PRESS ADVERTISEMENT / WEBSITE NOTICE (IFB)

OFFICE OF THE SENIOR CIVIL JUDGE (ADMINISTRATIVE), SWAT

INVITATION FOR BIDS (IFB)

SALE BY AUCTION OF UNSERVICEABLE / DEAD STOCK ITEMS

IFB No. SCJ(A)-SWAT/DISPOSAL/2026-01

1. The Senior Civil Judge (Admin), Swat invites sealed bids from eligible individuals, firms, sole proprietors, and scrap contractors registered with FBR (appearing on the Active Taxpayers List) under National Competitive Bidding (Single Stage – One Envelope) for the sale by auction of 1,384 unserviceable items on an "AS IS WHERE IS" basis, categorized into three (3) distinct Lots:

Lot No.	Description of Assets	Total Items	Reserve Price (Rs.)	Bid Security (Rs.)
Lot-1	Furniture Items (Chairs, Tables, Benches)	288 Nos.	Rs. 315,750/-	Rs. 16,000/-
Lot-2	General Items (Fans, Heaters, ACs, Geysers)	97 Nos.	Rs. 132,990/-	Rs. 7,000/-
Lot-3	IT Equipment (CPUs, Toners, Printers, LED)	999 Nos.	Rs. 59,640/-	Rs. 3,000/-
TOTAL		1,384 Nos.	Rs. 508,380/-	

2. **Eligibility & Disqualification Criteria:** Bidders must be Pakistani nationals/entities legally competent to contract, registered with the FBR, and listed as Active Taxpayers on the date of bid opening. Bidders currently blacklisted or declared ineligible by any Procuring Entity or PPRA in Pakistan, AJ&K, or Gilgit-Baltistan, or those having a conflict of interest (including employees/committee members of the Procuring Entity or associated firms) are strictly ineligible. Joint ventures, consortia, and associations are not permitted. Assets acquired shall not be exported. A Pass/Fail evaluation framework applies; failure on any criterion, submission of conditional bids, missing bid security, or non-submission of the mandatory affidavit (Form 12) shall render the bid non-responsive and result in immediate rejection.

3. **Inspection:** Assets can be inspected at the Scrap Store (Ground Floor), Irrigation Building (1st and 2nd Store) District Courts Complex Saidu Sharif Swat at Gulkada, between 09:00 AM and 02:00 PM on any working day from 31-10-2026 to 16-11-2026 by contacting the Clerk of Court.

4. **BSD Collection:** Bidding documents containing detailed item lists, terms, and conditions can be downloaded from the official website of procuring entity (www.dsjswat.gov.pk) as well as website of KPPRA.

5. **Bid Submission:** Bids enclosed in sealed envelopes, accompanied by separate Call Deposit Receipts (CDR) as Bid Security for each quoted Lot, must reach the office of the Senior Civil Judge (Admin) Swat on or before **Tuesday, 17-11-2026 at 11:00 AM.**

6. **Opening & Auction:** Bids will be opened publicly on **Tuesday, 17-11-2026 at 12:00 Noon** in the Conference Room. Immediately following bid opening, a live open ascending-price auction will be conducted among present responsive bidders starting from the highest sealed bid read out.

7. **Taxes & Conditions:** The successful bidder shall pay all applicable taxes including Advance Income Tax under Section 236A of Income Tax Ordinance 2001. Conditional bids or bids below reserve prices shall be rejected. Procuring entity reserves the right to reject any or all bids under Rule 47 of KPPRA Rules 2014 and Section 30 of the KPPRA Act, 2012.

8. **Legal Basis:** This disposal of public assets is conducted under Section 22A of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority Act, 2012 (as amended) and the KPPRA Rules 2014. The IFB and bidding documents are also posted on the KPPRA and District Judiciary Swat websites.

9. **Bid Validity:** Bids shall remain valid for **sixty (60)** days from the date of bid opening; evaluation and award shall be completed within the bid validity period.

10. **Communication:** All communication with bidders shall be in writing. Focal person: Clerk of Court, SCJ (Admin) Swat, Judicial Complex, Saidu Sharif Swat. Written clarifications must reach this office by 09-11-2026 (03:00 PM).

11. **Qualification & Ethics:** Bidders must meet the minimum qualification criteria of Section 25 of the Act and shall submit a signed declaration of compliance with the Code of Ethics (Section 16(3)).

12. **SBD Incorporation:** The Standard Bidding Documents (SBD) shall be read as part & parcel of this advertisement for the purpose of eligibility, qualification, and all other ancillary procurement procedures and guidelines.

FAIZA GUL
Senior Civil Judge (Admin) /AIQ,
District Courts Swat at Gulkada

SENIOR CIVIL JUDGE (ADMIN)/
AALA ILAQA QAZI, SWAT

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Bid Solicitation Documents — Auction of Dead Stock

This BSD puts 1,384 unserviceable items of the District Judiciary, Swat to auction as three lots under National Competitive Bidding (Single Stage–One Envelope), at a total reserve price of **Rs. 508,380** — Lot-1 Furniture Rs. 315,750, Lot-2 General Items Rs. 132,990, Lot-3 IT Equipment Rs. 59,640.

The legal framework is the Khyber Pakhtunkhwa Procurement of Goods, Works and Services Act, 2012; the Khyber Pakhtunkhwa Procurement of Goods, Works and Services Rules, 2014; the Khyber Pakhtunkhwa Public Procurement Grievance Redressal Rules, 2017; and the KPPRA Guidelines/SOP for Disposal of Public Assets.

