

National Highway and Motorway Police Islamabad



Bidding Documents

Tender No. 08/RB/RSE/LOG/NHMP/

Procurement of Goods through Open Framework Agreements

Pre-Qualification for Purchase of (Various Tyres) through Open Framework Agreement for a Period of Three (03) Years (FY 2025-26, 2026-27 & 2027-28)

**Last Date of Submission: 22-04-2026 at 10:30 AM
Opening at 11:30 AM**

Note:

All potential bidders are requested to submit bids before opening date, and Original Bids/ proposals must be submitted at NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or before 10:30 AM on 22-04-2026. The bids will be opened as per scheduled date & time i.e. at 11:30 AM on 22-04-2026.

**Assistant inspector General Logistics
NHMP, Islamabad**

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Brief of the Document

Procurement Notice -

The attached template is the Invitation for Prequalification of Suppliers willing to sign framework agreements with the Procuring Agency for provision of Common Use Items/ Commodities and services, in accordance with the provisions of the agreement.

Prequalification Document (Procurement of Goods & Services through Framework Agreements)

PART 1 – PREQUALIFICATION PROCESS

Section I - Instructions to Applicants (ITAs)

This Section contains detailed information for preparing and submitting the Applications for Prequalification, in addition to information on opening and evaluation of the Applications.

Section I contains provisions that are to be used by the Procuring Agencies without modification.

Section II - Prequalification Data Sheet (PDS)

This Section contains provisions that supplement the ITA (in Section-I), and are specific to respective Prequalification Proceedings.

Section III - Qualification Criteria and Requirements

This Section prescribes the methodology, criteria, and requirements to be used to determine the capacity and capability of the Applicants for the supply of goods and related services in accordance with the requirements of the Procuring Agency, with an objective to prequalify them for Invitation to Bid(s), and sign the framework agreement(s) with the selected bidder(s), in case of Open Framework Agreement(s) for the purpose of awarding Call off Contracts.

Section IV - Application Forms

This Section contains Application Submission Form and other allied forms required to be submitted with the Application.

Section V - Eligible Countries

This Section contains information regarding eligible countries in accordance with **the Policy of the Federal Government.**



NATIONAL HIGHWAYS & MOTORWAYS POLICE
Procurement Notice (PN)
No. 08/RB/RSF/LOG/NHMP/

**INVITATION TO BID FOR PREQUALIFICATION OF FIRMS
THROUGH OPEN FRAME WORK AGREEMENT**

1. National Highways & Motorway Police (NHMP) invites sealed Bids from the firms/vendors who are well reputed, registered with Income Tax and Sales Tax Department and are on Active Taxpayers List of the Federal Board of Revenue for **Pre-Qualification of Firms, through open Framework Agreement for a period of three (03) years (FY 2025-26, 2026-27 & 2027-28)** for Purchase of the following items:-

Items Description	Detail of items is mentioned in the Bidding documents
Purchase of Tyres	
Purchase of Batteries	
Purchase of Lubricants	
Purchase of Pre-Printed Blank Driving License Cards & Pre-Printed Blank Service Cards	

2. The firms who are registered with PPRA are eligible to offer the bids for Tender.
3. Bidding documents are available on the Websites of PPRA and NHMP or can also be obtained from the office of the AIG (Logistics), NHMP, Islamabad, free of cost.
4. NHMP reserves the right to reject any/all bids at any time prior to acceptance of bid in accordance with PPRA Rules.
5. In case opening date(s) is declared as a Public Holiday by the Government, the next working date shall be deemed to be the date for submission and opening of tender(s) at the same time and place.
6. The interested bidders are requested to submit their Bids/ proposals, in Original, along with Bid Security as mentioned in the bidding documents at Logistics Branch, NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or **before 10:30 Hours on 22nd April, 2026 (Wednesday)**. The Bids will be opened publicly on the same day at **11:30 Hours** in the presence of representatives of the firms, at Conference Room (1st Floor), NHMP Central Police Office, Mauve Area, G-11/1, Islamabad.

(SYED AHMAD JAWAD SHAH) PSP

Assistant Inspector General (Logistics)
For Inspector General, NHMP.

Ph.: 051-9320278

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PART 1 – Prequalification

Section I - Instructions to Applicants

A. General	
1. Scope of Application	1.1. In connection with the “Invitation for Prequalification”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).
2. Source of Funds	2.1. Regular Budget 2.2. Road Safety Fund.
3. Fraud and Corruption	3.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts. 3.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Primary Procurement process, Framework Agreement performance, Secondary Procurement process, and/or Call-off Contract performance (in the case of award of a Call-off Contract), and to have them audited by auditors appointed by the Procuring Agency. 3.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of communication. 3.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract. 3.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with Public Procurement Rule 19 and predefined standard mechanism.
4. Eligible Applicants	4.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV

agreement or with the intent to enter into such an agreement supported by a letter of intent.

In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the entity), the execution of any Call-off Contract(s) awarded (to the entity) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the JV), the execution of any Call-off Contract(s) awarded (to the JV) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of framework agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

4.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

4.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a subcontractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract. All Bids submitted in violation of this provision will be rejected.

4.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Framework Agreement(s) or Call off Contract(s). In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

(a) are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of the Framework Agreement or Call-off

	<p>Contract and/or the Prequalification or Bid evaluation process of such Contract; or</p> <p>(b) would be involved in the implementation or supervision of such Framework Agreement or Call-off Contract, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding process-during the execution of the Framework Agreement and/or Call-off Contract.</p> <p>4.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid or enter into any Framework Agreement or Call-off Contract for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.</p> <p>4.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.</p>
5. Eligibility (in terms of Nationality)	5.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.
B. Contents of the Prequalification Documents	
6. Sections of Prequalification Documents	<p>6.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.</p> <p>PART 1 Prequalification Procedures</p> <ul style="list-style-type: none"> • Section I - Instructions to Applicants (ITA) • Section II - Prequalification Data Sheet (PDS) • Section III - Qualification Criteria and Requirements • Section IV - Application Forms • Section V - Eligible Countries <p>6.2. Unless obtained directly from the Procuring Agency or downloaded directly from the website link referred in the Invitation for Prequalification, the Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly by the Procuring Agency or downloaded from the website link shall prevail.</p> <p>6.3. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.</p>
7. Clarification of Prequali-	7.1. An Applicant requiring any clarification of the Prequalification Documents shall contact the Procuring Agency in writing at the

<p>fication Documents and Pre-Application Meeting</p>	<p>Procuring Agency's address indicated in the PDS. The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective Applicants who have obtained the Prequalification Documents directly from the Procuring Agency (or through its website link), including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response at the web page identified in the PDS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.</p> <p>7.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting at the place, date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Prequalification Documents.</p> <p>7.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Applicants who have obtained the Prequalification Documents. Any modification to the Prequalification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.</p>
<p>8. Amendment of Prequalification Documents</p>	<p>8.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum.</p> <p>8.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page identified in the PDS:</p> <p>Provided that an Applicant who had either already submitted their Applications or handed over the applications to the courier prior to the issuance of any such addendum shall have the right to withdraw his already filed Application and submit the revised Application prior to the original or extended Application</p>

	<p>submission deadline.</p> <p>8.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 17.2:</p> <p>Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.</p>
<h3>C. Preparation of Applications</h3>	
<p>9. Cost of Applications</p>	<p>9.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.</p>
<p>10. Language of Application</p>	<p>10.1. The Application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.</p>
<p>11. Documents Comprising the Application</p>	<p>11.1. The Application shall comprise the following:</p> <ol style="list-style-type: none"> a) Application Submission Letter, in accordance with ITA 12.1; b) Eligibility: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1; c) Qualifications: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and d) any other document required as specified in the PDS.
<p>12. Application Submission Letter</p>	<p>12.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.</p>
<p>13. Documents Establishing the Eligibility of the Applicant</p>	<p>13.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).</p>
<p>14. Documents Establishing the Qualifications of the Applicant</p>	<p>14.1. To establish its qualifications to perform the contract(s) in accordance with Section III (Qualification Criteria and Requirements), the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV (Application Forms).</p> <p>14.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:</p>

