



**GOVERNMENT OF PAKISTAN**

**BUREAU OF EMIGRATION & OVERSEAS EMPLOYMENT**

**Tender Document for**

<b>Lot No.</b>	<b>Description</b>	<b>Bid Security (Fixed) (Rs.)</b>	<b>Remarks</b>
01	IT Equipment	219,000	Sealed bids required from reputed Firms
02	Supply & Installation of ACs	102,000	Sealed bids required from Original manufacturers / Authorized distributors
03	Supply & Installation of an Imported Generator	126,000	As above
04	Office Furniture & Fixture	72,000	Sealed bids required from registered companies
05	Miscellaneous Items	18,000	As above

**Last Date for submission: 23<sup>rd</sup> February, 2026 at 10:00 A.M**

**Bid Opening Date: 23<sup>rd</sup> February, 2026 at 10:30 A.M**

---

**Director (Coordination)**

Directorate of I.T, 7<sup>th</sup> Floor of Emigration Tower, Plot # 10, Mauve Area,  
Sector G-8/1, Islamabad, Pakistan

Phone: (+92) (51) (9261410), Fax: (+92) (51) (9107270)

Website: [www.beoe.gov.pk](http://www.beoe.gov.pk)

## **OBJECTIVE**

Bureau of Emigration & Overseas Employment, Islamabad through this Invitation of Bids invites sealed bids/quotations from reputed firms, Registered Companies, duly registered with PPRA E-Pak Acquisition & Disposal System (EPADS) for the supply/installation of IT Equipment, ACs, Generator, Office Furniture & Fixtures and Miscellaneous Items out of SLEIF Budget for its regional office, Protectorate of Emigrants, Gujrat, located at State Life Insurance Corporation Building, G.T. Road, Gujrat, Punjab, Pakistan.

## **INTRODUCTION OF ORGANIZATION**

Details about the organization are available at <http://www.beoe.gov.pk>.

### **SCOPE OF WORK (For Lot No: 01-IT Equipment)**

1. The Selected Bidder(s) will be responsible for the supply/installation of IT Equipment for its regional office, Protectorate of Emigrants, Gujrat, located at State Life Insurance Corporation Building, G.T. Road, Gujrat, Punjab, Pakistan.
2. Selected bidder shall be responsible for One (01) year warranty & support/services.

### **SCOPE OF WORK (For Lot No: 02-Supply & Installation of Imported ACs)**

1. The Selected Bidder will be responsible for the supply and installation of imported ACs with complete installation including copper piping, drain pipe, indoor / outdoor communication wire with insulation complete in all respect at Protectorate of Emigrants, Gujrat. The address is given below;  
State Life Insurance Corporation Building, G.T. Road, Gujrat, Punjab, Pakistan.
2. Selected Bidder must survey the site & ensure that the supplied equipment/items are fully operational, new, performs properly and meet the Technical Specification as mentioned in Annex-II of this Tender Document.
3. At the time of supply and testing of goods, Selected Bidder must provide Brochures, Training etc.
4. Selected bidder shall be responsible for two years warranty of complete unit, three-year compressor warranty and one-year installation warranty on site.

### **SCOPE OF WORK (For Lot No: 03-Supply & Installation of an Imported Generator)**

Supply, Installation and Commissioning of One (01) brand new Imported Diesel Generator with 30KVA prime rating at Protector of Emigrants, Gujrat, (Cummins, Caterpillar, Perkins, F.G Wilson or Equivalent), with ATS change over Control Comprising of Imported Components along with MOR, 3-phase main sensing, Sound proof Canopy (Imported / Branded), Foundation RCC or as per actual, Transportation with

loading/unloading with or without crane, Built in Tanks and Fuel Day Tank of 500 Litres, Power Cable/Control cable as per site, Platform and Earthing, etc. complete in all aspects.

