SNDB/HO/ADMIN/TD/ 1563/2026
Copy No: ____

Sindh Bank Limited

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO
شہید محترمہ بینظیر بھٹو کی یاد میں
SINDH BANK
سندھ بینک
POWER TO THE PEOPLE
با اختیار عوام

Bidding Document

Supply and Installation of Printer Plus Scanner

Sindh Bank Ltd. Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543
Email: tenderdept@sindhbankltd.com
https://www.sindhbank.com.pk/

(This bidding documents contains 53 pages)

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IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO شہید محترمہ بینظیر بھٹو کی یاد میں
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1. SECTION-I: INVITATION TO BIDS

1. E-Bids are invited from Bidders i.e., firms/companies/sole proprietor/ general order Service Providers/etc. engaged in trading, registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Sindh Sales Tax etc.). The bidders should submit E-bids, as contracts will be awarded. The E-bids shall be received as per Single Stage One Envelope procedure.

2. **Tender documents can be accessed by visiting the relevant tender search section at https://portalsindh.eprocure.gov.pk/#/ and selecting "Administration Division" in the "Department Name" field, then clicking on the Search option. The tenders published by Sindh Bank Limited will be displayed accordingly.**

3. All E-bids must be accompanied by a Bid Security of the estimated price, as mentioned in the Table above, in the name of "Sindh Bank Ltd", and in the form of CDR/Bank Guarantee / Demand Draft / Pay Order.

4. Late E-bids shall be rejected.

5. The complete E-bids must be submitted online on e-Procurement System (EPADS) website i.e. https://portalsindh.eprocure.gov.pk as per the following schedule:

E-bid Submission Date & Time	10.12.2026 @ 1000 AM
E-bid Opening Date & Time	10.12.2026 @ 1030 AM
Place	Sindh Bank Ltd. Head Office. Federation House. Abdullah Shah Ghazi Road. Clifton.

6. Original Bid Security Instrument must be submitted in an envelope clearly marked with the Bidding Document Number and Title, before the E-bid Submission deadline at: Sindh Bank Ltd. Head Office. Federation House. Abdullah Shah Ghazi Road. Clifton. Bidders are advised to ensure uploading the Bid on E-PADS Portal, well before the submission deadline, and not wait for the last date and time to upload the bid. Bid submission on E-PADS Portal shall entirely be the responsibility of the bidder. Sindh Bank Ltd shall not be held responsible for any issues thereof. For any assistance regarding E-PADS Portal, system phone number are provided hereunder:

   EPADS Helpline 051-111-137-237 during working days/hours.

7. **ADDRESS FOR SUBMISSION OF BID SECURITY**

   Information Technology Division. Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543

8. Bidding Documents are immediately available after date of publication. Sindh Bank Ltd, will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of E-bids. In case of official holiday on the day of submission, next day will be treated as closing date. The Bidding document carrying all details can also be downloaded from Sindh Bank Ltd website https://www.sindhbank.com.pk/ & SPPRA website & https://portalsindh.eprocure.gov.pk

2. SECTION-II: INSTRUCTIONS TO BIDDERS (ITB)

Note: - All the procurement procedures shall be conducted in accordance with Sindh Procurement Authority Act-2010 and Sindh Procurement Rules- (Amended up to date). In case of any conflict between the provision of this document and SPPRA Act-2010/ SPPRA Rules (Amended up to date), the later shall prevail.		
2.1. Introduction		
2.1.1 Scope of Bid	i	The Procuring Agency (PA), as indicated in the Bid Data Sheet (BDS) invites Bids for the provision of services as specified in the Section-IV Bid Data Sheet (BDS). The successful Bidders will be expected to provide the service within the specified period and timeline(s) as stated in the BDS
2.1.2 Source of Funds	i	The Procuring Agency named in the Bid Data Sheet has got the requisite funds. The Procuring Agency intends to apply the provided funds/ a portion of this budget to make eligible payments under the contract for which the Invitation to bids has been issued.
2.1.3 Eligible Bidders	I	The Invitation to Bids is open to all suppliers i.e., association of firms/companies/sole proprietor/ general order suppliers'/insurance companies registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Sindh Sales Tax etc.), and registered on eProcurement System (EPADS), except as provided hereinafter. [SPPRA Rule 29]
	ii	Bidders shall not be under a declaration of blacklisting by the Procuring Agency. Form 8.5
	iii	All the bidders duly incorporated and based in Pakistan governed by Rules, laws and statutes of Government of Pakistan and Government of Sindh shall be eligible. [SPPRA Rule 29]
	iv	A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest with one or more parties in this Bidding process, if they:
	v	are associated or have been associated in the past, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used for the procurement of the services to be purchased under this Invitation for Bids. have controlling shareholders in common; or receive or have received any direct or indirect subsidy from any of them; or have the same legal representative for purposes of this Bid; or have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Agency regarding this Bidding process; or submit more than one Bid in this Bidding process,
	vi	Bidder may be ineligible if – a)

		The Bidder is declared bankrupt or, in the case of company or firm, insolvent; Payments in favour of the Bidder is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting, in accordance with the national laws, in the total or partial loss of the right to administer and dispose of its property; Legal proceedings are established against such Bidder involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property; The Bidder is convicted, by a final judgment, of any offence involving professional conduct; The Bidder is debarred and blacklisted due to involvement in corrupt and fraudulent practices in accordance with the provision of section 38 of SPPRA Act, 2010 The Bidder is debarred and blacklisted in general (i.e., to the extent of all public procurement) due to consistent performance failure in accordance of SPPRA Act, 2010
	vii	Bidders shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.
2.1.5. Cost of Bidding	i)	The Bidder shall bear all costs associated with the preparation and submission of its E-bid, and the Procuring Agency named in the Bid Data Sheet, hereinafter referred to as "the Procuring Agency," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process
2.2. The Bidding Documents	i	The services required, Bidding procedures, and contract terms Bidding Documents are prescribed in the Bidding documents. The Bidding documents, inter alia, include: Invitation to Bids Instructions to Bidders (ITB) Technical Specifications/ Schedule of Requirements Bid Data Sheet General Conditions of Contract (GCC) Special Conditions of Contract (SCC) Schedule of Requirements Bid Form Bidder Profile Form General Information Form Affidavit Bid Security Form Technical Bid Form Contract Form Financial Bid Form / Price Schedule Performance Guarantee Form Check List
	ii	The Bidder is required to examine all instructions, forms, terms, and specifications in the Bidding documents. Failure to furnish all information as required by the Bidding documents or to submit a Bid not

		responsive to the Bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its Bid.
	iii	The Procuring Agency is not responsible for the completeness of the Bidding Documents and their addenda, if they were not obtained directly from the Procuring Agency or from its website of SPPRA. Re-confirming from the Procuring Agency that all pages/ contents have been properly and clearly received is the prime responsibility of the Bidder
2.2.2. Clarification of Bidding Documents	i	An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and SNDB shall respond to such queries in writing within three calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid. [SPPRA Rule 23 (1)] It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained biding documents. The Procuring Agency's response (including an explanation of the query but without identifying) will be uploaded on the e-Procurement System (EPADS) for clarity of bidders.
	ii	A prospective Bidder requiring any clarification of the Bidding Documents may notify the Procuring Agency through eProcurement System (EPADS).
	iii	The Procuring Agency will within three (03) working days after receiving the request for clarification, respond in writing or in electronic form to any request for clarification provided that such request is received not later than seven (07) days prior to the deadline for the submission of Bids. As prescribed in ITB 2.2.2 (i), above.
	iv	Copies of the Procuring Agency's response will be uploaded on e-Procurement System (EPADS), including a description of the inquiry, but without identifying its source
	v	Should the Procuring Agency deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under ITB 2.2.3
	vi	If indicated in the BDS, the Bidder's designated representative is invited at the Bidder's cost to attend a pre-Bid meeting at the place, date and time mentioned in the BDS. During this pre-Bid meeting, prospective Bidders may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding Documents.
	vii	At any time prior to the deadline for submission of Bids, but not later than three (3) days before the closing date of the submission of Bid, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the Bidding documents by amendment. Any such change/amendment in the Bidding documents shall be provided in a timely manner, through eProcurement System (EPADS), not later than three (3) days, and on equal opportunity basis as per Rule-25.
	viii	Before the deadline for submission of Bids, the Procuring Agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder or pre-Bid meeting may modify the Bidding Documents by issuing addenda.
	ix	Any addendum issued including the notice of any extension of the

		deadline shall be part of the Bidding Documents and shall be communicated in writing or in any identified electronic form, e.g., email that secures record of the content of subject communication.
	x	In order to allow prospective Bidders reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of Bids, as per Rule 22 of SPPRA, in the manner similar to the original advertisements, so as to avoid any inconvenience and to doubly ensure level playing field for all prospective bidders.
2.3. Preparation of Bids		
2.3.1. Language of Bid	i	The bid prepared by the bidders as well as all correspondence and documents exchanged by the bidder and SNDB must be written in English. SPPRA Rule 6.
2.3.2. Bid Form	i	The Bidder shall complete the Bid Form and the appropriate Price Schedule (Financial Bid) furnished in the Bidding documents, indicating the goods/service to be supplied, a brief description of the goods/service, their country of origin, quantity, and prices.
	ii	Prices indicated on the Price Schedule.
	iii	Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A E-bid submitted with an adjustable price quotation will be treated as nonresponsive and may be rejected
2.3.3. Bid Prices	i	The Bidder shall indicate on form 8.6 the unit prices (where applicable) and total Bid price of the goods it proposes to supply under the contract.
	ii	Prices indicated on the Price Schedule shall be lot wise.
	iii	The Bidder's separation of price components in accordance with ITB Clause 2.3.3(ii) above will be solely for the purpose of facilitating the comparison of Bids by the Procuring Agency and will not in any way limit the Procuring Agency's right to contract on any of the terms offered.
	Iv	Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A E-bid submitted with an adjustable price quotation will be treated as nonresponsive and may be rejected.
2.3.4. Bid Currencies	I	Prices shall be quoted in Pak Rupees. For the purpose of comparison of bids quoted in different currencies, price shall be converted in PAK RUPEE (PKR). The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of the bids. [SPPRA Rule 42 (2)]
2.3.5. Documents Establishing Bidder's Eligibility and Qualification	i	Pursuant to ITB Clause 2.1.3, the Bidder shall furnish, as part of its E-bid, documents establishing the Bidder's eligibility to Bid and its qualifications to perform the contract if its E-bid is accepted.
	ii	The documentary evidence of the Bidder's eligibility to Bid shall establish to the Procuring Agency's satisfaction that the Bidder, at the time of submission of its E-bid, is eligible as defined under ITB Clause 2.1.3
	iii	All bids shall be evaluated in accordance with the eligibility criteria. [SPPRA Rule 42 (1)] SNDB will evaluate the bids, which have been

		determined to be substantially responsive and reject any proposal which does not confirm to the specified requirements.
2.3.6 Documents Establishing Bidder's Eligibility and Qualification	i	Where a sample(s) is required by a procuring agency, the sample shall be: (a) submitted as part of the E-bid, in the quantities, dimensions and other details requested in the BDS; (b) carriage paid; (c) received on, or before, the closing time and date for the submission of E-bids; and (d) Evaluated to determine compliance with all characteristics listed in the BDS. {However, the procuring agency may also opt to ask for samples after submission of technical bids (where required)}
	ii	The Procuring Agency may retain the sample(s) of the successful Bidder till the successful delivery of the goods. A Procuring Agency may reject the E-bid if the sample(s)- (a) do(es) not conform to all characteristics prescribed in the bidding documents; and is/are not submitted within the specified time clearly mentioned in the Bid Data Sheet
	iii	Where it is not possible to avoid using a propriety article as a sample, a Bidder shall make it clear that the propriety article is displayed only as an example of the type or quality of the goods being Bided for, and that competition shall not thereby be limited to the extent of that article only
	Iv	Samples made up from materials supplied by a Procuring Agency shall not be returned to a Bidder nor shall a Procuring Agency be liable for the cost of making them.
	V	All samples produced from materials belonging to an unsuccessful Bidder may be kept by the Procuring Agency till thirty (30) days from the date of award of contract or exhaust of all the grievance forums (including those pending at Authority's Level or in some Court of Law).
	Vi	The required documents and other accompanying documents must be in English. In case any other language than English is used the pertinent translation attested by the embassy in country of manufacturer into English shall be attached to the original version.
2.3.7. Bid Security		
	i	The Bidder shall furnish, as part of its E-bid, a Bid security in the amount specified in the Bid Data Sheet
	ii	The Bid security shall be in Pakistan Rupees and shall be in one of the following forms: (a) Bank Guarantee, Bank call-deposit (CDR), Demand Draft (DD), Pay Order (PO) or Banker's cheque valid for …… Thirty (30) Days, beyond the validity of Bid, or until furnishing of the Performance Security, whichever is later. iv) Any E-bid not secured in accordance with ITB Clauses 2.3.8 (i) and (ii) may be rejected by the Procuring Agency as nonresponsive.
	iii	Any E-Bid not secured in accordance with ITB Clauses 2.3.8 (i) and (ii) may be rejected by the Procuring Agency as non-responsive.
	iv	Bid security shall be released to the unsuccessful bidders once the contract will be signed with the successful bidder or the validity period has expired. [SPPRA Rule 37(2)] The bid security shall be forfeited: If a Bidder withdraws its bid during the period of its validity specified by the Bidder on the Bid Form; or In the case of a successful Bidder, if the Bidder fails to; Sign the contract in accordance with ITB Section [2.7.4]; or

