

Auction/Disposal Document

Auction Bid No. ZTBL-01-2026

TITLE: AUCTION OF ZTBL OFFICIAL VEHICLE



ZARAI TARAQIATI BANK LIMITED (ZTBL)

March, 2026

PREFACE

This Bidding Document for AUCTION OF ZTBL OFFICIAL VEHICLE has been prepared by the Zarai Taraqati Bank Limited (ZTBL), Islamabad in line with ZTBL auction policy and PPRA rules issued by the Public Procurement Regulatory Authority (PPRA). For any missing information or conflict between parties in this document, PPRA rules and ZTBL auction policy and procedure shall be considered for guidance.

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ABBREVIATIONS AND ACRONYMS

ATL	Active Tax Payers List
ADC	Assets Disposal Committee (ZTBL auction committee)
AC	Auction Committee
BDS	Bid Data Sheet
BF	Bid Form
BS/EM	Bid Security/Earnest Money
BSD	Bid Solicitation Documents
CF	Contract Form
FBR	Federal Board of Revenue
ITB	Instruction to Bidders
LOA	Letter of Acceptance
PE	Procuring Entity
BD	Bid Document

Instructions to Bidders

ITB Title	ITB No.	Description of ITB
A. General		
1. Legal Framework for Disposal of Public Assets	1.1	<p>Disposal of Public Assets (the term Public Assets is, hereinafter, interchangeably referred to as Assets or assets) under these Standard Bidding Documents (SBD), to be customized as Bid Solicitation Documents (BSD) for each particular case of disposal of assets by the Procuring Entity (PE), shall be undertaken following the provisions of the following legal instruments:</p> <p style="padding-left: 40px;">a) Rules Regulations, Guidelines, Orders, and Instructions issued under the PPRA Act and Rules</p>
	1.2	<p>There are some specific provisions for the disposal of assets in the above legal instruments, while the principles, methods, and procedures, relating to the public procurement process, shall apply, <i>mutatis mutandis</i>, to the disposal of assets to maximize revenue to the Government, in place of the accumulated assets being disposed of. The provisions of the Procurement Act have an overriding effect</p>
	1.3	<p>Other related legal instruments covering some modes of disposal of particular categories of assets or some aspects of the disposal of assets include:</p> <p style="padding-left: 40px;">a) General Financial Rules (GFR)</p> <p style="padding-left: 40px;">b) ZTBL policy and Procedures for the disposal of assets</p>
	1.4	<p>Unless otherwise specifically provided in the BSD, definitions, terms, and expressions used in this BSD shall have the same meanings and interpretation as described in the contract.</p>
	1.5	<p>Disposal of Public Assets means the divestiture of any public assets and other rights of a Procuring Entity, wholly or partly, by any means, including sale, rental, lease, franchise, outsourcing, transfer of title, or any combination thereof, as specified in the BDS.</p>

2. Scope of Bid	2.1	The Procuring Entity (PE), in connection with Invitation for Bids (IFB), indicated in the Bid Data Sheet (BDS), for disposal of assets, as per the description given in the Description of Assets in Part-II Section-IV and further specified in the BDS, issues this set of Bid Solicitation Documents (BSD) for the use of prospective bidders to prepare and submit their responsive bids.
	2.2	The Procuring Entity, Bidder, and Successful Bidder shall perform such acts and obligations in the manner and time, as described in the BSD.
3. Eligible Bidders	3.1	The Invitation for Bids (IFB) contained in this document and published in the prescribed manner will be open to all bidders, subject to meeting the Qualification and Eligibility Criteria and other conditions stated in BDS.
	3.2	A bidder participating in the bidding process through a representative shall submit a Power of Attorney to the Procuring Entity to that effect, as specified in the BDS.
	3.3	If Allowed by PE, Lead Member of Joint Venture, Consortium, & Association (JVCA) shall, at the time of Contract award, confirm by submission of a Power of Attorney to the PE, that establishes that all members/partners of the JVCA shall be jointly and severally bound and liable by the decisions and actions taken by him, and obligations created by the contract.
4. No. of Bids per Bidder	4.1	A bidder will be allowed to successively submit one bid for any Lot/Package/Bidding Unit offered for disposal in the same bidding process, till the closing of the bidding on the Bid Date.
5. Eligible Categories of Public Assets for Disposal	5.1	Unless otherwise specifically excluded by any law with an overriding effect, Public Assets for disposal may include any one or more of assets.
	5.2	The assets for disposal shall be offered on “as is where is” basis.