	<p>a) for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).</p> <p>b) value of single contract - Exchange rate prevailing on the date of the contract.</p> <p>14.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.</p> <p>14.4. The documentary evidence of the Applicant's qualifications to conclude a Framework Agreement, and/or to perform any Call-off Contract(s) if awarded, shall establish to the Procuring Agency's satisfaction:</p> <p>a) that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country;</p> <p>b) that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.</p>
<p>15. Signing of the Application and Number of Copies</p>	<p>15.1. The Applicant shall prepare one set of the original documents comprising the Application as described in ITA 11 and clearly mark it "ORIGINAL". The original set of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. In case the Applicant is a JV, the Application shall be signed by an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.</p> <p>15.2. The Applicant shall submit copies of the signed original Application, in the number specified in the PDS, and clearly mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.</p> <p>15.3. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall submit ORIGINAL and COPIES in accordance with the procedures specified in the PDS.</p>
<p>D. Submission of Applications</p>	

<p>16. Sealing and Identification of Applications</p>	<p>16.1. The Applicant shall enclose the original and the copies of the Application in a sealed envelope that shall:</p> <ul style="list-style-type: none"> a) bear the name and address of the Applicant; b) be addressed to the Procuring Agency, in accordance with ITA 17.1; and c) bear the specific identification of this Prequalification process indicated in the PDS reference ITA 1.1. <p>16.2. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall seal the original and the copies in accordance with the procedures specified in the PDS.</p> <p>16.3. The Procuring Agency will accept no responsibility for not processing any envelope that was not identified as required in ITA 16.1 above.</p>
<p>17. Deadline for Submission of Applications</p>	<p>17.1. Applicants may either submit their Applications by mail, by courier or by hand. Applications shall be received by the Procuring Agency at the address and no later than the deadline indicated in the PDS. When so specified in the PDS, Applicants have the option of submitting their Applications electronically, in accordance with electronic Application submission procedures specified in the PDS.</p> <p>17.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.</p> <p>17.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement).</p>
<p>18. Late Applications</p>	<p>18.1. The Procuring Agency reserves the right to accept Applications received after the time for submission of Applications, however subject to the condition that the same is received within the date specified as last date for submission of applications but before the time for opening of the Applications.</p>
<p>19. Opening of Applications</p>	<p>19.1. The Procuring Agency shall open all Applications at the date, time and place specified in the PDS. Late Applications shall be treated in accordance with ITA 18.1.</p> <p>19.2. Applications submitted electronically, if permitted pursuant to ITA 17.1, shall be opened in accordance with the procedures specified in the PDS.</p> <p>19.3. The Procuring Agency shall prepare a record of the opening of Applications to include, as a minimum, the name of the Applicants. A copy of the record shall be distributed to all Applicants.</p>
<p>E. Procedures for Evaluation of Applications</p>	
<p>20. Confidentiality</p>	<p>20.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to</p>

	<p>Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 28.</p> <p>20.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 28, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing.</p>
21. Clarification of Applications	<p>21.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing.</p> <p>21.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.</p>
22. Responsiveness of Applications	<p>22.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 21.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.</p>
23. Margin of Preference	<p>23.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Prequalification.</p>
24. Sub-contractors	<p>24.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.</p>
F. Evaluation of Applications and Prequalification of Applicants	
25. Evaluation of Applications	<p>25.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 27.</p> <p>25.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and</p>

	<p>Allied Services.</p> <p>25.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.</p> <p>25.4. Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.</p>
26. Procuring Agency's Right to Accept or Reject Applications	<p>26.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants.</p>
27. Prequalification of Applicants	<p>27.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring Agency.</p> <p>27.2. An Applicant may be "conditionally prequalified," that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.</p> <p>27.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.</p>
28. Notification of Prequalification	<p>28.1. The Procuring Agency shall notify all Applicants in writing of the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately.</p> <p>28.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them.</p>
29. Request for Bids	<p>29.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified.</p>
30. Changes in Qualifications of Applicants	<p>30.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 27 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:</p> <p>a) a prequalified Applicant proposes to associate with a</p>

	<p>disqualified Applicant or in case of a disqualified joint venture, any of its members;</p> <p>b) as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or</p> <p>c) in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.</p> <p>30.2. Any such change should be submitted to the Procuring Agency before the date of "Invitation to Bids".</p>
<p>31. Constitution of Grievance Redressal</p>	<p>31.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of odd number of person with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending the nature of the procurement.</p> <p>31.2. Any party or applicant can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the application/proposal submission deadline.</p> <p>31.3. Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven of the announcement of technical evaluation report and five days after issuance of final evaluation report.</p> <p>31.4. In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.</p> <p>31.5. In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.</p> <p>31.6. The GRC shall investigate and decide upon the complaint within ten days of its receipt.</p> <p>31.7. Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the fee as prescribed in "Redressal of Grievance Regulations, 2021".</p> <p>31.8. The Committee, upon receipt of the Appeal against the decision of the GRC complete in all respect shall serve notices in writing upon all the parties to Appeal.</p> <p>31.9. The committee shall call the record from the concerned procuring agency or the GRC as the case may be, and the same shall be provided within prescribed time.</p>

	<p>31.10. The committee may after examination of the relevant record and hearing all the concerned parties, shall decide the complaint within fifteen (15) days of receipt of the Appeal.</p> <p>31.11. The decision of the Committee shall be in writing and shall be signed by the Head and each Member of the Committee. The decision of the committee shall be final.</p>
<p>32. Mechanism of Blacklisting</p>	<p>32.1. The Procuring Agency shall bar for the time prescribed under Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> i. Involved in corrupt and fraudulent practices as defined under rule-2; ii. Fails to perform his contractual obligations; or iii. Fails to abide by bid securing declaration; <p>32.2. The Procuring Agency shall bar for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> i. Involved in corrupt and fraudulent practices as defined in Rule-2 of Public Procurement Rules; ii. Fails to perform his contractual obligations; and iii. Fails to abide by the id securing declaration; <p>32.3. The show cause notice shall contain: (a) precise allegation, against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.</p> <p>32.4. The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice</p> <p>32.5. In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.</p> <p>32.6. In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.</p> <p>32.7. The Procuring Agency shall give minimum of seven days to the bidder or contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified</p>

	<p>officer shall decide the matter on the basis of the available record and personal hearing of the bidder or contractor, if availed</p> <p>32.8. The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing..</p> <p>32.9. The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.</p> <p>32.10. Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.</p> <p>32.11. The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition</p> <p>32.12. The committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.</p> <p>32.13. The Authority on the basis of decision made by the committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.</p>
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Section II - Prequalification Data Sheet (PDS)

A. General	
ITA 1.1	<p>The identification number of the Invitation for Prequalification is: [<i>No. 08/RB/RSF/LOG/NHMP</i>]</p> <p>The Procuring Agency is: [<i>AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48, Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad</i>]</p> <p>The list of contracts is: [<i>Purchase of Various Tyres</i>]</p>
ITA 2.1	<p>The name of the Procuring Agency is: [<i>National Highways & Motorway Police (NHMP)</i>]</p> <p>The name of the Project or Procurement is: [<i>Pre-Qualification of Vendors for Supply of (Various Tyres) through Open Framework Agreement for a Period of Three (03) Years (FY 2025-26, 2026-27 & 2027-28)</i>]</p>
ITA 4.2	Maximum number of members in the JV shall be: [<i>Not Allowed</i>]
ITA 4.7	A list of debarred firms and individuals is available on the PPRAs website: http://www.ppra.org.pk
B. Contents of the Prequalification Document	
ITA 7.1	<p>For clarification purposes, the Procuring Agency's address is: [<i>"same as in ITA 1.1 above"</i>]</p> <p>Telephone: 051-9320278</p> <p>Electronic mail address: logbranch@gmail.com</p>
ITA 7.1 & 8.2	Web page: [<i>www.ppra.org.pk, www.nhmp.gov.pk</i>]
ITA 7.2	Pre-Application Meeting will be held: [<i>Not Applicable</i>]
C. Preparation of Applications	
ITA 10.1	This Prequalification document has been issued in the [<i>"English"</i>] language.
ITA 11.1 (d)	<p>The Applicant shall submit with its Application, the following additional documents:</p> <p>[Bid Security Rs.50,000/- in the form of Pay Order, CDR or Bank Draft, Bank Guaranty]</p> <p>At the time of submission of technical bid scanned copy of Bid Security in PDF format shall be emailed to logbranch@gmail.com</p>

