

**TENDER DOCUMENT**

**TENDER NOTICE # FWZ/HRA&P/ 01/Miscellaneous Items/2026**

State Life Insurance Corporation of Pakistan, Faisalabad Western Zone the Federal Government Owned Autonomous Corporation invites e-quotations Through EPADS under **Single Stage Two Envelopes Procedure** from well Experienced & Well Reputed GST/Income Tax registered (Federal & Provisional) Firms/Manufacturer/Dealers /Suppliers having their own offices for Procurement/ Supply/Services for its Faisalabad Western Zone in following heads on the below noted general terms and conditions.

| Head                  | Detail                            |                                           |                                         |                                                         |                            |                                                         |                          |
|-----------------------|-----------------------------------|-------------------------------------------|-----------------------------------------|---------------------------------------------------------|----------------------------|---------------------------------------------------------|--------------------------|
| Procurement/ Supply   | Printing                          | Stationery                                | Photocopy Services                      | Supply of Drinking Water                                | Supply of Electrical Parts | Cash Collection Van services                            | Supply of Computer Parts |
| Procurement/ Services | Repair & services of Computer     | Repair & services of Laser Printer Toner  | Repair & Services of Dot Matrix Printer | Repair & services of Cash Counting & Biometric Machine, | Repair & services of UPS   | Repair & services of AC                                 | Upgradation of Computers |
| Procurement/ Services | Repair & services of CCTV Cameras | Repair & services of Furniture & Fixtures | Repair & services of Car                | Security & Safety Services                              | Janitorial Services        | Supply of New Furniture, Fixtures & Miscellaneous Items |                          |

| Sr. No. | Work required in Sections.                                                               | Estimated Cost | Specifications.                                                                                                     | Tender Batch #                   | CDR Req.For Earnest Money as well as Performance Guarantee | Financial bid Valid Up To |
|---------|------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------------------------------|---------------------------|
| 01      | Printing                                                                                 | 50 Lakh        | Printing of different forms with different gramage and size.                                                        | <u>FWZ/HRA&amp;P/001/A/26.</u>   | <u>50000/-</u>                                             | <u>28-02-2027</u>         |
| 02      | Printing                                                                                 | 06 Lakh        | Printing of different flexes with diff. size & Making of Stainless Steel name plates with different names.          | <u>FWZ/ HRA&amp;P/ 001/B/26.</u> | <u>12000/-</u>                                             | <u>28-02-2027</u>         |
| 03      | Printing                                                                                 | 02 Lakh        | Making of stamps with different name and size.                                                                      | <u>FWZ/ HRA&amp;P/ 001/C/26.</u> | <u>6000/-</u>                                              | <u>28-02-2027</u>         |
| 04      | Stationery                                                                               | 50 Lakh        | Purchase of different stationery items for office use.                                                              | <u>FWZ/ HRA&amp;P/ 001/D/26.</u> | <u>50000/-</u>                                             | <u>28-02-2027</u>         |
| 05      | Photocopies Services                                                                     | 15 Lakh        | Photocopies of different papers on 70 gm paper.                                                                     | <u>FWZ/ HRA&amp;P/ 001/E/26.</u> | <u>30000/-</u>                                             | <u>28-02-2027</u>         |
| 06      | Supply of Water                                                                          | 15 Lakh        | Supply of drinking water Purified/Natural in State Life Building.                                                   | <u>FWZ/ HRA&amp;P/ 001/F/26.</u> | <u>30000/-</u>                                             | <u>28-02-2027</u>         |
| 07      | Computer/Printer/CCTV Camera Repair, Cash Counting Machines, UPS, Upgradation of Systems | 20 Lakh        | Repair of Computer, Printer, Toner Refilling, Recycling & CCTV Cameras, Telephone Repair & Biometric Machine Repair | <u>FWZ/ HRA&amp;P/ 001/G/26.</u> | <u>20000/-</u>                                             | <u>28-02-2027</u>         |
| 08      | Service of Car                                                                           | 06 Lakh        | Service and repair of different parts.                                                                              | <u>FWZ/ HRA&amp;P/ 001/H/26.</u> | <u>12000/-</u>                                             | <u>28-02-2027</u>         |
| 09      | Computer Parts                                                                           | 04 Lakh        | Supply of computer parts                                                                                            | <u>FWZ/ HRA&amp;P/ 001/I/26</u>  | <u>8000/-</u>                                              | <u>28-02-2027</u>         |
| 10      | Electrical Parts                                                                         | 05 Lakh        | Supply of different electrical instruments.                                                                         | <u>FWZ/ HRA&amp;P/ 001/J/26</u>  | <u>10000/-</u>                                             | <u>28-02-2027</u>         |
| 11      | Repair of Furniture                                                                      | 05 Lakh        | Repair of different furniture item's, polishing, Poshish, Canning                                                   | <u>FWZ/ HRA&amp;P/ 001/K/26.</u> | <u>10000/-</u>                                             | <u>28-02-2027</u>         |
| 12      | Repair of A.C                                                                            | 10 Lakh        | Repair of whole Air Conditioner                                                                                     | <u>FWZ/ HRA&amp;P/ 001/L/26.</u> | <u>10000/-</u>                                             | <u>28-02-2027</u>         |
| 13      | Cash Carrying Services                                                                   | 50 Lakh        | Collection of Cash From Cash                                                                                        | <u>FWZ/</u>                      | <u>50000/-</u>                                             | <u>28-02-2027</u>         |

|    |                            |         | Collection Centers                                        | HRA&P/001/M/26.       |          |                   |
|----|----------------------------|---------|-----------------------------------------------------------|-----------------------|----------|-------------------|
| 14 | Security & Safety Services | 80 Lakh | To Provide Safety & Security Service in State Life Office | FWZ/ HRA&P/ 001/N/26  | 160000/- | <u>28-02-2027</u> |
| 15 | Security & Safety Services | 54 Lakh | To Provide Janitorial Service in State Life Office        | FWZ/ HRA&P/ 001/O/26  | 108000/- | <u>28-02-2027</u> |
| 16 | Capital Items              | 20 Lakh | Supply of New Furniture & Fixture                         | FWZ/ HRA&P/ 001/P/26. | 60000/-  | <u>28-02-2027</u> |

**The last date of submission of e-bid is 10-03-2026 up to 11:00 AM and its technical bid will be opened on 10-03-2026 at 11:30 AM and the financial bid will be valid up to date mentioned above against each slab**

### **GENERAL TERMS AND CONDITIONS.**

- 1- Bid Security amount must be deposited as mentioned against each Batch (which starts from 01% to 05% as the case may be in form of CDR which must be reached physically in office by the bidders, without CDR quotations will not be considered for Comparison, No cash or party cheque will be accepted. Successful Bidder will have to submit 01% to 5% of estimated amount or actual in which applied as of Performance Guarantee which will be released within stipulated time and bid security will be released after receiving Performance Guarantee/Company Guarantee. The Performance Guarantee will be submitted after issuance of payments for supply of items.
- 2- All quoted and supplied items will be finally passed after inspection by our Zonal Technical/Grievance Committee, on finding Sub-Standard quality of services and its specification or refuse to supply the items as per quoted rates, the Corporation reserves the right on the recommendation of committee, any of the below noted penalties
  - a) To forfeited security amount or
  - b) To impose fine minimum of Rs.25000/- or
  - c) Charge the rate difference
- 3- If a successful bidder failed to submit/provide desired item against work order issued, a notice with a period of 15 days will be served and in case of non-compliance, corporation reserve the rights to purchase the desired items form the next advantageous bidders with his quoted rates and the difference of quoted rate will be charged from the successful bidder as mention above in point 2.
- 4- If a bidder submits the rates of item which is equivalent to our demanded brand, he is bound to provide all the required Proof/Evidence which justify the specification of goods. Every bidder is bound to submit sample of each applied items as and when required by the management.
- 5- The firm will be bound to supply the required items at 10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad on issuance of Purchase Order and responsible for supply of items with the period of 15 days/Mutually decided. No additional Carrying Cost/Rate difference will be paid by the SLIC.
- 6- The bidder will have to attach copies of their Company Profile, Experience Related Documents, Managerial Capacity, Financial Position, Active STN (Where Applicable) with the tender. This use for

Technical Evaluation Criteria for prequalification of Bidders. Every slot has 10 marks, while for qualification minimum 30 marks are required for each vender, However the Physical CDR & Active Status of NTN/STN is compulsory and in case of failure of these points the bidder will be disqualified.

- 7- The bidding firm showing most advantageous bid which reflects from qualification criteria and lowest rate (which has 80% weightage) will be treated as most advantageous bid i.e winner of the bid. The lower gross cost bidder will not be treated as winner except the criteria noted above.
- 8- Income Tax & Sale Tax will be Applicable / Deducted according to Federal/Provincial Govt. policies, and the quotations will be considered as including all taxes. In case of any type of Tax exemption, all valid required documents i.e. Exemption Certificates, Deduction at port etc must attach with quotation and it is not accepted during the submission of bills and payment will be made without exemption.
- 9- The successful bidder is bound to supply the contract items/services according to quoted rates as per validity. No price difference in the market will affect the quoted rates in any condition. The rates should be market driven, in case the rates do not match with the market control rates the committee reserve the right to cancel/reject the said item after assigning the proper reason in the best interest of corporation.
- 10- The State Life is only responsible for payment of services provided by approved bidder and not responsible for any commitment made by the bidder in the market i.e. to General Order supplier or supporting staff for any type of work i.e. Printer repairing AC repairing Photocopy, Flex etc.
- 11- As different tenants are also holding offices in the State Life Building and at the peak time the successful bidder giving priority to other tenants (due to Cash Customer) The successful bidder of different services are bound to provide services only to State Life Faisalabad Western Zone. No Service will be provided to any other Customer in the building. In case of any violation State Life reserves the right to Cancel the bidders Contract and Next lowest bidder will be considered for Services for remaining tender Period.
- 12- The visit for as Per sample items is mandatory and State Life reserves the right to reject the bid quoted without visit even it is quoted lowest.
- 13- The E- Quotation must be submitted through EPADS registered suppliers. No physical/by hand bid will be accepted however CDR must reached physically by hand/by post before the closing date and time.
- 14- The Corporation reserves the right to cancel / reject any one or whole tender as per PPRA rules.
- 15- The quantity of the items mentioned is approximate Figure. The cost of tender is as per prevailing market rates and it is also just to fix the bid security amount. Our work order will confirm the final figure (within demanded quantity) which can be increased or decreased as per our requirement in accordance with PPRA rules. If the quoted rates exceed from estimated cost, the committee will decide for purchase.
- 16- The quotation must elaborate only the unit cost including all Taxes.
- 17- The payment will be made by cheque on receipt of satisfactory shipment.
- 18- All Printers are required to print Reference No. (Date etc.) On each page every time while printing, provided by HR&A Department. Every order contains different sample of writing or format but as per required measurement/Specification, most probably on quarterly basis.



- 19- The items did not mentioned in the detailed list but needed by department required at the time of repairing will be processed through the qualified bidder of the Tender.
- 20- The General Terms and Conditions are also applicable on each slab of tender in addition to Specific terms and condictions.
- 21- For specification of printing, Stationery, Supply of Furniture & Fixture, Computer Repair services, Misc., & Other services mentioned in tender please visit [www.statelife.com.pk](http://www.statelife.com.pk), [www.ppra.gov.pk](http://www.ppra.gov.pk), Epads [www.eprocure.gov.pk](http://www.eprocure.gov.pk), or contact to the undersigned within office hours at 10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad.

**MANDATORY QUALIFYING REQUIREMENTS UPLOADED ON EPADS:**

- 1- Valid NTN/ Sales Tax Registration (If the renewal of registration is under process, its proof shall be provided in document. Evaluation committee will not consider an undertaking citing the excuses like the registration will be provided or obtained or is under process. Only proof / receipt of concerned department will be considered).
- 2- Submission of Bid Security document i.e CDR, in original at given address through Courier/By hand before closing time of tender.
- 3- Undertaking on Rs. 100/- stamp paper, that the firm is not blacklisted by any Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan

**DISQUALIFICATIONS**

State Life may during the evaluation of proposal, disqualify any Bidder, if the Bidder has:

- i. Submitted the proposal documents after the response time.
- ii. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- iii. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years.
- iv. Submitted a proposal that is not accompanied by required documentation or is non-responsive.
- v. Failed to provide clarifications related thereto, when sought.
- vi. Submitted a proposal with price adjustment / variations or conditions.

**REQUEST FOR PROPOSAL**

The Bidder is expected to study the instructions, guidelines, terms and conditions mentioned in the document. Failure to furnish all the necessary information as required for submission of a proposal will be treated non responsive which shall be at Bidder's own risk and may be liable for rejection. If the Bidders find in the Tender documents - especially in the selection procedure and evaluation criteria – any ambiguity, omission or internal contradiction, or any feature that is unclear, they should seek clarification from State Life well in advance. However, no relaxation or exemption shall be provided to the Bidder on any term or

condition of the Tender for reasons of non-receipt of any clarification. Bidders should ensure that they submit a fully responsive proposal including all the supporting documents requested in the Tender. It is essential to ensure accuracy in the submitted proposal. Once proposals are received through EPADS and opened, Bidders shall not be permitted to change the proposal. Non-compliance with eligibility criteria will result in rejection of the proposal.

#### **PREPARATION OF PROPOSAL**

The Bidder shall comply with the following during preparation of the proposal:

- i. The proposal and all associated correspondence shall be written in English and shall confirm to prescribed formats. Any interlineations, erasures or over writings shall be valid only if they are initialed by the authorized person signing the proposal
- ii. The proposal shall be typed and shall be signed by the Bidder or duly authorized person(s) to bind the Bidder to the contract. The letter of authorization shall be indicated by written power of attorney or authority letter and shall accompany the proposal.
- iii. Proposals received in physical through courier/by fax or email shall be treated as defective, invalid and rejected. Only detailed complete proposals in the form indicated above received through EPADS prior to the closing time and date of the proposals shall be taken as valid
- iv. All expenses related to participation in this Tender shall be borne by the Bidders
- v. Bidders are not permitted to modify, substitute, or withdraw proposals after its opening.
- vi. All the pages of the proposals should be signed by the authorized person(s) and should confirm strictly to the formats and procedures laid down in this Tender.

#### **SUBMISSION OF PROPOSALS**

Bidder shall submit responses (referred to as 'Proposals' herein) through **EPADS (PPRA)** as per guideline in the tender document/advertisement on or before closing time and date. The list of additional documents to be submitted as part of proposal is given below;

#### **RECEIPT OF PROPOSALS**

The proposals would be received through e-PADS of PPRA and will be opened/downloaded in presence of Bidders/their representatives who choose to present as per the given dates.