		Furnish performance security in accordance with ITB Section [2.7.5].
2.3.8. Period of Bid Validity	i	Bids shall remain valid for a period of ninety (90) days, after the date of bid opening prescribed by SNDB; [SPPRA Rule 38 (1)]
	ii	Whenever an extension of bid validity period is requested, a bidder shall have the right to refuse to grant such an extension and withdraw his bid and bid security shall be returned forthwith; and [SPPRA Rule 38 (6)] Bidders who agree to extension of the bid validity period shall also extend validity of the bid security for the agreed extended period of the bid validity. [SPPRA Rule 38 (7-a)]
2.3.9. Format and Signing of Bid	i	The Bidder shall prepare E-bid of the scanned documents in the form of PDF file and as per requirements in Bidding Document
	ii	The Bidder shall authorize a person/ persons for signing, submission and further correspondence with Procuring Agency on behalf of bidder. Authority letter must be part of E-bid. However, in case of any issue bidder shall be responsible for all consequences.
	iii	All scanned pages of the E-Bid, shall be signed and stamped by the authorized person before scanning.
	iv	Any interlineation, erasures, or overwriting shall be valid only if they are initiated by the authorized person for signing the E-Bid
	v	The name and position held by each person signing the authorization must be typed or printed below the signature. All scanned pages of the E-Bid, shall be signed and stamped by the authorized person before scanning.
	vi	Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person or persons signing the Bidder.
	vii	The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid and to contract execution if the Bidder is awarded the contract.
2.4. Submission of E-bids		
2.4.1 Sealing and Marking of Bids	i	N/A The complete Bids must be submitted online on eProcurement System (EPADS) website i.e., https://sindh.eprocure.gov.pk
2.4.2 Deadline for Submission of E-bids	i	E-Bids must be submitted on the e-Procurement System (EPADS) no later than the time and date specified in the Bid Data Sheet. Physical Bids received through courier services or delivered by the bidder, shall not be accepted.
	iii	SNDB may extend the deadline for submission of bids only, if one or all of the following conditions exist; Fewer than three bids have been submitted and SNDB is unanimous in its view that wider competition can be ensured by extending the deadline. In such case, the bids submitted shall be returned to the Bidders un-opened; [SPPRA Rule 22 (1)] If the SNDB is convinced that such extraordinary circumstances have arisen owing to law and order situation or a natural calamity that the deadline should be extended. [SPPRA Rule 22 (2)]
	iv	E-Bids must be submitted on the e-Procurement System (EPADS) no later than the date and time specified in the BDS.
	v	E-Bids will not be accepted on the e-Procurement System (EPADS), after closing time. However, if any E-bid is submitted on the system after closing time due to some technical glitch in the e-Procurement

		System (EPADS), in that case bid shall be declared late and rejected.
	vi	The Procuring Agency shall not consider for evaluation any Bid that is submitted after the deadline for submission of E-Bids
	vii	Any Bid received by the Procuring Agency after the deadline for submission of E-Bids shall be declared late, recorded, rejected and returned unopened to the Bidder.
2.4.3. Late E-Bids	i	E-Bids will not be accepted on the e-Procurement System (EPADS), after closing time. However, if any E-bid is submitted on the system after closing time due to some technical glitch in the e-Procurement System (EPADS), in that case bid shall be declared late and rejected.
	Ii	The Procuring Agency shall not consider for evaluation any Bid that is submitted after the deadline for submission of E-Bids
	Iii	Any Bid received by the Procuring Agency after the deadline for submission of E-Bids shall be declared late, recorded, rejected and returned unopened to the Bidder.
2.4.4. Modification and Withdrawal of E-bid	i	The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of Clause (i) A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked no later than the deadline for submission of E-bids
	ii	No E-bid may be modified after the deadline for submission of E-bids.
	iii	No E-bid may be withdrawn in the interval between the deadline for submission of E-bids and the expiration of the period of Bid validity specified by the Bidder on the Bid Form. Withdrawal of a E-bid during this interval may result in the Bidder's forfeiture of its Bid security (along with other remedies available under SPPRA), pursuant to the ITB Clause 2.3.8 (vii).
	iv	A Bidder may withdraw its Bid after it has been submitted, provided that written notice of the withdrawal of the Bid, is received by the Procuring Agency prior to the deadline for submission of Bids.
	v	Revised bid may be submitted after the withdrawal of the original bid before the deadline for submission of Bids
2.5. Opening and Evaluation of E-Bids		
2.5.1 Opening of E-bids by the Procuring Agency	i	The Procuring Agency will open all e-Bids, in public, in the presence of Bidders' or their representatives who choose to attend, and other parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the BDS. The Bidders' representatives present shall sign a register/attendance sheet as proof of their attendance.
	ii	E-Bids shall be opened on the e-Procurement System (EPADS) one at a time, in case of Single Stage One Envelope Procedure, the Bidders names, the Bid prices, the total amount of each E-Bid, the presence or absence of Bid Security, Bid Securing Declaration and such other details as the Procuring Agency may consider appropriate, will be announced by the Procurement Evaluation Committee.

	iii	In case of Single Stage One Envelope Procedure, the Procuring Agency will open on the e-Procurement System (EPADS) the Technical Proposals in public at the address, date and time specified in the BDS in the presence of Bidders` designated representatives who choose to attend and other parties with a legitimate interest in the Bid proceedings. The Financial Proposals will remain unopened on the e-Procurement System (EPADS) until the specified time of their opening. Not APPLICABLE
	iv	Technical e-bids shall be opened one at a time, and the following read out and recorded: (a) the name of the Bidder; (b) the presence of a Bid Security, if required; and (c) Any other details as the Procuring Agency may consider appropriate.
	v	Bidders are advised to send in a representative with the knowledge of the content of the e-Bid who shall verify the information read out from the submitted documents. Failure to send a representative or to point out any un-read information by the sent Bidder's representative shall indemnify the Procuring Agency against any claim or failure to read out the correct information contained in the Bidder's e-Bid.
	vi	No e-Bid will be rejected at the time of Bid opening except for late Bids (if any, submitted on system due to technical glitch), pursuant to 2.4.3 (i).
	vii	The Procuring Agency shall prepare minutes of the Bid opening. The record of the Bid opening shall include, as a minimum: the name of the Bidder and whether or not there is a late bid, the Bid price if applicable.
	viii	The Bidders' representatives who are present shall be requested to sign on the attendance sheet. The omission of a Bidder's signature on the record shall not invalidate the contents and affect the record.
	ix	Minutes of the Financial Bid Opening shall be recorded and uploaded by the procuring agency on its website or shared to all bidders through on the eProcurement System (EPADS
2.5.2. Confidentiality	i	Except with the prior written consent of the SNDB, the Supplier and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.
	ii	Any effort by a Bidder to influence the Procuring Agency processing of E-bids or award decisions may result in the rejection of its E-bid.
	iii	Notwithstanding ITB Clause 2.2.2 from the time of Bid opening to the time of contract award, if any Bidder wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing on e-Procurement System (EPADS).
	iv	No Bidder shall be allowed to alter or modify his bids after the expiry of deadline for the receipt of the bids unless, SNDB may, at its discretion, ask a Bidder for a clarification of bid for evaluation purposes. The request for clarification and the response shall be in writing and no change in the prices or substance of bid shall be sought, offered or permitted. [SPPRA Rule 43] .
	v	The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In

		case of Single Stage One Envelope Procedure, no change in the prices or substance of the Bid shall be sought, offered, or permitted.
	vi	The alteration or modification in The e-Bid which in any way affect the following parameters will be considered as a change in the substance of a bid: a) Evaluation & qualification criteria;
	viii	b) Required scope of work or specifications; c) All securities requirements; d) Tax requirements; e) Terms and conditions of bidding documents. f) Change in the ranking of the Bidder
	viii	From the time of e-Bid opening to the time of Contract award if any Bidder wishes to contact the Procuring Agency on any matter related to the Bid it should do so on the e-Procurement System (EPADS) in electronic forms that provide record of the content of communication.
2.5.3. Clarification of E-bids	i	As per rule 43 of SPPRA, to assist in the examination, evaluation and comparison of e-Bids and post-qualification of the Bidders, the Procuring Agency may, at its discretion, ask any Bidder for a clarification of its e-Bid including breakdown of prices to determine its reasonability. Any clarification submitted by a Bidder that is not in response to a request by the Procuring Agency shall not be considered.
	Ii	The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In case of Single Stage Two Envelope Procedure, no change in the prices or substance of the Bid shall be sought, offered, or permitted. Whereas in case of Single Stage One Envelope Procedure, only the correction of arithmetic errors discovered by the Procuring Agency in the evaluation of Bids should be sought in accordance with ITB Clause 2.5.6.
	iii	The alteration or modification in The e-Bid which in any way affect the following parameters will be considered as a change in the substance of a bid: a) Evaluation & qualification criteria;) Required scope of work or specifications; c) All securities requirements; d) Tax requirements; e) Terms and conditions of bidding documents. f) Change in the ranking of the Bidder
2.5.4. Preliminary Examination	i	The Procuring Agency will examine the E-Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order
	ii	Arithmetical errors will be rectified on the following basis: - a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Bid may be rejected, and its Bid security may be forfeited. b. If there is a discrepancy between words and figures, the amount in words will prevail.
	iii	Prior to the detailed evaluation, the Procuring Agency will determine the responsiveness of each Bid to the Bidding documents, pursuant to ITB Clause 2.5.5. For purposes of these Clauses, a responsive Bid is one which conforms to all the terms and conditions of the Bidding documents without material deviations.
	iv	If a Bid is not responsive, it will be rejected by the Procuring Agency and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
	v	Prior to the detailed evaluation of Bids, the Procuring Agency will

		determine whether each Bid: a) Meets the eligibility criteria defined in ITB 2.1.3 and ITB 2.1.4; Has been prepared as per the format and contents defined by the Procuring Agency in the Bidding Documents; c) Has been properly signed; d) Is accompanied by the required securities; and e) Is responsive to the requirements of the Bidding Documents. The Procuring Agency's determination of a Bid's responsiveness will be based on the contents of the Bid itself.
2.5.5. Examination of Terms and Conditions; Technical Evaluation	i	The Procuring Agency shall examine the Bid to confirm that all terms and conditions specified in the GCC and the SCC have been accepted by the Bidder without any material deviation or reservation.
	ii	The Procuring Agency shall evaluate the technical aspects of the Bid submitted to confirm that all requirements specified in Section III-Technical Specifications, Section III – Schedule of Requirements, and Evaluation Criteria as provided in BDS, have been met without material deviation or reservation.
	iii	If after the examination of the terms and conditions and the technical evaluation, the Procuring Agency determines that the Bid is not responsive in accordance, it shall reject the Bid.
2.5.6. Correction of Errors	i	Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: - a) If there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected; b) If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and c) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern. d) Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.
		The amount stated in the Bid will, be adjusted by the Procuring Agency in accordance with the above procedure for the correction of errors. The concurrence of the Bidder shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, its Bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed in accordance with ITB 2.3.8
2.5.7. Conversion to Single Currency	i	For the purpose of comparison of bids quoted in different currencies, price shall be converted in PAK RUPEE (PKR). The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of the bids. [SPPRA Rule 42 (2)]
2.5.8. Post Qualification & Evaluation of Bids	i	In the absence of prequalification, the Procuring Agency will determine to its satisfaction whether the Bidder is qualified to perform the contract satisfactorily, in accordance with the evaluation criteria listed in BDS & pursuant to ITB Clause 2.1.3
	ii	The determination will take into account the Bidder's financial, technical, and production/ supplying capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 2.3.6, as

		well as such other information required for eligibility/qualification expressed in Bid Data Sheet as the Procuring Agency deems necessary and appropriate.
	iii	The Procuring Agency will technically evaluate and compare the Bids which have been determined to be responsive, pursuant to ITB Clause 2.5.5, as per Technical Specifications required.
	iv	The financial evaluation of a Bid will be on the basis of form of Price Schedules/ Financial Bid Form 5.5 to be decided by the Procuring Agency which must include clear cut instruction regarding item wise or lot wise evaluation inclusive of prevailing taxes, duties, fees etc.
2.5.9. Contacting the Procuring Agency	i	Subject to ITB Clause 2.5.3, no Bidder shall contact the Procuring Agency on any matter relating to its e-Bid, from the time of the Bid opening to the time the evaluation report is made public i.e., 10 days before the contract is awarded. If the Bidder wishes to bring additional information or has grievance to the notice of the Procuring Agency, it should do so on the eProcurement System (EPADS).
	ii	Any effort by a Bidder to influence the Procuring Agency during Bid evaluation, or Bid comparison may result in the rejection of the Bidder's Bid.
2.5.10. Complaint Redressal	i	SNDB has a Committee for Complaint Redressal to address the complaints of bidder that may occur during the procurement proceedings. [SPPRA Rule 31 (1)] Any bidder being aggrieved by any act or decision of the SNDB during procurement proceedings may lodge a written complaint after the decision causing the grievance has been announced. [SPPRA Rule 31(3)] The complaint Redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied; [SPPRA Rule 31(4)] prohibit the procurement committee from acting or deciding in a manner, inconsistent with these Rules and regulations; [SPPRA Rule 31(4-a)] annul in whole or in part, any unauthorized act or decision of the procurement committee; [SPPRA Rule 31(4-b)] and reverse any decision of the procurement committee or substitute its own decision for such a decision; Provided that the complaint Redressal committee shall not make any decision to award the contract. [SPPRA Rule 31(4-c)] SNDB shall announce its decision as to the grievance within seven (7) days. The decision shall be intimated to the Bidder and the Authority within three (3) working days by SNDB. [SPPRA Rule 31(5)] SNDB shall award the contract only after the decision of the complaint Redressal committee [SPPRA Rule 31 (6)] Mere fact of lodging of a complaint by a bidder shall no warrant suspension of the procurement proceedings. [SPPRA Rule 31(7)] It shall be mandatory for both, the complainant and the SNDB to appear before the Review Committee as and when called and produce documents, when so required. The Review Committee shall issue the notice of appearance to the Head of the Department for its service who shall ensure the attendance of the Head of SNDB along with relevant record. In case of failure of Head of SNDB to appear before Review Committee despite service, the Authority shall bring the matter to the notice of Chief Secretary. In case the complainant fails to appear twice, despite service the reference may be decided ex-parte. The Review