ITA 14.2	The source for determining exchange rates is [https://www.nbp.com.pk/RateSheet/index.aspx]
ITA 15.2	In addition to the original, the number of copies to be submitted with the Application is: <i>[01]</i>
D. Submission of Applications	
ITA 17.1	<p>The deadline for Application submission is: Date: <i>[22-04-2026]</i> Time: <i>[1030 Hrs]</i></p> <p>For Application submission purposes only, the Procuring Agency's address is: <i>["same as in ITA1.1 above"]</i></p>
ITA 19.1	<p>The date for opening of Application is: Date: <i>[22-04-2026]</i> Time: <i>[1130 Hrs]</i></p>
ITA 19.2	The Applications for opening procedures shall be: <i>[The Physical / Hardcopy all applications submitted at Logistics Branch CPO (HQs) G-11/1, Islamabad shall be opened and handled in accordance with the PPRA procedures]</i>
E. Procedures for Evaluation of Applications	
ITA 31.1	<p>If an Applicant wishes to make a Prequalification related Complaint, the Applicant should submit its complaint, in writing (by the quickest means available, that is either by email or fax), to:</p> <p>For the attention: <i>[Chair, Grievance Redressal Committee]</i> Title/position: <i>[Additional Inspector General, North Region]</i> Procuring Agency: <i>[NHMP]</i> Email address: <i>[addl.igp.north@gmail.com]</i></p> <p>In summary, at this stage, a Prequalification related Complaint may challenge any of the following:</p> <ol style="list-style-type: none"> 1. the terms of the Prequalification Documents; and 2. the Procuring Agency's decision not to prequalify an Applicant.

Section III - Qualification Criteria and Requirements

This Section contains the methods, criteria, and requirements that the Procuring Agency shall use to evaluate Applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.



Eligibility and Qualification Criteria			Documentation
No.	Subject	Requirement	Submission Requirements
1. Eligibility			
1.1	Nationality	Nationality in accordance with ITA 5.1	Forms ELI - 1.1 with attachments
1.2	Conflict of Interest	No conflicts of interest in accordance with ITA 4.4	Application Submission Letter
1.3	Eligibility	Not having been declared ineligible as described in ITA 4.5 and 5.1	Affidavit of not blacklisting on stamp paper of Rs 50.
		Must be Manufacturer or Authorized Dealer for all category of Tyres except Motorcycle Tyres	Provide documentary evidence(s)
		Manufacturer, Authorized Dealer or General Order Supplier for Motorcycle Tyres	
2. Historical Contract Non-Performance			
2.1	History of Non-Performing Contracts	Not debarred due to any Non-performance of contract or deviation from Bid Securing Declaration in accordance with the provision of Rule-19 of PP Rules or the period of debarment has been over.	Form PER - 1
2.2	Pending Litigation	Applicant's financial position and prospective long term profitability still sound according to criteria established in 3.1 below and assuming that all pending litigation will be resolved against the Applicant	Form PER - 1
3. Financial Situation and Performance			
3.1	Financial Capabilities	Value of total Assets should be more than Rs. 10 million (To be proved through Last Year Income Tax Returns / Audited Financial Statement) (for all category of tyres except Motorcycle Tyres)	Form FIN - 1
		Value of total Assets should be more than Rs. 1 million (To be proved through Last Year Income Tax Returns / Audited Financial Statement) (for Motorcycle Tyres)	
3.2	Average Annual Turnover	Average annual turnover (Average Annual Sales Revenue) from supply of Goods/Services should be at least PKR 10 million. (for all category of tyres except Motorcycle Tyres)	Form FIN - 2
		Average annual turnover (Average Annual Sales Revenue) from supply of Goods/Services should be at least PKR 1 million. (for Motorcycle Tyres)	
4. Experience			
4.1	General Experience	Experience in supply of Goods for at least the last 5 years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration
4.2	Specific Experience	3 years of supply of Various Tyres	Copy of at least 1 work order/ contract awarded/ Bill Invoice etc. completed for each year

PRE-QUALIFICATION CRITERIA FOR VENDORS FOR SUPPLY OF VARIOUS TYPES OF TYRES

Applicant Organization's Name: -----

S. No.	Description	Documents Required	Marks (Max 25 in each cat)
1. General Experience			
A	Less than 5 Years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration	0
B	5-7 Years		15
C	7-9 Years		20
D	More than 9 Years		25
2. Relevant Experience			
A	Less than 3 Years	Copy of at least 1 work order / contract awarded / completed for each year	0
B	3-5 Years		15
C	5-7 Years		20
D	More than 7 Years		25
3. Financial Capability (Total Assets)			
For all category of Tyres except Motorcycle Tyres			
A	Less than 10 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 10 Million to 20 Million		15
C	Between 20 Million to 30 Million		20
D	More than 30 Million		25
For Motorcycle Tyres			
A	Less than 1 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 1 Million to 5 Million		15
C	Between 5 Million to 10 Million		20
D	More than 10 Million		25
4. Financial Performance (Average Annual Turnover)			
For all category of Tyres except Motorcycle Tyres			
A	Less than 10 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 10 Million to 20 Million		15
C	Between 20 Million to 30 Million		20
D	More than 30 Million		25
For Motorcycle Tyres			
A	Less than 1 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 1 Million to 5 Million		15
C	Between 5 Million to 10 Million		20
D	More than 10 Million		25

Note:

- **Minimum aggregate qualification marks are 60.**
- Absence of any required document will lead to disqualification in that specific category.
- Obtaining Zero in any category shall stand disqualified.

Section IV - Application Forms

Application Submission Letter

Date: [-----]
IFP-No. and title: [insert IFP number and title-----
---]

To: **AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48, Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad**

We, the undersigned, apply to be prequalified for the referenced IFP and declare that:

- (a) **No reservations:** We have examined and have no reservations to the Prequalification Document, including Addendum(s) No(s), issued in accordance with Instructions to Applicants (ITA) 8: [insert the number and issuing date of each addendum].
- (b) **No conflict of interest:** We have no conflict of interest in accordance with ITA 4.6;
- (c) **Eligibility:** We (and our subcontractors) meet the eligibility requirements as stated ITA 4.1, we have not been suspended by the Procuring Agency based on execution of a Bid/Proposal Securing Declaration in accordance with ITA 4.9;
- (d) **State-owned enterprise or institution:** [select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution];
- (e) **Not bound to accept:** We understand that you may cancel the Prequalification process at any time without incurring any liability to the Applicants, in accordance with ITA 26.1. Only suppliers or contractors who have been pre-qualified shall be entitled to participate further in the procurement proceedings
- (f) **True and correct:** All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed: _____
[insert signature(s) of an authorized representative(s) of the Applicant]

Name: _____
[insert full name of person signing the Application]

In the capacity of: _____
[insert capacity of person signing the Application]

Duly authorized to sign the Application for and on behalf of: _____

[insert full name of the Applicant or the name of the JV]

Address: _____

[insert street number/town or city/country address]

Dated: _____

[insert date the document is signed i.e. day number] day of [insert month], [insert year]

[For a joint venture, either all members shall sign or only the authorized representative, in which case the power of attorney to sign on behalf of all members shall be attached]



Form ELI - 1.1 Applicant Information Form

Date: [REDACTED]

IFP No. and title: *[insert IFP number and title]*

Page [REDACTED] of [REDACTED] pages

Applicant's name along with nationality

[insert full name]

In case of Joint Venture (JV), name of each member along with nationality:

[insert full name of each member in JV]

Applicant's actual or intended country of registration:

[indicate country of Constitution]

Applicant's actual or intended year of incorporation:

[indicate year of Constitution]

Applicant's legal address [in country of registration]:

[insert street/ number/ town or city/ country]

Applicant's authorized representative information

Name: [REDACTED]

[insert full name]

Address: [REDACTED]

[insert street/ number/ town or city/ country]

Telephone/Fax numbers: [REDACTED]

[insert telephone/fax numbers, including country and city codes]

E-mail address: [REDACTED]

[indicate e-mail address]

1. Attached are copies of original documents of

- Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITA 4.5.