6. Clarification of Bid Solicitation Documents	6.1	A bidder/prospective bidder requiring any clarification of the BSD may inquire or request the Procuring Entity in writing. The Procuring Entity will respond in writing to any query or request seeking clarification, which it receives not later than three (3) working days before the deadline for submission of bids, as indicated in the BDS. Written copies of the Procuring Entity's response, including an explanation of the query or request, but without identifying the source of the query or request, shall be sent to all bidders/prospective bidders, who have already submitted their bids or received the BSD.
7. Amendment of Bid Solicitation Documents	7.1	At any time before the deadline for submission of the bids, the Procuring Entity may, for any reason, whether at its initiative or in response to any query or request for clarification by a bidder/prospective bidder, modify the BSD by issuing an amendment/addendum/corrigendum, as required.
	7.2	All bidders/prospective bidders will be notified through issuance of amendment/addendum/ corrigendum in writing, which shall be binding on them.
08. Visit and Inspection of Assets	8.1	The prospective bidders are advised to visit and inspect the assets for disposal in liaison with the designated person in the Procuring Entity, as specified in the BDS. This will help them to arrive at the most competitive bid.
	8.2	The place and timing for the visit and inspection of assets shall be as described in the BDS. The Procuring Entity shall facilitate the conduct of the visit and inspection.
09. Cost of preparation and Submission of Bid	9.1	A bidder shall bear all costs and expenses associated with the preparation and submission of the bid and the Procuring Entity shall in no case be responsible or liable for those costs and expenses, regardless of the conduct or outcome of the bidding process. The Bids shall be submitted through PPRA EAPD system .
10. Language of Bidding Process	10.1	All communication relating to the bidding process shall be in the language, as specified in the BDS.
11. Documents Related to Bid	11.1	The documents related to the bid shall be as per the requirements given in this BSD and further specified in the BDS.
	11.2	All affidavits are required to be submitted in connection with the bid shall be provided on a stamp paper of Rs 100/- each and duly notarized.

12. Documents Establishing Bidder's Eligibility and Qualification	12.1	A bidder shall furnish documents needed to establish the bidder's qualification and eligibility to bid, and to perform the Contract if his bid is accepted, as specified in the BDS.
13. Bidding Units and Bid Prices	13.1	The bid(s) offered shall be exclusive of any incidental charges, taxes, duties, cesses, commissions, fees, etc., which shall be paid by and/or the liability of the bidder.
14. Bid Currencies	14.1	Prices/amount shall be quoted in Pak. Rupees, unless otherwise specified in the BDS.
15. Bid Security / Earnest Money	15.1	A bidder shall furnish a Bid Security/Earnest Money or bidder security declaration to the Procuring Entity in the amount and form and by the date and time, as specified in the BDS.
	15.2	The Bid Security/ Earnest Money shall be in the shape of PO/CDR/Banker cheque.
	15.3	The Bid Security/Earnest Money of the bidders, other than the Successful Bidder, will be discharged or returned as promptly as possible, but not later than the period from the Bid Date, as specified in the BDS.
	15.4	The Bid Security/Earnest Money shall be forfeited in cases of violation of the terms and conditions, as specified in BD.
16. Period of Bid Validity	16.1	A bid shall remain valid for a period after the Bid Date, as specified in the BDS.
	16.2	In exceptional circumstances, the Procuring Entity may solicit the bidder's consent to an extension of the bid validity period. The request and the responses thereto shall be made in writing. The Bid Security/Earnest Money already submitted shall also be suitably extended. A bidder may refuse the request without forfeiting his Bid Security/Earnest Money. A bidder, agreeing to the solicitation, shall not be required nor permitted to modify other contents of the bid, except as provided in the BSD.
17. Alternative Bids by Bidders	17.1	A bidder shall submit a bid only that complies with the requirements of the BSD. Alternative bids shall not be permitted.

