



GOVERNMENT OF SINDH

CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT

FY - 2026-27

BIDDING DOCUMENT SINGLE STAGE TWO ENVELOPES



PROCUREMENT OF EQUIPMENT AND MATERIALS FOR RESEARCH, SURVEY,
ARCHIVAL WORK, FIELD EXCAVATION OPERATIONS, TRAINING / WORKSHOPS /
SEMINARS, DOCUMENTARIES AND OTHER RELATED ACTIVITIES

NIT Reference No. A.D/E&E/REV-NIT/2026-27/378

DATED: 12th October, 2026

DOWNLOADED BY: M/S _____

PROCURING AGENCY:

EXPLORATION AND EXCAVATION BRANCH

DIRECTORATE GENERAL OF ANTIQUITIES & ARCHAEOLOGY

CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT

The deadline for bid submission is 03-11-2026 at 12:30 PM
and bids will be opened on the same date at 01:00 PM.

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PART-I
NOTICE INVITING TENDERS



EXPLORATION AND EXCAVATION BRANCH
DIRECTORATE GENERAL OF ANTIQUITIES & ARCHAEOLOGY
CULTURE TOURISM ANTIQUITIES & ARCHIVES DEPARTMENT
GOVERNMENT OF SINDH

NOTICE INVITING TENDER

**"PROCUREMENT OF EQUIPMENT AND MATERIALS FOR RESEARCH, SURVEY,
ARCHIVAL WORK, FIELD EXCAVATION OPERATIONS, TRAINING/WORKSHOPS/
SEMINARS, DOCUMENTARIES AND OTHER RELATED ACTIVITIES"**

The Exploration and Excavation Branch, Directorate General of Antiquities & Archaeology, Culture, Tourism, Antiquities & Archives Department, Government of Sindh, invites electronic bids (e-bids) through the E-Pak Acquisition and Disposal System (EPADS) from eligible and experienced firms/companies for the "Procurement of Equipment and Materials for Research, Survey, Archival Work, Field Excavation Operations, Training/Workshops/Seminars, Documentaries and Other Related Activities" for the Financial Year 2026-27. Interested bidders must be registered with the relevant tax authorities, possess valid NTN and applicable STRN and SRB registration certificates, and be on the Active Taxpayer List (ATL), wherever legally required. All bidders shall comply with the applicable provisions of the Sindh Public Procurement Rules, 2010, as amended from time to time. The procurement shall be conducted under the Single Stage-Two Envelope Procedure in accordance with Rule 46(2) of the Sindh Public Procurement Rules, 2010. Detailed eligibility requirements and evaluation criteria are provided in the bidding documents.

HOW TO APPLY

1. Availability of Bidding Documents:

Bidding documents may be downloaded from the EPADS portal at <https://portalsindh.eprocure.gov.pk/#/> from 14th October 2026 until the deadline for submission of bids on 3rd November 2026.

2. Method of Submission:

Bids shall be submitted electronically through EPADS on or before 3rd November 2026 at 12:30 PM. Manual submission of bids shall not be accepted.

3. Tender Fee and Bid Security:

A non-refundable tender fee of PKR 3,000/- shall be payable through Pay Order or Demand Draft. Bidders shall furnish bid security specified in the bidding documents, in accordance with Rule 37(1) of SPPRA Rules, 2010, as amended from time to time. The bid security shall be in the form of a Pay Order, Demand Draft or Bank Guarantee issued by a scheduled bank in Pakistan, in favour of "DDO, Exploration & Excavation Branch, CTA&AD, Government of Sindh."

4. Submission of Original Documents:

The original tender fee instrument and bid security instrument shall be delivered to the office of the Exploration & Excavation Branch, Culture, Tourism, Antiquities & Archives Department, Government of Sindh, located behind Rumi Graveyard, near Grid Station, Northern Bypass, Karachi, on or before 3rd November 2026 at 12:30 PM. Failure to comply with the applicable submission requirements may result in rejection of the bid in accordance with the bidding documents and applicable SPPRA Rules. The bid security shall remain valid for the period prescribed in the bidding documents and the applicable procurement rules.

5. Opening of Bids:

The technical proposals shall be opened electronically through EPADS on 3rd November 2026 at 1:00 PM, in accordance with the applicable SPPRA Rules, 2010, as amended from time to time, and the prescribed EPADS procedure. Financial proposals of technically qualified bidders shall be opened subsequently in accordance with the prescribed Single Stage-Two Envelope Procedure and the bidding documents.

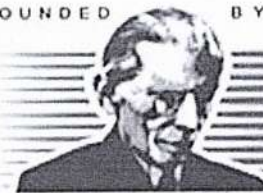
- The Procuring Agency reserves the right to cancel the bidding process at any time before acceptance of a bid or proposal, in accordance with Rule 25 of the Sindh Public Procurement Rules, 2010, as amended from time to time. The decision shall be communicated to the bidders in accordance with the applicable rules and prescribed procedures.
- In the event that the scheduled submission or opening date is declared a public holiday, or the bids cannot be opened due to an EPADS-related technical issue, the submission and opening schedule shall be revised in accordance with the applicable SPPRA Rules and EPADS instructions. The revised schedule shall be communicated through EPADS and other prescribed channels.

EXPLORATION AND EXCAVATION BRANCH
DIRECTORATE GENERAL OF ANTIQUITIES & ARCHAEOLOGY
CULTURE TOURISM ANTIQUITIES & ARCHIVES DEPARTMENT
GOVERNMENT OF SINDH
ADDRESS: BEHIND RUMI GRAVEYARD, NEAR GRID STATION,
NORTHERN BYPASS, KARACHI
PHONE: 021 99332224
Email: sindhexplorationbranch@gmail.com

HASEEB UR REHMAN
ASSISTANT DIRECTOR
Exploration & Excavation Branch
Archives Department
Govt. of Sindh

A.D./E&E/REV-NIT/2026-27/378 DATED: 12th October 2026





**EXPLORATION AND EXCAVATION BRANCH
DIRECTORATE GENERAL OF ANTIQUITIES & ARCHAEOLOGY
CULTURE TOURISM ANTIQUITIES & ARCHIVES DEPARTMENT
GOVERNMENT OF SINDH**

NOTICE INVITING TENDER

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- The Procuring Agency reserves the right to cancel the bidding process at any time before acceptance of a bid or proposal, in accordance with Rule 25 of the Sindh Public Procurement Rules, 2010, as amended from time to time. The decision shall be communicated to the bidders in accordance with the applicable rules and prescribed procedures.
- In the event that the scheduled submission or opening date is declared a public holiday, or the bids cannot be opened due to an EPADS-related technical issue, the submission and opening schedule shall be revised in accordance with the applicable SPPRA Rules and EPADS instructions. The revised schedule shall be communicated through EPADS and other prescribed channels.

**EXPLORATION AND EXCAVATION BRANCH
DIRECTORATE GENERAL OF ANTIQUITIES & ARCHAEOLOGY
CULTURE TOURISM ANTIQUITIES & ARCHIVES DEPARTMENT
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ADDRESS: BEHIND RUMI GRAVEYARD, NEAR GRID STATION,
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PHONE: 021 99332224
Email: sindhexplorationbranch@gmail.com**

**ASSISTANT DIRECTOR
Exploration & Excavation Branch
Govt. of Sindh**

A.D/E&E/REV-NIT/2026-27/378 DATED: 12th October 2026

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INF-KRY: 4545/26



ایکسپلوریشن اینڈ ایکسکاویشن برانچ ڈائریکٹوریٹ جنرل آف نواردات اور آثار قدیمہ محکمہ ثقافت، سیاحت، نواردات و آثار قدیمہ حکومت سندھ



نوٹس طلبی ٹینڈر

نمبر 12 اکتوبر 2026ء

A.D/E&E/REV-NIT/2026-27/378

”حصول یافتہ آلات اور میٹریل برائے تحقیق، سروے، آرکائیو، فیلڈ ایکسکاویشن، آپریشن، ڈرائنگ، ورکشاپس، سیمینارز، دستاویزی فلیمز اور دیگر متعلقہ سرگرمیاں“

ایکسپلوریشن اینڈ ایکسکاویشن برانچ، ڈائریکٹوریٹ جنرل آف نواردات و آثار قدیمہ، محکمہ ثقافت، سیاحت، نواردات و آثار قدیمہ، حکومت سندھ کو اہل اور تجربہ کار فرم/انجینئرز سے ”حصول یافتہ آلات اور میٹریل برائے تحقیق، سروے، آرکائیو، فیلڈ ایکسکاویشن، آپریشن، ڈرائنگ، ورکشاپس، سیمینارز، دستاویزی فلیمز اور دیگر متعلقہ سرگرمیاں“ برائے مالی سال 2026-27 کے سلسلے میں ای پاک ایکسپلوریشن اینڈ ڈیپول سسٹم (EPADS) کے ذریعے ایکٹو ایکسکاویشن (ای ڈی) کے مطلوب ہیں۔ دلچسپی رکھنے والے پیشکش دہندگان لازماً متعلقہ ٹیکس حکام کے پاس رجسٹرڈ، کارآمد NTN اور قابل اطلاق STRN اور SRB رجسٹریشن سرٹیفیکیٹس کے حامل اور فعال ٹیکس دہندگان کی فہرست (ATL) پر موجود ہوں، جہاں قانونی طور پر درکار ہو۔ تمام پیشکش دہندگان کو سندھ پبلک پروکیورمنٹ روڈز 2010 وقتاً فوقتاً ترمیم شدہ کی نافذ اہم شقوں پر عمل کرنا ہوگا۔ پروکیورمنٹ سندھ پبلک پروکیورمنٹ روڈز 2010 کے رول (2) 46 کے مطابق ایک مرحلہ۔ دولفاظ طریقہ کار کے تحت انجام دی جائے گی۔ اہلیت کا مفصل معیار اور جانچ پڑتال کا معیار بڈنگ دستاویزات میں فراہم کر دیا گیا ہے۔

درخواست دینے کا طریقہ

1. بڈنگ دستاویزات کی دستیابی:
بڈنگ دستاویزات EPADS پورٹل <https://portalsindh.eprocure.gov.pk/#/> سے 14 اکتوبر 2026ء سے پیشکش جمع کرانے کی آخری تاریخ 3 نومبر 2026ء تک ڈاؤن لوڈ کی جاسکتی ہیں۔
2. جمع کرانے کا طریقہ:
پیشکشیں الیکٹرونک طریقے پر EPADS 3 نومبر 2026ء کو دوپہر 12:30 بجے تک یا اس سے قبل جمع کرادی جائیں۔ میٹریل جمع کرانی کی پیشکشیں قبول نہیں کی جائیں گی۔
3. ٹینڈر فیس اور بڈ سیکورٹی:
3,000 روپے کی ایک ناقابل واپسی ٹینڈر فیس بذریعہ آرڈر ڈیمانڈ ڈرافٹ قابل ادا ہوگی۔ پیشکش دہندگان کو بڈنگ دستاویزات میں درج کردہ بڈ سیکورٹی SPPRA روڈز 2010 کے رول (1) 37 وقتاً فوقتاً ترمیم شدہ کے مطابق فراہم کرنا ہوگی۔ بڈ سیکورٹی بصورت پاکستان کے کسی شیڈول بینک سے جاری ہے آرڈر، ڈیمانڈ ڈرافٹ یا بینک گارنٹی بنام IDDO ایکسپلوریشن اینڈ ایکسکاویشن برانچ CTA&AD حکومت سندھ میں ہوگی۔
4. اصل دستاویزات کا جمع کرنا:
اصل ٹینڈر فیس انسٹرمنٹ اور بڈ سیکورٹی انسٹرمنٹ دفتر ایکسپلوریشن اینڈ ایکسکاویشن برانچ، محکمہ ثقافت، سیاحت، نواردات و آثار قدیمہ، حکومت سندھ واقع عتب روڈ قبرستان نزد گرد آئین تاورن بائی پاس کراچی کو 3 نومبر 2026ء بوقت دوپہر 12:30 بجے تک یا اس سے قبل جمع کرادی جائے۔ جمع کرانے کی قابل اطلاق شرائط پر عملدرآمد میں ناکامی کی صورت میں نتیجہ بڈنگ دستاویزات اور نافذ اہم شقوں SPPRA روڈز کے مطابق پیشکش مسترد کئے جانے کی صورت میں نکلے گا۔ بڈ سیکورٹی بڈنگ دستاویزات میں درج مدت اور نافذ اہم شقوں پر پروکیورمنٹ روڈز کے مطابق کارآمد رہتی چاہئے۔
5. پیشکشوں کا کھلنا:
ٹیکنیکل پروپوزلز الیکٹرونک طریقے پر EPADS 3 نومبر 2026ء کو دوپہر 1:00 بجے نافذ اہم شقوں SPPRA روڈز 2010 وقتاً فوقتاً ترمیم شدہ اور مقررہ EPADS طریقہ کے مطابق کھولے جائیں گے۔ ٹیکنیکل طور پر کوئی بھی پیشکش دہندگان کے فنانشل پروپوزلز مقررہ ایک مرحلہ۔ دولفاظ طریقہ کار اور بڈنگ دستاویزات کے مطابق بعد ازاں کھولے جائیں گے۔

پروکیورمنٹ ایجنسی سندھ پبلک پروکیورمنٹ روڈز 2010 وقتاً فوقتاً ترمیم شدہ کے رول 25 کے مطابق کسی پیشکش یا پروپوزل کی منظوری سے قبل کسی بھی وقت بڈنگ کا عمل منسوخ کرنے کا حق محفوظ رکھتی ہے۔ فیصلے سے نافذ اہم شقوں اور دیگر طریقہ کار کے مطابق پیشکش دہندگان کو آگاہ کر دیا جائے گا۔

مقررہ جمع کرانے یا کھلنے کی تاریخ پر عام تعطیل کے اعان EPADS سے متعلق کسی ٹیکنیکل مسئلے کی وجہ سے پیشکش نہ کھولے جانے کی صورت میں جمع کرانے اور کھلنے کے شیڈول میں نافذ اہم شقوں SPPRA روڈز اور EPADS کی ہدایات کے مطابق نظر ثانی کر دی جائے گی۔ نظر ثانی شدہ شیڈول سے EPADS اور دیگر مقررہ پمٹلر کے ذریعے آگاہ کر دیا جائے گا۔

وسمخط

حسبب الرحمن

اسسٹنٹ ڈائریکٹر

ایکسپلوریشن اینڈ ایکسکاویشن برانچ

INF/KRY/4545/2024

ایکسپلوریشن اینڈ ایکسکاویشن برانچ
ڈائریکٹوریٹ جنرل محکمہ ثقافت، سیاحت، نواردات و آثار قدیمہ
ذہارمنٹ حکومت سندھ
پتہ: عقب رومی قبرستان، نزد گرد آئین تاورن، بائی پاس، کراچی
فون نمبر: 021-99332224
ایمیل: sindhexplorationbranch@gmail.com

WORK FOR SINDH
www.iwork4sindh.com
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No. AD/E&E/CTA&AD/NIT-378/REV-2026-27/

GOVERNMENT OF SINDH

CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT
OFFICE OF THE EXPLORATION AND EXCAVATION BRANCH,
BEHIND RUMI GRAVEYARD, NEAR GIRD STATION AT NORTHERN BY-PASS, KARACHI
Karachi dated: 14th October, 2026

CORRIGENDUM

SUBJECT: **CORRECTION IN BIDDING DOCUMENTS DOWNLOAD PERIOD.**

With reference to NIT No. A.D/E&E/CTA&AD/NIT-REV/2026-27/378 dated 12th October, 2026, INF-KRY No. 4545/2026, published in *Daily Dawn* and *Daily Express* on 15th October, 2026, and *Daily Kawish* on 16th October, 2026

Read as:

1. Bidding documents may be downloaded from the EPADS portal at <https://portalsindh.eprocure.gov.pk/#/> from 19th October, 2026, until the deadline for submission of bids on 3rd November, 2026.
2. All other terms and conditions of the bidding documents, including the Terms of Reference (TORs), shall remain unchanged.

