



**Office of the District & Sessions  
Judge, Kohistan Lower  
at Pattan**

Phone: 0998-405090  
Fax: 0998-405090  
E-mail:  
[dsj.kohistan.l@gmail.com](mailto:dsj.kohistan.l@gmail.com)

**NOTICE INVITING TENDER THROUGH E-BIDDING (EPADS)  
Single Stage Two Envelope Bidding System**

Office of the District & Sessions Judge Kohistan Lower, invites sealed bids under national competitive bidding for the procurement/supply/service and installation of the following equipment's in light of Rule 6(2)(b) "Single Stage Two Envelope", from contractor/manufacturers/service providers or their authorized dealers/suppliers/representative registered with income tax/sales tax and reflected on active tax payer list (ATL) of FBR for the purchase of IT Equipment for Virtual court, Virtual Access Point (VAP) IT Equipment and Plant & Machinery. The rates should be quoted in FOR.

| S# | Description                                  | Quantity   |   |
|----|--|--|---|
| 1  | Virtual Court and<br>Virtual Access<br>Point | Network Per Point  | As per Bidding<br>Documents   |
| 2  |  | Webcam   |   |
| 3  |  | All in one PC  |   |
| 4  |  | 1KVA UPS with 1<br>battery                                 |   |
| 5  |  | Sound Mixer  |   |
| 6  |  | Mic  |   |
| 7  |  | LED Screen   |   |
| 8  |  | Wall Speakers with<br>Cabling                              |   |
| 9  |  | Document Visualizer  |   |
| 10 |  | Flash Fiber Internet<br>Connection                         |   |
| 11 |  | TrueConf Video<br>Conferencing (5 Users<br>Pack) [One-Time |   |
| 12 |  | Zoom Account (1 User<br>/ 1 Year) [Recurring               |   |
| 13 | Plant &<br>Machinery                         | Fire extinguisher  | Standard Bidding<br>Documents containing<br>detailed description &<br>quantities including<br>evaluation criteria and<br>other terms and<br>conditions may be<br>obtained from the office<br>of District & Sessions<br>Judge, Kohistan Lower<br>during working hours. |
| 14 |  | AC/DC Inverter   |   |

1. The bids shall be valid till 30th June 2026.
2. The interested firm must be registered with KPPRA EPADS.
3. The EPADS registered firms will submit their bids online through EPADS portal as well as submit original, bid hard copies to the office of District & Sessions Judge, Kohistan Lower.
4. The project must be on turnkey basis, all the installation and configuration must be done by the bidder/ firm.
5. The advertisement and Bid Solicitation Documents can be downloaded from the KPPRA and E-PAID.
6. Complete tender documents must reach the office of undersigned by 11:00 AM on 04-06-2026. Tenders received after due date and time will not be considered.

7. Bids will be opened at 12:00 PM on the same day in the Conference Room of District Courts, Kohistan Lower, in the presence of members of Procurement Committee and the bidders or their authorized representatives who wish to attend.
8. The Bidders are required to submit earnest money/bid security @ 2% of the quoted value in the form of Call Deposit Receipt in the name of District & Sessions Judge, Kohistan Lower.
9. Bid must be accompanied with an affidavit that “original CDR is sealed and placed in bid” failing which the bid will be considered non-responsive.
10. The bidders are required to submit an affidavit to the effect that the prospective bidder is not blacklisted by any Provincial/Federal department or autonomous organization.
11. Firm must be registered with KP Revenue Authority.
12. All admissible taxes (Income tax, GST etc) will be deducted.
13. Firms must provide complete contact information, including postal address, valid email address, and phone number, on the envelope.
14. Competent authority reserves the rights to reject any or all the bids as per provision contained in Rule-47 of KPPRA 2014.
15. The Competent Authority may increase/decrease the number of items as per sanction budget / requirements.
16. Interested bidders may visit/contact the office before submission of bids for any query/confusion/information on the given official Number i.e., 0998-405090.
17. Delivery/construction/installation of items may be supplied/construct /install within 14 days of the issuance of supply order positively, failing which the supplier shall be dealt with according to law.
18. The Competent Authority may also postpone or cancel the procurement without assigning any reason.
19. The procured items may be delivered, supplied, or installed at District Courts Kohistan Lower.

