TENDER NOTICE:

Sealed bids are invited for the supply of following items for the Sessions Courts, Mansehra. Bids should reach the office of Budget & Accounts Assistant of District & Sessions Judge, Mansehra through EPADS on or before 03-12-2026, which will be opened on the same day at 11:00 AM in the presence of bidders or their representatives. The 3% Bid Security (CDR-Original) in the name of District & Sessions Judge, Mansehra shall be submitted from the account of the firms/bidders/contractors who shall submit the bids.

S#	Items and Description	
1	I.T Equipment	1. Laptop 2. Scanner 3. USB Hub 4. Finger Print Scanner 5. Key board and Mouse
2	Furniture	3. Revolving Office Chairs (best quality) 4. Office tables (best quality)

TERMS & CONDITIONS:

1. Eligible bidders, who are on Active Taxpayers list (ATL) of FBR and eligible to supply goods/services to Government Departments, can apply. The sealed envelope with the Earnest money/bid security must reach the office of Budget & Accounts Assistant of District & Sessions Judge, Mansehra on or before 03-12-2026 at 10:00 AM, which will be opened on the same day at 11:00 AM in presence of available and interested bidders or their authorized agents. Terms and conditions in detail are also available in bid documents. The sealed envelope containing the earnest money/security amount if not be received on the stipulated date and time of a bidder, his bid shall be rejected.
2. The offered rates should be including all applicable taxes and will be valid until 30th June, 2027.
3. The complete Tender process shall be carried out through EPADS.
4. The offerers/ bidders must be registered with income tax & sales tax and active on tax payer list of FBR and the Registration Certificates must be attached with the bid documents otherwise bid will not be entertained. The samples shall also be provided at the opening time for inspection of the committee.
5. Bidders must be manufacturers or authorized dealers in Pakistan with at least three (03) years of experience in manufacturing/supplies of the bidding items.
6. For procurement of items under the head 'I.T Equipment', a single stage two envelopes containing **"TECHNICAL PROPOSAL"** and **"FINANCIAL PROPOSAL"** respectively, will be followed.
7. Single Stage bidding procedure for procurement of items of Furniture will be followed.
8. Quantity of each item in all heads can be increased or decreased as per need and the available budget.
9. All Government Taxes and other deductions will be made as per Rules.
10. Incomplete, ambiguous, conditional bids and those received after due date & time shall not be entertained.
11. The Competent Authority reserves the right to reject all or any of the bids under KPPRA Act 2012 and Rules 2014 & 2022.
12. The complete bidding documents including terms and condition by the interested bidders may be downloaded from "www.kppra.gov.pk" and District & Sessions Court Mansehra Website "www.dscmansehra.gov.pk"

Additional District & Sessions Judge-III/
Mansehra /Chairman Procurement Committee
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