#### **PROPOSAL OPENING**

State Life will open all proposals through EPADS in the presence of Bidders/their authorized representatives who choose to attend, at the time/ date and the place specified. Bidders/Representatives shall sign attendance as a proof.

#### **EVALUATION OF PROPOSALS - FORMATION OF COMMITTEES**

State Life will form an Evaluation Committee to evaluate the proposals,

- i. During evaluation of technical proposals, the Committee, may, at its discretion, ask the Bidders for clarification of their proposals. However, such clarification would not effectuate any change in the substance of the proposal.

- ii. After the technical evaluation the committee would make financial evaluation of those Bidders who qualified on the basis of technical evaluation. The process for evaluation of proposals is as given below:

**EVALUATION OF TECHNICAL PROPOSAL**

The committee will evaluate the technical proposals on the basis of given qualification parameters. The proposals meeting the qualification criteria shall be declared as technically responsive. After evaluations and approval of technical proposals, the financial proposals of technically accepted vendor shall be opened at a time, date, and venue to be communicated to the qualified bidders in advance.

- 1- The bidder will have to attach copies of their, Experience Related Documents, Active STN (Where Applicable) with the tender. This use for Technical Evaluation Criteria for prequalification of Bidders. Every slot has 10 marks, while for qualification minimum 30 marks are required for each vender, However the Physical CDR & Active Status of NTN/STN is compulsory and in case of failure of these points the bidder will be disqualified.

**CRITERIA FOR TECHNICAL EVALUATION (30 Marks for Qualification)**

| Sr.No    | Requirements                                                                                                                                                                                                                      | Total Marks(50) |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>1</b> | <b><u>Company Profile</u></b><br>Experience of the firm (Taken from date of registration of business) Less than 3 Years = 5 Marks, 4-5 Years = 7 Marks More than 5 Years = 10 Marks                                               | 10              |
| <b>2</b> | <b><u>Financial Position</u></b><br>Financial Turn over in last year (01.01.2024 to 31.12.2024) Attached business Bank statement<br>0-0.5 Million Marks = 2, 0.6 To 1 Million=4 From-1-2 million Marks = 7 2-3 million Marks = 10 | 10              |
| <b>3</b> | <b><u>Managerial Capacity</u></b><br>1-3 =3 Marks Up to 10=5 Marks, 10-20=7 Marks More than 20=10 Marks                                                                                                                           | 10              |
| <b>4</b> | <b><u>Relevant Work Experience</u></b> Number of existing Clients provided with similar services/supplies, For each Corporate/multinational, Govt., Semi Govt. 5 marks of each Clients                                            | 10              |
| <b>5</b> | <b><u>Active NTN/STN</u></b> Number (Mandatory)                                                                                                                                                                                   | 10              |

**FINANCIAL EVALUATION AND AWARD**

After technical evaluation of bidder, financial bids will be opened on the date to be announced later. After evaluation, the work will be considered for award to the most advantageous, subject to fulfillment of all rules, terms and condition of the bid.

|                                  |                                                                  |
|----------------------------------|------------------------------------------------------------------|
| Deptt./Organization              | State Life Ins. Corporation of Pakistan Faisalabad Western Zone  |
| Tender Title                     | FWZ/HRA&P/001/2026                                               |
| Method of Procurement            | Single Stage-Two Envelop Procedure                               |
| Criteria for Evaluation          | Most advantageous Bid.                                           |
| Tender Description/Specification | Specified Printing, Stationery & Misc. Items, Supply of Drinking |

|                                            |                                                                                                                                                                               |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            | Water, Photocopy Services, Cash Collection Vans & Computer Repair Services, Security Service, Janitorial Service & Supply of Furniture & Fixture etc As per detailed attached |
| Tender Closing Date & Time                 | 10-03-2026 up to 11:00 A.M                                                                                                                                                    |
| Tender Opening Date & Time (Technical Bid) | 10-03-2026 at 11:30 A.M                                                                                                                                                       |
| Person to be contacted                     | Sh. Zahid Masood, Incharge HRA&P<br>10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad.<br><u>Contact No.</u><br>Ph: 0300-9653536, 0321-6688137, 0300-2292141         |

### **DETAILS OF PROCUREMENT/SERVICES REQUIRES**

| <b>Batch No. FWZ/HRA&amp;P/001/A-26 (Printing),<br/>           For details refer to General Term &amp; Conditions.</b> |          |                                                                                                                                                                                                                                              |                          |
|------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Sr. No.                                                                                                                | SIZE     | SPECIFICATION                                                                                                                                                                                                                                | Qty                      |
| 1                                                                                                                      | 8.5*11   | 70 Gram Century Paper or equivalent (01 Leave, 01 Page Single side Print 1 Pad Contains 100 Leaves)                                                                                                                                          | 9000 pad                 |
| 2                                                                                                                      | 8.5*11   | 70 Gram Century Paper or equivalent (02 Pages, 01 Leave double side print 1 Pad Contains 100 Leaves)                                                                                                                                         | 2000 pad                 |
| 3                                                                                                                      | 8.5*11   | 70 Gram Century Paper or equivalent [03 Pages, 02 Leaves (01 double side + 01 Single Side print)] 01 Pad Contain 200 Leaves                                                                                                                  | 400 pad                  |
| 4                                                                                                                      | 8.5*11   | 70 Gram Century Paper or equivalent 2 Leave 04 Pages double side print) 01 Pad Contain 200 Leaves                                                                                                                                            | 400 pad                  |
| 5                                                                                                                      | 8.5*11   | 80 Gram Century Paper or equivalent<br>01 form contain 07 leaves with Sr.# on every leave and Manual Gum Binding, As per sample.<br>As Per Following detail<br>01 Leave Single side with 7.9*5.6 size<br>06 double side print (8.5*11 Size), | 50000 Medical Forms      |
| 6                                                                                                                      | 8.5*11   | 80 Gram Century Paper or equivalent<br>01 form contain 06 leaves with Sr.# on every leave and Manual Gum Binding, As per sample.<br>As Per Following detail<br>01 Leave Single side with 7.9*5.6 size<br>05 double side print (8.5*11 Size), | 100000 Non-Medical Forms |
| 7                                                                                                                      | 8.05*5.5 | 70 Gram Century Paper or equivalent                                                                                                                                                                                                          | 200 pad                  |
| 8                                                                                                                      | 10*15    | 70 Gram Century Paper or equivalent                                                                                                                                                                                                          | 5000 Pads                |
| 9                                                                                                                      | 13*16.5  | 70 Gram Century Paper or equivalent (200 Leave, Double Side Print) Register with Serial #                                                                                                                                                    | 20 Registers             |

|    |                    |                                                                                                                                                   |                         |
|----|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 10 | 8.5*13.5           | 70 Gram Century Paper or equivalent (200 Leave, Double Side Print ) Register with Serial #                                                        | 20 Registers            |
| 11 | 14*17              | Ivory Card 150 gm Imported 02 Leaves Folding attendance sheet cover as per sample                                                                 | 1000 File Cover         |
| 12 | 4.25*11            | 70 Gram Century Paper or equivalent 50 Leaves (03 types of leaves) with Clip Binding with ivory card cover Serial #                               | 1000 Medical Books      |
| 13 | 7.25*9.5           | 70 Gram Century Paper or equivalent                                                                                                               | 2000 Pads               |
| 14 | 8*5.25             | 02 Ply Local Paper 40 Gram (Carbonless) or Equivalent 1 Book Contains 100 leaves (50 Set)                                                         | 50 Pads                 |
| 15 | 16.5*19.5          | Golden Craft Imported Paper or equivalent X-Ray size                                                                                              | 1000 Envelops           |
| 16 | 16.5*19.5          | Golden Craft Imported Paper or equivalent (Langote Wala) X-Ray size                                                                               | 1000 Envelops           |
| 17 | 4*8.5 After Fold   | Golden Craft Imported Paper or equivalent                                                                                                         | 100000 Envelops         |
| 18 | 9.75*12 After Fold | Golden Craft Imported Paper or equivalent                                                                                                         | 10000 Envelops          |
| 19 | 14*16.8 After Fold | Golden Craft Imported Paper or equivalent                                                                                                         | 5000 Envelops           |
| 20 | 15*12 After Fold   | Golden Craft Imported Paper or equivalent (Langote Wala)                                                                                          | 1000 Envelops           |
| 21 | 10.5*4.5           | 80 gm White offset Paper or equivalent                                                                                                            | 20000 Envelops          |
| 22 | 9.5*13.5           | Hard File Printed Gatta Local/ Century or equivalent with Cloth and Laces 36" As per sample                                                       | 600 Personal File Cover |
| 23 | 9.5*29.5           | 300 gm Bleach Card/Century or equivalent with steel clip + 4.40" Sqash Tape and Double Side Printing on 01 Page (As Per Sample) Policy File Cover | 80000                   |
| 24 | 8.5*11             | 70 Gram Century Paper or equivalent, 01 form contain 2 Leave 04 Pages double side print with folding, As per sample                               | 60000 P.S Forms         |
| 25 | 21.5*13.5          | Office File Cover 240 gm bleach card with SLIC Mono or equivalent                                                                                 | 15000 Files             |
| 26 | 8.5*11             | 90 gram Century/Offset Paper (02 Colour Print) or equivalent As Per Sample                                                                        | 50000 Letter Heads      |
| 27 | 9*12               | 300 gram AL booster Card or Equivalent                                                                                                            | 12000 File Indent Cards |
| 28 | 13.8*16.5          | 70 gm Century Paper or Equivalent (02 Colour Printing) As Per Sample                                                                              | 3000 Attendance Sheets  |



|    |          |                                                                                         |                      |
|----|----------|-----------------------------------------------------------------------------------------|----------------------|
| 29 | 6.5*16.5 | 70 gm Century Paper or Equivalent (02 Colour Printing) As Per Sample                    | 4000 Leaves          |
| 30 | 8*13     | 70 gm Century Paper or Equivalent (01 Leave 01 Page Single Side Printing) As Per Sample | 300 Pads             |
| 31 | 8*13     | 70 gm Century Paper or Equivalent (01 Leave 02 Page Double Side Printing)               | 300 Pads             |
| 32 | 4*11     | 50 Gram Century Paper or Equivalent Double Side Print 1 Leave 02 Pages As Per Sample    | 200 Pads             |
| 33 | 8.4*5.4  | 70 gm Century Paper or Equivalent As Per Sample                                         | 300 Dak Receipt pads |
| 34 | 9.3*13   | 70 gm Century Paper or Equivalent TA DA Voucher As Per Sample                           | 10 Pad               |

| <b>Batch No.FWZ/HRA&amp;P /001/B-26 (FLEXES &amp; NAME PLATES)</b><br><b>(For details refer to General Term &amp; Conditions.)</b> |               |                                                                                                     |             |
|------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------------------------------------------------------------|-------------|
| Sr. No.                                                                                                                            | SIZE          | SPECIFICATION                                                                                       | Qty         |
| 1                                                                                                                                  | Per Sq. Ft    | China Pana Flex or equivalent (Each order contain different size)                                   | 20000 Sq.ft |
| 2                                                                                                                                  | Per Sq. Ft    | Brouchers Multi Color Printing Single Side Printing                                                 | 10000 No's  |
| 3                                                                                                                                  | Per Sq. Ft    | Brouchers Multi Color Printing Double Side Printing                                                 | 10000 No's  |
| 4                                                                                                                                  | 2.5*4         | Honor Role (Glass with Fitting )                                                                    | 10 No's     |
| 5                                                                                                                                  | 5.75*12       | Stainless Steel Name Plate (fixation on door with double tape)                                      | 50 No       |
| 6                                                                                                                                  | Standard Size | Ring For Flex Hanging As Per Sample                                                                 | 1000 No     |
| 7                                                                                                                                  | 2*4           | Standy Flex Stand China                                                                             | 50 No.      |
| 8                                                                                                                                  | Per Sq.ft     | Wooden Stand For Flex Along with all Services (Installation Charges+Carrying Cost etc.)             | 15 No.      |
| 9                                                                                                                                  | Per Sq.ft     | Pipe Stand For Flex Along with all Services (Installation Charges+Carrying Cost etc.) As Per Sample | 15 No.      |
| 10                                                                                                                                 | Per Sq.ft     | Appreciation Certificates Multi Color, Hard Paper As Per Sample                                     | 2000 No.    |
| 11                                                                                                                                 | Per Sq.ft     | Invitation Cards Hard Paper As Per Sample                                                           | 5000 No.    |
| 12                                                                                                                                 | 12*18         | Picture With Frame                                                                                  | 25 No.      |
| 13                                                                                                                                 | -             | Visiting Card As Per Sample                                                                         | 5000 No     |
| 14                                                                                                                                 | -             | Service Cards PVC As Per Sample                                                                     | 500 No.     |



|     |                             |                                                                                           |               |
|-----|-----------------------------|-------------------------------------------------------------------------------------------|---------------|
| 15  | -                           | Card Holder With Blue Ribbon As Per Sample                                                | 500 No        |
| 16  | -                           | Acrylic Sheets 2/3/5/8 mm Transparent/Coloured Sq.ft with Printing of Flex & installation | 5000 Sq ft    |
| 17  | -                           | Steel Spacer 3/4                                                                          | 300 No        |
| 18  | -                           | Steel Spacers 1 Inch                                                                      | 300 No        |
| 19  | With Steal Stand            | Table Flag Pakistan & State Life                                                          | 50 No.        |
| 20  | 07 Ft Steal Stand with Base | Pakistan Flag & state life                                                                | 12 No         |
| 21  | 20ft steal stand            | State life & Pakistan flag                                                                |               |
| 21a | 20 Ft Steal Stand           | State Life & Pakistan Flag                                                                | 02 No         |
| 22  | -                           | T Type Table Flag                                                                         | 15 No         |
| 23  | -                           | Leaf Flag As Per Sample                                                                   | 10 No         |
| 24  | -                           | State Life Logo Acrylic/3D As Per Sample                                                  | 50 No         |
| 25  | -                           | Monogram Sticker                                                                          | 40 No         |
| 26  |                             | Vinyle flaxes                                                                             | 4000sqft&     |
| 27  |                             | Glass doors lock                                                                          | 100NO         |
| 28  |                             | Scuffolding stairs rent 20 to 50 ft (folding iron stairs)                                 | 20 NO per day |