This corrigendum shall be read as an integral part of the original bidding documents and the relevant Notice Inviting Tender (NIT).


(ASSISTANT DIRECTOR)
Exploration & Excavation Branch
Assistant Director
Exploration & Excavation Branch
Culture, Tourism, Antiquities &
Archives Department
Govt. of Sindh



PART - II
INSTRUCTION TO BIDDERS

Note: Bidders are advised to read the contents of the instruction to Bidders (ITB) carefully.

1. The Governing Rules:

- 1.1 The Bidding procedure shall be governed by the Sindh Public Procurement Regulatory Authority (SPPRA) 2010 (amended 2019).
- 1.2 Condition as per Tender Notice will remain valid however procuring agency reserves the right to extend date & time of bid, opening or receiving bids and to purchase all or part of store under the tender.
- 1.3 Any cutting / correction in bid form will make the quotation invalid.
- 1.4 Procurement Committee reserves the right to obtain clarification from any bidder, in respect of their quoted items. The replies by the bidder will be recorded and will form part of bid document.
- 1.6 The contracting firm will be treated under SPPRA Rules, accordingly in case of failure in supply of stores; it shall be optioned to purchase the stores elsewhere without notice on account and risk the contract.
- 1.7 All the Jobs/Assignments/items supplied/done within the period indicated in supply order and failure to do so may result in forfeit of earnest money/ performance money as per SPPRA Rules as amended 2019.
- 1.8 All the rates quoted must be inclusive of all the taxes Imposed by the Government (Federal / Provincial) time-to-time.
- 1.9 The rates offered will be valid for the financial year 2026-27.
- 1.10 Supply/work orders will be issued subject to the availability of funds.

2. Scope of Bid:

Exploration and Excavation Branch, Culture, Tourism, Antiquities & Archives Department, Government of Sindh intends to procure the goods mentioned in the schedule of requirement.

3. Source of Funds

The Exploration and Excavation Branch, Culture, Tourism, Antiquities & Archives Department, Government of Sindh, has been allocated funds under a specific Head of Accounts for the of equipment and materials for research, survey, archival work, field excavation operations, training / workshops / seminars, documentaries and other related activities. These funds are provided under the Development Budgetary Provisions for the current financial year 2026-27.

4. Eligible Bidders

- 4.1 The invitation for bids is open to all firms, original manufactures/ their authorized sole agents/ and suppliers for supply of goods and services more specifically described in the schedule of requirement.

5. Eligible Goods and services

- 5.1 All goods, and related services to be supplied under the contract shall confirm to the policies of the Government of Sindh in vogue. All expenditure made under the contract shall be limited to such goods, and services. For purpose of this clause (a) the term Goods includes any goods, that are the subject of this invitation for bid and (b) the term Services includes related ancillary services such as transportation, insurance, installation, after sale services etc.

6. Cost of Bidding

- 6.1 The Bidders shall bear all cost associated with the preparation and submission of its bid, and the Procuring agency shall in no case be responsible or liable for those cost, regardless of the conduct or outcome of the Bidding process
- 6.2 In the case of offer works, services and supply of items/ stores from within the country, price quoted shall be inclusive of all taxes (Present and Future) duties and charges for packing, making, handling etc.

7. Applicable Bidding Procedure:

- 7.1 The Bidding Procedure is governed by SPPRA rule 46 (2) "Procedure of open Competitive Bidding" Rule-46 (2) "Single Stage- Two Envelop.
- 7.2 The bidding procedure prescribed in the Bid Data Sheet above is explained in the below.

8. Single Stages: Two Envelope Procedure:

- 8.1 The bid shall comprise a single stage two envelope. That shall contain technical and financial proposal separately
- 8.2 The bid found to be the Most advantageous Bid/ Best evaluated Bid shall be accepted.



9. The Bidding Document (Contents of the Bidding Documents)

- 9.1 The goods, and services required, applicable bidding procedures, and Contract terms are prescribed in the Bidding Document. In addition to the Invitation for Bids, the Bidding Documents include:
 - a. Instruction to Bidders
 - b. Schedule of requirement
 - c. Evaluation Criteria
 - d. Bid Forms
 - e. Letter of Intention
 - f. Affidavit
 - g. Technical/Financial information
- 9.2 The Bidder is expected to examine all instructions, forms, terms and conditions in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or to submit a bid not substantially responsive to the Bidding procedure in every respect shall be at the Bidder's risk and may result in the rejection of its bid.

10. Clarification(s) on Bidding Documents

- 10.1 A prospective Bidder requiring any clarification (s) on the bidding Documents may notify the Procuring Agency in writing at the Procuring Agency's address indicated in the Bid Data Sheet. The Procuring Agency shall respond in writing to any request for clarification(s) of the bidding documents, which it receives no later than five (5) days prior to the deadline for the submission of bids prescribed in the Invitation for bids.

11. Amendment(s) to the Bidding Documents

- 11.1 At any time prior to the deadline for submission of applications, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification(s) requested by a prospective bidder, may amend the Tender Document by issuing addenda.
- 11.2 Any addendum issued shall be part of the Tender Document and shall be communicated in writing to all the bidders. Interested bidders shall acknowledge receipt of each addendum in writing to the Procuring Agency.
- 11.3 In order to give prospective Bidders reasonable time to take an addendum into account in preparing their applications, the Procuring Agency may, at its discretion, extend the deadline for the submission of bids

12. Language of Bids

- 12.1 All correspondences, communications, associated with preparation of bids, clarifications, amendments, and submission shall be written in English. Supporting documents and printed literature furnished by the bidder may be in other languages, accompanied by the accurate translation in English, Sindh or Urdu, in which case, for purpose of interpretation of the bid, the said translation shall take precedence.

13. Documents comprising the Bids.

- 13.1 The Bid shall comprise of the Bid Forms of this bidding Document and all those ancillary documentations that are prescribed for the eligibility of the goods and ancillary services that are found necessary and highlighted in the Bid Forms.

14. Bid Price:

- 14.1 The bidder shall indicate on the appropriate form prescribed in the bidding document the unit price and total bid price of the good, and services, it proposes to supply on free delivery to the consignee end under the contract.
- 14.2 Form prescribed for quoting of prices is to be filled in very carefully, preferably typed. Any alteration/ correction must be initialed. Every page is to be signed and stamped at the bottom.
- 14.3 The bidder should quote the prices of goods and services according to the technical specification as provided in the bidding document. The technical specification of goods, different from the required specification shall straightway be rejected.
- 14.4 The bidders are required to offer a competitive price. All prices must include the taxes and duties, where applicable. If there is no inclusive of taxes, the offered/ quoted price shall be considered as inclusive of all prevailing taxes/ duties.

15. Bid Currencies:

- 15.1 Price shall be quoted in Pak Rupees.



16. Bid Security

- 16.1 The bidder shall furnish, as part of its bid, a bid security in the amount specified in the bid data sheet. Unsuccessful bidders bid security shall be discharged or returned soon after announcement of the successful bids.
- 16.2 The successful bidder's security shall be discharged upon signing of contract / purchase order and furnishing the performance security up to 5 % of the total contract award.
- 16.3 If a bidder withdraw its bid during the period of bid validity.
- 16.4 In case of a successful bidder, if bidder fails to sign the contract / purchased order and fails to provide the performance security (if any).

17. Late Bids:

- 17.1 In accordance with the established protocols, if a bid is not reflected in the bid opening list in EPADS, it shall be deemed and treated as a "bid not submitted".

18. Bid Validity:

- 18.1 Bids shall remain valid for the period identified in the bid data sheet after the date of opening of bid. A bid valid for a shorter period shall be rejected by the procuring agency and will be dealt as per SPPRA rules.

19. Withdrawal of Bids

- 19.1 The Bidder may withdraw its bid after the bid's submission and prior to the deadline prescribed for submission of bids.
- 19.2 No bid may be withdrawn in the period between deadline for submission of bids and the expiration of the period of bid validity specified in Bid Data Sheet. Withdrawal of a bid during this period may result in forfeiture of the Bid Security submitted by the Bidder, pursuant to the ITB Clause 17 above.

20. Opening and evaluation of Bids:

- 20.1 The Procuring Agency shall open all bid electronically through EPADS.
- 20.2 The bidders' names, bid modifications or withdrawals, bid prices, Discounts, and the presences or absence of requisite bid security and such other details as the Procuring Agency, at its discretion, may consider appropriate, will be announced at the opening.

21. Evaluation of Bids.

- 21.1 The Procuring Agency shall evaluate and compare the bids, which have been determined to be substantially responsive in accordance with the ITB.
- 21.2 All bids shall be evaluated in accordance with Evaluation Criteria and other terms and conditions set forth in these bidding documents.
- 21.3 A bid once opened in accordance with the prescribed procedure shall be subject to only those rules, regulations and policies that are in force at the time of issue of notice for invitation of bids.

22. Cancellation of Bids

- 22.1 The Procuring Agency may cancel any or all bids at any time prior to the acceptance of a bid in accordance with Rule 25 (1) of Sindh Public Procurement Act (SPPRA) 2010 amended 2019. The Procuring Agency shall upon request communicate to any Bidder who submitted a bid, the grounds for its rejection of any or all bids, but is not required to justify those grounds.
- 22.2 The Procuring Agency incurs no liability, solely by virtue of its invoking Clause 26.1 towards Bidders who have submitted bids.
- 22.3 Notice of the rejection of any or all bids shall be given promptly to the concerned Bidders that submitted bids.

23. Re-Bidding.

- 23.1 If the Procuring Agency cancels all bids in pursuant to ITB Clause 24.1, it may call for a re-bidding. The Procuring Agency, if it deems necessary may prescribe another method of procurement not inconsistent with the SPPRA Rules 2010 (amended in 2019).
- 23.2 The Procuring Agency before invitation for re-bidding shall assess the reasons for rejection and may revise specifications, evaluation criteria or any other condition for Bidders, as it may deem necessary.

24. Announcement of evaluation Report:

- 24.1 The Procuring agency shall announce the results of the bid evaluation report in the form of a report giving reasons for acceptance or rejection of bids. The report shall be hoisted on website of the authority/ SPPRA and that of the procuring agency if its website exist and intimated to all the bidders at least seven days prior to the award of contract.



25. Award of Contract

- 25.1 The Bidder, whose bid is found to be most closely conforming to the Evaluation Criteria prescribed in Section III and having the lowest evaluated bid, if not in conflict with any other law, rules, regulations, or policy of the Sindh Government, shall be awarded the Contract, within the original or extended period of bid validity. The Procuring Agency reserves the right at the time of award of Contract to increase or decrease, the quantity of goods and services originally specified in Section-II i.e., Schedule of Requirements & Technical Specifications without any change in unit price and other terms and conditions. The Procuring Agency may receive quantities of items in parts as per convenience during the current financial year.

26. Issuance of Supply order

- 26.1 After signed contract Award, & issuance of supply/work orders in favor of the successful bidder, under terms & conditions of the advertised bidding document & after fulfillment of all prescribed legal and codal formalities.

27. Limitation on Negotiations

- 27.1 The enforcement of the Contract shall be governed by Rule 52 of SPPRA, Rule, 2010 (amended up to date). Procuring Agency shall not negotiate with any bidder.

28. Performance Security

- 28.1 After signing of contract, the successful bidders shall furnish a performance security within a week, equivalent 5% in the form of pay order / demand draft of the total contract and the validity period with at least six months. Performance security shall be released to the supplier upon successful completion of the contract.
- 28.2 The bid security submitted by the bidder at the time of submitting its bid shall be returned to the bidder upon submission of performance security.

29. Sealing and Marking of Bids

- 29.1 The Bidder shall submit the bid through EPADS on or before the Last date and time mentioned for the bid submission.
- 29.2 If the outer envelope is not sealed and marked as required, the Procuring Agency shall assume no responsibility for the bid's misplacement or premature opening.

30. Deadline for Submission of Bids

- 30.1 Bids must be received by the Procuring Agency through EPADS not later than the time and date specified.
- 30.2 The Procuring Agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in such case all rights and obligations of the Procuring Agency and bidders previously subject to the deadline will thereafter be subject to the deadline.

