



**“SAY NO TO CORRUPTION”
PAKISTAN MINERAL DEVELOPMENT
CORPORATION
HEAD OFFICE, 13-H-9, ISLAMABAD, 44790**

Invitation of E-BID

Pakistan Mineral Development Corporation is an autonomous corporation under the administrative control of Ministry of Energy (Petroleum Division), Government of Pakistan invites electronic bids on Single Stage – Single Envelope Method from the interested Parties/Suppliers having valid registration with Federal Board of Revenue (FBR)/Respective Revenue Boards for income tax & sales tax and who are on active taxpayer list (Income & Sales Tax) of the Federal Board of Revenue (FBR)/Respective Revenue Boards for **“Procurement/Supply of Furniture for Main Office and Guest House at PMDC Salt Mines, Khewra”**

E-Bidding documents containing detailed terms and conditions, method of procurement, bid security, opening of bid, etc. are available electronically and can be downloaded from EPADS-PPRA Website: <https://eprocure.gov.pk> free of cost.

The electronic bids, prepared in accordance with the instructions in the bidding document along with bid money amounting to **Rs.200,000/-** in the shape of demand draft/pay order in the name of Pakistan Mineral Development Corporation on account of bidder must be submitted by using EPAD on or before **10.03.2026 at 11:00 AM**. Tenders will be opened on EPAD on the same date at **11:30 AM** in the presence of participants who may desire to attend the tender opening.

Note:-

1. Original Bid Security Instrument Must be submitted to undersigned, before the online submission deadline of the bid; otherwise, respective bid will not be opened.
2. In case of any technical difficulty in using EPADS, prospective bidders may contact PPRA Office, 1st Floor, FBC building Sector G-5/2, Islamabad. Contact Number 051-111-137-237.

**(Project Manager)
PMDC Salt Mines Khewra
Phone: 0544-231137**



PAKISTAN MINERAL DEVELOPMENT CORPORATION
Head Office, 13-H-9, Islamabad-44790

Tender Enquiry No. PMDC/PROC./Furniture/KHW
DUE FOR OPENING ON: 10.03.2026 AT 11.30 AM

Electronic bids on Single Stage – Single Envelope Method from the interested Parties/contractors having valid registration with Federal Board of Revenue (FBR)/Respective Revenue Boards for income tax & sales tax and who are on active taxpayer list (Income & Sales Tax) of the Federal Board of Revenue (FBR)/Respective Revenue Boards for “**Procurement/Supply of Furniture for Main Office and Guest House at PMDC Salt Mines, Khewra**” as per BOQ given below:-

Sr. No.	Detail of Works	Qty	Unit Rate in PKR (inclusive of all taxes)	Total Cost in PKR (inclusive of all taxes)
Main Office				
01	Chair for PM Office High-back executive revolving chair with ergonomic design, heavy-duty internal frame with long life durability, premium quality leather/leatherette (executive class), reclining, gas lifter mechanism (Class-3 or higher) & PU pedestal with 5 heavy duty wheel casters, smooth and noiseless operation. Reference Picture attached in Annexure - A	01 No.		
02	Visitor Chairs for PM Office Professional design with attention to durability and aesthetics suitable for executive office. Chair shall be made of Solid kiln-dried hardwood (Sheesham or equivalent), with premium stained finish, cushioned seat & backrest upholstered with genuine leather/high grade artificial leather (leatherette), premium upholstery. Reference Picture attached in Annexure - A	06 Nos.		
03	Executive Wooden Table for PM Office Executive-class design suitable for senior management office, solid seasoned hardwood (sheesham or Eqv.), Solid wood edging, High-quality lacquer polish finish strong joinery, Leatherette padding on the tabletop, rigid structure, wobble-free, minimum 3 drawers lockable (Heavy duty ball bearing soft-close drawer slides) Table size L 6'-0" x W 3'-0" x H 2'-6" Reference Picture attached in Annexure - A	01 No.		

