



Pakistan State Oil Company Limited

PSO House, Khayaban-e-Iqbal, Clifton, Karachi-75600, Pakistan
Telephone (021) 9203866-85 Fax (021) 9203796

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RFQ No	AMA4854AA	
DATE	31.03.2026	

REQUEST FOR QUOTATION

(THIS IS PRICE ENQUIRY-NOT AN ORDER)
SAP No.6100016290

Company PSO Dummy Vendor PAKISTAN	QUOTATION REQUIRED		
	ON (Date)	15.04.2026	BY (Time)

Please quote your best price for all items of following specifications. Please read the instructions attached herewith **EARNEST MONEY %** Rs. _____ PO/DD NO. _____

Title: Operational <(>&<)> Cleaning Services for New Islamabad International Airport.

S.No.	Description/Specifications	Location	Unit	Qty	Unit Price Rs.	Amount Rs.
1	<u>Operational & Cleaning services</u>	<u>New Islamabad Airport (Aviatio</u>				
1.01	<u>Aviation Tech Support</u> Glossary & Definitions JIG:<(>,<)>Joint Inspection Group IATA:<(>,<)>International Air Transport Association PPEs:<(>,<)>Personal Protective Equipment M<(>&<)>R:<(>,<)>Maintenance and Repair. Scope of Work: PSO is a leading oil marketing company of the country<(>,<)> operating at major airports of Pakistan. The company is handling overall around 200 domestic and international flights per day at various aviation stations and dispensing around 3,000 KL per day jet A-1 fuel to national and international carriers. PSO ensures that dispensing of jet A-1 is carried out in conformance to JIG and IATA international standards for operation and quality control. The aviation stations run 24/7 (observing 03 shifts per day) to Ensure non-stop services to aircrafts. Solution is required to ensure dispensing of Jet A-1 fuel to Aircrafts within aircraft ground time which may vary (for different airlines) while maintaining quality of the product in conformance to international standards, operating and maintaining modern refueling equipment and infrastructure and cleaning & tidiness of into-plane and fuel farm facility. Solution is required at New Islamabad International Airport as per the following services: Maintenance of overall facility under HSE/M<(>&<)>R & Q.C representative based at New Islamabad International Airport.		<u>MON</u>	12		



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S.No.	Description/Specifications	Location	Unit	Qty	Unit Price Rs.	Amount Rs.
1.02	<p>Service Description:</p> <ol style="list-style-type: none"> To assist Incharge HSE/M<(>< R and QC in implementing Preventive maintenance plans. To support QC Team for the replacement of parts / M & R Jobs as per findings of QC test to ensure quality complaint operations To assist Incharge HSE/M<(>< R and QC in maintaining inventory of PPEs and spares related to M<(>< R To replace defective items of equipment / facility under the guidance of Incharge HSE/M<(>< R and QC. To assist Incharge HSE/M<(>< R and QC in conducting periodic checks of refueling equipment and fixed facilities. To prepare and retain work permits related to M<(>< R activities To perform any other assignment advised by supervisor. <p>Note:</p> <ol style="list-style-type: none"> All tools, equipment, appliances, spare parts, apparatus shall be provided by PSO. SOPs, policies, checklists, as amended from time to time shall be communicated by respective Manager of Aviation Station to the contractor. <p>Fuelling & Sampling Services</p> <p>To cater 07-08 flights clashing per day for 4 shifts per week.</p> <p>Service Description:</p> <ol style="list-style-type: none"> Drawing all low point drains, filters' sumps; Maintaining sampling kit and updating & cleaning its contents. Ensuring equipment serviceability before proceeding to aircraft as per check list. Driving and parking of aviation equipment / operational vehicle as per CAA / local government's rules and regulations; Maneuvering aviation equipment under aircraft wing includes parking<(>< connection, QC sampling, refueling, disconnection and removal. 		MON	12		



