



LAHORE ELECTRIC SUPPLY COMPANY BIDDING DOCUMENTS

FOR

**DISPOSAL OF UNSERVICEABLE / SCRAP ITEMS
THROUGH E-PADS (VERSION 2.0).
LESCO TENDER NO. 262**

Year 2025-2026

National Open Competitive Bidding under - Single Stage One Envelope Procedure of Public
Procurement Rules-2004 (PPRA-2004)

INVITATION TO BID

1. Lahore Electric Supply Company (LESCO) invites E-Bids from firms / bidders on E-PADS (Version 2.0) at www.eprocure.gov.pk for disposal of un-serviceable / scrap material lying at Regional Store Shalamar, Regional Store Walon Sohail and Chief (IT) Directorate, LESCO as per following detail: -

Tender No: 262								
Lot No.	Survey Reports No.	Description of Material	Unit	Qty.	Total Qty.	Bid Security	Date & Time of Bid submission	Date & Time of Bid Opening
01	01/S	Single Phase / 3-Phase	kg	50,000	50,000	650,000	31-03-2026 10:00 AM	31-03-2026 10:30 AM
02	01/W	Meter Static Scrap with plastic cover	Kg	25,000	40,000	500,000		
	03/W		kg	15,000				
03	01/IT	Card Board	Kg	2,154	3,152	6,000		
	02/IT	Bill (Paper) Wastage	Kg	998				

2. The items are lying in LESCO Stores as specified above and are being disposed on “**As is Where is basis**”. Interested bidders can visit / inspect the scrap on working days during office Hours.
3. Bidding documents containing detailed terms & conditions can be downloaded from PPRA website as well as E-PADS.
4. The bidding shall be conducted in line with the 36/A procedure of PPRA Ruules-2004 amended to date through E-PADS (version 2.0).
5. All E-Bids must be accompanied by a Bid Security (fixed amount) in an acceptable form against each Lot, as mentioned in the bidding document. Submission of the original Bid Security is mandatory for all participants, which must be submitted in the office of Chief Engineer (MM) LESCO H/Q, before the scheduled time of bid opening.

DISPOSAL OF SCRAP / UNSERVICABLE ITEMS

Contents

Part-A: Instructions to Bidders / Participants	4
Part B: Eligibility/Qualification Criteria	5
Part C: General Conditions of Work Order / Release Order	5
Part D: Special Conditions of Work Order / Release Order	6
Part-E: Not Black Listing Certificate	9
Part-F: Affidavit of compliance with Public Health, Safety and Environmental protection	10
Part-G: Bill of Quantities – Financial Bids	11

PART-A: INSTRUCTIONS TO BIDDERS / PARTICIPANTS

A. <u>INSTRUCTIONS TO BIDDERS / PARTICIPANTS</u>	
Scope of Bid	Lahore Electric Supply Company (LESCO) Ltd. wishes to receive E-Bids as per disposal notice and Bidding documents through E-PADS (version 2.0). Bidders can submit bids for one or more LOT. Successful bidder will be declared for each LOT separately as per his qualification and experience which will be determined on the basis of technical and financial evaluation.
Language of Bid	The E-Bid submitted by the Bidder through E-PADS (version 2.0), as well as all correspondence and documents relating to the bid exchanged by the Bidder and the LESCO, shall be in English (as the case may be).
Amendment of Bidding Documents:	At any time before the deadline for submission of E-Bid, LESCO, for any reason, either at its initiative or in response to a clarification requested by a prospective Bidder, amend the Bidding Documents. Such amendments shall take precedence over the existing document. The addendum will be binding on Bidders. It will be assumed that the amendments contained in such Addendum will have been taken into account by the Bidder in its bid.
Access to Disposal Scrap	The interested bidders are strongly encouraged to visit the stores during office timings to get first-hand information regarding the condition, make etc. of the items and their quantum before submitting the quotations. Interested Bidders Shall follow the LESCO's security protocols for visiting the stores.
Condition and Specification	All scrap material will be sold on "As is Where is basis".
Location of Material	As per stores mentioned in Tender Advertisement
Qualification of the Bidder	To qualify for the award of the Work Order, bidders must meet the mandatory evaluation criteria, as specified in the Bidding Document.
Deadline for Submission of Bid	As mentioned in Tender Advertisement.
Late Bid	Any Bid / Bid Security received after the prescribed deadline will not be considered.
One Bid per Bidder	Each Bidder shall submit only one Bid individually for one lot.
Cost of Bidding	The Bidder shall bear all costs associated with the preparation and submission of its bid, and the LESCO in no case be held responsible or liable for those costs.
Method Of Bidding	Single stage One Envelope Bidding procedure as per PPRA Rules.
Bid Validity	Validity of bid from the opening date shall be 120-Days .
Bid Security	The amount of Fixed Bid Security mentioned against each LOT. The Currency of the Bids Security shall be in PKR. Note: The bid Security from any insurance company will not be acceptable in any case and the bid shall be liable for rejection. • The bidder shall furnish fixed bid security in the manner prescribed by the LESCO. • The bid security shall be, at the option of the bidder, in the form of Deposit at Call or pay Order or Banker's Cheque or a Bank Guarantee must be issued in the favor of CEO LESCO. Following Scheduled Bank of Pakistan are acceptable for Bid Security Allied Bank Limited, National Bank of Pakistan, Bank Al-Habib, United Bank Limited, Muslim Commercial Bank, Habib Bank Limited, Askari Bank Limited, Bank Al-Falah Limited, The Bank of Punjab, Faysal Bank Limited Meezan Bank Limited, Zarai Trakati Bank Limited, Habib metropolitan Bank Limited, Samba Bank Limited, Standard Chartered Bank Limited, Dubai Islamic Bank Pakistan Limited and JS Bank Limited or from a foreign bank duly counter guaranteed by above Scheduled Bank in Pakistan are acceptable or Foreign Banks operating in Pakistan duly registered with SBP. Bid Security shall be in favor of Chief Executive Officer (CEO), LESCO valid for a period of 30-days beyond the Bid Validity date. Bid guarantee shall be furnished on non-judicial stamp paper of value Rs. 500/-. In case of any amendment in Bid Security, the bidder should also furnish the same on non-judicial stamp paper of value Rs. 500/-.

