



Khyber Pakhtunkhwa
Economic Zones Development &
Management Company

EXPRESSION OF INTEREST

1. Background

Khyber Pakhtunkhwa Economic Zones Development and Management Company (KPEZDMC) is a public sector company incorporated under Section 42 of the Companies Act, 2017. The Company is responsible for planning, development, management and promotion of Special Economic Zones (SEZs), Economic Zones and Industrial Estates across the Province of Khyber Pakhtunkhwa.

In terms of the Companies (Appointment of Legal Advisers) Act, 1974, every company is required to appoint at least one Legal Advisor on retainerhip to advise the company in the performance of its functions and discharge of its duties in accordance with law.

Section 3 of the Companies (Appointment of Legal Advisers) Act, 1974 provides:

"Every company shall appoint at least one Legal Advisor on retainerhip to advise such company in the performance of its functions and the discharge of its duties in accordance with law and in accordance with the terms and conditions of the agreement entered into between the company and the Legal Advisor or as otherwise prescribed under the law."

Accordingly, KPEZDMC intends to engage a qualified Legal Advisor on retainerhip to provide specialized legal advice on corporate, commercial, contractual and regulatory matters relating to the Company's operations.

2. Objective

The objective of the assignment is to obtain continuous legal advisory services to ensure that all corporate, commercial, contractual and regulatory affairs of the Company are conducted in accordance with applicable laws, rules, regulations and best legal practices.

The Legal Advisor shall provide independent legal advice and professional assistance in relation to the Company's day-to-day legal affairs, corporate governance, contractual arrangements, investment matters, public-private partnerships, procurement matters and any other legal issues referred by the Company.

3. Duration of Assignment

The appointment shall initially be for a period of one (01) year commencing from the effective date of execution of the Agreement.

Subject to satisfactory performance, mutual consent and approval of the competent authority, the contract may be extended for two (02) additional years, on such terms and conditions as may be mutually agreed.

4. Scope of Services

The Legal Advisor shall work in close coordination with the Company's Legal Department and shall provide legal advice, opinions and professional assistance on all matters assigned by the Company.

Without limiting the generality of the assignment, the Legal Advisor shall perform the following functions:

A. Corporate Advisory

Advise the Company on matters relating to the Companies Act, 2017 and other corporate laws.

Provide legal advice on corporate governance, Board affairs and statutory compliance.

Assist in interpretation of laws, rules, regulations and Government policies affecting the Company.

B. Contractual and Commercial Matters

Vet, draft and review contracts, agreements, MoUs, concession agreements, consultancy agreements, service contracts, lease deeds, EPC contracts, PPP arrangements and other legal instruments. Provide legal opinions regarding contractual rights, obligations and liabilities. Assist in negotiations of commercial and investment agreements.

C. Regulatory and Government Affairs

Provide legal assistance in dealings with Federal and Provincial Government departments, autonomous bodies, regulators, statutory authorities and public sector organizations.

Attend meetings with Government departments and regulatory authorities whenever required.

D. Litigation and Dispute Resolution

Advise on litigation strategy and legal risk management.

Draft replies to legal notices.

Assist the Company in dispute resolution through negotiation, mediation, arbitration or other Alternate Dispute Resolution (ADR) mechanisms.

Provide legal assistance in domestic and international dispute resolution proceedings whenever required.

E. Meetings and Representation

Attend meetings of the Board of Directors, Board Committees, Management Committees and meetings chaired by the Chief Executive Officer or other competent authorities whenever required. Provide legal advice during meetings and assist in legal deliberations.

F. Legal Opinions

Provide written legal opinions on matters referred by the Company, including but not limited to:

Corporate matters;

Commercial transactions;

Land and property matters;

Labor and employment issues;

Investment projects;

Public-private partnerships;

Regulatory compliance;

Taxation (to the extent of legal interpretation);

Any other legal issue referred by the Company.

G. Special Assignments

Provide legal assistance in relation to:

Special Economic Zones;

Industrial Estates;

Public-Private Partnership projects;

Foreign investment;

CPEC-related projects;

Any strategic assignment entrusted by the Company.

H. Travel

Travel anywhere within Pakistan for meetings, negotiations, consultations or legal assignments whenever required by the Company.

5. Responsibilities of the Company

The Company shall:

Provide all relevant documents and available information required for the assignment.

