

(ٹینڈر نوٹس)

- زیر دستخطی کو برائے مالی سال 2026-2027 کیلئے سرکاری گاڑیوں، موٹر سائیکلوں کے انجن اور ہالنگ، ٹائر ٹیوب، بیٹریاں، باڈی ڈینٹ پینٹ اور دیگر متفرق سپیر پارٹس اور مرمتی کیلئے ٹینڈر مطلوب ہے۔ ٹینڈر 2026-07-27 سے پہلے جمع ہونے چاہیے۔ شرائط و ضوابط ذیل ہیں۔
- 1- ٹھیکیدار فرمز ٹینڈر کے لئے E/PADS سسٹم کے ذریعے اپلائی کرے گا۔
 - 2- انکم ٹیکس، سیلز ٹیکس اور KAPRA کے گوشوارے آن لائن جمع کرنے کا پابند ہوگا۔
 - 3- فرمز سیلز ٹیکس، انکم ٹیکس اور KAPRA (Active) سرٹیفیکیٹ آن لائن جمع کروانا ضروری ہوگا۔
 - 4- نرخ آنیم کے حساب سے بشمول تمام ٹیکس درج کئے جائیں۔
 - 5- بولی دہندہ ٹوٹل 200000 روپے کا CDR ٹینڈر کے آخری تاریخ سے پہلے ضلع خیبر اکاؤنٹ برانچ میں جمع کرنا ہوگا۔
 - 6- زیر دستخطی کو اختیار حاصل ہے کہ کوئی ایک یا تمام ٹینڈر معقول وجہ بتائے ہوئے بغیر KPPRA رولز کے تحت منسوخ کر سکتا ہے۔
 - 7- منظور شدہ کنٹریکٹر کے بل سے قانون کے مطابق تمام ٹیکسز کی کٹوتی کی جائے گی۔
 - 8- فرمز مارکیٹ ریٹ کے حساب سے ریٹ Mentioned کرے گا۔
 - 9- ٹینڈر میں دیئے گئے قیمت مورخہ 30.06.2027 تک کارآمد ہونگے۔
 - 10- منظور شدہ کنٹریکٹر زیر دستخطی کیساتھ سٹامپ پیپر پر برائے مالی سال 2026-2027 معاہدہ تحریر کرے گا۔

د قار احمد (پی ایس پی)

ڈسٹرکٹ پولیس آفیسر ضلع خیبر

BID SOLICITATION DOCUMENTS (BSD)

PROCUREMENT OF SPARE PARTS AND LABOUR CHARGES FOR REPAIR & MAINTENANCE OF OFFICIAL VEHICLES AND MACHINERY

FOR FINANCIAL YEAR 2026-27

DPO KHYBER POLICE DEPARTMENT

**PROCUREMENT METHOD:
OPEN COMPETITIVE BIDDING
SINGLE STAGE – SINGLE ENVELOPE
THROUGH EPADS**

1. INVITATION FOR BIDS

DPO Khyber invites bids from eligible firms, workshops, dealers and suppliers for procurement of spare parts and labor charges for repair and maintenance of different official vehicle and machinery for financial year 2026-27.

The bidding process shall be conducted under Khyber Pakhtunkhwa Public Procurement Rules 2014 through Single Stage – Single Envelope Procedure.

Detailed bidding documents are available on EPADS, KPPRA website and KP Police website.

2. INSTRUCTIONS TO BIDDERS

2.1 Bids shall be submitted electronically through EPADS.

2.2 Bid validity shall remain valid for ninety (90) days from the date of opening.

2.3 Rates shall be quoted in Pak Rupees inclusive of all taxes, duties, transportation, loading and unloading charges.

2.4 Conditional bids shall not be entertained.

2.5 Incomplete bids shall be rejected.

2.6 The successful bidder shall provide spare parts and labor services during the contract period at approved rates.

3. ELIGIBILITY CRITERIA

The bidder shall provide:

- a. Copy of NTN Certificate.
- b. Active Taxpayer status.
- c. Copy of CNIC of proprietor/authorized representative.
- d. Proof of relevant business.
- e. Affidavit regarding non-blacklisting.
- f. Bid Security.

