

Tender Notice
INVITATION TO BID
RE/PO/FIRE-EXTING./04/2026

State Life Insurance Corporation of Pakistan (SLIC) invites bids through **E-PADS**, under **single stage two envelope procedure**, from the experienced firms / contractors registered with Income Tax Department & who are on Active Taxpayers List of the Federal Board of Revenue (**FBR**) and also registered with SST is eligible to handle the work for **Providing Services for Re-Filling and Repairing of Fire-Extinguishers installed in State Life Building No. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 Located at Karachi.**

Bidding Documents, containing detailed terms and conditions etc. are available for download on E-PADS website <http://eprocure.gov.pk> free of cost.

The bids prepared in accordance with the instructions in the bidding documents, must be submitted through **e-PADS** on or before 22.04.2026 up to **11:00 A.M.** Bids will be opened on same day at **11:30 A.M.**

Bidders are advised to submit original bid security & copy of bidding document on or before 22.04.2026 11.00 hours in the office of under signed.

This advertisement is also available on State Life website www.statelife.com.pk, however the bids shall be submitted through **e-PADS**. Any bid submitted other than e-PADS will not be considered.

State Life Insurance Corporation of Pakistan reserves right to accept / reject all bids in accordance with PPRA Rules

Assistant Manager (Service)
Real Estate Division
State Life Insurance Corporation of Pakistan
State Life Building No.9, Dr. Ziauddin Ahmed Road,
Principal Office, Karachi

PREAMBLE:

State Life Insurance Corporation of Pakistan through its Real Estate Division invites bids from firms / contractors for Providing Services for Re-Filling and Repairing of Fire-Extinguishers installed in State Life Building No. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 Located at Karachi.

All above buildings are commercial buildings housing State Life, Government, Corporate and private tenants and are located in prime locations of the cities. The buildings are being looked after by professionals with other contractors of relevant experience and field.

The successful bidder will be selected as per criteria laid down in the bid documents which contain Technical and Financial qualification. Single stage 02 envelop bidding procedure as per PPRA Rules will be adopted for the bidding. At 1st stage the bidders will be qualified based on their technical data and only qualified bidders will be allowed to participate in financial stage at 2nd stage. Complete bidding process will be carried out through Epads.

The qualified bidder submitting the most advantageous bid, meeting the terms and conditions and not in conflict with any other law, will be awarded the contract.

Bidders are requested to read the tender documents thoroughly, visit sites and contact on given telephone number for any query. Please note that submission of any conditional bid is not allowed and the bidder will be disqualified. Use of any kind of influence to undermine the bidding process will be strictly dealt and the bidder can be blacklisted if found to indulge in such practices.

Dated: _____

M/s. _____

Subject: Tender for Providing Services for Re-Filling and Repairing of Fire-Extinguishers installed in State Life Building No. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 Located at Karachi.

Dear Sir,

We are enclosing herewith the tender documents of the above job comprising the following: -

- a. Mandatory Requirement
- b. Technical Bid Evaluation Criteria
- c. General Information
- d. Terms & Conditions
- e. Special Terms & Conditions.
- f. List of Buildings
- g. Bill of Quantities.
- h. Forms of undertaking.

Kindly submit your bid online through EPADs and it's hard copy along-with original bid security submit before 22.04.2026 at **11:00 AM**.

Technical Bids will be opened online through EPADs on same day at 11:30 hrs in the presence of bidders or their authorized representatives who may desire to be present.

