



**T-22**  
**(2025-26)**

**Bidding Documents For**  
**Providing & Fixing of Auditorium Chairs,**  
**Wall Panels & Carpet at Auditorium**

*Submitted by:*

*M/s:* \_\_\_\_\_

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# TERMS AND CONDITIONS FOR SUPPLY OF FURNITURE ITEMS

## 1. Bid Opening, Clarification and Evaluation: -

**Procedure for opening competitive bids:** (Single stage-two envelopes procedure)  
Rule 36b

- (i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
- (ii) The Bid shall be Uploaded on EPADS as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;
- (iii) Initially, only the Uploaded “TECHNICAL PROPOSAL” shall be opened on EPADS
- (iv) The bid Uploaded on EPADS as “FINANCIAL PROPOSAL” shall be retained in the on EPADS without being opened;
- (v) The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- (vi) During the technical evaluation no amendments in the technical proposal shall be permitted;
- (vii) The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance on EPADS.
- (viii) After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically non-responsive shall be remain un-opened to the respective bidders; and
- (ix) The bid found to be the lowest evaluated bid shall be accepted.

## 2. Submission of bids: -

- 2.1 The quotation should be valid for **180 days**.
- 2.2 Fax/E-mailed and late quotations shall not be entertained.

- 2.3 All quotations must be accompanied with an **earnest money mention on EPADS** in favor of NFC Institute of Engineering & Technology, Multan.
- 2.4 Original CDR should be attached with Financial Bid & also CDR copy attached with Technical Bid.
- 2.5 Shortest “Delivery Period” should be stated clearly. If goods are required urgently, preference would be given to ex-stock offers.
- 2.6 Conditional offer shall not be entertained.
- 2.7 The bid shall be submitted in a properly sealed package or packages in such a manner that the contents are fully enclosed and cannot be known until duly opened and addressed to Registrar, NFC IET, Khanewal Road, Multan.
- 2.8 The “Technical Bid” & “Financial Bid” must reach this office on or before Due date **23-04-2026** at **13:30 Hrs.** and Technical Bid will be opened on the same day at **14:30 Hrs.** in the presence of the bidders.
- 2.9 The quotation received with over-writing, cutting, mutilation and doubtful figure will be rejected.
- 2.10 Rates quoted should be exclusive of sales tax which may be shown separately, if applicable.
- 2.11 The rates quoted should include Material, Installation and commissioning cost at site. The equipment will be accepted in operating condition.
- 2.12 Goods offered should be of the best rate, quality, confirming to stipulated specifications and verifiable from manufacturer.
- 2.13 NFC IET reserves the right to reject any or all the bids as per policy.

3. **Payment: -**

- 3.1 Payment shall be made on receipt of goods in good condition after inspection and receiving report against submitted bill in triplicate.
- 3.2 After issue of Purchase Order the successful bidders **have to furnish 05%** of total amount as a security for **12 months** in shape of scheduled Bank Guarantee/CDR etc.
- 3.3 Taxes will be managed according to Govt. rules.

4. **Failure & Termination: -**

If you failed to deliver these goods or any part thereof within the specified delivery period, the NFC IET, Multan shall be entitled at its option, either: -

a) To recover from you as liquidated damages and to impose a penalty at the rate 2% of the price of all or any of these goods which you fail to deliver as aforesaid, for each month or part of month during which the delivery of such goods may be in arrears.

OR

b) To purchase from elsewhere without notice to you, but at your risk and cost the goods not delivered/shipped within the stipulated period and to recover excess value so paid from you or from your security deposit or from any of your outstanding bill amount.

c) If you require extension in the specified delivery period please write to us immediately giving valid reason for such extension. However competent authority has its option to accept/reject the proposed extension in the interest of the Institute.

d) Tender Evaluation;

The Tender Evaluation Committee Shall Evaluate the tenders strictly in Accordance with the prescribed criteria

5. **MANDATORY CRITERIA:**

Mandatory Criteria	Remarks
1. In the Technical Bid the supplier will provide the complete specifications (including brochures, drawings, sketches and complete in all respects) according to the tender documents.	Yes/No
2. Relevant experience & past performance.	Yes/No
3. GST/NTN Registration certificate and active filer/professional tax paid certificate.	Yes/No
4. For Wooden manufacturing items workshop of participating firm / company must be exist.	Yes/No
5. Proof of Having Own Workshop	Yes/No
6. Provide Proof that you have Supplied furniture with at least two purchase orders of rupees 10 Million Each	Yes/No
7. Account maintenance Certificate	Yes/No
8. Bank statement for last year with 30 million turnovers	Yes/No

Criteria	Marks
1. Company Profile	(25)
2. Financial position 25% of supply order / bid amount (Computerized Bank Statement duly signed & Stamped by Bank Manager for the last 12 months).	(25)
3. Major Projects/orders/supplies record of the last two years for such type of equipment. (attach list)	(25)
4. An Affidavit duly attested by the Oath Commissioner/Notary Publics, showing that the firm is neither Blacklisted nor involved in litigation with any Govt. / Semi Govt. Department.	(25)
<b>Total Marks:</b>	<b>(100)</b>
<b>Qualifying Marks:</b>	<b>(60)</b>

**Note: - The quotation/bid who secure 60% marks will qualify for the competition.  
- Brand/Model no. must be quoted in bid otherwise bid will be rejected.**

## Summary of Total Bid

Tender Item #	Name of Items	Quantity	Total Amount with GST Rs.