**FWZ/ HRA&P /001/C-26 (Printy Stamps)**  
**(For details refer to General Term & Conditions)**

| Sr. No. | SIZE                          | SPECIFICATION                                                                                      | Qty    |
|---------|-------------------------------|----------------------------------------------------------------------------------------------------|--------|
| 1       | As Mentioned in Specification | Complete Printy Stamp by name (Printer Click FC-R32) or Equivalent with Printed Rubber As Required | 50 No. |
| 2       | As Mentioned in Specification | Complete Printy Stamp by name (trodat/shiny 4911) or Equivalent with Printed Rubber As Required    | 100 No |
| 3       | As Mentioned in Specification | Complete Printy Stamp by name (trodat/shiny 4912) or Equivalent with Printed Rubber As Required    | 200 No |
| 4       | As Mentioned in Specification | Complete Printy Stamp by name (trodat/shiny 4913) or Equivalent                                    | 200 No |

|   |                               |                                                                                                  |       |
|---|-------------------------------|--------------------------------------------------------------------------------------------------|-------|
| 5 | As Mentioned in Specification | Complete Printy Stamp by name (trodat/shiny 827-D) or Equivalent with Printed Rubber As Required | 50 No |
|---|-------------------------------|--------------------------------------------------------------------------------------------------|-------|

| <b>FWZ/ HRA&amp;P/001/D-26 (STATIONERY)</b><br><b>(For details refer to General Term &amp; Conditions)</b> |                   |                                                     |          |
|------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------|----------|
| Sr. No.                                                                                                    | NAME OF ITEMS     | SPECIFICATION                                       | Req. Qty |
| 1                                                                                                          | Abro Tape         | Opal" width Length 15 Meter or equivalent           | 300 Nos. |
| 2                                                                                                          | Air Freshener     | FREY Aromystic Ltd (UK ) DO IT 300 ML or Equivalent | 300 No.  |
| 3                                                                                                          | Ball Point (Blue) | Piano Ball Point or equivalent                      | 6000 No. |
| 4                                                                                                          | Ball Point Click  | Sky Point 0.8 mm or equivalent                      | 1500 No. |



|      |                                                                   |                                                                    |           |
|------|-------------------------------------------------------------------|--------------------------------------------------------------------|-----------|
| 4(a) | Ball Point                                                        | Gel Pen As Per Sample                                              | 100 No.   |
| 5    | Bowl Salan                                                        | Melamine Double Side Polish or Equivalent                          | 50 No.    |
| 6    | Box File (Large)                                                  | Ideal BF 556 # or equivalent                                       | 100 Nos.  |
| 7    | Box File (Small)                                                  | Ideal BF 555 # or equivalent                                       | 100 Nos.  |
| 8    | File Cover Plastic                                                | Ring Binder D 225/Clip Fine Quality (A-4 size)                     | 50 Nos.   |
| 9    | File Cover Plastic                                                | Ring Binder D 225/Clip Fine Quality (Legal size)                   | 50 Nos.   |
| 10   | Binder Clip (02" Width)                                           | No.977110 China brand or equivalent                                | 100 Nos.  |
| 11   | Calculator                                                        | 14 Digit Citizen CT 9300 Original or Equivalent                    | 100 No.   |
| 12   | Carbon Paper (Fresh material Blue)                                | 100 Sheet 21cm*33cm KCR Pencil or equivalent                       | 10 Pkts.  |
| 13   | Battery Cells                                                     | Toshiba Heavy Duty AA R6 KG SP.4TGTEPK or Equivalent               | 300 Nos.  |
| 14   | Battery Cells                                                     | Toshiba Heavy Duty AAA R03 KG SP.2TGTPK or Equivalent              | 150 Nos.  |
| 15   | Battery Cells                                                     | Alkaline 23A 12V (Door Bell, Super Remote Control) Or equivalent   | 50 Nos.   |
| 16   | Computer Paper 132 Column (Re-Preparation /without Re-preparation | Polo Century 1000 Sheets (63 gm 11*15) or Equivalent               | 250 Boxes |
| 17   | Computer Paper 80 Column (Re-Preparation/without Re-preparation   | Polo Century 1000 Sheets (63 gm 11*9.5) or Equivalent              | 700 Boxes |
| 18   | Computer Ribbon IBM 6400                                          | Printronic Original Fresh Stock 30 million Character or Equivalent | 100 Nos   |



|    |                                                   |                                                                                    |         |
|----|---------------------------------------------------|------------------------------------------------------------------------------------|---------|
| 19 | Computer Ribbon LQ-300                            | Full Mark Original Authorized partner 10 meter or Equivalent                       | 50 Nos  |
| 20 | Computer Ribbon LQ-310                            | Full Mark Original Authorized partner 10 meter or Equivalent                       | 700 Nos |
| 21 | Computer Ribbon LQ-350                            | Full Mark Original Authorized partner 10 meter or Equivalent                       | 20 Nos  |
| 22 | Computer Ribbon LQ-590                            | Full Mark Original Authorized partner 10 meter or Equivalent                       | 20 Nos  |
| 23 | Computer Ribbon LQ-2180/2190                      | Full Mark Original Authorized partner 30 meter or Equivalent                       | 500 Nos |
| 24 | Dumper Water                                      | China Plastic/Rubber Body or Equivalent                                            | 400 Nos |
| 25 | Duster                                            | Falalan Yellow Size 18.5 x 21.5 Local/Imported or Equivalent                       | 600 Nos |
| 26 | Electrical Kettle (with state life mono Optional) | Duron Cordless Jug Kettle 1.7 Liter 2000w or Equivalent                            | 24 No.  |
| 27 | File Cover Legal Size (PP Lever)                  | Fine Hard Plastic Crystal F.C 2.0cm or equivalent                                  | 50 No.  |
| 28 | Fokker Cash Counter use                           | Stainless Steel Fine Quality Standard Size or Equivalent                           | 50 No.  |
| 29 | Foot (steel) 12" Thick                            | Dux or Equivalent                                                                  | 50 Nos. |
| 30 | Foot 12" Plastic                                  | Dux or Equivalent                                                                  | 50 Nos. |
| 31 | Franking Machine Ink                              | 473 ml Red Fluorescent Postage Meter Ink (Pitney Bowes USA) Original or Equivalent | 02 No.  |
| 32 | Glass Cleaner 500ml                               | Glint or Equivalent                                                                | 50 No.  |
| 33 | Glass Magnifier                                   | China 90 mm (3*6) M-89077or equivalent                                             | 20 No.  |
| 34 | Gum Stick                                         | 40 gm UHU Germany brand or equivalent                                              | 150 No. |
| 35 | High Lighter (Mix colors)                         | Dollar/Pelikon 1-4.5 HLS 90 or equivalent                                          | 150 No. |



|    |                                              |                                                                      |          |
|----|----------------------------------------------|----------------------------------------------------------------------|----------|
| 36 | Jug ( Glass )                                | China Fine Quality Glass Covered or equivalent                       | 20 No.   |
| 37 | Led Pencil                                   | Gold Fish HB-5000 Autocrat or equivalent                             | 150 No.  |
| 38 | Lemon Max Dishwashing Past with Scotch Brite | Lemon Max Dishwashing Past 400 Gram or Equivalent                    | 200 Nos. |
| 39 | Marker No. 70,90 (Mix Colors)                | Dollar/All Mark or Equivalent                                        | 200 Nos  |
| 40 | Mosquito Spray                               | Cobra 400 ML or Equivalent                                           | 20 No.   |
| 41 | Office Bell Electric                         | X-celent Company Cell Supported or Without with remote or Equivalent | 25 No.   |
| 42 | Office table Set                             | 6 Piece matel mesh or equivalent                                     | 30 No.   |
| 43 | Packing Tape                                 | 2.75" Brown (35 Yards) BTA/Sensa Brand or Equivalent                 | 72 Nos   |
| 44 | Paper Pin Pkt.                               | 50 gm Grash or equivalent                                            | 50 Pkts  |
| 45 | Paper Cutter                                 | SBI Taiwan 18mm Steel Based covered plastic body or Equivalent       | 100 Nos  |
| 46 | Paper Clip Pkt. 80 Nos.approx.               | 30 mm Tri flower brand (Yellow) 80 pieces or equivalent              | 50 pkts  |
| 47 | Paper Clip Pkt. 80 Nos.approx.               | 52 mm or No.5 T.F 50 pieces or Equivalent                            | 200 pkts |
| 48 | Paper Tray                                   | Fresh Material Plastic China 11.75*15.5*4 or Equivalent              | 40 Nos   |
| 49 | Pin Tray (Plastic)                           | Dux or equivalent                                                    | 24 Nos   |
| 50 | Plastic Dori                                 | Rolled Packing Approx wt 200 gram Local                              | 200 No.  |
| 51 | Plates Medium                                | Melamine Double Side Polish or Equivalent                            | 200 No.  |
| 52 | Plates Large (Rice)                          | Melamine Double Side Polish or Equivalent                            | 200 No.  |



|    |                                    |                                                                                          |          |
|----|------------------------------------|------------------------------------------------------------------------------------------|----------|
| 53 | Punch Machine                      | KW.tri 96*8<br>Kido brand or equivalent                                                  | 100 Nos. |
| 54 | Punch Machine Large                | Fuji-900-H or equivalent                                                                 | 15 Nos.  |
| 55 | Register No. 25<br>(Large)         | 150 Leaves/68 Gram (Ruled)<br>or Equivalent                                              | 150 Nos. |
| 56 | Rice Dish                          | Melamine Double Side Polish or<br>Equivalent                                             | 50 No.   |
| 57 | Rough Pads                         | Size 8.5*11, 40 Leaves, 70 gm<br>paper Century with cover as per<br>sample or Equivalent | 500 Nos. |
| 58 | Rubber                             | AL-30/Pelikon Germany<br>or equal                                                        | 60 Nos.  |
| 59 | Rubber Band Pkt. 1/2<br>kg(Large)  | Red Colour Imported or Sense or<br>Equivalent                                            | 75 Pkts. |
| 60 | Rubber Band Pkt. 1/2<br>kg(Medium) | Red Colour Imported or Sense or<br>Equivalent                                            | 50 Pkts. |
| 61 | Scotch Brite                       | Lemon Max or Equivalent                                                                  | 300NO    |
| 62 | Scotch Tape 1/2"                   | 60 Yards Opal<br>or Equivalent                                                           | 24 No.   |
| 63 | Separator/Flags                    | Plastic Fine quality Legal Size or<br>Equivalent                                         | 50 No.   |
| 64 | Separator/Flags                    | Plastic Fine quality A-4 Size or<br>Equivalent                                           | 50 No.   |
| 65 | Sharpener                          | Dux or equivalent                                                                        | 200 Nos  |
| 66 | Soap 120 gm                        | Lux/LIFE BOUY or equivalent                                                              | 1000 Nos |
| 67 | Spoon Rice (Large)                 | Stainless Steel or Equivalent                                                            | 100 No.  |
| 68 | Spoon Bowl                         | Stainless Steel or Equivalent                                                            | 48 No.   |
| 69 | Spoon Dish                         | Stainless Steel or Equivalent                                                            | 48 No.   |



|    |                                     |                                                               |           |
|----|-------------------------------------|---------------------------------------------------------------|-----------|
| 70 | Spoon Tea (Small)                   | Stainless Steel or Equivalent                                 | 48 No.    |
| 71 | Squatch Tape Cutting Machine        | China Fine Quality or equivalent                              | 20 No.    |
| 72 | Squatch Tape Large 1"               | Large Deer Brand 1" 60 Yards or Equivalent                    | 36 Nos    |
| 73 | Stamp Pad (Mix color)               | Huhua No. 02 or equivalent                                    | 400 Nos.  |
| 74 | Stamp Pad Endorsing Ink (Mix Color) | Crystal 28.5 gm or equivalent                                 | 300 Nos.  |
| 75 | Stamp Pad Endorsing Ink (Mix Color) | Art line (ESA.2N 50 CC) gm or equivalent                      | 20 Nos.   |
| 76 | Stapler Remover                     | Deli Claw Staple Remover (0231)ICW/SDI brand or equivalent    | 200 Nos.  |
| 77 | Stapler Pin 12N/17                  | Max Japan or Equivalent                                       | 200 Pkts  |
| 78 | Stapler Pin 23/17                   | Max Japan or Equivalent                                       | 200PKTS   |
| 79 | Stapler Machine Large               | Heavy Duty Fuji 23/17 or Equivalent                           | 20 Nos    |
| 80 | Stapler Machine Large               | HS-3000 12N/17 (STD) or Equivalent                            | 20 Nos    |
| 81 | Stapler Pin 24/6                    | Dollar (x1000) or equivalent                                  | 1500 Pkts |
| 82 | Stapler Machine Small No.12         | OPAL brand (24/6) HD-45N or equivalent                        | 200 Nos   |
| 83 | Sticky Chit Pad                     | China Fine Quality or equivalent                              | 50 Nos    |
| 84 | Table Diary Stand                   | Plastic Fine quality (Black Color)or Equivalent               | 50 Nos    |
| 85 | Tea Cup with Saucer                 | Gol/Churas China fine quality or equivalent (Sample Required) | 200 No,s  |
| 86 | Tea Mug                             | With State Life Monogram China fine quality or equivalent     | 200 No's  |



|      |                               |                                                       |           |
|------|-------------------------------|-------------------------------------------------------|-----------|
| 86 A | Tissue Paper Box              | Rose petal 150 sheets or Equivalent                   | 500 Pkts  |
| 87   | Towel                         | 27x54 Cotton (20 Double Goli) White/Off white         | 50 No.    |
| 88   | Tumbler/Glass 280 ml          | Falcon or equivalent                                  | 24 Dozens |
| 89   | Paper Rim A-4 Size            | 80 gm offset Copy mate 500 sheets or Equivalent       | 1000 Rim  |
| 90   | Paper Rim Legal Size          | 80 gm offset Copy mate 500 sheets or Equivalent       | 400 Rim   |
| 91   | Uni Ball (Mix colors)         | Signo Japan Fresh Stock or Equivalent                 | 1600 No.  |
| 92   | Signature Ball Point          | Signature Finer 0.3 mm or Equivalent                  | 300 Nos   |
| 93   | Wall Clock                    | Original Champion 15.5" Round PVC Brown or Equivalent | 50 No.    |
| 94   | Waste Basket (Medium/Plastic) | Plastic Fresh China/Local or Equivalent               | 200 Nos   |
| 95   | White Board Marker            | Snowman White Japan Temporary Ink or Equivalent       | 60 No.    |
| 96   | White Marker                  | Snowman White Japan Permanent Ink or Equivalent       | 20 No.    |
| 97   | Plastic Tray 12*24            | China Fine quality or equivalent                      | 20 No.    |
| 98   | Hot Pot                       | China Fine quality or equivalent                      | 20 No.    |
| 99   | Foot Mat/Artificial grass     | Fine quality or equivalent                            | 100 No.   |
| 100  | Model Global Map              | Plastic Fine Quality                                  | 10 No     |
| 101  | Model Clock Tower             | Metal As Per Sample                                   | 10No      |
| 102  | Model Paris                   | Metal As Per Sample                                   | 10 No     |
| 103  | Model London Eye              | Metal As Per Sample                                   | 10 No     |



|     |                             |                                             |        |
|-----|-----------------------------|---------------------------------------------|--------|
| 104 | Model Miner E Pakistan      | Metal As Per Sample                         | 10 No  |
| 105 | Model Faisal Masjid         | Wooden As Per Sample                        | 10 No  |
| 106 | Model Khyber Gate           | Wooden As Per Sample                        | 10 No  |
| 107 | Model Badshahi Masjid       | Wooden As Per Sample                        | 10 No  |
| 108 | Model Lahore Fort           | Wooden As Per Sample                        | 10 No  |
| 109 | Model Mizar E-Quaid         | Wooden As Per Sample                        | 10 No  |
| 110 | Artificial Flower With Pot  | Steel base As Per Sample                    | 50 No  |
| 111 | Artificial Flower With Pot  | Melamine base As Per Sample                 | 50 No  |
| 112 | Steel Gamla Cover           | 12 Inch/18 Inch As Per Sample               | 50 No. |
| 113 | Model Markhor               | Wooden As Per Sample                        | 10 No  |
| 114 | Model Ziyarat Residency     | Wooden As Per Sample                        | 10 No  |
| 115 | Model Mizar e Iqbal         | Wooden As Per Sample                        | 10 No  |
| 116 | NATURAL GAMLAY 6-8 FT HIGHT | Golden palm,money plant,airokeria           | 60NO   |
| 117 | Sugar Pot                   | Gol/Churas China fine quality or equivalent | 10 No. |

| <b>FWZ/ HRA&amp;P/001/E-26 (PHOTOCOPY SERVICES)</b> |                         |                                             |                      |
|-----------------------------------------------------|-------------------------|---------------------------------------------|----------------------|
| Sr.No.                                              | Specification           | Required Items                              | Est. Annual Req.Qty. |
| 1                                                   | Services of Photocopies | Single Side 70 Gram Copy mate or Equivalent | 450000 No's          |
| 02                                                  | Services of Photocopies | Double Side 70 Gram Copy mate or Equivalent | 15000 No's           |