Regards,

AM (Services) RE

Encls: As above.

a) MANDATORY REQUIREMENT FOR QUALIFICATION OF FIRMS

- a) National Tax Number from FBR and holding the valid NTN Certificate (copy required)
- b) SST registration (Copy required)
- c) Affidavit on Rs.100/- stamp paper (original), declaring that the company is not black listed by any Government Agency / Corporation / Private firms and is not involving in litigation with State Life OR any Government / Public sector Organization
- d) The firms / contractors having already served in State Life for any period during last 10 years having received minimum of 03 unsatisfactory service letters / memos from SLIC for any period stand disqualified, shall not be eligible to participate in the bidding period.

b) TECHNICAL BID EVALUATION CRITERIA

NAME OF THE FIRM			
ADDRESS			
Contact No.			
Email:			
S#	Description	Details	Marks Allocation
1	Status of the Firm registered as Business / Company Profile (Years of Establishment)	10 Marks	01 Marks Per Year
2	Structure Of the Firm, Numbers & Name of Permanent Officers / Staff And Allied Facilities.	10 Marks	02 Marks for each person
3	Number of Organization where Fire-fighting services have been provided in last 10 years	20 Marks	1 Firm = 5 Marks
4	Number of Organization where Fire-fighting Services are being provided currently (Contracts in hand).	20 Marks	1 Firm = 5 Marks
5	Annual Turn Over of the firm. Attach Financial / Bank Statements for the year 2023, 2024 & 2025	10 Marks	Above Rs. 05 million = 10 Marks Above Rs. 04 million = 08 Marks Above Rs. 03 million = 06 Marks Above Rs. 02 million = 04 Marks Below Rs.02 million = 02 Marks
6	Valid Registration / Membership Certificate from National Fire Protection Association (NFPA) USA or any other equivalent membership certificate which is recognized and accepted Nationally/Internationally	10 Marks	10 Marks for Registration of NFPA
7	Original Satisfactory Performance Certificates from at least two reputed firms / organizations (other than State Life) where services of similar nature are being provided by the firm	10 Marks	05 marks for each
8	ISO – Certification - 9001	10 Marks	10 Marks
	Total marks	100	
	Qualifying Marks		60 Out Of 100

c) GENERAL INFORMATION

- 1- The bid shall be submitted online through EPADs containing separately the “**Technical Bid**” and the “**Financial Bid**”.
- 2- A bid security will be required. The amount of bid security required is PKR 70,000/-. Each bidder shall furnish original Bid Security as stipulated in the Bidding Data in Pak Rupees in the form of Demand Draft or Pay Order in favor of “**State Life Insurance Corporation of Pakistan**” before closing time of bid submission with Employer (SLIC). Bid will be rejected if original bid security is not received by Employer before closing time.
- 3- After technical evaluation, the result will be published / uploaded on EPADs, PPRA and State Life websites.
- 4- After Technical Evaluation, “**Financial Bid**” of technically accepted bidders will be opened with prior intimation to all qualified bidder(s) through EPADs.
- 5- The rates quoted by the contractor will include all Government Taxes (Federal and Provisional Govt.), Levies, SST, Transportation, Labour Charges, Income Tax, Overhead Profit and no advance payment or additional / extra charges will be entertained.
- 6- All queries / clarifications required by bidder shall be addressed through EPADs on working days before the closure of Bid Submission date. No clarification shall be given on telephone.
- 7- State Life will reject proposal for award of contract if it determine that the firm recommended for award of contract has engaged in corrupt or fraudulent activities in competing for the contract in question.
- 8- The successful contractor will follow all instructions issued by corporation in connection of contract for State Life Buildings located at Karachi.
- 9- **Bid security:**
 - a The security company will submit Bid Security of **Rs.70,000/-** with the tender in the shape of Pay Order in favor of “**State Life Insurance Corporation of Pakistan**”. The tender without bid security will be rejected.
 - b Original bid Security shall be submitted prior to opening of bids in the office.
 - c The bids Security should be valid for 180 days from the date of opening of Tender.
 - d Must be valid twenty-eight (28) days after the end of the bid validity period of 180 days. Accordingly, a bid with a bid security that expires before twenty-eight (28) days after the end of the bid validity period shall be rejected as non-responsive.
 - e Any e-bid not attached with Bid Security shall be rejected by the Employer as non-responsive.
 - f Un-successful Bidder's bid security will be discharged / returned as promptly as possible.
 - g The bid security will be returned to successful bidder upon submission of Performance/Bank Guarantee 10% bid amount after signing of contract agreement.
 - h The full bid security shall be forfeited; if a Bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form.
 - i In the case of successful Bidder, if the Bidder fails to sign the Contract in accordance with relevant clauses, the bid security will be forfeited.
 - j The bidder should submit an Affidavit that all the documents, particulars / information furnished are true and correct with their bid otherwise their bids shall be rejected straightaway.