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1.03	<p>6. Replenishing aviation refueller from the connections of hydrant pit/hydrant servicer.</p> <p>7. Undertake Tanks gauging & stock inventory;</p> <p>8. Assisting in all QC tests, checks & inspections for mobile & fixed equipment/system/facilities;</p> <p>9. Ensuring compliance of SOPs for connection / disconnection procedure of refueling equipment with Aircraft;</p> <p>10. Assisting in maintaining the Inventory and Stock Storage;</p> <p>11. Assisting in periodic or breakdown maintenance work of all Mobile and Fixed equipment at station which includes equipment water, oil level, engine condition etc;</p> <p>12. Conducting minor repairs as per advice of PSO nominated officials.</p> <p>13. Must be properly equipped with all the required PPEs.</p> <p>Note: SOPs, policies, checklists, as amended from time to time, shall be communicated by respective Managers of Aviation Stations to the contractor.</p> <p>Vehicle Handling & Maintenance Services</p> <p>Aircraft refueling operation and quality control during refueling:</p> <p>To cater 07 flights clashing per day for 4 shifts per week.</p> <p>Service Description:</p> <p>1. Aircraft refueling activities & associated operations and tank lorry decantation operations as per company's SOPs<-> HSE procedures, management guidelines, relevant, international and local laws, rules and regulations.</p> <p>2. Preparing delivery sales receipts.</p> <p>3. Resolving customer complaint with regard to refueling activity under the guidance of PSO nominated Official.</p> <p>4. Drawing all low point drains, filters' sumps.</p> <p>5. Maintaining sampling kit and updating and cleaning its contents.</p> <p>6. Ensure equipment serviceability before proceeding to</p>		MON	12		



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1.04	<p>aircraft as per check list.</p> <p>7. Replenish aviation refueller from the connections of hydrant pit/hydrant servicer.</p> <p>8. Undertake the Tanks gauging & stock inventory.</p> <p>9. Assist in all QC tests, checks and inspections for mobile and fixed equipment/system/facilities.</p> <p>10. Ensure compliance of SOP for connection / disconnection procedure of refueling equipment with Aircraft.</p> <p>11. Assistance in periodic or breakdown maintenance work of all mobile and fixed equipment at station.</p> <p>12. To be well equipped with required PPEs.</p> <p>Note: SOPs, policies, checklists, as amended from time to time, shall be communicated by respective Manager of Aviation Station to the contractor.</p> <p>M&R Automobile Mechanical Services</p> <p>M<(><R of mechanical systems of automobiles i.e aircraft refueling equipment (8 to 9) and operational vehicles (03), 7 days a week in general shift.</p> <p>Service Description:</p> <ol style="list-style-type: none"> 1. Keep equipment available for use by inspecting and testing vehicles; completing preventive maintenance such as, engine tune-ups, oil changes<(>< tire rotation and changes, wheel balancing, replacing filters. 2. Maintain vehicle functional condition in view of operator complaints, conducting inspections, repairing engine failures<(>< repairing mechanical systems malfunctions, replacing parts and components, and repairing body damage of the equipment. 3. Verify vehicle serviceability by conducting test drives<(>< adjusting controls and systems. 4. Comply with vehicle requirements by testing engine<(>< safety, and combustion control standards. 5. Maintain vehicle records by recording service and repairs; 6. Keep shop equipment operating by following operating instructions, 		MON	12		



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1.05	<p>troubleshooting breakdowns, maintaining supplies, performing preventive maintenance, calling for repairs; and must be equipped with all the required PPEs.</p> <p>Note: All tools, equipment, appliances, spare parts<(>,<) apparatus shall be provided by PSO. SOPs, policies<(>,<) checklists, as amended from time to time, shall be communicated by respective Manager of Aviation Station to the contractor.</p> <p>Maintenance and Quality Control Services</p> <p>7 days a week in general shift.</p> <p>Fuel Testing & Q.C</p> <p>Service Description:</p> <ol style="list-style-type: none"> To assist In-charge HSE/M<(>&<)R and QC in conducting periodic tests / calibrations / checks / inspections etc. To assist In-charge HSE/M<(>&<)R and QC in maintaining inventory of spares related to QC. To assist In-charge HSE/M<(>&<)R and QC for implementing relevant HSE SOPs & procedures e.g. SORs, group communication meetings etc. To assist In-charge HSE/M<(>&<)R and QC in controlling and distributing latest standards / manuals / bulletins / handouts etc. To prepare and retain work permits related to QC activities. Perform all quality control tests of refueling equipment / fixed facilities. Record and Maintain log books for the test results. Perform sampling of product from each tank and refueling equipment daily. Perform all daily checks to refueling and servicer equipment. Clean all refueling equipment/operational vehicles as per schedule and must be equipped with all the required PPEs. 		MON	12		