31. Modification and Withdrawal of Bids

- 31.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring Agency prior to the dead line prescribed for submission of bids.
- 31.2 No bid may be modified after the deadline for submission of bids.
- 31.3 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security



Part - III
BID DATA SHEET

The following specific data for services and supply of General Items – Others to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction		
ITB 2	Name of procuring agency of Government of Sindh	Exploration and Excavation Branch, Culture, Tourism Antiquities & Archives department, Government of Sindh,
ITB 2	Procuring agency's address, telephone, telex, and facsimile numbers.	Behind Rumi Graveyard, Near Grid Station, Northern Bypass, Karachi
ITB 12	Language of the bid	English
Bid Price and Currency		
ITB 14	Bid prices	Pakistani Rupees - Fixed inclusive of all applicable taxes and supply, installation, and commissioning charges
Preparation and Submission of Bids		
ITB 16	Amount of bid security	3,868,084/= (PART-A) 3,672,304/= (PART-B) 1,459,659/= (PART-C) 1,000,000/= (PART-D) (acceptable in all forms (CDR/PO/Bank Guarantee/DD))
ITB 18	Bid validity period	90 days
ITB 16.2	Performance Security	5% of Contract Price (acceptable in all forms (CDR/PO/Bank Guarantee/DD))
ITB 29	Number of copies	As per SPPRA Guidelines for online Bids
ITB 29	Address for bid submission	The Bidder shall submit the bid through EPADS on or before the Last date and time mentioned for the bid submission.
ITB 30	Deadline for bid submission	03 rd November, 2026 at 12:30 P.M
ITB 20	Time, date and place for bid opening	03 rd November, 2026 at 01:00 P.M in the Office of Exploration & Excavation Branch, Culture, Tourism, Antiquities & Archives Department Govt. of Sindh, Address: Behind Rumi Graveyard, Near Grid Station, Northern Bypass, Karachi.



PART-IV
TECHNICAL EVALUATION CRITERIA

The technical proposals will be evaluated based on the criteria described as under. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of a bidder to perform the contract.

Bidders are required to provide evidence/supporting documents with respect to all information given hereunder.

1. Mandatory / Eligibility Criteria (Pass / Fail Basis)

Sr.#	ELIGIBILITY & EVALUATION CRITERIA	YES	NO
	Company Profile (The profile should be configured according to the criteria of Serial 1 to 21 Annexed.)		
01	Copy of CNIC–Owner(s)/Proprietor(s)/CEO/Board Member(s)		
02	Copy of FBR Registration Certificate bearing National Tax Number (NTN) & Sales Tax Registration Number (STRN)		
03	Copy of Registration at Sindh Revenue Board (SRB) bearing Sindh Sales Tax Number (SSTN)		
04	Copy of FBR – ATL (active tax payer list) status (latest) for both Income Tax & Sales Tax		
05	Copy of submitted tax returns for the last three (05) financial years, including: a. Income Tax Returns b. Sales Tax Returns c. Sindh Sales Tax Returns.		
06	Copy of Valid Professional Tax Certificate for the Year 2026-27.		
07	Copy of bank statements for the last Five (05) financial years, demonstrating that the bidder's Average Annual turnover over the past Five (05) years is at least twice of the bid cost. In addition, the bidder shall submit a valid Bank Maintenance Certificate issued by a scheduled bank.		
08	A copy of a valid Running Finance Facility issued by a scheduled bank & evidencing an available limit of at least amount equivalent to bid cost, to demonstrate the bidder's financial capacity to manage contract execution and cash flow requirements for government projects. The closing balance shall be determined from the latest available bank statement.		
09	Copy of Annual Audited Financial Statements / Audit Reports for the last Five (05) financial years, registered Chartered Accountant (Audit report issued other than ICAP registered audit form will not be accepted).		
10	Copy of ISO Certification 1. ISO 9001: 2015 (for Part 01,02 & 03) 2. ISO 45001:2018 & ISO 21127:2023 (for Part 02) 3. ISO 20121:2024 (for Part 03)		
11	The bidder must have at least five (05) years of experience in contracts of a similar nature & and must have been awarded and successfully executed at least three (03) work contracts of similar nature during the last five (05) years. The bidder shall submit a comprehensive company profile clearly outlining the chronological record of work orders and supply orders & Contract Agreement issued by various organizations. The submission must be supported by copies of the relevant work orders, supply orders, completion certificates, and other pertinent documentary evidence demonstrating the successful execution and completion of the aforementioned assignments.		
12	Catalogue / Brochure / Technical Literature (original) related to Equipment of Archival and conservation Lab and Dealership Authorization/ Distributors Agency Letter/ Agreement from the Principal / Manufacturer's Representative. (Where Applicable)		



Sr.#	ELIGIBILITY & EVALUATION CRITERIA	YES	NO
13	The firm must have a Lead Archaeologist possessing at least 15 years of experience in archaeological site excavation, stratigraphic techniques, and detailed field recording, alongside a proven track record of preparing comprehensive archaeological excavation reports. The contractor must submit the expert's complete CV, copies of academic degrees and relevant experience certificates (for Part B)		
14	Bidders must provide a detailed methodology and work plan covering all phases of archaeological excavation. The proposed approach must strictly comply with the Antiquities Act, 1975, and align with international archaeological best practices for site conservation, stratigraphic excavation, and technical documentation (for Part B)		
15	Health, Safety & Environmental (HSE) Plan (for Part B)		
16	Office / Workshop facility in Sindh (Complete Address with phone, Fax, Email). Documentary Evidence		
17	Affidavits: a. Undertaking on E-Stamp Paper stating that the firm has not been blacklisted by any public sector organization or Government Department. b. Undertaking on E-Stamp Paper stating that the firm is not involved in any litigation and has not abandoned any work in any public sector organization or government department.		
18	Bid Security, amounting mentioned at PART -III (Bid Data Sheet) (refundable), in the form of CDR/Pay Order/Bank Guarantee/Demand Draft, in favor of "DDO, Exploration & Excavation Branch, Culture, Tourism, Antiquities & Archives Department, Government of Sindh. Bid validity shall be 90 days.		
19	Pay Order / Demand Draft / Receipt of Rs. 3,000/- (Rupees Three Thousand only) in favor of "DDO Exploration & Excavation Branch, CTA&AD, Government of Sindh" as non-refundable bid document fee.		
20	Each page of the tender / bidding document must be duly signed and stamped by the firm / bidder. Conditional bids shall not be considered.		
21	Bids submitted by firms failing to meet the prescribed eligibility criteria or lacking the required documentation shall be rejected as non-responsive.		

Important Note: -

- Procurement shall be conducted on Item-wise basis. Each item will be evaluated separately. Evaluation may be carried out on Most Advantageous Bid basis where applicable
- Above information / criteria is mandatory.
- In case of failure to provide any information stated in Sr. # 1-21, the bid will be rejected.
- Bidders are advised that before filling the bidding document, all the pages of bidding document should carefully be checked. If any page(s) / paper(s) of the bidding document is left unchecked / signed / stamped / missing / incomplete bidding document will be rejected.
- Bidders are advised to quote their bid in the bidding document after signing each paper of the document; the bidding document shall be stamped properly.
- Procuring agency reserves the right to conduct third-party lab testing and reject substandard materials at supplier's risk and cost.
- Firm must demonstrate capability for proper storage and transportation of sensitive archival materials.
- Rates quoted must be inclusive of all prevalent taxes, providing, transportation and fixing/installation.
- Prospective Firm(s) must provide sample for each quoted item and valid evidence against each fulfilling above criteria.
- The Procuring Agency reserves rights to cross-verify or call any information / documents, if deemed necessary in original, in order to ensure reliability of information and capability of the bidder. Bidders must print 'Technical Standard' for each quoted item on company's letterhead. Any bidder providing unsubstantiated and / or incorrect information shall be liable to disqualification and / or legal action if any forged document is found. Bid Documents received without providing / submitting sample or any concrete evidence(s) or without submission of aforesaid check-list of Eligibility / Evaluation Criteria, will be marked as vague – non-responsive & disqualified during preliminary evaluation of proposals.



PART - V
GENERAL CONDITIONS OF CONTRACT

1. Definitions
 - 1.1 In this Contract, the following terms shall be interpreted as indicated:
 - (a) "The Contract" means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
 - (c) "The Goods" means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
 - (d) "The Services" means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
 - (e) "GCC" means the General Conditions of Contract contained in this section.
 - (f) "SCC" means the Special Conditions of Contract.
 - (g) "The Procuring agency" means the organization purchasing the Goods, as named in SCC.
 - (h) "The Procuring agency's country" is the country named in SCC.
 - (i) "The Supplier" means the individual or firm supplying the Goods and Services under this Contract.
 - (j) "The Project Site," where applicable, means the place or places named in SCC.
 - (k) "Day" means calendar day.
2. Application
 - 2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.
3. Country of Origin
 - 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.
 - 3.2 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.
4. Conformance
 - 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the concerned institution.
5. Use of Contract Documents and Information; Inspection and Audit by the Government
 - 5.1 The Supplier shall not, without the Procuring agency's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
 - 5.2 The Supplier shall not, without the Procuring agency's prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
 - 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier's performance under the Contract as required by the Procuring agency.



- 5.4 The Supplier shall permit the Procuring agency to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.
6. Patent Rights 6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency's country.
7. Performance Security 7.1 Within seven (07) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- 7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall only be in the following form:
- a. Bank pay order /demand draft issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency.
- 7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.
8. Inspection and Tests 8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring agency.
- 8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.
- 8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.
- 8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.
9. Packaging 9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.
10. Delivery Documents and 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.
- 10.2 Documents to be submitted by the Supplier are specified in SCC.



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| 11. Insurance | 11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered; hence insurance coverage is seller's responsibility. |
| 12. Transportation | 12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price. |
| 13. Incidental Services | <p>13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:</p> <ul style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. Training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.</p> |
| 14. Spare Parts | <p>14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ul style="list-style-type: none"> a. such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and b. in the event of termination of production of the spare parts: <ul style="list-style-type: none"> i. advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements; and ii. Following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested. |
| 15. Warranty | <p>15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.</p> <p>15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.</p> <p>15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.</p> <p>15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.</p> <p>15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.</p> |



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| 16. Payment | 16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC. |
| | 16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract. |
| | 16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier. |
| | 16.4 The currency of payment is Pakistani Rupees. |
| 17. Prices | 17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be. |
| 18. Change Orders | 18.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following: <ul style="list-style-type: none"> a. Drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency; b. the method of shipment or packing; c. the place of delivery; and/or d. The Services to be provided by the Supplier. |
| | 18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order. |
| 19. Contract Amendments | 19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties. |
| 20. Contract Assignments | 20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent. |
| 21. Subcontracts | 21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract. |
| | 21.2 Subcontracts must comply with the provisions of GCC Clause 3. |
| 22. Delays in the Supplier's Performance | 22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements. |
| | 22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract. |
| | 22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages. |
| 23. Liquidated Damages | 23.1 Subject to GCC Clause 25, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction |



- of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 24.
24. Termination Default for 24.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:
- if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or
 - If the Supplier fails to perform any other obligation(s) under the Contract.
 - If the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- For the purpose of this clause:
 "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
 "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.
- 24.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.
25. Force Majeure
- 25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 25.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
26. Termination Insolvency for 26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.
27. Termination Convenience for 27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the Contract terms and prices. For the remaining Goods, the Procuring agency may elect:
- to have any portion completed and delivered at the Contract terms and prices; and/or



- b. to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.
28. Resolution of Disputes 28.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.
29. Governing Language 29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
30. Applicable Law 30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.
31. Notices 31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.
- 31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
32. Taxes and Duties 32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.

33. SCOPE OF NIT

Procurement of equipment, instruments, tools, materials and consumables required for archaeological research, surveys, archival work, field excavations, antiquities conservation, documentation, digitization, training programmes, workshops, seminars, conferences, documentaries and other related cultural heritage activities, as per approved specifications and applicable procurement rules.

SR. NO.	PURPOSE
01	PROCUREMENT OF EQUIPMENT AND MATERIALS FOR RESEARCH, SURVEY, ARCHIVAL WORK, FIELD EXCAVATION OPERATIONS, TRAINING / WORKSHOPS / SEMINARS, DOCUMENTARIES AND OTHER RELATED ACTIVITIES



PART - VI
SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

- | | | | |
|----|---|----------|---|
| 1. | Definitions
(GCC Clause 1) | GCC-1(g) | The Procuring Agency is: Exploration and Excavation Branch, Culture, Tourism, Antiquities & Archives department, Government of Sindh. |
| 2. | Performance Security
(GCC Clause 4) | GCC-4 | The amount of performance security, as a percentage of the Contract Price, shall be: 5%. |
| 3. | Inspection and Tests
(GCC Clause 5) | | Representative of Procuring Agency or his nominee shall inspect the procured good and ensure that it meets the tender specifications before its acceptance. |
| 4. | Delivery and Documents
(GCC Clause 7) | GCC-10 | Supplier shall supply the goods under contract within 30 days after signing the contract and shall submit the following:
i. Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
ii. Packing List identifying the contents of Supply;
iii. Delivery note.
iv. Warranty and guarantee certificate; |
| 5. | Warranty
(GCC Clause 12) | | The goods supplied under this contract shall bear standard warranty (with free parts & labor) from the date of acceptance. Upon expiration of warranty, purchaser at its option may enter into a service level maintenance agreement upon expiry of the warranty period in accordance with terms embodied in Appendix-A hereto. |
| 6. | Payment
(GCC Clause 13) | | Total contract price shall be paid upon delivery of the products at the delivery site and satisfactory testing/ acceptance certificates duly signed by authorized Representative/nominee of the Exploration and Excavation Branch, Culture, Tourism Antiquities& Archives department, Government of Sindh. |
| 7. | Liquidated Damages
(GCC Clause 18) | | If the Supplier fails to deliver the goods or perform the services within the time period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.05 percent of the contract price for each day of delay until actual delivery or performance, up to a maximum deduction of 5% of the Contract Price. Once the maximum is reached, the purchaser may consider termination of the contract. |
| 8. | Resolution of Disputes
(GCC Clause-21) | | In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to the dispute resolution mechanism as defined in Rules - 31, 32 and 34 of the SPP Rules. |
| 9. | Applicable Law (GCC Clause 23) | | Contract shall be interpreted in accordance with SPP Rules. |



PART -VII
SCHEDULE OF REQUIREMENTS

**PROCUREMENT OF EQUIPMENT AND MATERIALS FOR RESEARCH,
SURVEY, ARCHIVAL WORK, FIELD EXCAVATION OPERATIONS,
TRAINING/ WORKSHOPS/ SEMINARS, DOCUMENTARIES AND
OTHER RELATED ACTIVITIES**

BID FORM

To,

Assistant Director,
Exploration & Excavation Branch,
Directorate General of Antiquities & Archaeology,
Culture, Tourism, Antiquities & Archives Department,
Karachi.

Dear Sir,

1. Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide you services/goods specified in the said Bidding Documents.
2. We undertake, if our bid is accepted, we shall provide the services/goods in accordance with the schedule specified in the said Bidding Documents.

