

Azad Jammu & Kashmir
Mohtasib (Ombudsman) Secretariat
INVITATION FOR BIDS
(Procurement of Stationery)

Azad Jammu & Kashmir Mohtasib (Ombudsman) Secretariat invites sealed bids for Financial Year 2026-27 from eligible bidders / authorized dealers (Income Tax & Sales Tax registered) for the supply of office use stationery items. Details & specification can be obtained from room # 58, A-block, New DHQ Complex Muzaffarabad A.K during office hours. Bids complete in all respects should reach on or before September 14, 2026 at 11:30 am in the office of Chairperson Departmental Purchase Committee, AJK Mohtasib (Ombudsman) Secretariat. Bids shall be opened on the same day at 12:00 pm by the Departmental Purchase Committee (DPC) in the presence of bidders or their authorized representatives.

General Terms & Conditions: -

- i. Bidding shall be conducted through open competitive bidding (Single Stage – Single Envelope) procedure specified in the AJK Public Procurement Rules (PPR-2017).
- ii. Bids must be accompanied by accepted CDR Bank Draft not less than Rs. 20,000/- of any bank (Working in Capital Territory Muzaffarabad) in favor of Chairperson Departmental Purchase Committee, AJK Mohtasib Secretariat.
- iii. All taxes shall be applicable as per AJK PPRA Rules.
- iv. NTN & Salex Tax registration certificate along with an affidavit stating that the firm was never black listed must also be provided.
- v. Bids will be evaluated keeping in view the section 36(a) AJK PPRA rules 2017.
- vi. Unsealed bid or those received via fax / e-mail or after due date shall be rejected.
- vii. **The Chairperson has the right to reject any / all bids as per PPRA rules.**



Section Officer
AJK Mohtasib (Ombudsman) Secretariat
05822-920181