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1.06	<p><u>Document Handling & Office Services</u></p> <p>Document handling and office maintenance: 7 days a week in general shift. 7 days a week in general shift.</p> <p>Service Description:</p> <ol style="list-style-type: none"> Distribution of files and official documents as required. Delivery and collection of mails, documents etc. from one place to another place. Reprography including duplicating, collating, stapling<(>< scanning etc. Preparation of work areas and documents/folders for meetings. Collection and distribution of stationery and office supplies as and when required. Preparation and serving refreshments when required. Cleaning activities including but not limited to: <ol style="list-style-type: none"> Dusting furniture and equipment; Emptying bins; Tidying office space (cupboards, refrigerator, countertops<(>< and other appliances); and Cleaning glass windows/panes, walls and doors; Must be properly equipped with all the required PPEs. <p>Note: Stationary equipment & machinery and refreshment material shall be provided by PSO.</p>		MON	12		
1.07	<p><u>M&R Electrician Services</u></p> <p>M<(><R of electrical systems of automobiles i.e. aircraft refueling equipment (8 to 9) and operational vehicles (03), 7 days a week in general shift.</p> <p>Service Description:</p> <ol style="list-style-type: none"> Keep equipment available for use by inspecting and testing vehicles through preventive maintenance. 		MON	12		



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1.08	<p>2. Condition in view of operator complaints, conducting inspections; repairing of electrical systems.</p> <p>3. Verify vehicle serviceability by conducting Electrical test<-><-> adjusting controls and systems by testing electrical system<-><-> safety, and combustion control standards.</p> <p>4. Keep vehicle clean tidy necessary repair works. To test and repair modules and controls as per vehicle requirements mentioned in OMC manual.</p> <p>5. Maintain vehicle records by recording service and repairs in log book.</p> <p>6. Must be equipped with all the required PPEs.</p> <p>Note: All tools, equipment, appliances, spare parts<-><-> apparatus shall be provided by PSO. SOPs, policies<-><-> checklists, as amended from time to time, shall be communicated by respective Managers of Aviation Stations to the contractor.</p> <p>Janitorial Services</p> <p>Cleanliness, maintenance and tidiness of the premises:</p> <p>Into-plane & Fuel Farm facility of approximate area of 58,080 Square Yards, 7 days a week in general shift.</p> <p>Service Description:</p> <ol style="list-style-type: none"> Cleaning of carpets and rugs. Cleaning, sweeping and water mopping of all tiled and glazed floors. Dusting and cleaning of office furniture. Cleaning of all sinks Cleaning, scrubbing and disinfecting all toilets. Emptying of all waste receptacles and cleaning of all ashtrays. Dusting of all Venetian blinds. Cleaning and dusting of partitions, doors, windows and 		MON	12		



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1.09	<p>cupboards.</p> <p>9. Cleaning of water coolers.</p> <p>10. Spraying disinfectants and insecticides wherever required and deemed necessary.</p> <p>11. Chemical cleaning of bathrooms as and when required.</p> <p>12. Sweeping of Roads and grounds.</p> <p>13. Collection and disposal of garbage.</p> <p>14. Cleaning of drains and sewerage and keep it free from chocking.</p> <p>15. Cleaning all interior and exterior glasses including glass partitions and window panes, ventilators and air-conditioning grills.</p> <p>16. Clean all water closets, urinals, waste lines and taps by using appropriate methods including the use of chemicals for removal of stains.</p> <p>17. Scrubbing and cleaning lobbies and stairs.</p> <p>18. Cleaning of all walls.</p> <p>19. Dusting all visible pipes, air-conditioning ducts, fans and light fixtures etc.</p> <p>20. Scrubbing and cleaning wooden doors and wax polishing;</p> <p>21. Cleaning of wall lights.</p> <p>22. Thoroughly scrubbing, washing and cleaning (include wax (polishing) of all non-carpeted floors.</p> <p>23. Removal of carpets, and cleaning and dusting of floors.</p> <p>24. Removal of cobwebs.</p> <p>25. Must be equipped with all the required PPEs.</p> <p>Note: All tools, equipment, appliances, spare parts, apparatus shall be provided by PSO. SOPs, policies, checklists, as amended from time to time shall be communicated by respective Manager of Aviation Station to the contractor.</p> <p>Admin Support Services</p> <p>Admin Support Activity:</p> <p>7 days a week in general shift.</p>		MON	12		