COMPOSITION OF THESE BID SOLICITATION DOCUMENTS

The BSD issued to bidders consists of the following. Part-I is reproduced from the KPPRA Standard Bidding Documents for Disposal of Public Assets without any change; Part-II is the case-specific part set out in this document. Where the Bid Data Sheet conflicts with the Instructions to Bidders, the Bid Data Sheet prevails (ITB/BDS rule); where the Special Conditions conflict with the General Conditions, the Special Conditions prevail.

Part / Section	Contents	Status in this case
Part-I Section-I	Instructions to Bidders (ITB)	Adopted unchanged from the SBD
Part-I Section-II	General Conditions of Contract (GCC)	Adopted unchanged from the SBD
Part-II Section-I	Invitation for Bids (IFB)	Customised — below
Part-II Section-II	Bid Data Sheet (BDS)	Customised — below
Part-II Section-III	Qualification and Evaluation Criteria (QEC)	Customised — below
Part-II Section-IV	Description of Assets (DOA)	Customised — below
Part-II Section-V	Special Conditions of Contract (SCC)	Customised — below
Part-II Section-VI	Forms and Formats (14 forms)	Forms 1, 2, 3, 9, 12 used; the rest marked not applicable

SENIOR CIVIL JUDGE (ADMIN)/
AALA ILAQA QAZI, SWAT

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INVITATION FOR BIDS

IFB No.: [SCJ(A)-SWAT/DISPOSAL/2026-01] · **Date of issue:** 30-10-2026]

OFFICE OF THE SENIOR CIVIL JUDGE (ADMN), SWAT

SALE BY AUCTION OF UNSERVICEABLE / DEAD STOCK (FURNITURE, GENERAL AND IT ITEMS)

1. The Senior Civil Judge (Admin), Swat (the "Procuring Entity") has arranged to fund from its budgetary resources the expenditure needed for conducting this disposal, which will be utilized following the rules and regulations applicable to the Procuring Entity.
2. The Procuring Entity invites sealed bids from the general public and eligible bidders, individuals, sole proprietors, firms and companies registered with the Federal Board of Revenue and appearing on the Active Taxpayers List, to participate in Competitive Bidding, conducted through the Single Stage, One Envelope procedure, for the sale by auction of the assets described in paragraph 4 below.
3. A bidder shall meet the qualification and eligibility conditions specified in the Qualification and Evaluation Criteria of the Bid Solicitation Documents.
4. The assets for disposal comprise 1,384 unserviceable items constituted into **three (3) Lots**, as briefly described below. Complete details are given in the Description of Assets and further specified in the Bid Data Sheet.

Lot	URN	Description	Items (Nos.)	Reserve Price (Rs.)	Bid Security (Rs.)
Lot-1	URN-SCJA-2026-L1	Furniture items — chairs, benches, cupboards, tables	288	315,750	16,000
Lot-2	URN-SCJA-2026-L2	General items — fans, stabilisers, geysers, heaters, miscellaneous	97	132,990	7,000
Lot-3	URN-SCJA-2026-L3	IT equipment — CPUs, printers, scanners, toners, monitors, media	999	59,640	3,000
Total			**1,384**	**508,380**	

5. The assets are offered on an **"as is where is"** basis, with no warranty whatsoever. A bid below the reserve price of a Lot shall be rejected.
6. Bidding is Lot-wise. A bidder may bid for one, two or all three Lots, but must quote for a complete Lot; bidding for a fraction of a Lot shall not be accepted. A separate Bid Security is required for each Lot bid for.
7. Prospective bidders may visit and inspect the assets at the Scrap Store (Ground Floor), Irrigation Building (1st and 2nd Store) District Courts Complex, Saidu Sharif, Swat, in liaison with [**Clerk of Court, SCJ (Admin) Swat**] on any working day from [1st Nov-2026] to [14th Nov-2026], between 09:00 and 14:00 hours. A prior appointment with the liaison officer is required.
8. The Bid Solicitation Documents may be inspected free of charge in the office of [**Clerk of Court, SCJ (Admin) Swat**] during office hours till [14th Nov-2026].
9. A complete set of the Bid Solicitation Documents containing detailed item lists, terms, and conditions can be downloaded from the official website of procuring entity (www.dsjswat.gov.pk) as well as website of KPPRA.
10. A bidder shall furnish with his bid a Bid Security in the amount shown against each Lot, in the form of a Call Deposit Receipt or Bank Guarantee from a scheduled bank (excluding microfinance and other financial institutions), pledged in favour of the Senior Civil Judge (Admin) Swat.
11. A bidder shall submit a sealed bid complete in all respects, accompanied by the requisite supporting documents and Bid Security, in person or through an authorized representative, to the office of Senior Civil Judge (Admin) Swat, on or before **17th Nov-2026 at 11:00 hours.** A bid may also be sent by registered post or courier but must reach the designated office before the deadline. A bid received after the deadline shall be rejected and returned unopened.

