidders, the Procuring Agency may, at its discretion, ask any Bidder for a clarification of its e-Bid including breakdown of prices to determine its reasonability. Any clarification submitted by a Bidder that is not in response to a request by the Procuring Agency shall not be considered.
	Ii	The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In case of Single Stage Two Envelope Procedure, no change in the prices or substance of the Bid shall be sought, offered, or permitted. Whereas in case of Single Stage One Envelope Procedure, only the correction of arithmetic errors discovered by the Procuring Agency in the evaluation of Bids should be sought in accordance with ITB Clause 2.5.6.
	iii	The alteration or modification in The e-Bid which in any way affect the following parameters will be considered as a change in the substance of a bid: a) Evaluation & qualification criteria;) Required scope of work or specifications; c) All securities requirements; d) Tax requirements; e) Terms and conditions of bidding documents. f) Change in the ranking of the Bidder
2.5.4. Preliminary Examination	i	The Procuring Agency will examine the E-Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order
	ii	Arithmetical errors will be rectified on the following basis: - a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Bid may be rejected, and its Bid security may be forfeited. b. If there is a discrepancy between words and figures, the amount in words will prevail.
	iii	Prior to the detailed evaluation, the Procuring Agency will determine the responsiveness of each Bid to the Bidding documents, pursuant to ITB Clause 2.5.5. For purposes of these Clauses, a responsive Bid is one which conforms to all the terms and conditions of the Bidding documents without material deviations.
	iv	If a Bid is not responsive, it will be rejected by the

		Procuring Agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
	v	Prior to the detailed evaluation of Bids, the Procuring Agency will determine whether each Bid: a) Meets the eligibility criteria defined in ITB 2.1.3 and ITB 2.1.4; Has been prepared as per the format and contents defined by the Procuring Agency in the Bidding Documents; c) Has been properly signed; d) Is accompanied by the required securities; and e) Is responsive to the requirements of the Bidding Documents. The Procuring Agency's determination of a Bid's responsiveness will be based on the contents of the Bid itself.
2.5.5. Examination of Terms and Conditions; Technical Evaluation	i	The Procuring Agency shall examine the Bid to confirm that all terms and conditions specified in the GCC and the SCC have been accepted by the Bidder without any material deviation or reservation.
	ii	The Procuring Agency shall evaluate the technical aspects of the Bid submitted to confirm that all requirements specified in Section III-Technical Specifications, Section III – Schedule of Requirements, and Evaluation Criteria as provided in BDS, have been met without material deviation or reservation.
	iii	If after the examination of the terms and conditions and the technical evaluation, the Procuring Agency determines that the Bid is not responsive in accordance, it shall reject the Bid.
2.5.6. Correction of Errors	i	Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: - a) If there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected; b) If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and c) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern. d) Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.
		The amount stated in the Bid will, be adjusted by the Procuring Agency in accordance with the above procedure for the correction of errors. The concurrence of the Bidder shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, its Bid will then be rejected, and the Bid Security may be forfeited or

		the Bid Securing Declaration may be executed in accordance with ITB 2.3.8
2.5.7. Conversion to Single Currency	i	For the purpose of comparison of bids quoted in different currencies, price shall be converted in PAK RUPEE (PKR). The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of the bids. [SPPRA Rule 42 (2)]
2.5.8. Post Qualification & Evaluation of Bids	i	In the absence of prequalification, the Procuring Agency will determine to its satisfaction whether the Bidder is qualified to perform the contract satisfactorily, in accordance with the evaluation criteria listed in BDS & pursuant to ITB Clause 2.1.3
	ii	The determination will take into account the Bidder's financial, technical, and production/ supplying capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 2.3.6, as well as such other information required for eligibility/qualification expressed in Bid Data Sheet as the Procuring Agency deems necessary and appropriate.
	iii	The Procuring Agency will technically evaluate and compare the Bids which have been determined to be responsive, pursuant to ITB Clause 2.5.5, as per Technical Specifications required.
	iv	The financial evaluation of a Bid will be on the basis of form of Price Schedules/ Financial Bid Form 5.5 to be decided by the Procuring Agency which must include clear cut instruction regarding item wise or lot wise evaluation inclusive of prevailing taxes, duties, fees etc.
2.5.9. Contacting the Procuring Agency	i	Subject to ITB Clause 2.5.3, no Bidder shall contact the Procuring Agency on any matter relating to its e-Bid, from the time of the Bid opening to the time the evaluation report is made public i.e., 10 days before the contract is awarded. If the Bidder wishes to bring additional information or has grievance to the notice of the Procuring Agency, it should do so on the eProcurement System (EPADS).
	ii	Any effort by a Bidder to influence the Procuring Agency during Bid evaluation, or Bid comparison may result in the rejection of the Bidder's Bid.
2.5.10. Complaint Redressal	i	SNDB has a Committee for Complaint Redressal to address the complaints of bidder that may occur during the procurement proceedings. [SPPRA Rule 31 (1)] Any bidder being aggrieved by any act or decision of the SNDB during procurement proceedings may lodge a written complaint after the decision causing the grievance has been announced. [SPPRA Rule 31(3)] The complaint Redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied; [SPPRA Rule 31(4)] prohibit the procurement committee from acting or deciding in a manner, inconsistent with these Rules and

		regulations; [SPPRA Rule 31(4-a)] annul in whole or in part, any unauthorized act or decision of the procurement committee; [SPPRA Rule 31(4-b)] and reverse any decision of the procurement committee or substitute its own decision for such a decision; Provided that the complaint Redressal committee shall not make any decision to award the contract. [SPPRA Rule 31(4-c)] SNDB shall announce its decision as to the grievance within seven (7) days. The decision shall be intimated to the Bidder and the Authority within three (3) working days by SNDB. [SPPRA Rule 31(5)] SNDB shall award the contract only after the decision of the complaint Redressal committee [SPPRA Rule 31 (6)] Mere fact of lodging of a complaint by a bidder shall no warrant suspension of the procurement proceedings. [SPPRA Rule 31(7)] It shall be mandatory for both, the complainant and the SNDB to appear before the Review Committee as and when called and produce documents, when so required. The Review Committee shall issue the notice of appearance to the Head of the Department for its service who shall ensure the attendance of the Head of SNDB along with relevant record. In case of failure of Head of SNDB to appear before Review Committee despite service, the Authority shall bring the matter to the notice of Chief Secretary. In case the complainant fails to appear twice, despite service the reference may be decided ex-parte. The Review Committee shall hear the parties and give its recommendations to the Authority within 10 days of submission of appeal The decision of the Review Committee shall be final and the SNDB shall act upon such findings. After the decision has been issued, the complaint and the decision shall be hoisted by the Authority on its website. <u>IMPORTANT</u> In addition to above it may be added that no complaint will be entertained unless it is:- a) Forwarded on company's original letter head, complete address, NTN of the company and CNIC of the complainant. b) Incriminating evidence of the complaints.
	ii	Review Committee A bidder not satisfied with decision of the procuring agency's complaints Redressal committee may lodge an appeal to the Review Committee; provided that he has not withdrawn the bid security, if any, deposited by him. [SPPRA Rule 32 (1)]. The bidder shall submit the following documents to the Review Committee: [SPPRA Rule 32 (5)]. (a) A letter stating his wish to appeal to the Review

		Committee and nature of complaint; [SPPRA Rule 32 (5-a)]. (b) A copy of the complaint earlier submitted to the complaint Redressal committee of the department; [SPPRA Rule 32 (5-b)]. (c) Copy of the decision of Procuring Agency / Complaint Redressal Committee. [SPPRA Rule 32 (5-c)]. On receipt of appeal, the Chairperson shall convene a meeting of the Review Committee within seven working days; [SPPRA Rule 32 (6)]. It shall be mandatory for the appellant and the Head of procuring agency or his nominee not below the rank of BS-19 to appear before the Review Committee as and when called and produce documents, if required; [SPPRA Rule 32 (8)]. In case the appellant fails to appear twice despite the service of notice of appearance, the appeal may be decided ex-parte; [SPPRA Rule 32 (9)]. The Review Committee shall hear the parties and announce its decision within ten working days of submission of appeal; [SPPRA Rule 32 (10)]. The decision of Review Committee shall be final and binding upon the procuring agency. After the decision has been announced, the appeal and decision thereof shall be hoisted by the Authority on its website; [SPPRA Rule 32 (11)].
2.6. Award of Contract		
2.6.1. Notification of Award	i	SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the most advantageous bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily. Prior to the expiration of the period of Bid validity, the Procuring Agency will notify the successful Bidder in writing by registered letter or through e-Procurement System (EPADS) that its e-Bid has been accepted
	ii	The notification of award will constitute the formation of the Contract.
	iii	Upon the successful Bidder's furnishing of the Performance Guarantee pursuant to ITB Clause 2.6.2 (i), the Procuring Agency will promptly notify each unsuccessful Bidder and will discharge its Bid security, pursuant to ITB Clause 2.3.8 (v). Upon the successful Bidder's furnishing of the Performance Security pursuant to Section [2.7.5], SNDB will promptly notify each unsuccessful Bidder and will discharge his/her bid security, pursuant to ITB Section [2.4.7].