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1.10	<p>Service Description:</p> <ol style="list-style-type: none"> Ensure that Explosive Licenses / road taxes / permits etc. are renewed timely. To comply with local regulations. Ensure timely renewal of ASF passes, clearance from DIG / IB of all employees working at Aviation Stations - To comply with local regulations and to ensure uninterrupted operations. Manage reimbursement of routine expenses (through petty cash) of Aviation Station to maintain adequate petty cash balance for routine M <(>&<)R activities. Liaison with relevant authorities for timely issuance of utility bills and renewal of agreements / licensees. Monitor the daily administrative works such as stationary, printing, attendance, leaves etc. to ensure that daily activities are conducted as per company procedures without any hindrance. Undertake any other task or function as maybe desired by the management. The above description of work is to encompass the overall activities required 24/7 preferably in 3 shifts (standard shift hours) <p>Note: Service provider is based at Aviation Station and needs to make frequent visits in market, different departments, CAA offices and ASF for necessary correspondence for running of smooth aircraft refueling operation.</p> <p>Accounting Support Services</p> <p>Business Support Activity:</p> <p>7 days a week in general shift.</p> <p>Service Description:</p> <ol style="list-style-type: none"> To assist Incharge Admin & Accounts for investigating abnormal product loss / gains. To ensure timely punching of delivery receipts To timely prepare and reconcile all the sales reports To timely prepare the documents required by Customs 		MON	12		



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	<p>Department under the guidance of Incharge Admin & Accounts.</p> <p>5. Undertake any other task or function as maybe desired by the management. The above description of work is to encompass the overall activities required 24/7 preferably in 3 shifts (standard shift hours).</p> <p>Note:</p> <p>1 All equipment, appliances, apparatus, tools, spare parts shall be provided by PSO. The contractor shall provide accessories which will be necessary for performing tasks such as PPEs.</p> <p>2 - Normal shifts generally comprise of 08 hours with following timing, however, airport timings shall be used for shift operation.</p> <p><><>1st Shift:<>0800 hrs - 1559 hrs <><>2nd Shift:<>1600 hrs - 2359 hrs <><>3rd Shift:<>0000 hrs - 0759 hrs ?</p> <p>Work Requirements</p> <p>The contractor shall:</p> <p>1<> Ensure uninterrupted, efficient and smooth operation at all Aviation Stations.</p> <p>2<>Provide high quality services to the company as per predefined criteria.</p> <p>3<>provide refueling services, quality control, refueling equipment operation, maintenance and repair of refueling equipment and other infrastructure (pumps, electrical appliances etc) and shall make sure the cleanliness and tidiness of the Aviation Statons as per standard operating procedure of the Company.</p> <p>4<>Be responsible for and shall bear the risk for all service delivery at the aviation stations i.e refueling services, quality control, refueling equipment operation, maintenance and repair of refueling equipment and other infrastructure (pumps<> electrical appliances etc) and cleanliness and tidiness of the</p>					



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	<p>Aviation Stations.</p> <p>5->Be required to keep back-up of same capacity to provide the same services in case of absence or to cope any urgency.</p> <p>6->Be responsible to keep the given material in safe custody and in working condition during entire contract period.</p> <p>7->Ensure that the services are provided with PPEs at the workplace.</p> <p>8->Provide and maintain PPEs and PPEs must be in neat and clean, presentable and fit to use condition during the entire period of contract.</p> <p>9->Be responsible for the payment of relevant fees pertaining to provision of services inside the premises i.e CAA Entry Pass, Medical Fee etc.</p> <p>10->Be bound to provide relevant clearances i.e Police Special Branch and IB clearance of himself and his workers to discharge obligations of the contractor hereunder in restricted area.</p> <p>11->Be fully responsible for any accident fatal or otherwise caused which may occur while discharging his obligations under this contract by him or his workers. In all such cases compensation payable to the claimant shall be on contractor's account and he contractor shall keep PSO absolutely indemnified and free from such responsibility and harm.</p> <p>12->Ensure that his workers are medically fit. Contractor shall make sure that the workers deputed by him to discharge his obligations under this contract are duly qualified and have adequate necessary experience. The qualification and work experience criteria of the workers is as under: "Aircraft Refueling Operations & Quality control (Operators): Minimum Diploma of Associate Engineering (3 years program) or Graduate Engineer. Minimum 05 years of experience in related technical field. "Maintenance & Engineering: Minimum Graduate Engineers (4 years program). Minimum 05 years of experience in related technical field.</p>					



