

**District Director Livestock, Swat**

**TENDER SOLICITATION DOCUMENTS**

**FOR PROCUREMENT & INSTALLATION OF SOLAR  
SYSTEMS IN VETERINARY HOSPITALS, DISTRICT SWAT**

**For the Financial Year 2025-26**

*>Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.*

## TABLE OF CONTENTS

<b>Sr. No.</b>	<b>Contents</b>	<b>Page No.</b>
1.	Introduction/Instructions	3
2.	Eligibility Criteria/General condition	4-5
3.	Supply of goods Services /warranty	5
4.	Letter for Financial Proposal	6
5.	Bid Form	7
6.	Bidder's Information Form	8
7.	Contract Form	9
8.	Specification of items	10
9.	Bill of quantity	11
10.	Special Conditions	12

## **INTRODUCTION:**

District Director Livestock, Swat invites Sealed Bids from the original manufacturers /authorized dealers / distributors registered with Income Tax and Sales Tax Departments (GST) and having their registered offices for the following supplies. Open Competitive bidding "**Single Stage Single Envelope**" bidding procedures of Public Procurement Regulatory Authority KPPRA.

<b>Description</b>	<b>Dates</b>
<b>Bid submission</b>	11.06.2026 10:00 AM
<b>Bid opening date</b>	11.06.2026 11:00 AM
<b>Bid Security</b>	2% of the Bid for each item

## **INSTRUCTIONS TO BIDDERS:**

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, and Rules made there-under along with Standard Bidding Documents of District Director livestock Swat.
2. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder. Delay on part of the bidder or courier service shall not be entertained.
3. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Qualification as prescribed under the rules.
4. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without bid security/CDR;
  - b. Received after the date and time fixed for bid submission;
  - c. The tender document and the bid is unsigned;
  - d. The offer is ambiguous;
  - e. The offer is conditional;
  - f. The offer is from blacklisted firm;
  - g. Bid found in violation of condition mentioned in tender notice or BSD.
5. Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
6. No erasing / cutting etc. shall be allowed on the offer; such erasing/cutting etc. will lead to rejection of offer.
7. The bidder submitting bid in the name different from his own will be summarily rejected.
8. Any direct or indirect effort by a bidding firm to influence the committee during the process of selection of a bidder or award of contract, shall lead to rejection of its bid.
9. Contract will be awarded to the bidder whose bid is responsive and offer the lowest price for the overall lot.

## **ELIGIBILITY CRITERIA:**

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
  - > The bidder must be registered with Income / Sales Tax Department / NTN and must be on active taxpayer list of FBR.
  - > The firm shall have been audited. They must attach audit report for last financial year 2024-25.
  - > Must have undertaken at least three similar projects in the last three years
  - > Must be actively registered with Khyber Pakhtunkhwa Revenue Authority
  - > The bidder shall provide an undertaking that the bidder has never been declared as black listed in past by any institution duly attested by Oath Commissioner/Notary public.
  - > Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization.
  - > If the bidder provides details concerning his qualifications as false/incorrect or incomplete, the legal proceedings would be initiated against him.

## **GENERAL CONDITIONS: -**

Bidder must give compliance to the below mentioned clause as there are mandatory to being eligible for the bidding process.

1. Each bidding firm will provide an undertaking on Judicial Stamp paper that have never been involved in any case of litigation, black listed by Government of Pakistan, Semi-Government Organization, defaulter from any Bank or other Financial Institution/ Company and incase of any defect in supply of material the firm will be responsible for damages etc. Further work will be completed within 20 days of issuance of work order.
2. Rates quoted must include all taxes and auxiliary charges etc.
3. Bid should be valid till 30<sup>th</sup> June, 2026.
4. The bidder should quote one price for each item. Two or more prices for one item will be treated as non-responsive so far as it relates to that quoted item.
5. Each quotation should be accompanied by call deposit as earnest money 2% PKR value, in favor of District Director Livestock, Swat
6. Tender for supply of all Items must be clearly mentioned on the envelope containing bid.
7. Submission of any false statement/documents including concealing of any information is likely to disqualify bidder.
8. The successful bidder shall be required to supply the equipment within 2 weeks after Issue of supply order.
9. The Goods delivered should be new/fresh and in no case used or refurbished.
10. The procuring entity may reject all bids or proposals at any time prior to acceptance of a bid or proposal. The procuring entity shall upon request communicate to any contractor or consultant who submit a bid or proposal, grounds for rejection of all Bids or proposals.
11. Successful bidder will be liable to provide Quoted years' warranty in case of any defect.
12. All relevant taxes (Sales Tax, income tax, stamp duty etc.) pertaining to said supply will be deducted as per prevailing government rules.
13. The Bidder shall bear all costs associated with the preparation and submission of its bid and the Procurement entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
14. In case of a consortium, where local or foreign partners are involved, only local Sole Proprietor / Firm / Company can be the consortium leader and incase where all partners

are local, the partner who shall submit the bid will be identified as the consortium leader and combined experience of all partners shall be considered. The consortium leader shall also enter into all contracts on behalf of consortium and shall otherwise be responsible for consortium performance. All members of the consortium shall be jointly and individually liable to the procuring Authority in respect of the performance of the supplied Equipment.