One-year comprehensive warranty including service, spare parts, labour and maintenance at Protectorate of Emigrants Gujrat office; address: State Life Insurance Corporation Building, G.T. Road, Gujrat, Punjab, Pakistan.

### **BIDS SUBMISSION INSTRUCTIONS**

The objective of bid submission requirement is to provide bidders the information to submit their bid in response of this Tender according to the specifications defined in this Tender Advertisement/Document and in order/sequence as set forth in this document. Bidders must follow following requirements for their proposals/bids.

- i. Bidders should send their “Technical Proposal” and “Financial Proposal” in a sealed envelope (i.e. **Single Stage -One envelope procedure**) containing separately “Technical Proposal” and “Financial Proposal”.
- ii. Bidders are also required to submit their proposal on EPADS at <https://eprocure.gov.pk>. In case the bid is not submitted on EPADS, it will not be accepted by this office in hard form.
- iii. All bidders must submit the required documents and data both electronically through the EPADS and in hard copy format to Bureau of Emigration & Overseas Employment, Islamabad.
- iv. The information provided in both the electronic submission on EPADS and the hard copy must be identical.
- v. In the event of any discrepancies between the documents/data submitted on EPADS and those submitted in hard form, the documents/data on EPADS will be considered the final and authoritative version.
- vi. All bids received shall be opened and evaluated in the manner prescribed in the bidding document. The Procurement Committee of BE & OE shall evaluate the technical proposal in prescribed manner i.e; Mandatory Eligibility Criteria without reference to the price and reject any proposal which does not confirm to the said Criteria.
- vii. The Procurement Committee of BE & OE will publicly open the financial proposals of the bids which fulfills to the Mandatory Eligibility Criteria on the same day.
- viii. The bid found to be the lowest evaluated bid (Lowest in Grand Total) shall be accepted.
- ix. Income Tax/GST Registration and No Black list certificate.
- x. Bidders are required to submit their financial proposals in PAK Rupees (PKR) inclusive of all Taxes.
- xi. Bid Security (Fixed amount) as mentioned above in mode of Pay Order/Bank Draft must be enclosed in favor of Director General, BE & OE, Islamabad. The bid shall not be considered without Bid Security/Earnest money. The bid security/earnest money will be returned to the unsuccessful bidder(s) after finalization of the tender on a

written request and in case of successful bidder(s), it will be converted into Performance Guarantee / Security Deposit which will be retained till the expiry period.

- xii. The BE&OE reserves the right to reject any or all proposals/bids in lines with Public Procurement Rules, 2004.
- xiii. The proposals received late after prescribed date/time due to any reason shall not be entertained.
- xiv. Any change of information provided in the tender document that may affect delivery should be brought to the BE&OE's attention as soon as possible, failure to comply may result in the contract being terminated.
- xv. Bidder presenting information intentionally incorrectly or fraudulently will be disqualified.
- xvi. Although adequate thought has been given in the drafting of this document, errors such as typos may occur which the BE&OE will not be responsible.

**Mandatory Eligibility Criteria.**

Technical proposal must contain following documents. Preliminary scrutiny (initial Screening) of technical bids will be done on the basis of following parameters which are pre-requisites, non-compliance of any of the following clause shall disqualify the vendor straight away.

*(Technical Proposal must contain following documents)*

- i. Company Profile / Brochures. (For all Lots)
- ii. Bidder must have valid NTN & GST. (Copies of valid NTN, Income / Sales Tax registration certificates and ATL must be attached). (For all Lots)
- iii. Client List and branch offices details. (Only for Lot # 01, 02 & 03)
- iv. Bidders must have experience and documented track of at least 10 (ten) similar nature of assignments. (Only for Lot # 01,02 & 03)
- v. Registration with PEC in appropriate category. (Provide copy of PEC Registration) (Only for Lot No. 02 & 03)
- vi. Copy of letter which shows that the firm is Authorized by the principal / Manufacturer of quoted brand/ Manufacture Authorization Form. (Only for Lot No. 02 & 03)
- vii. Specify Country of Origin of quoted brand of Imported AC. (Provide Document) (Only for Lot No. 02-Supply & Installation of Imported ACs)
- viii. Provide a Certificate that Equipment / Items must be in compliance with the Technical Requirements/specifications as mentioned at Annex of this Tender Document. Equipment quoted must be of good market repute and must not be refurbished or used. (For Lot No. 1, 02 & 03)