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	<p>"<(>,<,<)>Fuel Testing & Q.C (Operator): Minimum Diploma of Associate Engineering (3 years program) or Graduate Engineer. Minimum 05 years of experience in related technical field.</p> <p>"<(>,<,<)>Business Support Activity: Minimum B.com/BA (14 year education). 05 years of experience in related field.</p> <p>"<(>,<,<)>Admin Support Activity: Minimum B.com/BA (14 year education). 05 years of experience in related field.</p> <p>"<(>,<,<)>Maintenance & Quality Control Services: Service provider must be At-least Intermediate pass or Associate Engineer and shall possess 05 years of relevant work experience. Industry experience should be given preference by the Contractor<(>,<,<)> while deployingthe worker for PSO.</p> <p>"<(>,<,<)>M<(>,<,<)>R of Electrical & Mechanical items Services: Service provider must be At-least Matriculation pass and shall possess 05 years of relevant work experience. Industry experience should be given preference by the Contractor, while deploying the worker fo PSO.</p> <p>"<(>,<,<)>Aircraft Refueling operations & support operation: Service provider must be At-least middle pass and shall possess 07 years of relevant work experience along with LTV/HTV license.</p> <p>"<(>,<,<)>Document handling personnel: At-least middle school pass and shall possess 02 years of relevant work experience.</p> <p>"<(>,<,<)>Janitorial Works: At-least middle school pass and shall possess 02 years of relevant work experience.</p> <p>13<(>,<,<)>The Contractor shall provide PSO with complete profiles of the workers before deployment. PSO shall review and approve the profiles of the workers as specified in Clause 12 of Work Requirements.</p> <p>14<(>,<,<)>The Contractor shall deploy the workers after getting approval from PSO. The Contractor shall replace the worker(s) in case the profile of such worker(s) is not approved by PSO.</p> <p>16<(>,<,<)>Be responsible in case of any accident/damage to the equipment if occurred while performing this contract.</p> <p>17<(>,<,<)>Be liable to bear all cost on account of CAA / ASF / Medical</p>					



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	<p>Tests / Govt. Fees etc. for Airport Entry Permits / CAA Driving permits / acquiring HTV Licenses etc.</p> <p>18<->,<->The Service Provider shall facilitate its staff deployed at PSO aviation stations by extending them #01 weekly off#, #Gazetted Holidays# and #10 days Annual Leave#. All such leaves shall not be treated as non-performance of services during that days and shall not be deductible in #Monthly Service Charges#. #However, #Service Provider# shall plan annual leave of its staff in consultation & approval of respective PSO Station In-charge. The Service Provider shall ensure to manage the Operational Activities at respective aviation stations with its remaining staff deployed there.</p> <p>19. The service rate in case of adding any new location shall remain fixed. However, the number of services may vary with the increase/decrease of number of locations. Standards:</p> <p>1. The contractor shall provide the services as per the applicable JIG and IATA standards and shall also comply with all Federal, provincial and local laws while discharging his obligations under this contract. The contractor shall also comply with the instructions and policies of PSO as and when communicated.</p> <p>2. The workers/attendants employed by the contractor will be contractors employees who shall be responsible for their number, terms and conditions of service and any other liability, which accrue under the law of the land. Such workers/attendants shall not be in any manner considered or pose to be the employees of the company for any purpose and the company shall not be liable towards then on any account whatsoever. The contractor shall be sole authority to regulate his workers/attendants timings, work, appointment, discharge, terminate<->,<-> layoff, retrench, take disciplinary action, dismiss etc. in relation to this contract. Status of contractor and contractors workers/attendants: The workers/attendants employed by the contractor to perform its obligations under this contract shall be the contractor's employees for</p>					



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	<p>all intents and purposes. No relationship of employer and employee shall be deemed to exist between the contractor's employees and the company due to any reason whatsoever.</p> <p>3.,,The contractor undertakes the responsibility to observe the applicable labor laws and enactments in operation that may be in force from time to time. If there be any default, contravention, difference<(>,<)> dispute or any matter arising or claims so arise relating to any right or benefit allowed or available to the employees/persons/personnel of the contractor, the same shall be claimed from and paid/allowed/settled by the contractor entirely at his own cost. The contractor shall maintain the requisite records, registers, etc. required in this regard.</p> <p>4.,,The contractor shall solely be responsible for:</p> <p>a),,Appointments & terminations of its workers/attendants; contractor shall deploy its personnel with relevant competencies and qualification after due diligence. Vendors will ensure that competencies <(><)> qualification of his employees have been approved through relevant Station In-charge & Regional Sr. Managers.</p> <p>b),,Supervision & control of its workers/attendants;</p> <p>c),,Salaries, any other remunerations and benefits to his employees like Group Life Insurance, old age benefit contribution, medical assistance <(>,<)> worker man#s compensation, social security contribution, etc.;</p> <p>d),,For the deductions of any taxes or levies under any laws in relation to its workers/attendants;</p> <p>e),,For any act or omission by its workers/attendants, which results in any loss or damage to any party including the company;</p> <p>f),,For compliance by the contractor and its workers/attendants with any local laws/regulations, specifically all labor laws, petroleum and environmental laws;</p> <p>g),,Maintaining Insurance cover for its workers/attendants as required by the company and/or any Local Laws; and</p> <p>h),,For maintaining records of its workers/attendants as required under</p>					