d) TERMS AND CONDITIONS

1. Tender to be quoted in this same document.
2. In the above quantity of fire extinguishers, 50% of fire extinguishers should be refilled first and after re-installing the extinguishers, the remaining 50% of the fire extinguishers will be given for refilling.
3. Necessary maintenance of fire extinguishers like replacing of spares, sticker to be done as per SLIC requirement.
4. The validity of the fire extinguishers refilling is minimum one year. Within that period if any fire extinguisher pressure level goes down the standard, it should be refilled on free of cost.
5. Necessary labeling indicating the date of refill and next date of refilling to be done as per existing practice.
6. Bidder should inspect the condition of the fire extinguisher before taking out for refilling. While returning the fire extinguishers, Representative of Firefighting contractor will inspect the condition of the fire extinguisher and if any damages found it should be replaced with new fire extinguishers by the bidder, on free of cost.
7. Rates quoted will also include all prevailing taxes like SST, GST, Profit, Income Tax, transportation charge and etc.
8. You should attend all the work, no helpers will be provided by the SLIC.
9. Payment only after satisfactory completion of work.
10. No advance payment will be given.

**INVITATION OF TENDER FOR REFILLING AND REPAIRING OF FIRE EXTINGUISHERS
INSTALLED IN STATE LIFE BUILDING NO. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 LOCATED AT KARACHI.
NEW TENDER (RE/PO/FIRE-EXTING./04/2026**

SPECIAL CONDITIONS

1.	Nature of Job.	Refilling And Repairing Services of Fire Extinguishers Installed in State Life Building No. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 Located at Karachi.
2.	Place of submission of Tender.	Real Estate Division (Services Section), 5th Floor, Principal Office, State Life Building No. 9, Dr. Ziauddin Ahmed Road, Karachi.
3.	Date and time of opening of Tender.	Opening of Bid on 22.04.2026 at 11:30 AM.
4.	Bid Security	Bid Security of Rs.70,000/- in the shape of pay order / bank draft in favour of State Life Insurance Corporation of Pakistan.
5.	Release of Bid Security.	The bid security will be returned to successful bidder upon submission of Performance/Bank Guarantee 10% bid amount after signing of contract agreement. To the unsuccessful bidder on the acceptance of the bid by the successful bidder.
6.	Retention Money	05% of certified amount of bill every month
7.	Release of retention money	After one month of successful completion of tender period
8.	Place of duty.	State Life Buildings as listed in Annexure "A".
9.	Mode of payment.	Payment shall be made after delivery of material / cylinder after refilling / repair to the building and duly accepted by the authorized representative of State life / fire consultant. Delivery Challan duly signed by respective building in charges / Fire Fighting consultants should be submitted along with bill and will be paid by SLIC directly into bank account through digital banking.
10.	Contract Period.	Twelve Months i.e. One (01) year
11.	Date of commencement.	Within 07 (Seven) days from the date of acceptance of letter of award.
12.	Deduction from Bills.	Income Tax, GST, SST or any other tax as levied by the Government of Pakistan.
13.	Deduction for damage/theft (if any)	Actual amount of loss + issuance of displeasure/unsatisfactory service certificate. Depending upon the loss, action could be blacklisting the contractor/firm or police action.