- ix. Affidavit (on stamp paper) that the Company was never ever blacklisted nor in litigation with any Government / Non-Government department in Pakistan. (For all Lots)
- x. Financial soundness of the company (Minimum 10 Million). Provide Bank letter/Statement confirming annual turn-over. (Only for Lot # 01, 02 & 03)
- xi. Bid Security must be attached with the technical bid. (For all Lots)
- xii. A bidder must bid for complete lot and is required to quote price/rates of all items as specified in the bid documents. Partial quotes, addition or subtraction of items are not acceptable if found the bid will be rejected. (For all Lots)

**Note:** All documents should be properly signed and stamped. Documentary proof for all above requirements is a mandatory requirement, noncompliance will lead to disqualification

### **EVALUATION CRITERIA**

The work will be awarded to the lowest quoted bidder who fulfills the above Mandatory Eligibility Criteria.

### **TERMS OF PAYMENT**

1. No payment shall be made in advance to the firm / company as mobilization advance.
2. Hundred percent (100%) payment shall be paid after successful completion of tasks/supply.
3. All Taxes will be deducted at source as per Government Rules at the time of payment.

### **PERFORMANCE WARRANTY / Security Deposit**

The earnest money of successful bidder will be converted as Performance Warranty / security deposit and same will be retained for one year or till the expiry period. No Tender / Offer will be entertained without earnest money. All payments shall be made through cross cheque in the Pak Rupees.

### **LIQUIDATED DAMAGES / PANALTIES**

In case of services delay or unsatisfactory service delivery, non-complying the terms of the comprehensive warranty services, delay in services etc, performance Bank Guarantee / Retention Money will be forfeited and company may be put to relevant authorities to declare the Firm as "Black Listed".

## **GENERAL TERMS AND CONDITIONS**

### **Following General Terms & Conditions Apply to this Tender Document**

1. Validity period of the bids shall be 4 months (120 days).
2. The decisions of BE&OE will be binding on all concerned and will in no case be challengeable at any forum or any court of law.
3. Bids are liable to be rejected if; they are not conforming the terms, conditions and specifications stipulated in this Tender Document.
4. During the examination, evaluation and comparison of the bids, the BE&OE at its sole discretion may ask the bidder for clarifications of its bid. However, no change in the price or substance of the bid shall be sought, offered or permitted after bid submission.
5. The amount submitted as Earnest Money shall be refunded to the unsuccessful bidders on submission of a written request after finalization of tender.
6. Incomplete and conditional Bids will not be entertained.
7. In case of any dispute between the parties of any matter arising out of after signing the contract agreement, the case shall be referred to the Director General, BE & OE whose decision shall be final and binding on parties.
8. Bids submitted via email or fax will not be entertained.
9. In case of sudden public holiday, bids will be opened on the next working day.
10. The warranty can be verified from the manufacturer website.
11. Bids must be for at least complete solution/lot.
12. Quantities can be increased or decreased as per Rules.