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	<p>any local laws or regulations.</p> <p>i),,Provision of necessary training to it workers/attendants for effective performance of contractor#s obligations under this contract.</p> <p>5.,,It is specifically agreed and understood that the relationship between the company and the contractor is restricted and confined in respect of rendering of services under this Contract only and no agency relationship exists nor shall be deemed to exist between the contractor and the company.</p> <p>6.,,Neither the contractor is an employee of the company nor shall any of the workers/attendants employed by the contractor in relation to this Contract be deemed to be the employee/workmen of the workers/attendants due to any reason whatsoever.</p> <p>7.,,The contractor specifically undertakes that it shall not engage/hire/employ child labor while discharging its contractual obligations hereunder.</p> <p>8.,,The contractor shall be fully responsible for any loss, damage or injury, accident fatal or otherwise caused while performing its obligations hereunder to himself, his representatives or any other party. In all such cases, compensation payable to the claimant shall be on the contractor's account and the contactor shall keep the company <(>< its officers, employees, agents and representatives absolutely indemnified and free from such responsibility.</p> <p>9.,,The contractor shall be fully responsible for the acts, Omissions <(>< fraud and/or misappropriation by its workers/attendants.</p> <p>10.,,The contractor acknowledges that neither there is nor there will be any direct or indirect relationship between PSO and the contractor#s workers/attendants assigned to perform the services under this contract.</p>					



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	<p>11.,,Nothing in this contract shall constitute or be deemed to constitute the contractor or its workers/attendants as the representatives of the Company or constitute or be deemed to constitute the contractor as an agent of the Company for any purpose whatsoever and the contractor and/or its workers/attendants shall have no authority or power to bind the Company or to contract in the name of or to create any obligation or liability against the Company in any manner or for any purpose whatsoever. Further, the contractor shall not incur any liability on behalf of the Company or make any Contract binding upon the Company or give or make or purport to give or make any statement<(>< commitment, warranty or representation on behalf of the Company. The contractor shall always be deemed to be an independent contractor and all services rendered hereunder shall be done so in this capacity exclusively.</p> <p>12.,,The workers/attendants assigned by the contractor to perform his obligations under this contract shall always remain the employees of the contractor and contractor shall ensure that they shall never claim themselves to be the employees of the company.</p> <p>13.,,The contractor shall provide copy of appointment letters of its workers/attendants, performing services under this contract, to the company duly acknowledged by its concerned workers/attendants.</p> <p>14.,,The contractor shall ensure that its workers/attendants shall exercise due care while handling with the Company's premises, equipment and assets.</p> <p>15.,,The contractor shall employ sufficient number of his own staff/personnel to provide uninterrupted and efficient services with relevant competencies and qualification after due diligence, which may be required to fulfill this Contract. The contractor shall alone be responsible to authorize, allow or appoint any number of persons with relevant competencies and qualification after due diligence, which may</p>					