2.6.2. Performance Security	i	Within 7 DAYS of receipt of the Letter of Acceptance from SNDB, the successful Bidder shall furnish to SNDB the Performance Security equals to 5 % of contract price which shall be valid for at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period. The Performance Security shall be in the form of a pay order or demand draft or bank guarantee issued by a reputable commercial bank, acceptable to SNDB, located in Pakistan. [SPPRA Rule 39 (1)] Failure of the successful Bidder to comply with the requirement of ITB Section [2.7.4] shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event SNDB may make the award to the next most advantageous Bidder or call for new bids. The Performance Security forms at Annexure "C" shall not be completed by the bidders at the time of their bid submission. Only the successful Bidder will be required to provide Performance Security. The Performance Security will be discharged by SNDB and returned to the Supplier not later than thirty (30) days following the date of successful completion of the Supplier's performance obligation under the Contract.
	ii	Failure of the successful Bidder to comply with the requirement of ITB Clause (i) above or ITB Clause 2.6.3 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid security along with other remedies available under SPPRA. After that, the Procuring Agency may decide to retain the amount equivalent to the percentage of Performance Security from the Contractor's payment, may terminate the Contract and award the contract to the next most advantageous Bidder, keeping in view the Bid validity time, or call for new E-bids keeping in view the concept of value for money as defined under Rule2(ae) read with Principles of Procurement as enunciated in Rule-4 of SPPRA
2.6.3. Signing of Contract/ Issuance of Purchase Order	i	At the same time as the Procuring Agency notifies the successful Bidder that its E-bid has been accepted, the Procuring Agency will send the Bidder the Contract Form provided in the Bidding documents, incorporating all agreements between the parties or will issue the purchase order [as the case may be].
	ii	Under Rule-49 of SPPRA, where the Procuring Agency requires formal signing of contract, within fifteen (15) days of issuance of the notification of Contract award/Letter of Intent (LOI), the successful Bidder shall sign and mention date of the contract and return it to the Procuring Agency Where no such formal signing is required by the procuring agency, the procuring agency shall issue purchase order after the receipt of required performance guarantee, as per Rule 55 of SPPRA

2.6.4. Award Criteria	i	Subject to ITB Clause 2.6.2, under Rule-49 of SPPRA, the Procuring Agency will award the contract to the successful Bidder whose E-bid has been determined to be responsive and has been determined to be the most advantageous E-bid, provided that the Bidder has been determined to be qualified to perform the contract satisfactorily.
2.6.5. Procuring Agency's Right to Vary Quantities at Time of Award	i	The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, on the analogy of Rule-16 of SPPRA (not more than 15%).
2.6.6. Procuring Agency's Right to Accept or Reject All E-bids	i	As per Rule 25 of SPPRA, the Procuring Agency reserves the right to accept or reject all E-bids or proposals (and to annul the E-bidding process) at any time prior to the acceptance of any E-bid or proposal, without thereby incurring any liability towards the Bidders.
	ii	ii) The Bidders shall be promptly informed about the rejection of the E-bids, if any
	iii	The Procuring Agency shall upon request communicate to any Bidder, the grounds for its rejection of all E-bids or proposals, but shall not be required to justify those grounds.
2.6.7. Re-Bidding	i	If the Procuring Agency rejects all the E-bids under Rule 25, it may proceed with the process of fresh Bidding but before doing that it shall assess the reasons for rejection and may, if necessary, revise specifications, evaluation criteria or any other condition for Bidders.
2.6.8. Corrupt or Fraudulent Practices	i	The Procuring Agency requires that Bidders, Service Providers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts. "Corrupt practices" in respect of procurement process, shall be as given in 2 (q) of SPPRA, Act, 2010, which is as follows: "(d) "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after E-bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following: i. coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party; ii. collusive practice by arrangement between

		two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, non-competitive levels for any wrongful gain; offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain; iv. any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; v. obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process."
	ii	ii) Blacklisting & Debarment:
		Blacklisted Consultants and those found involved in "Corrupt Practices" are not allowed to participate in bidding. Substantial Requirements & Procedure for Blacklisting & Debarment: As per Rule 35 of SPPRA Rule, Blacklisting. – 1) A procuring agency may, for a specified period and in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor indulges in corrupt practice or any other prescribed practice. 2) The Managing Director may, in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of all or some of the procuring agencies for a specified period. 3) Any person, aggrieved from a decision of a procuring agency, may within prescribed period prefer a representation before the Managing Director. 4) A procuring agency or any other person, aggrieved from a decision of the Managing Director, may within prescribed period prefer a representation before the Chairperson whose decision on such representation shall be final.]
2.7. Blacklisting	iii	A procuring agency may, for a specified period, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor has: a) acted in a manner detrimental to the public interest or good practices; b) consistently failed to perform his obligation under the Contract; c) not performed the Contract up to the mark; or (d) indulged in any corrupt

		practice. 2) If a procuring agency debars a bidder or Contractor under sub-Rule (1), the procuring agency: a) shall forward the decision to the Authority for publication on the website of the Authority; and b) may request the Authority to debar the bidder or Contractor for procurement of all procuring agencies. 3) The Managing Director may debar a bidder or Contractor of any procuring agency from participating in any public procurement process of all or some of the procuring agencies for such period as the Managing Director may determine. 4) Any person aggrieved by a declaration made under Rule 35 or a decision under sub-Rule (1) of this Rule may, within thirty (30) days from the date of the publication of the information on the website of the Authority, file a representation before the Managing Director and the Managing Director may pass such order on the representation as he may deem fit. 5) Any person or procuring agency aggrieved by an order under sub-Rule (3) or (4) may, within thirty (30) days of the order, file a representation before the Authority

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO
شہید محترمہ بینظیر بھٹو کی یاد میں
SINDH BANK
سندھ بینک
POWER TO THE PEOPLE
با اختیار عوام

3. SECTION –III TECHNICAL SPECIFICATIONS/SCOPE OF WORK

Sindh Bank Limited (SNDB) requires proposal from the suppliers for RENOVATION WORKS – BAHRIA ENCLAVE BRANCH ISLAMABAD on need basis.

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4. SECTION-IV: BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Section II. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

A. Introduction		
BDS Clause Number	**ITB Number**	**Amendments of, and Supplements to, Clauses in the Instruction to Bidders**
1.	**2.1.1**	Sindh Bank Ltd **RENOVATION WORKS – BAHRIA ENCLAVE BRANCH ISLAMABAD**
2.	**2.1.2**	Financial year for the operations of the Procuring Agency: 2026-27 Name of financing institution: Sindh Bank Ltd Name and identification number of the Contract: **SNDB/HO/ADMIN/TD/1553/2026**
3.	**2.1.3 (iv)**	Maximum number of members in the joint venture, consortium or association shall be: Not Allowed
4.		Country of origin: *All eligible countries to do business in Pakistan by the law of Government of Pakistan.*
B. Bidding Documents		
6.	**2.2.2**	The address for clarification of Bidding Documents is Head of Administration Division. Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543 E-mail: tenderdept@sindhbankltd.com, Websites: www.sindhbank.com.pk EPADS: https://portalsindh.eprocure.gov.pk/#/
7.	**2.2.2**	Pre-bid meeting will be/will not be held- If needed Clarifications may be requested not later than five days before the submission date.
8.	**2.3.8**	The number of E-Bid to be uploaded on EPADS is in one original.

