No: SR.DIR/M&HS/KMC/1302 /2026 19/11/26

KARACHI METROPOLITAN CORPORATION
MEDICAL & HEALTH SERVICES DEPARTMENT

NOTICE INVITING TENDERS
(AS PER SPPRA GUIDELINE)

Tender in sealed covers are invited for the following supply / work assignments from reputable firms, having experience of similar nature of requisite tenders. The tentative estimated costs of Tenders works under offer rate basis are mentioned against each as under:-

S#	Nomenclature	Estimated Cost (on Offer Rate)	Bid Security in shape of Pay Order / in favor of KMC	Tender Cost in shape of pay order in favor of	Eligibility Criteria (Mandatory)
1	Medicines & Drugs	3.00	2 % of Quoted for Amount	Rs. 5,000/-	As mentioned in Bidding Document

TERMS & CONDITIONS

1. Tender schedule shall be as follows:

	SCHEDULE	DATE & TIME	VENUE
1.	Receiving of application & issuance of Tender; in addition to the facility of directly downloading of bidding documents from SPPRA website.	**From 23-11-2026 To 11-12-2026**	Office of the Sr. Director (M&HS), KMC Ground Floor, Jigar Murad Abadi Road Near Islamia College, Karachi.
2.	Last date Submission of Tender	**11-12-2026 at 3:30 p.m**	Office of the Sr. Director (M&HS), KMC Ground Floor, Jigar Murad Abadi Road Near Islamia College, Karachi.
3.	Opening of Tender	**11-12-2026 at 4:00 p.m**	Office of the Sr. Director (M&HS), KMC Ground Floor, Jigar Murad Abadi Road Near Islamia College, Karachi.

2. In case of any reason, if the tenders are not responded or unresponsive on the above dates the next date of dropping and opening will be **30.12.2026** and the bidding documents will also be available for sale upto **29-12-2026**.
3. The bidding documents will be issued to the firms on submission of application in their original letter head along with pay order from any schedule bank in the favor of KMC for tender fee as mentioned above. In other case the bidding documents can be downloaded from E-PAD / SPPRA website & can be dropped on the given date & time place in this NIT along with a pay order of tender fee not to exceed the date of purchasing of bidding documents, as mentioned above otherwise tender will be rejected. All Pay orders should have validity of at least 04 months from the day of submission to KMC.

4. The tender in sealed cover superscripted with the name of work should be dropped in the tender box kept in the office of Senior Director (M&HS), KMC.
5. In case the date of sale, and / or dropping / opening will be declared as a public holiday by the Government, or Non working day, due to force Majeure the next official working day shall be deemed to be the date for submission and opening of tender at the same time.
6. **Substantially Responsive Bid:**

   Only those bids, which comply with the each eligibility & minimum qualification criteria mentioned in the bidding document shall be declared substantially responsive bids / most advantageous bid and will be eligible for further evaluation otherwise, the same will be declared as non-responsive and rejected.
7. Bid security of the bid quoted amount in the mode of pay order or Bank Guarantee drawn from any schedule bank mentioned as above should be enclosed with the tender proposal, which will be retained till the finalization of the bidding process.
8. Canvassing in connection with tenders is strictly prohibited and tenders submitted by the contractor's / firm who report canvassing will liable to be rejected.
9. KMC may reject all or any bids or proposals at any time prior to the acceptance of a bid or proposal in accordance with the relevant provisions of SPP Rules 2010 amended up to date.

Senior Director
Medical & Health Services
Karachi Metropolitan Corporation

KARACHI METROPOLITAN CORPORATION
OFFICE OF THE SENIOR DIRECTOR
MEDICAL & HEALTH SERVICES DEPARTMENT

PRICE SCHEDULE

SUBJECT: **SCHEDULE OF REQUIREMENT FOR SUPPLY OF MEDICINE & DRUGS ITEMS FOR SHIREEN JINNAH DISPENSARY, KMC FOR THE YEAR 2026-2027**

BILL OF QUANTITIES

Sr. #	Name of Medicine	Qty.	Per Unit Price	Total
1	Tab. Atenolol 50mg	500		
2	Tab. Voltech 50mg	1,000		
3	Tab. Triforge 5/80mg	300		
4	Tab. Daonil 5mg	300		
5	Tab. Glucophage 500mg	500		
6	Tab. Piriton	1,000		
7	Tab. Septran	1,000		
8	Tab. Dexamethasone	1,000		
9	Tab. Buscopan	300		
10	Tab. Gravinate	1,000		
11	Tab. Laxis 20mg / 40mg	300		
12	Tab. Gelusil	1,000		
13	Tab. Resatopin 10mg	300		
14	Tab. Diclofenac Sodium 50mg	1,000		
15	ORS Sachet	10 Box		
16	Tab. Panadol	1,000		
17	Tab. Brufen 200mg	500		

