



DISTRICT JUDICIARY, KHYBER PAKHTUNKHWA, PESHAWAR

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Web: www.SessionsCourtPeshawar.gov.pk

No. 535

Dated Peshawar 28-4-26

TENDER NOTICE

Notice Inviting Tenders through E-Bidding (EPads)


Sealed Bids are invited from eligible, experienced and reputable firms for IT Equipment, Hardware and Plant & Machinery items through KPPRA E-Pads. Interested firms duly register on e-pads and with relevant tax authorities are eligible to participate. Tender should be uploaded to E-Pads and its physical copy should reach to the office of the undersigned on or before 18-May-2026 at 10:00 AM, which will be opened on the same day at 11:00 AM in presence of bidders or their representatives at the conference Room of Judicial Complex, Peshawar. The Bid Security shall be submitted in favour of Senior Civil Judge, (Admin) Peshawar from the account of the firm/bidder/contractor who submits the bid. The rates should be quoted in FOR.

Nature of the Tender (Single Stage two Envelop)

| S.No | ITEMS DESCRIPTION |
|------|-------------------|
| 1 | IT Equipment |
| 2 | Hardware |
| 3 | Plant & Machinery |

TERMS AND CONDITIONS:

1. The bids shall be valid till 30th June, 2026.
2. The interested firm must be registered with KPPRA EPADS.
3. The EPADS registered firms will submit their bids online through EPADS portal as well as submit the original bid hard copies to the office of Senior Civil Judge (admin), Peshawar.
4. Any query regarding the procurement can be availed from the COC branch of the Civil Courts.
5. 2% of bid value in favour of Senior Civil Judge, (Admin) Peshawar in the form of call deposit (CDR), shall be submitted to the office of undersigned on the same day in separate envelope.
6. Rates must be inclusive of all Govt: Applicable Taxes.
7. The tender must be according to Bid Solicitation Documents (BSDs) of Tender.
8. The Procuring Entity may reject any or all bids/proposals at any time prior to the acceptance of a bid/proposal. The procuring entity shall upon request communicate to any contractor or consultant, who submitted a bid/proposal, the ground(s) for rejection of bids/proposals.
9. A detailed Bid Solicitation Documents (BSDs) can be downloaded from the official website of EPADS www.portalkp.eprocure.gov.pk or www.sessioncourtpehshawar.gov.pk.


(Zia Ul Hassan)
Senior Civil Judge, (Admin)
Peshawar
Peshawar




DISTRICT JUDICIARY, KHYBER PAKHTUNKHWA, PESHAWAR

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STANDARD BIDDING DOCUMENT

Note: The prospective bidders are expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. failure to furnish all required information prescribed in this Bidding Documents or submission of a Bid not substantially responsive to the Bidding Document in every respect would result in the rejection of the Bid.


(Zia Ul Hassan)
Senior Civil Judge, (Admn)
Senior Civil Judge (Admn)
Peshawar.

INTRODUCTION:

Senior Civil Judge, (Admn) Peshawar invites sealed bids from the Manufacturers, Importers & Authorized Distributors for the supply of required IT Equipment, Hardware and Plant & machinery items through E-pads. Interested firms duly registered on e-pads and with relevant tax authorities are eligible to participate.

| | |
|----------------------------|-------------------------------|
| Tender Opening Date | 18/05/2026 at 11:00 AM |
|----------------------------|-------------------------------|

| | |
|---|------------------------------------|
| Method of Procurement | |
| 1. IT Equipment 2. Hardware 3. Plant & Machinery | Single stage - Two Envelope |

TERMS & CONDITIONS

1. The bids shall be valid till 30th June, 2026.
2. The interested firm must be registered with KPPRA EPADS.
3. The EPADS registered firms will submit their bids online through EPADS portal as well as submit the original bid hard copies to the office of Senior Civil Judge (admin), Peshawar.
4. Any query regarding the procurement can be availed from the COC branch of the Civil Courts.
5. 2% of bid value in favor of Senior Civil Judge, (Admin) Peshawar in the form of call deposit (CDR), shall be submitted to the office of undersigned on the same day in separate envelope.
6. Price should be quoted in Pakistani Rupees and as "per unit".
7. Rates must be inclusive of all Govt: Applicable Taxes.
8. Incomplete Tenders shall not be accepted.
9. The tender must be according to Bid Solicitation Documents (BSDs) of Tender.
10. The Procuring Entity may reject any or all bids/proposals at any time prior to the acceptance of a bid/proposal. The procuring entity shall upon request communicate to any contractor or consultant, who submitted a bid/proposal, the ground(s) for rejection of bids/proposals.
11. The bidder shall enclose a 3-year Bank Statement, along with detail of previous government contracts/works performed by the bidder.