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		Committee shall hear the parties and give its recommendations to the Authority within 10 days of submission of appeal The decision of the Review Committee shall be final and the SNDB shall act upon such findings. After the decision has been issued, the complaint and the decision shall be hoisted by the Authority on its website. IMPORTANT In addition to above it may be added that no complaint will be entertained unless it is:- a) Forwarded on company's original letter head, complete address, NTN of the company and CNIC of the complainant. b) Incriminating evidence of the complaints.
	ii	Review Committee A bidder not satisfied with decision of the procuring agency's complaints Redressal committee may lodge an appeal to the Review Committee; provided that he has not withdrawn the bid security, if any, deposited by him. [SPPRA Rule 32 (1)]. The bidder shall submit the following documents to the Review Committee: [SPPRA Rule 32 (5)]. (a) A letter stating his wish to appeal to the Review Committee and nature of complaint; [SPPRA Rule 32 (5-a)]. (b) A copy of the complaint earlier submitted to the complaint Redressal committee of the department; [SPPRA Rule 32 (5-b)]. (c) Copy of the decision of Procuring Agency / Complaint Redressal Committee. [SPPRA Rule 32 (5-c)]. On receipt of appeal, the Chairperson shall convene a meeting of the Review Committee within seven working days; [SPPRA Rule 32 (6)]. It shall be mandatory for the appellant and the Head of procuring agency or his nominee not below the rank of BS-19 to appear before the Review Committee as and when called and produce documents, if required; [SPPRA Rule 32 (8)]. In case the appellant fails to appear twice despite the service of notice of appearance, the appeal may be decided ex-parte; [SPPRA Rule 32 (9)]. The Review Committee shall hear the parties and announce its decision within ten working days of submission of appeal; [SPPRA Rule 32 (10)]. The decision of Review Committee shall be final and binding upon the procuring agency. After the decision has been announced, the appeal and decision thereof shall be hoisted by the Authority on its website; [SPPRA Rule 32 (11)].
2.6. Award of Contract		
2.6.1. Notification of Award	i	SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the most advantageous bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily. Prior to the expiration of the period of Bid validity, the Procuring Agency will notify the successful Bidder in writing by registered letter or through e-Procurement System (EPADS) that its e-Bid has been accepted
	ii	The notification of award will constitute the formation of the Contract.
	iii	Upon the successful Bidder's furnishing of the Performance Guarantee

		pursuant to ITB Clause 2.6.2 (i), the Procuring Agency will promptly notify each unsuccessful Bidder and will discharge its Bid security, pursuant to ITB Clause 2.3.8 (v). Upon the successful Bidder's furnishing of the Performance Security pursuant to Section [2.7.5], SNDB will promptly notify each unsuccessful Bidder and will discharge his/her bid security, pursuant to ITB Section [2.4.7].
2.6.2. Performance Security	i	Within 7 DAYS of receipt of the Letter of Acceptance from SNDB, the successful Bidder shall furnish to SNDB the Performance Security equals to 5 % of contract price which shall be valid for at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period. The Performance Security shall be in the form of a pay order or demand draft or bank guarantee issued by a reputable commercial bank, acceptable to SNDB, located in Pakistan. [SPPRA Rule 39 (1)] Failure of the successful Bidder to comply with the requirement of ITB Section [2.7.4] shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event SNDB may make the award to the next most advantageous Bidder or call for new bids. The Performance Security forms at Annexure "C" shall not be completed by the bidders at the time of their bid submission. Only the successful Bidder will be required to provide Performance Security. The Performance Security will be discharged by SNDB and returned to the Supplier not later than thirty (30) days following the date of successful completion of the Supplier's performance obligation under the Contract.
	ii	Failure of the successful Bidder to comply with the requirement of ITB Clause (i) above or ITB Clause 2.6.3 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid security along with other remedies available under SPPRA. After that, the Procuring Agency may decide to retain the amount equivalent to the percentage of Performance Security from the Contractor's payment, may terminate the Contract and award the contract to the next most advantageous Bidder, keeping in view the Bid validity time, or call for new E-bids keeping in view the concept of value for money as defined under Rule2(ae) read with Principles of Procurement as enunciated in Rule-4 of SPPRA
2.6.3. Signing of Contract/ Issuance of Purchase Order	i	At the same time as the Procuring Agency notifies the successful Bidder that its E-bid has been accepted, the Procuring Agency will send the Bidder the Contract Form provided in the Bidding documents, incorporating all agreements between the parties or will issue the purchase order [as the case may be].
	ii	Under Rule-49 of SPPRA, where the Procuring Agency requires formal signing of contract, within fifteen (15) days of issuance of the notification of Contract award/Letter of Intent (LOI), the successful Bidder shall sign and mention date of the contract and return it to the Procuring Agency Where no such formal signing is required by the procuring agency, the procuring agency shall issue purchase order after

		the receipt of required performance guarantee, as per Rule 55 of SPPRA
2.6.4. Award Criteria	i	Subject to ITB Clause 2.6.2, under Rule-49 of SPPRA, the Procuring Agency will award the contract to the successful Bidder whose E-bid has been determined to be responsive and has been determined to be the most advantageous E-bid, provided that the Bidder has been determined to be qualified to perform the contract satisfactorily.
2.6.5. Procuring Agency's Right to Vary Quantities at Time of Award	i	The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, on the analogy of Rule-16 of SPPRA (not more than 15%).
2.6.6. Procuring Agency's Right to Accept or Reject All E-bids	i	As per Rule 25 of SPPRA, the Procuring Agency reserves the right to accept or reject all E-bids or proposals (and to annul the E-bidding process) at any time prior to the acceptance of any E-bid or proposal, without thereby incurring any liability towards the Bidders.
	ii	ii) The Bidders shall be promptly informed about the rejection of the E-bids, if any
	iii	The Procuring Agency shall upon request communicate to any Bidder, the grounds for its rejection of all E-bids or proposals, but shall not be required to justify those grounds.
2.6.7. Re-Bidding	i	If the Procuring Agency rejects all the E-bids under Rule 25, it may proceed with the process of fresh Bidding but before doing that it shall assess the reasons for rejection and may, if necessary, revise specifications, evaluation criteria or any other condition for Bidders.
2.6.8. Corrupt or Fraudulent Practices	i	The Procuring Agency requires that Bidders, Service Providers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts. "Corrupt practices" in respect of procurement process, shall be as given in 2 (q) of SPPRA, Act, 2010, which is as follows: "(d) "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, bidder or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among bidders (prior to or after E-bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following: i. coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party; ii. collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, non-competitive levels for any wrongful gain; offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain; iv. any

		act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; v. obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process."
	ii	ii) Blacklisting & Debarment:
		Blacklisted Consultants and those found involved in "Corrupt Practices" are not allowed to participate in bidding. Substantial Requirements & Procedure for Blacklisting & Debarment: As per Rule 35 of SPPRA Rule, Blacklisting. – 1) A procuring agency may, for a specified period and in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor indulges in corrupt practice or any other prescribed practice. 2) The Managing Director may, in the prescribed manner, debar a bidder or Contractor from participating in any public procurement process of all or some of the procuring agencies for a specified period. 3) Any person, aggrieved from a decision of a procuring agency, may within prescribed period prefer a representation before the Managing Director. 4) A procuring agency or any other person, aggrieved from a decision of the Managing Director, may within prescribed period prefer a representation before the Chairperson whose decision on such representation shall be final.]
2.7. Blacklisting	iii	A procuring agency may, for a specified period, debar a bidder or Contractor from participating in any public procurement process of the procuring agency, if the bidder or Contractor has: a) acted in a manner detrimental to the public interest or good practices; b) consistently failed to perform his obligation under the Contract; c) not performed the Contract up to the mark; or (d) indulged in any corrupt practice. 2) If a procuring agency debars a bidder or Contractor under sub-Rule (1), the procuring agency: a) shall forward the decision to the Authority for publication on the website of the Authority; and b) may request the Authority to debar the bidder or Contractor for procurement of all procuring agencies. 3) The Managing Director may debar a bidder or Contractor of any procuring agency from participating in any public procurement process of all or some of the procuring agencies for such period as the Managing Director may determine. 4) Any person aggrieved by a declaration made under Rule 35 or a decision under sub-Rule (1) of this Rule may, within thirty (30) days from the date of the publication of the information on the website of the Authority, file a representation before the Managing Director and the Managing Director may pass such order on the representation as he may deem fit. 5) Any person or procuring agency aggrieved by an order under sub-Rule (3) or (4) may, within thirty (30) days of the order, file a representation before

		the Authority

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SINDH BANK
سندھ بینک
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با اختیار عوام

3. SECTION –III SPECIFICATIONS/SCOPE OF WORK

Sindh Bank Limited requires the Supply and Installation of the PRINTER PLUS SCANNER . The requirement will be issued on a need basis. Therefore, the quantity may vary depending on the requirement of the bank, accordingly, bank will not be responsible if the quantity asked is not as per the scope of work below and in this context no claim will be entertained. Payment will be done on the supply of actual numbers of items. The purchase of items will be spread over the year as needed.
Required items should strictly be original/genuine and in accordance with the below specifications

Printer Plus Scanner		**Qty**
Specification		**20**
Printer Type	Laser	
Print Quality	1200 x 1200 dpi	
Print speed	Up to 40 ppm	
Duplex Printing	Automatic double-sided printing.	
Duty Cycle (monthly, A4)	Up to 80,000 pages	
Paper handling	Paper Input Tray150 pages, Paper output tray100 Pages	
Scan Type	Flatbed+ADF	
Scan Technology	CIS (Contact Image Sensor) or Better	
Scanning	Color Scanning	
Scanning resolution	Up to 1200 x 1200 DPI or Better	
Scan Speed	20 Second or better	
Maximum document scan size	Flatbed 216 x 297mm / ADF 216 x 356mm	
Connectivity	Hi-Speed USB, Network (WIFI + wire Ethernet), Gigabit LAN network	
Delivery	Within 4 Weeks, the equipment will be delivered to the Sindh Bank Head office in Karachi without any additional cost to the bank.	
Warranty	1-YEAR	
Operating System Compatibility	All Version Of Windows	

*If the company qualifies the eligibility criteria, then it will be required to produce the product along with all relevant brochures at the date/time/location as indicated by the Bank for necessary inspection/verification.

Quoted solution must have an end of life beyond (05) years at the time of submission.

PRE BID MEETING:

In case of any clarification required regarding the Bidding Document, a pre-bid meeting can be held at Sindh Bank Limited Head Office 3rd floor, Federation House, Abdullah Shah Ghazi Road Karachi with prior notice for appointment.

4. SECTION-IV: BID DATA SHEET

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Section II. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

A. Introduction		
BDS Clause Number	**ITB Number**	**Amendments of, and Supplements to, Clauses in the Instruction to Bidders**
1.	**2.1.1**	Sindh Bank Ltd **Supply & Installation of Printer Plus Scanner**
2.	**2.1.2**	Financial year for the operations of the Procuring Agency: 2026-27 Name of financing institution: Sindh Bank Ltd Name and identification number of the Contract: **SNDB/HO/ADMIN/TD/_____1563/2026**
3.	**2.1.3 (iv)**	Maximum number of members in the joint venture, consortium or association shall be: Not Allowed
4.		Country of origin: *All eligible countries to do business in Pakistan by the law of Government of Pakistan.*
B. Bidding Documents		
6.	**2.2.2**	The address for clarification of Bidding Documents is Head of Administration Division. Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543 E-mail: tenderdept@sindhbankltd.com, Websites: www.sindhbank.com.pk EPADS: https://portalsindh.eprocure.gov.pk/#/
7.	**2.2.2**	Pre-bid meeting will be/will not be held- If needed Clarifications may be requested not later than five days before the submission date.
8.	**2.3.8**	The number of E-Bid to be uploaded on EPADS is in one original.