04	<p>Office Chairs for Section Heads</p> <p>High-back revolving chair (managerial grade), durable frame, fabric/leatherette/mesh. Coat hanger at back side, reclining, gas lifter mechanism (Class-3 or higher) & PU pedestal with 5 heavy duty wheel casters, smooth and noiseless operation.</p> <p>Reference Picture attached in Annexure - A</p>	05 Nos.		
05	<p>Office Tables for Section Heads with Drawers Pedestals.</p> <p>Solid seasoned hardwood, laminate/veneer finish, kiln-dried & termite-treated Table Size: 51 W 27 D 30 H (Inches) Drawer Pedestals Size: 15 W 18 D 23 H (Inches)</p> <p>Reference Picture attached in Annexure - A</p>	05 Nos.		
06	<p>Official Chairs for Clerk/Staff & Visitors</p> <p>Fixed chair design with a combination of mesh back, thick padded seat, metallic legs, and PP arms for a modern look.</p> <p>Reference Picture attached in Annexure - A</p>	25 Nos.		
07	<p>Office Tables for Clerk/Staff</p> <p>Solid seasoned hardwood (sheesham or Eqv.), laminate/veneer finish, kiln-dried & termite-treated Table size: L 4'-0" x W 2'-0" x H 2'-6"</p> <p>Reference Picture attached in Annexure - A</p>	10 Nos.		
08	<p>Plastic Chairs for Security Staff</p> <p>100% virgin polypropylene, UV-stabilized, crack-resistant</p> <p>Reference Picture attached in Annexure - A</p>	36 Nos.		
Guest House				
09	<p>Wooden Double Bed along with orthopedic mattress and pillows.</p> <p>Solid seasoned hardwood (sheesham or Eqv.), High density engineered wood with premium veneer/laminate finish, kiln-dried & termite-treated, reinforced joints, minimum two coats of premium PU/melamine/ synthetic polish.</p> <p>Bed (inches): 62 W 82 D 47 H</p> <p>Reference Picture attached in Annexure - A</p>	02 Nos.		

10	<p>Wooden Side Tables</p> <p>Solid seasoned hardwood (sheesham or Eqv.) High density engineered wood with premium veneer/laminate finish. Minimum 02 coats of premium PU/melamine/synthetic polish. All wood must be kiln dried, termite treated and moisture resistant. Bedside Table (inches): 20 W 16 D 20 H</p> <p>Reference Picture attached in Annexure - A</p>	04 Nos.		
11	<p>Wooden dressing table</p> <p>Dressing Table with Mirror and storage drawers/compartments Solid seasoned hardwood (sheesham or Eqv.) Solid seasoned hardwood, veneer/laminate finish, drawers & mirror. All wood must be kiln dried, termite treated and moisture resistant. Size: 47 W 16 D 35 H (Inches)</p> <p>Reference Picture attached in Annexure - A</p>	02 Nos.		
12	<p>Sofa Set (5-Seater) high back with cushions</p> <p>Cushioning/Foam : Molty Foam. Fabric: Luxurious fabric linen/soft polyester fabric upholstery of premium quality. Tear resistant, stain resistant etc. Solid seasoned hardwood (sheesham or Eqv.) High density engineered wood with premium veneer/laminate finish. Minimum 02 coats of premium PU/melamine/synthetic polish. All wood must be kiln dried, termite treated and moisture resistant. high-density foam cushions, premium upholstery 1-Seater Size: 31 W 30 D 31 H (Inches) x 2 3-Seater Size: 84 W 30 D 31 H (Inches) x 1</p> <p>Reference Picture attached in Annexure - A</p>	04 sets		
Total Cost in PKR (inclusive of all taxes)				

GENERAL TERMS AND CONDITION:

1. Electronic Bid must be submitted on EPAD on or before **10.03.2026** at **11:00 AM** which will be opened on the same day at **11:30 AM** in the presence of tenderers or their representatives who desire to participate.
2. Bid Money amounting to **Rs.200,000/-** in the form of pay order/demand draft made in the name of Pakistan Mineral Development Corporation on account of bidder from any scheduled

bank shall accompany the bid/tender. Tender with less or without bid money (in the form of pay order/demand draft) or pay order/demand draft without the name of bidder shall not be considered.