**Terms & Conditions for Services of Photocopying**

Refer to Tender Notice # FWZ/HRA&P/001/E-26

- 1- Qualified firm shall bound to provide the photocopying facility inside State Life Building in office hours i.e. 09:00 A.M to 05:30 P.M (Saturday, Sunday is off) while time may be extended or may be called in non-working days by the management as and when necessary.
- 2- State Life will provide space and electricity to the firm, and the firm should provide market driven subsidized rates accordingly.
- 3- All other items i.e required quality Papers, latest Photocopy Machine, Backup of Photocopy machine, which is necessary for services and as per requirement etc., and its repair will be the responsibility of the vender.
- 4- The qualified firm should ensure "confidentiality" of the documents and record should not be disclosed to unauthorized persons.
- 5- The firm must attach their photocopy result as a sample, and the qualified firm has to ensure the quality standard according to sample.
- 6- The firm should be ready for the test related to its paper gramage, of any photocopied paper as and when deemed necessary by the Corporation/Management.
- 7- The average requirement of 70 gram paper A-4 size is 450000 approx. (One side print) & 15000 Approx.(Two Side) pages per annum.
- 8- As a public institution, Corporation has many walk in customers daily i.e policy holders which may made photocopies of their documents on Cash basis, for this reason we will deduct 05% from the total bill as a rebate, and photocopier is also bound to display and charge its quoted rate for all outdoor customers.

- 9- No copies/sale of official documents is allowed to any person, and in case it is located/found, State life reserve the right to take action i.e impose of fine, warning letter issue or dismissal from the contract to vender.
- 10- The photocopy of any printed document of State Life Insurance is not allowed until approval from HR&A / Concerned Departmental Head. In case of violation fine will be charged by the committee.

| <b><u>FWZ/ HRA&amp;P/001/F-26 (SUPPLY OF DRINKING WATER)</u></b> |                                                     |                                                                                        |                           |
|------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------------------------|---------------------------|
| Sr. No.                                                          | Specification                                       | Required Items                                                                         | Est. Annual Req.Qty.      |
| 1                                                                | Natural/ Purified Mineral Water<br>19 Litter Bottle | 10 Dispensers & 10<br>Electric Water Coolers 55<br>liters, 200 to 250 Empty<br>Bottles | 2000 Bottles Per<br>Annum |

**Terms & Conditions for Supply of Drinking Water**

**(For further details Refer to Tender Notice # FWZ/HR&A/001/F-26)**

- 1- The firm will produce documentary evidence of providing Natural/ Purified Mineral water for last 05 year to reputable firm/Messer/Companies etc.
- 2- The firm must be PSQCA and ISO certified and have a Local/Nationwide distribution network, fully equipped with modern facilities preferably.
- 3- Supply and lifting of Bottles + Water Dispenser at State Life Building, floor wise without any security deposit will be also responsibility of the firm.
- 4- This will be the duty of concerned firm, Supplying of bottles on twice in a week basis and on short call by concerned as and when required.
- 5- The firm will provide and install brand new Water Dispensers in all floors, while the service/cleaning of its all provided dispensers is mandatory once in a month and on short call also without charging any cost to Corporation. In case of any delay the Corporation reserves the right to repair it and debit the amount to vender.
- 6- The firm should be ready for the test of any sealed bottle as and when deemed necessary by the corporation, without charging any cost.
- 7- The firm is required to submit its Natural/ Purified Mineral water bottle as sample at the time of submission of quotation.



- 8- The firm may visit the Corporation to acquaint with the premises and the place required to install water dispensers and to assess the utilization of the mineral water before quoting the rates.
- 9- The required bottles in a year is approximately 2000 numbers, while the estimated cost is Rs.550000/-

| <b>FWZ/ HRA&amp;P/001/G-26 (Computer/Printer/CCTV Camera Repair, Cash Counting Machines, UPS, Upgradadion of Systems/Telephone,Biometric Machine)</b> |                                                 |                                         |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-----------------------------------------|---------|
| 1                                                                                                                                                     | <u>Slab 01</u><br><u>Laser Printers HP-1102</u> | New Tonner HP-85 A                      | 50 No   |
|                                                                                                                                                       |                                                 | Toner Recycling of HP-85A.              | 400 No. |
|                                                                                                                                                       |                                                 | Toner Refilling of HP-85A.              | 600 No. |
|                                                                                                                                                       |                                                 | Laser Printer HP 1102 Over Hall Service | 100 No  |
|                                                                                                                                                       |                                                 | Relay Repair                            | 50 No.  |
|                                                                                                                                                       |                                                 | Heater Sleeve Repair                    | 50 No.  |
|                                                                                                                                                       |                                                 | Formatter Board                         | 20 No   |
|                                                                                                                                                       |                                                 | Board Repair                            | 50 No.  |
|                                                                                                                                                       |                                                 | Tray Picker                             | 50 No.  |
| 2                                                                                                                                                     | <u>Slab 02</u><br><u>Laser Printers HP-3015</u> | New Toner of HP-3015                    | 15 No.  |
|                                                                                                                                                       |                                                 | Toner Recycling of HP-3015              | 50 No.  |
|                                                                                                                                                       |                                                 | Toner Refilling of HP-3015              | 60 No.  |
|                                                                                                                                                       |                                                 | Laser Printer HP 3015 Over Hall Service | 70 No.  |
|                                                                                                                                                       |                                                 | Relay Repair                            | 50 No.  |
|                                                                                                                                                       |                                                 | Heater Sleeve Repair                    | 50 No.  |
|                                                                                                                                                       |                                                 | Formatter Board                         | 20 No   |
|                                                                                                                                                       |                                                 | Board Repair                            | 50 No.  |



|   |                                           |                                                                                                                                |         |
|---|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|---------|
|   |                                           | Tray Picker                                                                                                                    | 50 No.  |
|   | <u>Slab 03(a)</u>                         | Toner Recycling of HP-400                                                                                                      | 15 No.  |
| 3 | <u>Laser Jet Pro Printers HP-400</u>      | Toner Refilling of HP-400                                                                                                      | 15 No.  |
|   | <u>Slab 03(b)</u>                         | Toner Recycling of MFP-130/135 W                                                                                               | 50 No.  |
|   | <u>Laser Printers MFP-130/135 W</u>       | Toner Refilling of MFP-130/135 W                                                                                               | 50 No.  |
|   | <u>Slab 03(b)</u>                         | Toner Recycling of MFP-179 W                                                                                                   | 50 No.  |
|   | <u>Laser Printers MFP-179</u>             | Toner Refilling of MFP-179 W                                                                                                   | 50 No.  |
|   | <u>Slab 03( C)</u>                        | Toner Recycling of HP-4003                                                                                                     | 100 No. |
|   | <u>Laser Printers HP-4003DN/DW</u>        | Toner Refilling of HP-4003                                                                                                     | 100 No. |
|   | <u>Slab 03( D)</u>                        | Toner Recycling of HP-1200                                                                                                     | 50 No.  |
|   | <u>Laser Printers HP-1200</u>             | Toner Refilling of HP-1200                                                                                                     | 60 No.  |
|   | <u>Slab 03(E)</u>                         | Toner Recycling of HP-1300                                                                                                     | 50 No.  |
|   | <u>Laser Printers HP-1300</u>             | Toner Refilling of HP-1300                                                                                                     | 50 NO.  |
|   | <u>Slab 03(F)</u>                         | Toner Recycling of <u>Cannon-3300/HP-3390</u>                                                                                  | 50 No.  |
|   | <u>Laser Printers Cannon-3300/HP-3390</u> | Toner Refilling of <u>Cannon-3300/HP-3390</u>                                                                                  | 50 No.  |
| 4 | <u>Slab 04(a)</u>                         | Complete Service ( <u>Excluded Parts</u> )                                                                                     | 50 No.  |
|   | <u>Printer Head Epson LQ-310/350</u>      |                                                                                                                                |         |
|   | <u>Slab 04(b)</u>                         | Complete Service ( <u>Excluded Parts</u> )                                                                                     | 50 No.  |
|   | <u>Printer Head Epson 2180/2190</u>       |                                                                                                                                |         |
| 5 | <u>Slab 05</u>                            | Any Type of Services (Single or combine) replacement/Repairing of Ram ,Hard, Power Supply,LCD,Mother Board ,Bloor Cleaning etc | 500 No. |
|   | <u>Repair of CPU/LCD</u>                  | Data Recovery                                                                                                                  | 10 No.  |
|   | <u>(Only Service Excluded Parts</u>       | LCD 18/19 Inch Main Board                                                                                                      | 40 No.  |
|   |                                           | LCD 18/19 Inch Supply Repair/Replacement                                                                                       | 40 No.  |
|   |                                           | LCD 18/19 Inch Display Cable Repair /Replacement                                                                               | 40 No.  |



|    |                                                                                                     |                                                                                             |         |
|----|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|---------|
|    |                                                                                                     | Window As Per need ,Installation along with drivers, M.S Office, Anti-Virus, and Smart Term | 150 No. |
| 6  | <u>Slab 06</u><br><u>Service of Cameras</u><br><u>(Only Service Excluded</u><br><u>Parts</u>        | Service required for Cameras on “As and When Required” basis in following head,             | 60 No.  |
|    |                                                                                                     | IP Based Configuration                                                                      | 60 No.  |
|    |                                                                                                     | Digital Cameras Configuration                                                               | 60 No.  |
|    |                                                                                                     | BNC Pins/DC Pin                                                                             | 60 No.  |
|    |                                                                                                     | Adaptor                                                                                     | 50 No   |
|    |                                                                                                     | Lenses                                                                                      | 60 No.  |
|    |                                                                                                     | Stand                                                                                       | 60 No.  |
|    |                                                                                                     | Camera Chip Repair                                                                          | 60 No.  |
|    |                                                                                                     | NVR/DVR Repair                                                                              | 60 No.  |
|    |                                                                                                     | Hard Disk Repair & Replace                                                                  | 60 No.  |
| 07 | <u>Slab 07</u><br><u>For Cash Counting</u><br><u>Machine (Only Service</u><br><u>Excluded Parts</u> | Service of Machine Chuihua-263 A                                                            | 10 No.  |
|    |                                                                                                     | Repairing of Machine Chuihua-263 A                                                          | 10 No.  |
|    |                                                                                                     | Board Repairing & Replacement                                                               | 10 No.  |
|    |                                                                                                     | Service of Machine U Cash-300                                                               | 20 No.  |
|    |                                                                                                     | Repairing of Machine U Cash-300                                                             | 10 No.  |
|    |                                                                                                     | Service of Machine New Wave                                                                 | 05 No.  |
|    |                                                                                                     | Repairing of Machine New Wave                                                               | 05 No.  |
| 08 | <u>Slab 08 For UPS (Only</u><br><u>Service Excluded Parts</u>                                       | Service of UPS 1800 Watts                                                                   | 05 No.  |
|    |                                                                                                     | Repairing of UPS 1800 watts                                                                 | 05 No.  |
|    |                                                                                                     | Services of Main UPS 05 KVA                                                                 | 10 No.  |
|    | <u>Slab 08 (A) For UPS</u><br><u>(Service Including</u><br><u>Parts)</u>                            | Services of Main UPS 10 KVA                                                                 | 10 No.  |
|    |                                                                                                     | Repairing of UPS 05 KVA (Transformer, Transistor & Kit repair)                              | 10 No.  |
|    |                                                                                                     | Repairing of UPS 10 KVA (Transformer, Transistor & Kit repair)                              | 10 No.  |
| 09 | <u>Slab 09 For Telephone</u><br><u>Extension Connection</u>                                         | Telephone Connection Repairing/Service                                                      | 100 No  |
|    |                                                                                                     | Telephone Set Repairing/Service                                                             | 100 No  |
|    |                                                                                                     | Steno Set Repairing/Service                                                                 | 15 No   |

|    |                                                                |                                                                                                                                                        |        |
|----|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|    |                                                                | Installation Of New Cable Service Charges                                                                                                              | 25 No. |
| 10 | <u>Slab 10 For System Upgradation</u>                          | Upgradation of Dual Core & Core 2 Do System To Core I-3 6 <sup>th</sup> Generation(or Higher) Processor, Ram 08 GB DDR3/4 ,SSD-Hard From 256 GB        | 40 No. |
|    |                                                                | Upgradation of Dual Core & Core 2 Do System To Core I-3 12 <sup>th</sup> Generation(or Higher) Processor, Ram 08 GB DDR3/4,SSD-Hard From 256 to 512 GB | 30 No. |
| 11 | <u>Slab 11 For Biometric Machines Zk tech Different Models</u> | LCD of Biometric Machine                                                                                                                               | 10 No  |
|    |                                                                | Repairing of LCD Biometric Machine                                                                                                                     | 10 No  |
|    |                                                                | Battery of Biometric Machine                                                                                                                           | 10 No  |
|    |                                                                | Adopter of Biometric Machine                                                                                                                           | 10 No  |
| 12 | <u>IBM 6400 LINE PRINTER</u>                                   | SERVICE CHARGES                                                                                                                                        | 10NO   |
| 13 | <u>IBM 6400 LINE PRINTER</u>                                   | SHUTTLE REPLACMENT                                                                                                                                     | 10NO   |

**Terms & Conditions for Services of Cameras, Computer & Printer Repair, Refer to**  
**Tender Notice # FWZ/HRA&P /001/G-26**

- Contractors are bound to supply at least 10 No. of Original Toner Cartridge of 85A and 02 for HP-3015 in advance as backup use, which is returnable to the contractors.
- In refilling/recycling minimum 700 pages print out is required as an average letter writing. In refilling; only ink is required to change.
- In recycling supplier is bound to replace its parts i.e 1) Drum, 2) Both Blades, 3) PCR, & 4) Ink while the magnate and any other parts on requirement basis and he is bound to return salvage to this office.
- The Contractor quoted most advantageous bid considered as winner against each Batch separately.