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12. The bids will be opened at Conference Room of Senior Civil Judge (Admin) Swat on **17th Nov-2026 at 12:00 hours** in the presence of the bidders and/or their authorized representatives who choose to attend.
13. Immediately after the sealed bids are opened and read out, an **open ascending-price auction** will be held among the bidders present whose bids are substantially responsive, starting from the highest sealed bid read out for that Lot. The Lot shall be knocked down to the highest bid so reached, subject to the reserve price and to approval of the competent authority.
14. The successful bidder shall deposit the full bid price and lift the assets within the periods specified in the Special Conditions of Contract. A Performance Guarantee is not required, since the entire sale price is payable before the assets are released.
15. All taxes, duties, cesses, commissions and fees chargeable on the assets or on the disposal proceedings — including advance tax on sale by auction under section 236A of the Income Tax Ordinance, 2001 — and all costs of preparing and submitting bids, shall be paid by and be the liability of the bidder.
16. All terms and conditions set out in the Bid Solicitation Documents shall apply to this bidding.
17. The Procuring Entity reserves the right to reject any or all bids following Rule 47 of the Khyber Pakhtunkhwa Procurement of Goods, Works and Services Rules, 2014, by recording its reasons in writing.
18. For further information, prospective bidders may contact [Clerk of Court of Senior Civil Judge (Admin) Swat] during office hours.

Issuing Authority: Senior Civil Judge (Admin) Swat, Judicial Complex, Swat.

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Bid Data Sheet

The entries below specify, supplement or amend the corresponding clauses of the Instructions to Bidders. Where the Bid Data Sheet conflicts with the Instructions to Bidders, this Bid Data Sheet prevails.

A. General

ITB Clause	Description of BDS
ITB 1.5	Name of Procuring Entity: **Senior Civil Judge (Admin) Swat,** acting in the capacity of Seller. Mode of disposal: **Sale by auction** of unserviceable/dead stock.
ITB 1.6	Method: National Competitive Bidding (NCB). Procedure: Single Stage–One Envelope. Mode: auction — sealed-bid auction, followed immediately at the bid opening by open ascending-price bidding among the responsive bidders present, starting from the highest sealed bid read out for the Lot.
ITB 2.1	Title and identification number of the IFB: Sale by Auction of Unserviceable / Dead Stock, IFB No. [SCJA-SWAT/DISPOSAL/2026-01]. Description of assets: as per the Schedule of Assets for Disposal in Part-II Section-IV.
ITB 3.1	Source of funds: the Procuring Entity's budgetary resources. No external financing is involved.
ITB 4.1	A bidder shall meet the Qualification and Eligibility Criteria, read with the following. **Serial 1:** valid CNIC (individual) or registration/incorporation documents (firm or company); National Tax Number and name on the FBR Active Taxpayers List; Sales Tax registration where required by law; an undertaking of acceptance of the assets on an "as is where is" basis. No enlistment, pre-registration or pre-qualification is required for this case. **Serial 2:** not applicable. **Serial 4:** the Pass/Fail framework applies; all listed factors must be met. **Serial 6:** nationals of Pakistan only; the assets shall not be exported. **Serial 7:** the documents listed at ITB 13.1 and ITB 14.1 of this Bid Data Sheet. **Serial 8:** bidding is open to individuals, sole proprietors, firms and companies. **Serial 9(c):** joint ventures, consortia and associations are not permitted for this disposal. **Serial 11:** ineligibility or blacklisting declared by any Procuring Entity or Public Procurement Regulatory Authority in the Federal jurisdiction, any other province, Azad Jammu & Kashmir or Gilgit-Baltistan shall apply to this case.
ITB 4.2	Power of Attorney of a bidder bidding through a representative: required, on Form 9, on stamp paper of Rs. 100 and duly notarised.
ITB 5.1	One bid per bidder per Lot. A bidder may bid for more than one Lot, but shall submit only one bid for the same Lot.
ITB 6.1	Description of assets for disposal: as per the Schedule of Assets for Disposal, comprising three Lots bearing URN-SCJA-2026-L1, L2 and L3.
ITB 7.1	Liaison person for visit and inspection: [**Clerk of Court, SCJ Admin, Swat at Saidu Sharif**].
ITB 7.2	Place and timing of inspection: Scrap Store (Ground Floor), Irrigation Building (1st and 2nd Store) District Courts Complex, Swat, on any working day from **1st Nov-2026** to **16th Nov-2026**, 09:00 to 14:00 hours. A prior appointment is required.

B. Contents of Bid Solicitation Documents

ITB Clause	Description of BDS
ITB 9.1	Deadline for submission of bids: **17th Nov-2026** at 11:00 hours. Requests for clarification shall reach the Procuring Entity not later than seven (7) days before that deadline.
ITB 9.2	Pre-bid meeting: not applicable.

C. Preparation of Bids

ITB Clause	Description of BDS
ITB 12.1	Language of the bid: English. Supporting documents in Urdu are acceptable if accompanied by an accurate English translation of the relevant passages.
ITB 13.1(h)	Documents to accompany the bid, in addition to those at ITB 13.1(a) to (d): attested copy of CNIC; registration or incorporation documents in the case of a firm or company; National Tax Number certificate with evidence of appearing on the Active Taxpayers List; Sales Tax registration certificate where applicable; Affidavit for Eligibility of Bidders on stamp paper of Rs. 100/150, duly notarised (Form 12); Power of Attorney where the bid is submitted through a representative (Form 9).
ITB 14.1	Documents establishing eligibility and qualification: as listed against ITB 4.1 and ITB 13.1(h) above.
ITB 14.2	Ineligibility categories: as at Serial 10 to 13 of the Qualification and Eligibility Criteria. Cross-ineligibility applies, as specified against ITB 4.1 Serial 11.
ITB 14.3	Capability to implement restrictions on end-users and exports: not applicable.
ITB 15.1	Bidding Units: three Lots as described in Part-II Section-IV. A bidder shall quote a single lump-sum price for a complete Lot. Bidding for part of a Lot shall not be accepted. The quoted price shall be exclusive of all taxes, duties, cesses, fees and lifting costs, which are the bidder's liability.
ITB 16.1	Bid currency: Pak. Rupees only. Exchange rates: not applicable.
ITB 17.1	Bid Security: Rs. 16,000 for Lot-1, Rs. 7,000 for Lot-2 and Rs. 3,000 for Lot-3 — approximately five per cent (5%) of the reserve price of each Lot, rounded up. It shall be furnished as a Call Deposit Receipt or Bank Guarantee from a scheduled bank, pledged in favour of the Senior Civil Judge (Admin) Swat, valid for not less than twenty-eight (28) days beyond the bid validity period. A separate Bid Security is required for each Lot bid for. A Bid Security drawn on an account other than the bidder's own shall not be accepted.
ITB 17.9 and ITB 18.1	Bid validity: sixty (60) days from the date of bid opening.
ITB 21.1	Number of copies: the original bid only; no additional copy is required.