18. Bid Date and Bidding Process	18.1	The Procuring Entity shall fix a date, time, and venue for conducting the bidding, as specified in the BDS. If needed, the Procuring Entity may extend the Bid Date to any future date, defer the bidding indefinitely, or cancel it.
	18.2	The Procuring Entity will conduct bidding process electronically through the PPRA EPAD system.
19. Bidding Mechanism	19.1	<p>The Procuring Entity shall conduct the bidding in the following manner:</p> <ul style="list-style-type: none"> a) The bidding process shall be Single Stage – Single Envelope as per Rule 36(a) of PPRA Rules, 2004. b) Bids shall be submitted only through EPADS. c) Manual bids will not be accepted. d) Bids will be opened electronically through EPADS in the presence of bidders authorized persons. e) The highest quoted price in bid will be declared successful. f) No conditional bid will be accepted. g) Bids below the Reserved Price will be rejected. However, ZTBL may consider the bid at per its sole discretion. h) After the opening of bids, ZTBL shall record the bid received on the record sheet and request the bidders or the authorized representatives, participating in the bidding process, to sign the record sheet. The omission of a signature on the record sheet shall not invalidate the contents and effect of the record sheet. i) ZTBL shall evaluate the received bids and highest bid compliant to all terms and conditions and above the reserve value shall be accepted.
20. Other Applicable Terms	20.1	<p>Other terms applicable to the bidding process are stated as follows:</p> <ul style="list-style-type: none"> a) All bids submitted by the bidders or the authorized representatives shall remain valid during bid validity period. b) The bids submitted, as envisaged above, shall constitute a binding offer from the bidders in person or through their authorized representatives to complete the disposal Transaction in terms of the BSD, which bids, if confirmed by the Procuring

		<p>Entity, shall be binding on the bidders and irrevocable for a set period from the Bid Date, as specified in the BDS. The Procuring Entity may accept or reject the highest bid or any other bid received in the bidding process, following the provisions of the BDS.</p> <p>c) No bid shall be accepted after the closing of the bidding on the Bid Date.</p> <p>d) All bids shall be unconditional and irrevocable and in case of any conditions attached to any bid, either as part of documents submitted or through any other instrument or letter or otherwise, the Procuring Entity may after duly informing the bidder and recording the reasons in writing, consider the bid and the relevant bidder as disqualified.</p> <p>e) Any attempt by a bidder, directly or indirectly, to influence the bidding process or the ADC/AC or its members shall constitute a corrupt and fraudulent practice and may immediately disqualify such bidder and lead to forfeiture of the Bid Security/Earnest Money and other penal actions against him following the Procurement Rules.</p>
21. Procuring Entity's Right to Reject any or all Bids	21.1	The Procuring Entity reserves the right to reject any or all bids or proposals, following the provisions of of the Public Procurement Rules 2004.
22. Advance Payment	22.1	The successful bidder shall pay the full payment of suction value in Advance. The Successful Bidder shall pay to the Procuring Entity the Bid Price in a lump sum by the due dates, as specified in the BDS and/or the Contract Agreement.
	22.2	In case the Successful Bidder is required by operation of law or otherwise to pay any taxes, duties, cesses, commissions, fees, etc., on the amount of the Bid Price, the Price shall be increased by the amount of such taxes, duties, cesses, commissions, fees, etc.,
	22.3	In the event, the Successful Bidder fails to make the payments by the due date, ZTBL shall proceed to terminate the Contract Agreement and will forfeit the security.

	22.4	The Bid Security/Earnest Money paid by the Successful Bidder can be adjusted against the Bid Price, provided that the Bid Security/Earnest Money shall be forfeited and the Procuring Entity will be entitled to retain the same absolutely if the Successful Bidder does not make the scheduled payment(s). Failure by the Successful Bidder to make any due payments or to comply with the terms of the Contract Agreement shall entitle the Procuring Entity to forfeit all payments made by the Successful Bidder up to that time including but not limited to the Bid Security/Earnest Money and Performance Guarantee.
23. Transfer Deed	23.1	The transfer deed for the assets disposed of if any, will be executed on full payment of the Bid Price and other dues and subject to fulfillment of any other conditions required to be fulfilled before such transfer as specified in the BDS and/or the Contract Agreement if any.
	23.2	Consequent upon payment of the full Bid Price and signing of the Transfer Deed, the title to and possession of the assets shall transfer to the Successful Bidder. After the transfer of the assets, the Successful Bidder will have no recourse to the Procuring Entity or any other person involved in the disposal of the assets. The Successful Bidder shall upon acquisition of the assets, abide by all applicable bylaws, rules, and regulations about the assets, as may be amended from time to time, and while pursuing any development options, seek formal approval of the concerned development/regulatory authority.
24. Corrupt or Fraudulent Practices and Other Irregularities	34.1	It is required that all Procuring Entities and bidders undertaking and/or participating in disposal of public assets shall observe the highest standard of ethics during the procurement and execution of such contracts. Any bidder who submits information regarding his qualification and eligibility which is false, materially inaccurate, or incomplete shall be disqualified following the provisions Public Procurement Rules. bidder involved in corrupt and fraudulent practices, shall be barred and blacklisted following the provisions of Public Procurement Rules and the Security/EM will be forfeited by the PE.

