


TENDER NOTICE

Sealed bids are invited for the supply of following items for the Civil Courts, Manshra. Bids should reach the office of Clerk of Courts to Senior Civil Judge Admn, Manshra through EPADS and in hard copy on or before 06-06-2026, which will be opened on the same day at 11:00 AM in the presence of bidders or their representatives. The 3% Bid Security (CDR-Original) shall be submitted from the account of the firms/bidders/contractors who shall submit the bids.

S#	Items and Description	
1	Plant and Machinery	Water Dispenser, AC 1.5 ton, Bio metric Machine & Solar Batteries
2	I.T Equipment & Hardware	Laptops, Printers, Scanners, Roller Kits
3	Stationery	White Paper Legal Size 70g, 80g, Printer tonners and Photostat Machine tonners
4	Furniture	Presiding Chairs Presiding Table Revolving Office Chairs (best quality) Computer Table Sofa set Steel Benches, Lawyers Chairs Office Table.

TERMS & CONDITIONS:

13. Eligible bidders, who are on Active Taxpayers list (ATL) of FBR and eligible to supply goods/services to Government Departments, can apply. The sealed bids enclosed in an envelope with the Earnest money/bid security must reach the office of Clerk of Court of Senior Civil Judge Administration, Manshra on or before 06-06-2026 at 10:00 AM, which will be opened on the same day at 11:00 AM in presence of available and interested bidders or their authorized agents. Terms and conditions in detail are also available in bid documents.
14. The offered rates should be including all applicable taxes and will be valid until 30th June, 2026.
15. The complete Tender process shall be carried out through EPADS.
16. The offerers/ bidders must be registered with income tax & sales tax and active on tax payer list of FBR and the Registration Certificates must be attached with the bid documents otherwise bid will not be entertained. The samples shall also be provided at the opening time.
17. Bidders must be manufacturers or authorized dealers in Pakistan with at least three (03) years of experience in manufacturing/supplies of the bidding items.
18. Each bid shall comprise a single stage two envelopes containing "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**" respectively. Bidding Procedure shall be followed for procurement of Items under head Hardware, I.T Equipment, Plant & Machinery.
19. Single Stage bidding procedure for procurement of items of Furniture and Stationery.
20. Quantity of each item in all heads can be increased or decreased as per need and the available budget.
21. All Government Taxes and other deductions will be made as per Rules.
22. Incomplete, ambiguous, conditional bids and those received after due date & time shall not be accepted.
23. The Competent Authority reserves the right to reject all or any of the bids under KPPRA Acts 2012 and Rules 2014 & 2022.
24. The complete bidding documents including terms and condition by the interested bidders may be downloaded from "<https://www.portalkp.eprocure.gov.pk>" and District & Sessions Court Manshra Website "www.dscmanshra.gov.pk"


(Sheraz Khan)
Senior Civil Judge Admn Manshra/
Chairman Procurement Committee
Ph: 0997-920150

Sheraz Khan
Senior Civil Judge
(Judicial) JMIC, Manshra