C.		Bid Price, Currency, Language and Country of Origin
9	2.3.1	*Language of the Bid:* **English**
10	2.3.4	The price quoted shall be fixed in **PAK RUPEES** The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement. ***[The related provisions shall be reflected accordingly in SCC and Price Schedules.]***

D. Preparation and Submission of Bids	
2.2.2	**The complete Bids must be submitted online on eProcurement System (EPADS) website i.e. https://portalsindh.eprocure.gov.pk/#/**
2.4.2	The deadline for E-bid submission is: **28-10-2026 @ 10:30 AM**
2.5.1	Time, date/ Month/ Year, and place for E-bid opening. **28-10-2026 @ 11:00 AM** Head of Administration Division. Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543 E-mail: tenderdept@sindhbankltd.com, Websites: www.sindhbank.com.pk & https://portalsindh.eprocure.gov.pk
2.3.8	Bid validity period after opening of the E-Bid is: **NINETY (90) DAYS.**
	E. Opening and Evaluation of Bids
2.5.1	The E-Bid opening shall take place at: Sindh Bank Ltd. Head Office Market approach is: National Competitive Bidding – Open to all eligible bidders Bidding Procedure: Single Stage One Envelope
2.5.7	The currency that shall be used for E-Bid evaluation is: PAK RUPEES
2.6.2	Amount of Performance Guarantee is: 02% of THE CONTRACT AMOUNT
7.10	Successful Bidder undertake to sign Integrity Pact for the procurement

	F. Bid Evaluation Criteria
2.5.8	Criteria to Bid evaluation is presented below:

SNDB shall evaluate the companies using the following eligibility criteria.

S. No.	***Requisite***	***Total Points***	***Points Obtained***	***Point Criteria***	***Contractor Action (Documents to be enclosed)***
1	Status of Firm	**20**		Private Limited/ Partner Ship	Certificate of incorporation/ Partnership deed/NTN
		15		Sole proprietorship	
2	Experience in Similar nature of work during the last five years	**40**		One Similar nature of work having minimum cost 80% of the estimated cost	Award & Completion of work letters to be attached duly issued from Banks/financial Institutions for similar nature of works
		30		Two Similar nature of work having minimum cost 50% of the estimated cost	
3	Average yearly turnover in last Five years	**40**		2 Million and above	Audited Financial Statements Report or Tax Return of last Five years
		25		At Least 1 Million	
TOTAL POINTS		**100**	***Qualified/Disqualified***		

ELIGIBILITY CRITERIA NOTE

1. There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
2. Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded. Attachment of relevant evidence in eligibility criteria is mandatory.
3. Acquiring of 70% marks of the total score will make the Bidder qualify in eligibility criteria.

MANDATORY

1. Registration with Concerned Authorities:
   GST/Income Tax Registration/Registration with Sindh Revenue Board.
2. Blacklisting Affidavit
3. Attachment of Affidavit (specimen attached as Annexure "D") on stamp paper from the owner of the company.
4. Attachment of Annexures
5. Financial Proposal- Mandatory
   The bidders are required to submit bids only in prescribed financial proforma given in Tender Document.
6. Participation in Tender
   The representative present at the time of opening of tender shall be in possession of authority letter on the company's letter head, duly signed by the CEO of the company.

DISQUALIFICATION

The bidder will be considered disqualified prior/during technical/financial evaluation process or after award of contract if:

1. **Black Listed from**
   a. SPPRA
   b. Sindh Bank Ltd
2. **Not Registration with**
   a. GST
   b. Income Tax
   c. Sindh Revenue Board.
3. **Alternate Bid**
   Alternate bid is offered.
4. **Subletting**
   The qualified bidder sublets the contract in any form/stage to any other agency.
5. Acquires of zero marks in any serial of the eligibility criteria.
6. **FBR Registration**
   Non submission of FBR registration certificate/Sindh Revenue Board & Provincial Revenue Collecting Authority (If applicable).
7. **Verification of Cliental Lists.**
   If during verification process of the cliental list the response by any of the bank is unsatisfactory/fake on account of previous performance.
8. **Warning Letters**
   Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
9. **Blacklist listing Affidavit**
   Non-attachment of blacklisting affidavit attached as Annexure "D".
   a. Any government, semi-government last five years, must not blacklist bidder. declaration is mandatory on stamp paper

5. GENERAL CONDITIONS OF CONTRACT

5.1 Definitions

In this contract, the following terms shall be interpreted as indicated:

Applicable Law" means the Sindh Public Procurement Act 2009 and the Sindh Public Procurement Rules 2010 (Amended up to date).

"Procuring Agency" or "PA" means SNDB Contractor.

"Contract" means the Contract signed by the Parties and all the attached documents listed in its Clause 1 that is General Conditions (GC), and the Special Conditions (SC).

"Contract Price" means the price to be paid for the performance of the Services. "Effective Date" means the date on which this Contract comes into force.

"GC" mean these General Conditions of Contract.

"Government" means the Government of Sindh.

"Currency" means Pak Rupees.

"Member" means any of the entities that make up the joint venture/consortium/association, and "Members" means all these entities.

"Party" means the PA or the Contractor, as the case may be, and "Parties" means both of them.

"Personnel" means persons hired by the Contractor or by any Sub- Contractors and assigned to the performance of the Services or any part thereof.

"SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.

"Services" means the services to be performed by the Contractor pursuant to this Contract, as described in the scope of services.

"In writing" means communicated in written form with proof of receipt.

5.2 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the laws of the Islamic Republic of Pakistan.

5.3 Notice

Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been

given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.

A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.

5.4 Authorized Representative

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the SNDB or the Supplier may be taken or executed by the officials.

5.5 Taxes and Duties

The Supplier, Sub-Suppliers, and their Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law as specified in the SC, the amount of which is deemed to have been included in the Contract Price.

5.6 Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both Parties. The date the Contract comes into effect is defined as the Effective Date.

5.7 Expiration of Contract

Unless terminated earlier pursuant to Clause GC 5.1.17 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.

5.8 Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

5.9 Force Majeure

The failure on the part of the parties to perform their obligation under the contract will not be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

5.10 No Breach of Contract

The failure of a Party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event

of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

5.11 Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

5.12 Termination

5.12.1 Termination by SNDB

The SNDB may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 5.1.10.1. In such an occurrence the SNDB shall give a not less than thirty (30) days' written notice of termination to the Supplier, and sixty (60) days' in the case of the event referred to in (e).

If the Supplier does not remedy the failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the SNDB may have subsequently approved in writing;

If the Supplier becomes insolvent or bankrupt;

If the Supplier, in the judgment of the SNDB has engaged incorrupt or fraudulent practices in competing for or in executing the Contract;

If, as the result of Force Majeure, the Supplier(s) are unable to perform a material portion of the Services for a period of not less than sixty (60) days; and

If the SNDB, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

5.12.2 Termination by the Supplier

The Suppliers may terminate this Contract, by not less than thirty (30) days' written notice to the SNDB, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 5.1.10.2

If the SNDB fails to pay any money due to the Supplier pursuant to this Contract without Suppliers fault.

If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

5.12.3 Payment upon Termination

Upon termination of this Contract pursuant to Clauses GC 5.1.10.1 or GC 5.1.10.2, the SNDB shall make the following payments to the Supplier:

Payment for Services satisfactorily performed prior to the effective date of termination;

except in the case of termination pursuant to paragraphs (a) through (c), and (f) of Clause GC 5.1.10.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

5.13 Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

5.14 Settlement of Disputes

5.14.1 Amicable Settlement

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

5.14.2 Arbitration

If the SNDB and the Supplier fail to amicably settle any dispute arising out of or in connection with the Contract within ten (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

5.14.3 Data Ownership

The data in the implemented Computer System shall at all times remain the exclusive property of SNDB. The Supplier is hereby required to transfer all necessary passwords, access codes or other information required for full access to the data to SNDB upon successful commissioning of the Computer System and should not be available to any other party including the employees of the supplier.