Part B: Eligibility / Qualification Criteria

The eligibility / qualification criteria is as follows:

Qualification Criteria		
Sr. #	Evaluation Criteria	Means of Verification (To be Annexed with the Bid)
1.	The Bidding Firm must Registered with FBR and in Active Tax payer list of FBR.	Sufficient documentary proof (NTN Certificate) ATL of FBR, Income Tax return for last fiscal year, CNIC of Owner etc.
2.	The Interested Firm must submit an affidavit that it has not been Blacklisted / Debarred by any Organization of Pakistan.	Affidavit on stamp paper of Rs. 300/- as per the format given. (Part-E)
3.	Fixed Bid Security as mentioned in the Bidding documents.	CDR / Pay order / Bank Guarantee as per amount specified in Tender advertisement individually against each LOT, must be provide at the time of Bid opening.
4.	The interested Firm must submit an affidavit that bidder will ensure compliance with all prevailing regulations related to Public Health, Safety, and Environment Protection.	Affidavit on stamp paper of Rs. 300/- to be submitted as per format given (Part-F).

Part C: General Conditions of Work Order / Release Order.

General Conditions of Work Order		
1.	Applicable Law	The Work Order shall be governed by the laws of the Islamic Republic of Pakistan.
2.	Taxes, Duties and other applicable laws.	The Work Order shall ensure compliance with local laws and applicable regulations. Any additional tax, levies, duties, or modification in the existing rates of tax and other applicable laws imposed during the pendency of this Work Order shall be paid by bidder.
3.	Currency of Bid	The Unit rate and the prices shall be quoted by Bidder entirely in Pak Rupees.
4.	Effectiveness of Work Order	This Work Order shall come into effect on the date of issuance of the Work Order.
5.	Force Majeure	<u>Definition</u> For this Work Order, “Force Majeure” means an unforeseeable event that is beyond the reasonable control of a Party, and which makes a Party’s performance of its obligations under the Work Order impossible as to be considered impossible under the circumstances. The Party affected by Force Majeure shall on the occurrence of such event leading to Force Majeure, immediately notify the other Party in writing and take all reasonable steps to overcome the Force Majeure. <u>No Breach of Work Order</u> The failure of a Party to fulfill any of its obligations under the Work Order shall not be considered to be a breach of or default under this Work Order, insofar as such inability arises from an event of Force Majeure, provided that the party affected by such an event; a. has taken all reasonable precautions, due care and reasonable alternative measures to carry out the terms and conditions of this Work Order, and b. has informed the other Party as soon as possible about the occurrence of such an event.

6.	Confidentiality	Information relating to evaluation of bids and recommendations concerning to award of the Work Order shall not be disclosed by LESCO to the bidders or to any other person who is not officially concerned with the process, until the announcement of the result of evaluation. The Bidder shall not disclose or attempt to make public any information relating to the bidding documents, bidding process and award of the Work Order to any person or entity without the LESCO 's prior written consent. In case of any disclosure related to the bidding process and Work Orderual obligations at any stage by any bidder, LESCO may reject its bid / or terminate the Work Order.
7.	Disputes Resolution Procedure	If any dispute arises between the parties (LESCO and the Successful Bidder), regarding the performance of the Work Order or anything contained in the Work Order, the matter shall be referred to the GRC Committee who will examine the matter in detail and give a decision.
8.	Blacklisting	Under PPRA-2004, LESCO can inter alia blacklist and debar bidders as LESCO Blacklisting / Debarment Policy available at LESCO Website.