37. Constitution of Grievance Redressal	37.1	ZTBL has constituted a Grievance Redressal Committee (GRC) to address the grievance of bidders (if any)
38. GRC Procedure	38.1	Any party can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the bid submission deadline.
	38.2	Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven days of the announcement of technical evaluation report and five days after issuance of final evaluation report.
	38.3	In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.
	38.4	The GRC, in both the cases shall investigate and decide upon the complaint within ten days of its receipt.

Part-II
Bid Data Sheet

ITB Title	ITB No.	Description of BDS
Legal Framework for Disposal of Public Assets	ITB 1.5	Name of Procuring Entity: ZTBL The mode of disposal for the assets is: Auction of ZTBL official vehicle through open bids (Public boli)
Scope of Bid	2.1	The complete scope of auction is given in part three under title auction details
Eligible Bidders	ITB 3.1	A bidder shall meet the qualification and eligibility criteria mentioned in Part-II section III under heading Qualification and Evaluation Criteria
	3.2	The authorized person details are given in form of bid.
Visit and Inspection of Assets	8.1	The bidder can visit and inspect the assets for disposal in liaison with the designated person of ZTBL. The detail of designated person is as following: Mr. Shah Zeb, Head General Procurement Unit, Room 203 ZTBL, Head Office, Zero Point Islamabad. 051-2002333 051-9252768
	8.2	The place and timing for the visit and inspection of assets shall be as described in the BDS. Place: ZTBL, Head Office, Zero Point Islamabad Time: 10:00AM to 04:00PM till public auction.
Language of Bidding Process	10.1	All communication relating to the bidding process shall be in the English language.

Documents Establishing Bidder's Eligibility and Qualification	12.1	A bidder shall furnish documents needed to establish the bidder's qualification and eligibility to bid, and to perform the Contract if his bid is accepted. The list of documents is as following: <ol style="list-style-type: none"> 1. Bid security 2. CNIC of participant 3. Any other document required by ZTBL
Bid Currencies	14.1	Prices/amount shall be quoted in Pak. Rupees though public auction
Prices/amount shall be quoted in Pak. Rupees	15.1	The bid security amounting to Rupees 100,000/- shall be submitted in favor of ZTBL.
Period of Bid Validity	16.1	The successful bid shall remain valid for a period of 60 days after the Bid Date
Date and time of auction	18.1	The auction shall be held on and at: Date: 17 March 2026 Day: Tuesday Year: 2026 time: 11:00AM
Advance Payment	22.1	The successful bidder shall deposit 01 Million within Two Days and the remaining amount within 10 working days .
Transfer Deed	23.1	The transfer of asset shall be made within 15 days from the date of payment.

Part-II

Section-III

Qualification and Evaluation Criteria

The Qualification and Evaluation Criteria for the bidders for participation in the disposal of assets shall be as follows:

Qualification and Eligibility Criteria

The Invitation for Bids shall be/is open to all bidders, subject to meeting the following qualification and criteria:

Sr#	Condition	Requirement/ Document to be attached	Compliant Yes/No	Doc
i.	Copy of CNIC	NADRA copy of CNIC		Submit copy at the time of auction
ii.	Active tax payer	Bidder registered as such shall be on the corresponding Active Tax Payers List (ATL).		Will be required from successful bidder only
iii.	Conflict of Interest	A bidder shall not be eligible to bid, if he is associated or had been associated in the past, directly or indirectly, with a firm or any of its affiliates that have been engaged by the Procuring Entity to provide consulting services for the preparation of design, specifications, and other documents to be used for disposal of assets under this BSD.		Will be required from successful bidder only
iv.	Undertaking on affidavit for not being blacklisted	Undertaking that bidder is not under a declaration of ineligibility or blacklisted for corrupt and fraudulent practices issued by any Procuring Entity or blacklisting of a bidder, declared by any Procuring Entity or Public Procurement Regulatory Authority in the Federal Jurisdiction or other provinces or Azad State of Jammu and Kashmir or Gilgit Baltistan.		
v.	Debarred persons to participate in the bidding process	Employees of the ZTBL or members of its Board or Committee shall be/are barred to participate in the bidding process for offering their bids.		

Evaluation Criteria

Evaluation will be primarily based on the highest bid from auction bid. The successful bidder shall deposit 01 Million within Two Days and the remaining amount within **10 working days**.

Part-II

Section-IV

Description of Asset being auctioned

This Scope of Work defines the requirements, responsibilities, and procedures for the disposal of one official vehicle through a competitive open auction process.