**(Saleem-Ur-Rehman)**  
Senior Civil Judge,  
Chairman Procurement Committee  
Kohistan Lower

**OFFICE OF THE SENIOR CIVIL JUDGE/CHAIRMAN PROCUREMENT  
COMMITTEE DISTRICT & SESSIONS JUDGE, KOHISTAN LOWER**

**BID SOLICITATION DOCUMENTS**

***PROCUREMENT FOR THE FINANCIAL YEAR 2025-26***

*>Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.*

**Contents**

|   |      |
|---|------|
| INTRODUCTION:.....                          | 3    |
| INSTRUCTIONS TO BIDDERS: .....              | 3    |
| ELIGIBILITY CRITERIA:.....                  | 4    |
| GENERAL CONDITIONS:- .....                  | 4    |
| SUPPLY OF GOODS AND WORK .....              | 5    |
| WARRANTY .....                              | 5    |
| INVITATION FOR BIDS.....                    | 5    |
| BID VALIDITY:.....                          | 5    |
| BID FORM.....                               | 6    |
| BIDDER’S INFORMATION FORM.....              | 7    |
| CONTRACT FORM.....                          | 8    |
| DETAILED SPECIFICATIONS/ REQUIREMENTS ..... | 9-10 |
| SPECIAL CONDITIONS OF CONTRACT .....        | 11   |

## INTRODUCTION/INVITATION:

**INVITATION OF BIDS FOR IT EQUIPMENT, HARDWARE, SOFTWARE AND PLANT & MACHINERY,**

The District & Sessions Judge, Kohistan Lower, invites sealed bids under the Single Stage, Two Envelope procedure (per KPPRA Rules 2014) for the procurement of IT Equipment, Hardware, Software, and Plant & Machinery. Eligible participants include original manufacturers or authorized suppliers who are active taxpayers registered with the FBR. The advertisement and Bid Solicitation Documents (BSD) can be downloaded from the **E-PADS** portal at **www.portalkp.eprocure.gov.pk**. Alternatively, documents may be obtained from the office of Superintendent, Sessions Court, on any working day up to the deadline upon submission of a formal letter head application. In compliance with KPPRA directives, mandatory dual submission is required: bids must be submitted electronically via the E-PADS system and simultaneously delivered in hard copy (with separate "Technical" and "Financial" envelopes) via registered post, courier, or hand delivery. A refundable Bid Security of 2% of the quoted value must accompany the Financial proposal in the form of a Call Deposit Receipt (CDR), Bank Draft, or Pay Order in favor of the "District & Sessions Judge, Kohistan Lower." Tenders lacking proper Call Deposits or utilizing cross/banker's cheques will be rejected.

| <b>Description</b>                           | <b>Dates</b>  |
|--|---|
| <b>Last date and time for Bid Submission</b> | 04-06-2026 by 11:00 AM  |
| <b>Bid Opening date &amp; time</b>           | 04-06-2026 by 12:00 AM (noon)   |
| <b>Bid Security</b>                          | 2% of the bid in PKR  |
| <b>performance guarantee</b>                 | 10% of the total cost of the items awarded to the successful bidder in the shape of CDR." |

**DETAIL SPECIFICATION / REQUIREMENTS FOR VITUAL COURT**

| <b>Sr. #</b> | <b>Name of Items</b>                        | <b>Specification</b>  | <b>Qty</b> |
|--------------|---|---|------------|
| 1            | Network per point                           | per foot rate with proper ducting cabling (CAT-6) AWG 23 pure copper), back box, face plat, i/o * in the required districts of the province , along-with installation | 1          |
| 2            | Webcam (Branded) with Standard Tripod Stand | Full HD 1080p @30fps90° Wide FOV, Dual Sterio Microphones with Noise Cancellation, Autofocus, USB Plug-and-Play, Tripod Thread, Multi Streaming, Logi-Capture Support | 2          |
| 3            | Computer System                             | Intel Core Ultra 5 225 (20 MB cache, 10 cores, 10 threads, 3.30 GHz to 4.90 GHz Turbo, 65W) Part No   | 1          |

|   |                             |   |   |
|---|-----------------------------|---|---|
|   | (Branded)                   | <ul style="list-style-type: none"> <li>• 16 GB DDR5-5600MT/s (UDIMM)</li> <li>• 512GB SSD M.2 2280 PCIe 4.0x4 NVMe Opal 2.0</li> <li>• Intel UHD Graphics 770, Intel Q870 (Intel CoreUltra)</li> <li>• Front: (2) USB 2.0 ports; (1) USB 3.2 Gen 1 Type-C port; (1) USB 3.2 Gen 1 port; (1) Global headset jack Rear: (2) USB 2.0 with SmartPowerOn ports; (2) USB 3.2 Gen 1 ports; (1) RJ45 Ethernet port (1 Gbps); (1) HDMI 2.1 (TMDS) port; (1) DisplayPort 1.4 port</li> <li>• Wi-Fi 6E, Bluetooth</li> <li>• Keyboard and Mouse (Brand Specific)</li> <li>• LED: 27 inches (with HDMI Port and VGA port/VGA Converter), Brand Specific</li> <li>• Power, VGA, HDMI Port Cables: (Branded) Original</li> <li>• Win 11 Pro Mac Binded OS</li> <li>• Tower, 180W Bronze internal power supply unit, 3 Years On-Site warranty</li> </ul> |   |
| 4 | UPS                         | Computer UPS 1KVA 12 Volt Power Factor 1 with 12 Volt Lethium ION Dry Battery 100 AH, Branded   | 1 |
| 5 | Sound Power Mixer (Branded) | <p>XLR Mic/Line Inputs (with Preamps &amp; Phantom Power)</p> <ul style="list-style-type: none"> <li>• Built-in professional power amplifier</li> <li>• SterioMainout (XLR, TRS) for Speakers</li> <li>• 48V phantom power supply</li> <li>• Audio Interface with Computer System</li> <li>• Advanced Audio Features like Per Channel Gain/Trim, PAD, SEND, High, Low Effects etc.</li> <li>• Per Channel Mute and LED Metring</li> <li>• Head Phone out with Independent Level</li> </ul> <p>Branded Audio Cables (for connecting with Computer System)</p>  | 1 |
| 6 | Microphone                  | <p>Capsule Type: Condenser</p> <ul style="list-style-type: none"> <li>• Frequency response: 20-20kHz</li> <li>• Polar Pattern: Hyper Cardioid</li> <li>• Power Supply: Phantom Power</li> <li>• Gooseneck</li> <li>• Base Indicator/MIC LED</li> <li>• Advance Features like Active Noise Cancellation (ANC)</li> <li>• Hyper Sensitivity.</li> </ul>   | 4 |

