



**Government of Pakistan**  
**Regional Tax Office, Jail Road, Faisalabad.**

**INVITATION TO BID**

Sealed tenders are invited from reputable, registered and experienced contractors for the **Repair of Machinery (Air Conditioners)** to Regional Tax Office Jail Road, Faisalabad for the remaining months of the Financial Year 2025-26 and the Financial Year 2026-27, on a rate contract basis.

Eligibility	<ul style="list-style-type: none"><li>• Registered firm/individual with valid NTN</li><li>• Active GST/PST Registration</li><li>• Experience in repair of air conditioners to government or reputed organizations.</li></ul>
Collection of Tender Bids and closing date	The bidding documents shall be obtained through the E-Pak Acquisition & Disposal System (EPADS), and interested bidders shall submit their bids through EPADS. No manual bids or hard copies shall be accepted. The closing date for submission of bids is 31.03.2026 at 11:00 a.m.
Date, Time and Place of opening of Tender Bids.	On 31.03.2026 at 11:30 a.m, Conference Room of Regional Tax Office, Faisalabad in the presence of bidders or their representatives who may choose to be present.
Bidding Documents	The bidding documents are available on the following web sites: <a href="https://eprocure.gov.pk">https://eprocure.gov.pk</a> , <a href="https://ppra.gov.pk/">https://ppra.gov.pk/</a>

Interested eligible bidders are requested to register themselves on the EPADS (<https://epads.gov.pk>) and submit their bid/documents.

  
**(Saira Aziz)**

Secretary Purchase Committee  
Ph. 041-9210070-9210343

**Terms & Conditions for Tender**  
**Repairing / Maintenance of Air Conditioners**

1. The contractor/firm must be registered with relevant Government authorities and provide valid registration documents with the bid.
2. The firm must have relevant experience in repair and maintenance of air conditioners.
3. The repair and maintenance work shall be carried out at the office premises as and when required.
4. The contractor shall ensure that all repairs are completed within the specified time to avoid disruption of office work.
5. Only genuine and good quality spare parts shall be used in repair work. Any defective part replaced must be shown to the concerned office staff.
6. Earnest money amounting to (Rs.25,000), in shape of pay order/bank draft in favor of Chairman Purchase Committee, Regional Tax Office, Faisalabad should be attached with the proposal.
7. The contractor will be responsible for the safety of equipment during repair and maintenance work.
8. Payment shall be made after satisfactory completion of repair/maintenance work and verification by the concerned office.
9. The rates quoted shall remain valid for the period specified in the contract and no increase in rates will be allowed during this period.
10. The competent authority reserves the right to accept or reject any or all bids as per applicable procurement rules.
11. Incomplete bids or bids received after the due date and time shall not be considered.
12. The successful bidder shall comply with all applicable government rules and regulations.
13. The contractor shall be responsible for any damage caused to office equipment due to negligence during repair work.
14. Clearance of the bill from the District Account Office, Faisalabad shall be the responsibility of the contractor.
15. Overwriting or cutting in the bid documents will not be accepted.
16. Bid shall be submitted on EPADS(PPRA)

  
(Saira Aziz)

Secretary Purchase Committee  
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## **Evaluation Criteria**

The bids will be evaluated under **Single Stage Single Envelope Procedure** in accordance with the applicable procurement rules. The bids shall first be examined for eligibility and completeness of required documents. Only technically responsive bidders having relevant experience in repair and maintenance of air conditioners will be considered for financial evaluation. The contract will be awarded to the lowest quoted bidder who fulfills all the required criteria. The competent authority reserves the right to accept or reject any or all bids as per rules.

  
(Saifa Aziz)

Secretary Purchase Committee  
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**Repair of Air Conditioners (under the head repair of machinery),**  
**Regional Tax Office Faisalabad.**

Sr.#	Item/specification	Rate inclusive of Tax (PKR)
1	AC Service Without uninstillation 1 to 2 ton (Labour)	
2	AC Master Service 1 to 2 Ton (Labour)	
3	Soldering + Gas Charging (Labour) 1 to 2 ton	
4	New AC Installation 1 to 2 ton (Labour)	
5	AC uninstillation (Labour)	
6	Simple kit repairing 1 to 2 ton	
7	Inverter kit repairing 1 to 2 ton	
8	4 Ton AC master service (Labour)	
9	4 ton AC Installation (Labour)	
10	4 ton AC soldering + gas charging (labour)	
11	AC Compressor Chang + circuit wash (Labour)	
12	Compressor Replacement 1 to 2 ton (including Compressor) for Gree simple and Haier inverter air conditioners	
13	Compressor Replacement 4 ton (including Compressor) For Gree simple and Haier inverter air conditioners	
14	Refilling A.C Gas 410-A (Per KG) China	
15	Refilling A.C Gas R-22 (Per KG) China	
16	Refilling A.C Gas R-32 (Per KG) China	
17	Water Dispenser Gas Charging with Service (Labour)	
18	Water Dispenser Compressor Change (Labour)	
19	Water Dispenser Service (Labour)	

  
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