### **SPECIAL CONSIDERATIONS FOR THE BIDDERS**

1. Bidder shall ensure Warranty for at-least (01) year. (For Lot No. 01)  
**(For Lot No. 03 – Supply & Installation of Imported Generator)**
2. Bidder shall ensure after sales supports to BE & OE by OEM (Original Equipment Manufacturer) trained local engineers. The bidder shall preferably possess a local service Centre. The equipment shall be offered with all accessories required for operation.
3. The bidder should either be an OEM or an authorized dealer of the same. Copy of the original dealer certificate must be attached with the bid. Original Equipment Manufacturer should have ISO certification for the manufacturing work and the documentary proofs for the same are to be enclosed by the bidder with tender documents.
4. Adequate protection (safety) systems should be provided to safeguard the system from damage under fault conditions. The protection system should be fast acting to safeguard the system and the components.
5. The equipment/articles quoted should carry manufacturer's standard warranty and should be backed up by guarantee after sale service facilities and supply of spare parts on ex-stock basis. The supplier/principal along with their local agents shall be responsible for after sales service/supply of spares and maintenance support etc. for a period of at least 10 years after supply of equipment. A certificate to this effect be attached.
6. Bidder shall attach a factory test certificate of the quoted equipment.
7. All the relevant scope of work needs to be quoted as per sites visits.

**(For Lot No. 02 – Supply & Installation of Imported ACs)**

1. Selected bidder shall be responsible for two years warranty of complete unit, three-year compressor warranty and one-year installation warranty on site.

**CLARIFICATIONS**

Queries regarding this Tender Document shall be submitted in writing to:

**Director (Coordination)**  
**Bureau of Emigration & Overseas Employment,**  
**Plot No. 10, Mauve Area, G – 8/1, Islamabad.**  
**Phone: +92(51) 9261410**  
**Fax: +92(051) 9107272**

ANNEXURE – A

**TECHNICAL SPECIFICATIONS FOR LOT NO.01 (IT EQUIPMENT)**

**Laptop**

Item		Laptop Core i7 (Professional / Business Series HP, Dell, LENOVO or Equivalent)
Quantity		03
Sr. #	Item	Item Description (Minimum Specification)
		<p><b>Lenovo ThinkPad E15</b>, Ci7, 13th-14th Gen, 16GB Ram, 512GB SSD, 15.6'', FHD, Windows 11 Pro OEM Licensed</p> <p>Warranty: 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty</p> <p>OR</p> <p>With higher specifications</p>
<p><b>NOTE:</b></p> <p>1. <i>Please mention the country of origin / manufacturing / assembly of the quoted brand / model.</i></p>		

Item		Desktop Computers
Quantity		06
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<p><b>ThinkCentre neo 50t Gen 3 Tower</b>  Processor: 14th Gen Intel® Core™ i7, 12C (8P + 4E) / 20T, P-core 2.1 / 4.8GHz, E-core 1.6 / 3.6GHz, 25MB  Memory: Minimum 16 GB Installed DDR5  Hard Drive: 512 GB SSD  Network Controller +Wireless Card: Gigabit Supported+ External USB WI-FI Network Controller (Card) DVD R/W Required  Operating System: Microsoft Windows 11 supported USB 3.0 and 3.1  As per actual slots</p> <p>Operating System Licensed: Microsoft windows 11 Pro OEM Licensed  Connectivity Mode: VGA, Display Port, HDMI  Warranty: 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">With higher specifications</p>
<b>NOTE:</b>		
1. <i>Please mention the country of origin / manufacturing / assembly of the quoted brand / model.</i>		

Item		Printers (Laserjet)
Quantity		05
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<p><b>HP LaserJet Printer 4003 DW</b></p> <p>Warranty: 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">With higher specifications</p>
<p><b>NOTE:</b></p> <p>1. <i>Please mention the country of origin / manufacturing / assembly of the quoted brand / model.</i></p>		

Item		Color Printers(Laserjet)
Quantity		01
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<p><b>Color LaserJet Printer HP 3203 DW</b>  Warranty: 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty  OR  With higher specifications</p>
<p><b>NOTE:</b>  1. <i>Please mention the country of origin / manufacturing / assembly of the quoted brand / model.</i></p>		