5.14.4 Obligations of the Supplier

The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional

standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the SNDB, and shall at all times support and safeguard the SNDB legitimate interests in any dealings with Sub-Suppliers or third Parties.

5.14.5 Conflict of Interest

The Supplier shall hold the SNDB's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

5.14.6 Confidentiality

Except with the prior written consent of the SNDB, the Supplier and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

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6. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

6.1 Performance Security

The amount of performance security shall be five (5 %) percent of the Contract Price

6.2 Payment Schedule

The payment to be made to the Supplier under this Contract shall be made in accordance with the payment schedule as shall be agreed between SNDB and the Supplier.

S.No	Payment Stages	Payment in terms of percentage	Job to be Completed	Verified By
1	1st Running Payment 40%	On completion of 50% job.	R.C.C, Plaster, Power/AC/UPS wiring work, data/telephone wiring	Admin/Area Manager
2	2nd Running Payment 40%	On completion of 90% job.	glass work, MS grill, AC copper piping	Admin/Area Manager
3	Final Payment 17%	On completion of 100% job.	all remaining work mentioned in BOQ	Engineer Visit/Branch Completion Certificate
4	5% Retention Money (2% Performance Security + 3% Retention Money)	On satisfactory completion for six month period, after actual completion of work	After satisfactory completion of 06 months from actual completion.	Branch/Management

The contractor has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money /performance security will be released after 06 month of completion of tender assigned job and after due receipt of letter of satisfaction from concerned branch manager. Final Bill will be made on actual verified quantities.

6.3 Price

Schedule of prices shall be as fixed in the Contract.

6.4 Integrity Pact

The successful bidder shall upon the award of the contract execute an Integrity Pact with SNDB. [Specimen is attached in Annexure "J"] [SPPRA Rule 89]

6.5 Discussions Prior to Evaluation

If required, prior to technical evaluation, the Bidder may seek any clarification in writing on the eligibility criteria.

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7. SECTION-V: SAMPLE FORMS

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ANNEXURE "A"

7.1 Bid Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

Date:
To: **Sindh Bank Ltd**

Gentlemen and/or Ladies:

Having examined the Bidding documents including Addenda Nos. *[insert numbers],* the receipt of which is hereby duly acknowledged, we, the undersigned, in conformity with the said Bidding.

We undertake, if our Bid is accepted, specified in the Schedule of Requirements.
If our Bid is accepted, we will obtain the guarantee of a bank/Pay order in a sum equivalent to 05 percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Agency.

We agree to a Bid by this Bid for a period of *90* days from the date fixed to Bid opening under Clause 2.3.7 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
Until a formal Contract is prepared and executed *(if required)*, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of service provider Amount and Currency

_____ _____

_____ _____

_____ _____
(if none, state "none")

We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this _____ day of _____ 20_____.

_____ _____
[signature] *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of _____

ANNEXURE "B"

7.2 Bidder Profile Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

Sr.#	Particulars
1.	Name of the company:
2.	**Registered Office:**
Address:	
Office Telephone Number:	
Fax Number:	
3.	**Contact Person:**
Name:	
Personal Telephone Number:	
Email Address:	
4.	**Local office if any:**
Address:	
Office Telephone Number:	
Fax Number:	
5.	**Registration Details:**
6.	**CNIC of Owners (Copy attached)**

a) Audited Financial Statement Attachment (Last 3 years)

Yes	No

b) Details of Experience (Last Five Years)

(i)	Similar Project (Agency/Department)	Item Name

c) Number of outsourced staff on the payroll of the Company - _____

ANNEXURE "C"

7.3 General Information Form

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

	Particulars		
Company Name			
Abbreviated Name			
CNIC No (Attached copies)			
National Tax No.		**Sales Tax Registration No**	
SRB Tax No.		**PEC (If applicable)**	
No. of Employees		**Company's Date of Formation**	

*Please attach copies of NTN, GST Registration & Professional Tax Certificate

Registered Office Address		**State/Province**	
City/Town		**Postal Code**	
Phone		**Fax**	
Email Address		**Website Address**	

ANNEXURE "D"

7.4 UNDERTAKING/AFFIDAVIT

(AS REQUIRED BY THE STATE BANK OF PAKISTAN THROUGH BPRD CIRCULAR NO.13, DATED DECEMBER, 11, 2014)

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

To be typed on Rs.50/- Stamp Paper

AFFIDAVIT / DECLARATION

(AS REQUIRED BY THE STATE BANK OF PAKISTAN THROUGH BPRD CIRCULAR NO.13, DATED DECEMBER, 11, (Amended up to date))

I, _____ S/o _____, Proprietor/Authorized

Representative/Partner/Director of M/s_____, having NTN #

_____, holding CNIC # _____, do hereby state on solemn affirmation as

under: -

a. That the above named firm/company has not been adjudged an insolvent from any Court of law.
b. That no execution of decree or order of any Court remains unsatisfied against the firm/company.
c. That the above named firm/company has not been compounded with its creditors.
d. That my/our firm/company has not been convicted of a financial crime.
e. The firm is not currently blacklisted by the Procuring Agency.
f. The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules.
g. The firm comply with Section – III "Technical Specifications", and Section – VII "Schedule of Requirements" of the Bidding Document.
h. The firm comply with all terms & conditions mentioned in the Bidding Documents.
i. The firm comply that its Bid is valid for 90 days after opening of the E-Bid.
Bidder must not be blacklisted by any government, semi-government last five years. declaration is mandatory on stamp paper

That whatever stated above is true and correct as to the best of my knowledge and belief.

City: _____
Dated. _____

DEPONENT
(PROPRIETOR / REPRESENTATIVE)/DIRECTOR

Solemnly affirmed and stated by the above named deponent, personally, before me,

on this _____ day of _____ 2026, who has been identified as per his CNIC.

COMMISSIONER FOR TAKING AFFIDAVIT

ANNEXURE "E"

7.5 FINANCIAL BID FORM/PRICE SCHEDULE

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Financial Bid]

PRICE SCHEDULE

(Applicable for the year 2026-2027)

Name of Bidder: _____

BOQ FOR RENOVATION WORKS- BAHRIA ENCLAVE BRANCH ISLAMABAD
SINDH BANK LTD

Area 1800 sft

S#	DESCRIPTION	AMOUNT
A	CIVIL WORKS	
B	ELECTRICAL WORKS	
C	HVAC	
	***TOTAL RENOVATION COST IN Rs.(Inclusive of All Taxes)**	

*__Grand Total;__

This total amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the most advantageous bid. (For further clarification refer Note 8. below)

BILL OF QUANTITY
Renovation Works- Bahria Enclave Islamabad

S#	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
A	CIVIL WORKS				
1	**REINFORCED CEMENT CONCRETE (Vault Room as per Layout Plan).**				
	Providing and laying, compacting finishing & curing etc. straight or curved cast- in place designed mix 1:2:4 Reinforced Cement Concrete using 1 Part of Ordinary Portland Cement or equivalent, 2 Parts of silt free local sand and 4 Parts of 3/4" thick downgraded crushed stone; mixed in a manner to achieve a cube strength of 3000 psi in 28 days, including mixing, transporting, hoisting, lifting & placing at any height / depth, vibrating and curing etc. Complete in all respect including cost of Steel Reinforcement (3/8" dia steel bars G-60 @ 6" C/C both ways, staggered double jaal in a manner that the alternate spacing b/w bars should not increase 3" C/C) & form work for Cement Concrete including cutting, bending, laying in position, making joint and fastening, removal of rust from bars, cost of binding wire and labor charges for binding of steel reinforcement: also includes cost of form work and its removal. Complete in all respects, 9" thick walls, and column or as per direction of Engineer	CFT	190		
2	**INSTALLATION OF VAULT/Locker ROOM DOOR**				
	Lifting & Fixing charges of Bank's supplied Vault / Locker Doors, welding of door frame with RCC MS bars, and to facilitate the Vendors. Complete in all respects.	NO	2		
3	**Provison and Installation of ATM MS Iron Grill**	SFT	140		
	The security grills will be installed from inside so that glass will be visible from outside. MS Grill comprising of 1/2" solid square bars @ 6" c/c 1"x1-1/2" MS 16 gauge angle iron, welding, grinding, finishing, rubbing 3 coat of enamel paint (ICI,NIPPON,BERGER or equivalent) red oxide before paint. Complete in all respects, as per standardized design and /or as shown in drawing as per approved design, attached herewith. Further proper lockable grills with above specification will also be provided for all AC outdoor units.				
4	**GLASS DOOR (ATM inside, BM)**				