Failure to provide any mandatory document shall render the bid non-responsive.

4. BID SECURITY

Bid Security of Rs: 200000/- in the form of CDR in the favor of DPO Khyber, which shall be delivered to accounts branch of DPO Khyber.

5. SCOPE OF WORK

The successful bidder shall:

- a. Supply spare parts for different official vehicles
- b. Provide labor for repair and maintenance services.
- c. Supply items as and when demanded through repair requisitions or supply orders.

6. EVALUATION CRITERIA

Stage-I: Preliminary Examination

The following shall be checked:

- i. Bid Security.
- ii. NTN
- iii. Active Taxpayer Status.

- iv. Required affidavits.
- v. Experience documents.

Only responsive bids shall proceed to financial evaluation.

Stage-II: Financial Evaluation

Financial evaluation shall be carried out on the basis of:

Please note that the evaluation of this bid will be based on the combined total value of all quoted items.

The bidder offering the Lowest Evaluated Responsive Bid shall be declared successful.

7. CONTRACT CONDITIONS

7.1 Contract Period

The contract shall remain valid from date of agreement to 30 June 2027.

7.2 Fixed Rates

Approved rates shall remain fixed throughout the contract period.

7.3 Repair Authorization

No repair shall be undertaken without authorization by the competent authority.

7.4 Verification

Payment shall only be made after verification by the designated MTO.

7.5 Non-Schedule Items

Any item not included in the approved schedule shall require prior approval of the competent authority before procurement.

7.6 Replacement of Parts

Removed parts may be produced before MTO for verification whenever required.

7.7 Payment

Payments shall be made after satisfactory completion of repair work and verification of invoices.

7.8 Penalty

Failure to provide required parts or services may result in cancellation of contract, forfeiture of security and blacklisting proceedings under KPPRA Rules.

8. ANNEXURES

Annex-A

Schedule of Spare Parts different vehicles and machinery

Annex-B

Bid Form

Annex-C

Affidavit of Non-Blacklisting

Annex-D

Bidder Information Form

ANNEX-B: BID FORM

To: DPO KHYBER

Subject: Bid for Repair & Maintenance of different vehicles

We have examined the bid solicitation documents (BSD), the Receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply, deliver, repair, and maintain the official vehicles of the DPO KHYBER, Peshawar, in conformity with the said bidding documents.

Our total bid price and security details are below:

1. TOTAL BID PRICE (INC. ALL TAXES)

In figure (PKR): _____

In Words: _____

2. Bid Security (Rs: 200000/- CDR) Detail

CDR NO: _____ **BANK NAME:** _____

AMOUNT (PKR): _____

Firm Name: _____

Representative Name: _____

CNIC NO: _____

PHONE NO: _____

(Put Official Stamp and Signature here)

UNDERTAKING

I/We, _____, representing Firm
M/s _____, having our registered
office at address: _____ do
hereby solemnly affirm and declare on oath that Our firm has never been
blacklisted, deregistered, or debarred by any Government, Public Sector
organization or private agency, or any other organization. There are no
ongoing inquiries or legal actions against our firm that would result in
such blacklisting.

Firm Name: _____

Representative Name: _____

CNIC NO: _____

PHONE NO: _____

(Put Official Stamp and Signature here)

ANNEX-D: BIDDER INFORMATION FORM

NAME OF FIRM: _____

NTN: _____

STRN: _____

KNTN: _____

REGISTERED BUSINESS ADDRESS: _____

PHONE NO: _____

EMAIL: _____

OWNER NAME: _____

OWNER CNIC: _____

REPRESENTATIVE NAME: _____

REPRESENTATIVE CNIC: _____

PHONE NO: _____