PRICE SCHEDULE

SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
PART - A					
EQUIPMENT & MATERIALS FOR RESARCH, SURVEY & ARCHIVAL WORK					
1	The Archive Scanner (Art: ASec # 001) Technical Details 1. Table recording unit Motorized height adjustment of the camera on the column Recording format / visible scanning area >DIN A1 (940x660 mm) Column height max. 1800 mm 2. Lighting "cold" LED light unit and camera mount Individually adjustable in height and angle of incidence Mounting at the back of the base plate (no side mounting!) 3. Camera CMOS area sensor Resolution of at least 300 dpi (optical) Resolution: Minimum 20 megapixels, maximum 25 megapixels 4. PC and TFT monitor as well as touchscreen monitor for operating the scanning software and image processing at the scanning workstation PC for operating the scanning software TFT monitor for the column of the table capture unit for preview and direct review of scans -Touchscreen monitor for operating the scanning software and for image processing at the scanning workstation Footswitch to trigger scans Scanning software Automatic image processing (e.g. page separation, straightening, file format creation, creation of TIFF tags) Automated zipper process (insertion of left/right sides) Determine and save the file format (tiff, JPEG, PDF, etc.) only when exporting the data! Export as often as you like in different file formats. Ultra focus for 3D objects, controllable via the scan client (not via the camera)	Each	01		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
2	SCANNER 3D HIGH DEFINITION (Model # XFD3) The fusion of the individual scans done automatically and in real time. 3D scanner Ensure The highest quality scanning and perception of the tiniest particular, especially in case you need to enlarge the scale of your model. TECHNICAL SPECIFICATION Accuracy from 0.025 to 0.08 mm Resolution (Smallest detail acquirable) starting from 0.03 mm Scan Field From 80 x 60 x 50 mm to 500 x 380 x 350 mm Scan Time ~ 1 sec per scan Export Formats: Mesh, OBJ, STL, PLY, OFF / point cloud: ASC Scan Technology Structured Light Scanning Software included - updates included, forever - simple and intuitive user interface - scan with reference marker - Texture/color management	Each	01		
3	Handheld XRF Analyser Portable, handheld X-ray fluorescence analyser for non-destructive elemental analysis of archaeological artefacts, metals, alloys, coins, ceramics and geological samples. Equipped with an SDD detector or equivalent, analytical software, digital display, rechargeable battery, calibration facility, carrying case and radiation-safety features. Reference model: Hitachi X-MET8000 or equivalent. Minimum 12-month warranty.	Each	01		
4	Steam Jet Cleaning Machine Professional steam jet cleaning machine for specialised laboratory cleaning and conservation applications, with approximately 4.5-bar operating pressure, 4-litre tank, handheld nozzle, flexible hose, pressure-relief and overheating protection, operating accessories and safety documentation. Reference model: Elma Elmasteam 4.5 basic HP or equivalent. Minimum 12-month warranty.	Each	01		
5	Laboratory cabinet with transparent doors, adjustable shelves, electronic humidity control, digital humidity and temperature display, sensors, alarm facility and lockable access, suitable for storing appropriate archaeological specimens and laboratory materials. Capacity and humidity-control range shall be specified by the bidder. Minimum 12-month warranty.	Each	02		
6	STEAM CLEANER Industrial steam cleaner for laboratory, archival, museum, and conservation cleaning use; Model: ISC-4BAR Pro / Steam Master 4000 Series or equivalent latest model; designed for high-pressure steam cleaning and sanitizing of surfaces, equipment, and storage areas without using chemicals; operates at minimum 4 bar pressure with high-temperature steam output for effective removal of dirt, grease, and microbial contamination; built with heavy-duty stainless steel boiler and tank for durability and corrosion resistance; equipped with pressure gauge, safety valve, and automatic over-temperature protection for safe operation; includes flexible steam hose, multi-purpose nozzle attachments, and trigger control for precise cleaning; fitted with ergonomic handle and heavy-duty wheels for easy movement in field and lab environments; compatible with standard electrical supply, fast heating system, and energy-efficient operation; suitable for continuous professional use in laboratories, museums, archives, and conservation facilities; supplied as complete set with accessories and manual; imported quality or equivalent.	Each	01		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
7	HOT LAMINATING PRESS Hot laminating press for archival, laboratory, and conservation use; Model: HLP-600 / ProLam Heat Press Series or equivalent latest model; designed for lamination and protection of documents, maps, drawings, and fragile paper materials; constructed with heavy-duty steel/aluminum body and heat-resistant non-stick plates for uniform heat distribution and safe material handling; digitally controlled temperature system with adjustable and stable settings suitable for different lamination films and archival polyester sheets; pressure applied evenly through manual/hydraulic/pneumatic system to ensure bubble-free and wrinkle-free lamination; equipped with over-temperature protection, insulated handles, and emergency safety shut-off for safe operation; suitable for continuous professional use in archives, libraries, museums, and conservation laboratories; supplied complete with power cable, user manual, calibration certificate, and warranty; imported quality or equivalent.	Each	01		
8	PAPER TRIMMER Hot laminating press for archival, laboratory, and conservation applications; Model: HLP-600 / ProLam Heat Press Series or equivalent latest industrial grade system; designed for controlled thermal lamination, consolidation, and protection of archival documents, cartographic materials, drawings, and fragile paper substrates using conservation-grade laminating films and polyester sheets; constructed with rigid heavy-duty steel/aluminum frame and precision-machined heat plates with non-stick PTFE coating for uniform thermal conductivity and material stability; equipped with microprocessor-based digital PID temperature controller for precise temperature regulation and stability, with adjustable setpoints suitable for low to medium temperature lamination processes; integrated pressure application system (manual/ hydraulic/ pneumatic) ensuring uniform distributed load across platen surface to eliminate air entrapment, wrinkling, and deformation; fitted with thermal insulation system, over-temperature protection, emergency stop mechanism, and safety interlocks for operator protection; suitable for continuous-duty operation in conservation laboratories, archives, museums, and research facilities; supplied complete with electrical power system, operating manual, calibration certificate, and manufacturer warranty; imported quality or equivalent.	Each	02		
9	PAPER GRAMMAGE SCALE Paper grammage scale for laboratory, archival, and conservation use; Model: PGS-200 / Digital GSM Analyzer Series or equivalent latest model; designed for accurate measurement of paper basis weight (gsm) in compliance with ISO 536 and ASTM D646 standards; suitable for archival sheets, conservation papers, and printing materials; constructed with durable stainless steel or anodized aluminum platform with flat, stable weighing surface for precise sample placement; equipped with high-precision digital load cell system providing accurate and repeatable readings in grams per square meter (gsm); features clear LCD/LED display with tare, zero, and calibration functions for easy operation; includes overload protection and vibration resistance to ensure measurement stability and consistency; powered by standard AC supply or rechargeable battery for portable use in field or lab; all sample-contact surfaces are non-reactive and suitable for delicate archival materials; supplied complete with calibration weights, protective carrying case, user manual, and warranty; imported quality or equivalent.	Each	02		
10	DE-ACIDIFICATION TANK A De-Acidification Tank is an engineered process vessel designed to reduce or neutralize the acidity (such as free fatty acids or dissolved acidic gases) within liquid streams. They are heavily utilized across various industries—most notably in edible oil refining, biodiesel production pretreatment, chemical processing, and industrial wastewater or water treatment.	Each	01		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
11	ARCHIVAL PAPER DRYING RACKS Protect your valuable documents, rare prints, maps, and artwork while they dry with our professional-grade Archival Paper Drying Racks. Engineered specifically for museums, libraries, conservation labs, printmakers, and artists, these racks provide a safe, secure, and acid-free environment for delicate materials.	Each	01		
12	Digital Vernier caliper 300mm 0.01mm resolution - Mitutoyo 500-205-30 (Imported) Technical Details * Measuring Range: 0–300 mm (0–12 inches, depending on model configuration) * Resolution: 0.01 mm (0.0005 in) * Accuracy: ±0.03 mm * Sensor Type: AOS (Advanced Onsite Sensor) electromagnetic induction linear encoder * Scale System: ABSOLUTE linear encoder system (no origin reset required upon turning on the power) * Jaw Length (Noses): 64 mm * Depth Bar: Flat type * Data Output: Built-in SPC (Statistical Process Control) data output port * Response Speed: Unlimited (no restriction on speed of movement) * Battery Life: Approximately 3.5 years under normal use (SR44 / CR2032 style battery) * Weight: Approx. 350 g	Each	01		
13	ARCHIVAL WEIGHT An archival weight is a specialized tool used in libraries, archives, museums, and conservation laboratories to safely secure, hold, or flatten delicate items—such as rare books, historical manuscripts, artwork, photographs, and textiles—without causing physical or chemical damage.	Each	02		
14	ARCHIVAL CLOTH ROLLS (frequently referred to as museum-grade or conservation book cloth) are specialized, acid-free, and lignin-free fabrics engineered for the long-term preservation, repair, and binding of books, manuscripts, documents, and textiles. Designed to resist aging, yellowing, and degradation over time, they protect precious historical materials from environmental and chemical harm.	Roll	08		
15	ARCHIVAL NATURAL BOUNDED FIBER An Archival Natural Bounded Fiber is an engineered class of sustainable, highly durable fibrous material specifically designed for long-term preservation, museum-grade conservation, and zero-degradation archival storage. Combining the structural integrity of natural fibers with advanced eco-friendly molecular bounding treatments, this material ensures absolute stability against environmental decay over centuries.	Roll	08		
16	MUNSELL COLOR CHART BOOK: Soil Color Chart (complete edition). The Munsell Soil Color Chart is the gold standard and universally trusted tool used by geologists, archaeologists, soil scientists, agronomists, and environmental engineers for accurate, standardized field identification of soil color. Whether you are logging soil profiles for agricultural planning, conducting environmental impact assessments, or documenting archaeological strata, this complete edition provides the definitive color reference required for reliable scientific classification.	Each	01		
17	DRAWING BOARDS: A2/A3 size wooden/plastic with parallel motion/clip. Achieve precision, stability, and smooth line work with our premium-grade Drawing Boards, designed specifically for architects, engineers, fine artists, design students, and technical drafters. Dual Size Options: Available in A2 and A3 sizes to accommodate everything from detailed sketching and technical drafting to larger architectural layouts. Choice of Durable Materials: Crafted from high-quality, warp-resistant wood or lightweight, heavy-duty impact-resistant plastic to suit your preference for weight and portability. Integrated Parallel Motion / Secure Clip: Equipped with a smooth-glide parallel motion straightedge system (or heavy-duty paper securing clips, depending on the model) to ensure absolute accuracy and prevent shifting while you work. Smooth, Non-Glare Surface: Features a smooth, flat working plane that protects your paper and reduces eye strain during long hours of drawing or drafting. Portable & Ergonomic: Lightweight enough for easy transport between the studio, classroom, and office, with a stable flat-resting or angled design.	Each	05		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
18	PERMANENT MARKERS: Oil-based, waterproof (Sharpie type). Elevate your crafting, labeling, and artistic projects with these high-performance oil-based permanent markers. Designed to rival and exceed standard markers, these deliver bold, long-lasting color that stands up to the elements	Box of 24 Pack	24		
19	JAPANESE TISSUE (KOZO & GAMPI): Long-fibered handmade paper. - MATERIAL TYPE: Long-fibered handmade paper - KEY COMPONENTS: Kozo (mulberry) and Gampi fibers Japanese Tissue made from Kozo and Gampi is a premier, archival-grade handmade paper renowned for its exceptional strength-to-weight ratio. Because of its long, interlocking plant fibers, this ultra-thin paper provides incredible durability without adding bulk, making it a gold standard in fine arts, conservation, and restoration.	Each	05		
20	Archival Buffered Acid-Free Tissue (25-Pack) TECHNICAL SPECIFICATIONS: Buffered acid-free archival tissue, 25 sheets per pack; nominal sheet size 30 × 40 in (approx. 762 × 1,016 mm). Tissue shall be lignin-free, acid-free and buffered with an alkaline reserve suitable for compatible cellulose-based materials; should pass the Photographic Activity Test (P.A.T.) where applicable. Soft, clean, low-lint sheets with no printing, dyes or abrasive inclusions. Supplier to state basis weight and buffer composition. Do not use on alkali-sensitive objects.	Each	12		
21	Archival 10 pt Prestrung Artifact Tags (100-Pack) TECHNICAL SPECIFICATIONS: Archival artifact tags, 100 per pack; approximately 10-point folder stock or equivalent durable card. Tags shall be acid-free, lignin-free, buffered, white or neutral-coloured, writable with conservation-approved media and supplied pre-strung. Smooth, clean edges; no adhesive contamination or acidic coatings. Supplier shall declare card stock properties and tag dimensions.	Each	12		
22	Archival Tyvek Artifact Tags (100-Pack) TECHNICAL SPECIFICATIONS: Tyvek-type synthetic artifact tags, 100 per pack; spun-bonded high-density polyethylene or equivalent inert synthetic sheet, tear-resistant, water-resistant and flexible. Tags shall be suitable for object identification in collection environments and writable/markable using compatible media. No PVC, plasticizer or acidic paper component. Ties may be supplied separately; specify tag dimensions and thickness.	Each	12		
23	Archival White pH Neutral Adhesive TECHNICAL SPECIFICATIONS: pH-neutral conservation adhesive supplied in a sealed, labelled container. Aqueous or otherwise documented conservation-grade formulation; dries clear, remains stable and non-yellowing under normal indoor conditions, and is compatible with the intended substrate. Supplier shall disclose pH, solids/content, shelf life, storage range and reversibility/retreatability information. No substitution with general-purpose construction glue. Conservator approval required before use.	Each	12		
24	Jade 403 Adhesive (1 qt.) TECHNICAL SPECIFICATIONS: Conservation-grade Jade 403 or technically equivalent adhesive, nominal 1 US quart (approx. 0.946 L) per container. Adhesive shall dry clear, remain flexible, have documented conservation use and be free from damaging additives; formulation and suitability for intended substrates must be declared. Supply original sealed container with batch number, manufacture/expiry date and safety data sheet (SDS). Equivalent products acceptable if performance and conservation suitability are demonstrated.	Each	12		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
25	Pre-Cooked Instant Wheat Starch Paste TECHNICAL SPECIFICATIONS: Instant/pre-cooked wheat starch paste, conservation grade, supplied dry or as manufacturer's specified pack. On preparation with water it shall form a smooth, lump-free paste suitable for paper repair and lining; water-reversible and free from added fragrances, dyes and unnecessary biocides. Supplier to provide preparation instructions, shelf life, storage requirements and technical data. Use only following conservator approval and appropriate microbial-control practice.	Each	12		
26	Methyl Cellulose TECHNICAL SPECIFICATIONS: Methyl cellulose, conservation grade, supplied in a sealed pack with chemical identity and grade stated. Powder shall be clean, free-flowing and suitable for preparation of an aqueous adhesive/thickener for conservation work; no added colourants or fragrances. Supplier shall state viscosity/grade, preparation method, storage conditions, shelf life and SDS. Must be compatible with the intended object and treatment.	Each	04		
27	4 mil Powder-Free Nitrile Gloves (100-Pack) TECHNICAL SPECIFICATIONS: Powder-free, latex-free nitrile examination gloves, 100 gloves per box; nominal thickness 4 mil (approx. 0.10 mm) or better. Single-use, ambidextrous, non-sterile unless specified, with rolled cuff and suitable sizes. Gloves shall be free of visible defects and supplied in sealed dispenser boxes. Supplier to state sizes available and relevant conformity standard; chemical resistance shall not be assumed without manufacturer data.	Each	12		
28	Nitrile Finger Cots (50-Pack) TECHNICAL SPECIFICATIONS: Nitrile finger cots, 50 per pack; powder-free, flexible and suitable for short-duration handling tasks where fingertip protection is appropriate. Uniform thickness, no tears/pinholes visible, clean and supplied in sealed packaging. Specify size range, material and whether powdered. Not a substitute for full gloves where hand protection is required.	Each	12		
29	Cotton Gloves (12 Pairs) TECHNICAL SPECIFICATIONS: Cotton handling gloves, 12 pairs per pack; 100% cotton or declared cotton-rich fabric, washable, lint-minimised, comfortable fit and available in appropriate sizes. No loose seams, abrasive stitching or visible contamination. Suitable for dry handling of compatible objects only; not for glass, friable surfaces or objects where gloves increase risk. Supplier to declare fabric composition and care instructions.	Each	07		
30	Ethafoam Planks (6-Pack) TECHNICAL SPECIFICATIONS: Ethafoam-type closed-cell polyethylene foam planks, 6 per pack; nominal plank size 12 x 24 in (approx. 305 x 610 mm) or equivalent. Lightweight, resilient, non-abrasive, low-dusting and chemically stable for collection support/packing; free from PVC, plasticizers and visible contaminants. Foam shall be cuttable without crumbling. Supplier to declare thickness, density and material composition; direct contact subject to conservator approval.	Each	12		
31	Heavy-Weight Tyvek Soft Structure Roll TECHNICAL SPECIFICATIONS: Heavy-weight Tyvek-type soft-structure roll made from virgin high-density polyethylene fibres or equivalent; flexible, breathable, water-resistant and tear-resistant. Clean, white/neutral, non-abrasive and free from printing, dyes and adhesive contamination. Roll dimensions and basis weight to be stated by bidder. Suitable as a protective wrapping/barrier where compatible; not to be treated as waterproof packaging.	Each	07		
32	Original Polyester Fiberfill (25 lb.) TECHNICAL SPECIFICATIONS: Original polyester fiberfill, nominal 25 lb (approx. 11.34 kg) pack; 100% polyester, additive-free and clean, with no dyes, fragrance or flame-retardant treatment unless declared and approved. Resilient, lightweight cushioning fill for use inside suitable protective supports, with low odour and no visible contamination. Supplier to state fibre type and confirm additives/finish status.	Each	06		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
33	Dry Polyester Fiberfill (20 oz.) TECHNICAL SPECIFICATIONS: Dry polyester fiberfill, nominal 20 oz (approx. 567 g) pack; 100% polyester, coarse-textured cushioning fill, clean and free of added dyes, fragrance and undeclared treatments. Suitable for controlled packing/support applications where the texture and resilience are appropriate. Supplier to state fibre composition, additives/finish status and package weight.	Each	12		
34	Unbuffered Acid-Free Shredded Tissue TECHNICAL SPECIFICATIONS: Unbuffered acid-free shredded archival tissue, nominal 1 lb (approx. 454 g) bag. Tissue shall be acid-free, lignin-free, unbuffered, clean and low-lint, with no inks, dyes, staples or abrasive contaminants. Intended for cushioning/support where loose fill is suitable; not for direct use on sensitive surfaces without a barrier and conservator approval. Supplier to declare material and bag net weight.	Each	12		
35	PermaPlus Foil-Back Multipurpose Labels (400-Pack) TECHNICAL SPECIFICATIONS: Multipurpose archival labels, 400 per pack; foil-backed or equivalent stable label stock, smudge-resistant printable/writable surface and permanent acrylic adhesive. Labels shall adhere reliably to the intended clean substrate without excessive adhesive migration; supplier to state dimensions, stock material, adhesive chemistry, operating temperature range and removal characteristics. Apply to an approved barrier rather than directly to heritage objects unless authorised.	Each	03		
36	PVA Marking Varnish in Acetone TECHNICAL SPECIFICATIONS: PVA marking varnish supplied in acetone or an equivalent documented solvent carrier, in a sealed labelled container. For use as an isolating/barrier layer for accession marks only where approved by a conservator. Supplier must declare resin identity/concentration, solvent composition, container volume, shelf life and provide current SDS. Flammable/volatile solvent product: require suitable ventilation, ignition control, PPE and storage; no use without risk assessment.	Each	06		
37	Paraloid White B-72 Barrier Coat in Acetone TECHNICAL SPECIFICATIONS: Paraloid B-72 or technically equivalent conservation-grade acrylic resin barrier coat in acetone or a declared compatible solvent, supplied in a sealed labelled container. Supplier to state resin concentration; solvent composition, volume, batch/expiry and provide SDS. Intended only for approved marking/barrier applications after spot testing and conservator approval. Flammable/volatile solvent: handle with ventilation, ignition control and appropriate PPE.	Each	06		
38	Corrosion Intercept Zip-Top Bags (10-Pack) TECHNICAL SPECIFICATIONS: Corrosion-inhibiting zip-top bags, 10 per pack; nominal 3 mil (approx. 0.076 mm) flexible film incorporating copper-based corrosion interception technology or documented equivalent. Bags shall be clean, sealable, free from holes and sized for the intended metal objects. Supplier to state dimensions, film construction, supported metals, service life and storage limitations. Use only after confirming compatibility with the object and environment.	Each	12		
39	Corrosion Intercept Pouches (10-Pack) TECHNICAL SPECIFICATIONS: Corrosion-inhibiting sealable pouches, 10 per pack; film incorporating copper/polyethylene corrosion-interception technology or documented equivalent. Pouches shall be clean, intact and suitable for enclosing compatible metal objects. Bidder to state dimensions, material construction, closure type, intended metals, expected service life and any limitations. Do not use as a substitute for environmental control or without conservator approval.	Each	12		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QTY	RATE PER UNIT	AMOUNT (PKR)
40	Marvelseal Pouches (5-Pack) TECHNICAL SPECIFICATIONS: Marvelseal-type high-barrier pouches, 5 per pack; nominal 5 mil (approx. 0.127 mm) laminated aluminized nylon/polyethylene or technically equivalent barrier laminate. Pouches shall be sealable, pinhole-free and suitable for controlled low-permeability packaging. Supplier to state dimensions, laminate construction, sealing method/temperature and water-vapour/oxygen barrier data if available. Use only with appropriate sealing equipment and object-specific conservation advice.	Each	06		
41	Cotton Twine (4,000 yds.) TECHNICAL SPECIFICATIONS: Cotton twine, nominal 4,000 yards (approx. 3,658 m) per roll; unbleached, unsized cotton, clean and free from dyes, oils, fragrances and visible contamination. Suitable for tying tags or securing packaging where tension will not damage objects. Supplier to state yarn construction, approximate thickness and roll length. Not to be tied directly around fragile objects.	Each	12		
TOTAL AMOUNT (PART-A)					