5	Providing, fabrication & fixing 12 mm thick glass door with top & bottom locking system, 4" Aluminum D-48 by Lucky or equivalent section, with 12mm thick Middle East / Saudi Arabia or equivalent clear glass with frost film and Bank's monogram, Approved Ajrak film, with gasket size and shape as shown on drawing, including bolts, D lock, nuts, screws aluminum channel, handle, floor machine (New Star or equivalent), locks etc. Complete in all respects as directed by Engineer.	SFT	42		
6	**GLASS PARTITION BM Cabin ATM**				
	Providing and installation 12mm thick glass KSA/UAEor equivalent polished glass with 100mm top & bottom rails, brush finish SS-304, lucky or equivalent section with frosted film surface as per approved design. Contractor is required to provide joints between the panels with minimum 5mm thick clear silicon from Dow corning or other approved by the Engineer. Complete in all respects.	SFT	160		
	TOTAL CIVIL WORKS……				

Electrical Works

S.No.	DESCRIPTION	UNIT	QTY	Rate	Amount
1	Providing & wiring of **2-3 pin 13 Amps** power switch socket outlets (for UPS) wired with 3x2.5mm2 1 core CU/PVC insulated cable in 25mm dia PVC conduit make Beta , Popular, recessed in wall/floor, above false ceiling or as required as per site conditions, all PVC conduit make Beta accessories, pull boxes, steel pull wires. Complete will all conduit & wiring accessories including 13 Amps, 2/3 pins combined switch socket (duplex) make Clipsal (Austria), MK(UK), Legrand (France) or approved equivalent. Wiring shall be done directly from the MCB installed in the respective DB without any claim of circuit. complete with suitable size 1.5mm thick sheet steel back box recessed in wall.	Nos.	19		

2	Providing installing & **wiring for Split A/C's** unit from distribution board to respective 1-3 pin 16 Amps switch socket, wired with 2x4mm² + 1x1.5mm² 1 core CU/PVC cable in 25mm dia PVC conduit make Beta, Popular, recessed in wall/floor, above false ceiling or as required as per site conditions, all PVC conduit make Beta accessories, pull boxes, steel pull wiresetc. Complete will all conduit & wiring accessories including 16 Amps, 3 pin combined switch socket make Clipsal (Austria), MK(UK), Legrand (France) or approved equivalent. Wiring shall be done directly from the MCB installed in the respective DB without any claim of circuit. complete with suitable size 1.5mm thick sheet steel back box recessed in wall. Ccomplete with all accessories including termination.	Nos.	6		
3	Confirming to same specifications & wiring, as mentioned above in Item No. A.10 but **wiring for Signboards** from distribution board to 1-3 pin 20 Amps MCB	No.	1		
4	Supply, installation and commissioning of **Exhaust / Bracket Fans** of following sizes, plastic body, louvers, all necessary fixing accessories, make Asia, Climax, National or as manufactured by any one of the manufacturers as mentioned in Annexure-"A". Complete in all respects.				
ii)	Exhaust Fan 12" dia	Nos.	1		
-					
5	**MAIN SWITCHES AND DBs (General Specifications)**				

	All concealed with 16 SWG MS powdered coated box for DBs and 18 SWG MS sheet box for outside 100 Amps, TP breaker, with door, hinges, lock, Amps meter, Volt meters, selector switches, LED indicating lamps, earth strips with 10 holes, neutral strips with 12 holes, backed powdered coating, water proof gasket, The work include all internal wiring with / 99.995 copper busbars, proper sized above mentioned approved PVC wires, at all DBs from TP breakers / Switches with standard copper termination of each breakers at all phases., wiring for volts /Amps meters, selectors, indicators etc., thus complete DB in all respect with DB body earthing with earth wire.. All breakers in all DBs will be Japanese Brand, Terasaki, Clipsal; MG, Schneider, Legrand. or equivalent				
6	**MAIN DB, Raw power, AC and power sockets with Emergency power**				
	Providing, Installation, testing and commissioning of Lighting & Power Distribution Board (L+P. DB) of 1.5mm thick sheet steel fabricated **concealed** type as per site condition suitable for 3-phase, 4 wire, 50 Hz, A/C system as per following configuration. Only breaker cost)				
	-				
	INCOMING				
	1-100 Amps TP, 25 KA, MCCB.				
	3-Phase indication lamps. with fuse				
	1-Voltmeter Digital 0-500 volts with selector switch.				
	1-Amps. Meter Digital with selector switch.				
	1-Neutral bar.				
	1-Earth bar.				
	OUTGOING :				
	12-10 Amps S.P, 6 KA, MCBs				
	6-16 Amps S.P, 6 KA, MCBs	Nos.	1		
	12- 20 Amps TP, 10 KA, MCB				
	1-32 Amp TP,10 KA MCB				
7	**UPS DB**				

	This DB will also be same specification but consist of one SP, two pole incoming breaker and 6, 10 Amps and 3, 15 Amps breakers and one two pole 15 Amps breaker for ATM. With 3x4mm wires till ATM power socket.	Nos.	1		
8. L.T POWER CABLES					
	Providing, laying, testing and commissioning of following size single or multicore PVC/PVC cable 600/1000 volts grades, manufacturted by Pakistan Cables, AGE, Pioneer, in suitable PVC conduit concealed in floor / wall as shown on drawings, and as per instruction of Consultant.				
9. TELEPHONE SYSTEM					
i	Providing & wiring of each **Telephone** socket outlet in preinstalled outlet boxes, wired with 4 Pair Cat-6 (UTP)Cable, make 3M / PANDUIT USA in 25mm dia PVC conduit recessed in slabs, floors, walls, columns or on slab above false ceiling or as required as per site conditions,, complete with all conduit & wiring accessories including RJ-45 IOs & Face Plates. Complete in all respect with suitable size 1.5mm thick sheet steel back box recessed in wall.	Nos.	8		
10	Providing & fixing 30 Pairs Telephone Tag Block (MDF) enclosed in 1.5mm thick sheet steel box with all fixing accessories.	No.	1		
11. COMPUTER NET WORKING SYSTEM					
i	Providing, laying & testing of **Data Cable** 4 Pair Cat -6, make 3M / PANDUIT USA in 25 mm dia PVC conduit including Data Outlet (3M make) Face plate (2port) w/o shutter RJ-45 (Panduit USA)K6 Jack fixed, on 1.5 mm thick steel back box complete in all respect and as per darwing. and providing of Fluke Test Report & 3M's 20 Years Certificate (Complete as per Client's requirement)	Nos.	8		
ii	24 Ports Cat-6 Patch Panel, make 3M	No.	1		