|    |                                  |   |   |
|----|----------------------------------|---|---|
| 7  | LED Screen (Branded)             | <ul style="list-style-type: none"> <li>• Size: 55"</li> <li>• Resolution: 4K (UHD) original screen, (3840*2160), 3 bezel-less, PQI (Picture Quality Index) 2200, HDR10+ support, Bluetooth (BT5.2), Noise reduction, One billion color</li> <li>• At least 3 HDMI, 2 USB</li> <li>• With 02 Nos. 4K 10meter High Quality HDMI Cable (Version 2.1) <ul style="list-style-type: none"> <li>• With all accessories (wall mount stand &amp; screws etc) of good quality</li> <li>• Warranty: Official Local Warranty</li> </ul> </li> </ul>   | 1 |
| 8  | Wall Mount Speakers with Cabling | <ul style="list-style-type: none"> <li>• Frequency response: 80 Hz - 20 kHz</li> <li>• Connection: 2-core cabtyre cable (6 mm diameter)</li> <li>• Sensitivity (1 W, 1 m): 90 dB</li> <li>• Rated input (high impedance): 45 W</li> <li>• Rated impedance: 8 <math>\Omega</math></li> <li>• Installation, Commissioning &amp; Fixing</li> </ul>   | 4 |
| 9  | Document Visualizer              | <ul style="list-style-type: none"> <li>• A3 size</li> <li>• Adjustable arm/mechanical design for flexible positioning</li> <li>• Built-in LED light system with adjustable brightness</li> <li>• Flicker-free illumination</li> <li>• Anti-glare support for glossy documents</li> <li>• HDMI output (mandatory)</li> <li>• VGA output (optional but preferred)</li> <li>• USB (Type-A/Type-B) for PC connectivity</li> <li>• High-resolution camera (minimum 8 MP)</li> <li>• Optical zoom: <math>\geq 12x</math>, Digital zoom: <math>\geq 8x</math></li> <li>• Auto/Manual focus with one-touch autofocus</li> <li>• Frame rate: 30 fps or higher</li> </ul> | 1 |
| 10 | Internet Connection              | 30 MB (Shared)  | 1 |
| 11 | Video Conferencing ID            | Video conferencing software license with per-user cost per annum  | 1 |

**Note; successful bidder shall be responsible for installation and proper functioning of all the equipment in order to ensure proper running of virtual court with proper testing and evaluation**