18	Tab. Brufen 400mg	500		
19	Tab. Folic Acid	500		
20	Tab. Nospa Forte	300		
21	Tab. Fexet 60mg	300		
22	Tab. Basoquine	500		
23	Tab. Entox	300		
24	Tab. Stemitel	300		
25	Tab. Alperazole	300		
26	Tab. Enum 80/480	300		
27	Tab. Cefixime 100mg	500		
28	Cap. Amoxil 250/500mg	1,000		
29	Cap. Doxycycline 100mg	1,000		
30	Cap. Fluconazole 150mg	500		
31	Cap. Imodium	300		
32	Cap. Esomeprazole 20mg	1,000		
33	Cap. Sangobion	100		
34	Cap. Velosef 125mg / 250mg	500		
35	Syp. Amoxil 125/250mg	300		
36	Syp. Septran	300		
37	Syp. Velosef 125/250mg	300		
38	Syp. Flygyl	500		
39	Syp. CPM	1,000		
40	Syp. B/C Vitamin	500		
41	Syp. Vitaglobion	50		
42	Syp. Cough	500		
43	Syp. Calpol	1,000		

44	Syp. Brufen	500		
45	Syp. Altran	300		
46	Inj. Solu-Carlif 100mg	50		
47	Inj. Dexamethasone	100		
48	Inj. Buscopan	300		
49	Inj. Nospa	300		
50	Inj. Avil	50		
51	Inj. Flygyl Infusion	50		
52	Inj. Gentamycin 40/80mg	50		
53	Inj. Gravina	50		
54	Lot. Scab Free	25		
55	Lot. Calamine	25		
56	Lot. Dosmosporin	25		
57	Oint. Polyfex Eye Ointment	25		
58	Drop. Gentamycin Eye Drop	25		
59	Drop. Gentamycin Ear Drop	25		
TOTAL AMOUNT OF OFFER RATE				

BILL OF QUANTITIES

N O T E

1) The estimate above schedule is upto 3.00 million.
2) Rates must be quoted in figures as well as in words otherwise tender will be liable to rejected.
3) Pay order in term of security deposit will be considered.
4) After approval of tender, the job of contractual assignment will be started immediately.
5) Sub-Standard Material is liable to be rejected in execution of contractual works. The Competent Authority has reserve the right to impose penalty, and stop the payment till the rectification of irregularities found in contractor performance.
6) All relevant Govt. Taxes levied up to date shall be paid by the responsive bidder during and before completion of tender works.

Checked & Verified By:

I / We quoted the Price Schedule and bound ourselves to Comply all terms and condition of this contract with all existing rules and regulation of KMC and I have attached a Bid Security in shape of Pay Order / Bank Guarantee _____ No. _____
(Pay Order / Bank Guarantee)
Dated _____ issued from
_____ Amounting Rs.
_____ in favour of Karachi Metropolitan Corporation (KMC).

Signature of Bidder with Stamp

ANNUAL PROCUREMENT PLAN
SENIOR DIRECTOR MEDICAL & HEALTH SERVICES OFFICE
KARACHI METROPOLITAN CORPORATION
FINANCIAL YEAR 2026-2027

Sr.No.	Description of Procurement	Estimated total cost	Funds allocated	Source of funds (ADP / Non ADP)	Proposed Procurement Method	Timing of procurement				Remarks
						1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
1	Procurement of Medicine & Drugs for Shiree Jinnah Dispensary	3.000 Million	3.000 Million	Non ADP	SINGLE STAGE ONE ENVELOPE PROCEDURE		*	*		
2.	Procurement of supply Nitrous Oxide and Medical Oxygen for Sobhraj Maternity Hospital, KMC	2.20 Million	2.20 Million	Non ADP	SINGLE STAGE ONE ENVELOPE PROCEDURE		*	*		

Sd/= Senior Director M&H Services KMC

Senior Director
Medical & Health Services
KMC

BIDDING DATA

NAME OF PROCURING AGENCY	KARACHI METROPOLITA N CORPORATION SR. DIRECTOR MEDICAL & HEALTH SERVICES, KMC AS EXECUTING AGENCY
BRIEF DESCRIPTION OF WORK	SCHEDULE OF SUPPLY OF MEDICINE & DRUGS ITEMS FOR SHIREEN JINNAH DISPENSARY, KMC FOR THE YEAR 2026-2027
PROCURING AGENCY ADRESS	OFFICE OF THE SENIOR DIRECTOR M&HS, KMC GROUND FLOOR, JIGAR MURAD ABADI ROAD NEAR ISLAMIA COLLEGE.
ESTIMATED COST	3.00 MILLION
AMOUNT OF BID SECURITY	2 % AS MENTIONED IN NIT
PERIOD OF BID VALIDITY	90 DAYS & CAN BE EXTENDED UPTO FURTHER 90 DAYS COMPLYING SPP RULES 2010 AMENDED UPTO DATE.
PERFORMANCE SECURITY	TOTAL 5% INCLUDING 02% BID SECURITY AND 3% TO THE DEDUCTION FROM EACH RUNNING / FINAL BILL.
DEADLINE FOR DROPPING OF BID ALONGWITH TIME.	AS PER NIT
VENUE TIME AND DATE OF	AS PER NIT
BID OPENINGOPENING DATE	AS PER NIT
LIQUIDITY DAMAGES	RS. 1000 PER DAY BUT NOT MORE THAN 10% COST OF WORK AFTER THAN ACTION WILL BE TAKEN AS PER RULE INCLUDING WITHDRAWAL OF SUPPLY / WORK ORDER & BLACKLISTING OF THE FIRM.