3. Successful tender will be required to deposit security money @ 10% of the total value and bid money already deposited will be converted into security deposit while balance amount shall have to be deposited to maintain the Security deposit @ 10% of the total value which will be refunded after successful completion of warranty period.
4. **Only ISO-certified is eligible to furnish bids, failing which, the bid will be rejected.**
5. **Well-established firms with at least 02-03 years with Govt./Semi Govt., organizations, companies of relevant experience shall be considered. Proof of relevant experience/work order/completion certificate should be attached.**
6. **Supplier is requested to submit catalogues of the offered items.**
7. **All the wood shall be Solid seasoned hardwood (sheesham or Eqv.). High density engineered wood with premium veneer/laminate finish. Minimum 02 coats of premium PU/melamine/synthetic polish.**
8. **All wood must be kiln dried, termite treated and moisture resistant.**
9. **Foam should be of best quality i.e. Master Molty Foam.**
10. **All leather, mesh, other material shall be genuine & of premium quality.**
11. Tenders will be evaluated on least cost method. Bidders meeting the required all mandatory required documents and relevant experience, will be considered Technical responsive among the technical responsive bidders the contract will be awarded to the bidder offering the lowest evaluated price.
12. The rates should be quoted in PKR and should be inclusive of all applicable/prevaling taxes. Any increase in taxes at any stage shall not be considered.
13. The rates, prices and amounts shall be entered against each item in the Schedule of Prices/BOQ. Any item against which no rate or price is entered by the bidder will not be paid for by the Employer when executed and shall be deemed covered by the rates and prices for other items in the Schedule of Prices.
14. The Supplier warrants that the Goods supplied under this contract are new, unused.
15. Any component identified non-genuine, copy or refurbished during entire warranty will be rejected instantly and it will be supplier's responsibility to replace that whole or component on supplier cost.
16. Maintenance/Replacement/Claim shall be at PMDC Salt Mines Khewra.
17. **Warranty is 12 months, which must include labor, maintenance, parts replacement and any other related service. Warranty will be start from the issuance of satisfactory completion certificate.**
18. If the Supplier, having been notified, fails to remedy the defect(s) within the specified period, PMDC may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense.
19. Interpretation of the PMDC regarding the tendered rates in case of any discrepancy regarding unit rates and total amount shall be final.
20. Escalation of cost at any circumstances will not be permitted.
21. **Bidders are requested to visit the sites before quoting rates.**
22. The bidder will be responsible to carry out the supply/works as per detailed mentioned in BOQ and the payment to the contractor shall be made on actual work done.
23. No running/interim payment will be applicable.
24. The Project Manager/Engineer may request samples of material to be installed in order to check its quality for approval purpose.