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	NO OF SITES FOR EXCAVATION	AMOUNT (PKR)
PART-B FILED EXCAVATION OPERATIONS						
B1 – ARCHAEOLOGICAL SITES EXCAVATION						
1	MOBILIZATION, RECONNAISSANCE SURVEY, GRID LAYOUT AND BENCHMARKS Mobilize and demobilize the approved archaeological team, tools, survey equipment and field resources. Conduct a non-invasive reconnaissance of the designated area; photograph and record existing site conditions; establish survey control, datum, grid lines, benchmarks and coordinates; record elevations and prepare a preliminary site layout plan. Submit initial survey records to the Department. No ground disturbance without written authorization.	Job	01		07	
2	MANUAL SITE CLEARING AND SURFACE PREPARATION Remove loose soil, modern rubbish, light vegetation and other approved surface obstructions by hand under archaeological supervision. Inspect and record the surface before and during clearing. Do not remove archaeological deposits, vegetation with heritage value, structures or features without written approval. Segregate and dispose of non-archaeological waste at an approved location.	Job	01		07	
3	TEMPORARY FENCING, SIGNAGE AND ACCESS CONTROL Supply, install, maintain and remove suitable temporary barriers, warning signs, site-identification boards and controlled entry points. Protect excavation areas, visitors and stored finds; maintain an access register where directed. Signage shall identify restricted areas and safety requirements, subject to Departmental approval.	Job	01		07	
4	TRENCH SAFETY, SHORING AND PROTECTION Assess trench and excavation-edge risks before work and as conditions change. Provide appropriate barriers, edge protection, safe access/egress, shoring or battering where required, warning signs and daily safety checks. Stop work and notify the Department if instability, water ingress, buried services or other hazards are encountered. No person shall enter an unsafe trench.	Job	01		07	
5	ARCHAEOLOGIST / TEAM LEAD (Each Excavation Period For 20 Days) Provide a suitably qualified and experienced archaeologist meeting the tender's stated eligibility requirement, subject to verification of CV and credentials. Lead research design implementation, excavation strategy, stratigraphic interpretation, context recording, team supervision, finds management, daily briefings, quality control and reporting. Maintain daily records and coordinate all archaeological decisions with the Department's nominated officer.	Rate for 20 Days	01		07	



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	NO OF SITES FOR EXCAVATION	AMOUNT (PKR)
6	ASSISTANT ARCHAEOLOGISTS (Each Excavation Period For 20 Days) Provide qualified assistant archaeologists to supervise excavation areas, assign context numbers, maintain context sheets and registers, record stratigraphic relationships, monitor finds recovery, check labels and inventories, support survey and photography, and compile daily records under the Team Lead.	Rate for 20 Days	01		07	
7	ON-SITE CONSERVATOR (Each Excavation Period For 20 Days) Provide a qualified conservator for assessment and first-response care of vulnerable finds and exposed features. Undertake condition assessment, safe lifting advice, appropriate temporary stabilisation, packaging recommendations and conservation records. Use only suitable, documented materials and methods; do not conduct irreversible treatment without Departmental approval.	Rate for 20 Days	01		07	
8	SKILLED EXCAVATION SUPERVISORS (Each Excavation Period For 20 Days) Provide experienced field supervisors to oversee designated work areas, brief labourers, enforce approved excavation methods and safety rules, maintain context integrity, monitor deposits and features, ensure finds are handed to recording staff, and report progress or unexpected discoveries to the Team Lead.	Rate for 20 Days	02		07	
9	SKILLED EXCAVATION LABOUR (For 20 Days Minimum) Provide the number of skilled workers authorized in the work order for the specified days. Workers shall be experienced in careful archaeological excavation, hand-tool use, deposit separation, sieving where directed, safe handling of finds and compliance with supervisors' instructions. Maintain daily attendance and work records; payment should be supported by verified deployment.	Rate for 20 Days	20		07	
10	60 KVA GENERATOR, FUEL AND TRANSPORT (Each Excavation Period For 20 Days) Supply, transport, install and operate a serviceable 60 KVA generator for the approved period, including fuel, operator if required, safe cabling, earthing, routine checks and maintenance. Position it to minimise noise, fumes, vibration and risks to archaeological deposits and visitors. Record operating days and fuel use where required.	01 Generator for 01 day	20		07	
11	PHOTOGRAPHY, VIDEOGRAPHY AND DRONE (WHERE PERMITTED) (Each Excavation Period For 20 Days) Produce systematic photographic and video documentation of site conditions, excavation stages, contexts, features, finds in situ and completed work, with scale, north arrow and identifiers where appropriate. Supply organised, labelled digital files and an index. Drone use is conditional on written permissions and applicable aviation, security, privacy and heritage requirements; provide ground-based alternatives if not permitted.	01 Day Job	20		07	



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	NO OF SITES FOR EXCAVATION	AMOUNT (PKR)
12	PREPARATION OF DRAWINGS, PLANS DRAWINGS AND SECTION DRAWINGS Prepare measured plans, sections, elevations and feature drawings at appropriate scales, with north arrow, scale bar, datum, coordinates, context numbers, dimensions, legends and drawing register. Record stratigraphic relationships and significant features before removal. Supply clean digital files and print-ready copies in formats approved by the Department.	Job	01		07	
13	FINAL EXCAVATION REPORT PREPARATION Prepare a structured final report covering objectives, background, permissions, methodology, team, dates, site location, grid and levels, stratigraphic sequence, contexts and features, finds and sampling, conservation, photographs, plans, sections, interpretation, limitations, inventories, recommendations and appendices. Submit draft and final versions in editable and PDF formats with organised supporting data, after incorporating Departmental comments.	Job	01		07	
14	IMMEDIATE CONSERVATION AND STABILISATION Provide approved first-aid conservation and stabilisation for exposed archaeological structures, fragile objects and vulnerable deposits, including condition recording, temporary support, controlled drying or protection as appropriate, and advice on lifting and storage. Work shall be directed by the conservator and approved by the Department; no reconstruction or irreversible treatment without written consent.	Job	01		07	
15	PROTECTIVE COVERING AND CONTROLLED BACKFILLING Document the completed excavation and obtain Departmental approval before covering. Install appropriate separation/protective layers where specified, use suitable clean backfill, place it in controlled layers without damaging retained features, and manage drainage to reduce erosion and water accumulation. Record materials, method and completion photographs; leave the area safe and stable.	Job	01		07	
16	TEMPORARY SITE CAMP AND WELFARE FACILITIES Establish, maintain and remove a temporary field camp for the approved period. Provide safe sleeping/rest areas, drinking water, toilets and handwashing, waste management, lighting, first-aid provision, fire-safety measures and reasonable facilities for the authorised team and workforce. Keep accommodation and work areas hygienic; include routine cleaning and safe disposal of waste.	Job	01		07	
17	LUNCH WITH CROCKERY, CUTLERY AND TRANSPORT (Each Excavation Period For 20 Days) Provide the approved lunch quantity for the authorised persons and days stated in the work order. Supply freshly prepared, hygienic food in the approved menu or an approved equivalent, clean reusable or food-safe crockery/cutlery, safe drinking water, transport, serving arrangements and cleanup. Accommodate declared dietary needs where specified. Maintain daily headcounts or meal issue records.	50 Persons for 20 day (Maximum Quantity)	20 days		07	