KARACHI METROPOLITAN CORPORATION
OFFICE OF THE SENIOR DIRECTOR
MEDICAL & HEALTH SERVICES DEPARTMENT

ELIGIBILITY CRITERIA

S #.	CRITERIA FOR QUALIFICATION	ATTACHED	NOT ATTACHED	QUALIFIED / NOT QUALIFIED
1.	Copy of Valid NTN.			
2.	Valid Sales Tax Registration / Valid SRB Certificate (Whichever is applicable).			
3.	Bid / Performance Security, as mentioned in NIT & Bidding Documents, are furnished.			
4.	Bid must be valid as mentioned in Bidding Data and unconditional.			
5.	All rates quoted including the total amount of the bid shall be in figures & words (both).			
6.	All corrections/overwriting shall be clearly re-writing with initials & duly stamped by the bidder.			
7.	The bid shall be properly signed, named & stamped by the authorized person of the firm & authorization letter for signatory shall be enclosed with the tender by the authorized person, if other that the signatory of the firm.			
8.	The bidder shall have Medical working experience regarding tender captioned requirement.			
9.	The working experience of the bidder with KMC assignment should be at least 12 years & total experience of bidding process shall be 15 years.			
10.	Income tax return of last 03 consecutive years.			
11.	The financial position of the bidder business should be more than the quoted bid amount of last 05 years as an aggregate. The bidder shall have to quote price for each item mentioned price schedule.			
12.	The bidder should not be blacklisted and litigation by Government / Semi Government / Autonomous / Private Organization (Affidavit of the same on Stamp paper of Rs. 200/- to be provided for the same).			
13.	Bidder / vendor shall have completion certificate / report issued by last Procuring Agency / Concerned department along with bids.			
REASON FOR QUALIFICATION & DISQUALIFICATION				

Instructions to Bidders/ Procuring Agencies
General Rules and Directions for the Guidance of Contractors

This section of the bidding documents should provide the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Agency. It should also to give information on bid submission, opening and evaluation, and on the award of contract.

Matters governing the performance of the Contract or payments under the Contract, or matters affecting the risks, rights, and obligations of the parties under the Contract are included as Conditions of Contract and *Contract Data*.

The *Instructions to Bidders* will not be part of the Contract and will cease to have effect once the contract is signed.

1. All supply proposed to be executed by contract shall be notified in a form of Notice Inviting Tender (NIT)/Invitation for Bid (IFB) hoisted on website of Authority and Procuring Agency and also in printed media where ever required as per rules.

NIT must state the description of the supply, dates, time and place of issuing, submission, opening of bids, completion time, cost of bidding document and bid security either in lump sum or percentage of Estimated Cost/Bid Cost.

The interested bidder must have valid NTN also.

2. Content of Bidding Documents must include but not limited to: Conditions of contract, Contract Data, specifications or its reference, Bill of Quantities containing description of items with scheduled/item rates with premium to be filled in form of percentage above/ below or on item rates to be quoted, Form of Agreement and drawings.

3. **Fixed Price Contracts:** The Bid prices and rates are fixed during currency of contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.

4. The Procuring Agency shall have right of rejecting all or any of the tenders as per provisions of SPP Rules 2010. (Ammended- Upto date)

5. **Conditional Offer**: Any person who submits a tender shall fill up the usual printed form stating at what percentage above or below on the rates specified in Bill of Quantities for items of supply to be carried out: he is willing to undertake the supply and / or also quote the rates for those items which are based on market rates. Only one rate of such percentage, on all the Scheduled Rates shall be framed. Tenders, which propose any alternative in the works specified in the said form of invitation to tender or in the time allowed for carrying out the work, or which contain any other conditions, will be liable to rejection. No printed form of tender shall include a tender for more than one work, but if contractor wish to tender for two or more works, they shall submit a separate tender for each.

The envelope containing the tender documents shall refer the name and number of the work.

6. All supply shall be measured by standard instruments according to the rules.

CamScanner

7. Bidders shall provide evidence of their eligibility as and when requested by the Procuring Agency.
8. Any bid received by the Agency after the deadline for submission of bids shall be rejected and returned unopened to the bidder.
9. Prior to the detailed evaluation of bids, the Procuring Agency will determine whether the bidder fulfills all codal requirements of eligibility criteria given in the tender notice such as registration with tax authorities, registration with PEC (where applicable), turnover statement, experience statement, and any other condition mentioned in the NIT and bidding document. If the bidder does not fulfill any of these conditions, it shall not be evaluated further.
10. Bid without bid security of required amount and prescribed form shall be rejected.
11. Bids determined to be substantially responsive shall be checked for any arithmetic errors. Arithmetical errors shall be rectified on the following basis;
(A) In case of schedule rates, the amount of percentage quoted above or below will be checked and added or subtracted from amount of bill of quantities to arrive the final bid cost.
(B) In case of item rates, .If there is a discrepancy between the unit rate and the total cost that is obtained by multiplying the unit rate and quantity, the unit rate shall prevail and the total cost will be corrected unless in the opinion of the Agency there is an obvious misplacement of the decimal point in the unit rate, in which case the total cost as quoted will govern and the unit rate corrected. If there is a discrepancy between the total bid amount and the sum of total costs, the sum of the total costs shall prevail and the total bid amount shall be corrected.
(C) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.