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D. Submission of Bids

ITB Clause	Description of BDS
ITB 22.3(a)	Address for bid submission: OFFICE OF THE SENIOR CIVIL JUDGE (ADMN), SWAT.
ITB 22.3(b)	Marking on the envelopes: "BID FOR SALE BY AUCTION OF UNSERVICEABLE / DEAD STOCK — IFB No. [_____] — LOT-[1/2/3] — NOT TO BE OPENED BEFORE [17th Nov-2026] AT 12:00 HOURS", together with the bidder's name and address. A separate sealed envelope shall be submitted for each Lot.
ITB 23.1	Bids shall be submitted to OFFICE OF THE SENIOR CIVIL JUDGE (ADMN), SWAT. Deadline: **17th Nov-2026** at 11:00 hours.
ITB 23.2	Electronic bids: not applicable.

E. Opening and Evaluation of Bids

ITB Clause	Description of BDS
ITB 26.1	Bid opening: Conference Room SCJ (Admin) Swat on 17th Nov-2026] at 12:00 hours, in the presence of bidders and/or their authorized representatives who choose to attend.
ITB 26.2	Threshold for qualification of Technical Bids: not applicable (Single Stage–One Envelope).
ITB 27.1	Clarification of bids may be sought in writing within three (3) days of the bid opening, and shall be answered within three (3) days of receipt. No change in the bid price is permitted by way of clarification.
ITB 30.2	Conversion of currencies: not applicable.
ITB 30.3	Margin of preference: not applicable.
ITB 30.4	Criteria and methodology for evaluation and comparison: price only, Lot by Lot, as set out. The highest substantially responsive bid for each Lot, at or above the reserve price of that Lot and as improved in the open ascending-price bidding at the bid opening, shall be the best-evaluated bid.
ITB 30.7	Weightage for non-price factors: not applicable.
ITB 30.8	Criteria for best-evaluated bid under Single Stage–Two Envelopes: not applicable.
ITB 31.1	Post-qualification evaluation of the successful bidder: required, and limited to verification of the bidder's CNIC or registration documents, Active Taxpayers List status and the genuineness of the Bid Security instrument, before issue of the Letter of Acceptance.
ITB 32.1	Stand-still period: ten (10) days from the placement of the final evaluation results on the websites of the Procuring Entity and KPPRA.

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F. Award of Contract

ITB Clause	Description of BDS
ITB 37.1	The successful bidder shall confirm receipt of the Letter of Acceptance within three (3) days of its issue, and return the signed Contract within seven (7) days of its issue by the Procuring Entity.
ITB 38.1	Performance Guarantee: not applicable, the entire bid price being payable before release of the assets.
ITB 40.1	Payment to the Procuring Entity: the full bid price, together with all applicable taxes and duties, shall be deposited within seven (7) days of the issue of the Letter of Acceptance, by challan into the Government Treasury under the head notified by the Procuring Entity, and the original challan produced to the Procuring Entity. The Bid Security of the successful bidder shall be adjusted against the bid price or released on receipt of full payment, as the Procuring Entity decides.
ITB 40.4	Liquidated damages: where the successful bidder fails to lift the assets within the period specified in the Special Conditions of Contract, damages shall be charged at 0.5% of the bid price of the Lot for each day of delay, up to a maximum of 10% of that bid price, after which the Contract shall be terminated, the Bid Security forfeited and the assets re-offered for disposal at the bidder's risk and cost.
ITB 40.5	Where the Procuring Entity cancels the disposal under Rule 47, amounts received from the bidder (Bid Security and any payment towards the bid price) shall be refunded within thirty (30) days of the decision, without interest or compensation.
ITB 41.1	Transfer deed: not applicable. Release of the assets shall be made on a gate pass and delivery challan against the original treasury challan and an acknowledgement of receipt signed by the bidder.
ITB 43.1	Integrity Pact: not applicable, the estimated value of the disposal being below the threshold prescribed in ITB Clause 42.

Qualification and Eligibility Criteria

The Invitation for Bids is open to all bidders, subject to meeting the following criteria. The **Pass/Fail** framework applies: failure on any factor renders the bid non-responsive and it shall be rejected without further evaluation.