## **SUPPLY OF GOODS AND SERVICES**

1. Goods shall be delivered and installed at the Civil Veterinary Hospitals in District Swat, within the specified time as mentioned in the Bidding Date Form at the cost of the successful Bidder.
2. In case after delivery within one month, the technical committee found the items/equipments defective, low quality not working properly any other fault, the competent authority has the right to return the defective items/equipments for replacement or may award the bid to the next lower bidder after cancellation of the supply order

## **WARRANTY**

1. A comprehensive on-site warranty period for the Goods supplied must be mentioned. Preference will be given to those who offer maximum warranty period.
2. If any fault /defect occur in the Goods during the warranty period, it will be replaced by the Bidder at his own risk and cost.
3. The Bidder shall provide the services of maintenance within 72 hours after filing of a complaint by the Chairman, Procurement Committee.

## **INVITATION FOR BIDS**

**Office of the Purchase Committee, District Director Livestock Swat** invites sealed tenders under National Competitive Bidding for the procurement & installation of 4KVA & 6KVA Solar Systems at Civil Veterinary Hospitals Swat, for the year (2025-26), under KPPRA rules "single stage single envelope procedure" of KPPRA Rules.

The bidders are required to submit CDR@ 2% PKR value as bid security, shall be submitted from the account of the firm/bidder/contractor who submits the bid in favor of Director Livestock, Swat.

The tenders complete in all respect must reach the office of the District Director Livestock, Swat by **11.06.2026 at 10:00AM**, which will be opened at **11:30AM** on the same day in office of the DDL Swat in presence of procurement committee and the bidders / representatives (who may choose to attend).

Competent Authority reserves the right to reject any or all the bids with assigning the reason.

**BID VALIDITY:** The bids should be valid for two months from the date of opening.

**LETTER FOR FINANCIAL PROPOSAL**

1. We have examined the tender documents and we offer to provide materials & services in accordance with tender documents.
2. We undertake if bid is accepted to deliver goods in accordance with delivery schedule.
3. We agree to abide by offer for 60 days.
4. This Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
5. We enclose the price schedule.
6. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Supply.
7. We undertake that all the tender documents are genuine.

Dated this this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Signature \_\_\_\_\_

in the capacity of \_\_\_\_\_ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals) (Seal) \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Witness:

(Signature) \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

CNIC \_\_\_\_\_

# BID FORM

Tender Reference No. \_\_\_\_\_

Bid Reference No. \_\_\_\_\_

To:

**The District Director Livestock,**  
District Swat.

Dear Sir,

(1) Having examined the Bidding Document, we, the undersigned, being a company doing business under the name of and address \_\_\_\_\_ and being duly incorporated under the laws of Pakistan hereby offer to supply and install the bid Goods.

(2) We, the undersigned, offer to supply and deliver the bid Goods in conformity with the said Bidding Document for the sum of Rs. \_\_\_\_\_. In words (\_\_\_\_\_)

(3) As security for due performance of the undertakings and obligations of this bid, we submit herewith an Earnest Money/Bid Security as provided in clause 8 of the Bidding Data Form.

(4) We undertake to deliver and complete the supply and installation within the time as provided in the Schedule of Requirement Form.

(5) We agree to abide by this bid up to its validity period as mentioned in the Bidding Data Form and it shall remain binding upon us and may be accepted by us at any time before the expiry of that period.

(6) We understand that you are not bound to accept the lowest or any bid you may receive.

(7) We do hereby declare that the bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid.

Dated \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_, - Signature \_\_\_\_\_.