Bidding Method and Submission

- Bidders attend the auction at the specified venue.
 - Bidding is conducted openly through open public bids.
 - Each bid must be higher than the previous bid (incremental value).
 - The highest bid at the close of auction is declared successful.
 - The **original bid security** and copy of CNIC must be submitted to the ZTBL **Procurement Department** before the bid closing time.
 - Offers not supported by valid bid security shall be rejected. Cross cheques are not acceptable.
2. **Asset for Disposal**
- One official vehicle is being offered for auction.
 - Vehicles are provided strictly on an **“as is, where is”** basis, without any warranty, after-sale liability, or assurance of fitness, merchantability, or roadworthiness.
3. **Inspection of Vehicle**
- Interested individuals/bidders may inspect the vehicle at ZTBL Head Office, Zero Point, Islamabad, during working days (Monday–Friday) from **1000 hrs to 1600 hrs**.
 - Bidders must satisfy themselves regarding the actual condition of the vehicle prior to bidding.
 - By submitting a bid through public open bidding, bidders are deemed to have inspected the vehicle and accepted it in its existing condition, along with any defects, faults, or deficiencies, whether visible or latent.
4. **Bidding Requirements and Conditions**
- Any express or implied conditions or warranties arising under law, custom, or statute including fitness for purpose, merchantable quality, or roadworthiness are expressly excluded.
 - Bids must comply fully with all terms, conditions, and submission requirements stated in the BD.
5. **Award and Payment**
- The successful bidder shall deposit 01 Million within Two Days and the remaining amount within 10 working days via pay order or demand draft in favour of *Zarai Taraqati Bank Limited*

- Applicable taxes under Section 236A of the Income Tax Ordinance, 2001 shall also be deposited by the successful bidder.
- Failure to make the payment within the stipulated period shall result in forfeiture of earnest money and the Bank reserves the right to declare the second highest bidder as the successful bidder.
- Cross cheques will not be accepted at any stage.

6. Handover and Transfer of Vehicle

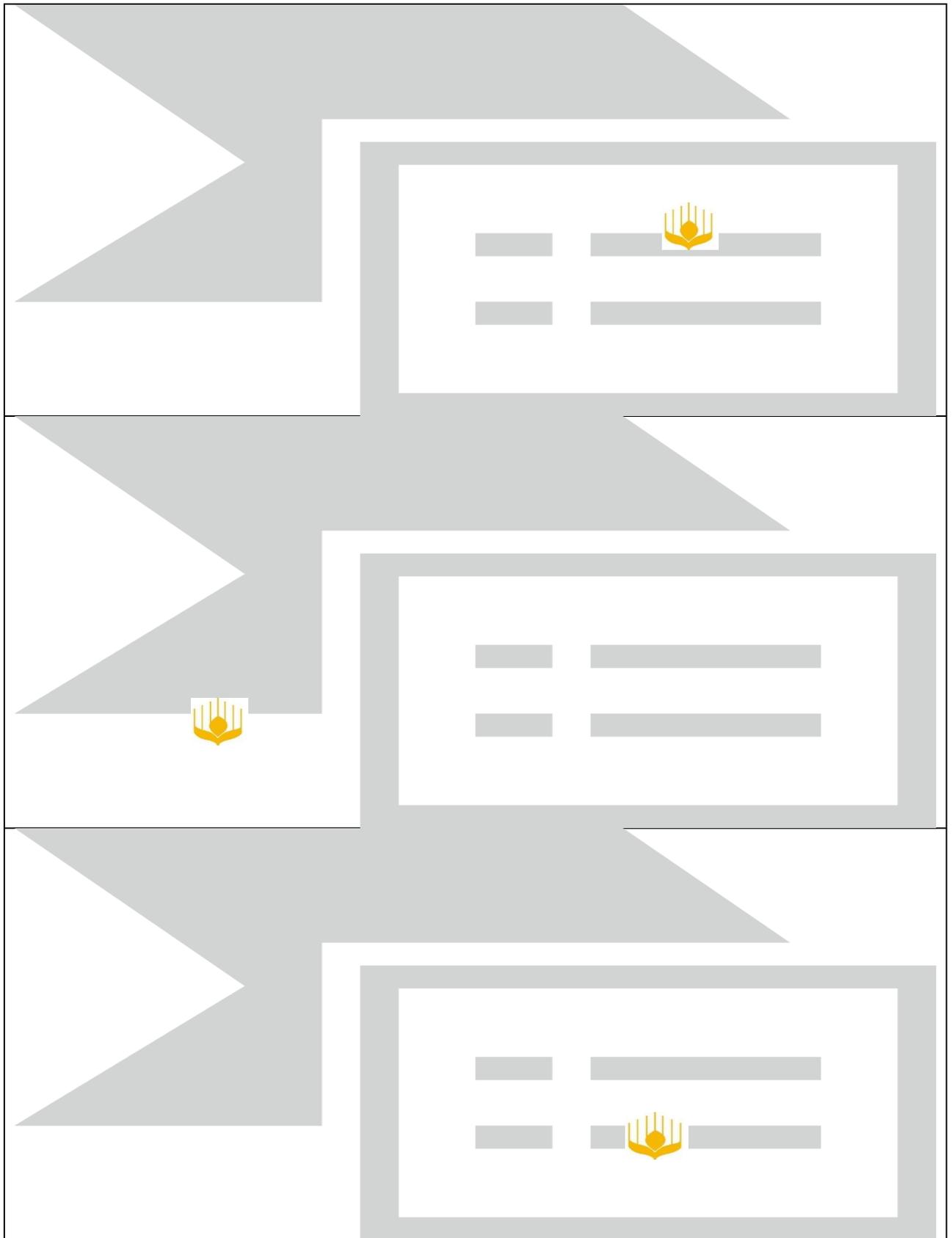
- Upon full payment, the successful bidder will be issued a **No Objection Certificate (NOC)**.
- The bidder shall, at their own cost and responsibility, complete the registration and transfer of ownership within 15 working days.
- The vehicle will only be handed over upon submission of the copy of registration slip/papers issued by the Excise and Taxation Office.