**Total Value of Bid with GST Rs.** \_\_\_\_\_

**(Price in Words)** \_\_\_\_\_

**Amount of 2% Bid Security Rs.** \_\_\_\_\_

**Delivery Period** \_\_\_\_\_

## **General Instructions for Specifications**

- **Specification Should be followed Strictly**
- **Furniture Should Reached with Complete all Respect at NFC-IET, Multan.**
- Veneer lamination sheet to be used should of Formite, Partex, Popular & Sony approved quality.
- Pipe to be used of Plain prime quality.
- All foots of tables & chair should be with **rubber shoes**.
- Poshish cloth should be of approved quality.
- Wood to be got inspected and approved before polish.
- According to our sample standard procedure should be adopted for wood polish.
- According to our sample standard procedure should be adopted for painting.
- Please must check the sample available at NFC IET, Multan.

## **SPECIFICATION**

# **Item # 1**

## **Technical Specification for Auditorium Chair (NFC-IET Multan)**

### **Providing & Fixing of Auditorium Chair Complete with all Respect**

#### **1. Project Overview**

- **Item: Auditorium Chairs**
- **Total Quantity: 820 Units**

#### **2. Structural Frame**

Main leg frame to be constructed using M.S. pipe of size 10' × 2" × 1½" (16 gauge).  
Attached leg foot Patti of size 10' × 2½" for stability and support.

#### **3. Side Frame Components**

Side box pipe: 1" × 2" × ½" (13" × 17") (18 gauge).  
Side seat Kalamb: 2" × 1½" (12 gauge).

#### **4. Seat and Back Support (Metal Work)**

Seat base made of iron draw frame with throw grille, size 18" × 19" (20 gauge).  
Back support iron frame size 24" × 20" (20 gauge).

#### **5. Cushioning (Foam)**

Seat foam: Master Molty Foam (A-Quality), 3" × 18" × 18".  
Back foam: Master Molty Foam (A-Quality), 2" × 26" × 20".

#### **6. Mechanical Components**

Long shaft made of 1½" dia pipe (20 gauge).  
M.S. rod 3/8" thick, complete with nuts and fittings.

#### **7. Wooden Components**

Armrest (Kiker wood), polished finish: 18" × 1½" × 3" × 7/8".  
Back wooden support (Kiker wood): 24" × 20".  
Seat wooden base (Kiker wood): 17½" × 19".