LIST OF BUILDINGS INCLUDE IN THE SCOPE

Sr. No.	State Life Buildings at Karachi	Building No.
01.	State Life Building No. 1, I. I. Chundrigar Road	SLB-1
02.	State Life Building No. 2, Wallace Road	SLB-2
03.	State Life Building No. 3, Dr. Ziauddin Ahmed Road	SLB-3
04.	State Life Building No. 4, Shahrah Liaquat Road	SLB-4
05.	State Life Building No. 5, Abdullah Haroon Road	SLB-5
06.	State Life Building No. 6, M. A. Jinnah Road	SLB-6
07.	State Life Building No. 7, G. Allana Road	SLB-7
08.	State Life Building No. 9, Dr. Ziauddin Ahmed Road	SLB-9
09.	State Life Building No. 11, Abdullah Haroon Road	SLB-11
10.	State Life Building No. 12, Abdullah Haroon Road	SLB-12

STATE LIFE INSURANCE CORPORATION OF PAKISTAN

REAL ESTATE DIVISION

**INVITATION OF TENDER FOR REFILLING AND REPAIRING OF FIRE EXTINGUISHERS
INSTALLED IN STATE LIFE BUILDING NO. 1, 2, 3, 4, 5, 6, 7, 9, 11 & 12 LOCATED AT KARACHI.**

RE/PO/FIRE-EXTING./04/2026

FINANCIAL DOCUMENTS

SERVICES SECTION (RE)
5TH FLOOR, STATE LIFE BUILDING #. 9,
DR. ZIAUDDIN AHMED ROAD,
KARACHI

BILL OF QUANTITY - B

Rate of Repair & Maintenance Works as per Requirement of Job.

Sr. #.	Item	Qty.	Rate (Rs.)	Amount (Rs.)
05.	REPAIR WORKS:			
	Replacement and fixing of CO ² horn for cylinder.	01		
	Replacement and fixing of DCP hose pipe for cylinder	01		
	Replacement of fire extinguishner adopter for cylinder	01		
	Repairing of DCP spindles for cylinder	01		
	Replacement of lock pin.	01		
	Renewal of plastic lock pin.	01		
	Replacement of DCP meter (gauge), if defective	01		
	Oil Painting of Fire Cylinder of any Capacity.	01		
	Hydro-testing of DCP / CO ₂ Fire Cylinder of any capacity for its strength from approved company with test certificate for three (03) Years	01		
	Replacement of CO ₂ Cylinder Valve.	01		
	Replacement of DCP Cylinder Valve.	01		
	Replacement of Trolley Valve & Pipe.	01		
Replacement of shell of Fire Extinguisher.	01			
Total				

Note:

- i. The quantities given above are arbitrary for comparison of total bid value only. Quantities may vary to any extent. The actual quantity to be executed will depend upon on the demand arising from time to time.
- ii. Brackets, Safety Discs, Valve Disc and Adopters will be relocated / supplied free of cost by the contractor, whenever required.
- iii. Cost quoted must include all prevailing taxes, SST, Profit, transportation, Labor Cost etc.

SPECIFICATION OF CO₂ GAS

1.	Fire Class	BE
2.	Extinguishing Agent	Carbon Dioxide
3.	Capacity	2KG OR 05 KG
4.	Propellant	Carbon Dioxide
5.	Discharge Time	10s OR 15s
6.	Operating Temperature Range	-20°C OR 60°C
7.	Working Pressure	60 Bar
8.	Test Pressure	250 Bar

SPECIFICATION OF DCP

1.	Fire Class	ABC
2.	Extinguishing Agent	40% ABC Dry Chemical Powder
3.	Capacity	1KG, 2KG, 4KG, 6KG, 9KG and 12 KG
4.	Propellant	Nitrogen
5.	Discharge Time	6s, 9s, 12s, 15s, 18s and 23s
6.	Operating Temperature Range	-30°C TO 60°C
7.	Working Pressure	14 Bar
8.	Test Pressure	27 Bar