- In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA 4.2.
- 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

In case of JV, the Applicant's information shall include information on each JV member and letter of intent to form JV or JV agreement, in accordance with ITA 4.2



Form ELI - 1.1 (continued) Applicant Information Form

Date: *[insert day, month, year]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Applicant's name			
2. Street Address:	Postal Code:	City:	Country:
3. P.O. Box and Mailing Address:			
4. Telephone Number:			
5. Fax Number:			
6. E-mail Address:			
7. Web Site:			
8. Contact Name:			
9. Contact Title:			
10. Type of Business:			
11. If Other, specify:			
12. Nature of Business:			
13. Year Established:			
14. Dates, Numbers, and Expiration Dates of Current Licenses and Permits:			
15. Current registration with relevant authorities information:			
16. Proof of product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]			
17. Name of government agency(ies) responsible for inspecting and licensing of facilities in the country of origin of the raw material and or processing of the goods:			
Date of last inspection:			
18. Quality Assurance Certification (Please include a copy of your latest certificate with the PQ Application):			

19. Production capacity: *[insert peak and average production capacity over the last three years in units/day or units/month, etc.]*

20. List of names and addresses of sources of raw material and what products they will be used in:

21. Proof of raw material product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]:

22. Raw materials tested prior to use:

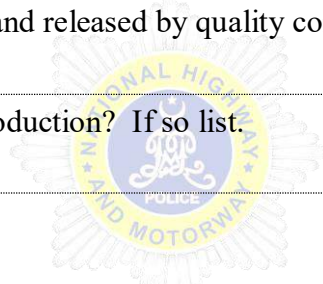
23. Presence and characteristics of in-house quality control laboratory

24. Names and addresses of external quality control laboratories used:

25. Are all finished products tested and released by quality control prior to release for sale?

Yes ___ No ___, If not, why?

26. List control tests done during production? If so list.



27. List tests conducted after production and prior to release of product on market:

28. Are technical documents available in: *[Procuring Agency should insert language]*

Yes No

Form FIN - 1

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous <i>[insert number]</i> years, <i>[insert in words]</i> (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

* Refer ITA 14 for the exchange rate

3. Financial documents

Attached are copies of financial statements¹ for the **3 years** required above; and complying with the requirements.

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Form FIN - 2

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

Annual turnover data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA 14 for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA 3.2.

Form- PER - 1

Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

<input type="checkbox"/> Not debarred due to deviation from commitment of Bid Securing Declaration- <input type="checkbox"/> Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
<input type="checkbox"/> Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i></p>	<i>[insert amount]</i>
<input type="checkbox"/> No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. <input type="checkbox"/> Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i></p>	<i>[insert amount]</i>

Section V - Eligible Countries

Eligibility for the Provision of Goods and Related Services

In reference to ITA 5.1, all the bidders are allowed to participate in the subject procurement without regard to nationality, except bidders of some nationality, prohibited in accordance with policy of the Federal Government.

Following countries are ineligible to participate in the procurement process:

1. India
2. Israel



Section VI – Schedule of Requirements

Sr.#	Name of Item(s)	Estimated Quantity	
		01 Year	03 Years
1	Prado Jeep/ Double Cabin (265-65 R17)	488	1,464
2	Fortuner Jeep / Double Cabin (265-60 R18)	444	1,332
3	Altis Car (195-65 R15)	36	108
4	Altis Car (205-55 R16)	2,792	8,376
5	Honda Car(215-55-R16)	116	348
6	ISUZU Double Cabin (255/60 R18)	8	24
7	Double Cabin (Vigo)(255-70-R15)	12	36
8	Single Cabin (205-70 R15)	544	1,632
9	Single Cabin (195-R14)	36	108
10	Van/Single Cabin (195 R15C)	676	2,028
11	Coaster (215-70 R17.5)	30	90
12	Coaster (7.00R16)	12	36
13	Truck (9.00 R20)	14	42
14	Hino Bus (10.00 R20)	6	18
15	Truck (Recovery) (7.50-16 LT)	42	126
16	Motorcycle (Front) 250cc (110-80-17)	24	72
17	Motorcycle (Rear) 250cc (140-70-17)	24	72
18	Motorcycle Honda 150cc (Front) (80/100-18)	15	45
19	Motorcycle Honda 125 & 150cc (Rear) (90/90-18)	28	84
20	Motorcycle Honda 125cc (Front) (2.50-18)	8	24
21	Motorcycle (Rear) 125cc (3.00-17)	9	27
22	Motorcycle Honda 100cc (Front) (2.75-18(4PR))	45	135
23	Motorcycle Honda 100cc (Rear) (2.75-18(6PR))	40	120
Total		5,449	16,347

If you have any questions regarding this Notification, please do not hesitate to contact us.

On behalf of the Procuring Agency:

Signature: _____

Name: _____

Title/position: _____

Telephone: _____

Email: _____



1. Notification to Conclude a Framework Agreement

[Use letterhead paper of the Procuring Agency]

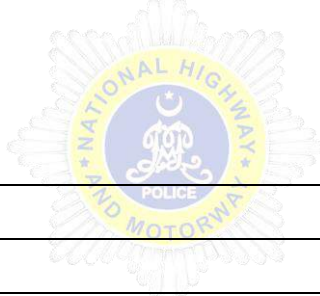
[Date]

To: *[name and address of successful Bidder]*

Notification to Conclude a Framework Agreement Framework Agreement No. *[insert FA reference number]*

This is to notify you that your Bid dated *[insert date]* to conclude a Framework Agreement in relation to the supply of *[Various Tyres]* is hereby accepted by our Agency.

Please sign, date and return the Framework Agreement within *[insert the applicable period for signing of the FA in accordance of the ITB]* days of receipt of the same.



Authorized Signature: _____

Name: _____

Title/position: _____

Name of Agency: _____

Telephone: _____

Email: _____

Attachment: Framework Agreement

Framework Agreement

Framework Agreement

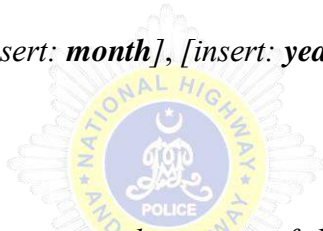
[This form is to be completed by the Procuring Agency in accordance with the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

***Note:** the terminology in relation to the parties to the Framework Agreement changes from the terminology used in relation to the parties involved in the Primary Procurement process. In the Primary Procurement process the Procuring Agency is responsible for establishing the FA(s). However, the parties to the FA will be the “Procuring Agency(s)” and, where Procuring Agency(s) and responsible for managing and administering the FA. In the FA, the successful Bidder(s) is called the “Supplier”. This covers the Supplier’s capacity as both a holder of a FA and as a Supplier under a Call off Contract.]*

This Framework Agreement [insert reference number of the Framework Agreement] is made for the supply of [Various Tyres]

on the [insert: **number**] day of [insert: **month**], [insert: **year**]

between



the Procuring Agency(s) [insert complete name of the Procuring Agency/s, the type of legal entity, (for example, “an agency of the Ministry of the Government of {insert name of Country of Procuring Agency/s}”, or “a corporation incorporated under the laws of {insert name of Country of Procuring Agency/s}”)] (the Procuring Agency(s))

and

the Supplier [insert name of the Supplier], a corporation incorporated under the laws of [insert country of Supplier] and having its principal place of business at [insert Supplier’s address] (Supplier).

This Framework Agreement is subject to the provisions described in the Sections and Schedules listed below, and any amendments.

This Framework Agreement concludes a standing offer by the Supplier to supply the specified Goods to the Procuring Agency(s) during the Term of the Framework Agreement, as and when the Procuring Agency(s) wishes to purchase them.

The following documents shall be deemed to form and be read and construed as part of this Framework Agreement and, where indicated, to any Call-off Contract awarded under this Framework Agreement.

Section A: Framework Agreement General Provisions

Section B: Framework Agreement Specific Provisions

IN WITNESS whereof, the Parties to this Framework Agreement have caused this Framework Agreement to be executed in accordance with the laws of [*insert the name of the Framework Agreement governing law country*] on the day, month and year indicated above.