#### **8. Folding Writing Pad:**

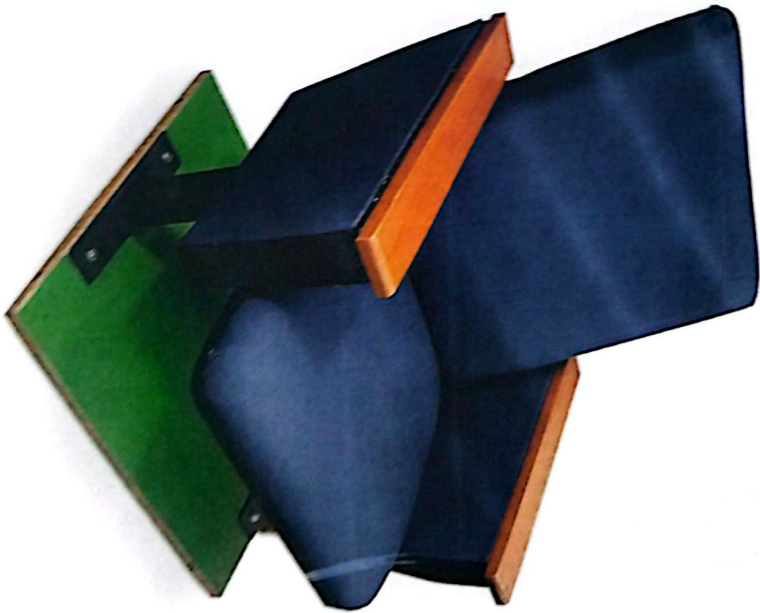
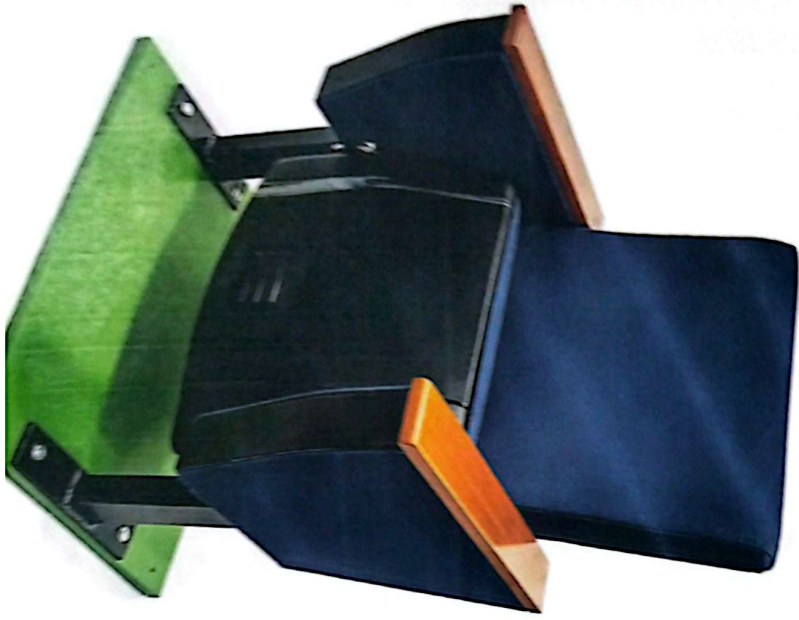
Chair Arms with one writing folding pad in best quality lasani sheet.  
5 Inch x 5 Inch G I Sheet (16 Gauge) with MS Pipe 1 ½ Inch dia (18 gauge) with 10 inch Length

#### **9. Finishing**

Complete chair frame to be treated with powder coating (Black color) for durability and corrosion resistance.

#### **10. Upholstery**

High-quality fabric (Banu/cloth) to be used.  
Final color to be approved by the client/authority.



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# Item #2

## Technical Specification for Auditorium Sofa (NFC-IET Multan)

### 1. Project Overview

- **Item: Auditorium Sofa**
- **Single Sofa Quantity: 20 Units**
- **Double Sofa Quantity: 25 Units**

### 2. SOFA SEATING SYSTEM

#### Sofa Dimensions

- 1-Seater Sofa: 40 L x 33 W x 30 H (inches)
- 2-Seater Sofa: 99 L x 33 W x 30 H (inches)

#### Sofa Type

- Movable auditorium sofa seating suitable for waiting areas, lounges, and auditorium lobby spaces.

#### Structure

- The sofa shall be constructed with a strong wooden internal frame structure designed to provide durability, stability, and long service life under continuous public use.

#### Frame Material

- High-quality seasoned hardwood / engineered wood frame properly treated to prevent warping, cracking, and deformation.

#### Support Frame

- Additional internal support shall be provided to maintain structural strength and stability.

#### Foam/Cushion System

- Seat and back cushion must be high density foam. The foam must be premium high-resilience Master Molty foam designed for long duration seating comfort.

#### Upholstery System

- **Fabric: Premium Fabric (Base Price 1000/Rs. To 1500/Rs. Per meter)**
- Neatly stitched upholstery with wrinkle-free and smooth finishing.
- Colour and upholstery material shall be selected and approved by the Client at site.

#### Leg / Base System

- **Legs: Black Metallic**
- The sofa shall be supported on a mild steel (M.S.) frame and legs designed to provide structural stability and load-bearing capacity.

- The steel components shall be finished with anti-rust electrostatic powder coating or chrome plating, providing protection against corrosion and ensuring a clean and durable surface finish suitable for interior environments.

### **Work Included**

- The item shall include complete supply and placement of auditorium sofas including:
  - Wooden structural frame
  - High-density foam cushioning
  - Upholstery (Premium Fabric: **Base Price 1000/Rs. To 1500/Rs. Per meter**)
  - M.S. legs with powder-coated or chrome finish
  - Stitching and finishing
  - Transportation and placement at site

### **Completion**

- The work shall be executed complete in all respects, ensuring proper finishing, alignment, and placement to the satisfaction of the Client.

# Item # 3

## Technical Specification for Auditorium Carpet (NFC-IET Multan)

### Total Floor Area Detail

10000 Sft.

#### 1. Carpet Type

- Commercial grade synthetic carpet suitable for heavy traffic areas such as auditorium floors.
- Minimum thickness of 10 mm

#### 2. Fiber Material:

- Polypropylene / Nylon synthetic fiber with high wear resistance and durability.

#### 3. Underlay Type and Thickness:

- High-density foam underlay for improved comfort and acoustic performance.
- Minimum thickness of 5 mm.