- 5- The supplier is bound to visit office daily and “as and when required” to insure services.
- 6- Vender must mention that how much refill performed after recycling against your quoted cartridge.
- 7- In Batch 01 to 05 services is the responsibility of vender, where include (Cleaning, Input of Oil for proper running etc.)
- 8- The Successful vendor must charge market rates of Spare parts used/replaced during maintenance and these rates are negotiable on need basis.
- 9- If the Successful bidder did not provide the market rates, SLIC reserves the right to complete the task from the other prequalified bidders of this tender.
- 10-The Vendor provide warranty of the upgraded system, Repaired Systems, Repaired Printers etc.
- 11-The aggregate rate of Slab For Laser Printer i.e. Slab 1 To Slab 03 will be considered and only one vendor will be treated winner as per quoted rates. Similarly for Dot Matrix Printer i.e. Slab 4 A & 4 B only one vendor will be treated winner as per quoted rates.

| <b>FWZ/ HRA&amp;P/001/H-26 (CAR REPAIRS)</b><br><b>(For details refer to General Term &amp; Conditions).</b> |                                   |                                               |                               |
|--------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------------------|-------------------------------|
| Sr. No.                                                                                                      | NAME OF ITEMS                     | SPECIFICATION                                 | Est. Annual Req.Qty.(approx.) |
| 1                                                                                                            | Air Filter (Car GLI-16)           | Guard or Equivalent                           | 24 No.                        |
| 2                                                                                                            | Coolant                           | Zic 01 litter or Equivalent                   | 04 No.                        |
| 3                                                                                                            | Disk Break Set Back Corolla 2016  | Genuine or Equivalent                         | 06 Set.                       |
| 4                                                                                                            | Disk Break Set Front Corolla 2016 | Genuine or Equivalent                         | 06 Set.                       |
| 5                                                                                                            | Engine Oil                        | Caltex (Havoline/Zic) 04 Litter or Equivalent | 30 No.                        |

|       |                             |                                                                |          |
|-------|-----------------------------|----------------------------------------------------------------|----------|
| 6     | Oil Filter                  | Guard or Equivalent                                            | 30 No.   |
| 7     | Wheel Barring Front         | NTN / NACHI or Equivalent                                      | 06 No.   |
| 8     | Wheel Hub                   | NTN/NACHI OR EQUILANT                                          | 06 NO    |
| 8     | Car Carpet Matte            | Fine Quality                                                   | 2 Set    |
| 8(a)  | CAR RUBBER MATT             | FINE QUALITY                                                   | 2 SET    |
| 9     | Tyres ( 195/65 R15)         | Toyota Corolla 2016-<br>Youkohama/Bridgestone or<br>Equivalent | 05 No.s  |
| 10    | Car Dry Battery (65/70)     | Osaka, Homage, Phoenix or<br>Equivalent                        | 02 No.s  |
| 11    | Plugs                       | NGK Japan or Equivalent                                        | 20 No.s  |
| 12    | PLUGS QUILS                 | FINE QUALITY                                                   | 12 NO,S  |
| 12    | AC Filter Corolla 2016      | Guard or Equivalent                                            | 20 No.s  |
| 13    | Wheel Cups                  | Fine Quality                                                   | 12 No.s  |
| 14    | Front Finder                | Mad guard sheet Left &<br>Right                                | 6 No.s   |
| 14(a) | BACK CAMERS                 | FINE QUALITY                                                   | 4NO,S    |
| 15    | Clutch Plate/Pressure Plate | Genuine or Equivalent                                          | 06 Set   |
| 16    | Clutch Barring              | Genuine or Equivalent                                          | 06 Set   |
| 17    | Car LCD WIFI                | Genuine, China or<br>Equivalent                                | 2 No.s   |
| 19    | Engine Tuning               | Complete.                                                      | 15 No.s  |
| 20    | Wheel Balancing/Alignment   | Fine Quality                                                   | 15 No.s  |
| 21    | Car Top Cover               | Fine Quality                                                   | 04 No.s  |
| 22    | Gear Oil                    | Guard/Zic or Equivalent                                        | 8 Liters |

|    |                               |                         |         |
|----|-------------------------------|-------------------------|---------|
| 23 | Break Oil                     | Guard/Zic or Equivalent | 2 Liter |
| 24 | Shocks Repair (Front & Back ) | Fine Quality            | 12 No   |
| 25 | Kangi Repair                  | Complete work           | 4 No    |
| 26 | Wall Stud Repair              | Fine quality            | 2 No    |
| 27 | Chimta Bush                   | Fine quality            | 4 No    |
| 28 | Andiyan New                   | Fine quality            | 2 No    |
| 29 | Balacing Rod Bush New         | Fine quality            | 2 No    |
| 30 | Wheel studs                   | Fine quality            | 8 No    |
| 31 | Front screen viper            | Fine quality            | 6 No    |
| 32 | Radiator                      | Fine quality            | 4 No    |
| 33 | Dash Board Polish/Body Polish | Fine Quality            | 15 No   |
| 34 | Leather Sets Polish           | Fine Quality            | 24 No   |
| 35 | Mud Flippers                  | Fine quality            | 12 No   |
| 36 | Head Light Tubes              | Fine quality            | 8 No    |
| 37 | Engine Sheet                  | Fine quality            | 2 NO    |
| 38 | Enigine Belt St               | Fine quality            | 4 NO    |
| 39 | Horn                          | Fine quality            | 6 No    |
| 40 | Break Service                 | 4 WHEELS                | 8 NO    |
| 41 | Computer Scanning             | Fine quality            | 6 NO    |
| 42 | Silencer Washal               | Fine quality            | 6 NO    |

|    |                            |              |       |
|----|----------------------------|--------------|-------|
| 43 | Silencer Rubber            | Fine quality | 10 NO |
| 44 | Car Service Full           | Fine quality | 25 No |
| 45 | Car Wash                   | Fine quality | 25 No |
| 46 | Tyre Punctures             | Fine Quality | 25 No |
| 47 | Tyre Nozzle                | Fine Quality | 25 No |
| 48 | Radiator Caps              | Fine Quality | 06 No |
| 49 | Generator Barring          | Fine Quality | 06 No |
| 50 | Compressor Barring         | Fine Quality | 06 No |
| 51 | Head Light/Back Light      | Fine Quality | 10 No |
| 51 | Exhaust Jain               | Fine Quality | 20 No |
| 52 | Car Ac Service             | Fine Quality | 05 No |
| 53 | Car AC Gas Charging        | Fine Quality | 05 No |
| 54 | Car AC Condenser Repairing | Fine Quality | 05 No |
| 55 | Car Ac Condenser New       | Fine Quality | 05 No |

| <b>FWZ/HRA&amp;P/001/I-26 (COMPUTER PARTS)</b><br>(For details refer to General Term & Conditions) |                       |                       |                  |
|----------------------------------------------------------------------------------------------------|-----------------------|-----------------------|------------------|
| Sr. No.                                                                                            | NAME OF ITEMS         | SPECIFICATION         | Req.Qty.(Approx) |
| 1                                                                                                  | Data Switch (5 Port ) | TP-Link or Equivalent | 10 No            |
| 2                                                                                                  | Data Switch (8 Port ) | TP-Link or Equivalent | 10 No            |
| 3                                                                                                  | Data Switch (10 Pot ) | TP-Link or Equivalent | 10 No            |

|       |                                       |                                                          |           |
|-------|---------------------------------------|----------------------------------------------------------|-----------|
| 4     | Data Switch (16 Pot )                 | TP-Link or Equivalent                                    | 05 No     |
| 4(a)  | Data Switch (32 Port)                 | Cissco Branded                                           | 05 No     |
| 4(b)  | Data Switch (24 Port)                 | Cissco Branded                                           | 10 No     |
| 5     | Hard Disk Internal                    | WD 300 GB SATA or Equivalent                             | 10 No     |
| 6     | Hard Disk Internal                    | WD 500 GB SATA or Equivalent                             | 10 No     |
| 7     | Hard Disk External                    | WD 01 TB SATA or Equivalent                              | 03 No     |
| 8     | Hard Disk External                    | WD 02 TB SATA or Equivalent                              | 03 No     |
| 8(a)  | SSD Hard Disk                         | 64 GB/128 GB/256GB/500GB                                 | 40 No     |
| 9     | Keyboard Wired                        | A4 Tech or Equivalent                                    | 150 No    |
| 9(a)  | Key Board Wired                       | Branded                                                  | 100 No    |
| 10    | Mouse Pads                            | New Microsoft or Equivalent                              | 100 No    |
| 11    | Mouse Wired                           | A4 Tech or Equivalent                                    | 100 No    |
| 11(a) | Mouse Wired                           | Branded                                                  | 100 No    |
| 12    | Networking Cable                      | CAT 6 (D Link)/ Hikivision 1000 Feet Quail or Equivalent | 08 Quails |
| 13    | Networking Cable Connector            | RJ 45 D Link or Equivalent                               | 300 No    |
| 14    | Power Cables Computer                 | Standards Size Branded 02 Pin                            | 150 No    |
| 15    | Printer Cables                        | Laser Printer Cables Standard Size Branded               | 80 No     |
| 16    | Printer Head                          | Epson Printer LQ-310 or Equivalent                       | 35 No     |
| 17    | Printer Head                          | Epson Printer LQ-2180/2190 or Equivalent                 | 35 No     |
| 18    | Ram 2 GB DDR 3/4 (Core 2 duo,Core i3) | CPU Ram 2 GB Kingston or Equivalent                      | 50 No     |

|       |                                        |                                                              |        |
|-------|----------------------------------------|--------------------------------------------------------------|--------|
| 19    | Ram 4 GB DDR 3/4 (Core 2 duo, Core i3) | CPU Ram 4 GB Kingston or Equivalent                          | 50 No  |
| 19(a) | Ram 8 GB DDR 3/4                       | Kingston Or Equivalent                                       | 50 No  |
| 20    | USB                                    | H.P/Sony or Equivalent 32 GB ,64GB,128GB Steel Body          | 75 No  |
| 21    | VGA Cables                             | Standards Size Branded                                       | 100 No |
| 22    | W-D-40 (330 ML)                        | Imported Fine Quality                                        | 08 No  |
| 23    | CMOS Cell                              | For CPU                                                      | 60 No  |
| 24    | Scanner Picker                         | Scan Jet Pro 2600 f1                                         | 08 No  |
| 25    | Networking Cable Tester                | Digital As Per Sample                                        | 02 No  |
| 26    | Wifi Device                            | As Per Sample                                                | 25 No  |
| 27    | USB Device                             | As Per Sample                                                | 25 No  |
| 28    | Adopter Supply                         | 12 Volts 2.5 Amp                                             | 50 No  |
| 29    | LPT Cables                             | Dot Matrix Printer Cables Branded Standard Size Fine Quality | 48 No  |
| 30    | Telephone Mic                          | Fine Quality                                                 | 50 No  |
| 31    | Telephone Receiver Card                | Fine Quality                                                 | 50 No  |
| 32    | Telephone Credial Switch               | Fine Quality                                                 | 50 No  |
| 33    | Telephone Board                        | Fine Quality                                                 | 50 No  |
| 34    | Telephone Receiver Speaker             | Fine Quality                                                 | 50 No  |
| 35    | Telephone Receiver Card                | Fine Quality                                                 | 50 No  |
| 36    | Telephone Lan Jack                     | Fine Quality                                                 | 50 No  |
| 37    | Telephone Receiver Jack                | Fine Quality                                                 | 50 No  |



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

**Human Resource & Admin.**  
10-C Aqsa Mall, Koh-e-Noor City  
Jaranwala Road, **Faisalabad**  
Toll Free # 051-111-777-542

|    |          |                  |        |
|----|----------|------------------|--------|
| 38 | Rack 04U | Local Made/China | 06 No. |
| 39 | Rack 04U | Local Made/China | 06 No. |



| <b>FWZ/HRA&amp;P/001/J-26 (ELECTRICAL)</b><br><b>(For details refer to General Term &amp; Conditions)</b> |                                 |                                                         |                                 |
|-----------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------------|---------------------------------|
| Sr. No.                                                                                                   | NAME OF ITEMS                   | SPECIFICATION                                           | Est. Annual Req. Qty. (Approx.) |
| 1                                                                                                         | Breaker 02 Pool 20 AMP For AC   | Hagar or Equivalent                                     | 24 No.                          |
| 2                                                                                                         | Breaker 01 Pool 20 AMP for A.C  | Hagar or Equivalent                                     | 30 No.                          |
| 3                                                                                                         | Chok 04 ft Tube Light 36 watt   | Philips or Equivalent                                   | 50 No.                          |
| 4                                                                                                         | Acid Battery                    | Phoenix/Homage/Osaka. 200,210,230 AH or Equivalent      | 10 No.                          |
| 5                                                                                                         | Dry Battery                     | Altis/Fujika/Osaka. 90,100 AH or Equivalent             | 06 No                           |
| 6                                                                                                         | I.T UPS Battery                 | Imported AS Per Sample                                  | 50 No.                          |
| 7                                                                                                         | Duct Patti (16*16)              | Adam Gee or Equivalent                                  | 500 Feet                        |
| 8                                                                                                         | Duct Patti (25*25)              | Adam Gee or equivalent                                  | 500 Feet                        |
| 9                                                                                                         | Duct Patti (40*40)              | Adam Gee or equivalent                                  | 500 Feet                        |
| 10                                                                                                        | Duct Patti (60*60)              | Adam Gee or equivalent                                  | 500 Feet                        |
| 11                                                                                                        | Electric Board (China Fitting)  | Fine Quality China Fitting board of 10 (06+04) switches | 30 No.                          |
| 12                                                                                                        | Electric Board (China Fitting)  | Fine Quality China Fitting board of 04 (02+02) switches | 50 No.                          |
| 13                                                                                                        | Electric LED Rods 04 Feet       | Philips TL-D36W/54-765                                  | 300 No.                         |
| 14                                                                                                        | Electric Tube Rods 02 Feet Blue | Philips TL-D18W (Note Checking Use) or Equivalent       | 30 No.                          |
| 15                                                                                                        | Electric Tube Rods 04 Feet      | Philips TL-D36W/54-765 or Equivalent                    | 300 No.                         |
| 16                                                                                                        | Electric Wire 03/29 Single Core | Copper Wire G.M (90 Meter Length Quail) or Equivalent   | 20 Quail                        |
| 17                                                                                                        | Electric Wire 07/29 Single Core | Copper Wire G.M or Equivalent (90 Meter Length Quail)   | 20 Quail                        |