CamScanner

Clause – 1:Commencement & Completion Dates of work. The contractor shall not enter upon or commence any portion of work except with the written authority and instructions of the Executing Agency or of in subordinate-in-charge of the work. Failing such authority the contractor shall have no claim to ask for measurements of or payment for work.

The contractor shall proceed with the supply with due expedition and without delay and complete the works in the time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor and shall reckoned from the date on which the order to commence work is given to the contractor. And further to ensure good progress during the execution of the wok, contractor shall be bound, in all in which the time allowed for completion of any work exceeds one month, to achieve progress on the prorate basis.

Clause – 2:Liquidated Damages. The contractor shall pay liquidated damages to the Executing Agency at the rate per day stated in the bidding data for each day that the completion date is later than the Intended completion date; the amount of liquidated damage paid by the contractor to the Agency shall not exceed 10 per cent of the contract price. Executing Agency may deduct liquidated damages from payments due to the contractor. Payment of liquidated damages
does not affect the contractor's liabilities.

Clause – 3: Termination of the Contract.

(A) Executing Agency i.e Sr. Director (M&HS), KMC may terminate the contract if either of the following conditions exits:-

(i) contractor causes a breach of any clause of the Contract;

(ii) the progress of any particular portion of the work is unsatisfactory
and notice of 10 days has expired;

(iii) in the case of abandonment of the Supply, owing to the serious illness or death of the contractor or any other cause.

(iv) contractor can also request for termination of contract if a payment certified by the Executing Agency is not paid to the contractor within 60 days of the date of the submission of the bill;

(B) The Executing Agency i.e Sr. Director (M&HS), KMC has power to adopt any of the following courses as may deem fit:-

(i) to forfeit the security deposit available except conditions mentioned
at A (iii) and (iv) above;

(ii) to finalize the work by measuring performing the work done by the contractor.

(C) In the event of any of the above courses being adopted by the Executing Agency i.e Sr. Director (M&HS), KMC , the contractor shall have:-

(i) no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials, or entered into any engagements, or made any advances on account of, or with a view to the execution of the work or the performance of the contract,

(ii) however, the contractor can claim for the work done at site duly certified by the executive agency in writing regarding the performance of such supply and has not been paid.

(iii) Executing Agency i.e Sr. Director (M&HS), KMC. may propose to invite fresh bids for remaining work.

Clause 4: Possession of the site and claims for compensation for delay. The Executing Agency shall give possession of all parts of the site to the contractor. If possession of site is not given by the date stated in the contract data, no compensation shall be allowed for any delay caused in starting of the work on account of any acquisition of land, water standing in borrow pits/ compartments or in according sanction to estimates. In such case, either date of commencement will be changed or period of completion is to be extended accordingly.

Clause –5: Extension of Intended Completion Date. The Procuring Agency with consent Executing Agency either at its own initiatives before the date of completion or on desire of the contractor may request Procurement Agency to extend the intended completion date, if an event (which hinders the execution of contract) occurs or a variation order is issued which makes it impossible to complete the work by the intended completion date for such period as he may think necessary or proper. The decision of the Procuring Agency in this matter shall be final; where time has been extended under this or any other clause of this agreement, the date for completion of the work shall be the date fixed by the order giving the extension or by the aggregate of all such orders, made under this agreement.

When time has been extended as aforesaid, it shall continue to be the essence of the contract and all clauses of the contract shall continue to be operative during the extended period.

Clause –6: Specifications. The contractor shall execute the whole and every part of the work in the most substantial and work-man-like manner and both as regards materials and all other matters in strict accordance with the specifications lodged in the office of the Executing Agency and initialed by the parties, the said specification being a part of the contract accordingly as per agreement. The contractor shall also confirm exactly, fully and faithfully to the designs, drawing,
and instructions in writing relating to the supply signed by the Procuring Agency& Contractor as per agreement but to which the contractor shall be entitled to have access to the Executing Agency Office, for pre inspections of samples if the Contractor needed or on the directives of Executing Agency during office hours and the contractor shall, be entailed at his own expenses.

Clause – 7: Payments.

(A) Interim/Running Bill. A bill either against full delivery or part delivery shall be submitted by the contractor as frequently. As the progress of the work may justify for all work executed and not included in any previous bill with