Name of Bidder: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Mobile #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Seal: \_\_\_\_\_

## **BIDDER'S INFORMATION FORM**

Please fill-in the following details:

M/s: \_\_\_\_\_

Company Owner's Name: \_\_\_\_\_

Company's Business Address: \_\_\_\_\_  
\_\_\_\_\_

National Tax Number (NTN) and Date of Registration: \_\_\_\_\_

Sales Tax Registration Number and Date of Registration: \_\_\_\_\_

Vendor Number and Date of Registration: \_\_\_\_\_

Owner's CNIC #: \_\_\_\_\_

Mobile/Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_

Fax #: \_\_\_\_\_

Authorized Person's Name: \_\_\_\_\_

Authorized Person's Designation: \_\_\_\_\_

Authorized Person's CNIC No: \_\_\_\_\_

Authorized Person's Signature: \_\_\_\_\_

Seal: \_\_\_\_\_

# CONTRACT FORM

THIS AGREEMENT made on the \_\_\_\_\_ day of \_\_\_\_\_ 2025 between the District Director \_\_\_\_\_ Livestock Swat(hereinafter called the (“Purchaser”)) and/ \_\_\_\_\_ ] name of Supplier (hereinafter called the “Supplier”).

WHEREAS the Purchaser invited bids for the Goods (as set out in the schedule of requirement form) and has accepted the bid of the Supplier for the supply of all of the Goods and Services in the sum of [ \_\_\_\_\_ contract price in words and figures \_\_\_\_\_ ].NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the GENERAL CONDITIONS OF CONTRACT referred to.
2. The following documents collectively referred to as “the Bidding Document” shall be deemed to form and be read and construed as part of this agreement, viz.:
  - a. The Bid Form and the Price Schedule Form submitted by the Bidder;
  - b. The Schedule of Requirements;
  - c. The Technical Specification;
  - d. GENERAL CONDITIONS OF CONTRACT;
  - e. SPECIAL CONDITIONS OF CONTRACT;
  - f. The Award of Contract;
  - g. Earnest Money/ Bid Security; and
  - h. Performance Guarantee.
3. In consideration of the payments to be made by the Purchaser to the Supplier, the Supplier hereby covenants with the Purchaser to provide the Goods in conformity in all respects with the provisions of the Bidding Documents.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods, the tender price.

IN WITNESS whereof the purchaser and the supplier hereto have caused this agreement to be executed in accordance with the relevant laws the day and year first above written.

Signature of the Purchaser: \_\_\_\_\_ Signature of the Supplier: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Seal: \_\_\_\_\_ Seal: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Witness-1: \_\_\_\_\_ Witness-2: \_\_\_\_\_

Designation: \_\_\_\_\_ Designation: \_\_\_\_\_

CNIC: \_\_\_\_\_ CNIC: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

**DETAIL SPECIFICATIONS OF THE ITEMS FOR PROCUREMENT IN FY 2025-26**

Quantity of items can be increased or decreased according to the demand of office and availability of budget.

**SPECIFICATION OF SOLARIZATION OF 6KVA SYSTEM**

S.NO	Item Description	Unit	Qty
1	<b>SOLAR PANELS:</b> Supply and Erection of solar PV module solar panels 585 Watts or above bifacial crystalline A grade/N-type updated Technology. approved by the PEC, with 25-year warranty and meet the KP government approved standards.	<b>585 wt</b>	24
2	<b>Inverter:</b> Supply and Erection of Hybrid Inverter 4.2 KW on/off grid with at least one year board warranty and 05 years' service warranty, of establish brands.	4.2 KVA	4
3	<b>Inverter:</b> Supply and Erection of Hybrid Inverter 6 KW on/off grid with at least one year board warranty and 05 years' service warranty, of establish brands.	6 KVA	1
4	<b>Battery Bank:</b> Supply and Erection of lithium ion battery (200Ah or above, 51.2V) with 8,000 cycles and a 5-year cell and BMS Replacement warranty. Installation must comply with KP Government specifications, ensuring a voltage drop of less than 3% for efficient performance	AH	1
5	<b>Tubular Batteries:</b> 185 AH with one year warranty	AH	4
6	<b>PANEL MOUNTING STUCTURE:</b> The pale mounting structure should be made of hot dipped (80 Microns Average) Galvanized steel of minimum thickness of 12 SWG/2.64 mm Channel/Pipe 8 SWG	NSI	Per requirement
7	<b>Cabling/Wiring/AC/DC Cables:</b> Supply, installation, and connection of all required cables, including 16mm <sup>2</sup> appropriately sized DC cables for connecting the PV system to the inverter, and 6mm <sup>2</sup> cables for the AC side wiring. All cables shall be laid using suitable conduits, clamps, trays, and termination accessories (including sockets and connectors) to ensure a complete, safe, and professional installation. All AC and DC cables must be made of 99.99% pure copper strands, flexible in construction, and compliant with relevant quality and safety standards.	job	Per requirement
8	<b>AC/DC Breakers, DBs and SPDs:</b> Supply and installation of AC breakers, DC breakers (PV-rated), Type II AC SPDs, Type II DC SPDs, and voltage protection devices (VPDs) in weatherproof enclosures and Distribution boxes.	job	Per requirement

### Bill of Quantity (BOQ)

Quantity of items can be increased or decreased according to the demand of office and availability of budget.