12. EARTHING SYSTEM					
	Providing, installation, commissioning and testing of TWO earthing pits (40 to 50 ft deep or up to water level), back filling, ramming etc. complete with copper earth electrode 25mm dia and 1.5 meter long, as indicated in specification and drawings. 16 mm copper wire from electrode to ECP and to all DBs. Complete with cable clamps 38mm dia G.I. pipe till electrod from ECP, with "T", plug, for water refilling and all accessories as per drawings. Each earth pit is to be provided with a concrete manhole 300 x 300 x 450(mm) deep with 225mm thick wall including cement mortar, internal plaster 1:4, with heavy duty C.I. cover including test clamp. Complete in all respect. Earthing bores shall be made at 6 to 8 feet away from foundation and distance between earth pits shall not be less than 10 feet. Further connection of earth pit to all DBs with proper earth wire. In case where earth bore is not possible, due to hilly area, copper plate earth , having size 2'X2'X1/4", with two 10 SWG 16 mm copper wires, tight on plates with brass nut / bolt, plate buried in 6 to 8 feet deep in earth will be provided with UPVC pipe for water refilling fro ground level till earth plate.	Job	1		
	Total - Electrical works				

S#	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
1	Installation of Split Air Conditioners (SAC) including USA **copper piping upto 25 feet** with installation & testing complete in all respects; including control wiring from outdoor unit to indoor with 2 x 1.5 mm.sq. + 1 x 1.5 mm.sq wire drawn in PVC 'D' class conduit clipped to wall or ceiling (wiring make Pakistan Cable, AGE or Pioneer). The return and supply copper tubing to be sized as per				

	manufacturer's recommendation and to be drawn in separate Aeroflex insulators.				
	a) 1.0 Ton SAC	Nos	3		
	b) 1.5 Ton SAC	Nos			
	c) 2.0 Ton SAC	Nos	3		
2	Estimate additional copper piping with insulation for split units make(Muller) (charged as per final measurement on site). The return and supply copper tubing to be sized as per manufacturer's recommendation and to be drawn in separate Aeroflex insulators with gray tape.	rft	200		
3	Provide & fix UPVC, 1-1/4" dia and 1" dia pipe, Beta or popular , for AC drain system, (medium) conforming to BSS 1307 of 1957, along with PVC fittings such as tees, elbows, unions, reducers, sockets, Teflon tape for jointing, hangers, supports, sleeves, including testing and commissioning and insulation with Aero flex insulation.	rft	90		
4	Providing and installing M.S angle iron brackets, treated with rust proof paint and enamel coating for external A/C's units fixed to the wall slab with Hilti bolts.	Set	6		
	TOTAL CIVIL WORKS……				

Note

1. The branch has to be handed over in 30 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
2. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges.
3. No advance payment will be made; bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Branch Manager & Project Manager.
4. **Calculation of bid security.2% of the *Total Estimated Cost (2% of Rs. 1,645,600/- = Rs. 32,912/-) will be submitted with the tender document as bid security.**
5. In case it is reviled at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be fined to the contractor with appropriate action as deemed necessary by the procurement committee.
6. In case of any observation arising in respect of quality of the items, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
7. All terms and condition of Agreement (IBD Section 7.8) are part of Tender Document.
8. Most Advantageous bid is going to be the criteria for award of contract rather than considering the lowest offered bid, encompassing the lowest whole sum cost which the procuring agency has to pay for the services/items duration the contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

9. Payment will be made as per the scheduled attached as Annexure "J".
10. The successful bidder has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money/performance security will be released after 06 months of completion of tender assigned job and after due receipt of letter of satisfaction from concerned Branch Manager

We, hereby accept all the terms and conditions as given above.

_____
(Signature of bidder with name, Designation and Company Seal)

Dated: _____

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ANNEXURE "F"

7.6 BID SECURITY FORM

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Financial Bid if Bank guarantee is being submitted]

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its Bid dated *[date of submission of Bid]* for the supply of *[name and/or description of the services]* (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto *[name of Procuring Agency]* (hereinafter called "the Procuring Agency") in the sum of for which payment well and truly to be made to the said Procuring Agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; or

2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring Agency during the period of Bid validity:

   (a) fails or refuses to execute the Contract Form, if required; or
   (b) fails or refuses to furnish the Performance Guarantee, in accordance with the Instructions to Bidders;

We undertake to pay to the Procuring Agency up to the above amount upon receipt of its first written demand, without the Procuring Agency having to substantiate its demand, provided that in its demand the Procuring Agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of Bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

_____

[signature]

ANNEXURE "G"

7.7 ACCEPTANCE LETTER

To be signed by the procuring agency after announcement of Bid Evaluation Report

Date: _____

To:
Name & Address of the Contractor: _____

Subject: _____

Notification of Award of Contract No: _____

This is to notify you that your Bid dated _____ for execution of the _____ (name of contract & identification number, as given in the contract data for the accepted contract amount of the equivalent of Rs._____ _____(amount in numbers & words) as corrected and modified in accordance with instructions to bidders is hereby accepted by our agency.

You are requested to furnish the Performance Security within 28 days in accordance with the conditions of Contract, using for that purpose the Performance Security Form included in the bidding document and sign the contact agreement attached herewith within stipulated time mentioned above.

ANNEXURE "H"

7.8 SERVICE AGREEMENT

To be signed by the awardee

THIS **AGREEMENT** is entered into at Karachi
on this the ____ day of _____, 2026

BETWEEN

M/S._____, a sole proprietorship, having its principal place of business at _____ (hereinafter referred to as "Contractor", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Contractor" for Renovation, Interior and Electrical Work, for its _____ and Contractor agrees to provide the following services to the bank, as per the tender opened on_____.

i. Renovation, Interior and Electrical work as per detailed BOQ submitted to the Bank.

Total Price as per Financial / Technical Proposal
Submitted by **M/s. _____:Rs. _____/-**

The terms and conditions are as follows:

Terms & Conditions:

All terms and conditions of the tender document will remain part of this agreement.

Change / alteration in the original Plan:

- Any change/alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the Bank. Electricity & Water for renovation activities will be provided free of charge to the Contractor, by the Bank.

SPECIMEN

Payment Schedule:
2

S.No	Payment Stages	Payment in terms of percentage	Job to be Completed	Verified By
1	1st Running Payment 40%	On completion of 50% job.	R.C.C, Plaster, Power/AC/UPS wiring work, data/telephone wiring	Admin/Area Manager
2	2nd Running Payment 40%	On completion of 90% job.	glass work, MS grill, AC copper piping	Admin/Area Manager
3	Final Payment 17%	On completion of 100% job.	all remaining work mentioned in BOQ	Engineer Visit/Branch Completion Certificate
4	5% Retention Money (2% Performance Security + 3% Retention Money)	On satisfactory completion for six month period, after actual completion of work	After satisfactory completion of 06 months from actual completion.	Branch/Management

The contractor has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money /performance security will be released after 06 month of completion of tender assigned job and after due receipt of letter of satisfaction from concerned branch manager. Final Bill will be made on actual verified quantities.

Period of Contract:

- Date of Handing over site _____
- Branch Completion date: _____

Commencement of Work:

- The job will be commenced from the date of acceptance of Award/Letter by the Contractor.

Penalty:

- The completion period of the awarded work will be 30 days from the date of handing over the site.
- In case of delay in completion, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.

- The rates quoted by the Contractor will include all works, necessary for establishment of Bank Branch, complete in all respect strictly in accordance with our specifications given in design book. In case of any deviation in design/ specification, without written permission of Bank's Engineer, the payment of such item will not be paid and the contractor will be liable to replace the objected item as per the design book at his own cost.

SPECIMEN

Notice:

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Contractor may be taken or executed by the officials.

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Taxes and Duties:

- The Contractor and its Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price.

Termination of Agreement by the Bank:

- If the performance of the Contractor is not satisfactory this agreement can be terminated by the Bank upon giving a 30 days' advance notice in writing to the Contractor. In such event the Contractor shall refund all advance money to the Bank after adjusting the cost of work done by that date.
- If the Contractor becomes insolvent or bankrupt.
- If the Contractor, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued with two warning letter/email by the bank for unsatisfactory performance to the bidder.

Termination of Agreement by the Contractor:

- The Contractor may terminate this Agreement, by not less than (30) days' written notice to the Bank, if the Bank fails to pay any money due to the Contractor pursuant to this Agreement without Contractors fault.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

Force Majeure:

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

SPECIMEN

Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

Good Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.

- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Obligation of the Contractor:

- The Contractor shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Bank, and shall at all times support and safeguard the Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier

Conflict of Interest:

- The Contractor shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

- Except with the prior written consent of the Bank, the Contractor and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Contractor and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

SPECIMEN

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Contractor Signature_____

Name _____

Designation _____

Company Name _____

Address _____

_____

Stamp

Witness:

Signature_____

Name _____

Designation _____

Address _____

_____

Costumer Signature_____
Name
Designation
Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank Ltd. Head Office, Karachi**
Stamp

Signature_____
Name
Designation
Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank Ltd. Head Office Karachi**

ANNEXURE "I"

7.9 PERFORMANCE SECURITY FORM

To be signed by the awardee if Bank Guarantee is being submitted as Performance Security.

To,

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

WHEREAS [name of Supplier] (hereinafter called "Supplier" or "Contractor") has undertaken, in pursuance of Contract No. _____ [reference number of the contract] dated ____ 2026 to _____ [details of task to be inserted here] (hereinafter called "the Contract").

AND WHEREAS we have agreed to give the Supplier / Contractor guarantee as required pursuant to the budding document and the contract:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier / Contractor, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier / Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____2026.

Signature and Seal of the Guarantors

Name of Bank

Address

Date

ANNEXURE "J"

- **To be signed by the awardee**

7.10 INTEGRITY PACT

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number: Dated:

Contract Value:

Contract Title:

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **[Name of Supplier/Contractor/Consultant]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[**Name of Supplier/Contractor/Consultant]** certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **[Name of Supplier/Contractor/Consultant]** agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency] [Supplier /Contractor/Consultant]

7.11 VISIT REPORT ANNEXURE "I"

(To be filled by Procuring Agency after Contract Award)

1	Date of Visit	
2	Name of Visiting Official from the Bank	
3		
4	Designation	
5	Department	
6	Name of Business /Shop	
8	Owner's Name & Designation	
9	Name of CEO	
10	Nature of Business	
11	Business Inception Date	
12	Business / Shop Address	
13	Phone PTCL	
14	Email address	
15	Details of Business	
16	Number of Employees in country wide region.	Head Office+
		City-1
		City-2
		City-3
17	Details of Business	
18	Addresses of Offices in countrywide region.	**Office.1.**
		Address:
		Email:
		Telephone No:
		Office.2.
		Address:
		Email:
		Telephone No:
		Office 3:
		Address:
		Email:
		Telephone No:
		Office.4.
		Address:

		Email:
		Telephone No:
		Office.5.
		Address:
		Email:
		Telephone No:
19	**Detail of Machinery / Equipment installed**	1
		2
		3
		4
		5
20	**Name / Designation of the Representative with whom the meeting was held.**	
	(Visiting Card Attached)	
21	**Assessment of visiting officer**	
22	**It is confirmed that I have personally met with the person named above at the above mentioned business running address.**	
23	**Signature of Bank's visiting officials**	**Signature of vendor / representative of**
	Date: _____ Stamp: _____	Date:_____ Stamp:_____

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POWER TO THE PEOPLE
با اختیار عوام

7.12 PAYMENT SCHEDULE Annexure "J"

The payment to be made to the Supplier under this Contract shall be made in accordance with the payment schedule as shall be agreed between SNDB and the Supplier.

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شہید محترمہ بینظیر بھٹو کی یاد میں
SINDH BANK
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POWER TO THE PEOPLE
با اختیار عوام

8. SECTION VI- CHECK LIST

[To be signed and stamped and presented on Bidder's letter head]

The provision of this checklist is essential prerequisite along with submission of tenders (with technical proposal).

Sr. #	Detail	Responsive	Non-responsive
1	2% - Bid Security of estimated cost of articles / items given by the department. The Bid security must be submitted with Financial proposal.		
2	Active Registration with Income Tax Authorities (National Tax Number NTN)		
3	Copy of active Registration with Sales Tax Authorities (STRN)		
4	Copy of active Registration (Professional Tax Certificate)		
5	At least 01 of similar nature having similar cost or above have been performed / executed		
6	Technical Bid Form (as per **form 2.5.8** of Bidding documents) on letter head of the firm duly signed and stamped.		
7	Bid Form (as per **form 7.1 of** Bidding documents) on letter head of the firm, duly signed and stamped.		
8	Bid Security Form (as per **form 7.6** of Bidding documents) on letter head of the firm, duly signed and stamped.		
9	Performance Guarantee Form (as per **form 7.9** of Bidding documents) on letter head of the firm, duly signed and stamped.		
10	General Information Form (as per **form 7.3** of Bidding documents) on letter head of the firm duly signed and stamped.		
11	Affidavit (as per **form 7.4**) on non-judicial Stamp Paper of Rs. 50/-		
12	i. Work order / supply order / purchase order of previous relevant experience. ii. Company profile. Staff list along with location and address *[where applicable].* iii. Audited Financial Statement, National tax number Certificate, General Sale Tax Number Certificate (last 03 year). iv. Bidders profile Form (as per **form 7.2** of Bidding documents) on letter head of the firm, duly signed and stamped.		
13	Copy of Bid Security Instrument to be submitted with Financial Proposal. Original Bid Security to be submitted in sealed envelope with clear reference no.		

Stamp & Signature of Bidder _____

9. PROCUREMENT COMMITTEE CONSITUTION OFFICE ORDER

SNDB/ADMIN/HO/TD/15/01/2026
January 15, 2026

OFFICE ORDER

SUBJECT: REVISED RECONSITITUTION PROCUREMENT COMMITTEE FOR GOODS, WORKS & SERVICES FOR ADMINISTRATION & HR RELATED SERVICES

The revised reconstitution of Procurement Committee is as under:

1. Dilshad Hussain Khan
   Chief Financial Officer — EVP - Chairperson
   Sindh Bank Ltd

2. Syed Tabish Ali Shah Hussaini
   Head of Administration — VP-I - Member
   Sindh Bank Ltd

3. Parvez Ali Bhutto
   Director Works & Services — BS-19 – External Member
   Sindh Madressatul Islam University,
   Currently posted on deputation in Sindh
   Mass Transit Authority

Functions and responsibilities of the Committee will be as per SPPRA Rule No.8 effective from January 15, 2026.

This supersedes previous Office Order # SNDB/ADMIN/HO/TD/14/05/2025 dated May 14, 2025 on the subject matter.

President & CEO

Distribution:
Members-Procurement Committee

10. CONISTUTION OF COMPLAINT REDRESSAL COMMITTEE MEMO

SINDH BANK
سندھ بینک
POWER TO THE PEOPLE

Ref No: SNDB/ADMIN/HO/CRC/14/05/2025

May 14, 2025

OFFICE ORDER

SUBJECT: **REVISED CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE**

It is notified for information of all concerned that with immediate effect the following **COMPLAINT REDRESSAL COMMITTEE** has been reconstituted as per SPPRA Rule 31.

1.	Deputy CEO	(Member/Convener)
2.	A Representative of the Accountant General Sindh not below rank of BS-18	(Member)
3.	An Independent Professional from the relevant Field	(Member)
4.	Head of Legal Division – (SVP-II)	(Co-opted Member)
5.	Incharge Procurement – (VP-II)	(Co-opted Member)

Terms of Reference (TOR)

SPPRA Rule 31 (4). The Complaint Redressal Committee upon receiving a complaint from an aggrieved bidder may, if satisfied;

(a) Prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations;

(b) Annul in whole or in part, any unauthorized act or decision of the procurement committee; and

[(bb) Recommend to the Head of Department that the case be declared a mis-procurement if material violation of Act, Rules, Regulations, orders, instructions or any other law relating to public procurement, has been established; and;]

(c) Reverse any decision of the procurement committee or substitute its own decision for such a decision; Provided that the Complaint Redressal Committee shall not make any decision to award the contract.

This supersedes previous Office Order #SNDB/ADMIN/HO/26/08/2021 dated 26-08-2021.