C.	Bid Price, Currency, Language and Country of Origin	
9	**2.3.1**	*Language of the Bid:* **English**
10	**2.3.4**	The price quoted shall be fixed in **PAK RUPEES** The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement. ***[The related provisions shall be reflected accordingly in SCC and Price Schedules.]***

D. Preparation and Submission of Bids	
2.2.2	**The complete Bids must be submitted online on eProcurement System (EPADS) website i.e. https://portalsindh.eprocure.gov.pk/#/**
2.4.2	The deadline for E-bid submission is: **10.12.2026 @ 1000 AM**
2.5.1	Time, date/ Month/ Year, and place for E-bid opening. **__10.12.2026 @ 1030 AM** Head of Administration Division. Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543 E-mail: tenderdept@sindhbankltd.com, Websites: www.sindhbank.com.pk & https://portalsindh.eprocure.gov.pk
2.3.8	Bid validity period after opening of the E-Bid is: **NINETY (90) DAYS.**
	E. Opening and Evaluation of Bids
2.5.1	The E-Bid opening shall take place at: Sindh Bank Ltd. Head Office Market approach is: National Competitive Bidding – Open to all eligible bidders Bidding Procedure: Single Stage One Envelope
2.5.7	The currency that shall be used for E-Bid evaluation is: PAK RUPEES
2.6.2	Amount of Performance Security/Guarantee is: 05% of THE CONTRACT AMOUNT
8.12	Successful Bidder undertake to sign Integrity Pact for the procurement

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	F. Bid Evaluation Criteria
2.5.8	**Criteria to Bid evaluation is presented below:**

The contract will be awarded to the successful Bidder whose bid will be found technically compliant and has offered the lowest cost and emerged as most advantageous bid. Proposed Bidder must qualify following criteria:

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance, no mark will be awarded	Attach evidence as Annexure
1	Firm's Status	20		Public / Private Ltd.	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	A
		15		Partnership Firm/ Sole Proprietorship		
2	The bidder/OEM proposed solution must be deployed in at least Two (02) commercial Banks during the last three years.	20		2 and above	Letters to be attached duly issued from each concerned organisation	B
		15		1 and above		
3	The bidder must be in a relevant IT-related business	20		5 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	C
		15		From 3 to 4 Years		
		10		From 1 to 2 Years		
4	Average Yearly Turnover in the Last 3 Years	20		On average of 10 million or above per year	Audit Report / Tax Return for the last 3 years	D
		10		On average of 5 million and above per year		
5	Service and support office in major cities of Pakistan, including Karachi	20		3 Cities and above	List of addresses in cities with PTCL number	E
		10		1 Cities and above		
Total Marks		100		QUALIFIED / DISQUALIFIED		

The bidder must comply in all above above-mentioned Bid Evaluation Criteria
Qualification Marks: 70

ELIGIBILITY CRITERIA NOTE

1. If company not active Tax payer it will consider as a disqualified (Attached Proof as Annexcure-6).
2. There can be a subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on the Sindh Bank Ltd & SPPRA websites regularly.
3. Attachment of relevant evidence in each case is mandatory. In case of non-compliance / non-provision of evidence no mark will be awarded
4. Acquiring of 70% marks of the total score will make the bidder qualify.
5. Bank reserves the right to verify all or any documents from the source, submitted in the bid as per SPPRA rule # 30(1).
6. Bank reserves the right to verify the equipment from the principle at any time to ensure that the supply of equipment is genuine, original, new and that its specifications are the same as described in the bid. In case of any fake/refurbished equipment, the company may be subject to legal proceeding as per SPPRA rule # 30(1).
7. Company will be considered disqualified if the specification of the Equipment quoted does not meet the specification given in the tender document.
8. Company shall supply Goods as per specifications and upon the recommendations of the Technical/Standardized Committee appointed by the Bank within 12 to 14 weeks from the date of receipt of purchase order. In addition to that Rs. 500/- per day will be fined after 10 days and Rs. 1,000/- per day will be fined after 20 days.

MANDATORY

1. GST/Income Tax Registration/Registration With Sindh Revenue Board
2. Attachment of Affidavit (specimen attached as Annexure "H") on stamp paper from the owner of the company for Blacklisting.
3. Attachment of Annexure "A" (With Financial Proposal) & Annexure "B" (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
4. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee at the time of opening of bids.
5. The bidders are required to submit bids only in the prescribed financial proforma given in Tender Document.
6. The representative present at the time of opening of the tender shall be in possession of authority letter on the company's letterhead, duly signed by the CEO of the company.
7. The company must provide a valid & latest Manufacturer Authorization Certificate (MAF) from the Manufacturer/Principal for supply of required equipment.(Attach documentary/certificate proof as Annexure-8)
8. The bidder must be either a Manufacturer (OEM) or an authorised partner of the OEM in Pakistan.
9. OEM/distributor must have had a presence in Pakistan in last three years
10. Quoted solution must have an end of life beyond five (05) years at the time of submission.
11. The bidder must submit an OEM authorization letter for this specific procurement.
12. Bidder must not be blacklisted by any government, semi-government last five years. declaration is mandatory on stamp paper.

Note: Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, bidder will be disqualified.

DISQUALIFICATION

The bidder will be considered disqualified prior to/during technical/financial evaluation process or after award contract if:

1. Bidder should be not be blacklisted og SPPRA & Sindh Bank Ltd or by any government, semi-government last five years. If yes the bidder has disqualified.
2. Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
3. Not GST/Income Tax Registered/Registration With Sindh Revenue Board
4. Alternate bid is offered.
5. Non - Attachment of Annexure "A" (With Financial Proposal) & Annexure "B" (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
6. The qualified bidder sublets the contract in any form/stage to any other agency.
7. The tender is deposited without Tender Fee.
8. Warranty of supplied items is less than 1 year.
9. If during verification process of the cliental list the response by any of the bank is unsatisfactory on account of previous performance.
10. After supply, the specification of supplied items is found different with the items produced in front of committee at the time of technical evaluation.
11. In the past, the company agreement has been prematurely been terminated after due qualification in any of the category of the tender.

5. GENERAL CONDITIONS OF CONTRACT

5.1 Definitions

In this contract, the following terms shall be interpreted as indicated:

Applicable Law" means the Sindh Public Procurement Act 2009 and the Sindh Public Procurement Rules 2010 (Amended up to date).

"Procuring Agency" or "PA" means SNDB Contractor.

"Contract" means the Contract signed by the Parties and all the attached documents listed in its Clause 1 that is General Conditions (GC), and the Special Conditions (SC).

"Contract Price" means the price to be paid for the performance of the Services. "Effective Date" means the date on which this Contract comes into force.

"GC" mean these General Conditions of Contract.

"Government" means the Government of Sindh.

"Currency" means Pak Rupees.

"Member" means any of the entities that make up the joint venture/consortium/association, and "Members" means all these entities.

"Party" means the PA or the Contractor, as the case may be, and "Parties" means both of them.

"Personnel" means persons hired by the Contractor or by any Sub- Contractors and assigned to the performance of the Services or any part thereof.

"SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.

"Services" means the services to be performed by the Contractor pursuant to this Contract, as described in the scope of services.

"In writing" means communicated in written form with proof of receipt.

5.2 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the laws of the Islamic Republic of Pakistan.

5.3 Notice

Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.

A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.

5.4 Authorized Representative

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the SNDB or the Supplier may be taken or executed by the officials.

5.5 Taxes and Duties

The Supplier, Sub-Suppliers, and their Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law as specified in the SC, the amount of which is deemed to have been included in the Contract Price.

5.6 Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both Parties. The date the Contract comes into effect is defined as the Effective Date.

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5.7 Expiration of Contract

Unless terminated earlier pursuant to Clause GC 5.1.17 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.

5.8 Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

5.9 Force Majeure

The failure on the part of the parties to perform their obligation under the contract will not be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

5.10 No Breach of Contract

The failure of a Party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

5.11 Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

5.12 Termination

5.12.1 Termination by SNDB

The SNDB may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 5.1.10.1. In such an occurrence the SNDB shall give a not less than thirty (30) days' written notice of termination to the Supplier, and sixty (60) days' in the case of the event referred to in (e).

If the Supplier does not remedy the failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the SNDB may have subsequently approved in writing;

If the Supplier becomes insolvent or bankrupt;

If the Supplier, in the judgment of the SNDB has engaged incorrupt or fraudulent practices in competing for or in executing the Contract;

If, as the result of Force Majeure, the Supplier(s) are unable to perform a material portion of the Services for a period of not less than sixty (60) days; and

If the SNDB, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

5.12.2 Termination by the Supplier

The Suppliers may terminate this Contract, by not less than thirty (30) days' written notice to the SNDB, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 5.1.10.2

If the SNDB fails to pay any money due to the Supplier pursuant to this Contract without Suppliers fault.

If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

5.12.3 Payment upon Termination

Upon termination of this Contract pursuant to Clauses GC 5.1.10.1 or GC 5.1.10.2, the SNDB shall make the following payments to the Supplier:

Payment for Services satisfactorily performed prior to the effective date of termination;

except in the case of termination pursuant to paragraphs (a) through (c), and (f) of Clause GC 5.1.10.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

5.13 Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

5.14 Settlement of Disputes

5.14.1 Amicable Settlement

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

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5.14.2 Arbitration

If the SNDB and the Supplier fail to amicably settle any dispute arising out of or in connection with the Contract within ten (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

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5.14.3 Data Ownership

The data in the implemented Computer System shall at all times remain the exclusive property of SNDB. The Supplier is hereby required to transfer all necessary passwords, access codes or other information required for full access to the data to SNDB upon successful commissioning of the Computer System and should not be available to any other party including the employees of the supplier.

5.14.4 Obligations of the Supplier

The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the SNDB, and shall at all times support and safeguard the SNDB legitimate interests in any dealings with Sub-Suppliers or third Parties.

5.14.5 Conflict of Interest

The Supplier shall hold the SNDB's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

5.14.6 Confidentiality

Except with the prior written consent of the SNDB, the Supplier and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

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6. SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

6.1 Performance Security

The amount of performance security shall be five (5 %) percent of the yearly Contract Price

6.2 Payment

The payment to be made to the Supplier under this Contract shall be made in accordance with the payment schedule as shall be agreed between SNDB and the Supplier.

6.3 Price

Schedule of prices shall be as fixed in the Contract.

6.4 Integrity Pact

The successful bidder shall upon the award of the contract execute an Integrity Pact with SNDB. [Specimen is attached in Annexure "M"] [SPPRA Rule 89]

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6.5 Discussions Prior to Evaluation

If required, prior to technical evaluation, the Bidder may seek any clarification in writing on the eligibility criteria.

7. SCHEDULE OF REQUIREMENT

Sindh Bank Limited requires Supply & Installation of Printer Plus Scanner . The requirement will be issued on a need basis. Therefore, quantity may vary depending on the requirement of the bank; accordingly bank will not be responsible if the quantity asked is not as per the scope of work below, and in this context, no claim will be entertained. Payment will be made on the supply of the actual number of items. The purchase of the item will be spread over the year as needed.
Required items should strictly be original/genuine and in accordance with the specifications below.

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8. SECTION-V: SAMPLE FORMS

ANNEXURE "A"

8.1 BID FORM

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

Date:

To: **Sindh Bank Ltd**

Gentlemen and/or Ladies:

Having examined the Bidding documents including Addenda Nos. *[insert numbers],* the receipt of which is hereby duly acknowledged, we, the undersigned, in conformity with the said Bidding.

We undertake, if our Bid is accepted, specified in the Schedule of Requirements.
If our Bid is accepted, we will obtain the guarantee of a bank/Pay order in a sum equivalent to 05 percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Agency.

We agree to a Bid by this Bid for a period of *90* days from the date fixed to Bid opening under Clause 2.3.7 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
Until a formal Contract is prepared and executed *(if required)*, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of service provider	Amount and Currency
_____	_____
_____	_____
_____	_____

(if none, state "none")

We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this _____ day of _____ 20_____.

_____ _____

[signature] *[in the capacity of]*

Duly authorized to sign Bid for and on behalf of _____

ANNEXURE "B"

8.2 MANUFACTURER'S AUTHORIZATION FORM

[To be signed and stamped by the Bidder and to be attached with Technical Bid]

To: *[name of the Procuring Agency]*

WHEREAS *[name of the Manufacturer],* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]* do hereby authorize *[name and address of Agent]* to submit a Bid, and subsequently negotiate and sign the Contract with you against for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation to Bids.

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_____

[Signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its Bid..

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ANNEXURE "C"

8.3 BIDDER PROFILE FORM

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

Sr.#	Particulars
1.	Name of the company:
2.	**Registered Office:**
Address:	
Office Telephone Number:	
Fax Number:	
3.	**Contact Person:**
Name:	
Personal Telephone Number:	
Email Address:	
4.	**Local office if any:**
Address:	
Office Telephone Number:	
Fax Number:	
5.	**Registration Details:**

a) Audited Financial Statement Attachment (Last 3 years)

Yes	No

b) Details of Experience (Last Five Years)

(i)	Similar Project (Agency/Department)	Item Name

c) Number of outsourced staff on the payroll of the Company - _____

ANNEXURE "D"

8.4 GENERAL INFORMATION FORM

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

	Particulars			
Company Name				
Abbreviated Name				
National Tax No.			**Sales Tax Registration No**	
SRB Tax No.				
No. of Employees			**Company's Date of**	
			Formation	

*Please attach copies of NTN, GST Registration & Professional Tax Certificate

Registered Office Address		**State/Province**	
City/Town		**Postal Code**	
Phone		**Fax**	
Email Address		**Website Address**	

ANNEXURE "E"

8.5 UNDERTAKING/AFFIDAVIT

(AS REQUIRED BY THE STATE BANK OF PAKISTAN THROUGH BPRD CIRCULAR NO.13, DATED DECEMBER, 11, 2014)

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Technical Bid]

To be typed on Rs.50/- Stamp Paper

AFFIDAVIT / DECLARATION

(AS REQUIRED BY THE STATE BANK OF PAKISTAN THROUGH BPRD CIRCULAR NO.13, DATED DECEMBER, 11, (Amended up to date))

I, _____ S/o _____, Proprietor/Authorized Representative/Partner/Director of

M/s_____, having NTN # _____, holding CNIC # _____, do

hereby state on solemn affirmation as under: -

a. That the above named firm/company has not been adjudged an insolvent from any Court of law.
b. That no execution of decree or order of any Court remains unsatisfied against the firm/company.
c. That the above named firm/company has not been compounded with its creditors.
d. That my/our firm/company has not been convicted of a financial crime.
e. The firm is not currently blacklisted by the Procuring Agency.
f. The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules.
g. The firm comply with Section – III "Technical Specifications", and Section – VII "Schedule of Requirements" of the Bidding Document.
h. The firm comply with all terms & conditions mentioned in the Bidding Documents.
i. The firm comply that its Bid is valid for 90 days after opening of the E-Bid.

That whatever stated above is true and correct as to the best of my knowledge and belief.