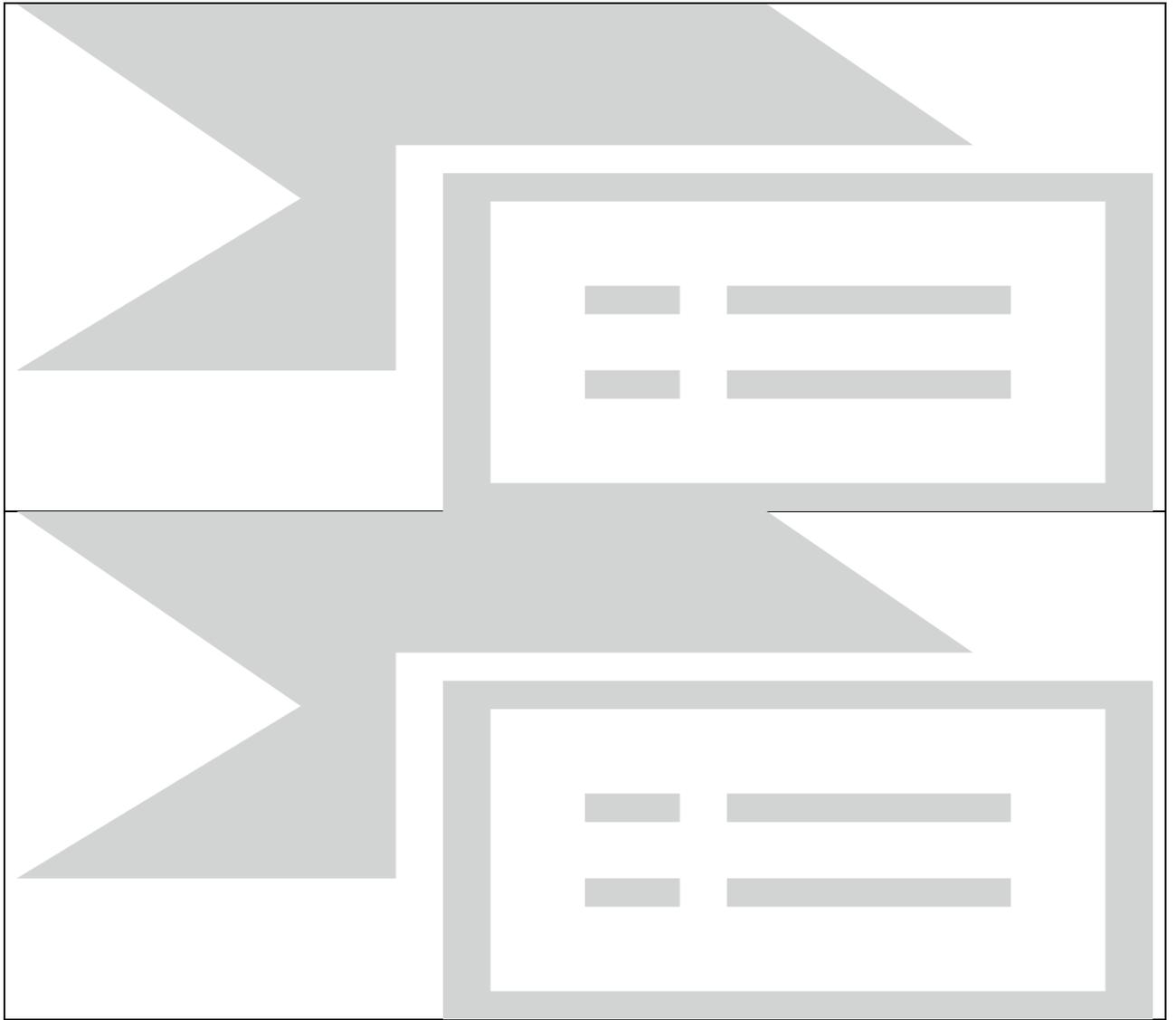
7. Vehicle Details

- Detailed specifications and pictures of the vehicle are provided in the following section of the Bid Document.

Particulars	Details
Vehicle Make	MG Essence
Model	2023/2024
Purchase Price	Rs.8,276,260/-
Date of Purchase	27.12.2023
Registration Authority	Islamabad ETO
Quantity	One (01)
Pictures of the Vehicle	Given as under







Part-II

Section VI

Sample Forms and Formats

S. No.	Sample Form and Format
1.	Bidder Information Form (will be obtained from successful bidder only)
2.	Integrity Pact
3.	Affidavit (Undertaking for Bidder's Eligibility)
4.	Draft Contract Form

1. Bidder Information form

[The Bidder shall fill in this Form in accordance with the instructions indicated below and shall place in the proposal. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid submission]*

Page _____ of pages

1. Bidder's Name <i>[insert Bidder's legal name]</i>
2. In case of JV, legal name of each member : <i>[insert legal name of each member in JV]</i>
3. Bidder's actual country of registration: <i>[insert actual or intended country of registration]</i>
4. Bidder's year of registration: <i>[insert Bidder's year of registration]</i>
5. Bidder's Address in country of registration and contact details: <i>[insert Bidder's legal address in country of registration and contact details]</i>
6. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone and Mobile Number: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>

Sign and Seal and of the firm

2. Integrity Pact

(On a stamp paper of Rs. 100/-)

Declaration of Fees, Commission and Brokerage, etc., payable by the Bidder of Disposal of Assets Contracts worth Rs. 10.00 million or more

Contract No. _____ Dated _____

Contract Value: [To be filled in at the time of signing of the Contract]

Contract Title: [insert the title of the Contract] _____

..... [insert name of the Bidder] (hereinafter referred to as **“the Bidder”**) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege, or other obligation or benefit from the Procuring Entity/Government of Pakistan (hereinafter referred to as **“the GoP”**) or any administrative subdivision or agency thereof or any other entity owned or controlled by the GoP through any corrupt practice.