**DETAIL SPECIFICATION / REQUIREMENTS FOR VITUAL POINTS**

| <b>Sr. #</b> | <b>Name of Items</b>                        | <b>Specification</b>   | <b>Qty</b> |
|--------------|---|--|------------|
| 1            | Network per point                           | per foot rate with proper ducting cabling (CAT-6) AWG 23 pure copper), back box, face plat, i/o * in the required districts of the province, along-with installation   | 1          |
| 2            | Webcam (Branded) with Standard Tripod Stand | Full HD 1080p @30fps90° Wide FOV, Dual Sterio Microphones with Noise Cancellation, Autofocus, USB Plug-and-Play, Tripod Thread, Multi Streaming, Logi-Capture Support  | 1          |
| 3            | Computer System (Branded)                   | <p>Intel Core Ultra 5 225 (20 MB cache, 10 cores, 10 threads, 3.30 GHz to 4.90 GHz Turbo, 65W) Part No</p> <ul style="list-style-type: none"> <li>• 16 GB DDR5-5600MT/s (UDIMM)</li> <li>• 512GB SSD M.2 2280 PCIe 4.0x4 NVMe Opal 2.0</li> <li>• Intel UHD Graphics 770, Intel Q870 (Intel CoreUltra)</li> <li>• Front: (2) USB 2.0 ports; (1) USB 3.2 Gen 1 Type-C port; (1) USB 3.2 Gen 1 port; (1) Global headset jack Rear: (2) USB 2.0 with SmartPowerOn ports; (2) USB 3.2 Gen 1 ports; (1) RJ45 Ethernet port (1 Gbps); (1) HDMI 2.1 (TMDS) port; (1) DisplayPort 1.4 port</li> <li>• Wi-Fi 6E, Bluetooth</li> <li>• Keyboard and Mouse (Brand Specific)</li> <li>• LED: 27 inches (with HDMI Port and VGA port/VGA Converter), Brand Specific</li> <li>• Power, VGA, HDMI Port Cables: (Branded) Original</li> <li>• Win 11 Pro Mac Binded OS</li> <li>• Tower, 180W Bronze internal power supply unit, 3 Years On-Site warranty</li> </ul> | 1          |
| 4            | UPS   | Computer UPS 1KVA 12 Volt Power Factor 1 with 12 Volt Lethium ION Dry Battery 100 AH, Branded  | 1          |
| 5            | Table speaker set                           | Bluetooth, USB, SD/MMC Card slot, wireless remote control, Hi-Fi Sub Wooder 4", BassDuct, 2.1 channel sound  | 1          |
| 6            | LED Screen (Branded)                        | <ul style="list-style-type: none"> <li>• Size: 55"</li> <li>• Resolution: 4K (UHD) original screen, (3840*2160), 3 bezel-less, PQI (Picture Quality Index) 2200, HDR10+ support, Bluetooth (BT5.2), Noise reduction, One billion color</li> <li>• Atleast 3 HDMI, 2 USB</li> </ul>   | 1          |

|   |                       |   |   |
|---|-----------------------|---|---|
|   |                       | <ul style="list-style-type: none"> <li>• With 02 Nos. 4K 10meter High Quality HDMI Cable (Version 2.1)</li> <li>• With all accessories (wall mount stand &amp; screws etc) of good quality</li> <li>• Warranty: Official Local Warranty</li> </ul>  |   |
| 7 | Document Visualizer   | <ul style="list-style-type: none"> <li>• A3 size</li> <li>• Adjustable arm/mechanical design for flexible positioning</li> <li>• Built-in LED light system with adjustable brightness</li> <li>• Flicker-free illumination</li> <li>• Anti-glare support for glossy documents</li> <li>• HDMI output (mandatory)</li> <li>• VGA output (optional but preferred)</li> <li>• USB (Type-A/Type-B) for PC connectivity</li> <li>• High-resolution camera (minimum 8 MP)</li> <li>• Optical zoom: <math>\geq 12x</math>, Digital zoom: <math>\geq 8x</math></li> <li>• Auto/Manual focus with one-touch autofocus</li> <li>• Frame rate: 30 fps or higher</li> </ul> | 1 |
| 8 | Internet Connection   | 30 MB (Shared)  | 1 |
| 9 | Video Conferencing ID | Video conferencing software license with per-user cost per annum  | 1 |

**Note; successful bidder shall be responsible for installation and proper functioning of all the equipment in order to ensure proper running of virtual Access point with proper testing and evaluation.**

**DETAIL SPECIFICATION / REQUIREMENTS FOR PLANT AND MACHINERY ITEMS**

| Sr. # | Name of Items  | Specification  | Qty |
|-------|----------------|--|-----|
| 1     | AC/DC Inverter | <b>Wall Mount AC Inverter</b><br>Wall Mounted Split AC<br>Technology: DC Inverter<br>Function: Heat & Cool<br>Cooling Capacity: 12000 / 18000 / 24000 BTU<br>Ton Capacity: 1 Ton / 1.5 Ton / 2 Ton<br>Compressor Type: Rotary DC | 1   |

|   |                   |  |   |
|---|-------------------|--|---|
|   |                   | <p>Inverter Compressor<br/> Energy Efficiency: A+ / A++ / A+++<br/> Power Supply: 220–240V, 50Hz<br/> Voltage Range: 150V–260V<br/> Refrigerant Gas: R32 / R410A<br/> Indoor Noise Level: 19–42 dB<br/> Outdoor Noise Level: 50–58 dB<br/> Air Flow: 3D / 4D Air Swing<br/> Display Type: Hidden LED Display<br/> Air Filter: Washable Dust Filter / Anti-Bacterial Filter<br/> Turbo Mode: Supported<br/> Sleep Mode: Supported<br/> Eco Mode: Supported<br/> Timer Function: 24 Hour Timer<br/> Auto Restart: Yes<br/> Self Cleaning: Yes<br/> Dehumidifier Function: Yes<br/> Wi-Fi Control: Optional<br/> UPS Compatibility: Supported in selected models<br/> Condenser Type: Golden Fin / Copper Condenser<br/> Pipe Material: Copper<br/> Remote Control: Wireless Remote<br/> Installation Type: Wall Mount<br/> Operating Temperature: Approx. -15°C to 52°C<br/> Compressor Warranty: 5–10 Years<br/> PCB Warranty: 2–4 Years<br/> Parts Warranty: 1 Year.</p> |   |
| 2 | Fire extinguisher | <p>A) Extinguishing Agent): Multi-purpose ABC dry chemical powder with a minimum concentration of 40% Monoammonium Phosphate (MAP). The powder must be treated to be moisture repellent and free-flowing. M Capacity: Net chemical powder weight of 6.0 Kg (±5%). Fire Rating: Explicitly rated and certified for Class A (Solid Combustibles), Class B (Flammable Liquids), and Class C/E (Electrical) fires. Cylinder Construction: Deep-drawn or continuous automatic-welded MilP Steel (MS), engineered to withstand a minimum 25 Bar hydrostatic test pressure. Hand-welded seam cylinders are strictly unacceptable. Pressurization: Stored pressure type utilizing dry Nitrogen (N2) as the propellant, operating at an internal pressure of 14 to 15 Bar (at 20°C). Exterior Finish: Anti-corrosive red</p>  | 6 |