City: _____

Dated. _____

DEPONENT

(PROPRIETOR / REPRESENTATIVE)/DIRECTOR

Solemnly affirmed and stated by the above named deponent, personally, before me, on this

_____ day of _____ 2026, who has been identified as per his CNIC.

COMMISSIONER FOR TAKING AFFIDAVIT

ANNEXURE "F"

8.6 FINANCIAL BID FORM/PRICE SCHEDULE

[To be signed & stamped by the Bidder and reproduced on the letterhead])

PRICE SCHEDULE

(Applicable for the year 2026-2027)

Name of Bidder _____

S.NO	Item	Unit Price	Quantity	Amount Inclusive of All Taxes (PKR)
1	Supply & Installation of Printer Plus Scanner		20	
	***Total Amount (Inclusive of All Taxes)**			

**This Total Amount will be taken as the price offered by the vendor.*

1. The company will be considered disqualified from the very outset if not GST registered.
2. The cost must include all taxes, stamp duty (as applicable under the Stamp Act 1989), duly stamped on the contract agreement, installation, commissioning, transportation, and labour charges.
3. No advance payment for the supply of equipment will be made; bills will only be processed for necessary payment on receipt of a certificate of delivery/satisfaction from the concerned officer.
4. **Calculation of bid security 5% of the *Total Estimated Amount Rs.1,600,000/- x 5% = Rs.80,000/- will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.**
5. In case it is revealed at any stage after installation of the equipment that the asked specification of the tender has not been met, the amount of the total installation of that specific equipment will be fined to the vendor, with appropriate action as deemed necessary by the procurement committee
6. Most Advantageous Bid is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. A qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of the quality of the equipment within the warranty period, the company will be liable to address it at its own cost; non-compliance with the same will result in the initiation of a case against the company for non-commitment.
8. All conditions in the contract agreement attached as Annexure G are part of this tender document.
9. The tender will be considered cancelled if the contract agreement, after due signature, is not submitted to the Admin Office after 5 days of completion of the bid evaluation report hoisting period (3 working days) on the SPPRA website.
10. The tender will stand cancelled if any of the given conditions of the tender are not met strictly as per the requirements of the tender document.
11. Pre-Bid Meeting: Within one week (For Any Clarification)
12. Note. There can be subsequent modification or amendment to this specific tender, for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd. & SPPRA website regularly.

Signature & Stamp of Bidder _____

ANNEXURE "G"

8.7 BID SECURITY FORM

[To be attached with Financial Bid if Bank guarantee is being submitted]

Whereas *[name of the Bidder]* (hereinafter called "the Bidder") has submitted its Bid dated *[date of submission of Bid]* for the supply of *[name and/or description of the services]* (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called "the Bank"), are bound unto *[name of Procuring Agency]* (hereinafter called "the Procuring Agency") in the sum of for which payment well and truly to be made to the said Procuring Agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Bid Form; or

2. If the Bidder, having been notified of the acceptance of its Bid by the Procuring Agency during the period of Bid validity:

   (a) fails or refuses to execute the Contract Form, if required; or
   (b) fails or refuses to furnish the Performance Guarantee, in accordance with the Instructions to Bidders;

We undertake to pay to the Procuring Agency up to the above amount upon receipt of its first written demand, without the Procuring Agency having to substantiate its demand, provided that in its demand the Procuring Agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of Bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

_____

[signature]

ANNEXURE "H"

8.8 TECHNICAL BID FORM

[To be signed & stamped by the Bidder and reproduced on the letterhead. To be attached with the Technical Bid]

Sr. No.	Item name	Brand name with Country of Manufacturer	Make & model	Quantity	Country of Origin	Specifications dimensions
1	Supply & Installation of Printer Plus Scanner			20		

Stamp & Signature of Bidder _____

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ANNEXURE "I"

8.9 ACCEPTANCE LETTER

To be signed by the procuring agency after announcement of Bid Evaluation Report

Date: _____

To:
Name & Address of the Contractor: _____

Subject: _____

Notification of Award of Contract No: _____

This is to notify you that your Bid dated _____ for execution of the _____ (name of contract & identification number, as given in the contract data for the accepted contract amount of the equivalent of Rs._____ _____(amount in numbers & words) as corrected and modified in accordance with instructions to bidders is hereby accepted by our agency.

You are requested to furnish the Performance Security within 28 days in accordance with the conditions of Contract, using for that purpose the Performance Security Form included in the bidding document and sign the contact agreement attached herewith within stipulated time mentioned above.

ANNEXURE "J"

8.10 SERVICE AGREEMENT

To be signed by the awardee

Agreement

(For Supply and Installation of _____)

This agreement is made at Karachi on this _____

BETWEEN

SINDH BANK a banking company incorporated under the laws of Pakistan, having its Head office at Address:3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi. Hereinafter referred to as "SINDH BANK".

AND

M/s. _____, a company incorporated under the laws of the Islamic Republic of Pakistan and having its registered office at_____. Hereinafter referred to as "CONTRACTOR"

(SINDH BANK and CONTRACTOR may hereinafter collectively be referred to as the **"Parties"** and singly as **"Party"**).

WHEREAS CONTRACTOR has agreed to provide Supply and Installation of _____to SINDH BANK as per tender opening date_____along with Price Schedule mentioned in Financial Proposal i.e. _____.

RECITALS

WHEREAS,

A SINDH BANK is a banking company that desires to engage the services of the Contractor for Supply & Installation of _____ and Services, further detailed at Annexure A

B CONTRACTOR represented that it has the requisite resources, necessary infrastructure, approvals, skills and CONTRACTOR is fully authorized, has all necessary approvals and licenses to perform the required Services, and has agreed to provide the Services to the SINDH BANK;

C Based on the representation of CONTRACTOR, the SINDH BANK has agreed to avail the Services from CONTRACTOR on the terms and conditions as set out in this Agreement.

NOW THEREFORE, for and in consideration of the promises, covenants, and agreement hereafter contained and to be performed by the Parties hereto, the said Parties hereby covenant and agree as follows:

1. CONTRACTOR shall provide the delivery, installation, and support for the _____ and Services as defined in Annexure D of this Agreement.

2. SINDH BANK shall pay the full amount and the Contractor shall receive and accept as full compensation for the performance of its obligations under this Agreement, the total price as detailed in the Annexure D of this Agreement and further detailed at subsequent annexures at the time and in the manner prescribed by the conditions of the Contract Agreement to the satisfaction of SINDH BANK.

3. The Agreement shall be for the period of twelve (12) months, whereas the effective date shall be the day of the delivery of _____at SINDH BANK premises.

1. INTERPRETATION AND DEFINITIONS

1.1 In this Agreement, unless the context otherwise requires:

References to Clauses and Appendices are references to clauses and appendices of this Agreement;

Words importing one gender include the other gender;

References to persons include bodies corporate, firms and unincorporated associations;

The singular includes the plural and vice versa;

References to all or any part of any statute or statutory instrument, including any statutory amendment, modification or re-enactment in force from time to time and references to any statute include any statutory instrument or regulations made under it;

The recitals to this Agreement shall form an integral part hereof; and

The headings in this Agreement are for the purpose of reference only and shall be ignored in the interpretation of this Agreement.

1.2 In this Agreement, unless the context otherwise requires, the following terms shall have the following meaning:

"Agreement" is defined in the preamble;

"Confidential Information" is defined in Clause 5;

"Force Majeure Event" is defined in Clause 8;

"Parties" is defined in the preamble;

"Party" is defined in the preamble;

"Payment Schedule" means the aggregate charges for the Services calculated in accordance and set out in **"Annexure C"** of this Agreement; and

"Services" means the services to be provided by CONTRACTOR to SINDH BANK under this Agreement as set out in detail under **"Annexure B"** of this Agreement;

2. SERVICES / OBLIGATIONS OF CONTRACTOR

CONTRACTOR shall provide the Services as set out under "Annexure A" attached hereto.

3. PAYMENT TERMS

a) In consideration of the covenants and agreements to be kept and performed by CONTRACTOR and for the faithful performance of this Agreement, SINDH BANK shall pay and CONTRACTOR shall receive and accept (as full and final compensation for the Services furnished by CONTRACTOR under this Agreement) and the payments as per "Annexure D" attached hereto.

b) It is expressly agreed between the Parties that the payment to be made by SINDH BANK to CONTRACTOR for the Services rendered shall be fixed price (as mentioned in the Annexure A of this Agreement) during the entire duration of this Agreement without any revisions or negotiations in the price during the tenure of this Agreement. However, after the tenure of this Agreement, the rates may be revised with mutual consent.

c) All or any payment(s) to be made by SINDH BANK to CONTRACTOR shall be made subject to deduction of applicable taxes and levies.

d) SINDH BANK shall be entitled to set off against and deduct and recover from any fees or other sums payable by SINDH BANK to CONTRACTOR at any time, any tax, levy or other amount whatsoever which may be required to be deducted by order of any Court / Authority or under any law now existent or which may come into existence during the currency of this Agreement as well as any and all amounts which may be or become payable by CONTRACTOR to SINDH BANK under this Agreement or pursuant thereto.

e) The payments to be made to CONTRACTOR in terms of this Clause 4 shall constitute the entire remuneration to CONTRACTOR in connection with the Services provided under this Agreement and neither CONTRACTOR nor its personnel shall accept any trade commission, discount, allowance or indirect payment or other consideration in connection with or in relation to this Agreement or to the discharge of the Services hereunder.

4. CONFIDENTIALITY

Any / All information concerning SINDH BANK which is provided to CONTRACTOR and vice versa in connection with this Agreement **("Confidential Information")**, shall be kept confidential by either Party, its affiliates, agents, advisors, directors, officers, or employees and, without the prior written consent of the other, each shall not:

a. distribute or disclose any of the Confidential Information in any manner whatsoever; or

b. permit any third-party access to the Confidential Information; or

c. use the Confidential Information for any purpose other than as agreed in prior writing by the Party providing the information.

In the event that the receiving party received a request to disclose all or any part of the Confidential Information under the terms of a valid and effective subpoena or order issued by a Court of competent jurisdiction or by a government body, the receiving third party agrees to promptly notify the sending party of the existence, terms and circumstances surrounding such a report, prior to disclosing any such information, so that the sending party may seek an appropriate injunctive relief to safeguard the Confidential Information. If the receiving party is compelled to disclose any of the Confidential Information, it will disclose only that portion thereof which it is compelled to disclose and shall use its best efforts to obtain an order or other reliable assurance that confidential treatment will be accorded to the Confidential Information so disclosed. Confidential Information shall not include any information which: has become generally available to the public through no fault or action of the receiving party; or is in the possession of the receiving party prior to the date hereof, provided that such information is not known by the receiving party to be subject to another confidentiality agreement and further provided that such information was obtained independently and without the assistance of the sending party; or is or becomes available to the receiving party on a non-confidential basis from any third party, the disclosure of which to the receiving party does not violate any contractual, legal or fiduciary obligation such third party has to the sending party.

Without limiting the generality of the foregoing, neither Party will publicly disclose the existence of or the terms of this Agreement without the prior written consent of the other. Furthermore, neither of the Parties will make any use of Confidential Information of the other Party except as contemplated by this Agreement; acquire any right in or assert any lien against the disclosing party's Confidential Information except as contemplated by this Agreement; or refuse to promptly return, provide a copy of or destroy such Confidential Information upon the request of the disclosing party, save for when destruction of such information would result in an impediment in the receiving party's performance of this Agreement. In such an event, the receiving party shall promptly inform the disclosing party in writing of its inability to do so, state clearly the reasons thereof and the time period in which the request will be complied with. The obligations of confidentiality herein shall remain in full force and effect during the life of this Agreement and shall survive the termination of this Agreement.

5. INDEMNIFICATION.

CONTRACTOR (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the BANK and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors,

employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

This Article shall survive termination of this Agreement.

6. SINDH BANK'S OBLIGATIONS:

SINDH BANK shall report any problem or disturbance experienced in the equipment within the shortest possible time span to CONTRACTOR;

SINDH BANK shall extend all possible legitimate assistance and resources to facilitate CONTRACTOR to perform the support as outlined in this Agreement.

7. LIMITATION OF LIABILITY AND INDEMNIFICATION

In the event of any breach by CONTRACTOR of its obligations, warranties and / or responsibilities under this Agreement, the CONTRACTOR shall hold SINDH BANK, its subsidiaries, affiliates, officers, directors, employees and representatives harmless and indemnified from and against any and all losses (including without limitation any personal injury or death of any person), damages, claims, costs, liabilities, payments and obligations and all expenses (including without limitation reasonable legal fees) incurred, suffered, sustained or required to be paid, directly by or sought to be imposed upon SINDH BANK or its subsidiaries, affiliates, officers, directors, employees and representatives.

CONTRACTOR shall maintain the highest professional code of conduct in its dealings. CONTRACTOR, its partners, employees, contractual staff etc. shall be responsible for any loss, delay or inconvenience caused to SINDH BANK by an act, omission or negligence with respect to the Services and disclosure of Confidential Information or breach of any of the terms of this Agreement. This is without prejudice to any other rights available to SINDH BANK under this Agreement or any other applicable laws.

Without prejudice to the generality of the other provisions hereof, SINDH BANK shall not be liable or responsible in any manner whatsoever in the event of any personal injury, including death caused due to the provision of CONTRACTOR Services or for losses, claims, damages whatsoever or howsoever caused, legal proceedings (if any), arising directly or indirectly in connection with the Services. Notwithstanding the generality of the above, the SINDH BANK expressly excludes liability for claimed consequential loss or damage or loss of profit, business, revenue, goodwill or anticipated savings.

