

RESTRICTED

NATIONAL LOGISTICS CORPORATION
INVITATION TO TENDER FOR SALE OF USED OIL
INSTRUCTIONS TO TENDERERS - WORDS OF CAUTION

1. Tender will be opened on **25 February 2026** at **1130** at **Support Branch (basement conference room), HQ NLC Harding Road near AFIRM Rawalpindi** in presence of firm representatives.
2. Quotation in sealed envelope is invited from firms having valid NTN / Tax registration and Registration certificate from **Reclamation Plant from Ministry of Petroleum & Natural Resources (PHOTOCOPY OF REGISTRATION CERTIFICATE MUST BE ATTACHED WITH THE BID)**. Resellers can participate under authorization of firm with valid certification / license.
3. Bidders are requested to attend opening of the tenders at the given date and time along with authority letter of the firm.
4. **Terms & Conditions**. The used engine oil will be sold on following terms & conditions: -
 - a. The Used Oil will be lifted from locations as per "**Annex-A**".
 - b. The estimated quantity of used engine oil is approx. **80,955 x Liters**.
 - c. Tender fee Rs. **2,000/-** (non-refundable) and bid security amounting to Rs **250,000/-** (refundable) in the shape of Bank Draft in favor of **National Logistics Corporation HQ Main Account** must be provided otherwise offer can be rejected.
 - d. Loads will be lifted within 7 x days after deposit of amount by the firms.
 - e. Units concerned will inform the firm about the lifting schedule / exact quantity of used oil held under intimation to HQ NLC Procurement Section.
 - f. No container / barrel of packing will be provided by unit to carry the used oil.
 - g. The firm at the time of lifting will hand over the demand draft in favor of **National Logistics Corporation HQ Main Account** for the value of quantity being lifted. Accordingly, SBU will forward demand drafts direct to F&A Branch duly compiled under intimation to Support Branch (Procurement Section).

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- h. As per PPRA Rule 42 c (iv), 15% of value of CA can be additionally lifted by firm on same rates/conditions and with mutual consent of seller and purchaser.
 - i. The buyer will lift the offered used oil from the seller (NLC) all stations within 45 x days starting from the date of LOA.
5. **Price.** The firms will submit quotation including all Taxes i.e Sales Tax @ 18% and income tax @ 10%.
 6. **Printed Quotation.** The firm is required to submit rates in printed form generated electronically. **Handwritten rates** on the firm's letterhead will **NOT** be accepted.
 7. **Payments.** Payment will be deposited in advance against the quantity of used oil offered by the concerned SBU / unit of HQ NLC for lifting.
 8. **Rejection of Tender.** NLC reserves the right to cancel / reject any or all offers without assigning any reason at any time prior to the acceptance of a bid or proposal. NLC shall upon request will communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but NLC is not required to justify those grounds.
 9. **Validity of Offers.** The validity period of quoted rates must be indicated and should be at-least **60 x days** from the date of opening the tender without any condition, extendable for further processing of the case, if required.
 10. Tenders to be addressed at follows:-
Assistant Manager Inventory
Support Branch
HQ NLC, Harding Road, Near AFIRM
Rawalpindi
Tel : 051-9052536-Extn : 536

HQ NLC (Proc Section)
Hardinge Road Rawalpindi
Tel: 051-9052536-Extn 536

RESTRICTED**Annex "A"****SALE OF USED OIL**

Ser	SBU/ Unit	Quantity (approx.) (Liters)	Exact Location / City	Zone
1.	R&M Section Karachi	72,045	Karachi	South
2.	NEFT Section Karachi	8,950		
Total		80,955		

Note: Quantities can be increase or decreased by NLC

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