Item		ADF Scanners
Quantity		03
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<p><b>Canon DR S 150</b>  Scan Type ADF Scanner with Color Touch Display  Through put Speed Color/grayscale/B&amp;W 45 ppm (B&amp;W, Color, gray scale) or higher  Output Resolution 600dpi or higher  Recommended Daily Volume up to 4000 pages per day  Document Feeding Capacity 60 Sheets 80 g/m2 or 20lb or higher,  Connectivity USB3.2 , IEEE802.11b/g/n, 10Base-T/100Base-TX/1000Base-T ( WIFI &amp; Network Standard)  Passport Scanning through ADF  Warranty: 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty  OR  With higher specifications</p>
<p><b>NOTE:</b>  1. <i>Please mention the country of origin / manufacturing / assembly of the quoted brand / model.</i></p>		

Item		Wifi Router
Quantity		03
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<b>Ruijie RG-EW3200 GX PRO Wi-fi 6 3200M Dual-band Gigabit Mesh Router</b> Wi-Fi Standards: Wi-Fi 6 (802.11ax) MIMO: 2.4 GHz: 4×4, 5 GHz: 4×4 Max. Wi-Fi Speed: 2.4 GHz: 800 Mbps 5 GHz: 2402 Mbps MESH: Yes 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty <p style="text-align: center;">OR With higher specifications</p>
<b>NOTE:</b>		
1. Please mention the country of origin / manufacturing / assembly of the quoted brand / model.		

Item		Webcam
Quantity		05
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<b>Logitech C922 Pro Stream HD Webcam 1080p</b> With Tripod 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty <p style="text-align: center;">OR With higher specifications</p>
<b>NOTE:</b>		
1. Please mention the country of origin / manufacturing / assembly of the quoted brand / model.		

Item		Biometric Devices
Quantity		06
Sr. #	Item	Item Description
		<b>Xperix biomini slim 2</b> 1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty

Item		Cisco Manageable Switch
Quantity		02
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<p><b>Cisco 24 Ports Layer-3, Manageable Switch</b></p> <p>1 year standard on site comprehensive (Free Parts and Labor) OEM Warranty</p>

Item		UPS (1KVA)
Quantity		05
Sr. #	Item	Item Description (Minimum Specification) <i>International Renowned Brands Only</i>
		<p><b>Capacity:</b> 1 KVA Line Interactive UPS with Maintenance free batteries  <b>Power Factor:</b> 0.6  <b>Recharge Time:</b> 6-8 hours recharge time  <b>Backup:</b> At least 5-6 minutes backup time, or higher on 70% load  <b>Features:</b> Surge protection, Serial/USB Port with other standard features  <b>Warranty:</b> One (01) Year Parts and Labor warranty for all components on site  OR  With higher specifications</p>
<b>NOTE:</b>		
1. <i>Please mention the country of origin / manufacturing / assembly of the quoted brand / model.</i>		

**ANNEXURE – B**

**TECHNICAL SPECIFICATIONS for Lot No: 02**

**Supply and Installation of Imported ACs (Acson, Daikin, LG, Samsung or Equivalent)**

<b>S.No</b>	<b>Descriptions</b>	<b>Quantity</b>
1.	1.8 Ton Wall Mounted Inverter-5D Capacity: 22,500 Ton-BTU/HR, Refrigerant: R-32 Power Supply:220-240V/1-PH/50HZ	<b>03</b>
2.	4.2 Ton Floor Standing Inverter-5D Capacity: 50,000-BTU/HR, Refrigerant: R-410A Power Supply:220-240V/3-PH/50HZ	<b>03</b>
3.	Complete Installation including 22 gauge Copper Piping, Drain Pipe, In-Door / Out-Door Communication Wire, Insulation Complete in All Respect	

**Note:** Selected bidder shall be responsible for two years warranty of complete unit, three-year compressor warranty and one-year installation warranty on site.

- Bidders are requested to quote the installation cost **per foot**, inclusive of copper piping, ducting, and all other associated accessories. However, billing shall be carried out as per actual quantities verified at site.