Part D: Special Conditions of Work Order / Release Order.

The following are the Special Conditions of Work Order:

		Special Conditions of Work Order
1.	P A	The LESCO is (<i>Lahore Electric Supply Company</i>)
2.	Title	The Title & Reference of the Disposal is; DISPOSAL OF UNSERVICEABLE / SCRAP ITEMS LESCO TENDER NO. 262 / 2025-2026
3.	Addresses	The addresses are: O/O Chief Engineer (Material Management) Room # 312, 3rd Floor, LESCO HQ 22-A Queens Road LHR. Tel: 99204842 Fax: 99204843 Bidder: Attention: _____ Address: _____ Tel/Mob# _____ Email: _____
4.	Lifting Period of Scrap Material	The contractor shall lift the allotted scarp material as per Work Order / Release Order within 21 working days from the date of issuance of Work Order / Release Order (duly confirmed) unless & otherwise extended by LESCO, under supervision of LESCO nominated committee.
5.	Sub-Contracting	Sub-contracting is NOT allowed under any circumstances.
6.	Confidentiality	The successful bidder while rendering the required services shall not release any information acquired from LESCO that is sensitive and should be kept strictly confidential irrespective of the fact it is specified or otherwise.
7.	Penalty	It would be binding for the contractor to lift the allotted quantity of scrap material within the specified time. Failure to do so shall result in a penalty of amount equal to 1% of the bid amount per day till such time the entire quantity is lifted, if the lifting is delayed.

8.	Payment	Contractor shall have to submit 100% payment (inclusive of all applicable taxes) within twenty-one (21) working days from issuance of LOA (Letter of Acceptance), upon the realization of payment in LESCO account Work Order shall be issued as per the quantities / weights allotted in the work order. The weights / counting shall be carried out in the presence of LESCO's Release Committee at spot before lifting the items. Further, the Contractor is solely responsible for payment of all applicable taxes/levies etc. (if any) which will be adjusted from his offered rate, to respective authorities without any cost and consequences to be charged to the LESCO. In case of any change in rate of any tax by Government of Pakistan (GOP) after opening of tender (Bid), successful bidder shall pay the revised rate notified by the GOP.
09.	Price Adjustment	No Price Adjustment shall be made for any variation in the market prices, taxes / duties or change in wages or the Law.
10.	Lifting Cost and Cost of Transportation	The scrap material is to be lifted by the bidder at his own cost, transportation and labor, failing which a penalty of amount equal to 1% of the bid amount per day till such time the entire quantity is lifted, if the lifting is delayed, will be imposed. While Lifting of Material the Contractor shall comply with the Safety SOPs and provide necessary PPE to the labor involved in lifting the scrap material. Any mishap occurred to the personal shall be responsibility of the contractor.
11.	Lifting of Scrap	The Contractor would be responsible to arrange vehicle(s) and suitable number of workers for lifting of Scrap at his own cost. The Contractor will provide in advance the details of any vehicle(s) that is required to enter the premises of the LESCO Stores for lifting of Scrap material along with the details of the driver(s) of the vehicle and labor(s) involved in lifting of material. The Contractor shall be responsible for engaging adequate amount of manpower for providing quality services including their hygienic conditions / manners.
12.	Time Schedule for Lifting	The Contractor shall lift the scrap material during working hours on working days or on any other day and timing including gazette holidays (if required by the LESCO)
13.	Requirement of SR and Gate Pass	Scrap will be taken out from the LESCO's premises upon issuance of "Store Requisition and Gate Pass" by the LESCO authorities.
14.	Use of LESCO's Property	The Contractor shall not make any kind of excavation or construction including alteration or modification in the premises, including electrical appliances, sanitary fittings and other fitting / equipment, without the permission of LESCO in writing and further he shall have no right to use LESCO's property for his employee's personal purpose and residence.
15.	Letter of Acceptance (LOA)	The Letter of Acceptance (LOA) will be issued to bidder complied with evaluation criteria and quoted highest rates. The successful bidder is obliged to accept "letter of acceptance" (LOA) and deposit the remaining amount within twenty-one (21) Working Days of issuance of LOA, failing which, their bid security may be forfeited and the LESCO reserve the right to award the work to the 2 nd Highest Bidder.
16.	Engagement in Other Business Activities	The resource person will not be allowed to engage in any other business activity related to the LESCO. A strict punitive action will be taken against him if he ever found indulged in such acts and the decision of Chief Engineer (MM) LESCO, Lahore will be final on this matter.
17.	Failure to perform Work	In case the successful bidder refuses to take up the work or fails to perform his obligations withing stipulated time of the Work Order, the bid Security / amount deposited to LESCO shall be forfeited and the Contractor shall be blacklisted / debarred for participation in future tenders of the LESCO as per LESCO Blacklisting / Debarment Policy.
18.	Damage to LESCO's Property	The LESCO reserves the right to recover any amount from the Contractor against any losses or damages incurred to the property, data, or employees of LESCO due to the negligence of Contractor or his workers.