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	<p>be required to fulfill his obligations under this contract. The company shall have no connection or interference whatsoever with the persons so appointed, allowed or authorized and kept by the contractor in relation to this contract. The workers/attendants employed by the contractor shall work under the exclusive control and supervision of the contractor and shall be required to be available at given time at all days.</p> <p>16.,,Neither the contractor is an employee of the Company nor any of the workers/attendants employed by the contractor, is in relation to this contract, shall be deemed to be the employee/workmen of the Company for any reason.</p> <p>17.,,Where the contractor employee his workers/attendants to discharge his obligations under this contract, he shall provide minimum 02 no. uniform set which includes Formal Shirt, Trouser, belt, socks within 60 days after commencing of this contract & 01 no. winter uniform must be delivered before November which includes formal shirt, trouser, socks <-> <-> jersey & winter jacket (Winter jacket must be compatible to cater temperature of (-1 to -5 degrees). Service provider must provide 01 no. helmet, 02 pair of safety shoes, safety belt, harness shock observer, 03 pair hand gloves, 02 no. safety jackets, 02 no. ear plugs to such workers/attendants at his own cost and expense as per HSE policy of the company. PSO approved specifications of uniforms are attached as Annex-A in the tender documents.</p> <p>Term This Contract shall remain in force for a period of one (01) year/s unless terminated earlier by the Company as per term of this Contract. PSO may ask the contractor to continue his services for extension of period till the new contractor is appointed through a due process. Escalation would be allowed, on yearly basis after completion of each year of contract with average rate of 12 months of CPI- General inflation (Year on Year) published by Government of Pakistan, Statistics</p>					



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	<p>Division and Pakistan Bureau of Statistics.</p> <p>Indemnity</p> <p>”</p> <p>”</p> <p>”</p> <p>”</p> <p>1.,,The contractor shall be responsible to pay the Company in the event of any embezzlement / misappropriation/ mishandling of equipment/procedure/asset by the workers/attendants of the contractor or any one acting on its behalf.</p> <p>2.,,The contractor shall indemnify the Company and shall hold the Company harmless from and against all liabilities, actions and claims that may arise in connection with any dispute between the contractor and any other party (including the contractor's workers/attendants) whether directly or indirectly relating to the subject matter of this Contract. The contractor shall also pay all compensation to other persons for injuries caused by any of its workers/attendants during the course of his employment with the contractor.</p> <p>3.,,The contractor shall, to the fullest extent as permitted under the law, indemnify, defend and hold harmless to the company, its officers <-> employees, agents, and representatives, from and against any and all losses, costs, penalties, fines, damages, claims expenses (including attorney's fees) or liabilities arising out of, resulting from, or in connection with the services as envisaged herein.</p> <p>4.,,The contractor shall at all times keep the Company fully safe<-> harmless and indemnified against all actions, proceedings, claims<-> losses, damage, accident, fire, injury, fatality and demands made against the Company by any person, firm or entity/ governmental authority in respect of operation and maintenance of the aviation stations(s) under this contract due or attributable to any user of the said facilities and said premises.</p>					



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	<p>Indenting Procedure (Refueling operation, quality control, Maintenance <(>&<)> Repair):</p> <p>The indenting procedure shall be in line with the Manual of Operation <(>&<)> Quality Control and OEM Recommendations. Copy available with PSO and the relevant information shall be communicated to contractor at aviation stations.</p> <p>Security:</p> <p>1.,,PSO require the bidders to furnish a bid security (Pay Order / Demand Draft only) equal to 2% of the total bid value inclusive of all taxes specified in tender publication or in bidding documents. In addition to 2% bid security, lowest evaluated bidder is required to submit further 8% of the total bid value as Performance Guarantee to make it 10% of bid value in the form of pay order/ demand draft / bank guarantee before issuance of work order. The purpose of the performance guarantee is to secure any amount which may become adjustable/recoverable by the Company as per preceding paragraph or payable by the contractor to the Company on account of embezzlement and/or misappropriation of the Company's property or on account of the contractor's refusal to cease entering upon the premises after this Contract has been terminated for any reason whatsoever. Any embezzlement / fraud done by the contractor's workers/attendants shall be borne by the contractor and the contractor shall be liable and responsible to conduct necessary investigation under mutually agreed terms between the</p>					



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	<p>company and the contractor and pay to the Company in this respect. If the amount of security deposit is found insufficient to discharge the financial obligations of the contractor, the Company shall have the right to recover any such amount from the pending bills of the contractor in addition to seeking any other legal remedy that may be available to the company under the law.</p> <p>2.,The contractor shall also be liable to pay to the Company any such amount outstanding, which is recoverable from the contractor under this contract, which is not covered herein above.</p> <p>3.,The Company shall also have the right to utilize the security deposit in its normal course of business.</p> <p>4.,The Company shall have the right to recover any outstanding amount from the contractor by availing remedies available under the law, if he fails to pay the same to the Company in normal course.</p> <p>Observance of Law:</p> <p>1.,The contractor shall be directly responsible for the strict observance of the enactment/legislation in force at present or made applicable in future relating to business of Aviation Station and all other laws of the land made by the Federal, Provincial or local government or any other authority established under the law for the time being in force. The contractor shall also comply with the directions and instructions of the Company in respect of the operations and maintenance of aviation stations issued from time to time.</p> <p>2.,Should the contractor or any of his workers/attendants fail to comply with any of the provisions of the law of the land or the rules <(>< regulations, directions and instructions issued by the Company in this behalf and in consequence thereof the Company is called upon to pay any penalty under the law of the land by any legal authority, the amount of such penalty shall be paid by the contractor or recovered from the</p>					