President & CEO
(Equivalent BS-22)

Distribution:

Members- Complaint Redressal Committee

11. PROCEMENT PLAN

SINDH BANK

TENTATIVE PROCUREMENT PLAN FOR GOODS, WORKS & GENERAL SERVICES
FOR THE YEAR 2026-27

S #	Items / Description	Quantity	Estimated Cost (in Rs.) Million	Proposed Method of Procurement	Timing of Procurement	Source of Fund
1	RENOVATION WORKS- BAHRIA ENCLAVE BRANCH ISLAMABAD	1	Rs.1,645,600/-	Single Stage One Envelope	4th Quarter	Non ADP

Farhan A Siddiqui
VP-II/Administration

Faraz Ahmed
Chief Engineer

Nadeem Ali Wagan
Executive Manager

Ather Iqbal
VP-II/Incharge Procurement/Administration

Rizwan Mahmood Khan
Regional General Manager-Northern

Name & Designation	Comments/Recommedations	Signature
Dilshad Hussain Khan CFO- Member		
Syed Tabish Ali Shah Head of Admin-Member		
Mohammad Saleem Shaffi Head of Operations- Member	—	06.10.26
Syed Assad Ali Deputy CEO	CFO & Head Admin to ensure compliance of SPPRA rules & Bank policy	

President / CEO

SINDH BANK

Date:

TENTATIVE PROCUREMENT PLAN FOR GOODS, WORKS & GENERAL SERVICES
FOR THE YEAR 2026-27

S #	Items / Description	Quantity	Estimated Cost (in Rs.) Million	Proposed Method of Procurement	Timing of Procurement	Source of Fund	Remarks
1	RENOVATION WORKS- BAHRIA ENCLAVE BRANCH ISLAMABAD	1	Rs.1,645,600/-	Single Stage One Envelope	4th Quarter	Non ADP	

PROCUREMENT COMMITTEE FOR GOODS, WORKS & GENERAL SERVICES

Name & Designation	Comments/Recommedations	Signatures
Dilshad Hussain Khan CFO- Chairman		
Tabish Ali Shah Head of Administration-Member		
Parvez Ali Director Works & Services-Sindh Madresstual Islam University Karachi-Member		

12. NOTIFICATION

NOTIFICATION

Sindh Bank Limited, operating currently with a network of 330 online branches in 169 cities across the country, would like to invite Electronic bids(E-bids) on EPADS (E-PAK Acquisition & Disposal System) from bidders who are on Active list of Tax Payer of FBR/SRB (whichever is applicable) under SPPRA Rules, 2010 (Amended up to Date) for:

RENOVATION WORKS – BAHRIA ENCLAVE BRANCH ISLAMABAD

- ► Tender Ref No: SNDB/COK/ADMIN/TD/1553/2026
- ► Tender Publish Start Date: 14/10/2026
- ► Bidding Procedure: Single Stage One Envelope
- ► Tender Submission Date & Time: 28/10/2026 up to 1030 Hrs.
- ► Requirement: As per Tender
- ► Tender Opening Date & Time: 28/10/2026 at 1100 Hrs.
- ► Bid Security: 2% *(Total Estimated Cost)
- ► Tender Fee: Rs.2,300/- (In the form of Pay orders only, Cheques are not acceptable) (non-refundable).

E-Bid should be submitted through EPADS only. Manual Bids shall not be received. Interested bidders are required to register themselves on the EPADS System at the link https://sindh.eprocure.gov.pk/#/supplier/registration for submission of electronic bids.

ADDITIONAL INFORMATION:

- Bidding documents can be download from Sindh Bank Ltd website (www.sindhbank.com.pk) or SPPRA EPADS website https://portalsindh.eprocure.gov.pk/#/
- Sindh Bank Ltd reserves the right to reject any/bids under the relevant provision of SPP Rules 2010.
- In case of undesirable circumstances on submission/opening date & time or if Government declares Holiday, the tender shall

  be opened on the next working day at the same time & venue.
- In case of any difficulty, prospective bidders may contact the EPADS Helpline 051-111-137-237 during working days/hours.
- 2% of the *(Total Estimated Cost) will be submitted as bid security in shape of Pay Order /Bank Guarantee in favor of Sindh Bank Ltd at the below mentioned address with the title of Tender Name & Reference Number duly mentioned on envelop.

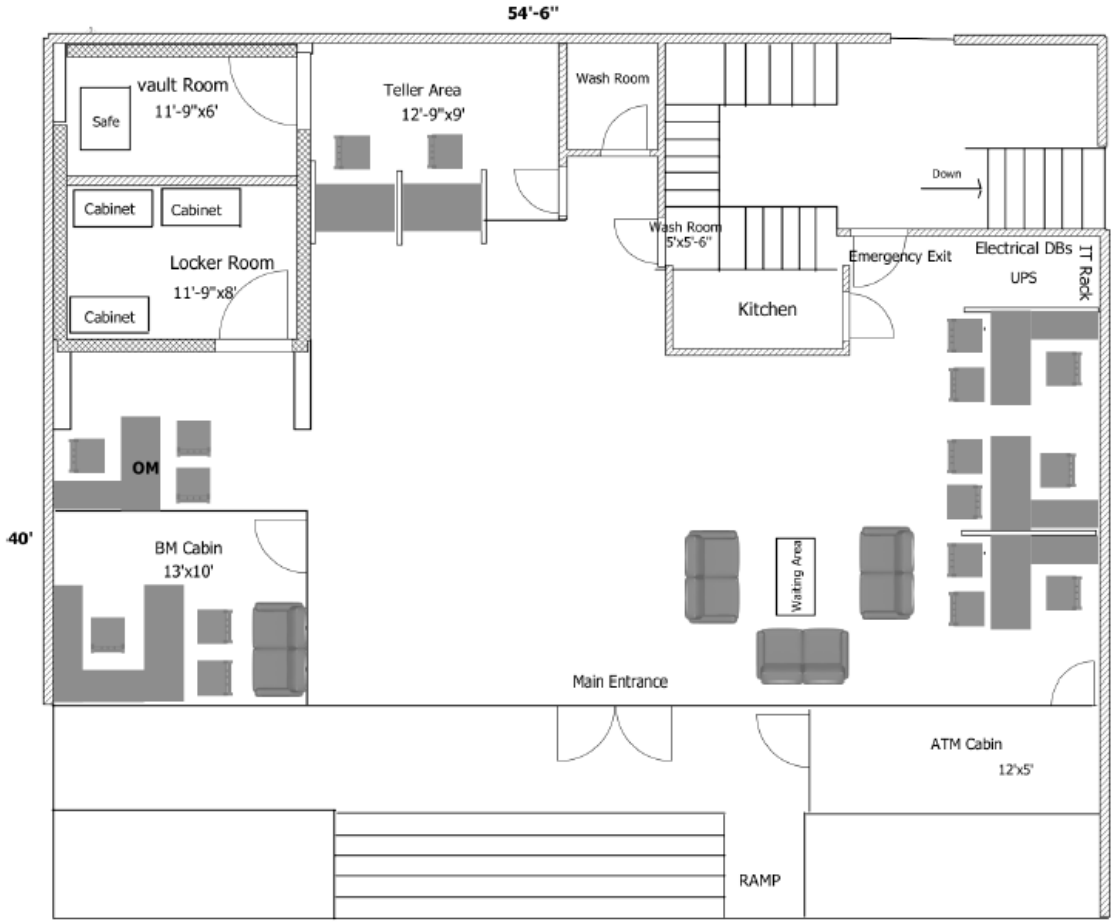
ADDRESS FOR SUBMISSION OF BID SECURITY

Head of Administration Division. Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543

E-mail: tenderdept@sindhbankltd.com, Websites: www.sindhbank.com.pk & https://portalsindh.eprocure.gov.pk

Note: The likely expense expected to incur in respect of **RENOVATION WORKS – BAHRIA ENCLAVE BRANCH ISLAMABAD** will be less than 3 million, so the notification will be hoisted on Sindh Bank Limited and SPPRA Websites only.

13. DRAWING



Proposed Layout Bahria Enclave Islamabad