25. The quantity can be increased (upto 15% of the total contracted quantities) or decreased during the period of the contract at the sole discretion of PMDC without any prior notice to contractor.
26. No extra item shall be allowed to be executed without written orders from the concern Project Manager.
27. Concern Project Manager shall reserve the right to add/ delete any item from bill of quantities and the contractor will be responsible to execute any extra item required at site to complete the work and the payment for the same shall be made on mutually agreed rates.
28. No extra payment shall be claimed by the contractor.
29. The Contractor shall be responsible to make complete arrangements for the transportation/storage/security of the material etc. and the security/stay of his staff/workers.
30. Any damages to PMDC assets, HR of whatsoever nature shall be completely borne by the contractor.
31. Bids should remain valid for a period of 90 days from the date of opening of tenders. In case no specific date of validity is mentioned in the offer, it will be presumed to be valid for a period of 90 days from the date of opening of tender.
32. If the contractor fails to fulfill the contractual obligations of the contract, then the Security deposit will be forfeited.
33. All taxes will be applicable/deducted as per prevailing Government rules.
34. Firm/Contractor should be of sound financial health and shall provide Bank statement covering last 12 months (from the date of submission of bid).
35. The tender for the supply / work will be completed / delivered at PMDC Salt Mines, Khewra.
36. **Completion time period will be 03 months.** In case of delay, LD Charges @ rate 0.10% of total contract value will be applied per day upto 10 % of Total Contract Value.
37. The contractor shall attached list of technical staff, machinery etc. available with the tenderer who will execute/ supervise the work.
38. The successful tender will have to execute a contract within the specified time, Payment will be made after satisfactorily completion work as per specifications and on submission of the bill in duplicate along with satisfactory completion certificate/report whereas security deposit will be refunded after expiry of warranty period.
39. The authorized representative of the bidder/bidding firm will only be allowed to sit in the tender opening on presentation of authority letter from the bidder/bidding firm issued in favor of representative to participate in the specific tender.
40. Firm/Contractor or any its subsidiary firms or of its directors/owners or any their relatives' parents, children, brother, sister) should not be under litigation with PMDC in any local or foreign court law.
41. Firm/Contractor or any its subsidiary firms or of its directors/owners or any their relatives parents, children, brother, sister) should not have any ongoing, under resolved business dispute with PMDC, PMDC shall be sole judge of fulfillment of this requirement.
42. In case of any dispute regarding this purchase order/assignment, the same will be resolved between the relevant parties through negotiations. If negotiations shall fail, then matter will be referred to the Arbitrator. The MD, PMDC will act as sole Arbitrator as per Arbitration Act, 1940. Decision/award of Arbitrator will be final and binding on the both parties.
43. The tenderer/supplier shall appoint a representative at the project and furnish his postal address and contact number to PMDC. Any notice to be served on or document to be signed by the contractor shall be either delivered personally or through the representative and in case it is not possible it shall be treated to have delivered if it has been mailed by registered post on the Postal Address of the representative.
44. PMDC Reserved the right to accept or reject the tender of the tenderer at any time without assigning reasons and cannot be challenged in any court of law.

45. The tenderer/supplier will be blacklisted who is found to the tender process by making coercive practices, collusive practices, corrupt practices, fraudulent practices & obstructive practices.

46. I agree to the above terms and conditions and give my acceptance.

47. Checklist of documents to be attached.

Note: For any technical queries, please contact Project Manager, PMDC Salt Mines, Khewra, Ph. No. 0544-231137.

Signature of tenderer: _____

Name of tenderer: _____

(Sajid Hussain)
DGM (Procurement)
Phone No.051-9265128

Annexure - A

**Chair for
PM Office**



**Visitor
Chairs for
PM Office**



**Executive
Wooden
Table for
PM Office**



**Office
Chairs for
Section
Heads**



**Office
Tables for
Section
Heads**





**Official
Chairs for
Clerk/Staff
& Visitors**



**Office
Tables for
Clerk/Staff**



**Plastic
Chairs for
Security
Staff**



Wooden
Double Bed



Wooden Side
Tables



Wooden
Dressing
tables



Sofa Set – 5
Seater



Check List

Sr. No.	Description	Yes	No
1	Original Bid money amounting to Rs.200,000/- of is being deposited D.D/Pay Order _____ dated _____		
2	List of the machinery/equipment etc. available with the tenderer.		
3	Copy of CNIC and Authority Letter.		
4	Copy of registration certificate with FBR/relevant authority department.		
5	ISO Certifications attached.		
6	Copies of experience certificate and work orders not less than 3 years.		
7	Catalogues/brochures of the offered brand, furniture etc.		
8	List of technical staff available with the tenderer who will execute/ supervise the work.		
9	Financial Soundness Proof (Bank Reference or Bank Statement, Audited Report / Accounts).		
10	Affidavit of litigation		
11	Affidavit regarding no dispute with PMDC.		

Tenderer/Bidder Signature