## ANNEXURE – C

### TECHNICAL SPECIFICATIONS for Lot No: 03

#### Supply & Installation of a Diesel Generator Set with prime rating of 30 KVA

#### Detailed specifications of Diesel Generator Set

##### 1. Description

Supply, Installation and Commissioning of One (01) brand new Imported Diesel Generator Complete Build Unit(CBU) with 30KVA prime rating (Caterpillar, Perkins, F.G Wilson, Baudouin, Cummins or Equivalent), with ATS change over Control Comprising of Imported Components with MOR, 3-phase main sensing, Sound proof Canopy (<70db), Foundation RCC or as per actual, Transportation with loading/unloading with or without crane, Built in Tanks and Fuel Day Tank ( 500 Liters), Power Cable/Control cable as per site, Platform and Earthing, etc. with complete in all aspects.

##### 2. Diesel Generator Set

<b>General Requirements</b>	
Out put	30 KVA Prime
Voltage	400 volt between phases and 230 between phase and neutral
Power Factor	0.8 or better
Frequency	50Hz
Speed	1500 RPM
Phase	3 phase 4 wire
Engine	Perkins, Baudouin of Equivalent (European Origin)
Alternator	Stamford, Leroy Somer

##### 3. Prime Mover (Diesel Engine)

<b>General Data</b>	<b>To be filled by the bidder</b>
Manufacturer	
No. of Cycles	
Starting	
Frequency	
Speed	
Method of Coupling	
Radiator ambient temp.	
Type of starting	

Speed Regulations	
Overload Capacity	
Canopy (Imported/Branded)	
Engine Cooling	
Fuel Tank (Built-in)	
Silencer	
Operation Noise Level	
Operational temperature	
Fuel Day Tank Capacity 500 Liters	
Fuel consumption at 100% load	
Radiator	

#### 4. Alternator

General Data	To be filled by the bidder
Design	
Output Rating	
Rotation	
Frequency	
Power Factor	
Voltage Regulation	

#### 5. Engine Control Panel

Provisions	Tick the relevant column	
Lube Oil Temperature Gauge	Yes	No
Lube Oil Pressure Gauge	Yes	No
Hours Counter Meter	Yes	No
Water Temperature Gauge	Yes	No
Tachometer	Yes	No
Battery Charging Meter	Yes	No
Indicating Lights	Yes	No
Starting Switch	Yes	No
Over speed Alarm Light	Yes	No
Low Oil Pressure Alarm Light	Yes	No
High Temperature Alarm Light	Yes	No
Battery Charging Unit	Yes	No

## 6. Alternator Control Panel

The Alternator control panel should comprise the following Circuit Breaker of suitable rating having following protections:

Provisions	Tick the relevant column	
Over Current Release	Yes	No
Short Circuit Release	Yes	No
Under Voltage Release	Yes	No
Ammeter with Current Transformer of suitable range	Yes	No
Ammeter Selector Switch	Yes	No
Frequency Meter	Yes	No
Voltmeter (0-500 volts)	Yes	No
Voltmeter Selector Switch	Yes	No
Set of Control Fuses	Yes	No
Circuit Breaker "ON" indicating lamp	Yes	No
Circuit Breaker "OFF" indicating lamp	Yes	No

## 7. Accessories

03 Sets of Instruction Manuals in English language complete in all respects nothing should be kept secret.
Engine Spare parts Catalogue
Alternator Spare parts Catalogue
Power Cable as per site.
Control Cable as per requirement.
One year Free Services required with Engine Oil, all kind of filters etc.
Testing and Commissioning done by contractor free of cost for five hours with fuel.

## 8. AMF/ATS Panel

AMF/ATS panel for Generator with following specification

ATS ,Electricity interlocked(Contactor type), MOR
Auto start/stop with Engine requirements
Engine safeties (Low Oil Pressure, High Engine Pressure, Overload, Low Voltage, Fail to Start, Over Speed)
Panel display (Main on Load, Genset on Load)

### Note:

- Bidders are requested to quote the supply, laying, and termination of power cables, earthing works, and control cables on a per-meter basis. However, billing shall be carried out as per actual quantities verified at site.