S.NO	Item Description	Quantity	Unit Price	Total Price
1	<b>SOLAR PANELS:</b> Supply and Erection of solar PV module solar panels 585 Watts or above bifacial crystalline A grade/N-type updated Technology. approved by the PEC, with 25-year warranty and meet the KP government approved standards.	24	24	
2	<b>Inverter:</b> Supply and Erection of Hybrid Inverter 4.2 KW on/off grid with at least one year board warranty and 05 years' service warranty, of establish brands.	4	4	
3	<b>Inverter:</b> Supply and Erection of Hybrid Inverter 6 KW on/off grid with at least one year board warranty and 05 years' service warranty, of establish brands.	1	1	
4	<b>Battery Bank:</b> Supply and Erection of lithium oin battery (200Ah or above, 51.2V) with 8,000 cycles and a 5-year cell and BMS Replacement warranty. Installation must comply with KP Government specifications, ensuring a voltage drop of less than 3% for efficient performance	1	1	
5	<b>Tubular Batteries:</b> 185 AH with one year warranty	4	4	
6	<b>PANEL MOUNTING STUCTURE:</b> The pale mounting structure should be made of hot dipped (80 Microns Average) Galvanized steel of minimum thickness of 12 SWG/2.64 mm Channel/Pipe 8 SWG	Per requirement	Per requirement	
7	<b>Cabling/Wiring/AC/DC Cables:</b> Supply, installation, and connection of all required cables, including 16mm <sup>2</sup> appropriately sized DC cables for connecting the PV system to the inverter, and 6mm <sup>2</sup> cables for the AC side wiring. All cables shall be laid using suitable conduits, clamps, trays, and termination accessories (including sockets and connectors) to ensure a complete, safe, and professional installation. All AC and DC cables must be made of 99.99% pure copper strands, flexible in construction, and compliant with relevant quality and safety standards.	Per requirement	Per requirement	
8	<b>AC/DC Breakers, DBs and SPDs:</b> Supply and installation of AC breakers, DC breakers (PV-rated), Type II AC SPDs, Type II DC SPDs, and voltage protection devices (VPDs) in weatherproof enclosures and Distribution boxes.	Per requirement	Per requirement	
<b>Total Bid value</b>				

## **SPECIAL CONDITIONS OF CONTRACT**

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

### **1. Definitions**

GCC 1.1—**The Purchaser is:** District Director Livestock Swat.

GCC 1.1—**The Installation Site is:** Civil Veterinary Hospitals District Swat

### **2. Inspection and testing**

GCC 2.1—**Inspection and tests prior to supply of Goods and Services at final acceptance are as follows:** The Purchaser or its representative shall have the right to inspect and or to test the supplies at the CVHs District Swat to confirm their conformity to the Contract specifications at no extra cost to the Purchaser.

**3. Packing** GCC 3.1 – **Packing & Accessories:** The Bidder shall deliver the supplies to Establishment of District Director Livestock Swat in scratch less condition with all the manufacturer supplied accessories.

### **4. Warranty**

GCC 4.1—The warranty period of the Goods and Services shall be as indicated in the Bidding Document. The Supplier shall, in addition, comply with the performance and / or consumption guarantees specified under the Contract. If, for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall, at its discretion, either:

a) Make such changes, modifications, and / or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense.

b)GCC 4.2—the period for correction of defects in the warranty period is: 30 days.

### **Liquidated Damages**

Applicable rate: Applicable rates shall not exceed five (5) % per week and the maximum shall not exceed ten (10) % of the contract price.

### **5. Payment**

GCC 5.1 — The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

- a) Payment shall be made in Pak. Rupees.
- b) On acceptance; Hundred (100%) of the contract price of the supplies delivered and received shall be paid after submission of claims supported by the acceptance certificate issued by the purchaser with performance guarantee.

### **6. Governing Language**

GCC 6.1- the governing language shall be English.

**Notices: Purchase address for notices purposes:**

Complete Address: **Office of the District Director Livestock, Near Old NADRA Office, Saidu Sharif Swat.**

**Approved By:**

**Dr. Sarbiland Khan**  
**DISTRICT DIRECTOR LIVESTOCK**  
**CHAIRMAN PROCUREMENT COMMITTEE**