#### 4. Carpet Colour:

- Color shall be recommended by the supplier and **approved by the client/committee at site** before installation.

#### 5. Installation System

**Floor Preparation:** Floor surface shall be properly cleaned, dry, and level before installation of underlay and carpet.

**Fixing Method:** Carpet shall be installed using an approved adhesive solution over the prepared floor surface.

**Jointing:** Carpet joints shall be properly aligned and sealed to ensure a uniform finish without visible gaps.

**Edge Finishing:** All carpet edges shall be neatly finished using appropriate trimming, binding, or aluminum edge profiles where required.

#### 6. Work Included

The item shall include the **complete supply and installation** of the carpet system including:

- Supply of synthetic carpet
- Supply of high-density foam underlay
- Approved adhesive materials
- Jointing and edge finishing
- Surface preparation
- Labor, tools, and equipment
- Complete installation at site

#### 7. Completion

The work shall be executed complete in all respects, including proper installation, finishing, and cleaning, to the full satisfaction of the Client.

**Item #4**

**Technical Specification for Auditorium Wall Panels (NFC-IET Multan)**

**1. WPC WALL PANEL SYSTEM**

**WPC Wall Panels: 2800 Sft.**

**Panel Type**

- Wood Plastic Composite (WPC) wall panels suitable for indoor wall decoration in auditoriums, halls, offices, and institutional buildings.

**Material**

- Panels shall be manufactured from wood flour, thermoplastic polymers, and special additives to make panel moth proof, waterproof and maintenance free.
- Extruded WPC composite panels with uniform thickness and smooth surface finish.

**Panel Dimensions**

- Panels dimensions should be 6 inches × 114 inches × 8 mm.

**Installation System**

- Wall surface shall be clean, dry, and properly levelled before installation of WPC panels.
- Panels shall be installed over a properly prepared framework or directly fixed to wall surface using approved screws, clips, or adhesive system as recommended by the manufacturer.
- Panels shall be properly aligned and interlocked to provide a seamless decorative finish.
- All exposed edges, corners, and terminations shall be finished using matching WPC trims, corner profiles, or aluminium edge profiles where required.

**Colour And Design**

- Various designs and colours shall be available. The final colour and pattern shall be selected and approved by the Client at site before installation.

**Work Included**

- The item shall include complete supply and installation of the WPC wall panel system including:
  - Supply of WPC panels
  - Required trims and edge profiles
  - Fixing clips, screws, and adhesive materials
  - Framework (if required)

- Cutting, jointing, and edge finishing
- Labor, tools, and equipment
- Complete installation at site

### **Completion**

- The work shall be executed complete in all respects, including proper fixing, alignment, finishing, and cleaning to the full satisfaction of the Client.

## **2 PU WALL PANEL SYSTEM**

**PU Wall Panels: 6650 Sft.**

### **Panel Type**

- Lightweight decorative Polyurethane (PU) wall panels designed for interior and exterior architectural wall cladding, feature walls, and decorative applications.

### **Material**

- Panels shall be manufactured from high-density polyurethane (PU) foam core with a 100% aggregated acrylic surface coating to provide natural texture and colour. The outer layer shall have an impact-resistant hard-coat finish to improve durability and resistance to scratches and environmental exposure. Panels must be Moisture-resistant, termite-resistant, and UV-stable for long-lasting performance
- Panels shall replicate natural stone textures, including:
  - Slate finish
  - Sandstone finish
  - Natural rock finish

### **Panel Dimensions**

- Panels dimensions should be 24 inches × 48 inches × 25 mm.

### **Installation System**

- Wall surface shall be clean, dry, level, and structurally sound before installation.
- Panels shall be installed using the following methods as recommended by the manufacturer:
  - High-strength construction adhesive applied to the back of the panel.
  - Mechanical fixing using nails or screws where required for additional support.
  - Panels may include interlocking edges to ensure proper alignment and seamless joints.
- Panels can be cut, drilled, and trimmed easily using standard woodworking tools to fit around edges, corners, and openings.
- Panels shall be installed with tight joints and proper alignment to maintain continuous decorative texture.

- Exposed edges and corners shall be finished with matching trims or sealant where necessary.

### **Colour And Design**

- Various designs and colours shall be presented. The final colour and texture shall be selected and approved by the Client at site before installation.

### **Work Included**

- The item shall include complete supply and installation of PU decorative panels including:
  - Supply of polyurethane panels
  - Adhesive, nails, screws, and fixing accessories
  - Cutting, jointing, and finishing
  - Edge trimming and sealing
  - Labor, tools, and equipment
  - Complete installation at site

### **Completion**

- The work shall be executed complete in all respects, including proper installation, alignment, finishing, and cleaning to the satisfaction of the Client.