|  |  |  |  |
|--|--|--|--|
|  |  | <p>epoxy polyester powder coating (minimum 70 microns thick), featuring permanently printed (not paper-stickered) operational instructions. Valve &amp; Gauge Assembly: Heavy duty brass squeeze-grip valve. Must integrate a functional, diaphragm type pressure gauge (verifiable), a tamper-evident safety pin, and a pressure-relief mechanism. Discharge Mechanism: High pressure, reinforced flexible EPDM rubber discharge hose terminating in a directional control nozzle. Mounting Hardware: Supplied complete with a heavy-duty, wall mounting bracket and appropriate wall anchoring hardware. Equipment Freshness: All cylinders must be brand new. The manufacturing, filling, and hydrostatic testing date must be permanently stamped or embossed on the cylinder body/neck, and must not be older than six (06) months from the date of delivery. Safety Certifications: The complete equipment assembly must carry verifiable national or international life-safety certifications (e.g., PSQCA, CE Mark, EN3, or UL Listing). Technical Documentation (TDS): Technical bids must explicitly include the original Manufacturer's Technical Data Sheet (TDS). The TDS must explicitly state the Monoammonium Phosphate (MAP) percentage. Bids lacking official manufacturer documentation will be technically disqualified. Warranty Coverage: The vendor must provide a minimum one (01) year comprehensive warranty covering pressure loss, valve malfunction, and powder caking. B) Extinguishing Agent: 100% pure CO<sub>2</sub> gas (non-conductive, leaving zero residue) with a net capacity of 2.0 Kg (±5%). Fire Rating: Minimum 34B rating, explicitly certified for Class B (Flammable Liquids) and Class C/E (Electrical) fires. Cylinder Construction: Seamless, high-pressure Aluminum Alloy or Carbon Steel, tested to a minimum 250 Bar hydrostatic pressure. <input checked="" type="checkbox"/> Exterior Finish: Anti-corrosive Red epoxy powder coating featuring a standard Black safety identification band on the shoulder. Valve Assembly: Heavy-duty brass squeeze-</p> |  |
|--|--|--|--|

|  |  |  |  |
|--|--|--|--|
|  |  | <p>grip valve equipped with a tamper evident safety pin and pressure-relief disc. Discharge Mechanism: Specialized frost-free swivel discharge horn to prevent operator cold burns during rapid gas expansion. Performance Metrics: Minimum 8 to 10 seconds of continuous effective discharge with a range of 2 to 4 meters. Mounting Hardware: Heavy-duty, wall-mounting bracket with appropriate anchoring screws included. Equipment Freshness: Brand new cylinders with stamped manufacturing/filling dates not older than six (06) months from delivery. Safety Certifications: Equipment must carry verifiable national or international safety certifications 15 19  Page 12 Water Dispenser 13 A/C Inverters (e.g., PSQCA, CE Mark, EN3, or UL Listing). Technical Documentation: Technical bids must explicitly include the original Manufacturer's Technical Data Sheet (TDS) and product brochure. Warranty Coverage: Minimum one (01) year comprehensive warranty covering pressure leaks, valve malfunctions, and manufacturing</p> |  |
|--|--|--|--|

### **INSTRUCTIONS TO BIDDERS:**

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules made there-under along with Standard Bidding Documents of procurement committee Kohistan Lower Pattan.
2. The Bids must be submitted as per **Single Stage with Two Envelops Procedure**, which should be packed in one outer sealed envelope. Each envelop shall contain separately the **Financial** and **Technical** proposal.
3. The **Technical** proposals will be opened first on **04-06-2026 at 12:00 noon** in presence of the bidders/representatives, who choose to attend, while the Financial proposals will be opened later on after the evaluation of Technical proposals. Financial bids of only technically qualified responsive bidders will be opened, while the Financial bids of technically unqualified bidders will be returned unopened.
4. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
5. All the bidders are required to provide annexure wise complete requisite documents with page marking, in binding condition, for their Technical Evaluation / Qualification as prescribed under the rules.
6. The cost of bid should be inclusive of supply, Networking/installation, after

sale services and warranty of the Goods. No separate cost shall be entertained for such work.