|       |                                      |                                                       |          |
|-------|--------------------------------------|-------------------------------------------------------|----------|
| 18    | Electric Wire 07/36 Single Core      | Copper Wire G.M (90 Meter Length Quail) or Equivalent | 20 Quail |
| 19    | Electric Wire 40/76 2 Core           | Copper Wire G.M (90 Meter Length Quail) or Equivalent | 20 Quail |
| 20    | Electric Wire 110/76 2 Core          | Copper Wire G.M (90 Meter Length Quail) or equivalent | 20 Quail |
| 21    | Electrical Button 02 Gange           | Classic 250 Volts 13 AMP or Equivalent                | 50 No.s  |
| 22    | Electrical Button 03 Gange           | Classic 250 Volts 13 AMP or Equivalent                | 50 No.s  |
| 23    | Electrical Button 04 Gange           | Classic 250 Volts 13AMP or Equivalent                 | 36 No.s  |
| 24    | Electrical Extension Lead            | 40/76 Copper wire 06 Yards 08 switch                  | 50 No.   |
| 25    | Electrical Holder                    | China 250 Volts 10 AMP or equivalent.                 | 50 No.s  |
| 26    | Electrical Shoo AC 3 Pin             | China 250 Volts 13 AMP or equivalent.                 | 60 No.s  |
| 26(A) | Electric Shoo                        | China 250 Volts 13 AMP or equivalent.                 | 100 No   |
| 27    | Electrical Socket                    | China 250 Volts 13 AMP or equivalent.                 | 100 No.s |
| 28    | Electrical Switch Button             | Multi Plug China 05 Switch Capacity                   | 50 No    |
| 29    | Exhaust Fan (Glass/ceiling/wall      | GFC/Royal 8*8 12*12 12*14 or Equivalent               | 20 No.   |
| 30    | Greece                               | 100 Gram (NTN ) or Equivalent                         | 05 Box   |
| 31    | LED Bulb 12 Watt                     | Osaka/Pak Light/Tuff or Equivalent---12 WT+ 18 WT     | 250 No.  |
| 32    | LED Bulb 24 Watt                     | Osaka/Pak Light/Tuff or Equivalent.....30 WT + 40 WT  | 400 No.  |
| 33    | LED Bulb 45 Watt                     | Osaka/Pak Light/Tuff or Equivalent.....50 WT          | 400 No.  |
| 34    | Plastic Tape                         | Neto Standard Size or Equivalent                      | 100 No.s |
| 35    | Power Plug ( Universal)              | PPI 13 Amp                                            | 50 No.   |
| 36    | Power Plug for A.C with Socket Board | PPI 30 Amp                                            | 50 No.   |

|       |                              |                                                               |          |
|-------|------------------------------|---------------------------------------------------------------|----------|
| 37    | PVC Pipe 01"                 | Adam Jee or Equivalent                                        | 500 Feet |
| 38    | PVC Pipe 1" ELBO             | Adam Jee or Equivalent                                        | 500 No.  |
| 39    | PVC Pipe 1" Socket           | Adam Jee or Equivalent                                        | 500 No.  |
| 40    | PVC Pipe 1" T                | Adam Jee or Equivalent                                        | 200 No.  |
| 41    | PVC Pipe 1.5"                | Adam Jee or Equivalent                                        | 500 Feet |
| 42    | PVC Pipe 1.5" ELBO           | Adam Jee or Equivalent                                        | 500 No.  |
| 43    | PVC Pipe 1.5" Socket         | Adam Jee or Equivalent                                        | 500No.   |
| 44    | PVC Pipe 1.5" T              | Adam Jee or Equivalent                                        | 500 No.  |
| 45    | SMD LED Light                | Osaca/Pak Light./AGREE<br>ICE PANNEL 18 w or<br>Equivalent    | 400 No.  |
| 45A   | SMD LED Light                | Osaca/Pak Light./AGREE<br>ICE PANNEL 24/36 w or<br>Equivalent | 300 No.  |
| 46    | Starter for Tube Rods        | Philips S-10 or Equivalent                                    | 400 No.  |
| 47    | Telephone Set                | Panasonic KX-TSC-881 CID<br>with CLI or Equivalent            | 50 No.   |
| 48    | Telephone Set Cable          | 1 Pair Copper GM (90 Meter<br>Length) or Equivalent           | 05 Quail |
| 49    | Telephone Set Cable          | 2 Pair Copper GM (90 Meter<br>Length) or Equivalent           | 05 Quail |
| 50    | Telephone Cable<br>Connector | RJ 15 or Equivalent                                           | 300 No.  |
| 51    | Wire Clip-Tie                | Plastic 6*6 (Taiwan) or<br>Equivalent                         | 500 No.  |
| 52    | Spindle                      | Faisal As Per Sample                                          | 50 No    |
| 52(A) | Bib Cock/Single+Double       | Faisal Or Equivalent                                          | 50 No    |
| 52(B) | Connection Pipe              | As Per Sample                                                 | 50 No    |
| 53    | Steel Basin Mixture          | Faisal Or Equivalent As Per<br>Sample                         | 25 No    |

|    |                                  |                                          |          |
|----|----------------------------------|------------------------------------------|----------|
| 54 | Basin Ceramics                   | Kareem Or Equivalent As Per Sample       | 10 No    |
| 55 | Commode Complete Set             | Kareem Or Equivalent As Per Sample       | 20 No    |
| 56 | Muslim Shower                    | Steel Faisal Or Equivalent As Per Sample | 20 No    |
| 57 | Flash Tank                       | Faisal Or Equivalent As Per Sample       | 10 No    |
| 58 | WBC Seat                         | As Per Sample                            | 05 No    |
| 59 | Mcb 2pole                        | Terasaki As Per Samle                    | 25 NO    |
| 60 | Mcb Single Pole                  | Terasaki As Per Sample                   | 50       |
| 61 | Safety Breaker 2 Pole            | Mora As Per Samle                        | 60       |
| 62 | Dry Batteries                    | Foujika/Altas/Osaka                      | 10       |
| 63 | Duct Patti 16*25                 | Adam Jee                                 | 1000FT   |
| 64 | Electric Board China Fitting 6+2 | Fine Quality China Swithes               | 200      |
| 65 | Electric Board China 8+2         | Fine Quality China Switches              | 200      |
| 66 | Batten Light 4ft 36watt          | Agree/Osaka                              | 100      |
| 67 | Electric Wire 3/29 Single Core   | Copper Wire Gm 90 Meter Lenth Quil       | 40QUILS  |
| 68 | China Fitting Universal          | Aqua Gli Series                          | 100NO    |
| 69 | Led Tube Rod 4feet               | China Fine Quality                       | 200      |
| 70 | Electric Wire 7/29single Core    | Copper Wire Gm 90 Meters/Equivalent      | 30 QUILS |
| 71 | Electric Wire7/36 Single Core    | Copper Wire Gm 90 Meters                 | 30 QUILS |
| 72 | Electric Wire 40/76 Single Core  | Copper Gm 90 Meters                      | 20 QUILS |
| 73 | Electric Wire 110/76             | Copper Gm 90 Meters/                     | 20 QUILS |

|    |                                      |                                                |            |
|----|--------------------------------------|------------------------------------------------|------------|
| 74 | Electric Wire 10mm 4 Core            | Copper                                         | 200 METERS |
| 75 | Electric Boxes For China Fitting 8+2 | Fine Quality                                   | 200NO      |
| 76 | Electric Boxes 6+2                   | Fine Quality                                   | 200NO      |
| 77 | Bracket Fan Brackets                 | Fine Quality                                   | 200 NO     |
| 78 | Plastic Pipe 30mm                    | Fine Quality                                   | 100FT      |
| 79 | Monogram Stickers 2+2                | Fine Paper                                     | 30no       |
| 80 | Organic Plants                       | Different Types                                | 50 No      |
| 81 | Water Pump Repair                    | Winding/ Bearing                               | 4 No       |
| 82 | Maintenance Of Lift 3 Floors         | Services And Others Work,                      | 15no       |
| 83 | Maintenance Of 50 Kv Generator       | Service ,Engine Oil ,Oil Filter And Other Work | 15 No      |
| 84 | Electric Wapda Sub Meter             | Fine Quality                                   | 05 No      |
| 85 | Ceiling Fan Rowel Hook               | Fine Quality                                   | 200NO      |
| 86 | Dp Open Type 16*22                   | Fine Quality                                   | 6no        |
| 87 | Electric Socket China Fitting        | Aqua/ Gli Series                               | 70         |
| 88 | Electric Switch China Fitting        | Aqua/Gli Series                                | 70         |
| 89 | Exhaust Fan Glass 8+8+               | Gfc/Royal /                                    | 10         |
| 90 | Greece                               | 100gram Ntn /                                  | 10         |
| 91 | Led Bulb 18 Watt                     | Osaka /Pak Light/Tuff/                         | 50         |
| 92 | Led Bulb 30 Watt                     | Osaka /Pak Light/Tuff/                         | 60         |
| 93 | Led Bulb 40 Watt                     | Osaka/Pak Light/Tuff/                          | 60         |

|     |                                    |                                     |            |
|-----|------------------------------------|-------------------------------------|------------|
| 94  | Pvc Insulation Tape                | China Fine Quality                  | 200        |
| 95  | Flexible Pipe 3/4                  | Adam Jee                            | 200ft      |
| 96  | Flexible Pipe 1 Inch               | Adam Jee                            | 500 Ft     |
| 97  | Plastic Gatti                      | China Fine Quality                  | 100 Packet |
| 98  | Black Screw 1.5 Inch               | China Fine Quality                  | 200 Packet |
| 99  | Hilti Verma 12mm                   | China Fine Quality                  | 50 No      |
| 100 | Joint Tikki                        | China Fine Quality                  | 100 No     |
| 101 | Fan Tikki                          | China Fine Quality                  | 100 No     |
| 102 | Fire Alarm Big Size                | China Fine Quality                  | 15 No      |
| 103 | Fire Extinguisher                  | China Fine Quality                  | 15 No      |
| 104 | Frost Paper                        | China Fine Quality                  | 5000 Sq Ft |
| 105 | Glass Door Lock                    | China Fine Quality                  | 50 No      |
| 106 | Furniture Table 3*5 With Side Rack | Glass Polish                        | 30 No      |
| 107 | Sofa Seat 3 Cushioned Repairing    | Master Molty Foam With Nylon Cover/ | 300no      |
| 108 | Sofa Seat 3 Inch Cushioned         | Master Molty Foam With Nylon Cover  | 300 No     |
| 109 | Table Draw Railing                 | Alphat 14 Inch/                     | 40 No      |
| 110 | Table Draw Railing 16 Inch         | Alphat As Per Sample                | 40no       |
| 111 | Scaffolding Rent                   | 50/40/25 Ft                         | 4 Time     |
| 112 | Open Type Ice Panel 18 Watt        | Agree As Per Sample                 | 100        |
| 113 | Open Type Ice Panel 36 Watt        | Agree As Per Sample                 | 300        |

|     |                             |                                                                                                                                                                                                                                                                                                |                       |
|-----|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 114 | Open Type Ice Panel 24 Watt | Agree As Per Sample                                                                                                                                                                                                                                                                            | 300                   |
| 115 | Rope Light                  | 9 Feet As Per Sample                                                                                                                                                                                                                                                                           | 100 No                |
| 116 | Rope Light                  | Continuous As Per Sample                                                                                                                                                                                                                                                                       | 2000 Ft               |
| 117 | Down Light                  | 8 Watt,13 W,18w As Per Sample                                                                                                                                                                                                                                                                  | 100 No                |
| 118 | Decoration Light            | China As Per Sample                                                                                                                                                                                                                                                                            | 100 No                |
| 119 | Multi-Color Light-Lari      | 30,50,70 Feet                                                                                                                                                                                                                                                                                  | 100 No                |
| 120 | Service of Generator 50 KV  | In case of emergency, and intimation to vender, the vender is bound to supply the service of Generator to back up the electricity up to the requirements. While vender charge the bill on hourly basis as its rent. The hourly rent included it's all expense i.e delivery, lifting & oil etc. | As and when required. |
| 121 | CEILING FANCY GLOBE         | CHINA FINE QUALITY AS PER SAMPLE                                                                                                                                                                                                                                                               | 20NO                  |

| <b>FWZ/HRA&amp;P/001/K-26 (General Services)</b><br><b>(For details refer to General Terms &amp; Conditions)</b> |                                      |                                                          |                                |
|------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------|--------------------------------|
| Sr. No.                                                                                                          | NAME OF ITEMS                        | SPECIFICATION                                            | Est. Annual Req.Qty. (Approx.) |
| 1                                                                                                                | China Lock Large<br>As Per Sample    | China Fine Quality<br>Having Unique Key Or<br>Equivalent | 50 No.                         |
| 2                                                                                                                | China Lock Medium<br>As Per Sample   | China Fine Quality<br>Having Unique Key Or<br>Equivalent | 50 No.                         |
| 3                                                                                                                | China Lock Small<br>As Per Sample    | China Fine Quality<br>Having Unique Key Or<br>Equivalent | 50 No.                         |
| 4                                                                                                                | Computer Chair Arms Set<br>Repairing | Imported Fine Quality<br>Each Set Contain Left           | 50 No.                         |

