



**MILITARY LANDS & CANTONMENTS DEPT**  
**RAWALPINDI CANTONMENT BOARD**  
The Mall, Rawalpindi Cantt

Tel: 051-9274401-04

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**NOTICE INVITING E-BIDS SINGLE STAGE ONE ENVELOP**  
**THROUGH E-PADS**

The Rawalpindi Cantonment Board (RCB), being the Procuring Agency, hereby invites electronic bids (E-Bids) from reputable and experienced firms duly registered with FBR having valid NTN and STRN, and possessing proven expertise in mechanized tree transplantation and horticultural works, to quote their rates for the following work:

Sr #	Description	Estimated Cost Rs. In Millions	02% Earnest Money in Rs.	PPRA E-Pad Code
01	Shifting/Transplantation of big trees and shrubs Aviation Mess to Suzuki Motors both sides and center medians at Peshawar Road by using specialized Mechanical Tree Transplanter machinery, including complete horticultural handling and care	2.975	59,500	F-26021755717

**TERMS & CONDITIONS**

- i. Bidding documents/Tender Forms are available on PPRA and E-PADS portal only. No hard copy shall be issued. Only firms registered with PPRA on E-PADS as vendors are eligible to participate.
- ii. Bidders shall prepare and upload complete bids (in PDF format) on the E-Procurement System (E-PADS) at <https://eprocure.gov.pk> in accordance with Rule 36(a) of the Public Procurement Rules, 2004. Manual submission shall not be entertained.
- iii. The procurement shall be conducted under **Single Stage – One Envelope Procedure** as per PPRA Rules, 2004.
- iv. Bids must be uploaded on E-PADS on 06-03-2026 by 11:30 hours. The bids shall be opened on the same day at 12:30 hours in the presence of bidders or their authorized representatives.
- v. The bidders shall submit **2% Earnest Money** of the estimated cost in the form of CDR, issued by any scheduled bank, in favour of the Cantonment Executive Officer, Rawalpindi Cantonment Board.
  - Scanned copy must be uploaded with the E-Bid.
  - Original CDR shall be submitted within three (03) days prior to opening of bids.
  - The bid security of unsuccessful bidders shall be refunded as per rules.
- vi. The bidder must demonstrate experience in mechanized tree transplantation and shall ensure:

- Use of specialized Mechanical Tree Transplanter for safe relocation of mature trees.
  - Preparation of earth balls proportionate to trunk girth and canopy spread, in accordance with horticultural standards.
  - Proper pre-transplant pruning and canopy management to minimize transplant shock.
  - Application of requisite rooting hormones, fungicides, and soil conditioners.
  - Safe lifting and transportation through appropriate machinery to prevent root and structural damage.
  - Preparation of destination pits with soil improvement, drainage, organic manure, and proper staking/support.
  - Provision of post-transplant maintenance, including irrigation, fertilization, plant protection, monitoring, and replacement of failed plants during the maintenance period.
- vii. The GRC constituted under Rule-48 of PPRA Rules, 2004 is available on E-PADS and PPRA websites.
- viii. The successful bidder shall execute a formal agreement with RCB. All terms & conditions of the bidding documents and tender notice shall be binding upon the contractor.
- ix. Firms blacklisted by any Government/Semi-Government Department, involved in litigation with any public entity, or found engaged in corrupt or fraudulent practices shall be declared non-responsive.
- x. The contractor shall be responsible for payment of all applicable Government taxes including Income Tax, Sales Tax, and other statutory deductions as per prevailing laws.
- xi. Work-related technical information may be obtained from the Garden Branch, Rawalpindi Cantonment Board, during office hours.
- xii. In case the opening date falls on a public holiday, bids shall be opened on the next working day at the same time.
- xiii. The Cantonment Board reserves the right to reject any or all bids prior to acceptance in accordance with Rule 33(1) of PPRA Rules, 2004.



  
Cantonment Executive Officer  
Rawalpindi Cantt

**BID FORM**

**RAWALPINDI CANTONMENT BOARD**

**TENDER FOR SHIFTING OF TREES**

I / We hereby tender for the execution of the work specified in the tender documents within the time specified as per work order and in accordance instructions of the Cantonment Executive Officer, Rawalpindi Cantt.

**MEMORANDUM**

Name of Work: <b>Shifting/Transplantation of big trees and shrubs Aviation Mess to Suzuki Motors both sides and center medians at Peshawar Road by using specialized Mechanical Tree Transplanter machinery, including complete horticultural handling and care</b>				
(a)	General Description	Qty	Rate	Amount
1.	Big Trees size (Girth 2 Feet to 4 Feet) and (Height 15 Feet to 25 Feet)	150 Nos		
2.	Shrub's size (Girth 3 Feet to 2.5 Feet) and Height (10 Feet to 15 Feet)	200 Nos		
3.	Ground Cover	500 Nos		
(b)	Total Rs			
(c)	Estimated Cost	Rs.2.975 million		
(d)	Bid Security	2% of Estimated Cost		
(e)	Bid Performance Guarantee	05% of the annual Bid amount		
(f)	Percentage, if any to be deducted from bills	As per Agreement		
(g)	Time allowed for the work from date of written order to commence	As per work order		
CDR of amounting to Rs. _____ of scheduled Bank _____, Branch _____ dated _____ is enclosed.				
M/s _____				
Signature of Firm / contractor				



## Special Conditions of Contract – Tree Transplantation Work

### 1. Scope Responsibility

The contractor shall be fully responsible for safe uprooting, shifting and transplantation of all designated trees and shrubs in accordance with approved horticultural practices.

### 2. Pre-Execution Survey

A joint survey shall be conducted prior to commencement of work to record tree species, girth, height, health condition, and proposed transplantation location. The contractor shall not claim variation on this account afterward.

### 3. Method Statement

The contractor shall submit a detailed **Method Statement and Work Plan**, including machinery deployment schedule, technical supervision plan, and aftercare program, for approval before commencement of work.

### 4. Qualified Supervision

The work shall be carried out under the supervision of a qualified **Horticulturist**, whose credentials shall be provided to the procuring agency.

### 5. Survival Rate Clause

The contractor shall ensure a minimum survival rate (to be specified, e.g., 85% or 90%) during the maintenance period. Any tree failing to survive shall be replaced at the contractor's own risk and cost.

### 6. Damage Liability

Any damage to public property, utilities, roads, footpaths, or adjoining structures during execution shall be rectified by the contractor at his own expense.

### 7. Environmental & Safety Compliance

The contractor shall adopt all necessary environmental protection and safety measures during execution, including traffic management and public safety arrangements.

### 8. Performance Security

The successful bidder shall furnish Performance Security as per PPRA Rules prior to signing of the agreement.

### 9. Measurement & Payment

Payment shall be made on actual transplanted and successfully established trees, duly verified by the Engineer/Horticulture Supervisor of the Board.



#### 10. Delay Penalty

In case of delay beyond the stipulated completion period, liquidated damages shall be imposed as per contract terms.

#### 11. Right of Inspection

The procuring agency reserves the right to inspect machinery, technical staff, and transplantation procedures at any stage.

