No.F.1-6/2024-25/ALP-Project (AE-083)/AEI
National Agricultural Research Centre
Directorate of Procurement

INFORMATION AND INSTRUCTIONS FOR THE BIDDERSTO PARTICIPATE IN

NARC Tender Notice No.F.1-6/2024-25/ALP-Project (AE-083)/AEI

Procurement & Installation of Research Equipment & Machinery i.e. “Tractor Operated Olive Tree Shaker Harvester” under ALP-Project, Design & Development of Tractor Operated Olive Harvester Machine (AE-083), Agricultural Engineering Institute, NARC

Issue Date: 06-02-2026

Opening Time at 11:30 Hours on Monday, 23rd February, 2026

at NARC, Islamabad

ISSUED BY

DIRECTORATE OF PROCUREMENT

National Agricultural Research Centre

Park Road, Chak Shahzad, Islamabad

ISLAMABAD – PAKISTAN

Phone No: 051-90733046 - 48

Tender Fee: Rs. 3000/-

No.F.1-6/2024-25/ALP-Project (AE-083)/AEI
National Agricultural Research Centre
Directorate of Procurement

Issue Date:	**06/02/2026**	Receiving Time:	**11:00 am**
Due date:	**23/02/2026**	Opening Time:	**11:30 am**

TENDER NOTICE

National Agricultural Research Centre (NARC) invites bids registered with GST/Income tax Department GOP, PPRA, E-PADS portal for procurement & installation of research equipment & machinery i.e. **"Tractor Operated Olive Tree Shaker Harvester"** for ALP-Project, Design & Development of Tractor Operated Olive Harvester Machine (AE-083), Agricultural Engineering Institute, NARC as per detail given in tender document through E-PADS.

The eligible firms, companies may participate in bidding process on the terms and conditions given in the tender document which may be download through EPADS**.** Tender Document may be downloaded from EPADS or collected from Procurement Department, NARC, Islamabad on payment of bank/demand draft amounting to **Rs.3000/-** (non-refundable) in favor of PARC, Islamabad. Procurement will be conducted through EPADS www.eprocure.gov.pk. The bidder must submit the bid security both physically and online before the deadline as per rule 25 of PPRA, amounting to **Rs.144,000/-** in the shape of Bank Draft / Pay Order in favor of NARC, Islamabad.

Bids shall be valid for 30-06-2026. In case of unsuccessful tenders, Earnest Money (Bid Security) will be released/returned within a fortnight and in case of successful bidder the same shall be released on furnishing of performance security equivalent to **4%** of the total amount of contract.

Bids will be opened at NARC, Islamabad at 11:30 hours in presence of bidders or their nominated representative who choose to be present. Procuring agency reserves the rights to reject bid(s) in terms of Rule 33 of PPRA Rules 2004. If in case public holiday occurs on opening of the tender, the same shall be held on the next working day. This tender notice available on PPRA / EPADS Website www.ppra.gov.pk and PARC website www.parc.gov.pk. NARC may decrease or increase in the quantity of items or may revise it as may deem appropriate.

(ABDUL AHAD SAMI)
Director
Phone No: 051-90733046-48

No.F.1-6/2024-25/ALP-Project (AE-083)/AEI
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Name of Item & Specification for Procurement & Installation of Research Equipment & Machinery i.e. “Tractor Operated Olive Tree Shaker Harvester” for ALP-Project, Design & Development of Tractor Operated Olive Harvester Machine (AE-083), Agricultural Engineering Institute, NARC

Sr.	Description	Quantity
01	**Tractor Operated Olive Tree Shaker Harvester:** • Type of Machine: Tractor Mounted • Make/Model: China / 4YGX-30 or Equivalent • Attachment with Tractor: 3-Point Linkage, Category – II • Drive System: Tractor PTO Drive Gearbox with Hydraulic Motor • Operation Direction: 90 Degrees on both Sides • Tree Holding Diameter of Pliers / Clamps: ≤300mm • Clamp Shaking Amplitude: ≤20mm • Pliers Vibrating Frequency: 8 – 12 Hz • Number of Splines on Gearbox Shaft: 6 • Approximate Dimensions: 3700 x 1000 x 2100mm • Output: 40 – 50 Trees Per Hour • Suitability: Olive, Cherries, Plums, Nuts etc.	01-Unit Complete

NOTE: **In case of any query OR information required, please contact Dr. Hafiz Sultan Mahmood, Project Incharge Phone No: 051-90733611)**

(ABDUL AHAD SAMI)
Director
Phone No: 051-90733046-48

No.F.1-6/2024-25/ALP-Project (AE-083)/AEI
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Procurement & Installation of Research Equipment & Machinery i.e. “Tractor Operated Olive Tree Shaker Harvester” for ALP-Project, Design & Development of Tractor Operated Olive Harvester Machine (AE-083), Agricultural Engineering Institute, NARC

Format for Submission of Bid/Quotation (Technical Bid)

Sr.	Description	Make/Model/Cat No./Country/Origin	Quantity

Name/Signature with Stamp of Firm/Company

NOTE: This is only a sample and not to use it. Submit your bid on your company letter pad.

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Procurement & Installation of Research Equipment & Machinery i.e. “Tractor Operated Olive Tree Shaker Harvester” for ALP-Project, Design & Development of Tractor Operated Olive Harvester Machine (AE-083), Agricultural Engineering Institute, NARC

Format for Submission of Bid/Quotation (Financial Bid)

Sr.	Description	Make/Model/Cat No./Country/Origin	Quantity	Unit Price (including taxes)	Total Price (including taxes)

Summary of Bid

Agreed upon the followings

1. Bid validity up to 30-06-2026 for completion of tender/supplies as may deem appropriate by Competent Authority, PARC.
2. Warranty period/after sale service/backup support/maintenance/parts etc.
3. Earnest money (Given Fix amount), CDR/Pay Order/DD No. _____ date _____Bank Name/Account_____
4. Quoted Bid Amount Rs. _____
5. Total GST % Rs. _____
6. Net Bid Amount inclusive GST/Taxes Rs. _____
7. Earnest money Rs._____

_____

Name/Signature with Stamp of Firm/Company

NOTE: This is only a sample and not to use it. Submit your bid on your company letter pad.