CamScanner

time frame of agreement and the Executing Agency shall take or cause to be taken the requisite inspection & measurements for the purpose of
having the same verified and the claim, as for as admissible, adjusted, if possible before the expiry of ten days from the presentation of the bill, at any time depute a subordinate or a team to inspect & measure up the said work in the presence of the contractor or his authorized agent, whose countersignature to the measurement list will be sufficient to warrant and the Executing Agency may prepare a bill from such list, which shall be binding on the contractor in all respects.
The Executing Agency shall pass/certify the amount to be paid to the contractor, which he considers due and payable in respect thereof, subject to deduction of security deposit, advance payment if any made to him and all applicable taxes.
All such intermediate / Running payment shall be regarded as payments by way of advance against the final payment only and not as payments for work actually done and completed, and shall not preclude the Executing Agency from recoveries from final bill and rectification of defects and unsatisfactory items of works pointed out to him during defect liability period.
(B) **The Final Bill.** A bill shall be submitted by the contractor within 10 working
days of the date fixed for the completion of the work otherwise Executing Agency -in-charge's certificate of the measurements and of the total amount payable for the works shall be final and binding on all parties.
Clause – 8: Reduced Rates. In cases where the items of work are not accepted as so completed, the Executing Agency may make payment on account of such items at such reduced rates as he may consider reasonable in the preparation of final or on running account bills with reasons recorded in
writing.
Clause – 9: Issuance of Variation and Repeat Orders.
(A) Procuring Agency with consent of Executing Agency may issue a Variation Order for procurement of works, physical services from the original contractor to cover any increase or decrease in quantities, including the introduction of new work items that are either due to change of plans, to suit actual required conditions, within the general scope and physical boundaries of the contract.
(B) Contractor shall not perform a variation until the Procuring Agency has authorized the variation in writing subject to the limit not exceeding the contract cost by of 15% on the same conditions in all respects on which he agreed to do them in the work, and at the same rates, as are specified in the tender for the main work. The contractor has no right to claim for compensation by reason of alterations or curtailment of the supply.
(C) In case the nature of the work in the variation does not correspond with items in the Bill of Quantities, the quotation by the contractor is to be in the form of new rates for the relevant items of work, and if the Executing Agency is satisfied that the rate quoted is within the rate worked out by him on detailed rate analysis, and then only Procuring Agency shall allow him that rate after approval from higher authority.
(D) The time for the completion of the work shall be extended in the proportion that the additional work bear to the original contact work.
(E) In case of quantities of work executed result the Initial Contract Price to be exceeded by more than 15%, and then Executing Agency can adjust the rates for those quantities causing excess the cost of contract beyond 15% with approval of Procuring Agency .
(F) Repeat Order: Any cumulative variation, beyond the 15% of initial contract amount, shall be subject of another contract to be tendered out if the works are separable from the original contract.
Clause-10: Quality Control.
(A) Identifying Defects: If at any time before the security deposit is refunded to the contractor/during defect liability period mentioned in bid data, the Executing Agency of the supply may instruct the contractor to rectify the defect in the stipulated time.
(B) Correction of Defects: The contractor shall be bound forthwith to rectify or remove the defect the supply so specified in whole or in part, as the case may require. The contractor shall correct the notified defect within the Defects Correction Period mentioned in notice.
(C) Uncorrected Defects:
(i) In the case of any such failure, the Executing Agency shall give the contractor at least 14 days notice to replace materials or articles complained of as the case may be at the risk and expense in all respects of the contractor.
(ii) If the Executing Agency considers that rectification/correction of a defect is not essential and it may be accepted or made use of; it shall be within his discretion to accept the same at such reduced rates as he may fix therefore.
Clause – 11:
Inspection of Operations. The Executing Agency and his subordinates, shall at all reasonable times have access to the site for supervision and inspection of works under or in course of execution in pursuance of the contract and the contractor shall afford every facility for and every assistance in obtaining the right to such access.
(A) Dates for Inspection and Testing. The Executing Agency shall give the contractor reasonable notice of the intention of the Executing Agencies team to receive the supply shall have been given to the contractor as per schedule of plan in the agreement , then he either himself be present to receive orders and instructions, or have a responsible agent duly accredited
in writing present for that purpose, orders given to the contractor's duly authorized agent shall be considered to have the same force an effect as if they had been given to the contractor himself.
Clause – 12: Examination of work before covering up.

CamScanner

(A) No part of the works shall be covered up or put out of view/beyond the reach without giving notice of not less than five days to the Executing Agency whenever any such part of the works or foundations is or are ready or about to be ready for examination and the Executing Agency shall, without delay, unless he considers it unnecessary and advises the contractor accordingly,
attend for the purpose of examining and measuring such part of the works or of examining such foundations;
(B) If any work is covered up or placed beyond the reach of measurement without such notice having been given, the same shall be uncovered at the contractor's expense, and in default thereof no payment or allowance shall be made for such work, or for the materials with which the same was executed.

Clause – 13: Risks. The contractor shall be responsible for all risks of loss of or damage to physical property or facilities or related services upto the premises of supply in KMC and of personal injury and death which arise during and in consequence of its performance of the contract. if any damage is caused while the work is in progress or become apparent within three months of the grant of the certificate of completion, final or otherwise, the contractor shall make good the same at his own expense, or in default the Executing Agency may cause the same to be made good by other workmen, and deduct the expenses from retention money lying with the Executing Agency .

Clause-14: Measures for prevention of fire and safety measures. The contractor shall not set fire to any standing jungle, trees, bush-wood or grass without a written permit from the Executive Executing Agency. When such permit is given, and also in all cases when destroying, cutting or uprooting trees, bushwood, grass, etc by fire, the contractor shall take necessary measures to prevent such fire spreading to or otherwise damaging surrounding property. The contractor is responsible for the safety of all its activities including protection of the environment on and off the site. Compensation of all damage done intentionally or unintentionally on or off the site by the contractor's labour shall be paid by him.