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	NO OF SITES FOR EXCAVATION	AMOUNT (PKR)
18	DINNER WITH CROCKERY, CUTLERY AND TRANSPORT (Each Excavation Period For 20 Days) Provide dinner for the authorised persons and days stated in the work order, according to the listed menu or an approved equivalent. Ensure adequate portions, food safety, clean serving utensils, safe transport, drinking water, timely service and post-meal cleanup. Maintain daily quantities and delivery/attendance records for verification.	50 Persons for 20 day (Maximum Quantity)	20 days		07	
19	REFRESHMENTS AND DRINKING WATER (Each Excavation Period For 20 Days) Provide tea, coffee, green tea, listed snacks and safe drinking water in the authorised quantities and at approved times. Ensure fresh food, hygienic preparation, clean serving items, appropriate storage and collection of waste. Record daily distribution and actual quantities supplied.	50 Persons for 20 day (Maximum Quantity)	20 days		07	
22	SECURITY GUARDS / HELPERS Provide the authorised number of trained security personnel/helpers for the specified period. Define duties, shift timings and reporting arrangements with the Department; maintain attendance and incident logs. Personnel shall protect people, equipment and site access without interfering with archaeological work or exercising powers beyond their lawful role.	3	Rate for 20 Days		07	
23	VEHICLE COROLLA 1.6 RENTAL WITH FUEL AND DRIVER (Each Excavation Period For 20 Days) Provide the specified roadworthy Corolla 1.6 or an approved equivalent, including driver, fuel, routine maintenance and transport for authorised project duties and days. Ensure valid registration, insurance, fitness and driver's licence. Maintain trip sheets showing date, route, purpose, mileage and authorised passenger use.	Job	02		07	
23	HI-ACE VAN (DOM) WITH FUEL AND DRIVER (Each Excavation Period For 20 Days) Provide the specified roadworthy Hi-Ace van or approved equivalent, with driver, fuel, maintenance and capacity suitable for authorised team transport. Ensure valid documents and safe seating; do not exceed passenger or load limits. Maintain daily trip sheets and records of use.	Job	01		07	
24	SHAHZORE VEHICLE WITH FUEL AND DRIVER Provide a roadworthy Shahzore or approved equivalent for transporting approved tools, equipment, camp supplies and materials. Include driver, fuel, maintenance and safe loading arrangements. Protect archaeological materials from damage and keep trip, delivery and usage records.	Job	01		07	
25	ACCOMMODATION NEAR EXCAVATION SITE (Rate for 20 Days) Arrange safe, clean accommodation near the designated site for the number of persons and days authorised in the work order, meeting at least the specified one-star hotel category or an approved equivalent. Include room allocation, basic sanitation, security and access to drinking water. Submit itemised invoices and verified occupancy records; obtain approval for any change of accommodation.	Per Room	05		07	
TOTAL AMOUNT (PART-B1)						



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	AMOUNT (PKR)
PART-B FILED EXCAVATION OPERATIONS					
B2 – MATERIAL FOR EXCAVATION					
1	HEAVY-DUTY SPADES Supply new or serviceable heavy-duty spades suitable for controlled field use, with secure handles and sound blades. Submit samples/specifications if requested; deliver the approved quantity, inspect for defects and record issue/receipt.	Each	10		
2	SHOVELS Supply robust shovels of approved type with secure handles and durable blades, suitable for moving spoil and general site work. Deliver the authorised quantity in serviceable condition and record acceptance.	Each	08		
3	PICKAXES Supply durable pickaxes with secure heads and handles, suitable only for tasks authorised by the archaeological supervisor. Deliver the approved quantity and check for defects or loose heads before acceptance.	Each	06		
4	HAND HOES (KHURPA) Supply hand hoes/khurpas of suitable size and durable construction for controlled surface work and fine soil removal. Ensure secure handles and safe edges; deliver and record the accepted quantity.	Each	10		
5	ARCHAEOLOGICAL TROWELS Supply purpose-suitable archaeological trowels with durable blades and secure handles for controlled excavation and cleaning. Confirm sample/specification where required and deliver the authorised quantity in serviceable condition.	Each	12		
6	MASON'S TROWELS Supply durable mason's trowels for approved conservation, mortar or site-support tasks. Ensure secure handles and sound blades; they shall not replace fine archaeological tools where inappropriate. Record quantity and acceptance.	Each	06		
7	METAL OR WOODEN-FRAME SIEVES 1x 1cm, small round SIEVES 20cm dia and 6cm deep Supply sturdy sieves with suitable mesh sizes selected for the project objectives and approved by the Team Lead. Frames and mesh must be intact. Record mesh sizes and quantities; use sieving protocols consistently and label any recovered materials by context.	Each	20		
8	50-METRE MEASURING TAPES Supply durable, readable 50 m measuring tapes suitable for field measurement. Check condition and graduations before use; provide the approved quantity and record issue/return.	Each	04		
9	SURVEY PEGS 30cm, 50cm length Supply the specified quantity of durable survey pegs suitable for establishing grid points and control locations. Pegs must be clearly identifiable and appropriate to site conditions. Install only at approved locations and record grid/control-point references.	Each	100		
10	NYLON ROPE/STRING ROLLS 100m rolls Supply durable nylon rope or string rolls for grid lines, layout and controlled marking. Ensure adequate length and visibility; use without damaging standing structures or archaeological deposits. Record quantity issued.	Roll	10		
11	SOFT AND HARD BRUSHES OF ALL SIZES Supply brushes in a range of approved soft and hard bristle types for cleaning finds and surfaces as appropriate. Brushes must be clean, intact and suitable for archaeological use; abrasive use on fragile materials is prohibited unless directed by a conservator.	Lot	03		
12	DENTAL TOOLS SETS/ SPATULA Supply complete, corrosion-resistant dental-tool sets for fine cleaning and controlled detail work. Tools must be clean, serviceable and safely stored. Use on finds only under archaeological/conservation supervision; record the number of sets supplied.	Set	10		



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	AMOUNT (PKR)
13	DOCUMENTATION STATIONERY Supply field documentation materials such as waterproof notebooks, labels, permanent archival-quality pens/pencils, graph paper, drawing sheets, folders, registers, measuring scales, set squares, geometry boxes, and other approved stationery. Materials should be fit for field conditions; maintain a supply and issue record.	Lot	08		
14	PLASTIC TRAYS, 50 X30cm, Supply clean, durable plastic trays of approved dimensions for temporary sorting, transport and handling of excavated materials. Label trays by context or batch as directed and avoid mixing finds from different contexts.	Each	30		
15	PLASTIC ZIP LOCK Supply durable, clean storage boxes of approved size with lids where required, suitable for segregated finds and field records. Boxes shall be labelled, kept dry and used with appropriate packing materials. Deliver the approved quantity and record acceptance.	Pack	50		
16	Plastic STORAGE BOXES Supply durable, clean storage boxes of approved size with lids where required, suitable for segregated finds and field records. Boxes shall be labelled, kept dry and used with appropriate packing materials. Deliver the approved quantity and record acceptance.	Each	50		
17	TEMPORARY SHADE/TENTS 12x12 inches Supply, erect, maintain and dismantle the approved number of stable temporary shade tents in locations approved by the Department. Secure against wind, provide safe access and avoid fixing stakes or supports into archaeological deposits or structures without permission.	Each	08		
18	WHEELBARROWS Supply robust, serviceable wheelbarrows with sound wheels, handles and trays for controlled movement of spoil and approved materials. Use designated routes to avoid damage to exposed archaeology; deliver the authorised quantity and record acceptance.	Each	08		
19	HEAVY-DUTY WATERPROOF TARPAULIN SHEETS, 9x12', 12x15' 12x18' Supply and place durable, waterproof tarpaulins of suitable dimensions to protect excavation areas, exposed features, finds, tools and materials from rain, dust and other environmental exposure. Secure them safely, allow appropriate ventilation/drainage where needed and inspect after adverse weather. Do not place coverings in a way that damages archaeological fabric.	Each	20		
20	SINGLE MATTRESSES FOR FIELD ACCOMMODATION Supply brand-new single mattresses approximately 72 × 36 inches or equivalent, minimum 5 inches thick, made of foam or approved equivalent and covered in washable/water-resistant fabric. Deliver clean, undamaged units to the site; payment only for quantities delivered and accepted, as stated in the schedule.	Each	25		
21	SINGLE BLANKETS FOR FIELD ACCOMMODATION Supply brand-new, washable and durable single blankets made of wool, fleece, heavy cotton or approved equivalent, of medium-to-heavy weight suitable for field conditions. Deliver clean, undamaged units and obtain written receipt for the quantity accepted.	Each	25		
22	HEAVY-DUTY METAL ANTIQUITY TRANSPORT trunks L26xW15xH11 inches Supply lockable or securely closable, rigid metal transport boxes with smooth interiors and suitable internal padding/dividers. Use for secure movement of registered antiquities only; label each box with project/site, box number, handling orientation and inventory reference. Box sizes and quantities to be approved by the project archaeologist/conservator.	Each	15		
23	MATS FOR POTTERY PROCESSING YARD 30x40 inch Supply durable, washable mats for designated pottery-processing and sorting areas. Mats should provide a clean, level working surface, reduce contact with bare ground and be suitable for routine cleaning and reuse.	Each	30		



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	AMOUNT (PKR)
24	ALUMINIUM FOIL FOR RADIOCARBON CHARCOAL SAMPLES Supply clean aluminium foil for wrapping charcoal samples intended for radiocarbon dating. Samples must be collected with clean tools, handled with gloves where appropriate, wrapped individually, labelled with unique sample/context IDs and stored separately to prevent contamination. Follow the receiving laboratory's sampling and packaging instructions.	Pack	10		
25	CYLINDRICAL PLASTIC containers, 5ml, 10ml, 30 ml 50ml, and 60ml, 100 and 500ml Square shape containers.	Each	25		
26	SMALL PLASTIC CONTAINERS FOR ARTEFACTS AND SAMPLES L7xW5xH3.5cm, 10x7x4cm, 15x12x5cm Supply clean, durable plastic containers in a range of sizes, with secure lids where required, for segregating and transporting small finds, ecofacts and samples. Containers must be labelled with unique IDs and selected according to the material's stability and the conservator's advice.	Each	25		
27	MYLAR TRACING FILM / POLYESTER DRAFTING SHEETS 1m width 100m roll Supply transparent, dimensionally stable Mylar or equivalent polyester tracing sheets for recording plans, sections, feature outlines and measured drawings. Include a range of suitable sheet sizes and store flat to prevent creasing.	Each	25		
28	COTTON BAGS FOR POTTERY AND ARTEFACT STORAGE SIZE: 38 X 30cm, 50 X 30cm, 25 X 20cm Supply clean, undyed cotton bags in assorted sizes for labelled storage of pottery and other suitable artefacts. Each bag must have a secure label/tag system and be selected in consultation with the conservator; fragile, wet, salt-bearing or powdery objects may require different packaging.	Each	20		
29	SEMITRANSSPARENT PLASTIC WATER TUBS FOR ARTEFACT WASHING, 20 dia, 17cm deep, 45cm, deep 20cm, 50, 23cm deep Supply stable, smooth-sided, easy-to-clean plastic tubs in suitable sizes for controlled washing of approved pottery and other washable finds. Provide separate tubs as required for clean water, rinsing and dirty water; washing must only be undertaken after material assessment and authorization by the archaeologist/conservator. Sizes 12 liters 20 liters, maximum 30 liters	Each	12		
30	ROPES / CORD FOR GRID AND TRENCH SETTING-OUT with 1.5mm, high visibility pink, or neon green or bright yellow 100m rolls Supply durable, non-stretch rope or cord for laying out excavation grids, trench boundaries and reference lines. Include sufficient lengths and replacement cord; use with measured offsets and survey control points and keep lines clearly visible and safely positioned.	Roll	15		
31	PHOTOGRAPHIC SCALES, 5 CM TO 100 CM, Supply a complete set of archaeological photographic scales in appropriate increments and lengths from 5 cm to 100 cm, plus durable north arrows in suitable sizes. Scales should have clear, high-contrast graduations and metric markings. Use scales and north arrows consistently in feature, section and artefact photography where appropriate.	Each	10		



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	AMOUNT (PKR)
32	POLYETHYLENE SHEETING 40x35feet Supply clean, durable polyethylene sheets in appropriate thicknesses for temporary protection of exposed deposits, equipment, packed finds or work surfaces. Use only where suitable for the object/context and avoid trapping moisture against archaeological remains; secure sheets safely against wind.	Each	100		
33	PLASTIC SCOOPS Supply smooth-edged plastic scoops in assorted sizes for gentle handling, transfer and sorting of suitable sediments, pottery and small finds. Scoops must be clean and free of sharp edges; use tools appropriate to the fragility and research requirements of each context.	Each	20		
34	COTTON PADDING FOR FRAGILE ARTEFACTS Supply clean cotton wadding/padding for cushioning fragile objects inside trays and transport boxes. Padding must be applied so it does not snag, abrade, shed fibres into, or adhere to the object; use an inert barrier/support where the conservator advises.	Pack	20		
35	FIRST-AID BOX / FIELD FIRST-AID KIT Provide a stocked, clearly marked first-aid kit suitable for the number of field personnel and the nature of excavation work. Check contents before mobilisation and replenish used or expired items. Keep accessible at the site camp and work area, identify the responsible first-aid person, and display emergency contact and evacuation information.	Each	05		
36	IRON NAILS / SECURING NAILS/THUMB PINS 1inch, 1.5 inch, 2.5inch, 3 to 6inch, Supply assorted sizes of iron nails for approved temporary site works, fixing boards, securing suitable protective coverings and other authorised non-artefact tasks. Select size and quantity for the intended use; do not drive nails into archaeological deposits, features or heritage fabric.	Pack	25		
37	MASKING TAPE 1" To 3" inch Supply low-residue masking tape in suitable widths for temporary labelling, attaching labels to containers and organising packing materials. Test on a discreet surface where relevant; never apply tape directly to artefacts, painted surfaces or other sensitive archaeological material.	Each	24		
38	PACKING TAPES 1" to 3" inch Supply durable packing tape and dispensers for closing cartons and outer transport packaging. Use only on external packaging; do not apply directly to artefacts, storage bags containing objects, or conservation materials.	Each	24		
39	AXE Supply a robust axe with a secure handle and protective sheath for authorized vegetation clearance or camp/site maintenance only. Use under supervision and with appropriate PPE; it must not be used for excavation of archaeological deposits or near artefacts.	Each	12		
40	BAMBOO DOWEL STICKS FOR IN-SITU MARKING AND GENTLE SOIL REMOVAL Supply clean, smooth, blunt-ended bamboo dowels in assorted diameters and lengths for indicating find locations and gently teasing away loose soil around small or fragile artefacts under archaeological supervision. Dowels must be clean and splinter-free. Use wooden/bamboo tools only where appropriate to the material and context; do not use them to lever, scrape or force soil from fragile surfaces.	Pack	15		
TOTAL AMOUNT (PART-B2)					