Without limiting the generality of the foregoing, the Bidder represents and warrants that it has fully declared the brokerage, commission, fees, etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder’s fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form the Procuring Entity/the GoP or any administrative subdivision or agency thereof or any other entity owned or controlled by the GoP, except that which has been expressly declared pursuant hereto.

The Bidder certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the Transaction with the GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Bidder accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts, or taking any action likely to defeat the purpose of this declaration, representation, and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to the Procuring Entity/the GoP under any law, contract or other instruments, be voidable at the option of the Procuring Entity/the GoP.

Notwithstanding any rights and remedies exercised by the Procuring Entity/the GoP in this regard, the Bidder agrees to indemnify the Procuring Entity/the GoP for any loss or damage incurred by it on account of its corrupt practices and further pay compensation to the Procuring Entity/the GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Bidder as aforesaid to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from the Procuring Entity/the GoP or any administrative subdivision or agency thereof or any other entity owned or controlled by the GoP.

Name of the Bidder: _____ **Name of the Procuring Entity:**

Signature: _____ **Signature:** _____

[Seal] _____ **[Seal]** _____

Dated: _____ **Dated:** _____

3. Affidavit

(Undertaking for Bidder's Eligibility)

[On a stamp paper of Rs. 100/-]

I/We, [insert name(s) of the Bidder(s)] (hereinafter referred to as "**the Bidder(s)**") intend to offer a bid, to the Zarai Tarqaiati Bank Limited (hereinafter referred to as "**the procuring Entity**"), in respect of the Auction for [insert the mode of disposal of assets] of [insert the description of the assets for disposal].