Clause-15:Sub-contracting. The contractor shall not subcontract the whole of the works, except where otherwise provided by the contract. The contractor shall not subcontract any part of the works without the prior consent of the Executing Agency . Any such consent shall not relieve the contractor from any liability or obligation under the contract and he shall be responsible for the acts, defaults and neglects of any subcontractor, his agents, servants or workmen as if these acts,
defaults or neglects were those of the contractor, his agents' servants or workmen.
The provisions of this contract shall apply to such subcontractor or his employees as if he or it were employees of the contractor.

Clause – 16: Disputes. All disputes arising in connection with the present contract, and which cannot be amicably settled between the parties, , the decision of the Sr. Director, MS, KMC of the circle/officer/one grade higher to awarding authority shall be final, conclusive and binding on all parties to the contract upon all questions relating to the meaning of the specifications, designs drawings, and instructions, hereinbefore mentioned and as to the quality of workmanship, or materials used on the work or as to any other questions, claim, right, matter, or thing whatsoever in any way arising out of, or relating to the contract design, drawings, specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution, of failure to execute the same, whether arising, during the progress of the work, or after the completion or abandonment thereof.

Clause –17: Site Clearance. On completion of the work, the contractor shall be furnished with a certificate by the Executing Agency (hereinafter called the Executing Agency in-charge) of such completion, but neither such certificate shall be given nor shall the work be considered to be complete until the contractor shall have removed all temporary structures and materials brought at site either for use or for operation facilities including cleaning debris and dirt at the site (if any). If the contractor fails to comply with the requirements of this clause then Executing Agency, may at the expense of the contractor remove and dispose of the same as he thinks fit and shall deduct the amount of all expenses so incurred from the contractor's retention money. The contractor shall have no claim in respect of any surplus materials as aforesaid except for any sum actually realized by the sale thereof.

Clause –18: Financial Assistance /Advance Payment.

(A) Mobilization advance is not allowed.

(B) Secured Advance against materials brought at site.

(i) Secured Advance may be permitted only against imperishable materials/quantities anticipated to be consumed/utilized on the work within a period of three months from the date of issue of secured advance and definitely not for full quantities of materials for the entire work/contract. The sum payable for such materials on site shall not exceed 75% of the market price of materials;

(ii) Recovery of Secured Advance paid to the contractor under the above provisions shall be affected from the monthly payments on actual consumption basis, but not later than period more than three months (even if unutilized).

Clause –19: Recovery as arrears of Land Revenue. Any sum due to the Government by the contractor shall be liable for recovery as arrears of Land Revenue.

Clause –20: Refund of Security Deposit/Retention Money. On completion of the whole of the works (a work should be considered as complete for the purpose of refund of security deposit to a contractor from the last date on which its final measurements are checked by a competent authority, if such check is necessary otherwise from the last date of recording the final measurements), the defects notice period has also passed and the Executing Agency has certified that all defects notified to the contractor before the end of this period have been corrected, the security deposit lodged by a contractor (in cash or recovered in installments from his bills) shall be refunded to him after the expiry of three months from the date on which the work is completed.

CamScanner

CONTRACT DATA

1. Procuring Agency's Drawing if any applicable.

2. **The Procuring Agency** means Karachi Metropolitan Corporation
   Sr. Director(M&HS), KMC as Procuring Agency & Executing Agency.

3. **The Contractor** means
   The lowest Responsive Evaluated Bidder / Most advantageous bidder

4. **Commencement Date** means the date of issue of notice to Commence which shall be issued within fourteen (14) days of the signing of the Contract Agreement.

5. **Time for Completion: 01 Month**

6. **Incharge of Executing Agency**
   Office of the Senior Director (M&HS), KMC, Jigar Murad Abadi Road Near Islamia Collage Grumandir, Karachi.

7. **Documents forming the Contract listed in the order or priority:**

   a) The Contract Agreement
   b) Letter of Acceptance
   c) Price Schedule
   d) Contract Data
   e) Condition of Contract
   f) The Drawings, if any (Attached)
   g) The Specifications
   h) The Daily time Schedule for Inspection & Receiving the goods.
   i) All Documents / Correspondences (if any)
   8. Provision of Site: (Applicable)
   9. Authorized Person: Senior Director M&HS, KMC
   10. Name and Address of Incharge of Procuring Agency's:-
      a) Office of the Sr. Director (M&HS), KMC Jigar Murad Abadi Road Near Islamia Collage Grumandir Karachi.
      b) **Name &Address of Incharge Executing Agency:**
      Office of the Senior Director (M&HS), KMC Jigar Murad Abadi Road Near Islamia Collage Grumandir Karachi.
   11. **Bid Security:**
      Amount to 02% in shape of pay order in favour of KMC with its validity 30 days beyond the work period
   12. Requirements for Contract's design (if any):
      Speciation Clause No's "Manufacture Design" (if applicable).