S.No	Factor	Requirement	Evidence to be submitted
1	Legal status	Individual, sole proprietor, firm or company, competent to contract	Attested copy of CNIC; registration or incorporation documents for a firm or company
2	Tax status	Registered with the Federal Board of Revenue and appearing on the Active Taxpayers List on the date of bid opening	NTN certificate and ATL print-out; Sales Tax registration certificate where required by law
3	Bid Security	Furnished in the specified amount, form and validity for each Lot bid for	Original Call Deposit Receipt or Bank Guarantee of a scheduled bank, pledged in favour of the Procuring Entity
4	Completeness of bid	Bid Form and Price Schedule complete, signed and free of conditions, erasures or overwriting	Forms 1 and 2 duly signed
5	Acceptance of terms	Unqualified acceptance of the BSD, including the "as is where is" basis and the General and Special Conditions of Contract	Signed Bid Form, without deviation or reservation
6	Nationality and end-use	Pakistani national; the assets shall not be exported	Affidavit for Eligibility of Bidders (Form 12)
7	Not blacklisted	Not under any declaration of ineligibility or blacklisting by any Procuring Entity or Public Procurement Regulatory Authority in Pakistan, Azad Jammu & Kashmir or Gilgit-Baltistan	Affidavit for Eligibility of Bidders (Form 12)
8	No conflict of interest	Not an employee of the Procuring Entity, nor a member of any of its committees, nor associated with any firm engaged in preparing this disposal	Affidavit for Eligibility of Bidders (Form 12)
9	Representation	Where the bid is submitted through a representative, a duly notarised Power of Attorney	Form 9 of Part-II Section-VI

Joint ventures, consortia and associations are not permitted in this case. Government-owned enterprises in Khyber Pakhtunkhwa may participate only if they are legally and financially autonomous, operate under commercial law and are not a dependent agency of Government.

Evaluation Criteria

Step 1 — Preliminary examination. The Procuring Entity shall examine each bid to confirm that it is complete, signed, accompanied by the required documents and Bid Security, and generally in order. A missing document or information required by ITB Clauses 13 and 14 constitutes a material deviation and the bid shall be rejected.

Step 2 — Determination of responsiveness. A substantially responsive bid conforms to all terms and conditions of the BSD without material deviation, reservation or omission. The following justify rejection, without being exhaustive: failure to sign the Bid Form or Price Schedule; failure to meet the eligibility requirements; failure to furnish the specified Bid Security; failure to accept the provisions on applicable law and taxes; failure to meet the bid validity period; a conditional bid; and failure to submit the essential supporting documents. Responsiveness shall be determined from the contents of the bid alone, without recourse to extrinsic evidence.

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Step 3 — Arithmetical correction. Where the unit price and the total price disagree, the unit price shall prevail and the total shall be corrected. Where a total disagrees with the sum of its subtotals, the subtotals shall prevail. Where words and figures disagree, the amount in words shall prevail. A bidder who does not accept the correction shall have his bid rejected and his Bid Security forfeited.

Step 4 — Open ascending-price bidding. Immediately after the sealed bids for a Lot are read out, the responsive bidders present at the opening shall be invited to improve their offers by open ascending bids for that Lot, in increments of not less than Rs. 2,000 for Lot-1 and Lot-2 and Rs. 1,000 for Lot-3. The proceedings shall be recorded in the minutes of the bid opening and signed by the bidders present and by the members of the Procurement Committee. A bidder who does not attend remains bound by his sealed bid.

Step 5 — Comparison and reserve price. Bids shall be compared Lot by Lot on price alone, exclusive of taxes, duties, cesses, fees and lifting costs, which are the bidder's liability. **No Lot shall be knocked down below its reserve price.** Where the highest bid for a Lot remains below the reserve price, that Lot shall not be sold and shall be re-offered under Rule 48 of the Procurement Rules.

Step 6 — Identical bids. Where two or more bids are identical and highest, those bidders alone shall be invited to submit revised bids, which shall contain only a revised price not below the tied price. Where evaluation is on price alone and the bidders agree, the rebidding may be conducted immediately at the bid opening.

Step 7 — Post-qualification and award. Subject to an affirmative post-qualification determination under ITB Clause 31, the Contract for each Lot shall be awarded to the bidder with the highest substantially responsive bid at or above the reserve price. A negative determination shall disqualify that bid, and the Procuring Entity shall proceed to the next highest bid above the reserve price and repeat the determination; failing which, the Lot shall be rebid under Rule 48.

Step 8 — Announcement and stand-still. The final evaluation result, with reasons for acceptance or rejection, shall be placed on the websites of the Procuring Entity and KPPRA. The Letter of Acceptance shall issue only after the stand-still period of ten (10) days, and within fifteen (15) days of its expiry.

Grievance Redressal

An aggrieved bidder may file a written complaint to the Procuring Entity under the Khyber Pakhtunkhwa Public Procurement Grievance Redressal Rules, 2017, on the grounds and within the time prescribed. A bidder aggrieved by the disposal of that complaint may appeal to KPPRA, whose decision shall be final.

Description of Assets

The assets for disposal comprise 1,384 unserviceable items, grouped into three Lots. Each item carries a Unique Identification Number (UIN) and each Lot a Unique Recognition Number (URN). All items are offered on an **"as is where is"** basis. Quantities are approximate and as recorded in the valuation reports; the bidder is responsible for satisfying himself as to quantity and condition before bidding, and no claim on account of variation shall be entertained after the bid opening.

Basis of the Reserve Prices

Two valuation reports are on record. The reserve price for each Lot is the **higher** of the two assessed values for that category, so that the floor protects public revenue.