|      |                                                                    |                                                                                                                      |               |
|------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------|
|      |                                                                    | And Right Arm<br>Combination Or<br>Equivalent                                                                        |               |
| 5    | Computer Chair/Revolving<br>Chair Complete Base (As Per<br>Sample) | Complete Set (Including<br>Machine+Pump+Punch<br>Etc) Imported, Heavy<br>Plastic/Iron As Per<br>Sample Or Equivalent | 100 No.       |
| 6    | Computer Chair/Revolving<br>Chair Wheel Repairing                  | Imported Fine Quality<br>Or Equivalent                                                                               | 200 No.s      |
| 6(a) | Computer Chair New                                                 | As Per Sample                                                                                                        | 25 No.        |
| 7    | Door Closer                                                        | New Star/China Fine<br>Quality Or Equivalent                                                                         | 24 No.        |
| 8    | Door Lock                                                          | Round China Fine / Flat<br>China Regular Size<br>Machine / Flat China<br>Large Size Machine                          | 36 No.        |
| 9    | Furniture Polish (Table 3*5)                                       | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 150 No's      |
| 10   | Furniture Polish (Table<br>2.5*4)                                  | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 100 No's      |
| 11   | Furniture Polish (Cushioned<br>Chair)                              | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 100 No.       |
| 12   | Furniture Polish (Canning<br>Chair)                                | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 100 No.       |
| 13   | Furniture Polish (Center Table<br>2*4)                             | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 100 No.       |
| 14   | Furniture Polish (Sofa 05<br>Seater)                               | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 100 No.       |
| 15   | Furniture Polish (Side Rack<br>1.5*4)                              | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 100 No.       |
| 16   | Furniture Polish(Cushioned<br>Chair)                               | Spirit Polish Fine<br>Quality As Per Sample                                                                          | 100 No        |
| 17   | Poshish Cushioned Chair<br>/Cushioned Revolving Chair<br>Seat+Back | Molty Fiam Rixin<br>Inequality As Per<br>Sample                                                                      | 100 No        |
| 18   | Cushioned Chair New                                                | Seat Back Poshished<br>With Double Arms As<br>Per Sample                                                             | 30 No.        |
| 19   | Glass Table (With Fixation)                                        | 6 Mm Tariq/Ghani As<br>Per Table<br>Measurement Or                                                                   | 1000 sq. Feet |

|       |                                              |                                                                                   |               |
|-------|----------------------------------------------|-----------------------------------------------------------------------------------|---------------|
|       |                                              | Equivalent                                                                        |               |
| 20    | Glass Table (With Fixation)                  | 8 Mm Tariq/Ghani As Per Table Measurement Or Equivalent                           | 1000 sq. Feet |
| 21    | Glass Partition                              | 12 Mm Tariq/Ghani As Per Measurement Or Equivalent                                | 3500 Sq.ft    |
| 22    | Wooden Partition                             | 2.5 Inch Wooden Lar 15 Sq Inch Jall Both Side Covered By 4 Mm Laminated Mdf Sheet | 1000 Sqft.    |
| 23    | Dismantling/Installation Of Wooden Parathion | As Per Sample                                                                     | 1000 Sq ft    |
| 24    | Happilac Distemper                           | Happilac Multicolor Or Equivalent                                                 | 70 Gallon     |
| 25    | Happilac Paint                               | Happilac Multicolor Or Equivalent                                                 | 50 Gallon     |
| 25(a) | Paint Brush                                  | China Fine Quality                                                                | 20 No.        |
| 25(b) | Regmar                                       | China Fine Quality                                                                | 50 NO.        |
| 25(c) | Kerosene Oil+ Petrol+ Sprit                  | As Per Govt. Rate                                                                 | 30 Liter      |
| 26    | Nail Steel                                   | 1/2" Fine Quality Or Equivalent                                                   | 300 No.       |
| 27    | Nail Steel                                   | 1" Fine Quality Or Equivalent                                                     | 5 Dabbi       |
| 28    | Nail Steel                                   | 1.5 " Fine Quality Or Equivalent                                                  | 5 Dabbi       |
| 29    | Poly Bag Large                               | Fine Quality Plastic 100 Kg Capacity Or Equivalent                                | 300 No.       |
| 30    | Sofa Seat 3" Cushioned Repairing             | Master Molt Foam Sofa 3" Standard Size With Nylon Cover Or Equivalent             | 100 No.       |
| 31    | New Sofa Seat 3" Cushioned                   | Master Molt Foam Sofa 3" Standard Size With Nylon Cover Or Equivalent             | 100 No.       |



|    |                                                |                                                                    |         |
|----|------------------------------------------------|--------------------------------------------------------------------|---------|
| 32 | Steel File Cabinet Lock (With Fitting Charges) | Vender Is Responsible For Replacement With New Lock As Per Demand  | 100 No. |
| 33 | Table Draw Handle                              | China Fine Quality Iron Or Equivalent                              | 100 No. |
| 34 | Table Draw Railing                             | Alpha 14" Or Equivalent                                            | 25 No.s |
| 35 | Table Draw Railing                             | Alphat 16" Goli Wali Or Equivalent                                 | 25 No.s |
| 36 | Table Draw Lock                                | Kgi( 505 Poni,808 Inchi,1/2")China Fine Quality Iron Or Equivalent | 200 No. |
| 37 | Kitchen Qabza                                  | Dtc Or Equivalent                                                  | 25 Set  |
| 38 | Steel Sofa Repairing                           | As Per Sample                                                      | 25 No   |

| <b>FWZ/HRA&amp;P/001/L-26 (AC SERVICES)</b><br><b>(For details refer to General Term &amp; Conditions)</b> |                          |               |                                |
|------------------------------------------------------------------------------------------------------------|--------------------------|---------------|--------------------------------|
| Sr. No.                                                                                                    | NAME OF ITEMS            | SPECIFICATION | Est. Annual Req.Qty. (Approx.) |
| 1(a)                                                                                                       | Split Ac 1.5 Ton Service | Per Unit      | 60 No.                         |



|      |                                               |          |          |
|------|-----------------------------------------------|----------|----------|
| 1(b) | Split Ac 2 Ton Service                        | Per Unit | 60 No.   |
| 2(a) | Inverter Split Ac1.5 Ton General Service      | Per Unit | 60 No.   |
| 2(b) | Inverter Split Ac 2 Ton General Service       | Per Unit | 60 No.   |
| 3    | A/C Fitting (New)                             | Per Unit | 60 No.   |
| 4    | A/C Installations Charges                     | Per Unit | 50 No.   |
| 5    | A/C Reinstallation Charges                    | Per Unit | 25 No.   |
| 6    | Breaker 15 /20 Apm                            | Per Unit | 40 No.   |
| 7    | Angle                                         | Per Unit | 40 No.   |
| 8    | Copper Pipe(2' & 1") Per Foot With Insolation | Per Unit | 50 No.   |
| 9    | Gas Charging ( Rzz )                          | Per Unit | 100 No.  |
| 10   | A/C D/C Gas ( 410-A )/ R-32                   | Per Unit | 100 No.  |
| 11   | Kit Card Repairing Split A/C With Fitting     | Per Unit | 50 No    |
| 12   | Kit Card D/C A/C Repairing With Fitting       | Per Unit | 50 No    |
| 13   | Solding Unit                                  | Per Unit | 50 No    |
| 14   | Power Relay                                   | Per Unit | 50 No    |
| 15   | A/C Un-Install Charges                        | Per Unit | 50 No    |
| 16   | Gas Charging Freezer/Fridge ( R-134, R410 )   | Per Unit | 40 No    |
| 17   | Wire Per Yard Charges                         | 110/76   | 500Meter |
| 18   | Electric Water Cooler Gas Charging R-600/R634 | Per Unit | 30 No    |
| 19   | Thermostat                                    | Per Unit | 25No     |



|       |                                             |          |          |
|-------|---------------------------------------------|----------|----------|
| 20    | Compressor Relay Over Load Replacement      | Per Unit | 15 No    |
| 21    | Indoor Motor Replace                        | Per Unit | 50No.    |
| 22    | Outdoor Motor Replace                       | Per Unit | 50 No.   |
| 23    | Indoor Bloor Replace                        | Per Unit | 40 No.   |
| 24    | Outdoor Unit Fan Replace                    | Per Unit | 40 No.   |
| 25    | Section Wall                                | Per Unit | 30 No.   |
| 26    | Discharge Wall                              | Per Unit | 30 No.   |
| 27    | Union Relay                                 | Per Unit | 30 No.   |
| 28    | Caperily Tube Repair                        | Per Unit | 30 No.   |
| 29    | Drawer Filter                               | Per Unit | 30 No.   |
| 30    | Compressor Oil                              | Per Unit | 30 No.   |
| 31    | Compressor Repair                           | Per Unit | 30 No.   |
| 32    | New Compressor                              | Per Unit | 30 No.   |
| 33    | Sonit Wall                                  | Per Unit | 30 No.   |
| 34    | Circuit Wall                                | Per Unit | 30 No.   |
| 35    | Water Cooler Condenser                      | Per Unit | 30 No.   |
| 36    | 32 Mm Plastic Water Pipe For AC Water Drain | Per Ft   | 5000 ft  |
| 37    | 32 Mm T Plastic                             | Per No   | 500 No   |
| 38    | 32 Mm Elbow Plastic                         | Per No   | 500 No   |
| 38(a) | 25 Mm Plastic Water Pipe For AC Water Drain | Per Ft   | 2000 ft  |
| 38(b) | 32x25 Mm T Plastic                          | Per No   | 250 No   |
| 38(c) | 32x25 Mm Elbow Plastic                      | Per No   | 250 No   |
| 39    | Floor Standing 2 Ton Ac Stand               | Per Unit | 30 NO    |
| 40    | Clip For 32 Mm Pipe                         | Per No   | 1000 No. |



**STATE LIFE**  
INSURANCE CORPORATION OF PAKISTAN

**Human Resource & Admin.**

10-C Aqsa Mall, Koh-e-Noor City  
Jaranwala Road, **Faisalabad**

Toll Free # 051-111-777-542

|    |                                   |        |        |
|----|-----------------------------------|--------|--------|
| 41 | Clip For 25 Mm Pipe               | Per No | 500 No |
| 42 | Water Dispenser Service           | Per No | 20 No  |
| 43 | Water Dispenser Gas Charging      | Per No | 20 NO  |
| 44 | Water Dispenser Tab               | Per No | 40 No  |
| 45 | Water Dispenser Solding/Repairing | Per No | 20 No  |
| 46 | Water Cooler Tab                  | Per No | 20     |



| <b>FWZ/HRA&amp;P/001/M-26 (CASH CARRYING VAN SERVICES)</b> |                                                                                                          |                        |               |              |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------|---------------|--------------|
| Sr.No                                                      | Location                                                                                                 | Van Collection Charges | Vault Charges | Seal Charges |
| 1                                                          | State Life Office, 10C Aqsa Mall, Koh e Noor City, Jaranwala Road, Faisalabad to UBL College Road Branch |                        |               |              |
| 2                                                          | Cash Counter Rajana Road, Samundri to UBL Samundri                                                       |                        |               |              |

### **TERMS & CONDITIONS**

**(General Terms and conditions also apply)**

#### **FOR HIRING SERVICES OF CASH CARRY/CASH IN TRANSIT VAN**

1. Only GST registered Security Companies (active tax payers) can participate in the tender.
2. Competent Authority reserves the right to reject any/all items or any/all bid(s) or proposals According To PPRA Rules & Regulations.
3. The quoted price must be irrevocable /unconditional.
4. Bid security/Earnest money must be in lump sum amount Rs. 50,000/- shall be deposited by the bidder/vendor in the form of CDR/Pay Order/Demand Draft favoring State Life Insurance Corporation of Pakistan (Estimated value of the procurement is Rs. 50,00000/-
5. Bid Received after the above deadline or without Bid Security/Earnest Money and or less than required amount shall not be accepted.
6. The Successful bidder shall deposit Rs. 50,000/-in the form of CDR/Demand Draft/Pay Order as Performance Guarantee (PPRA rule 39).
7. The bid found to be the lowest evaluated shall be accepted.
8. Validity of the bid will be up to 28-02-2027 from the date of opening of bid, which may be extendable on mutual consent.
9. The Bidders are hereby informed that the State Life Insurance Corporation of Pakistan shall deduct Income Tax & Sales Tax at the rate prescribed under provincial or federal tax laws, from all payments of successful bidder at the time of payments and Proper valid documentation is required for claim of tax exemption (if any).
10. The contract shall deem to be considered as cancelled if the vendor fails to provide agreed services.
11. The rates quoted should be in Pak Rupees inclusive of all applicable taxes as per Govt rules and expenses (if any). The rates quoted will be treated as final and must be valid till ending of agreement period.
12. Agreement period shall start after placement of confirmed work order or signing of formal agreement whichever is earlier.
13. Office working days are Monday to Friday. Sometime Saturday and Sunday Cash Counters open which shall be communicated one day before.

**Applicant cannot apply if they:-**

- 1- Are not GST/Income Tax registered company.
2. Are bankrupt or in process of going bankrupt/Blacklisted.
3. Have been convicted for an offence concerning the professional conduct.
4. Have not fulfilled obligations related to payment of taxes.
5. Are guilty of serious Mis-interpretation or Mis-representation of facts in supplying information.
6. Eligibility criteria mentioned in tender documents must be observed and fulfilled.

### **MANDATORY REQUIREMENTS**

The service provider should have: -

- 1- Minimum fleet size of 20 specifically fabricated cash vans (Own/Leased) in Major Cities of Punjab.
- 2- The cash vans must be GPS enabled monitored live with Geo- fencing mapping.
- 3- Cash vans to have CCTV inside.
- 4- Vans must be bullet proof and must be as per State Bank SOP's.(Chang Time By Time if any)
- 5- One Cash Carry/Cash in transit Van (and one as a reserve to be available with service provider) with Crew members as two armed guards (Ex-Servicemen) One Executive member and One Driver for transporting cash between Bank and State Life offices.
- 6- One Cash Carry/Cash in transit Van as and when required during banking hours and after banking hours in routine days and volt facility during holidays.
- 7- Vendor must have comprehensive insurance coverage from an insurance company having A or AA rating by PACRA.
- 8- Vendor must have nationwide collection and distribution network Head Office, Branch office/service center) fully equipped with reliable & experienced staff and fleet of modern armored vehicles.

### **SPECIAL INSTRUCTIONS**

- State Life reserves the right to cancel a location of service any time without any impact on rates and tender.
- Approximate average daily cash in transit/to be carried is Rs. 10-15 million during normal business days. This average increases manifold i.e.Rs.25-30 million daily during quarterly, half yearly and annual closing days.
- Bidder shall be bound to provide services at locations/proposed locations at approved rates without any additional cost.
- Bidder shall collect cash daily (during working days) and during off days (holidays) as per instructions of focal person/persons, the names of whom shall be communicated at the time of signing agreement.
- SOPs of cash collection from State Life Cash Counters shall be discussed at the time of agreement with successful bidder.

**NOTE:** After technical evaluation, Rates shall be compared among bidders for finding the most Economical bidder and financial bids shall be opened/announced for only technically qualified bidders. The Lowest Bidder for Each Location will be considered Successful.