Facilitate meetings with relevant departments and stakeholders.

Provide reasonable administrative assistance necessary for performance of the assignment.

6. Qualification and Experience

The applicant shall possess the following minimum qualifications and experience:

LL.B. or an equivalent law degree recognized by the Higher Education Commission (HEC) and relevant licensing authorities.

Minimum ten (10) years of legal practice, including at least five (05) years as an Advocate of the High Court.

Demonstrated experience in:

Corporate Law, Commercial Law, Company Law, Contract Law, Constitutional Law, Civil Law, Labor and Industrial Laws, Land Acquisition Laws, Transfer of Property Laws, Arbitration and ADR. Experience in advising Government departments, public sector companies, autonomous bodies or regulatory authorities shall be preferred. Practice before the Supreme Court of Pakistan shall be considered an added advantage. At least one reported judgment in corporate, commercial or constitutional law shall be preferred.

7. Deliverables

The Legal Advisor shall, as required:

Submit written legal opinions.

Vet legal documents within timelines prescribed by the Company.

Attend meetings whenever requested.

Assist in negotiations.

Provide legal risk assessments.

Maintain complete confidentiality of Company information.

Promptly report legal risks affecting the Company's interests.

8. Confidentiality

The Legal Advisor shall maintain strict confidentiality regarding all information, documents, records, proceedings and matters relating to the Company during and after expiry of the contract and shall not disclose any information to any third party without prior written approval of the Company unless required by law.

9. Conflict of Interest

The Legal Advisor shall immediately disclose any actual, potential or perceived conflict of interest.

The Legal Advisor shall not advise, represent or act against the interests of KPEZDMC during the currency of the Agreement without prior written consent of the Company.

10. Performance Evaluation

The performance of the Legal Advisor shall be periodically evaluated by the Company based upon:

Quality of legal advice;

Timeliness of responses;

Professional conduct;

Availability;

Compliance with contractual obligations;

Overall contribution towards safeguarding the Company's legal interests.

11. Fee and Logistics

The successful applicant shall be paid a monthly retainer fee in accordance with the Agreement and approved budget.

Where the Legal Advisor is required to travel outside Peshawar on official assignments, the Company shall provide:

Official transport or reimbursement as approved by the Concerned Department;

Accommodation, where applicable.

No separate claims towards telephone charges, meals, office expenses or miscellaneous expenditures shall be admissible unless specifically approved in writing by the Concerned Department.

12. General Conditions

The Legal Advisor shall perform the assignment with due professional skill, diligence and independence.

The appointment shall not constitute employment with the Company.

The Company reserves the right to accept or reject any application without assigning any reason.

The Company may terminate the Agreement in accordance with the terms of the Contract.

Required Documents:

1. Documentary evidence of relevant past experience along with verifiable references.
2. Copy of educational documents.
3. Copy of CNIC.
4. Proof of Tax registration with FBR & KPRA.
5. Valid enrolment with the Pakistan Bar Council/Khyber Pakhtunkhwa Bar Council.
6. Submission of an affidavit confirming that, upon appointment, the applicant shall comply with the provisions of the Companies (Appointment of Legal Advisers) Act, 1974 regarding the maximum permissible number of companies served as Legal Advisor.
7. The Consultant shall submit the required documents and other requirement as per serial-6: Qualification and Experience.

How to apply:

Interested candidates are requested to submit a detailed Curriculum Vitae (CV), including education and professional experience, along with the required supporting documents, through KP EPADS on or before 12:00 PM on September 03, 2026. The Expressions of Interest (EOIs) will be opened electronically on KP EPADS on the same day at 12:30 PM, in the presence of the participating consultants or their authorized representatives who wish to attend. Manual submissions of the bids will not be accepted under any circumstances.

Note:

- Only registered bidders on KP. EPADS are eligible to participate in the bidding process. Interested Consultant may register via: <https://kp.eprocure.gov.pk/#/supplier/registration>.
- Any query/clarification regarding the Expression of Interest can be sent through KP. EPADS.
- KPEZDMC reserves the right to accept or reject any or all applications as per prevailing KPPRA rules.
- The shortlisted candidates shall be called for interview and final selection shall be made on the basis of qualifications, relevant experience, interview, and overall suitability for the assignment.