I/We, the Bidder(s), do hereby solemnly affirm and declare that:

1. I/We, the Bidder(s), have never been under a declaration of ineligibility for corrupt and fraudulent practices; or, black-listed in any procurement case by any Public Sector Organization, or Procurement Entity or Public Procurement Regulatory Authority in the Jurisdiction of Federal Government, Punjab, Sindh, Balochistan, Azad State of Jammu or Kashmir or Gilgit Baltistan. [insert this Clause if this condition is applicable, as specified in the BDS, otherwise omit this Clause].
2. I/We, the Bidder(s), fulfill the minimum qualification criteria for bidders to participate in the bidding, that affirm/ensure that the bidder:
 - a) has the legal capacity to enter into the contract;
 - b) has the prescribed technical, managerial, and financial proficiency, equipment/plant, and/ or relevant certified experience;
 - c) is neither insolvent nor bankrupt;
 - d) is not in the process of winding up nor his/her properties are under the control of the receiver nor have his/her business activities been suspended nor legal proceedings for any of the foregoing are imminent or have been initiated against him/her; and
 - e) has fulfilled all obligations under the law for the time being in force.
3. I/We, the Bidder(s), fulfill the eligibility criteria for Bidders, as specified in the BDS.

4. I/We, the Bidder(s), are not associated, and/or had never been associated in the past, directly or indirectly, with a firm or its affiliate(s) which has been engaged by the Procuring Entity to provide consulting services for the preparation of design, specifications, and other documents to be used for disposal of assets under this BSD.
5. I/We, the Bidder(s), do not fall in the category of employees of the Procuring Entity or members of the Board or Committee of the Procuring Entity, who are barred to participate in the bidding for this case of disposal of assets.
6. I/We, the Bidder(s), fully understand that in case of any violation(s) on the above points, I/we will be liable for penal actions, including rejection of my/our bid, forfeiture of Bid Security/Earnest Money and/or performance security, debarment and black-listing, and such other penalties and fines, as described in the Bid Solicitation Documents, the ensuing Contract Agreement and related laws.

Signature(s) of Deponent(s)/ Bidder(s) _____

Name of Deponent(s)/ Bidder(s) _____

CNIC No. of Deponent(s)/ Bidder(s) _____

Dated: _____

Notarized by: *[Name, signature, seal, number, and date]*

4. Contract Form

(contract is draft and can be amended at the time signing of contract)

THIS AGREEMENT made the ____ day of _____ 20__ between [*insert name of the Procuring Entity*] of [*insert name of the country of the Procuring Entity*] (hereinafter called "**the Procuring Entity**") of the one part and [*insert name of the Bidder*] of [*insert address of the Bidder*] (hereinafter called "**the Bidder**") of the other part:

WHEREAS the Procuring Entity invited Bids for disposal of certain assets, viz., [*insert the list of item(s)/Lot(s)/Package(s)/Bidding Unit(s), and its Unique Identification Number(s) and Unique Recognition Number(s), etc.*] and has accepted a bid by the Bidder for the disposal of the said assets in the sum of [*insert Contract Price in figures and words*] (hereinafter called "**the Contract Price**").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract, read with Special Conditions of Contract, referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, namely:
 - 1) Auction Document
 - 2) Letter of Acceptance (LOA)
3. **NOW THEREFORE**, in consideration of the mutual covenants and agreements the Parties hereto enter into this Contract on the following terms and conditions:

1. Particulars of Vehicle

- i. Manufacturer's Name: _____
- ii. Year of Manufacture: _____
- iii. Registration No: _____
- iv. Chassis No: _____
- v. Engine No: _____

2. Price and Payment

The Buyer has paid the full purchase price of vehicle(s) to the Seller i.e. Rs. _____/ in the form of a pay order/bank draft no. _____ in favor of 'Government Holdings (Private) Limited', receipt of which is hereby acknowledged by the Seller.

3. Delivery of Vehicle

Buyer agrees to immediately commence registration of transfer of ownership with the relevant Government offices at its own cost and expense including payment of related taxes and duties. The Seller, upon submission of proof of registration of transfer of ownership of vehicle(s) by the relevant Government offices, shall hand over possession of the vehicle(s) to the Buyer.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed following their respective laws the day and year first above written.

Signed, sealed, delivered by _____ on the _____ day of _____ 20 _____ (for the Procuring Entity)

Signed, sealed, delivered by _____ on the _____ day of _____ 20 _____ (for the Bidder)