[*Select one of the three options below*]

[OPTION 1: for Single User Framework Agreement]

“For and on behalf of the Procuring Agency:”

Signed: [*insert signature*]

Full name: [*name of person signing*]

Agency: [*insert the name of agency*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification of official witness*]

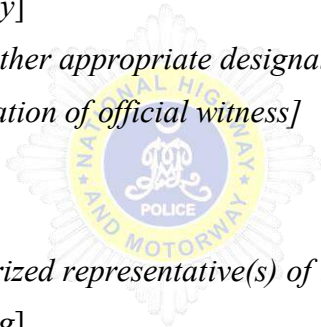
For and on behalf of the Supplier:

Signed: [*insert signature of authorized representative(s) of the Supplier*]

Full name: [*name of person signing*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification official of witness*]



Section A: Framework Agreement General Provisions (FAGP)

[the following text must not be modified by the Procuring Agency.]



Section A

Framework Agreement General Provisions (FAGP)

1. Definitions

- a) The following words and expressions shall have the meanings hereby assigned to them
- b) “Base Price” is the Framework Agreement (FA) unit price prior to any price adjustment in accordance with FA Specific Provision FAGP 8.1.
- c) “Business Day” is any day that is an official working day of the Procuring Agency. It excludes the Procuring Agency’s official public holidays.
- d) “Call-off Contract” is a contract awarded under a Framework Agreement, through a Secondary Procurement process, for the supply of Goods, and any Related Services.
- e) “Commencement Date” is the date this Framework Agreement is signed by both parties, being the commencement of the Term.
- f) “Contract Price” is the price payable to the Supplier as specified in the Call-off Contract, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- g) “Day” means calendar day.
- h) “Goods” means all goods, materials, items, commodities, raw material, machinery, equipment, and/or other materials, as specified in the FA Specific Provisions, that the Supplier is required to supply to the Procuring Agency under a Call-off Contract. Where appropriate, for the purpose of interpretation, the definition for Goods includes Related Services.
- i) “In Writing” means communicated or recorded in written form. It includes, for example: mail, e-mail, fax or communication through an electronic procurement system (provided that the electronic system is accessible, secure, ensures integrity and confidentiality, and has sufficient audit trail features).
- j) “Incoterms” means the international commercial terms

for goods published by the International Chamber of Commerce (ICC).

- k) "Procuring Agency's Country" is the country specified in the FA Specific Provisions, if procurement is being made outside Pakistan.
- l) "Related Services" means the services incidental to the supply of the Goods, such as insurance, installation, training, initial maintenance and other such obligations of the Supplier, excluding inland transportation and other services required in the Procuring Agency's Country to convey the Goods to their final destination.
- m) "Secondary Procurement" is the method used to select a Supplier and award a Call-off Contract under this Framework Agreement.
- n) "Single-User Framework Agreement" means a Framework Agreement where there is only one Procuring Agency, as specified in the FA Specific Provisions.
- o) "Supplier" means the person, private or government entity, or a combination of the above, who has concluded a Framework Agreement to supply to a Procuring Agency, from time to time, and as and when required, the Goods, and, if applicable, Related Services, under a Call-off Contract.
- p) "Term" mean the duration of this Framework Agreement as described in the FA Specific Provisions starting on the Commencement Date. Where applicable, it includes any extension(s) to the initial Term, if permitted in the FA Specific Provisions.

2. Framework Agreement Documents

2.1 This Framework Agreement (FA) shall be read as a whole. Where a documents is incorporated by reference into this Framework Agreement, it shall be deemed to form, and be read and construed, as part of this Framework Agreement.

2.2 This Framework Agreement comprises the documents specified in the **FA Specific Provisions**.

3. Supplier's obligations

3.1 The Supplier shall offer to supply (standing offer) to the Procuring Agency, the Goods, including any Related Services if applicable, described in the Framework Agreement Schedule 1: Schedule of Requirements, for the Term of this Framework Agreement, in accordance with

the terms and conditions stipulated in this Framework Agreement.

3.2 During the Term of the Framework Agreement, the Supplier shall continue to be eligible and qualified, and the Goods shall continue to be eligible, as per the qualification and eligibility criteria stipulated in the Primary Procurement process and the provisions of subparagraphs 3a. to 3c. below The Supplier shall notify the Procuring Agency immediately, in writing, if it ceases to be qualified and/or ceases to be eligible, or the Goods cease to be eligible.

3.3 The Supplier undertakes to supply the Goods under a Call-off Contract. The Goods supplied shall be:

- a) of the quality, type and as otherwise specified in the Framework Agreement, Schedule 1: Schedule of Requirements,
- b) at the Contract Price specified in the Call-off Contract and
- c) in such quantities, at such times and to such locations as specified in the Call-off Contract.

3.4 If specified in the **FA Specific Provisions**, at any point during Term of the Framework Agreement should technological advances be introduced by the Supplier for the Goods originally offered by the Supplier in its bid and still to be delivered, the Supplier shall offer to the Procuring Agency(s) of the Call-off Contract the latest versions of the available Goods having equal or better performance or functionality at no additional cost to the Procuring Agency (s).

3.5 The Supplier agrees that the Call-off Contract General Conditions of Contract set out in the Framework Agreement, Schedule 4, and Call-off Contract Special Conditions of Contract set out in a Call-off Contract, shall apply to the supply of Goods.

4. Continued Qualification and Eligibility

4.1 The Supplier, shall continue to have the nationality of an eligible country as specified in the **FA Specific Provisions**. A Supplier or subcontractor, shall be deemed to have the

nationality of a country if the Bidder is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be.

- 4.2 All Goods and Related Services to be supplied under a Call-off Contract shall continue to have their origin in eligible Countries as specified in the **FA Specific Provisions**. For the purpose of this provision, origin means the country where the Goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components. Ineligible Countries, if any, are listed in the **FA Specific Provisions**.
- 4.3 To continue to be eligible the Supplier shall not have been sanctioned by pursuant to the Anti-Corruption Law, and in accordance with its prevailing sanctions policies and procedures as set forth by the Public Procurement Regulatory Framework as described in Section B, Framework Agreement General Provisions. Where the Supplier has been so sanctioned it will be ineligible for the duration of the period of time as determined by the Procuring Agency or Public Procurement Regulatory Authority.
- 4.4 The Procuring Agency may require, during the Term of the Framework Agreement, evidence of the Supplier's continued qualification and eligibility, and the Goods continued eligibility. Failure to provide such evidence, as requested, may result in the Supplier being disqualified from participating in a Secondary Procurement process, and/or being awarded a Call-off Contract, and/or the termination of the Framework Agreement.

5. Term

- 5.1 This Framework Agreement shall commence on the Commencement Date and, unless terminated earlier in accordance with the provisions of this Framework Agreement, or the general law, shall continue until the end of the Term specified in the **FA Specific Provisions**.
- 5.2 Where permitted in the **FA Specific Provisions**, the Term may be extended (subject to the condition that the total duration of the framework agreement shall not exceed three

year), at the Procuring Agency's sole discretion, and where there has been satisfactory performance by the Supplier. To extend the Term, the Procuring Agency shall give the Supplier no less than three (3) months' notice, In Writing, prior to the date on which the Framework Agreement would otherwise have expired.

- 6. Representative** 6.1 The representatives for each party, who shall be the primary point of contact for the other party in relation to matters arising from this Framework Agreement, are specified in the **FA Specific Provisions**. Should the representative be replaced, the party replacing the representative shall promptly inform the other party In Writing of the name and contact details of the new representative. Any representative appointed shall be authorized to make decisions on the day to day operation of the Framework Agreement.
- 7. Role of Procuring Agency** 7.1 The role of PA is to manage and administer the Framework Agreement(s). The Procuring Agency is responsible for all matters pertaining to the Framework Agreement including, for example, amendments, suspension and termination of the Framework Agreement. For matters relating to individual Call-off Contracts, all communications, including notices, must be made to the Procuring Agency named in the Call-off Contract.
- 8. Contract Price** 8.1 The Contract Price for each Call-off Contract, shall be determined as specified in the **FA Specific Provisions**.
- 9. Performance Security (or Guarantee)** 9.1 The Procuring Agency may require a Performance Security (or guarantee) from the Supplier in relation to the performance of a specific Call-off Contract. In this event, the Supplier shall comply with the relevant provisions relating to Performance Security (or guarantee) contained in the Call-off Contract Special Conditions of Contract.
- 10. Language** 10.1 This Framework Agreement, and any Call-off Contract, as well as all correspondence and documents relating to this Framework Agreement, and any Call-off Contract, exchanged by the Procuring Agency and Supplier, shall be written in the language specified in the **FA Specific Provisions**. Supporting documents and printed literature that are part of this Framework Agreement, and any Call-off Contract, may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for

purposes of this Framework Agreement, and any Call-off Contract, this translation shall govern.