CamScanner

13. Programme: (Not applicable in this case)
    Time for submission:
    With fourteen (14) days of the Commencement date.
    Form of Programme: as mutually agreed (Bar Chat / CPM /PERT or other)
14. Liquidated Damage: Amount payable due to failure to complete any part (s) of Scope of Supply / work shall be 1000 per day up to a maximum of 10 % of sum statd in the letter of Acceptancefor breach of any clause of the Contract.
15. Remedy Defect: Within the time given in the defect rectification notice / Manufactures Warranty or whichever is later and / or manufacturer warranty if equipment's is replaced. However the S/D will be released after the date of completion of Work and satisfactory performance.
16. **Variation procedures: (Not Applicable in this case)**
    Day work rates_____
    _____(details).
17(a) **Valuation of the Works:**
    i. Lump sum price **Not Applicable** (details), or
    ii. Lump sum price with schedules of rates **Not Applicable** (details), or
    iii. Lump sum price with bill of quantities **BOQ Attached** or
    iv. Re-measurement with estimated/bid quantities in the Schedule of Prices or on premium above or below quoted on the rates mentioned in CSR **Not Applicable** (details), or/and
    v. Cost reimbursable **Not Applicable** (details)
18. **Mobilization / Secure Advance:**
    (Not Applicable in this case)
19. **Percentage of retention :** Rest of 0% *Security Deposit would be deducted from each bill (running / final)*
20. **Currency of payment:** Pak. Rupees
21. **Arbitration**
    Place of Arbitration: Karachi, Province of Sindh

CamScanner

FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

Guarantee No._____
Executed on. _____

(Letter by the Guarantor to the Employer)
Name of Guarantor (Scheduled Bank in Pakistan) with address: _____
_____
Name of Principal (Contractor) with address: _____
_____
Penal Sum of Security (express in words and figures) _____
_____
Letter of acceptance _____ Dated _____
KNOW ALL MEN BY THESE PRESENTS,
that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____
(hereinafter called the Employer) in the penal sum of the amount stated above, for the payment of which sum well and truly to be made to the said Employer, we find ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.
THE CONDITION OF THIS OBLIGATION IS SUCH, That whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____
(Name of Contract) for the _____ (Name of Project).
NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and valid till all requirements of Clause 9, Remedying Defects, of Conditions of Contract are fulfilled.
Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.
We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract, for which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.
PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any

CamScanner

reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

_____

Guarantor (Bank)

Witness:

1. _____ Signature _____

_____ Name _____

Title _____

2. _____

_____ _____

Corporate Guarantor (Seal)

CamScanner

FORM OF BID
(LETTER OF OFFER)

Bid Reference No. _____

_____

_____

(Name of Works)

To:

Sr. Director (M&HS),

Karachi Metropolitan Corporation

Gentlemen,

1. Having examined the Bidding Documents including Instructions to Bidders, Bidding Data, Conditions of Contract, Contract Data, Scope of Work, Source of fund for the execution of the above-named Works, we, the undersigned, being a company doing business under the name of and address _____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Works and remedy any defects therein in conformity with the said Documents for the Total Bid Rebate (In terms of Percentage) of _____ %.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of _____ _____ drawn on _____in your favour or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.
4. We undertake, if our Bid is accepted, to commence the Works and to deliver and complete the Works comprised in the Contract within the time(s) stated in Contract Data.
5. We agree to abide by this Bid for the period of _____ days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any bid you may receive.
9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Works.

Dated this_____day of _____, 20

Signature _____

in the capacity of _____duly authorized to sign bid for and on behalf of

_____

(Name of Bidder in Block Capitals)

(Seal)

Address _____

_____

Witness:

(Signature)_____

Name:_____

Address: _____

_____

CamScanner

Stamp Value Rs._____

FORM OF CONTRACT AGREEMENT
KARACHI METROPOLITAN CORPORATION
AGREEMENT

Project _____
Cost _____
Completion Time _____ Penalty:_____
An Agreement made this_____day of_____2026 Between the Karachi Metropolitan Corporation through its_____ Hereinafter called the "KMC", (which expression shall mean and include his successors) of the One part and M/s_____ Having their office at _____Karachi through their_____ hereinafter called the "Contractor" (which expression shall mean and include his successors, heirs, executors, administrator and assignees) of the other Part.

Whereas the KMC has accepted the tender of the Contractor dated_____on percentage basis at_____% above/below/at par the schedule of rates plus offer rate/on item rate basis / on turnkey basis for completion of the work namely _____ at a cost of Rs._____ (Rupees_____only) within a period of_____according to the specification and general conditions of the contract signed by the Contractor after having made himself fully acquainted with their meaning.

AND WHEREAS

The Contractor has already deposited with the KMC a sum of Rs._____ (Rupees_____ Only) Vide Pay Order/Bank Guarantee No._____ Dated_____ from_____ Bank_____Branch, Karachi on account of 2% Earnest Money for the said contract. The Said P.O. has been enchased and deposited into the Bank A/C of KMC vide Challan No._____dated_____

AND WHEREAS the Contractor has also deposited a Pay Order No._____ dated_____ / Bank Guarantee No_____dated_____ from_____Bank_____ _____Branch, Karachi for an amount of Rs._____ (Rupees_____ Only).

Agreed to the deduction of the amount equal to 8% from his running payments to make the total Security. The claim for refund of Security can be lodged after six months of the satisfactory completion of the work and after issuance of completion certificate by the Executing Department

CamScanner

Sr Director (M&HS) KMC.

AND WHEREAS the Contractor (if required under the contract) shall also furnish a Performance Bond in shape of Bank Guarantee from a scheduled bank for the amount equal to 5% of the contract value which shall be released after completion of the work and after issuance of necessary certificate by the Executing Department i.e Sr. Director (M&HS) KMC.