### Security Services.

| <b>FWZ/HRA&amp;P/001/N-26 (SECURITY &amp; SAFETY SERVICES)</b> |                                                                        |                                                           |                                                                 |
|----------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------|
| <b>Sr. No.</b>                                                 | <b>No. of Guards =10 (Including 01 Supervisor &amp; 01 Lady Guard)</b> | <b>Scope</b>                                              | <b>Location</b>                                                 |
| 01                                                             | 07 With Armed                                                          | 05 for day & 02 for night<br>(May be changed as per need) | 10 C Aqsa Mall, Kohinoor City, Jaranwala, Faisalabad            |
| 02                                                             | 03 With Armed                                                          | 02 for day & 01 for night<br>(May be changed as per need) | Samundri Sector Office, Rajana Road, Near Zia Marktet, Samundri |

### General Term & Conditions.

- The estimated value of the tender is Rs.8,000,000/-
- The Security Company shall provide to the State Life office as per mentioned above addresses with age 30 years to 50 years, licensed, medically fit, educated (at least matric), trained (Certification by APSAA/Training by any recognized security institute), experienced, and preferably ex-servicemen from army/police security personnel who shall be able to perform security services in accordance with best industry practice and to the entire satisfaction of the department. Concealment of facts will be sufficient reason for disqualification.
- Security duty shall remain continuous without any provision for 'off'. During religious occasions, the Security Supervisor will arrange duty rotations in such a manner that all guards are able to perform their professional responsibilities while also attending to their family commitment.
- The Contractor shall be bound to obtain Group Insurance coverage for each worker within one (01) month of commencement of duty.
- The security supervisor must be senior to all other guards in every respect and shall preferably be an ex-army official/personnel.
- The Security Company will provide the copies of CNIC / discharge book / certificate / Police verifications etc. of the security staff before / after joining their duties at STATE LIFE. The Security Company will also provide complete list of their employees, showing name, father name, CNIC#, Cell# and their residence address.
- The security firm will provide shoot guns/riffle (semi-automatic) and pistols/revolvers in good and working condition duly licensed by the



Government as well as security firm bound to test/check its weapon to management after every 03 months.

- The security firm will provide walk through gate while the security guards must have Hand Held Metal Detector at main entrance, Explosive/Mirror detector for cars, walki talki, Power full torch/search light for use during power failure/night duty & any other security and safety related
- The Security Company will provide prescribed uniforms to each security staff and display identification cards preferably computerized, with security features containing the name of the company, license # allotted to the company by the Licensing Authority, Name, CNIC# and photograph of the cardholder as per policy of the government.
- The security firm must provide verification in respect of Nadra/Necta/Police verification of each security guard before to perform duty.
- All the security staff of the Security Company should be in possession of proper colour uniform stitched company logo / insignia on shoulders, berate cap with small size badge, and shoes (lady searchers may vary). If any security staff found improper dress should be replaced by the Security Company immediately with new uniform and their relevant items.
- The Security Company supervisor maintain the attendance register of the security staff and be responsible for handing over the charge to the next relieving. Preferably nonsmoking security staff will be detailed.
- The Security Company shall ensure courteous, helpful attitude of their security staff towards general public and STATE LIFE staff. The Security Company will be responsible and answerable for the personal conduct of all its employees, if found involved in any illegal, immoral or criminal activity. In case any of the security guards provided by the Security Company is found guilty of misconduct, he will be returned to the Security Company forthwith for taking necessary action. However, the Security Company, in the meantime, shall immediately arrange replacement within 03 hours of STATE LIFE notice to the Security Company.
- No meal & medial treatment will be provided for the security staff by STATE LIFE.
- The Security Company will be responsible for any loss due to negligence of security guards provided by him for security related matters.



- Duty timing will be twelve (12) hours i.e 07:00 am to 07:00 pm and 07:00 pm to 07:00 am for each security guard. The off-duty security personnel will not stay at the premises of STATE LIFE.
- Proper parking of authorized vehicles is the responsibility of security staff deputed in the Parking Area.
- State life may call 04 to 05 additional guards during quarterly, half yearly and annual closing for a specific period/days. The security company shall be responsible for providing additional guards within 02 days of communication. In absence or leave of any guard, security firm will arrange alternate promptly as reliever.
- Security staff will perform their duties to the satisfaction of the STATE LIFE. A representative of the Security Company will report at least once a month for co-ordination with STATE LIFE.
- The security staff will not participate in any labour or union activities and will continue performing their assigned protective duties only.
- To ensure security responsible of the assets of the company against theft, pilferage & misappropriation and to implement antitheft measures at the above-mentioned premises. The security firm shall be fully responsible for the conduct of its security guards and any loss sustained or damages caused to State Life because of any act of its security guards.
- To keep a check on acts of public nuisance, use of drugs and violence.
- To bring to the notice of STATE LIFE any suspicious activity notices during or after office hours in and around the premises of the company.
- State Life shall not be responsible for any loss, damage, injury sustained during the performance of their duties.
- The payment of these services shall be made through monthly bill submitted by security firm subject to satisfactory performance of services.
- The quoted rate is for 01 Security Guard and Supervisor for the calculation of salary
- All taxes, Govt. Levies, Charges, Wages, legal dues under labour laws shall be the security firm responsibility.
- The tax will be deducted as per Federal/Provisional govt policies.

### **Security Services.**

| <b>FWZ/HRA&amp;P/001/O-26 (JANITORIEL SERVICES IN STATE LIFE OFFICE)</b> |                          |                                                                                                                  |                                                      |
|--------------------------------------------------------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| <b>Sr. No.</b>                                                           | <b>No. of Worker</b>     | <b>Scope</b>                                                                                                     | <b>Location</b>                                      |
| 01                                                                       | 08 (Janitorial Staff)    | Janitorial Service for Cleaning, Maintenance & General Keep up of State Life Office comprising 03 Floors.        | 10 C Aqsa Mall, Kohinoor City, Jaranwala, Faisalabad |
| 01                                                                       | 01 (Electrician/Plumber) | To maintain electricity supply and its repair of whole office, generator, UPS service having 10 year experience. | 10 C Aqsa Mall, Kohinoor City, Jaranwala, Faisalabad |

### **General Term & Conditions.**

- The estimated value of the tender is Rs.5,400,000/-
- The contractor will provide the services of Janitorial Service related to Cleaning, Maintenance & General Keep up of State Life office.
- Janitorial staff shall be entitled to 'off' only on Sundays and on official holidays as announced by the Government. On all other six working days of the week, staff must report for duty
- The Contractor shall be bound to obtain Group Insurance coverage for each worker within one (01) month of commencement of duty.
- The contractor will provide prescribed atleast 02 uniforms to each worker and display identification cards preferably computerized, containing the name of the company, Name, CNIC# and photograph of the cardholder as per policy of the government.



- The contractor will be liable to employ on full time basis, all the labour required for cleaning and servicing job at his own cost. The minimum number of such staff shall be as noted above.
- State Life reserve the right to increase or decrease the staff strength as required on prior notice.
- The contractor will be liable to pay monthly wages to his janitors/worker on 05<sup>th</sup> of every month irrespective of honoring monthly bill from State Life.
- That all equipment, tools machines gadgets and other items required to carry out the service shall be arranged by the contractor at his own cost on monthly basis. A detailed list of such items, along with their specified quality and quantity, is attached hereto. The Contractor shall submit these items on monthly basis to State Life for overall supervision and to ensure that the services are managed in accordance with the stated requirements.
- That the contractor shall submit the activity schedule of work, duly approved by the State Life, the schedule shall be prepared in such a manner that all the services are carried out efficiently without hindrance and office looks clean and tidy all time.
- All taxes, Government levies, Charges, Wages, Overtime & legal dues under labour laws shall be the contractor responsibility.
- The state life will supervise and regulate the work of the housekeeping through its representative. The contractor shall follow instructions issued by State Life in respect of all the workers/works.
- The payment of these services shall be made through monthly bill submitted by contractor subject to satisfactory performance of services.
- Contractor will be responsible for all the materials (as per mentioned in list) and machines (Wax machine, vacuum cleaner and any other) for compliance of said service.
- The contractor shall be responsible for any breaking, stealing of office materiel during the servicing by contractor staff. In case of any such happening contractor will be liable to cover the damages.

**Scope of Works:**

- Sweeping and cleaning of all rooms, halls, lobbies, terraces, stairs, courtyards, parking area, footpath & rooftop etc. of complete office regularly/ as per schedule.

- Dusting and cleaning of all interior and exterior surfaces of building including stairs railing, glass doors, windows, internal partition walls, bracket fan & sign boards etc regularly/ as per approved schedule.
- Wax polishing of floors area after every 01 month.
- Cleaning and washing of kitchen/pantry and bathroom including WC,s commodes, wash basin, taps with proper disinfectant phenyl etc regularly/as per schedule.
- Carpet cleaning by vacuum cleaner as and when required.
- Disposal of bath debris, junk, fallen, garbage from the office and compound as per municipal rules. In case of any mishap, fire etc, broke out due to bebris, junk not timely disposed off, the firm shall be held responsible of all the damages and its related issues and same will be recovered from the firm and its risk and cost.
- Cleaning of mainholes, sewerage line and keeping them in running conditions as and when required. The same service may also be provided in State life offices.
- Clear blockages in drains and toilet whenever required.
- Dusting and cleaning pictures, glazing, shelves, venetian, blinds, window regularly/as per schedule.
- Dusting and washing of main gate of office weekly.
- Maintaining/maneuvering greenery, plants installed in office.

#### **List of items**

| <b>Sr. No.</b> | <b>Item Name</b>                                | <b>Quantity</b> | <b>Required interval</b> |
|----------------|-------------------------------------------------|-----------------|--------------------------|
| 01             | Phool brooms.                                   | 15              | Monthly                  |
| 02             | Bansi brooms.                                   | 5               | Monthly                  |
| 03             | Mops for floors.                                | 12              | Monthly                  |
| 04             | Rough towel for floor cleaning<br>2*3           | 12              | Monthly                  |
| 05             | Duster Falalan Yellow Size<br>18.5 x 21.5 Local | 30              | Monthly                  |
| 06             | Wipers for glass cleaning                       | 1               | Monthly                  |
| 07             | Steel Wipers for floors<br>Cleaning (Large)     | 5               | Monthly                  |
| 08             | Steel Wipers for Toilets<br>Cleaning (Medium)   | 5               | Monthly                  |

|    |                                                     |             |             |
|----|-----------------------------------------------------|-------------|-------------|
| 09 | Steel Jala Bursh & Accessories                      | 3           | Monthly     |
| 10 | Lota Fine Plastic                                   | 3           | Monthly     |
| 11 | Glass Cleaner 500ml gilint                          | 1           | Monthly     |
| 12 | Vim Getergent                                       | 2 Kg        | Monthly     |
| 13 | Acid Bottles for toilets                            | 5           | Monthly     |
| 14 | Naphthalene Balls                                   | 12 Packet   | Monthly     |
| 15 | Phenyl Tins                                         | 20 Liter    | Monthly     |
| 16 | Air Freshener Do It 300 ML                          | 12          | Monthly     |
| 17 | Perfumed Tickles                                    | 5           | Monthly     |
| 18 | Lux Soap/Life Boy 120 gram                          | 20          | Monthly     |
| 19 | Harpik                                              | 40 Bottles  | Monthly     |
| 20 | Mosquito Spray Cobra 500 ml                         | 12          | Monthly     |
| 21 | Steel Chapoo to collect trashes                     | 3           | Monthly     |
| 22 | Drain Opener                                        | 4           | Monthly     |
| 23 | Covered Plastic Basket for collection trashes large | 2           | Monthly     |
| 24 | Floor Polish Kiwi                                   | 6           | Monthly     |
| 25 | Brush for scrubbing                                 | 6           | Monthly     |
| 26 | Hand Wash 200 ml                                    | 8           | Monthly     |
| 27 | Other Materiel                                      | As per need | As per need |

|               |                                                        | <b>FWZ/HRA&amp;P/01/P-26 (Capital Items)</b><br>(For details refer to General Term & Conditions)                                                                                                                             |                                       |
|---------------|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| <b>Sr. No</b> | <b>NAME OF ITEMS</b>                                   | <b>SPECIFICATION</b>                                                                                                                                                                                                         | <b>Est. Annual Req.Qty. (Approx.)</b> |
| 01            | Ceiling Fans                                           | <br><b>GFC CEILING FAN</b><br>Sapphire Model 56" or Equivalent                                                                              | 03 No                                 |
| 02            | Conference room chairs cushioned (Revolving) with arms | <br>Cushioned Revolving chair With Arms with heavy duty Iron base fine quality with 05 wheels Hydraulic/Adjustable UP & Down as per sample | 30 No                                 |
| 03            | Revolving chairs executive                             | <br>Seat+ back cushioned hydraulic jack adjustment with iron base fine quality. molty foam ,rexion 05 wheels as per sample                | 03 No                                 |
| 04            | Biometric machine                                      | <br>ZK Tec u face 800 Plus or Equivalent                                                                                                  | 02 No                                 |
| 05            | Electric Water Cooler 55"                              | <br>Rehbar Water Cooler Plastic 37/55 Liter Capacity, 1/8 Compressor Danfoss Interior Steel Pipe (As per sample) or Equivalent            | 03 No.                                |
| 06            | Sofa set steel                                         | <br>3 Seater Sofa, seat depth 19", seat width 22", Leather upholstery, ergonomic support and a sturdy chrome metallic frame as per sample | 06 No                                 |

|    |                      |                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        |
|----|----------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| 07 | Steel File Rack      |    | 4*7, Seven Rows, Central Partition<br>Height 8ft, Width, 4feet, Depth 1.5<br>Gray Color, 22 gauge iron with<br>angle frame, and feet cover iron,<br>As Per Sample.                                                                                                                                                                                                                                                                                                                   | 06 No  |
| 08 | Steel File Cabinet   |    | 04 Drawer Steel File Cabinet                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 05 No. |
| 09 | Computer chairs      |   | <b>Acute High Back Chair</b> SKU: OC-120171<br><br>Leatherette Seat and Back, Foam Padded<br>Seat & Back, Adjustable height, 360<br>Degree, Tilt Control. hydraulic jack<br>adjustment with iron base fine quality Or<br>Equivalent                                                                                                                                                                                                                                                  | 08 No  |
| 10 | A.C 1.5 Ton Inverter |  | 1.5 Ton T-3 Full DC<br>Inverter, Golden Fin, Ampere<br>locking system, Energy Efficient 75<br>%, Evaporator anti corrosion<br>coating, R-410 A Gas, Wifi, ERR 3.6-4                                                                                                                                                                                                                                                                                                                  | 02 No  |
| 11 | CCTV Cameras         |  | CCTV Cameras 2 MP Hike Vision<br><u>DS-2CD1023G2-LIU/SL</u><br>2 MP Smart Hybrid Light Fixed Bullet<br>Network Camera High quality imaging<br>with 2 MP resolution Support Human<br>and Vehicle Detection Smart Hybrid Light:<br>advanced technology with long range<br>Efficient H.265+ compression technology<br>Support on-board storage up to 512 GB<br>(SD card slot) Provide real-time security<br>via built-in two-way audio Water and dust<br>resistant (IP67) Or Equivalent | 07 No  |