8. SEVERABILITY

If any provision of this Agreement is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. In such case, the Parties shall make every

effort to replace the ineffective provision with a new provision which has the same effect, or as approximate an effect as possible as the said provision.

9. THIRD PARTY RIGHTS

- A person who is not a party to this Agreement has no right to enforce any term of this Agreement.

10. NOTICES

a) Any notice or other communication given or made or in connection with the matters contemplated by this Agreement shall be in writing and served to a Party at its address as specified in this Clause 13 (or any other address it has notified to the other Party in accordance with this Clause 13) as follows: by hand; by registered post; or by other electronic method of communication agreed in writing from time to time between the Parties.

b) Notices or communications sent by registered post will be deemed to have been served on the date that such mail is delivered or delivery is attempted. Notices or communications sent by fax will be deemed to have been served on the day of transmission if transmitted before 4.00pm in the time zone of receipt but otherwise on the next day. In all other cases, notices and communications will be deemed to have been served on the day when they are actually received.

c) Notices to M/s. Contractor shall be sent to:

Attention: Mr.
Address:.
Cell#
Email:

Notices to Sindh Bank Limited ("SINDH BANK") shall be sent to:

Attention: Head of I.T. Department
Address: _ 3rd Floor, Imperial Court Building,
Zia-u-Din Ahmed Road,
Karachi.
Contact No. 35829350
Email: adnan.siddiqui@sindhbankltd.com

11. AMENDMENTS

This Agreement may only be amended / modified in prior writing and signed by both Parties.

12. CONTRACTOR's UNDERTAKINGS

12.1 CONTRACTOR agrees and undertakes that:

(a) It shall supervise and direct the performance of Services competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Services in accordance with this Agreement. CONTRACTOR shall be solely responsible for the means, methods, techniques, sequences and procedures used and to see that the Services, when completed or finished complies accurately with the terms of this Agreement;

(b) It shall exercise all reasonable skill, care and diligence in the discharge of the Services agreed to be performed by it under this Agreement. If in the performance of the Services, CONTRACTOR has a discretion exercisable as between SINDH BANK and any third party concerned, CONTRACTOR shall exercise its discretion fairly.

(c) It shall in all professional matters act as a faithful adviser to SINDH BANK;

(d) It shall retain full responsibility for all the Services which it is committed to render under this Agreement;

(e) It shall give all notices and comply with all the laws and regulations applicable to furnishing and performance of the Services. SINDH BANK shall not be responsible for monitoring CONTRACTOR compliance with any laws or regulations;

(f)The Services will be carried out by professionals qualified to perform in a timely and efficient manner and with all reasonable skill and care;

(g) It will employ such number of persons as may be required for carrying out and discharging obligations, duties and responsibilities and for providing adequate, effective and efficient Services. All such persons shall be directly employed by CONTRACTOR, who shall as employer be directly and solely responsible for all such employees and personnel and for the payment of their wages, salaries and other benefits; and

(h) CONTRACTOR, its employees and sub-contractor (if any) shall respect the laws and customs of Pakistan.

13. WARRANTIES AND REPRESENTATIONS

a. Both Parties warrant to each other that they have duly obtained all necessary consents and regulatory approvals from their respective competent authorities to enter into this Agreement.

b. Each Party represents and warrants to the other Party that neither the execution and delivery of this Agreement, nor the consummation of the transactions contemplated herein, will violate or conflict with: (a) its constitutional documentation; (b) any material provision of any agreement or any other material restriction of any kind to which it is a party or by which it is bound; (c) any material statute, law, decree, regulation or order of any governmental authority; or (d) any arrangement whereby it has not paid any collateral amounts to the other Party or any of its officer with regard to the award of contract hereunder or its performance.

c. Both Parties will use all reasonable care, skill and diligence in carrying out their obligations, duties and responsibilities under this Agreement.

d. Any and all intellectual property rights (legal and beneficial) accruing and attributable to a Party during the course of performance of its respective obligations under this Agreement shall vest in and with that Party.

e. Each Party represents and warrants to the other Party that there are no material actions, legal or administrative which adversely affects its ability to execute and perform its obligations under this Agreement.

f. CONTRACTOR acknowledges that SINDH BANK has entered into this Agreement on the basis of the representations and undertakings made by CONTRACTOR throughout this Agreement.

14. USE OF NAMES, LOGOS AND REPORTS

Unless otherwise required by this Agreement, none of the Parties shall use, or disclose to third parties, the names, logos or reports of each other without the prior written consent of the concerned Party.

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO شہید محترمہ بینظیر بھٹو کی یاد میں

15. INTELLECTUAL PROPERTY

a) CONTRACTOR agrees it shall not use any of SINDH BANK names, logos, trademarks, trade secrets, copyrights, patents, designs and other intellectual property rights without the prior express written consent of SINDH BANK.

b) Without prejudice to the other provisions of this Agreement, any infringement of intellectual property rights by CONTRACTOR in respect of any such items shall be deemed to be a material breach of a condition of this Agreement and shall entitle SINDH BANK to terminate this Agreement forthwith upon prior written notice to CONTRACTOR.

16. DAMAGE TO PERSONS AND PROPERTY

a) CONTRACTOR shall indemnify, defend and hold harmless SINDH BANK, all personnel in the service of SINDH BANK and its directors and shareholders against all losses, expenses, liabilities and claims for any injuries suffered by any CONTRACTOR employee at the SINDH BANK lounges or personal injury including death of any CONTRACTOR employee, or damage to any SINDH BANK property whatsoever which may arise out of or in consequence of the operation of the Services, as well as against all claims, demands, costs, charges and expenses, whatsoever in respect of or in relation thereto.

b) SINDH BANK or any personnel in the service of SINDH BANK and its directors and shareholders, shall not be liable for or in respect of any damages or compensation whatsoever payable at law or otherwise in respect of or in consequence of any accident or personal injury including death of any workmen or other person in the employment of CONTRACTOR.

c) Notwithstanding anything contrary to the aforesaid provisions, if the designated personnel of CONTRACTOR are unable to provide the Services to SINDH BANK for more than two (5) consecutive

days for any reason whatsoever, the CONTRACTOR will have to immediately depute other designated personnel to provide such Services to SINDH BANK and such designated personnel shall continue providing such Services on the terms and conditions mentioned in this Agreement.

17. COMPLIANCE WITH LAWS

CONTRACTOR shall comply with all applicable laws, ordinances, regulations, and codes concerning CONTRACTOR's obligations as an employer with regard to the health, safety and payment of its employees, and identification and procurement of required permits, certificates, approvals, and inspections during the performance of this Agreement.

The Contractor shall implement data handling, storage, transmission, and destruction practices in accordance with SBP's Data Protection and Privacy Framework. All data must be securely stored, access-controlled, encrypted in transit and at rest, and permanently deleted following contract termination or upon Bank's instruction, using approved secure destruction methods.

18. CONTRACTOR EMPLOYEES

a) It is specifically agreed and understood that the relationship between SINDH BANK and CONTRACTOR is of purchaser and seller. Neither the CONTRACTOR is an employee of SINDH BANK nor any of the servant, worker, or personnel employed by the CONTRACTOR in relation to this Agreement shall be deemed to be the employee, or workman of SINDH BANK for any purpose and vice versa.

b) The CONTRACTOR and its employees/staff shall be bound to comply with and adhere to all Safety Rules and Regulations enforced by the SINDH BANK as well as per applicable of laws while performing the Services.

d) The CONTRACTOR and its employees/staff deployed to perform Services shall be subject to the standards of conduct set forth in the SINDH BANK's workplace harassment policy during their presence in any of SINDH BANK's premises. The CONTRACTOR has to contact appropriate authority with SINDH BANK if any complaint or violation of the standards of conduct occurs. If the situation elevates to the point where an investigation is required, the CONTRACTOR and/or its employees/staff has to fully cooperate with the investigation.

19. FURTHER ACTION

a) Each Party agrees to perform all further acts and execute, acknowledge, and deliver any documents which may be reasonably necessary, appropriate, or desirable to carry out the provisions of this Agreement.

20. ASSIGNMENT AND SUB-LETTING

a) This Agreement is personal in nature and cannot be assigned by CONTRACTOR without prior written permission of SINDH BANK. SINDH BANK however, shall have the right to assign this Agreement to any third party without the consent of CONTRACTOR.

b) CONTRACTOR shall have no right to sublet or outsource all or any part of this Agreement or its obligations, rights and interests hereunder, to any third party without the prior written approval of SINDH BANK.

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b) The Contractor shall ensure that any subcontractor engaged adheres to the same security, privacy, and compliance standards as required under this agreement. The Contractor remains fully liable for all actions and omissions of subcontractors.

c) The Bank shall have the right to audit, inspect, and verify the Contractor's compliance with this agreement, including subcontractor activities where applicable, through on-site inspections, evidence reviews, or third-party assessments, at least annually or upon material change.

21. TIME OF ESSENCE

CONTRACTOR understands that time is of the essence of this Agreement and it shall take all necessary steps to commence (and cause and ensure continuance of) the provision of the Services to SINDH BANK, immediately commencing from the date of signing of this Agreement.

22. TIMELINE AND DELIVERABLES

a) CONTRACTOR understands that time is of the essence of this Agreement and it shall take all necessary steps to commence (and cause and ensure continuance of) the provision of the Services to the SINDH BANK immediately from the date of signing of this Agreement

b) CONTRACTOR shall maintain the highest professional code of conduct in its dealings. CONTRACTOR, its partners, employees, contractual staff, etc. shall be responsible for any loss, delay or inconvenience caused to the SINDH BANK by an act, omission or negligence with respect to the Services and disclosure of Confidential Information or breach of any of the terms of this Agreement. This is without prejudice to any other rights available to the SINDH BANK under this Agreement or any other applicable laws.

c) Any or all Annexure/Annex attached to this Agreement shall be integral part of the Agreement.

23. REGULATORY UNDERTAKING

a) In order to comply with certain regulatory requirements by the SINDH BANK, the CONTRACTOR hereby declares and undertakes that:

i) CONTRACTOR and/or its proprietor/partners/directors have never been adjudged insolvent in any court of law.
ii) no execution of decree or order of any court of law / forum and/or authority remains unsatisfied against the CONTRACTOR and/or its proprietor /partners/directors.

iii) CONTRACTOR and/or its proprietor/partners/directors have never compounded /defaulted with any creditors/ financial institutions.
iv) CONTRACTOR and/or its proprietor/partners/directors have never been convicted of any financial crime.
v) No negative credit reporting was ever made against the CONTRACTOR and/or its proprietor/partners /directors in any credit monitoring bureau.

b) CONTRACTOR understands that any misinformation or lack of disclosure shall constitute breach of trust and may result in CONTRACTOR not being given any further business /services from SINDH BANK and/or immediate suspension of Services under the Agreement. The CONTRACTOR also understands that if anything contained herein above is found incorrect /false/misleading, the SINDH BANK shall have a right to initiate any action, civil or criminal, or proceedings before any court/forum at any time against the CONTRACTOR and/or its proprietor/ partners /directors.

24. WAIVER

No waiver by either Party of any default by the other in the performance of any of the provisions of this Agreement shall be effective unless in writing duly executed by an authorized representative of the Party and no such waiver shall operate or be construed as a waiver of any other or further whether of alike or of a different character.

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO شہید محترمہ بینظیر بھٹو کی یاد میں

25. COUNTERPARTS

This Agreement shall be executed in two (2) counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

26. ENTIRE AGREEMENT

These terms and conditions constitute the entire agreement between the Parties and supersede all prior communications, proposals, understandings and agreements, written or oral between the Parties with respect to the subject matter of this Agreement.

27. Ensuring Access to SBP

CONTRACTOR and SINDH BANK will ensure that the State Bank of Pakistan is provided necessary access to the documentation and records in relation to the outsourced activities and the right to conduct on-site to CONTRACTOR if required.

28. Termination of Agreement by the Bank:

- If the CONTRACTOR, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the CONTRACTOR is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the SINDH BANK, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued two (2) warning letters /emails by SINDH BANK for unsatisfactory current performance of CONTRACTOR.
-

Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.

A party may change its address for notice by giving a notice to the other Party in writing of such change.

CONTRACTOR will not assign its job to anyone, except prior written permission of the bank.

29. Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the CONTRACTOR may be taken or executed by the authorized officials.

30. Goods Faith:

The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

31. Conflict of Interest:

CONTRACTOR shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

32. Anti- Money Laundering Requirement:

CONTRACTOR acknowledge that they do not violate any statutory/prudential requirement on anti money laundering or record keeping procedure as per existing laws/rules and regulations of locals as well as foreign jurisdiction.

33. Governing Law Jurisdiction

This Agreement shall in all respects be constructed and be governed in the accordance with the Laws of Pakistan and both the parties i.e. SINDH BANK and CONTRACTOR, hereby submits to the jurisdiction of the local courts in Karachi in any legal proceedings and as regard any claims or matter relating to this Agreement.

34. Force Majeure

Neither party shall be liable for any failure to perform or observe its obligations under this Agreement, if such failures or delays are caused by acts of God, wars, riots, strikes, accident, explosion, fire, shortage of labor or materials, labor disputes, government restrictions, or any other cause beyond its reasonable control. In the event of the occurrence of any of the foregoing, the date of performance shall be deferred for a period of time equal to the time lost by reason of the delay. The affected party shall notify the other in writing of such events or circumstances promptly upon their occurrence.

35. Incident Response & BCP

- The Contractor shall fully cooperate with the Bank in investigation, containment, remediation of security incident, and participate in periodic joint incident response exercises as requested by the Bank.

- The Contractor shall implement Full Packet Capture (FPC) for critical infrastructure components and retain packet capture data for no less than 90 days for forensic purposes, upon request by the bank.