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	<p>pending bills of the contractor or from performance guarantee of the contractor, if it is paid by the Company.</p> <p>3.,It is specifically agreed that in case of any claim and/or dispute(s) arising out of this contract, the Courts at Karachi shall have the exclusive jurisdiction to try and entertain any such claim / suits/dispute. For all aspects of this Contract, English language shall be the ruling language.</p> <p>Pricing & Payment: In consideration of performing the services and subject to the satisfactory discharge of the obligations by the contractor under this Contract, the payment will be made on monthly basis on the submission of bill by the contractor as per actual number of days of services rendered by contractor or his worker/attendants as per attendance sheet. The contractor will provide proof of payment (paid through bank/ acknowledgement receipt in case of cash) to his worker/attendants along with the bill. The contractor shall have no other demands, claims, and charges of whatsoever nature on the Company apart from this consideration.</p> <p>Undertaking, warranties and representations of the contractor: The Contractor hereby undertake, warrants and represents that:</p> <p>1.,The execution, delivery and performance of this contract has been duly authorized by all necessary corporate or other organizational approvals on its part and do not violate or conflict with any law applicable on it;</p> <p>2.,He has the requisite skills and expertise to perform his obligations under this contract;</p> <p>3.,He will operate and maintain the aviation stations and any other business permitted by the company at each station in a proper and safe manner, having regard to the products stored and handled;</p> <p>4.,He will comply with company#s instructions with regard to security of each aviation station;</p> <p>5.,Comply with all health, safety, security and environmental requirements, or as required in any instructions relating to the use of</p>					



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	<p>the equipment;</p> <p>6.,,He shall ensure that all his workers/attendants shall observe the Company#s policies with regard to conditions at the aviation stations as notified to the contractor from time to time by the company of relevant regulatory authority;</p> <p>7.,,He shall ensure at his own cost and expense to obtain the requisite permits, approvals, certificates, NOCs, as required under any health <(><) safety, security and environmental legislation to operate and maintain the aviation station;</p> <p>8.,,He shall comply with and ensure compliance by its related parties of all applicable laws;</p> <p>9.,,He shall indemnify the company from and against any and all losses <(><) damages, claims, expenses, fines and penalties arising out of the contractor#s representations, warranties and representations under this clause being untrue or arising out of this contractor#s breach of any of its warranties or undertakings in this clause.</p> <p>Safekeeping:</p> <p>1.,,The contractor shall be fully responsible for the security and safekeeping of the Company's equipment and other properties directly related to the scope of the services. The contractor shall make good to the Company any loss caused to the products, property, and/or the equipment of the Company due to negligent handling by him or any of his workers/attendant.</p> <p>2.,,The contractor shall carry out all the instructions given by the Company from time to time in connection with the services as listed in the Annexures and in company#s SOPs.</p> <p>Termination:</p> <p>Notwithstanding anything to the contrary herein contained the Company may at its sole discretion terminate this contract/Service Order by giving the contractor one (01) month written notice for such termination. On the termination of this Contract by the Company the</p>					



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	<p>contractor shall not be entitled to any compensation on account of such termination. However, any termination under this clause shall be without prejudice to the rights accrued in favor of the Company, prior to such termination.</p> <p>Arbitration: In case of any conflict or dispute arising out of or in connection with this contract between both the parties, shall be referred to arbitration for its resolution under the provisions of the Arbitration Act, 1940. In order to resolve any dispute under this contract Company#s shall be the sole arbitrator and the contractor hereby agree that he has not objection over the appointment of arbitrator under this clause The place of arbitration shall be Karachi.</p> <p>Jurisdiction and Governing Law: This Contract shall be governed and construed in accordance with the laws of Islamic Republic of Pakistan and the courts at Karachi, Pakistan shall have the exclusive jurisdiction to settle any disputes arising hereunder.</p> <p>"IN WITNESS WHEREOF the Parties above named have executed this contract on the date first above written.</p>					