**ANNEXURE – D (TECHNICAL SPECIFICATIONS for Lot No: 04)**

S. No	Item Descriptions	Specifications	Quantity
<b>For Protector</b>			
1	OFFICE TABLE	<b>SIZE: (5 ½ X 3)</b> , OVER ALL STURCTURE IS MADE OF Seasoned SOLID SHESHAM WOOD and SHESHAM VENEER BOARD, WITH brown LEATHERITE TOP. POLISH In Dark Brown WALNUT color finished with NC lacquer adjustable top as per sample design	<b>01</b>
	SIDE RACK	SIZE: 3'-6" X 1'-8" X 2'-6", OVER ALL STURCTURE IS MADE OF Seasoned SOLID SHESHAM WOOD SHESHAM VENEERBOARD, POLISH IN Dark Brown WALNUT color finished with NC lacquer. One keyboard tray with Telescopic channels, two panels, one CPU section.	<b>01</b>
	EXECUTIVE CHAIR	As per Sample design	<b>01</b>
	VISITOR CHAIR	As per sample design	<b>05</b>
<b>Assistant Director</b>			
2	Office Table	<b>SIZE: (5 x 2 ½)</b> OVER ALL STURCTURE IS MADE OF Seasoned SOLID SHESHAM WOOD and SHESHAM VENEER BOARD, WITH brown LEATHERITE TOP. POLISH In Dark Brown WALNUT color finished with NC lacquer as per sample design	<b>01</b>
	SIDE RACK	SIZE: 3'-6" X 1'-8" X 2'-6" , OVER ALL STURCTURE IS MADE OF Seasoned SOLID SHESHAM WOOD SHESHAM VENEER BOARD, POLISH IN Dark Brown WALNUT color finished with NC lacquer. One keyboard tray with Telescopic channels, two panels, one CPU section.	<b>01</b>
	EXECUTIVE CHAIR	As per sample design	<b>01</b>
	VISITOR CHAIR	As per sample design	<b>05</b>

For NSE/Inspectors Etc			
1	Office Table	<b>SIZE: (5 x 2 ½)</b> OVER ALL STURCTURE IS MADE OF Seasoned SOLID SHESHAM WOOD and SHESHAM VENEER BOARD, WITH brown LEATHERITE TOP. POLISH In Dark Brown WALNUT color finished with NC lacquer as per sample design	<b>06</b>
	SIDE RACK	SIZE: 3'-6" X 1'-6" , , OVER ALL STURCTURE IS MADE OF Seasoned SOLID SHESHAM WOOD SHESHAM VENEER BOARD, POLISH IN Dark Brown WALNUT color finished with NC lacquer. One keyboard tray with Telescopic channels, two panels, one CPU section.	<b>06</b>
	EXECUTIVE CHAIR	As per sample design	<b>05</b>
	VISITOR CHAIR	As per sample design	<b>15</b>
	Rostrum	As per sample design	<b>01</b>

S.No.	Item Description	Qty
1	<b>Providing Stainless Steel 3 –seater benches</b> made with 16 guage pipe and jasti chadar Size of Bench: Length 6’ each, Seat with height 3’ As per sample	30