AND WHEREAS the Contractor has given a lien to the KMC over the Security and Performance Bond for due fulfillment of the contract and does hereby bind himself, his heirs, successors legal representative and assignee to pay to the KMC, penalty through forfeiture of the said Security and the Performance Bond in case of breach of any condition of the contract without prejudice to the right of KMC to recover the damages from the Contractor for any such breach as per condition of the contract.

AND WHEREAS the following documents shall be deemed to from and be read and construed as part of this Agreement.

I. Notice inviting tenders.

II. Tender documents marked_____ and dated _____including terms and conditions, BOQ, specifications and drawings.

III. Work schedule.

IV. Payment schedule

V. Security and Performance Bond.

VI. All correspondence in respect of the contract and the work.

AND WHEREAS in consideration of the payments to be made by the KMC to the Contractor as hereinafter mentioned the Contractor hereby covenants with the KMC to execute and complete the work and remedy the defects therein in all respect in conformity with the provision of the contract.

AND WHEREAS the KMC hereby covenants to pay to the Contractor in consideration of execution and completion of the work and remedy of defects therein, contract price of such other sum as may become payable under provision of the contract.

AND WHEREAS the Contractor binds him to execute and complete the work according to specification and to pay to the KMC, compensation for delay as per relevant clause of the conditions of contracts in case he does not perform under this contract and fails to complete the work within the specified time.

AND WHEREAS the Contractor has agreed to abide by the following conditions also:

(i) The Contractor will engage a qualified Engineer of relevant field for proper supervision and execution of work. In case, the Contractor fails to do so, the KMC will hire an Engineer on behalf of the Contractor and the emoluments of the Engineer will be deducted from the bills of the Contractor.

(ii) The Contractor will submit supply methodology and activity plan before the start of work but not later than 7 days after issuance of Work Order.

(iii) The Contractor will ensure availability of stationary Items and would also ensure their Proper supply of it. In case of default, the KMC will be at liberty to hire purchase the same on its own and the charges will be recovered from the bills of the contractor.

- (iv) In case of non-completion of the work within the stipulated time or if the contractor is found delaying the work deliberately he will be penalized by the Executing Agency i.e Sr. Director (M&HS) KMC strictly in accordance with the Penalty / compensation clause of the contract.

CamScanner

AND WHEREAS in case of any disagreement / dispute on technical matters and those relating to execution of project supply the decision of the KMC, will be final conclusive and binding on the Contractor.

NOW THEREFORE THIS AGREEMENT WITNESSETH that the KMC and the Contractor shall respectively and well truly carry out and fulfill the contract and abide by all terms and conditions and specifications thereof.

IN WITNESS WHEREOF

The said parties have set their respective hands this _____ day of_____2026

KARACHI METROPOLITAN CORPORATION

CONTRACTOR

WITNESSES;-

1._____

_____

_____

2. _____

_____

_____

CamScanner

METHOD OF PROCUREMENT USED

Single Stage – One Envelope Procedure (Rule 46 (1) of SPP Rule 2010) Amendment up to date.

46(1) **Single Stage – One Envelope Procedure**

(a) Notice Inviting Tenders and bidding documents of this method shall contain the following Eligibility criteria;
i. Relevant experience;
ii. Turn-over of at least last three years;
iii. Registration with Income Tax, Sales Tax, SRB and Pakistan Engineering Council (where applicable);
iv. any other factor deemed to be relevant by the procuring agency subject to provision of Rule 44;
(b) Each bid shall comprise one single envelope containing the financial proposal and required information mentioned at clause (a) above;
(c) All bids received shall be opened and evaluated in the manner prescribed in the Notice Inviting Tenders or bidding document.

CamScanner

SCOPE OF WORK

SCHEDULE OF REQUIREMENT FOR SUPPLY OF MEDICINE & DRUGS ITEMS, SHIREEN JINNAH DISPENSARY, KMC FOR THE YEAR 2026-2027.

SOURCE OF FUND

- KMC FUNDED.

Karachi Metropolitan Corporation
OFFICE OF THE SENIOR DIRECTOR
MEDICAL & HEALTH SERVICES DEPARTMENT

No. Sr. Dir/(M&H-Ser)/KMC/ 427 /2026 Dated: 15/04 /2026

NOTIFICATION

A Procurement Committee and Redressal Committee, Medical & Health Services Department KMC is hereby constituted with the approval of Competent Authority for Procurement in Medical & Health Services department, KMC comprising for following members.

Procurement Committee:

1	Senior Director (M&HS), KMC	Chairperson
2	Addl. Director (I-A), KMC	Member
3	Accounts Officer, (M&HS), KMC	Secretary
4	Bio-Medical Engineer, LMC, KMC	Member
5	Budget Officer, TMC Nazimabad	Member

Complaint Redressal Committee:

1	Financial Advisor, KMC	Chairman
2	Director (Med-Ser), KMC	Member
3	Concerned Medical Superintendent	Member

This issues with the approval of Competent Authority KMC.

Senior Director
Medical & Health Services
Karachi Metropolitan Corporation

Copy to:

- The Financial Advisor, KMC.
- P.S. to Mayor, Karachi.
- P.S. to Metropolitan Commissioner, KMC.
- All Concerned.
- Master File.

CamScanner