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STANDARD TERMS & CONDITIONS

Instructions to Bidders

National Agricultural Research Centre (NARC), Islamabad invites sealed bids registered with GST/Income Tax Department GOP and fulfills the prescribed terms and conditions for procurement & installation of research equipment & machinery i.e. “Tractor Operated Olive Tree Shaker Harvester” for ALP-Project, Design & Development of Tractor Operated Olive Harvester Machine (AE-083), Agricultural Engineering Institute, NARC as per required specifications given in the tender document or as may be deem appropriate by TOC/End Users. However, payment of applicable GST / Other Taxes shall be the responsibility of firm / supplier concerned. The rates quoted must remained valid up to 30-06-2026.

The payment of procured equipment will be made out of the budget of ALP-Project, Design & Development of Tractor Operated Olive Harvester Machine (AE-083), Agricultural Engineering Institute, NARC FY 2025-2026, subject to inspection/ acceptance of supplies by the end users/ inspection committee. The supply/installation of items/equipment should be completed on receipt of confirmed supply order within given time mentioned in the supply order or within extended time if any provided by PARC. Partial payment or partial delivery of items will not be allowed/accepted

If the firm / supplier makes delay in supply within stipulated period, 0.2% late delivery (LD) charges per day will be deducted/claimed on the total amount/supply order. The firms must submit complete literature, brochure, catalogue, warranty etc along with technical bid.

An earnest money Rs.144,000/- fixed amount in shape of Bank Draft (CDR) or Pay Order through Bank in favor of NARC, Islamabad may be enclosed with the financial bid otherwise bid without earnest money or containing less earnest money as well as conditional bids or any quotation/bid received after expiry of time given in the tender notice shall not be accepted/entertained. The price of each item should be quoted in Pak rupees with GST (where applicable) otherwise incomplete bid will not be entertained and will be at the discretion of tender committee / competent authority. Hand written bid/documents may be avoided.

The supplies are subject to the deduction of income tax unless an exemption certificate is provided from the income tax department. The acceptance of equipment/ machinery will be as per-quoted specification as may be selected by end user/committee. The inspection will be conducted at NARC, Islamabad after the completion of supplies & installation.

Chairman, PARC reserves the rights to reject all or any bid / proposal as per provision given in PPRA rules. In case of any dispute/ambiguity in any matter with any supplier(s), the Chairman, PARC has discretion to solve/settlement of matter/dispute as an authority/arbitrator in the case and if it further feels necessary, a grievance committee will be constituted.

Interested firms/suppliers' manufacturers are requested to submit their bids containing the following information duly supported by necessary documents.

a)	Full name of firm/suppliers/manufacturer, phone/e-mail, specific business activity, other branches, past experience years/months.
b)	The price must be quoted with applicable GST/Tax, accurately otherwise committee as its description can reject the said proposal(s) in bidding process.
c)	Qualification of supplier/ manufacturer/ firms will subject to physical verification of workshops/setup regarding procurement of equipment where deem necessary.
d)	Detail/list for such supply already conducted / accomplished during last 03 years along with experience may be provided. An Undertaking (Affidavit on Stamp) from the bidder/supplier will also be required that firm is not black listed or not involved in any litigation legal inquiry with any of private/ public department/procuring agency PARC/NARC.
e)	Attested Photocopy of computerized National Identity Card.
f)	NTN registration certificate and copy of last year paid income tax and GST return copies (Preferably).
g)	Firm/suppliers profile managerial capability and list of staff.
h)	Date of establishment and particulars of registration with Government, Semi Government and Autonomous bodies.
i)	The previous experience/work orders for execution of said work already perform may be provided with the bid.
j)	Procurement shall be conducted as per PPRA Rules. Warranty and after sale service/ maintenance of supplied items, equipment, material /parts as per tender specifications from the acceptance date of delivery by NARC (applicable). 4% performance guarantee will be furnished by the successful bidders for the period of one (01) year in shape of Bank Draft, CDR or Pay Order issued by scheduled Bank in favor of **"PARC Retention Money A/C No. 1103-6"** at the time of payment.
k)	If firm/company does not complete the supply within the given time, the procuring agency has right to forfeit the earnest money.

Bid Evaluation Criteria (Rule 36b of PPRA Rules 2004)

The bids shall be evaluated by tender committee on the basis of technical specifications and financial proposals as under: -

i). The "Technical Proposals" will be opened first by the tender committee in the presence of bidders or their nominated representatives at the occasion of tender opening date at NARC on EPADS.

ii). After technical evaluation, the evaluation report will be uploaded on EPADS and the date and time for opening of financial bids will be communicated subsequently to all such responsive firms.

iii). Tender opening and evaluation committee/procuring agency shall make recommendations in a form of comparative statement both for technical and financial duly signed by members of committee for procurement of items/equipment under the tender for award of work order etc.

v) Any fake information or fake document/statement/CDR/pay order etc., if found/proved during scrutiny or at later stage, the action will be initiated in light of provision/instruction given in PPRA Rules.

vi) Complete supplies / delivery of equipment with accessories will be installed/delivered by the supplier at Central Store, National Agriculture Research Centre (NARC), Park Road, Chak Shahzad, Islamabad.

(ABDUL AHAD SAMI)
Director
Phone No: 051-90733046-48