- The Service Provider shall establish and maintain Recovery Time Objectives (RTOs) and Recovery Point Objectives (RPOs) for all critical systems in accordance to guidelines/policy provided by the Bank. Default RTO shall not exceed 4 hours, and RPO shall not exceed 1 hour unless otherwise agreed

37. Vulnerability & Patch management:

As per the _____Global Policy Standards The Contractor shall provide patches asper the frequency and security levels in Bank Vulnerability & Patch Management Procedure. The Contractor shall maintain documented patch management procedures and provide patching status reports upon Bank's request.

38. Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.

- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

39. Access Control:

- Multi-Factor Authentication (MFA) shall be mandatory for all remote access to the Bank's infrastructure, systems, and cloud portals, including administrative, developer, and third-party accounts.

40. Obligation of the Contractor:

1. CONTRACTOR shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. CONTRACTOR shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the SINDH BANK, and shall at all times support and safeguard the SINDH BANK legitimate interests in any dealing with Sub-Suppliers or third Parties.

2. If the obligation of warranty period is not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to CONTRACTOR. Risk & subsequent cost to this effect if any will be liability of the CONTRACTOR and any subsequent expenses on the equipment will also be borne by the CONTRACTOR.

41. Extension of Time:

Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

42. Taxes and Duties

CONTRACTOR and its Personnel shall be liable to pay such direct or indirect taxes duties, fees, and other impositions levied under the Applicable Laws, the amount of which deemed to have been included in Contract Price.

43. All terms and condition of the tender document will remain part of this agreement.

44. CONTRACTOR shall provide the performance security in the form acceptable to the Bank for the 5% of the tender value for the period of 1 Year from the date of Submission of performance security. In case CONTRACTOR does not fulfill its commitments, the bank reserves the right to enforce the performance security as per SPPRA Rules.

45. The term of this agreement shall be for the period of one year, commencing from the date of signing of this agreement and may be extended every year after mutual consent of both parties.

46. CONTRACTOR shall comply with Environmental, Social, and Governance (ESG) standards by ensuring lawful e-waste disposal, promoting energy efficiency and low-carbon practices, adhering to labor laws and safe working conditions, safeguarding data privacy and cybersecurity, maintaining ethical practices and proper documentation, and promptly reporting any ESG or regulatory non-compliance to the Bank; Vendors are encouraged to obtain and provide evidence of relevant certifications upon request.

47. Contractors (Goods and Materials) shall comply with Environmental, Social, and Governance (ESG) standards by adopting sustainable sourcing practices, reducing packaging waste, using eco-friendly materials, and complying with applicable environmental regulations; respecting human rights and labor laws, promoting employee health, safety, and welfare, and prohibiting child labor, forced labor, and discrimination; and maintaining transparent records, avoiding unethical practices such as bribery or fraud, and promptly notifying the Bank of any ESG risks or incidents in the supply chain, while being encouraged to obtain and provide evidence of relevant certifications upon request.

48. Blacklisting / Debarment Clause

In the event of any breach, negligence, misconduct, fraud, non-performance, delay in performance, violation of agreed terms and conditions, regulatory non-compliance, security lapse, concealment of material facts, submission of false information/documents, unethical conduct, or failure to maintain the required standards by the Contractor/Vendor, resulting in reputational damage, operational disruption, customer complaints, financial loss, litigation exposure, regulatory action, cybersecurity incident, data compromise, or any direct or indirect loss to the Bank, the Bank shall have the absolute right, at its sole discretion, to suspend, terminate, blacklist/debar the Contractor/Vendor from present and future business dealings, either temporarily or permanently, without prejudice to the Bank's rights to seek indemnification, damages, recovery of losses, or any other remedies available under applicable laws and this Agreement.

49. Cybersecurity & Information Security Clause

The Contractor/Vendor/Service Provider shall implement and maintain appropriate administrative, technical, logical, and physical security controls in accordance with internationally accepted industry standards and regulatory requirements (updated time to time) to safeguard the Bank's systems, applications, infrastructure, networks, and data against unauthorized access, cyber threats, malware, ransomware, phishing attacks, data leakage, destruction, or compromise.

The Contractor/Vendor/Service Provider shall immediately notify the Bank of any actual or suspected cybersecurity incident, security breach, or vulnerability affecting the Bank and shall fully cooperate in investigation, mitigation, containment, and remediation activities at its own cost.

50. Right of Set-Off Clause

The Bank shall have the right to deduct, recover, or set off any amount payable by the Contractor/Vendor/Service Provider against any payments due or becoming due under this Agreement or any other arrangement with the Bank.

51. Penalties/Termination Clause

The Contractor/Vendor/Service Provider shall provide services strictly in accordance with agreed Service Levels, response times, uptime commitments, resolution timelines, and performance standards. Failure to meet agreed service levels shall entitle the Bank to impose penalties, deduct payments, suspend services, require corrective measures, or terminate the Agreement.

The Bank may terminate this Agreement, wholly or partially, with immediate effect upon occurrence of breach, fraud, regulatory non-compliance, security incident, prolonged delay, non-performance, misconduct, or any act prejudicial to the interests of the Bank.

52. Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	
Generic Support: First complain if the call is not resolved **"within specified response time"** (24 hours) Security Related Support: First complain if the call is not resolved **"within specified response time"** (4 hours)	Landline Phone	
	Email	
	Cell	
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	
Generic Support: Second complain, if the call is attended within **"Specified Response Time" and not attended / or** the problem still unresolved even after complaining at Level-1 (48 hours) Security Related Support: Second complain, if the call is attended within **"Specified Response Time" and not attended / or** the problem still unresolved even after complaining at Level-1 (12 hours)	Landline Phone	
	Email	
	Cell	
LEVEL-3	Name/Designation (CEO of the firm)	
Generic Support: Third complain, if the call is attended within **"Specified Response Time" and not attended /or** the problem still unresolved even after complaining at Level-2 (72 hours) Security Related Support: Third complain, if the call is attended within **"Specified Response Time" and not attended /or** the problem still unresolved even after complaining at Level-2 (24 hours)	Landline Phone	
	Email	
	Cell	
Note: Ensure that no column above is left blank		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Sindh Bank Limited		M/s _____ _____.	
Address:	3rd Floor, Federation House, Clifton, Karachi, Pakistan	Address:	
Name		Name:	
Signatures:		Signatures:	
Title:		Title:	
Date:		Date:	
Witness:		**Witness:**	
Name:		Name	
Signatures:		Signatures:	
Title:		Title:	
Date:		Date:	

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO
SINDH BANK
POWER TO THE PEOPLE
با اختیار عوام

Appendix A

PENALTY MATRIX

INFORMATION TECHNOLOGY (VENDOR AND SERVICE PROVIDERS) (WHICHEVER APPLICABLE ACCORDING TO THE SLA)		
Sr.	**Violation / Failure**	**Penalty / Action**
01	Critical system downtime beyond agreed SLA	Penalty @ ___% of contract amount / Rs._____ per hour/day
02	Delay in 'Issue resolution' beyond agreed timelines	Daily penalty @ Rs._____ per hour/day
03	System error on the part of Vendor and monetary loss to the Bank	At actual on the discretion and working of the Bank
04	Data breach/security incident due to vendor negligence	Penalty @ ____% of contract amount and/or blacklisting
05	Unauthorized disclosure of Bank/customer data	Immediate termination + legal action and/or blacklisting
06	Failure to provide support services	Daily penalty @ Rs._____ per day and/or blacklisting
07	Delay in project implementation	Liquidated damages @ ___% per week and/or blacklisting
08	Non-availability of technical staff/resources	Penalty per occurrence
09	Use of unauthorized software/licenses	Immediate corrective action + penalty @ Rs._____ and/or blacklisting
10	Regulatory non-compliance	Penalty @ Rs._____ + suspension/termination/ blacklisting
11	Fraud/corruption/data breach/ fake documents	5 years suspension on enlistment or permanent blacklisting
12	Unauthorized subcontracting	Penalty @ _____% of contract amount and/or termination
13	Repeated failure to meet SLA agreed clauses (3 times or more)	Escalation + penalty @ Rs._____ per hour/day + possible termination
14	Reputational damage to Bank	Termination of SLA + blacklisting
	Repeat violation	Double penalty as per instance violation (where applicable) and/or warning letter/termination

- **Any penalty, damages, or recoverable amount claimed by the Bank shall be paid by the Vendor/Service Provider within seven (07) days of the Bank's written demand. The Bank may also deduct or set off such amount from any invoice, payment, security deposit, or other amount payable to the Vendor/Service Provider.**

Appendix B

BILL OF QUANTITIES (BOQ) AND PRICE SCHEDULE

Supply and Installation of

S.NO	Item	Unit Price	Quantity	Amount (PKR)
1				
2				
3				
	*Total Amount (In PKR)			

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO شہید محترمہ بینظیر بھٹو کی یاد میں
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Appendix -C

- SCOPE OF WORK

	Description	Quantity

Delivery Time:_____.

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Appendix D

PAYMENT SCHEDULE

a) Payment Terms: 50% After Delivery and 50% After Deployment. Payment will be made within 60 Days.

b) Contractor Shall Submit the Performance Security at 5% of the Contract Amount

c) The Performance Security Shall Be Released 1 Year After Delivery and Acceptance

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO شہید محترمہ بینظیر بھٹو کی یاد میں
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ANNEXURE "K"

8.11 PERFORMANCE SECURITY FORM

To be signed by the awardee if Bank Guarantee is being submitted as Performance Security.

To,

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

WHEREAS [name of Supplier] (hereinafter called "Supplier" or "Contractor") has undertaken, in pursuance of Contract No. _____ [reference number of the contract] dated ____ 2026 to _____ [details of task to be inserted here] (hereinafter called "the Contract").

AND WHEREAS we have agreed to give the Supplier / Contractor guarantee as required pursuant to the budding document and the contract:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier / Contractor, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier / Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____2026.

Signature and Seal of the Guarantors

Name of Bank

Address

Date

ANNEXURE "M"

- **To be signed by the awardee**

8.12 INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: Dated:

Contract Value:

Contract Title:

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **[Name of Supplier/Contractor/Consultant]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[**Name of Supplier/Contractor/Consultant]** certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **[Name of Supplier/Contractor/Consultant]** agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency] [Supplier /Contractor/Consultant]

ANNEXURE "N"

8.13 VISIT REPORT

(To be filled by Procuring Agency after Contract Award)

1	Date of Visit	
2	Name of Visiting Official from the Bank	
3		
4	Designation	
5	Department	
6	Name of Business /Shop	
8	Owner's Name & Designation	
9	Name of CEO	
10	Nature of Business	
11	Business Inception Date	
12	Business / Shop Address	
13	Phone PTCL	
14	Email address	
15	Details of Business	
16	Number of Employees in country wide region.	Head Office+ City-1 City-2 City-3
17	Details of Business	
18	Addresses of Offices in countrywide region.	**Office.1.** **Address:** **Email:** **Telephone No:** **Office.2.** **Address:** **Email:** **Telephone No:** **Office 3:** **Address:** **Email:** **Telephone No:** **Office.4.** **Address:**

		Email:
		Telephone No:
		Office.5.
		Address:
		Email:
		Telephone No:
19	**Detail of Machinery / Equipment installed**	1
		2
		3
		4
		5
20	**Name / Designation of the Representative with whom the meeting was held.**	
	(Visiting Card Attached)	
21	**Assessment of visiting officer**	
22	**It is confirmed that I have personally met with the person named above at the above mentioned business running address.**	
23	**Signature of Bank's visiting officials**	**Signature of vendor / representative of**
	Date: _____ Stamp: _____	Date:_____ Stamp:_____

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO
POWER TO THE PEOPLE
SINDH BANK
سندھ بینک
بااختیارعوام

9. SECTION VI- CHECK LIST

[To be signed and stamped and presented on Bidder's letter head]

The provision of this checklist is essential prerequisite along with submission of tenders (with technical proposal).

Sr. #	Detail	Responsive	Non-responsive
1	Original receipt for purchase of tender along with Standard Bidding Documents.		
2	5% - Bid Security of estimated cost of articles / items given by the department. The Bid security must be submitted with Financial proposal.		
3	Active Registration with Income Tax Authorities (National Tax Number NTN)		
4	Copy of active Registration with Sales Tax Authorities (STRN)		
5	Copy of active Registration (Professional Tax Certificate)		
6	At least 01 of similar nature having similar cost or above have been performed / executed in public organization during last 02 years (certificate duly signed by gazetted officer attached).		
7	Technical Bid Form (as per **form 8.8** of Bidding documents) on letter head of the firm duly signed and stamped.		
8	Bid Form (as per **form 8.1 of** Bidding documents) on letter head of the firm, duly signed and stamped.		
9	Bid Security Form (as per **form 8.7** of Bidding documents) on letter head of the firm, duly signed and stamped.		
10	Performance Guarantee Form (as per **form 8.11** of Bidding documents) on letter head of the firm, duly signed and stamped.		
11	General Information Form (as per **form 8.4** of Bidding documents) on letter head of the firm duly signed and stamped.		
12	Affidavit (as per **form 8.5**) on non-judicial Stamp Paper of Rs. 50/-		
13	1. Work order / supply order / purchase order of previous relevant experience. 2. Company profile. Staff list along with location and address *[where applicable].* 3. Audited Financial Statement, National tax number Certificate, General Sale Tax Number Certificate (last 03 year). 4. Bidders profile Form (as per **form 8.3** of Bidding documents) on letter head of the firm, duly signed and stamped.		
14	Copy of Bid Security Instrument to be submitted with Financial Proposal. Original Bid Security to be submitted in sealed envelope with clear reference no.		