Lot	Category	Reserve Price adopted (Rs.)
Lot-1	Furniture items	**315,750**
Lot-2	General items	**132,990**
Lot-3	IT equipment	**59,640**
Total		**508,380**

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Schedule of Assets for Disposal

LOT-1 — FURNITURE ITEMS · URN-SCJA-2026-L1 · Reserve Price Rs. 315,750

UIN	Item	Condition	Location	Unit	Qty
UIN-SCJA-2026-F-01	Wooden Bench	Out of order	Scrap Store Ground Floor	No.	2
UIN-SCJA-2026-F-02	Steel Cupboard	Out of order	Scrap Store Ground Floor	No.	6
UIN-SCJA-2026-F-03	Wooden Cupboard	Out of order	Scrap Store Ground Floor	No.	2
UIN-SCJA-2026-F-04	Cane Chairs	Out of order	Scrap Store Ground Floor	No.	47
UIN-SCJA-2026-F-05	Wooden Chairs	Out of order	Scrap Store Ground Floor	No.	78
UIN-SCJA-2026-F-06	Wooden Table (medium size)	Out of order	Scrap Store Ground Floor	No.	2
UIN-SCJA-2026-F-07	Plastic Bench	Out of order	Scrap Store Ground Floor	No.	6
UIN-SCJA-2026-F-08	Revolving Chairs (staff)	Out of order	Scrap Store Ground Floor	No.	78
UIN-SCJA-2026-F-09	Sofa, single seat	Out of order	Scrap Store Ground Floor	No.	1
UIN-SCJA-2026-F-10	Honour Board	Out of order	Scrap Store Ground Floor	No.	5
UIN-SCJA-2026-F-11	Steel Bench	Out of order	Scrap Store Ground Floor	No.	25
UIN-SCJA-2026-F-12	Wooden Table (large size)	Out of order	Scrap Store Ground Floor	No.	5
UIN-SCJA-2026-F-13	Steel Cupboard Doors	Out of order	Scrap Store Ground Floor	No.	8
UIN-SCJA-2026-F-14	Presiding Officer Chairs	Out of order	Scrap Store Ground Floor	No.	17
UIN-SCJA-2026-F-15	Wooden Table (small size)	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-F-16	Computer Table	Out of order	Scrap Store Ground Floor	No.	2
UIN-SCJA-2026-F-17	Public Prosecutor Chair	Out of order	Irrigation Building 2nd Store	No.	2
	Total Lot-1				**288**

LOT-2 — GENERAL ITEMS · URN-SCJA-2026-L2 · Reserve Price Rs. 132,990

UIN	Item	Condition	Location	Unit	Qty
UIN-SCJA-2026-G-01	Water Cooler	Out of order	Scrap Store Ground Floor	No.	3
UIN-SCJA-2026-G-02	Gas Lamp	Out of order	Scrap Store Ground Floor	No.	22
UIN-SCJA-2026-G-03	Air Conditioner	Out of order	Scrap Store Ground Floor	No.	1
UIN-SCJA-2026-G-04	Fax Machine	Out of order	Scrap Store Ground Floor	No.	1
UIN-SCJA-2026-G-05	Wash Basin	Out of order	Scrap Store Ground Floor	No.	2

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UIN	Item	Condition	Location	Unit	Qty
UIN-SCJA-2026-G-06	Electric Geyser	Out of order	Scrap Store Ground Floor	No.	5
UIN-SCJA-2026-G-07	Electric Heater	Out of order	Scrap Store Ground Floor	No.	1
UIN-SCJA-2026-G-08	Vehicle Tyre	Out of order	Scrap Store Ground Floor	No.	4
UIN-SCJA-2026-G-09	Electric Board	Out of order	Scrap Store Ground Floor	No.	1
UIN-SCJA-2026-G-10	Table Glass	Broken	Irrigation Building 1st Store	No.	2
UIN-SCJA-2026-G-11	Gas Heater	Out of order	Irrigation Building 2nd Store	No.	3
UIN-SCJA-2026-G-12	Ceiling Fan	Out of order	Irrigation Building 2nd Store	No.	9
UIN-SCJA-2026-G-13	Type Writer	Out of order	Irrigation Building 2nd Store	No.	1
UIN-SCJA-2026-G-14	Fax Machine	Out of order	Irrigation Building 2nd Store	No.	4
UIN-SCJA-2026-G-15	Stabiliser, 10,000 Watts	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-G-16	Stabiliser, 7,000 Watts	Out of order	Irrigation Building 2nd Store	No.	1
UIN-SCJA-2026-G-17	Stabiliser, 4,000 Watts	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-G-18	Stabiliser, 3,000 Watts	Out of order	Irrigation Building 2nd Store	No.	14
UIN-SCJA-2026-G-19	Photostat Machine	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-G-20	Window Roll	Out of order	Irrigation Building 2nd Store	No.	1
UIN-SCJA-2026-G-21	Wall Fan	Out of order	Irrigation Building 1st Store	No.	1
UIN-SCJA-2026-G-22	Curtain	Out of order	Irrigation Building 1st Store	No.	3
UIN-SCJA-2026-G-23	Curtain Pipe	Out of order	Irrigation Building 1st Store	No.	8
UIN-SCJA-2026-G-24	Carpet	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-G-25	Pedestal Fan	Out of order	Irrigation Building 1st Store	No.	1
UIN-SCJA-2026-G-26	Battery, 200 Ah	Out of order	Irrigation Building 1st Store	No.	1
	Total Lot-2				**97**

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LOT-3 — IT EQUIPMENT · URN-SCJA-2026-L3 · Reserve Price Rs. 59,640