10.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

11. Notices

11.1 Any notice given by one party to the other pursuant to this Framework Agreement shall be in Writing to the address specified in the **FA Specific Provisions**. A notice shall be effective when delivered, or on the notice's effective date, whichever is later.

12. Fraud and Corruption

12.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Primary or Secondary Procurement process or execution of a Call-off Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

13. Records, inspections and audit

13.1 The Supplier shall keep, and shall make all reasonable efforts to cause its subcontractor(s), if any, to keep, accurate and systematic accounts and records in respect of this Framework Agreement, the Goods, and any Call-off Contract, in such form and details as will clearly identify relevant time changes and costs.

14. Confidential Information

14.1 The Procuring Agency and the Supplier shall keep confidential and shall not, without the consent In Writing from the other, divulge to any third party any documents, data, or other information furnished directly or indirectly by either party in connection with the Framework Agreement.

14.2 The obligation of a party under **FAGP 14. 1.** above, shall not apply to information that:

- a) now, or in future, enters the public domain through no fault of that party
- b) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party

- c) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

15. Governing Law

15.1 This Framework Agreement, and any Call-off Contract, shall be governed by, and interpreted in accordance with the applicable State Laws, unless otherwise specified in the **FA Specific Provisions**, or the Special Conditions of Contract as set out in any Call-off Contract.

16. Change to the Framework Agreement

16.1 Any change to this Framework Agreement, including an extension of the Term (subject to the condition that the total duration of the framework agreement shall not exceed three year), must be In Writing and signed by both Parties. A change can be made at any time after this Framework Agreement has been signed by both Parties, and before it expires.

17. Termination of the Framework Agreement

17.1 The Procuring Agency, without prejudice to any other remedy for breach of the Framework Agreement, may terminate this Framework Agreement immediately, by notice in writing to the Supplier, if:

- a) in the judgement of the Procuring Agency, the Supplier has engaged in Fraud and Corruption, or
- b) during the Term of the Framework Agreement, the Supplier ceases to be qualified or eligible as per FAGP 4.
or
- c) the Supplier purports to assign, or otherwise transfer or dispose of this Framework Agreement, in whole, or in part, without the prior written consent of the Procuring Agency, or
- d) the Supplier becomes bankrupt or otherwise insolvent.

17.2 The Procuring Agency may terminate this Framework Agreement, in whole or in part, by notice In Writing sent to the Supplier, at any time, for its convenience. The notice of termination shall specify that the termination is for the Procuring Agency's convenience, the extent to which the performance of the supplier under the Framework

Agreement is terminated, and the date upon which such termination becomes effective.

- 18. Consequence of expiry or termination**
- 18.1 Upon expiry, or earlier termination of this Framework Agreement, all Call-off Contracts entered into under this Framework Agreement shall continue in full force and effect unless otherwise terminated under the Call-off Contract General or Specific Conditions of Contract. However, no further Call off Contracts shall be awarded once the Framework Agreement is terminated.
- 19. Dispute resolution in relation to this Framework Agreement**
- 19.1 In the case of a dispute arising out of, or in connection with this Framework Agreement, the Parties shall, in good faith, make every reasonable effort to communicate and cooperate with each other with a view to amicably resolving the dispute.
- 19.2 Where parties have exhausted the process described in **FAGP 19.1**, the parties may, by mutual agreement, nominate and refer the dispute to an adjudicator/mediator to assist in the resolution of the dispute. Parties will meet their own costs associated with such a referral, and split the costs of the adjudicator/mediator. In appointing the adjudicator/mediator parties should agree whether or not the adjudicator's/mediator's decision is to be final and binding.
- 20. Dispute resolution in relation to Call-off Contracts**
- 20.1 The Procuring Agency and the Supplier for a Call-off Contract shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 20.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Agency or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this provision shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the **FA Specific Provisions**.

20.3 Notwithstanding any reference to arbitration herein,


- a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
- b) the Procuring Agency shall pay the Supplier any monies due the Supplier.



Section B: Framework Agreement Specific Provisions

The following Framework Agreement Specific Provisions (FASP) shall supplement and/or amend the Framework Agreement General Provisions (FAGP). Whenever there is a conflict between the FAGP and FASP, the provisions of the FASP shall prevail.

[This section is to be completed by the Procuring agency as per the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

Framework Agreement General Provision	Description
FAGP 1.1 (g) Goods	This Framework Agreement relates to the purchase and supply, under a separate Call-off Contract, of [<i>Various Tyres</i>]. The Goods, and Related Services, are more fully described in Schedule 1: Schedule of Requirements including, where applicable: list of Goods, list of Related Services, Technical Specifications, Drawings and Inspections and Tests.
FAGP 1.1 , (m) & (s) Single/Multi-User Insert Multi user definition in FAGP	This is a Single-User Framework Agreement.” 
FAGP 1.1 (J) Procuring Agency' Country	The Procuring Agency's Country is: <i>[insert the name of the country if procurement is being made outside Pakistan]</i>
FAGP 2.2 Framework Agreement Documents	This Framework Agreement comprises the following documents: a. Framework Agreement, including all Sections and Schedules, b. Notice of Conclusion of a Framework Agreement, and
FAGP 3.4 Supplier's Obligations	<i>[For rapidly changing technologies such as information systems (computers, software, communication technology etc.) specify that this requirement applies.]</i>

<p>FAGP 4. Eligibility</p>	<p>At the present time, firms, goods and services from the following countries are excluded from this Framework Agreement as being ineligible.</p> <p style="text-align: center;"><i>[[insert a list of the countries to apply the restriction or state “none”].]</i></p>
<p>FAGP 5.1 Term</p>	<p>The Term of this Framework Agreement is [<i>enter number of years</i>] years. [<i>NOTE: the maximum initial Term permissible is 3 year</i>] from the Commencement Date.</p>
<p>FAGP 5.2 Term extension(s)</p>	<p><i>[As applicable, indicate “(the total duration of the framework agreement shall not exceed three year)</i></p>
<p>FAGP 6.1 Representatives</p>	<p><u>Procuring Agency’s Representatives</u></p> <p>Selection one of the following OPTIONS</p> <p><i>OPTION 1: for a Single-User Framework Agreement use the following text]</i></p> <p>The name and contact details of the Procuring Agency’s Representative under this Framework Agreement, and the address for notices in relation to this Framework Agreement, are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
<p>FAGP 6.1 Representatives</p>	<p><u>Supplier’s Representatives</u></p> <p>The name and contact details of the Supplier’s Representative, for the purposes of this Framework Agreement, and the address for</p>

	<p>notices in relation to this Framework Agreement are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
<p>FAGP 8.1 Contract Price</p>	<p>The Contract Price that will apply to the purchase of Goods under a Call-off Contract shall be: <i>[modify as appropriate]</i></p> <p>For Mini-competition:</p> <p>The successful competitive quotation subject to the provisions below.</p> <p>Base Price required in the Procuring Agency’s Country to convey the Goods to their final destination specified in RFQ.</p>
<p>FAGP 8.1 Contract Price</p>	<p>Adjustments to the Base Price: Not applicable</p>
<p>FAGP 10.1 Language</p>	<p>The language of this Framework Agreement, and any Call-off Contract is <i>[insert language]</i>.</p>
<p>FAGP 20.2 Dispute Resolution in relation to Call-off Contract.</p>	<p>(E procurement contract clause should be included)</p> <p>The rules of procedure for arbitration proceedings shall be as follows:</p> <p>a. <i>[describe the proceedings that are to apply e.g.]</i></p> <p><i>[For contracts entered into with foreign suppliers, International commercial arbitration may have practical advantages over other dispute settlement methods. Among the rules to govern the arbitration proceedings, the Procuring Agency may wish to consider the United Nations Commission on International Trade Law (UNCITRAL) Arbitration Rules of 1976, the Rules of Conciliation and Arbitration of the International Chamber of Commerce (ICC), the Rules of the London Court of International Arbitration or the Rules of Arbitration Institute of the Stockholm Chamber of Commerce. If the Procuring Agency chooses the UNCITRAL Arbitration Rules, the following sample clause should be inserted:</i></p> <p>“Any dispute, controversy or claim arising out of or relating to this Contract, or breach, termination or invalidity thereof, shall be settled by</p>

arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force.”