Stamp & Signature of Bidder _____

10. PROCUREMENT COMMITTEE CONSITUTION OFFICE ORDER

SNDB/ADMIN/HO/TD/IT/15/02/2026
January 15, 2026

OFFICE ORDER

SUBJECT: REVISED RECONSITITUTION OF PROCUREMENT COMMITTEE FOR INFORMATION TECHNOLOGY INFRASTRUCTURE

The revised reconstitution of Procurement Committee is as under:

1. Dilshad Hussain Khan
   Chief Financial Officer — EVP - Chairperson
   Sindh Bank Ltd

2. Syed Tabish Ali Shah Hussaini
   Head of Administration — VP-I - Member
   Sindh Bank Ltd

3. Parvez Ali Bhutto
   Director Works & Services — BS-19 – External Member
   Sindh Madressatul Islam University,
   Currently posted on deputation in Sindh
   Mass Transit Authority

4. Muhammad Adnan Siddiqui
   Head of Information Technology — EVP- Co-opted Member
   Sindh Bank Ltd

Functions and responsibilities of the Committee will be as per SPPRA Rule No.8 effective from January 15, 2026.

This supersedes previous Office Order # SNDB/IT/HO/TD/14/05/2025 dated May 14, 2025 on the subject matter.

President & CEO

Distribution:
Members-Procurement Committee

11. CONSITUTION OF COMPLAINT REDRESSAL COMMITTEE MEMO

Ref No: SNDB/ADMIN/HO/CRC/14/05/2025

May 14, 2025

OFFICE ORDER

SUBJECT: REVISED CONSTITUTION OF COMPLAINT REDRESSAL COMMITTEE

It is notified for information of all concerned that with immediate effect the following **COMPLAINT REDRESSAL COMMITTEE** has been reconstituted as per SPPRA Rule 31.

1. Deputy CEO	(Member/Convener)
2. A Representative of the Accountant General Sindh not below rank of BS-18	(Member)
3. An Independent Professional from the relevant Field	(Member)
4. Head of Legal Division – (SVP-II)	(Co-opted Member)
5. Incharge Procurement – (VP-II)	(Co-opted Member)

Terms of Reference (TOR)

SPPRA Rule 31 (4). The Complaint Redressal Committee upon receiving a complaint from an aggrieved bidder may, if satisfied;

(a) Prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations;

(b) Annul in whole or in part, any unauthorized act or decision of the procurement committee; and

[(bb) Recommend to the Head of Department that the case be declared a mis-procurement if material violation of Act, Rules, Regulations, orders, instructions or any other law relating to public procurement, has been established; and;]

(c) Reverse any decision of the procurement committee or substitute its own decision for such a decision; Provided that the Complaint Redressal Committee shall not make any decision to award the contract.

This supersedes previous Office Order #SNDB/ADMIN/HO/26/08/2021 dated 26-08-2021.

President & CEO
(Equivalent BS-22)

Distribution:

Members- Complaint Redressal Committee

12. PROCUREMENT PLAN

Date: 28/10/2026

PRE TENDER APPROVAL FOR SUPPLY & INSTALLATION OF PRINTER PLUS SCANNER

S #	Tender Name	Quantity	Estimated Unit Price With GST	Estimated Total Price With GST	Method of Procurement	Anticipated/ Actual Date of Start	Anticipated/ Actual Date of Completion
1	Supply & Installation Prnter Plus Scanner (For Upcoming 10 New Branches)	20	Rs. 80,000/-	Rs. 1,600,000/-	Single Stage One Envelope	Nov, 2026	Oct, 2027

Syed M. Imran
SVP -I /IT Division

Adnan Siddiqui
Head of IT Division

The above procurement plan for the year 2026-27 is required to be hoisted on SPPRA and SNDB websites and is accordingly forwarded for approval of the members of Expenditure Control Authorities, please.

EXPENDITURE CONTROL AUTHORITIES

Name & Designation	Comments/Recommendation	Signature
Dilshad Hussain Khan CFO - Member		
Syed Tabish Ali Shah Head of Admin-Member		
Muhammad Saleem Shaffi Head of Operations- Member		
Syed Assad Ali Shah Deputy CEO-Member		

President / CEO

Date: 28/10/2026

TENTATIVE PROCUREMENT PLAN FOR INFORMATION TECHNOLOGY

S #	Tender Name	Quantity	Estimated Unit Price With GST	Estimated Total Price With GST	Method of Procurement	Anticipated/ Actual Date of Start	Anticipated/ Actual Date of Completion
1	Supply & Installation Prnter Plus Scanner (For Upcoming 10 New Branches)	20	Rs. 80,000/-	Rs. 1,600,000/-	Single Stage One Envelope	Nov, 2026	Oct, 2027

The above procurement plan for the year 2026-27 is required to be hoisted on SPPRA and SNDB websites and is accordingly forwarded for approval of the members of the Procurement Committee.

PROCUREMENT COMMITTEE FOR INFORMATION TECHNOLOGY INFRASTRUCTURE

Name & Designation	Comments/Recommendation	Signature
Dilshad Hussain Khan CFO- Member		
Syed Tabish Ali Shah Head of Admin-Member		
Mr. Parvez Ali Bhutto Director - Works & Service (Sindh Madressatul Islam University) Member		
Adnan Siddiqui Head Of IT - (Co-Opted Member)		

13. ADVERTISEMENT

TUESDAY, NOVEMBER 24, 2026 | 5

THE EXPRESS TRIBUNE, KARACHI

SINDH BANK
سندھ بینک

NOTICE INVITING TENDERS

Sindh Bank Limited, operating currently with a network of 330 online branches in 169 cities across the country, would like to invite Electronic bids (E-bids) on E-PADS (E-PAK Acquisition & Disposal System) from bidders who are on Active list of Tax Payers of FBR/SRB (whichever is applicable) under SPPRA Rules, 2010 (Amended up to Date) for:

SUPPLY AND INSTALLATION OF PRINTER PLUS SCANNER

- Tender Ref No: SNDB/COK/ADMIN/TD/1563/2026
- Bidding Procedure: Single Stage One Envelope
- Requirement: As per Tender Document
- Bid Security: 5% *(Total Estimated Cost)
- Tender Publish Start Date: 24/11/2026
- Tender Submission Date & Time: 10/12/2026 up to 1000 Hrs
- Tender Opening Date & Time: 10/12/2026 at 1030 Hrs
- Tender Fee: Rs.2,300/- (In the form of Pay orders only, Cheques are not acceptable) (non-refundable)

SUPPLY & INSTALLATION OF ROUTERS AND SWITCHES

- Tender Ref No: SNDB/COK/ADMIN/TD/1564/2026
- Bidding Procedure: Single Stage One Envelope
- Requirement: As per Tender Document
- Bid Security: 5% *(Total Estimated Cost)
- Tender Publish Start Date: 24/11/2026
- Tender Submission Date & Time: 10/12/2026 up to 1030 Hrs
- Tender Opening Date & Time: 10/12/2026 at 1100 Hrs
- Tender Fee: Rs.2,300/- (In the form of Pay orders only, Cheques are not acceptable) (non-refundable)

E-Bid should be submitted through E-PADS only. Manual Bids shall not be received. Interested bidders are required to register themselves on the E-PADS System at the link https://sindh.eprocure.gov.pk/#/supplier/registration for submission of Electronic bids.

ADDITIONAL INFORMATION:

- Bidding documents can be downloaded from Sindh Bank Ltd website (www.sindhbank.com.pk) or SPPRA EPADS website https://portalsindh.eprocure.gov.pk/#/
- Sindh Bank Ltd reserves the right to reject any / bids under the relevant provision of SPP Rules 2010.
- In case of undesirable circumstances on submission / opening date & time or if Government declares Holiday, the tender shall be opened on the next working day at the same time & venue.
- In case of any difficulty, prospective bidders may contact the EPADS Helpline 051-111-137-237 during working days / hours.
- Bid Security will be submitted on *(Total Estimated Cost) in shape of Pay Order / Bank Guarantee in favor of Sindh Bank Ltd at the below mentioned address with the title of Tender Name & Reference Number duly mentioned on envelope.

ADDRESS FOR SUBMISSION OF BID SECURITY

Information Technology Division Division, Sindh Bank Limited, Head Office, B-2 Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan Office: (92-21) 35829320/403, Fax: (92-21) 35870543 E-mail: tenderdept@sindhbankltd.com, Websites: www.sindhbank.com.pk & https://portalsindh.eprocure.gov.pk ▲

www.sindhbank.com.pk SAY "NO" TO CORRUPTION! UAN: +92-21-111-117-632

روزنامہ جنگ کراچی منگل 24 رنومبر 2026ء

SINDH BANK
سندھ بینک
POWER TO THE PEOPLE

ٹینڈر نوٹس

سندھ بینک لمیٹڈ کی طرف سے، جو اس وقت ملک بھر کے 169 شہروں میں 330 آن لائن برانچوں کا نیٹ ورک چلا رہا ہے، ایسے بڈرز کو SPPRA قوانین، 2010 (ترمیم شدہ اپ ٹو ڈیٹ) کے تحت E-PADS (ای۔پاک ایکویزیشن اینڈ ڈسپوزل سسٹم) پر درج ذیل کے لیے الیکٹرانک بڈز جمع کرانے کی دعوت دی جاتی ہے جو FBR/SRB (جو بھی لاگو ہو) کے ٹیکس دہندگان کی فعال فہرست میں موجود ہوں:

پرنٹر بمعہ اسکینر کی فراہمی اور تنصیب

- ٹینڈر نمبر SNDB/COK/ADMIN/TD/1563/2026
- بڈنگ کا طریقہ کار: سنگل اسٹیج ون انویلپ
- ضرورت: ٹینڈر دستاویز کے مطابق
- بڈ سیکیورٹی: مجموعی تخمینی لاگت کا 5%
- ٹینڈر اشاعت کی ابتدائی تاریخ: 24/11/2026
- ٹینڈر جمع کروانے کی تاریخ/وقت: 10/12/2026 صبح 10:00 بجے تک
- ٹینڈر کھلنے کی تاریخ/وقت: 10/12/2026 صبح 10:30 بجے
- ٹینڈر فیس: -/2,300 روپے (صرف پے آرڈر کی صورت میں، چیک قابل قبول نہیں ہوں گے) (ناقابل واپسی)

راؤٹرز اور سوئچز کی فراہمی اور تنصیب

- ٹینڈر نمبر SNDB/COK/ADMIN/TD/1564/2026
- بڈنگ کا طریقہ کار: سنگل اسٹیج ون انویلپ
- ضرورت: ٹینڈر دستاویز کے مطابق
- بڈ سیکیورٹی: مجموعی تخمینی لاگت کا 5%
- ٹینڈر اشاعت کی ابتدائی تاریخ: 24/11/2026
- ٹینڈر جمع کروانے کی تاریخ/وقت: 10/12/2026 صبح 10:30 بجے تک
- ٹینڈر کھلنے کی تاریخ/وقت: 10/12/2026 صبح 11:00 بجے
- ٹینڈر فیس: -/2,300 روپے (صرف پے آرڈر کی صورت میں، چیک قابل قبول نہیں ہوں گے) (ناقابل واپسی)

ای بڈ صرف E-PADS کے ذریعے جمع کرائی جائے گی۔ مینول بڈز وصول نہیں کی جائیں گی۔ دل چسپی رکھنے والے بڈرز کو الیکٹرانک بڈز جمع کرانے کے لیے لنک https://sindh.eprocure.gov.pk/#/supplier/registration پر خود کو E-PADS سسٹم کے لیے رجسٹر کرانا ہوگا۔

اضافی معلومات:

- بڈنگ کی دستاویزات سندھ بینک لمیٹڈ ویب سائٹ (www.sindhbank.com.pk) یا SPPRA E-PADS ویب سائٹ https://portalsindh.eprocure.gov.pk/#/ سے ڈاؤن لوڈ کی جاسکتی ہیں۔
- سندھ بینک لمیٹڈ SPP رولز 2010 کے متعلقہ ضوابط کے تحت کسی بھی/تمام بڈز کو مسترد کرنے کا حق محفوظ رکھتا ہے۔
- ٹینڈر جمع کروانے/کھلنے کی تاریخ اور وقت پر غیر معمولی حالات یا حکومت کی جانب سے تعطیل کے اعلان پر ٹینڈر اگلے کاروباری دن اسی مقام پر مقررہ وقت پر جمع کیا/کھولا جائے گا۔
- کسی دشواری کی صورت میں مجوزہ بڈرز کی طرف سے کاروباری دن/اوقات میں E-PADS ہیلپ لائن 051-111-137-237 پر رابطہ کیا جاسکتا ہے۔
- مجموعی تخمینی لاگت کا بالشکل پے آرڈر/بینک گارنٹی بنام سندھ بینک لمیٹڈ بطور بڈ سیکیورٹی اور ٹینڈر فیس کا پے آرڈر بنام سندھ بینک لمیٹڈ درج ذیل پتے پر ایسے لفافے کے ساتھ جمع کرایا جائے گا جس پر ٹینڈر کا نام اور ریفرنس نمبر نمایاں طور پر درج ہو۔

بڈ سیکیورٹی جمع کرانے کا پتہ

انفارمیشن ٹیکنالوجی ڈویژن، سندھ بینک لمیٹڈ، ہیڈ آفس، B-2 فلور، فیڈریشن ہاؤس، عبداللہ شاہ غازی روڈ، کلفٹن، کراچی-75600، پاکستان

فون (دفتر): 35829320/403 (92-21) فیکس: 35870543 (92-21) ای میل: tenderdept@sindhbankltd.com

ویب سائٹ: www.sindhbank.com.pk اور https://portalsindh.eprocure.gov.pk

SAY "NO" TO CORRUPTION