7. The bidder should quote the rate of complete items with manufacturer name, brand and other necessary information. Quotation of one item with separate brands would not be considered and would be declared unresponsive..
8. **The bid security/earnest money may be forfeited:**
  - a) If a bidder withdraws his bid during the period of bid validity specified by the bidder on the bid.
  - b) In the case of a successful bidder, if the bidder fails to sign the contract or fails to supply the equipment within the specified delivery time period.
  - c) If the bidder fails to supply the equipment within the delivery time period.
  - d) The procuring entity shall disqualify a supplier or contractor if it finds, at any time, that the information submitted concerning qualification as supplier or contractor was false and materially inaccurate or incomplete.
9. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without bid security/CDR;
  - b. Received after the date and time fixed for bid submission;
  - c. The tender document and the bid is unsigned;
  - d. The offer is ambiguous;
  - e. The offer is conditional;
  - f. The offer is from blacklisted firm;
  - g. Bid found in violation of condition mentioned in tender notice or BSD.
10. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
11. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
12. The bidder submitting bid in the name different from his own will be summarily rejected.
13. Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.

#### ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
  - > The bidder must be registered with Income / Sales Tax Department / NTN.
  - > The bidder shall provide an undertaking that the bidder has never been declared as black listed in past by any institution duly attested by Oath Commissioner/Notary public.
  - > Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization.
  - > If the bidder provides details concerning his qualifications as false/incorrect or incomplete, the legal proceedings would be initiated

against him

> **CRITERIA FOR TECHNICAL EVALUATION**

| Sr. #                                 | Parameter   | Sub Parameter  | Sub Marks | Total Marks |
|---------------------------------------|---|--|-----------|-------------|
| 1                                     | <b>Compliance to Purchaser's Requirements</b>   | Undertaking/Declaration on judicial stamp paper that has never been involved in any case of litigation, black listed by Government of Pakistan, Semi- Government Organization, defaulter from any Bank or other Financial Institution/ Company | 5         | 30          |
|                                       |   | Letter for Technical Proposal  | 5         |             |
|                                       |   | Letter for Financial Proposal  | 5         |             |
|                                       |   | Bid Form   | 5         |             |
|                                       |   | Bidder's Information Form  | 5         |             |
| 2                                     | <b>Product's local performance</b>  | One satisfactory performance certificate for each quoted equipment from the public sector institutions within Pakistan<br>(02 Marks for each certificate up to maximum 02)   | 2 x 2     | 4           |
|                                       |   |  |           |             |
| 3                                     | <b>Legal Requirement</b>  | Manufacturer Authorization Certificate or partnership Deed with manufacturer   | 2         | 4           |
|                                       |   | Financial Audited Annual Statement of last year  | 2         |             |
| 4                                     | <b>Technical Staff</b>  | 1. Simple Technician   | 1         | 10          |
|                                       |   | 2. Diploma Engineer  | 3         |             |
|                                       |   | 3. Graduate Engineers  | 6         |             |
| 5                                     | <b>Supplier's/Firm's Office</b>   | Detail of Franchises/offices setup   | 1 x 1     | 1           |
|                                       | <b>Training Certificate &amp; Plan</b>  | Certificate to the effect that the firm will provide training in the use of equipment to the relevant technical staff. Training plan must be attached with certificate.  | 1 x 1     | 1           |
| 6                                     | <b>Testing &amp; Calibration Equipment</b>  | Provision of list of tools, testing equipment and calibration equipment relevant to the product.   | 1         | 2           |
|                                       |   | Provision of list of Inventory (Spare Parts availability)  | 1         |             |
| 7                                     | <b>Free of cost extended warranty offered</b>   | Beyond the original warranty offered by the manufacturer, free of cost extended warranty offered. (the firm offering greater period will get the marks)  | 1 x 2     | 2           |
| 8                                     | <b>STRN &amp; NTN Status</b>  | 1. Income Tax Return last 02 years (2022-23, 2023-24)  | 2         | 6           |
|                                       |   | 2. Sales Tax Return last 02 years (2022-23, 2023-24)   | 2         |             |
|                                       |   | 3. Active Tax Pay List from July 2024 to date  | 2         |             |
| 9                                     | <b>Financial statement</b><br>(total net worth/market value of the bidder)  | 1. Less than 10 Million  | 2         | 12          |
|                                       |   | 2. 10 to 20 Million  | 4         |             |
|                                       |   | 3. 20 million & above  | 6         |             |
| 10                                    | <b>Market experience in quoted items</b><br>As a minimum requirement, supplier must have completed at least one contract involving the supply of similar Goods. | 01 contract in last 03 years   | 1         | 11          |
|                                       |   | 10 contracts in last 03 years  | 4         |             |
|                                       |   | 15 contracts in last 03 years  | 6         |             |
| 11                                    | <b>KPRA Registration</b>  | Registration Certificate with Khyber Pakhtunkhwa Revenue Authority   |           | 2           |
| Total Marks                           |   |  |           | 85          |
| Total Marks in Technical Criteria: 85 |   |  |           |             |

|  |
|--|
| Qualifying percentage in Technical Criteria: 60% |
| Qualifying Marks: 51                             |