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	NO OF SITES FOR SURVEY	AMOUNT (PKR)
PART-B FILED EXCAVATION OPERATIONS						
B3 – SURVEY OF ARCHAEOLOGICAL & HERITAGE SITES						
1	MOBILISATION, RECONNAISSANCE AND SURVEY PLANNING Mobilise and demobilise the approved archaeological survey team and field equipment. Review available maps and records, confirm site access and permissions, prepare a daily survey plan, and undertake non-invasive reconnaissance. No ground disturbance or collection of material is permitted without written authorisation.	Job	01		05	
2	ARCHAEOLOGICAL SURVEY TEAM LEAD Provide a qualified archaeologist/survey team leader to direct the fieldwork, coordinate with the Department, verify observations, supervise recording, maintain daily logs and approve the completeness of field records.	Rate for 6 Days	01		05	
3	ASSISTANT ARCHAEOLOGIST / FIELD RECORDER Provide one assistant archaeologist/field recorder for each field day to record site boundaries, visible features, surface finds in situ (without collection unless authorised), condition, threats, land use and access details using approved forms.	Rate for 6 Days	01		05	
4	SURVEYOR / GIS SPECIALIST Provide a competent surveyor/GIS specialist to collect and validate spatial data, maintain coordinate reference system and metadata, geotag observations, prepare field layers and check positional consistency. Submit editable GIS/CAD data and a coordinate register.	Rate for 6 Days	01		05	
5	ARCHAEOLOGICAL SURVEY ASSISTANTS Provide two field assistants for safe navigation, measurement support, field notes, scale/marker placement, equipment handling and recording under the team leader. Attendance and daily deployment shall be verified.	Rate for 6 Days	01		05	
8	PHOTOGRAPHY, VIDEOGRAPHY AND DRONE (WHERE PERMITTED) Provide a competent operator and drone for limited aerial photographs or orthomosaic capture where lawful and approved in writing. Include flight planning, safe operation and delivery of original images and processed outputs. If permission is denied, use ground-based photography and do not charge for unperformed drone work.	1 Day Job	06		05	
10	FIELD RECORDING SUPPLIES AND CONSUMABLES Supply field notebooks/forms, pencils, permanent markers, labels, measuring tapes, ranging poles, compass, flagging/markers removable without damage, sample bags only where authorised, stationery and weather-resistant document sleeves. Submit an itemised issue/use record.	Each	01		05	



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	NO OF SITES FOR SURVEY	AMOUNT (PKR)
11	PERSONAL PROTECTIVE EQUIPMENT AND FIRST AID Provide suitable high-visibility vests, hats, gloves as appropriate, sun protection, basic first-aid kit and essential safety supplies for the authorised team. Include daily safety briefing and emergency contact arrangements.	Each	01		05	
12	VEHICLE 4X4 RENTAL WITH FUEL AND DRIVER Provide one roadworthy 4x4 or suitable field vehicle with licensed driver, fuel, routine maintenance and insurance for travel between the approved base and survey locations. Maintain trip sheets showing date, route, purpose, mileage and authorised passengers.	Job	01		05	
13	HI-ACE VAN (DOM) WITH FUEL AND DRIVER Provide the specified roadworthy Hi-Ace van or approved equivalent, with driver, fuel, maintenance and capacity suitable for authorised team transport. Ensure valid documents and safe seating; do not exceed passenger or load limits. Maintain daily trip sheets and records of use.	Job	01		05	
14	ACCOMMODATION NEAR SURVEY SITE (Rate for 6 Days) Arrange safe, clean accommodation near the designated site for the number of persons and days authorised in the work order, meeting at least the specified one-star hotel category or an approved equivalent. Include room allocation, basic sanitation, security and access to drinking water. Submit itemised invoices and verified occupancy records; obtain approval for any change of accommodation.	Per Room	03		05	
15	MEALS AND SAFE DRINKING WATER Provide hygienic meals and safe drinking water for up to five authorised team members for six field days. Maintain daily headcount/meal records; quantities shall be adjusted to actual approved attendance.	10 Persons for 6 day (Maximum Quantity)	06		05	
16	SITE CONDITION AND RISK ASSESSMENT RECORD Document visible deterioration, erosion, encroachment, vandalism, vegetation, drainage, development pressure and other threats. Use a standard condition-rating sheet and prioritise urgent risks for Departmental attention.	Job	01		05	
17	GIS MAPPING AND SITE BOUNDARY PLAN Prepare a georeferenced site location map, recorded boundary/extent where observable, access routes, significant visible features and nearby landmarks. Include scale, north arrow, legend, coordinate reference system and metadata; provide editable GIS files and PDF maps.	Job	01		05	
18	DATA PROCESSING, INVENTORY AND PHOTOGRAPHIC REGISTER Clean and organise GPS points, field forms, photographs and observation records; assign consistent IDs; cross-reference photos and mapped features; flag uncertain or inaccessible areas rather than presenting estimates as verified data.	Job	01		05	



SR. NO.	ITEM DESCRIPTION	UNIT	QTY	RATE	NO OF SITES FOR SURVEY	AMOUNT (PKR)
19	DRAFT AND FINAL ARCHAEOLOGICAL SURVEY REPORT Submit a concise site-specific report covering objectives, methods, team, dates, permissions, location, observations, mapped features, condition and threats, limitations, photographs, recommendations and appendices. Provide draft for comments and final editable and PDF copies.	Job	01		05	
20	FIELD COMMUNICATIONS AND DATA BACKUP Provide field communication and daily data backup arrangements, including secure duplicate copies of GPS records, photographs and field notes. Deliver the final structured digital folder to the Department and do not retain or publish sensitive site coordinates without authorization.	Job	01		05	
TOTAL AMOUNT (PART-B3)						



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QUANTITY	RATE PER UNIT	AMOUNT (PKR)
PART - C					
TRAINING / WORKSHOPS / SEMINARS, (ALL RATES ARE ON RENT BASIS)					
1	SOUND SYSTEM WITH TRANSPORT: PA speakers with stands, audio mixer, amplifier, wireless microphones, lectern microphone, required HDMI/AV cables and operator for presentations and demonstrations.	Job	1 set for 12 day (minimum)		
2	LED/SMD DISPLAY SCREEN WITH TRUSSING, LIVE-FEED connection, laptop interface, transport, installation and operator, suitable for showing artefact images, documentation demonstrations and presentations.	Job	1 screen for 12 day (minimum)		
3	GENERATOR, 100 KVA, Including fuel, operator, cables and transport; subject to venue and equipment requirements.	Job	12 Generator/day (minimum)		
4	GENERATOR, 150 KVA, Including fuel, operator, cables and transport; subject to venue and approved work order requirements.	Job	12 Generator/day (minimum)		
5	WORKSHOP SEATING AND VENUE ARRANGEMENT WITH TRANSPORT: Tables and chairs for participants, speakers' table, lectern/rostrum, suitable floor covering, registration desk and seating layout for presentations and practical sessions.	Job	100 Persons for 12 Days (minimum)		
6	INDOOR WORKSHOP SETUP: Tables for hands-on artefact documentation, registration and display; chairs; table covers; directional signage; and safe, stable arrangements for displaying non-fragile demonstration materials.	Job	1 complete setup for 12days		
7	VIDEO RECORDING AND EDITING OF THE WORKSHOP, Including key presentations and practical demonstrations; multi-camera coverage where required, audio capture, final edited files and transport.	Job	For 12 days (minimum)		
8	WORKSHOP PHOTOGRAPHY AND EDITING, Including speakers, participant activities, artefact-documentation demonstrations and approved workshop displays; supply of edited digital photographs.	Job	12 days (minimum)		
9	LUNCH WITH CROCKERY, CUTLERY, Drinking water and service for participants and resource persons. Menu and dietary requirements to be approved by the Department before the event.	Job	100 persons for 12 days (Maximum)		
10	DINNER WITH CROCKERY, CUTLERY, Drinking water and service, only where required by the approved programme and work order. Menu to be approved by the Department.	Job	100 persons for 12 days (Maximum)		
11	REFRESHMENTS: Tea, coffee, green tea, drinking water and individually served snacks for workshop breaks.	Job	100 persons for 12 days (Maximum)		
13	ACCOMMODATION FOR INVITED RESOURCE PERSONS, ARCHAEOLOGISTS, CONSERVATION SPECIALISTS AND OUT-OF-CITY PARTICIPANTS, IN A SUITABLE HOTEL; include applicable taxes and local transport only if specified in the work order.	Job	10 persons for 12 days (Maximum)		
14	EVENT SUPPORT STAFF/HELPERS FOR REGISTRATION, Participant guidance, room setup, distribution of materials and general logistical support.	Job	05 persons for 12 days (Maximum)		



SR. NO.	NAME & SPECIFICATION OF ITEMS	UNIT	QUANTITY	RATE PER UNIT	AMOUNT (PKR)
15	AIR-CONDITIONED CAR WITH FUEL and driver for approved transport of speakers/resource persons and Departmental coordination.	Job	2 vehicles for 12 days (Maximum)		
16	PASSENGER VAN with fuel and driver for transport of workshop participants and equipment, where required.	Job	2 vehicles for 12 days (Maximum)		
17	PICKUP/SHAHZORE-TYPE VEHICLE WITH DRIVER AND FUEL FOR TRANSPORT OF WORKSHOP supplies, display materials and non-fragile equipment. Archaeological objects must not be transported without written authorisation and appropriate packing.	Job	2 vehicles for 12 days (Maximum)		
18	AIR-CONDITIONED COACH with fuel and driver for approved participant transport or a scheduled site/collections visit, if included in the programme.	Job	01 vehicles for 12 days (Maximum)		
19	PRINTING OF INVITATIONS, REGISTRATION FORMS, ATTENDANCE SHEETS, workshop agenda and participant information sheets; paper quality, quantities and design subject to Departmental approval.	Job	150 sets (Maximum)		
20	PRINTING AND FITTING OF WORKSHOP BACKDROPS, interpretive panels and educational panaflex/posters on archaeological documentation, excavation records, collections management or conservation, using Department-approved text and images.	Job	750 sq. ft. (Minimum)		
21	PRINTING OF PARTICIPANT CERTIFICATES ON QUALITY ART CARD, WITH WORKSHOP TITLE, participant name, date and authorised signatures; include proofing and correction before final printing.	Job	100 Certificates (Minimum)		
23	PARTICIPANT WORKSHOP KITS COMPRISING notebook, writing pad, pens, pencil, eraser, folder, printed agenda and handouts on archaeological recording and collections documentation.	Job	50 kits for 12 workshops (Maximum)		
24	ARCHAEOLOGICAL DOCUMENTATION CONSUMABLES: acid-free tags/labels, archival-quality paper, pencils, measuring scales, callipers for demonstration, metric rulers, scale bars, sample bags and other approved non-invasive recording supplies.	Job	12 workshop lot (minimum)		
25	BASIC PERSONAL PROTECTIVE AND SAFE-HANDLING SUPPLIES FOR PRACTICAL DEMONSTRATIONS, AS APPROVED BY THE BRANCH: disposable nitrile gloves in suitable sizes, dust masks where appropriate, protective aprons and cleaning materials suitable for the planned activity.	Job	12 workshop lot (minimum)		
26	WORKSHOP DISPLAY AND DEMONSTRATION MATERIALS: stable display supports, trays, table labels, object-number cards and printed typology/recording templates for use with approved teaching materials or replicas. Original collections remain under Branch supervision.	Job	12 workshop lot (minimum)		
27	PROFESSIONAL FEES/HONORARIA FOR ARCHAEOLOGISTS, HISTORIANS, CONSERVATORS, COLLECTIONS MANAGERS, documentation specialists and other approved resource persons. The Department will approve speakers and honoraria; bidder shall quote service charges, including applicable taxes, as a percentage of the approved honorarium amount.	Job	Honorarium for said categories for one event of upto Rs.0.50 Million		
TOTAL AMOUNT (PART-C)					