**Officers Table Sample**



**Side Rack Sample**



**Executive Chair Sample**



**Visiting Chair Sample**



**Stainless Steel 3 –seater benches**



**Rostrum Design**

**TECHNICAL SPECIFICATIONS for Lot No: 05****Miscellaneous Items**

<b>Item No.</b>	<b>Descriptions</b>	<b>Quantity</b>
1	<p align="center"><b>Refrigerator</b></p> Brand: Haier, Dawlance or Equivalent Model: 2024/2025 Category: Double Door Capacity: 18 cu ft or above Compressor: Inverter or Latest Technology or Equivalent Refrigerant: R600a or Equivalent Warranty: One Year Parts +Ten Years or above Compressor	<b>01</b>
2.	<p align="center"><b>Water Dispenser</b></p> Brand: Haier, Gree, Dawlance or Equivalent Model: 2024/2025 Feature Hot & Cold Regenerator Compartment: Yes Capacity: 20 Litre or above Warranty: One Year or above (Parts, Labor & Service)	<b>04</b>
3	<p align="center"><b>Microwave Oven</b></p> Brand: Haier, Dawlance or Equivalent Capacity (≥30 Ltrs) Power (≥1000W) Digital Controls Warranty: One Year or above (Parts, Labor & Service)	<b>01</b>

**ANNEX II: Financial Proposal**

Office Name			
Item #	Description	Unit Price (without Tax)	Unit Price with Taxes (if any, also mention tax type and percentage)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
<b>Grand Total:</b>			





## Bureau of Emigration & Overseas Employment.

Ministry of Overseas Pakistanis and Human Resource Development

### INVITATION TO BIDS

Bureau of Emigration & Overseas Employment invites sealed bids having NTN, Sales Tax & who are on active tax payer list (ATL) of FBR and duly registered with PPRA E-Pak Acquisition & Disposal System (EPADS) for the following Items/Equipment/Furniture & Fixtures and Miscellaneous Items for Protectorate of Emigrants, Gujrat (**Location: State Life Insurance Corporation Building, G.T. Road, Gujrat**):

Lot No.	Description	Bid Security (Fixed) (Rs.)	Remarks
01	IT Equipment	219,000	Sealed bids required from reputed firms
02	Supply & Installation of ACs	102,000	As above
03	Supply & Installation of a Generator	126,000	As above
04	Office Furniture & Fixture	72,000	Sealed bids required from registered companies
05	Miscellaneous Items	18,000	As above

The bidding document can be downloaded from Bureau's website [www.beoe.gov.pk](http://www.beoe.gov.pk) and PPRA EPADS System <https://eprocure.gov.pk>.

1. Original bids along-with Bid Security, prepared in accordance with the instructions in the bidding document, must be submitted on EPADS by **23-02-2026** at 10:00 A.M. Bids will be opened on the same day **23-02-2026** at 10:30 A.M through EPADS in the presence of the bidders or their authorized representatives at 9<sup>th</sup> Floor, Conference Hall, "Emigration Tower", Plot # 10, Mauve Area, G-8/1, Islamabad. **Bidders are required to submit their proposal on EPADS at <https://eprocure.gov.pk> . In case the bid is not submitted on EPADS, it will not be accepted by this office in hard form.**
2. Bid Security (Fixed amount) as mentioned above in mode of Pay Order/Bank Draft must be enclosed in favor of Director General, BE & OE, Islamabad.
3. The quantity of items can be increased or decreased as per Rules.
4. Tax will be deducted as per Government Policy.
5. The Authority reserves the right to accept or reject all offers made in this regard as per Rules.
6. Payment will be made on successful completion of tasks and supply of equipment/Items/Furniture & Fixture for which order is issued.
7. Conditional / Incomplete tenders will be considered Non Responsive.
8. The bidders are requested to give their best and final prices inclusive of all applicable taxes.
9. Bidders are recommended to get registered on Public Procurement Regulatory Authority (PPRA) EPAD System to participate in Bureau of Emigration & Overseas Employment (BE&OE) current and future bidding processes.

BE&OE (HQs),  
Islamabad.

### Bureau of Emigration & Overseas Employment

Emigration Tower, Plot # 10, Mauve Area, G-8/1, Islamabad.

Tel: 92-51--9261410 Fax: 92-51-9107270

**Tender Document:** Supply & Installation of I.T Equipment, ACs, Generator, Office Furniture & Fixtures and Miscellaneous Items