## GENERAL CONDITIONS: -

1. Each bidding firm will provide an undertaking on Judicial Stamp paper that it has never been involved in any case of litigation, black listed by Government of Pakistan, Semi- Government Organization, defaulter from any Bank or other Financial Institution/ Company and incase of any defect in supply of material the firm will be responsible for damages etc..
2. Rates quoted must include all taxes and auxiliary charges etc.
3. Bid should be valid till 30<sup>th</sup> June 2026, or such other time as may be prescribed under law. In case of any fluctuation in market price, revision in rate so offered shall not be made.
4. The bidder should quote one price for each item. Two or more prices for one item will be treated as non-responsive as far as it relates to that quoted item.
5. Each quotation should be accompanied by call deposit as earnest money being 2% of the bid value, in favor of District & Sessions Judge, Kohistan Lower at Pattan.
6. Successful bidder will deposit a call deposit as performance security being 10% of the bid value, in favor of District & Sessions Judge, Kohistan Lower at Pattan.
7. Submission of any false statement/documents including concealing of any information is likely to disqualify bidder.
8. The successful bidder shall be required to supply the equipment within 2 weeks after issue of supply order.
9. The bidder must quote all items of the lot, partial quotation within a lot will be treated as non-Responsive.
10. The Goods delivered should be new/fresh and in no case used or refurbished.
11. The procuring entity may reject all bids or proposals at any time prior to acceptance of a bid or proposal. The procuring entity shall upon request communicate to any contractor or consultant who submits a bid or proposal, grounds for rejection of allbids or proposals.
12. Successful bidder will be liable to provide Quoted years' warranty in case of any defect.
13. All relevant taxes (Sales Tax, income tax, stamp duty etc.) pertaining to said supply will be deducted as per prevailing government rules.
14. The Bidder shall bear all costs associated with the preparation and submission of itsbid and the Procurement entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
15. In case of a consortium, where local or foreign partners are involved, only local Sole Proprietor / Firm / Company can be the consortium leader and incase where all partners are local, the partner who shall submit the bid will be identified as the consortium leader and combined experience of all partners shall be considered. The consortium leader shall also enter into all contracts on behalf of consortium and shall otherwise be responsible for consortium performance. All members of

- the consortium shall be jointly and individually liable to the procuring Authority in respect of the performance of the supplied Equipment.
16. In the case of a dispute between the Procuring committee or Procuring entity and the successful Bidder, the dispute shall be referred for arbitration in accordance with the laws of the Islamic Republic of Pakistan.
  17. Goods shall be delivered to office of District & Sessions Judge, Kohistan Lower and installed at required locations within the specified time as mentioned in the Bidding Data Form at the cost of the successful Bidder.

#### WARRANTY

1. A comprehensive on-site warranty period for the Goods supplied must be mentioned. Preference will be given to those who offer maximum warranty period.
2. If any fault /defect occur in the Goods during the warranty period, it will be replaced by the Bidder at his own risk and cost.
3. The Bidder shall provide the services of maintenance within 72 hours after filing of a complaint by the Chairman, Procurement Committee, District Judiciary, Establishment of District & Sessions Judge, Kohistan Lower at Pattan.

#### **LETTER FOR TECHNICAL PROPOSAL**

1. We are an established firm/contractors in the area of (name of City)  
\_\_\_\_\_
2. We offer to provide the material & services as per tender documents at the price mentioned in price bid.
3. We enclose here complete technical bid.
4. This Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We undertake, if our Bid is accepted, to execute the Performance Security.
6. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Supply.
7. We are not under temporary suspension or debarred/blacklisted by any Government/Semi Government/Public Department whether notified or not by PPRA on its website.
8. We undertake that all tender documents are genuine.

Dated this this \_\_\_\_\_ day of \_\_\_\_\_, 2026

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals) (Seal)

Address: \_\_\_\_\_

---

---

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

---

CNIC \_\_\_\_\_

**LETTER FOR FINANCIAL PROPOSAL**

1. We have examined the tender documents and we offer to provide materials & services in accordance with tender documents.
2. We undertake if bid is accepted to deliver goods in accordance with delivery schedule.
3. We agree to abide by offer for 60 days.
4. This Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We enclose the price schedule.
6. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Supply.
7. We undertake that all the tender documents are genuine.