If the Procuring Agency chooses the Rules of ICC, the following sample clause should be inserted:

“All disputes arising in connection with this Contract shall be finally settled under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with said Rules.”

If the Procuring Agency chooses the Rules of Arbitration Institute of Stockholm Chamber of Commerce, the following sample clause should be inserted:

“Any dispute, controversy or claim arising out of or in connection with this Contract, or the breach termination or invalidity thereof, shall be settled by arbitration in accordance with the Rules of the Arbitration Institute of the Stockholm Chamber of Commerce.”

If the Procuring Agency chooses the Rules of the London Court of International Arbitration, the following clause should be inserted:

“Any dispute arising out of or in connection with this Contract, including any question regarding its existence, validity or termination shall be referred to and finally resolved by arbitration under the Rules of the London Court of International Arbitration, which rules are deemed to be incorporated by reference to this clause.”

For Contracts with a national Supplier of the Procuring Agency’s Country:

“In the case of a dispute between the Procuring Agency and a Supplier who is a national of the Procuring Agency’s Country, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring Agency’s Country.”

The place of arbitration will be *[insert city and country]*

National Highway and Motorway Police Islamabad



Bidding Documents

Tender No. 08/RB/RSE/LOG/NHMP/

Procurement of Goods through Open Framework Agreements

Pre-Qualification for Purchase of (Batteries) through Open
Framework Agreement for a Period of Three (03) Years (FY
2025-26, 2026-27 & 2027-28)

**Last Date of Submission: 22-04-2026 at 10:30 AM
Opening at 11:30 AM**

Note:

All potential bidders are requested to submit bids before opening date, and Original Bids/ proposals must be submitted at NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or before 10:30 AM on 22-04-2026. The bids will be opened as per scheduled date & time i.e. at 11:30 AM on 22-04-2026.

**Assistant inspector General
Logistics NHMP, Islamabad**

Ph: 051-9320278

logbranch@gmail.com

FTN: 9010402-1

Brief of the Document

Procurement Notice -

The attached template is the Invitation for Prequalification of Suppliers willing to sign framework agreements with the Procuring Agency for provision of Common Use Items/ Commodities and services, in accordance with the provisions of the agreement.

Prequalification Document

(Procurement of Goods & Services through Framework Agreements)

PART 1 – PREQUALIFICATION PROCESS

Section I - Instructions to Applicants (ITAs)

This Section contains detailed information for preparing and submitting the Applications for Prequalification, in addition to information on opening and evaluation of the Applications.

Section I contains provisions that are to be used by the Procuring Agencies without modification.

Section II - Prequalification Data Sheet (PDS)

This Section contains provisions that supplement the ITA (in Section-I), and are specific to respective Prequalification Proceedings.

Section III - Qualification Criteria and Requirements

This Section prescribes the methodology, criteria, and requirements to be used to determine the capacity and capability of the Applicants for the supply of goods and related services in accordance with the requirements of the Procuring Agency, with an objective to prequalify them for Invitation to Bid(s), and sign the framework agreement(s) with the selected bidder(s), in case of Open Framework Agreement(s) for the purpose of awarding Call off Contracts.

Section IV - Application Forms

This Section contains Application Submission Form and other allied forms required to be submitted with the Application.

Section V - Eligible Countries

This Section contains information regarding eligible countries in accordance with **the Policy of the Federal Government.**



NATIONAL HIGHWAYS & MOTORWAYS POLICE
Procurement Notice (PN)
No. 08/RB/RSF/LOG/NHMP/

**INVITATION TO BID FOR PREQUALIFICATION OF FIRMS
THROUGH OPEN FRAME WORK AGREEMENT**

7. National Highways & Motorway Police (NHMP) invites sealed Bids from the firms/vendors who are well reputed, registered with Income Tax and Sales Tax Department and are on Active Taxpayers List of the Federal Board of Revenue for **Pre-Qualification of Firms, through open Framework Agreement for a period of three (03) years (FY 2025-26, 2026-27 & 2027-28)** for Purchase of the following items:-

Items Description	Detail of items is mentioned in the Bidding documents
Purchase of Tyres	
Purchase of Batteries	
Purchase of Lubricants	
Purchase of Pre-Printed Blank Driving License Cards & Pre-Printed Blank Service Cards	

8. The firms who are registered with PPRA are eligible to offer the bids for Tender.
9. Bidding documents are available on the Websites of PPRA and NHMP or can also be obtained from the office of the AIG (Logistics), NHMP, Islamabad, free of cost.
10. NHMP reserves the right to reject any/all bids at any time prior to acceptance of bid in accordance with PPRA Rules.
11. In case opening date(s) is declared as a Public Holiday by the Government, the next working date shall be deemed to be the date for submission and opening of tender(s) at the same time and place.
12. The interested bidders are requested to submit their Bids/ proposals, in Original, along with Bid Security as mentioned in the bidding documents at Logistics Branch, NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or **before 10:30 Hours on 22nd April, 2026 (Wednesday)**. The Bids will be opened publicly on the same day at **11:30 Hours** in the presence of representatives of the firms, at Conference Room (1st Floor), NHMP Central Police Office, Mauve Area, G-11/1, Islamabad.

(SYED AHMAD JAWAD SHAH) PSP

Assistant Inspector General (Logistics)
For Inspector General, NHMP.

Ph.: 051-9320278

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PART 1 – Prequalification

Section I - Instructions to Applicants

A. General	
33. Scope of Application	33.1. In connection with the “Invitation for Prequalification”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).
34. Source of Funds	34.1. Regular Budget 34.2. Road Safety Fund.
35. Fraud and Corruption	35.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts. 35.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Primary Procurement process, Framework Agreement performance, Secondary Procurement process, and/or Call-off Contract performance (in the case of award of a Call-off Contract), and to have them audited by auditors appointed by the Procuring Agency. 35.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of communication. 35.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract. 35.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with Public Procurement Rule 19 and predefined standard mechanism.
36. Eligible Applicants	36.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV

	<p>agreement or with the intent to enter into such an agreement supported by a letter of intent.</p> <p>In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the entity), the execution of any Call-off Contract(s) awarded (to the entity) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.</p> <p>In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the JV), the execution of any Call-off Contract(s) awarded (to the JV) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.</p> <p>The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of framework agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.</p> <p>36.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.</p> <p>36.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a subcontractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract. All Bids submitted in violation of this provision will be rejected.</p> <p>36.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Framework Agreement(s) or Call off Contract(s). In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:</p> <ul style="list-style-type: none">(c) are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of the Framework Agreement or Call-off
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	<p>Contract and/or the Prequalification or Bid evaluation process of such Contract; or</p> <p>(d) would be involved in the implementation or supervision of such Framework Agreement or Call-off Contract, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding process-during the execution of the Framework Agreement and/or Call-off Contract.</p> <p>36.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid or enter into any Framework Agreement or Call-off Contract for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.</p> <p>36.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.</p>
37. Eligibility (in terms of Nationality)	37.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.
B. Contents of the Prequalification Documents	
38. Sections of Prequalification Documents	<p>38.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.</p> <p>PART 1 Prequalification Procedures</p> <ul style="list-style-type: none"> • Section I - Instructions to Applicants (ITA) • Section II - Prequalification Data Sheet (PDS) • Section III - Qualification Criteria and Requirements • Section IV - Application Forms • Section V - Eligible Countries <p>38.2. Unless obtained directly from the Procuring Agency or downloaded directly from the website link referred in the Invitation for Prequalification, the Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly by the Procuring Agency or downloaded from the website link shall prevail.</p> <p>38.3. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.</p>
39. Clarification of Prequali-	39.1. An Applicant requiring any clarification of the Prequalification Documents shall contact the Procuring Agency in writing at the