12. Successful bidder will be bound to complete supply of the items within stipulated time after signing the contract/issuance of purchase order, failing which, or supplying below standard items will lead to forfeiture of earnest money/call deposit.
13. Bid Security of the unsuccessful bidders will be released after signing of contract / issuing of Purchase Order to the successful bidder.
14. Sale Tax Registration Number, National Tax Number (NTN), Provincial vendor Number as well Bank Account Number must be indicated in Bid and must be on active tax-payer list of FBR and KPRA.
15. The successful bidder will provide performance guarantee equivalent to 10% of the bid value in the shape of Bank Guarantee or CDR for warranty period in favor of Senior Civil Judge (Admn), Peshawar.
16. Successful bidder will provide one-year warranty and two years' maintenance service for the item delivered under the contract. If during warranty period, the equipment supplied fail to give satisfactory performance and found defective the successful bidder will rectify the defect at its own cost within a reasonable time, failing which the equipment should be replaced with new one(s) without any cost.
17. In case the successful bidder(s) fail to supply the ordered goods within stipulated time, his purchase order will be deemed cancelled, performance guarantee will be confiscated and, as the case may be, shall proceed for blacklisting and the purchase order will be placed to next-lowest bidder(s).
18. If any of the given specifications/parameters does not meet the required specifications, their offer will not be considered and shall summarily be rejected by the Authority.
19. No advance payment will be permissible.
20. The payment will be made after successful supply, installation and test run of all requisite items.
21. The lowest offer will be accepted, provided that they meet the quality needs and ensuring value for money.
22. The successful firm will be responsible for providing technical manual/circuit diagrams and training to the end users.
23. This Office will not be responsible for any postal or courier delays.
24. The quantity of the required items may be increased or decreased on the basis of available budget/requirement.

25. Any attempt by a Bidder to influence in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in disqualification of the firm.

26. Technical Marks (Product Specification 33+Quality 33): 66

a. Financial Marks: 34

b. Total Marks (66+34) = 100

c. Lowest Price will get full marks. The formula to calculate the marks for the price submitted is:

d. $[\text{Lowest price (Firm)} / \text{Price of Bidder under consideration (F)} * 100 * 0.3]$

27. The bidder must bring samples of all items detailed below:

A handwritten signature or mark consisting of several overlapping loops and lines, located in the center of the page.

IT Equipment

| S. No | Item Head | Description | Qty (Tentative Quantity subject to availability of budget.) | Specifications |
|-------|--------------|-----------------------------------|--|---|
| 1. | IT Equipment | Desktop Computer system (Branded) | 50 | Processor: Core i5 13th or higher. RAM: 1x16 GB DDR4 or higher. Hard Disk: NVME 2.0 or higher, 512 GB M.2. Built-in Wi-Fi, LAN Card. USB Ports. Keyboard (Same branded). Mouse (Same branded). Screen: FHD, 24", HDMI port. Windows 11 Professional (Original/licensed). Origin: UK/China/USA/Canada or imported. Tower (mini tower will not be acceptable) |
| 2. | | LED (Branded) | 20 | Same specifications and brand as quoted for computer system. |

Hardware

| S. No | Item Head | Description | Qty (Tentative Quantity subject to availability of budget.) | Specifications |
|-------|-----------|-------------|--|---|
| 1. | Hardware | Printer | 40 | Grayscale, LaserJet, Default Speed 38 PPM or higher, legal size paper support, Duplex, 100-sheet multipurpose tray 1, 250-sheet tray 2, 150-sheet output bin, Hi-Speed USB 2.0 port, minimum 256 MB memory, toner included, single unit toner & drum, with serial number verification, Power source AC 220 V ~ 240 V, 50/60Hz |
| 2. | | Cable Roll | 5 | CAT-6, 23 AWG, Pure Copper, Branded |



Plant & Machinery

| S. No | Item Head | Description | Qty (Tentative Quantity subject to availability of budget.) | Specifications |
|-------|-------------------|----------------------------------|--|--|
| 1. | Plant & Machinery | Document Scanner | 30 | 50 PPM (A4) or higher @ 300 DPI or higher with legal size support with minimum. ADF: minimum 100 sheets capacity. Scan size: A4/Legal/Cards. 150 DPI color or higher. Straight or U-turn paper path. 8,000 or higher daily duty cycle. USB Connectivity 3.2 or higher. CIS or CCD technology. Origin: USA/Europe/Japan/Korea/Malaysia/Indonesia. Minimum two (2) year after sales service. |
| 2. | | Dispenser with mini refrigerator | 10 | Function: Cooling and Heating |