Dated this this \_\_\_\_\_ day of \_\_\_\_\_, 2026

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals) (Seal)

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness: \_\_\_\_\_

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

CNIC \_\_\_\_\_

**BID FORM**

Tender Reference No. \_\_\_\_\_

Bid Reference No. \_\_\_\_\_

To:

The Chairman  
Procurement committee,  
Kohistan Lower at Pattan.

Dear Sir/Madam,

(1) Having examined the Bidding Document, we, the undersigned, being a company doing business under the name of \_\_\_\_\_ and address \_\_\_\_\_

\_\_\_\_\_ and  
being duly incorporated under the laws of Pakistan hereby offer to supply and  
install the bid Goods.

(2) We, the undersigned, offer to supply and deliver the bid Goods in conformity  
with the said Bidding Document for the sum of Rs. \_\_\_\_\_. In words  
(\_\_\_\_\_)

(3) As security for due performance of the undertakings and obligations of this  
bid, we submit herewith an Earnest Money/Bid Security as provided in clause 8 of  
the Bidding Data Form.

(4) We undertake to deliver and complete the supply and installation within the  
time as provided in the Schedule of Requirement Form.

(5) We agree to abide by this bid up to its validity period as mentioned in the  
Bidding Data Form and it shall remain binding upon us and may be accepted by us  
at any time before the expiry of that period.

(6) We understand that you are not bound to accept the lowest or any bid you  
may receive.

(7) We do hereby declare that the bid is made without any collusion, comparison  
of figures or arrangement with any other person or persons making a bid.

Dated \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_, - Signature  
\_\_\_\_\_.

Name \_\_\_\_\_ of \_\_\_\_\_ Bidder:  
\_\_\_\_\_

Complete \_\_\_\_\_ Address:  
\_\_\_\_\_

Mobile \_\_\_\_\_ #:  
\_\_\_\_\_

Phone \_\_\_\_\_ #:  
\_\_\_\_\_

Seal:  
\_\_\_\_\_

## BIDDER'S INFORMATION FORM

Please fill-in the following details:

M/s:

---

---

Company Owner's Name:

---

Company's Business Address:

---

National Tax Number (NTN) and Date of Registration:

---

Sales Tax Registration Number and Date of Registration:

---

Vendor Number and Date of Registration:

---

Owner's CNIC #:

---

Mobile/Telephone #:

---

Email:

---

---

Fax #:

---

---

Authorized Person's Name:

---

Authorized Person's Designation:

---

Authorized Person's CNIC No:

---

Authorized Person's Signature:

---

Seal:

---

CONTRACT FORM

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 2026 between the Chairman, DDC Establishment of District & Sessions Judge, Kohistan Lower at Pattan(hereinafter called the (“Purchaser”)) and/ \_\_\_\_\_ ] name of Supplier (hereinafter called the “Supplier”).

WHEREAS the Purchaser invited bids for the Goods (as set out in the schedule of requirement form) and has accepted the bid of the Supplier for the supply of all of the Goods and Services in the sum of [ \_\_\_\_\_ contract price in words and figures \_\_\_\_\_ ].NOW THIS

AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the GENERAL CONDITIONS OF CONTRACT referred to.

2. The following documents collectively referred to as “the Bidding Document” shall be deemed to form and be read and construed as part of this agreement, viz.:

- a. The Bid Form and the Price Schedule Form submitted by the Bidder;
- b. The Schedule of Requirements;
- c. The Technical Specification;
- d. GENERAL CONDITIONS OF CONTRACT;
- e. SPECIAL CONDITIONS OF CONTRACT;
- f. The Award of Contract;
- g. Earnest Money/ Bid Security; and
- h. Performance Guarantee.

3. In consideration of the payments to be made by the Purchaser to the Supplier, the Supplier hereby covenants with the Purchaser to provide the Goods in conformity in all respects with the provisions of the Bidding Documents.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods, the tender price.

IN WITNESS whereof the purchaser and the supplier hereto have caused this agreement to be executed in accordance with the relevant laws the day and year first above written.

Signature of the Purchaser: \_\_\_\_\_ Signature of the Supplier:  
\_\_\_\_\_

Date: \_\_\_\_\_ Date:  
\_\_\_\_\_

Seal: \_\_\_\_\_ Seal:  
\_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Witness-1: \_\_\_\_\_ Witness-2: \_\_\_\_\_

Designation: \_\_\_\_\_ Designation: \_\_\_\_\_

CNIC: \_\_\_\_\_ CNIC: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

**Notices: Purchase address for notices purposes:**

Name of focal person: Muhammad Azeem (Superintendent)

Complete Address: District & Sessions Judge, Kohistan Lower at Pattan.

Phone No: 0998-405090

Mobile No: 0344-9521782

**Approved By:**

**Saleem Ur Rehman**  
Senior Civil Judge/ Chairman  
Procurement Committee  
Kohistan Lower at Pattan