UIN	Item	Condition	Location	Unit	Qty
UIN-SCJA-2026-I-01	CPU	Out of order	Scrap Store Ground Floor	No.	6
UIN-SCJA-2026-I-02	Toner	Out of order	Irrigation Building 2nd Store	No.	180
UIN-SCJA-2026-I-03	Toner, Model 92-A	Outdated	Irrigation Building 2nd Store	No.	10
UIN-SCJA-2026-I-04	Keyboard	Out of order	Irrigation Building 2nd Store	No.	60
UIN-SCJA-2026-I-05	Scanner, AVISION AD-120	Outdated	Irrigation Building 2nd Store	No.	13
UIN-SCJA-2026-I-06	Printer, HP 2015	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-I-07	Printer, LaserJet Pro M12-A7	Out of order	Irrigation Building 2nd Store	No.	7
UIN-SCJA-2026-I-08	Printer, Canon LBP 6030	Out of order	Irrigation Building 2nd Store	No.	4
UIN-SCJA-2026-I-09	Compact Disks	Outdated	Irrigation Building 2nd Store	No.	700
UIN-SCJA-2026-I-10	LED	Out of order	Irrigation Building 2nd Store	No.	12
UIN-SCJA-2026-I-11	CD ROM	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-I-12	Monitor	Out of order	Irrigation Building 2nd Store	No.	2
UIN-SCJA-2026-I-13	DVR	Out of order	Irrigation Building 2nd Store	No.	1
	Total Lot-3				**999**

Footnotes to the Schedule

Category of assets for disposal: unserviceable and obsolete furniture, general store items and IT equipment.

Applicable taxes, duties, cesses, commissions and fees — payable by, and the liability of, the successful bidder over and above the bid price:

- Advance tax on sale by auction under section 236A of the Income Tax Ordinance, 2001, at the rate in force on the date of auction, charged on the gross sale price (the enhanced rate applies to a person not appearing on the Active Taxpayers List).
- Sales tax under the Sales Tax Act, 1990, at the rate in force, where chargeable on the supply of the assets or of scrap.
- Stamp duty on the agreement and any other duty, cess or fee chargeable under any law in force.
- All costs of dismantling, loading, transport and removal, including labour and equipment, and the cost of making good any damage caused to the premises during lifting.

Documents to be handed over to the successful bidder: (1) Letter of Acceptance; (2) Contract Agreement executed on stamp paper; (3) original Government Treasury challan evidencing deposit of the bid price, duly verified; (4) item-wise delivery challan and gate pass issued by the Store Incharge.

Other requisite details: the assets shall be lifted in their entirety, Lot by Lot. The successful bidder shall not be permitted to pick and choose items within a Lot or to leave any item behind; any item left behind on expiry of the lifting period shall stand forfeited to the Procuring Entity without any refund or adjustment.

Schedule of Payments

Stage	Amount	Due
Bid Security, with the bid	Rs. 16,000 (Lot-1), Rs. 7,000 (Lot-2), Rs. 3,000 (Lot-3)	At bid submission
Full bid price, less Bid Security if adjusted, plus all applicable taxes	100% of the Contract Price	Within 7 days of the Letter of Acceptance
Lifting of the assets	—	Within 15 days of release

Forms and Formats

Form	Title	Applicability in this case
1	Bid Form	Required with every bid
2	Price Schedule	Required with every bid
3	Bid Security / Guarantee	Required — CDR or Bank Guarantee, per Lot
4	Letter of Acceptance	Issued by the Procuring Entity after the stand-still period
5	Notification of Award	Issued by the Procuring Entity
6	Contract Form	Executed on stamp paper with the successful bidder
7	Performance Guarantee	Not applicable
8	Bank Guarantee for Advance Payment	Not applicable
9	Power of Attorney (bidder's representative)	Required where a bid is submitted through a representative
10	Power of Attorney (Lead Member of JVCA)	Not applicable — JVCAs not permitted
11	Integrity Pact	Not applicable — value below the threshold
12	Affidavit for Eligibility of Bidders	Required with every bid
13	Affidavit — end-user and export restrictions	Not applicable
14	Affidavit — Bid Security in Single Stage–Two Envelopes	Not applicable

All affidavits and the Power of Attorney shall be furnished on stamp paper of Rs. 100/150 each and duly notarised.

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Form 1 — Bid Form

IFB No.: _____ · Dated: _____

To: The Senior Civil Judge (Admin) Swat.

Dear Sir,

Having examined the Bid Solicitation Documents including Addenda No. _____ (receipt of which is hereby acknowledged), I/we, the undersigned, offer a bid for the **purchase by auction** of **Lot-[1 / 2 / 3], URN-SCJA-2026-L[ ]**, as described in the Schedule of Assets for Disposal, in conformity with the said Bid Solicitation Documents, for the sum of Rs. _____ (Rupees _____ only), or such other sum as may be ascertained in accordance with the Price Schedule attached and made part of this bid.

I/we confirm that I/we have inspected the assets and accept them on an "**as is where is**" basis, without any warranty on the part of the Procuring Entity as to quantity, quality, condition or fitness.

I/we undertake, if my/our bid is accepted, to deposit the full bid price together with all applicable taxes within seven (7) days of the issue of the Letter of Acceptance, and to lift the entire Lot within fifteen (15) days of release, failing which the liquidated damages and forfeiture provided in the Special Conditions of Contract shall apply. A Performance Guarantee is not required in this case.