SR. NO.	DETAILED DESCRIPTION OF WORK / TECHNICAL SCOPE	UNIT	QTY	RATE	AMOUNT
PART-D					
DOCUMENTARY, SHORT FILMS, SCRIPTS AND SOCIAL MEDIA REELS					
1	Complete end-to-end production of professional, research-based and technically high-quality audiovisual documentaries covering archaeological sites, antiquities, heritage monuments, conservation and restoration works, museums, archives, cultural assets and departmental development projects designated by the Culture, Tourism, Antiquities & Archives Department, Government of Sindh. The assignment shall include concept development, site reconnaissance, historical and technical research, verification of official records, preparation of the creative treatment, detailed documentary script, narration script, storyboard, shot list, interview questionnaire, filming schedule and production plan; coordination with concerned authorities and obtaining necessary filming permissions and interview consents; professional field cinematography using suitable 4K UHD cameras, lenses, stabilization systems, lighting equipment, professional audio-recording systems and accessories; aerial cinematography through drones where legally permitted; recording of interviews with departmental officers, archaeologists, historians, conservation specialists, architects, engineers, project personnel and other relevant stakeholders; high-resolution still photography, site documentation, landscape coverage, conservation activities, restoration interventions and development progress; professional voice-over recording, authorized archival material integration, motion graphics, animated maps, timelines, infographics, explanatory animations, colour correction and grading, non-linear video editing, audio enhancement, sound mixing, mastering, licensed background music, titles, captions and visual effects. The contractor shall produce one principal documentary of approximately 25-40 minutes, one condensed documentary version of 8-12 minutes, two short documentary versions of 3-5 minutes each, and a minimum of 10 short-form social media reels, each approximately 30-90 seconds, featuring significant archaeological discoveries, heritage features, conservation techniques, restoration activities, project milestones, development progress, expert interviews and other approved subjects. The assignment shall additionally include the preparation of complete scripts for the principal documentary, condensed documentary and short documentary versions, together with individual scripts or structured narration outlines for each reel, including opening hooks, narration, interview excerpts where applicable, on-screen text, shot references, captions and closing messages. All scripts shall be submitted for departmental review before filming or final editing, as applicable. Reels shall be individually edited and optimized for vertical 9:16 format, with appropriate subtitles, captions, graphics, sound mixing, departmental identification and platform-ready export settings. The contractor shall provide synchronized and proofread subtitles in Sindhi, Urdu and English, subject to departmental approval; undertake factual verification, technical quality assurance and up to three consolidated revision rounds for the principal documentary; and deliver the approved 4K UHD master, 1080p viewing copies, all documentary versions, at least 10 finalized reels, approved scripts, narration texts, high-resolution photographs, original usable video footage, recorded audio, editable project files, graphics, animation assets, subtitle files, applicable copyright and licensing documentation, interview consent records, production report and complete digital asset inventory. All historical, archaeological, conservation-related and development claims shall be supported by verified records or authorized expert sources, and illustrative reconstructions shall be clearly identified. The contractor shall protect archaeological remains and historic fabric, comply with site safety requirements and access restrictions, obtain all necessary permissions, maintain secure data backups and provide the Government of Sindh with the ownership or usage rights specified in the contract. The assignment shall be completed within a planned minimum period of 45 calendar days and a maximum period of 75 calendar days from commencement, subject to timely site access, provision of records, interview availability and departmental decisions. The concept, research, scripts, storyboard, filming plan, rough cut, fine cut, reels and final deliverables shall be submitted for written approval by the Director General, Culture, Tourism, Antiquities & Archives Department, or an officer duly authorized in writing, at the relevant stages. No restricted-site filming, drone operation, material scope variation or public release shall take place without the required permissions and approvals. The bidder shall quote a single consolidated, all-inclusive rate covering all personnel, equipment, production, post-production, approved logistics, scripting, reel production, licensing, translations, subtitles, revisions and final handover, with applicable taxes stated separately in accordance with the bidding documents. The completed assignment shall be subject to technical inspection and written final acceptance by the competent authority.	Job	06		
TOTAL AMOUNT (PART-D)					



PART - VIII

DELIVERY SCHEDULE:

Sr. No.	Description	Place of delivery/Services	Delivery Time
1.	<u>A03970- OTHERS</u> PROCUREMENT OF EQUIPMENT AND MATERIALS FOR RESEARCH, SURVEY, ARCHIVAL WORK, FIELD EXCAVATION OPERATIONS, TRAINING / WORKSHOPS / SEMINARS, DOCUMENTARIES AND OTHER RELATED ACTIVITIES 2026-27	1. Sindh The bid amount must be inclusive of all the duties, Taxes, Transportation and other Expenses.	Within 30 days after issuance of purchase order



Part - IX
SAMPLE FORMS

Form-I

Date: _____

To,

The Assistant Director,
Exploration and Excavation Branch
Culture, Tourism, Antiquities & Archives Department,
Government of Sindh,
Karachi.

Dear Sir/madam,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the required items in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the schedule of requirements.

If our bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to five (5) percent of the contract price/ pay order for the due performance of the contract, in the form prescribed by the purchaser.

We agree to abide by this bid for a period of 90 days from the date fixed for Bid opening under Clause 10 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day _____ of 2026-27.

[Signature]

[in the capacity of]

Duly authorized to sign bid for and on behalf of _____



Part - IX
SAMPLE FORMS

Form-II

Price Schedule in Pak Rupees

Name of bidder: _____ IFB Number _____ Page of _____

1 Item	2 Description	3 Country of Origin	4 Quantity	5 Unit Price	6 Total	7 Remarks (if any)
Grand Total						

Signature of bidder _____

Note:

- (i) In case of discrepancy between unit price and total, the unit price shall prevail.
- (ii) The unit and total prices delivered at the offices/Site offices of Culture, Tourism & Antiquities Department should include the price of incidental services. No separate payment shall be made for the incidental services.



Part - IX
SAMPLE FORMS

Form-III

Previous Relevant Experience of Supply of Items under Contract

Sr. No.	Assignment Description	Name/ Contract Details of Client	Cost	Start Date	End Date	Remarks



Part - IX
SAMPLE FORMS

Form-IV

Contract Form

This agreement made the _____ day of _____, 2026-27 between _____ (hereinafter called "the Procuring agency") of the one part and [name of supplier] of [city and country of supplier] (hereinafter called "the supplier") of the other part;

Whereas the procuring agency invited bids for supply of goods viz., _____ has accepted a bid by the supplier for supply of those goods in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. the Bid Form and the Price Schedule submitted by the Bidder;
 - b. the Schedule of Requirements;
 - c. the Technical Specifications.
 - d. the General Conditions of Contract;
 - e. the Special Conditions of Contract; and
 - f. the Procuring agency's Notification of Award.
3. In consideration of the payments to be made by the procuring agency to the supplier as hereinafter mentioned, the Supplier hereby covenants with the procuring agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the procuring agency)

Signed, sealed, delivered by _____ the _____ (for the supplier)



Part - IX
SAMPLE FORMS

Form-V

PERFORMANCE SECURITY FORM

To: *[name of procuring agency]*

WHEREAS *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. *[Reference number of the contract]* dated _____, 2026-27 to supply *[description of goods and services]* (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 2026-27.

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]



Part - IX
SAMPLE FORMS

Form-Vi

MANUFACTURER'S AUTHORIZATION CERTIFICATE

To: *[name of procuring agency]*

WHEREAS *[name of manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]* do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently sign the Contract with you against NIT No. *[reference of the Invitation to bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 12 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[Signature for and on behalf of manufacturer]

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its bid.



Part - IX
SAMPLE FORMS

Form-Vii

INTEGRITY PACT:

(This Integrity Pact Form should be on the stamp Paper valuing Rs. 100/- submitted by the successful Bidder with attestation of Notary Public.

Contract Number: _____

Dated: _____

Contract Value: _____

Contract Title: _____

1. M/s. _____ hereby declares that it has no obtained or induced the Procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any Administrative subdivision or Agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

2. Without limiting the generality of the foregoing, M/s. _____ represents and warrants that it has fully declared the brokerage, commission, fees etc paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its Affiliate, Agent, Associate, Broker, Consultant, Director, Promoter, Shareholder, Sponsor, or Subsidiary, any Commission, Gratification, Bribe, Finder's Fee or Kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from _____ [Procuring Agency] _____, except that which has been expressly declared pursuant hereto.

3. M/s. _____ Certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with _____ [Procuring Agency] _____ and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

4. M/s. _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to _____ [Procuring Agency] _____ under any law, contract or other instrument, be voidable at the option of _____ [Procuring Agency] _____.

5. Notwithstanding any rights and remedies exercised by _____ [Procuring Agency] _____ in this regard, M/s. _____ agrees to indemnify _____ [Procuring Agency] _____ for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to _____ [Procuring Agency] _____ in an amount equivalent to Ten Time the sum of any commission, Gratification, Bribe, Finder's Fee or Kickback given by M/s. _____ as aforesaid for the purpose of obtaining or inducing the Procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from _____ [Procuring Agency] _____.

(Procuring Agency)

(Bidders Authorized Signatures with Official Stamp)





**GOVERNMENT OF SINDH
CULTURE, TOURISM, ANTIQUITIES
& ARCHIVES DEPARTMENT**

NOTIFICATION

No. SO(G)/CTA&AD/7-161/2024: In supersession of all previous Notification of this Department, a Procurement Committee is hereby constituted under Rule 7 & 8 of Sindh Public Procurement Rules 2010 (Amended upto date); for the Revenue Components, Regular Budget for the year 2026-27, in respect of Exploration & Excavation Branch, Culture, Tourism, Antiquities & Archives Department with immediate effect as under:-

- | | | |
|----|---|------------------|
| 1. | Mr. Aamir Ahmed Memon
Assistant Director,
Exploration & Excavation Branch,
Culture, Tourism, Antiquities & Archives Department | Chairman |
| 2. | Mr. Haseeb-ur-Rehman
Assistant Director,
Exploration & Excavation Branch,
Culture, Tourism, Antiquities & Archives Department | Member/Secretary |
| 3. | Mr. Ashfaq Ahmed Patoli
Section Officer (Development)
School Education & Literacy Department, Govt. of Sindh | Member |

Terms of Reference:

- i. Preparing of Bidding Documents.
- ii. Carrying out technical as well as financial evaluation of the bids
- iii. Making evaluation report as provided in SPP Rules 45.
- iv. Making recommendations for the award of contract to the Competent Authority.
- v. Perform any other function ancillary and incidental to the above.

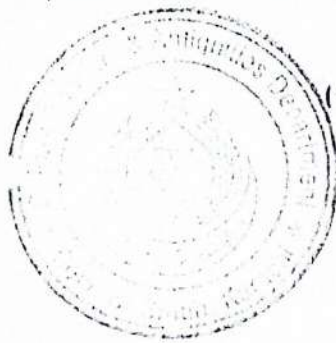
KHAIR MUHAMMAD KALWAR
Secretary to Govt. of Sindh

No. SO(G)/CTA&AD/7-161/2024/9922

Karachi, dated the 15th September, 2026.

A copy is forwarded for information and necessary action to:-

1. The Accountant General Sindh, Karachi.
2. The Secretary, Finance Department, Government of Sindh, Karachi.
3. The Secretary, SGA&CD, Government of Sindh, Karachi
4. The Managing Director, SPPRA, Government of Sindh, Karachi
5. The Director General (Culture), CTA&AD, Govt. of Sindh, Karachi
6. The Director General (Antiquities & Archaeology), CTA&AD, Govt. of Sindh, Karachi.
7. Member(s) of the Committee.
8. PS to Minister for Culture, Tourism, Antiquities & Archives Sindh, Karachi.
9. PS to Secretary, CTA&AD, Govt. of Sindh, Karachi.
10. PA to Director (E&E) Branch, CTA&AD, Govt. of Sindh, Karachi.
11. Notification File.



(SECTION OFFICER - GEN)





**GOVERNMENT OF SINDH
CULTURE, TOURISM, ANTIQUITIES
& ARCHIVES DEPARTMENT**

NOTIFICATION

No. SO(G)/CTA&AD/7-161/2024:- In pursuance of Rule 31 of Sindh Public Procurement Rules 2010 (Amended upto date); Complaint Redressal Committee (CRC) is hereby constituted comprising the following officers for scrutinizing the complaints of aggrieved bidders during the year 2026-27, in respect of Exploration & Excavation Branch, Culture, Tourism, Antiquities & Archives Department with immediate effect as under:-

- | | | |
|----|--|---------------------------|
| 1. | Mr. Abdul Fatah Shaikh
Director General (A&A)
CTA&AD, Government of Sindh | Chairman |
| 2. | Mr. Zaheer Ahmed Shaikh
Deputy Director
CTA&AD, Government of Sindh | Member /Secretary |
| 3. | Mr. Altaf Aseem
Archaeologist | Independent Member |
| 4. | Representative of AG Office/DAO
Office of the Accountant General Sindh, | Member |
| 5. | The Section Officer (Budget)
CTA&AD, Government of Sindh | Member |

Terms of Reference:

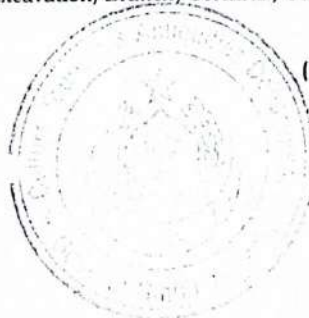
- As provided under Rule 31 of Sindh Public Procurement Rules 2010 (amended upto date) and to perform any other function ancillary and incidental related to complaints.

KHAIR MUHAMMAD KALWAR
Secretary to Govt. of Sindh

No. SO(G)/CTA&AD/7-161/2024 / 9423 Karachi, dated the 15th September, 2026.

A copy is forwarded for information and necessary action to:-

1. The Accountant General Sindh, Karachi with request to nominate your representative for the above Complaint Redressal Committee.
2. The Secretary, Finance Department, Government of Sindh, Karachi.
3. The Managing Director, SPPRA, Government of Sindh, Karachi
4. The Director General (Culture), CTA&AD, Govt. of Sindh, Karachi.
5. The Director General (A&A), CTA&AD, Govt. of Sindh, Karachi.
6. Members (All) _____
7. PS to Secretary, CTA&AD, Govt. of Sindh, Karachi.
8. PA to Director (Exploration & Excavation) Branch, CTA&AD, Govt. of Sindh, Karachi.
9. Notification File.



(SECTION OFFICER - GEN)



ANNUAL PROCUREMENT PLAN 2026-27

KQ0739 - EXPLORATION & EXCAVATION BRANCH

CULTURE, TOURISM, ANTIQUITIES & ARCHIVES DEPARTMENT, GOVERNMENT OF SINDH

Sr. No.	Description of Procurement	Quantity (Where applicable)	Estimated Unit Cost (Where applicable)	Estimated Total Cost (PKR Millions)	Funds Allocated (PKR Millions)	Source of Funds (ADP/Non-ADP)	Proposed Procurement Method	Timing of Procurement				Remarks
								1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
1	2	3	4	5	6	7	8	9	10	11	12	13
[A] GOODS / SERVICES (REGULAR BUDGET)												
1	OTHERS	N/A	N/A	200.000	200.000	NON ADP Regular Budget	Single Stage Two Envelope		✓			
TOTAL				200.000	200.000							



Haseeb-ur-Rehman
HASEEB-UR-REHMAN
 ASSISTANT DIRECTOR
 Exploration & Excavation Branch
 Culture, Tourism, Antiquities &
 Archives Department
 Govt. of Sindh