



TENDER NOTICE

Sealed bids/tenders are invited from well reputed relevant firms/companies that are duly registered / Endorsed with GST, Income Tax department and Registrar of Companies / Firms in AJ&K who are on active taxpayers list for the supply of "Printing Material/ Papers/ Board & Card/ Coated Plates/ Inks etc. on for basis at Printing & Stationery department, GoAJ&K for financial year 2026-27 under AJ&K PPRA rules. A complete set of detailed bid documents along with items detail, specification and instructions of above work can be obtained on or before **05 October 2026** up to 11.00 am by interested / eligible bidders on submission of a written application with payment of non-refundable Rs.2000 from the Office of the Admin Officer, situated at Printing & Stationery department, Bank Road Near Neelum Bridge Dist. Muzaffarabad, AJ&K.

General Terms and Conditions:

- i) Purchase of "Printing Material/ Papers/ Board & Card/ Coated Plates/ Inks etc." against approved Budget on FOR basis at Printing & Stationery department, Bank Road Near Neelum Bridge Dist. Muzaffarabad, AJ&K.
- ii) The bid validity period shall be 120 days, from the date of opening of bids.
- iii) Bidding shall be conducted through open competitive bidding procedure and **Single stage-Two envelope** procedure under AJK PPRA Rules shall be opted for this procurement as defined in the Bidding document followed by closed framework agreement.
- iv) Both Financial Bid & Technical Bid must be prepared and enveloped in two separate envelopes marked as '**TECHNICAL PROPOSAL**' and '**FINANCIAL PROPOSAL**' in legible and bold letter and must be delivered to the Office of Manager/Admin Officer, before 11:00 am, on 06 October 2026
- v) **Technical Bid or Technical Proposal** must be accompanied with a Call Deposit Receipt @ 2 million as a Bid Security along with others requirement as mention in the bidding document. Failure to do so shall amount to disqualification.
- vi) Technical Bid or Technical proposal will be opened at 11:30 am on the same day (06 October 2026) in the presence of bidders or their representatives, who may choose to attend, at the same address.
- vii) **Financial Bid or Financial Proposal** of only those firms/companies declared technically qualified/responsive, shall be opened by the DPC on the notified date and time (that communicated to the bidders in advance) in the presence of the bidders or their representatives of the technically qualified/responsive proposals.
- viii) The employer reserves the rights to increase, decrease or eliminate any item(s) from the list offered for bidders in accordance with AJKPPRA Rules 2017.
- ix) The Bill against procured items shall be paid to the successful bidder as per PPRA rules, after ensuring complete / safe supply of the work as per Supply Order issued by the Employer.
- x) Black-listed firms/companies/suppliers are debarred from participation and all bidders shall furnish a certificate that they are neither black-listed nor in conflict with Government, anywhere in territory of the State of AJ&K, Federally Administrative Areas or Islamic Republic of Pakistan.
- xi) All taxes / charges from payable amount to successful bidder will be deducted according to the prevailing Laws of AJ&K Government.
- xii) All terms and conditions mentioned in AJ&K PPRA Rules, 2017, shall be applicable on this procurement.
- xiii) This notice is also available on web sites www.ajkppra.gov.pk.


Manager/Admin Officer
(Member/Secretary Committee)
Printing & Stationery Department
Cell #. 5822920680/0582290718
Email: gpp.ajk@gmail.com