I/we agree to abide by this bid for a period of **sixty (60) days** from the date fixed for bid opening under ITB Clause 18, and it shall remain binding upon me/us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your Letter of Acceptance and your Notification of Award, shall constitute a binding contract between the Procuring Entity and me/us.

Commissions or gratuities, if any, paid or to be paid by me/us to agents relating to this bid and to contract execution: _____ [if none, state "None"].

I/we understand that the Procuring Entity is not bound to accept the highest or any bid received.

Dated this _____ day of _____ 20____

Name of the Bidder: _____ · CNIC / NTN: _____

Address and phone: _____

Signature of the Bidder: _____

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Form 2 — Price Schedule

Name of the Bidder: _____ · IFB No.: _____ · Dated: _____

Columns 1 to 7 are filled by the Procuring Entity. The bidder completes columns 8 and 9 for the Lot or Lots bid for.

1) Lot	2) URN	3) Items included	4) Location	5) Unit	6) Qty	7) Reserve Price (Rs.)	8) Price Quoted in figures (Rs.)	9) Price Quoted in words (Rs.)
Lot-1 Furniture	URN-SCJA-2026-L1	UIN-SCJA-2026-F-01 to F-17	Scrap Store Ground Floor	No.	288	315,750		
Lot-2 General	URN-SCJA-2026-L2	UIN-SCJA-2026-G-01 to G-26	Scrap Store, Irrigation Building 1st and 2nd Store,	No.	97	132,990		
Lot-3 IT	URN-SCJA-2026-L3	UIN-SCJA-2026-I-01 to I-13	Scrap Store Ground Floor, Irrigation Building 2nd Store,	No.	999	59,640		

The price quoted is exclusive of all taxes, duties, cesses, commissions and fees, and of all costs of dismantling, loading, transport and removal, all of which are payable by the bidder. Where figures and words disagree, the amount in words shall prevail.

Signature of the Bidder: _____ · Dated this _____ day of _____ 20____

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EMAIL: scjadmnswat@gmail.com

Form 3 — Bid Security

To be furnished as an original Call Deposit Receipt or Bank Guarantee of a scheduled bank (excluding microfinance and other financial institutions), drawn on the bidder's own account, pledged in favour of the Senior Civil Judge (Admin) Swat, in the amount prescribed for the Lot, and valid for not less than twenty-eight (28) days beyond the bid validity period. The Bid Security shall be forfeited if the bidder withdraws his bid during the bid validity period; refuses to accept the correction of arithmetical errors; fails to confirm receipt of the Letter of Acceptance or to sign the Contract; fails to deposit the bid price within the prescribed period; or fails to lift the assets within the prescribed period.

Form 9 — Power of Attorney (bidder's representative)

On stamp paper of Rs. 100/150 duly notarised, in the format given in the Standard Bidding Documents, authorising the named representative to sign the bid, attend the bid opening, take part in the open ascending-price bidding and bind the bidder by his acts.

Form 12 — Affidavit for Eligibility of Bidders *(On stamp paper of Rs. 100/150, duly notarized)*

I/We, the undersigned **[Name of Deponent(s)]**, holding CNIC/Passport No. **[Number]**, in my/our capacity as **[Sole Proprietor / Partner / Director / Authorized Representative]** of **[Name of Firm/Company/Entity]**, hereby solemnly declare and undertake that:

1. **Understanding of Bidding Documents:** I/We have read, fully understood, and accepted all terms, conditions, and requirements set forth in the Bidding Document, including the General and Special Conditions of Contract and the disposal on an *"as is where is"* basis, without any deviation or reservation.
2. **Compliance & Legal Status:** The bid submitted by the undersigned complies in all respects with the requirements enunciated in the bidding documents. The undersigned is a Pakistani national / entity legally competent to enter into binding contracts under the laws of Pakistan.
3. **Asset Eligibility & End-Use:** The Lot(s) proposed to be acquired under this contract are eligible within the meaning of the standard bidding documents, and the assets purchased shall **not be exported** from Pakistan.
4. **Not Blacklisted / Debarred:** The undersigned (including the firm, company, proprietor, partners, or directors) is **not** currently under any declaration of ineligibility, blacklisting, or debarment by any Procuring Entity or Public Procurement Regulatory Authority (PPRA) in Pakistan, Azad Jammu & Kashmir (AJ&K), or Gilgit-Baltistan (GB).
5. **No Conflict of Interest:** The undersigned is **not** an employee of the Procuring Entity, **not** a member of any of its committees, and is **not** associated in any manner with any firm or individual engaged in preparing this disposal/bidding process.
6. **Solvency & Joint Venture Status:** The undersigned is financially sound, solvent, and operating independently. I/We confirm that this bid is submitted individually and **not** as part of a Joint Venture, Consortium, or Association. *(If a Government-owned enterprise in KP: I/We further confirm being legally and financially autonomous, operating under commercial law, and not acting as a dependent agency of the Government).*
7. **Child Labor Compliance:** The undersigned has not employed any child labor within its organization/business operations, in accordance with applicable laws.

We affirm that the contents of this affidavit are true, correct, and complete to the best of our knowledge and belief, and nothing has been concealed or misrepresented.

Deponent / Bidder Signature: _____
Name: _____
CNIC No: _____
Designation: _____
Name of Firm/Company: _____
Stamp/Seal: _____

Witness:
Signature: _____
Name: _____
CNIC No: _____

Witness 2:
Signature: _____
Name: _____
CNIC No: _____

(To be attested by an authorized Notary Public)