19.	Rejection of Proposal	LESCO will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices like pooling, or giving bribery / prizes or any sum of money etc. to the persons responsible or engaged in disposal process or to other prospective bidders; or LESCO will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Work Order within its jurisdiction if it at any time determines that the firm has engaged in corrupt or fraudulent practices during bidding process, or in executing a Work Order
20.	Corrupt & Fraudulent Practices	LESCO requires compliance with its policy regarding corrupt and fraudulent practices. In pursuit of this policy, the LESCO follows, inter alia, the instructions contained in Rule 2(f) of PPRA-2004 .
21.	Termination of Work Order	LESCO by written notice of default sent to the concerned party may terminate the Work Order if the other party causes a fundamental breach of the Work Order. Fundamental breaches of Work Order shall include, but shall not be limited to the following: a) the bidder fails to perform any other obligation(s) under the Work Order; b) bidder's failure to submit / deposit bid amount after issuance of LOA within stipulated time; c) the bidder has abandoned or repudiated the Work Order. d) the bidder is declared Bankrupt or goes into liquidation other than for a reconstruction or amalgamation; e) if the LESCO determines, based on the reasonable evidence, that the contractor has engaged in corrupt, coercive, collusive, obstructive or fraudulent practices, in competing for or in executing the Work Order f) LESCO, by written notice sent to the contractor, may terminate the Work Order, in whole or in part, at any time for its convenience.
22.	Method of Disposal	Bidding shall be conducted using National Competitive bidding Procedure specification in the PPRA Rules-2024, Single Stage-Single Envelope procedure.

PART- E

Not Blacklisting Certificate

Each Bidder must fill in this from

It is certified that M/s _____ is not blacklisted / debarred
by NTDC / WAPDA / DISCOs / any Government / Public department / Donor Agencies till date.

Stamp with Signature

In case of any information found incorrect from the above, LESCO reserve the right to cancel our tender
without assigning any reason what so ever and all consequences at our cost.

Stamp with Signature

PART- F

Sr. 04. Affidavit for Bidder's Compliance with Public Health, Safety, and Environmental Protection.

Dear Sir,

I / We hereby confirm and declare that I / We, M/s -----, will strictly adhere to all applicable laws, regulations, and guidelines related to public health, safety, and environmental protection during the waste disposal process and maintain all necessary records, permits, and documentation to demonstrate compliance with the relevant regulations. Detection of false declaration / statement at any stage of the entire Bidding Process / Currency of the Contract shall lead to Disqualification and forfeiture of Bid Security or Performance Guarantee, as the case may be, and termination of contract.

Seal & Signature of Bidder: _____

Date: _____

PART- G

BILL OF QUANTITIES – FINANCIAL BIDS.

Tender No: 262								
Lot No.	Survey Reports No.	Description of Material	Unit	Qty.	Total Qty.	Bid Security	Date & Time of Bid submission	Date & Time of Bid Opening
01	01/S	Single Phase / 3-Phase	kg	50,000	50,000	650,000	31-03-2026 10:00 AM	31-03-2026 10:30 AM
02	01/W	Meter Static Scrap with	Kg	25,000	40,000	500,000		
	03/W	plastic cover	kg	15,000				
03	01/IT	Card Board	Kg	2,154	3,152	6,000		
	02/IT	Bill (Paper) Wastage	Kg	998				

Total Lot wise Amount (Without any Tax) in words =

Lot No. 01 Rupees _____

Lot No. 02 Rupees _____

Lot No. 03 Rupees _____

Note:

Bidder must quote rate for complete Lot (all items), partial quote cannot be accepted.
Evaluation will be carried out on Total Quoted Amount for Each LOT (Lot wise evaluation will be carried out).

1. As is where is Basis.
2. Bidders are required to inspect the Lots before submitting their quotes.
3. The successful bidder must make full payment after issuance of the LOA, otherwise, the bid security will be forfeited.
4. All applicable Government taxes and duties for each Lot will be as per Government rules and regulations.

Undertaking by the Bidder:

I ----- had visited the site and have fully understood the scope of work & specifications. The above rates are exclusive of all taxes. I / we have sufficient resources to carry out above works. All the above Terms & Conditions are acceptable to us. We also undertake that our firm is not blacklisted by the SBP / SBP BSC or any other Government / Semi Organization.

Name of Firm / Bidder: _____

Signatures of the Bidder: _____

CNIC No._____

Date: _____