<p>fication Documents and Pre-Application Meeting</p>	<p>Procuring Agency's address indicated in the PDS. The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective Applicants who have obtained the Prequalification Documents directly from the Procuring Agency (or through its website link), including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response at the web page identified in the PDS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.</p> <p>39.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting at the place, date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Prequalification Documents.</p> <p>39.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Applicants who have obtained the Prequalification Documents. Any modification to the Prequalification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.</p>
<p>40. Amendment of Prequalification Documents</p>	<p>40.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum.</p> <p>40.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page identified in the PDS: Provided that an Applicant who had either already submitted their Applications or handed over the applications to the courier prior to the issuance of any such addendum shall have the right to withdraw his already filed Application and submit the revised Application prior to the original or extended Application</p>

	<p>submission deadline.</p> <p>40.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 17.2:</p> <p>Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.</p>
C. Preparation of Applications	
41. Cost of Applications	41.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.
42. Language of Application	42.1. The Application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS . Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS , in which case, for purposes of interpretation of the Application, the translation shall govern.
43. Documents Comprising the Application	43.1. The Application shall comprise the following: <ul style="list-style-type: none"> e) Application Submission Letter, in accordance with ITA 12.1; f) Eligibility: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1; g) Qualifications: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and h) any other document required as specified in the PDS.
44. Application Submission Letter	44.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.
45. Documents Establishing the Eligibility of the Applicant	45.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).
46. Documents Establishing the Qualifications of the Applicant	<p>46.1. To establish its qualifications to perform the contract(s) in accordance with Section III (Qualification Criteria and Requirements), the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV (Application Forms).</p> <p>46.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:</p>

	<p>c) for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).</p> <p>d) value of single contract - Exchange rate prevailing on the date of the contract.</p> <p>46.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.</p> <p>46.4. The documentary evidence of the Applicant's qualifications to conclude a Framework Agreement, and/or to perform any Call-off Contract(s) if awarded, shall establish to the Procuring Agency's satisfaction:</p> <p>c) that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country;</p> <p>d) that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.</p>
<p>47. Signing of the Application and Number of Copies</p>	<p>47.1. The Applicant shall prepare one set of the original documents comprising the Application as described in ITA 11 and clearly mark it "ORIGINAL". The original set of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. In case the Applicant is a JV, the Application shall be signed by an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.</p> <p>47.2. The Applicant shall submit copies of the signed original Application, in the number specified in the PDS, and clearly mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.</p> <p>47.3. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall submit ORIGINAL and COPIES in accordance with the procedures specified in the PDS.</p>
<p>D. Submission of Applications</p>	

<p>48. Sealing and Identification of Applications</p>	<p>48.1. The Applicant shall enclose the original and the copies of the Application in a sealed envelope that shall:</p> <ul style="list-style-type: none"> d) bear the name and address of the Applicant; e) be addressed to the Procuring Agency, in accordance with ITA 17.1; and f) bear the specific identification of this Prequalification process indicated in the PDS reference ITA 1.1. <p>48.2. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall seal the original and the copies in accordance with the procedures specified in the PDS.</p> <p>48.3. The Procuring Agency will accept no responsibility for not processing any envelope that was not identified as required in ITA 16.1 above.</p>
<p>49. Deadline for Submission of Applications</p>	<p>49.1. Applicants may either submit their Applications by mail, by courier or by hand. Applications shall be received by the Procuring Agency at the address and no later than the deadline indicated in the PDS. When so specified in the PDS, Applicants have the option of submitting their Applications electronically, in accordance with electronic Application submission procedures specified in the PDS.</p> <p>49.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.</p> <p>49.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement).</p>
<p>50. Late Applications</p>	<p>50.1. The Procuring Agency reserves the right to accept Applications received after the time for submission of Applications, however subject to the condition that the same is received within the date specified as last date for submission of applications but before the time for opening of the Applications.</p>
<p>51. Opening of Applications</p>	<p>51.1. The Procuring Agency shall open all Applications at the date, time and place specified in the PDS. Late Applications shall be treated in accordance with ITA 18.1.</p> <p>51.2. Applications submitted electronically, if permitted pursuant to ITA 17.1, shall be opened in accordance with the procedures specified in the PDS.</p> <p>51.3. The Procuring Agency shall prepare a record of the opening of Applications to include, as a minimum, the name of the Applicants. A copy of the record shall be distributed to all Applicants.</p>
<p>E. Procedures for Evaluation of Applications</p>	
<p>52. Confidentiality</p>	<p>52.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to</p>

	<p>Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 28.</p> <p>52.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 28, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing.</p>
53. Clarification of Applications	<p>53.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing.</p> <p>53.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.</p>
54. Responsiveness of Applications	<p>54.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 21.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.</p>
55. Margin of Preference	<p>55.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Prequalification.</p>
56. Sub-contractors	<p>56.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.</p>
F. Evaluation of Applications and Prequalification of Applicants	
57. Evaluation of Applications	<p>57.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 27.</p> <p>57.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and</p>

	<p>Allied Services.</p> <p>57.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.</p> <p>57.4. Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.</p>
58. Procuring Agency's Right to Accept or Reject Applications	58.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants.
59. Prequalification of Applicants	<p>59.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring Agency.</p> <p>59.2. An Applicant may be "conditionally prequalified," that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.</p> <p>59.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.</p>
60. Notification of Prequalification	<p>60.1. The Procuring Agency shall notify all Applicants in writing of the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately.</p> <p>60.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them.</p>
61. Request for Bids	61.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified.
62. Changes in Qualifications of Applicants	<p>62.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 27 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:</p> <p>d) a prequalified Applicant proposes to associate with a</p>

	<p>disqualified Applicant or in case of a disqualified joint venture, any of its members;</p> <p>e) as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or</p> <p>f) in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.</p> <p>62.2. Any such change should be submitted to the Procuring Agency before the date of "Invitation to Bids".</p>
<p>63. Constitution of Grievance Redressal</p>	<p>63.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of odd number of person with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending the nature of the procurement.</p> <p>63.2. Any party or applicant can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the application/proposal submission deadline.</p> <p>63.3. Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven of the announcement of technical evaluation report and five days after issuance of final evaluation report.</p> <p>63.4. In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.</p> <p>63.5. In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.</p> <p>63.6. The GRC shall investigate and decide upon the complaint within ten days of its receipt.</p> <p>63.7. Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the fee as prescribed in "Redressal of Grievance Regulations, 2021".</p> <p>63.8. The Committee, upon receipt of the Appeal against the decision of the GRC complete in all respect shall serve notices in writing upon all the parties to Appeal.</p> <p>63.9. The committee shall call the record from the concerned procuring agency or the GRC as the case may be, and the same shall be provided within prescribed time.</p>

	<p>63.10. The committee may after examination of the relevant record and hearing all the concerned parties, shall decide the complaint within fifteen (15) days of receipt of the Appeal.</p> <p>63.11. The decision of the Committee shall be in writing and shall be signed by the Head and each Member of the Committee. The decision of the committee shall be final.</p>
<p>64. Mechanism of Blacklisting</p>	<p>64.1. The Procuring Agency shall bar for the time prescribed under Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> iv. Involved in corrupt and fraudulent practices as defined under rule-2; v. Fails to perform his contractual obligations; or vi. Fails to abide by bid securing declaration; <p>64.2. The Procuring Agency shall bar for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> iv. Involved in corrupt and fraudulent practices as defined in Rule-2 of Public Procurement Rules; v. Fails to perform his contractual obligations; and vi. Fails to abide by the id securing declaration; <p>64.3. The show cause notice shall contain: (a) precise allegation, against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.</p> <p>64.4. The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice</p> <p>64.5. In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.</p> <p>64.6. In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.</p> <p>64.7. The Procuring Agency shall give minimum of seven days to the bidder or contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified</p>

	<p>officer shall decide the matter on the basis of the available record and personal hearing of the bidder or contractor, if availed</p> <p>64.8. The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing..</p> <p>64.9. The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.</p> <p>64.10. Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.</p> <p>64.11. The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition</p> <p>64.12. The committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.</p> <p>64.13. The Authority on the basis of decision made by the committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.</p>
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Section II - Prequalification Data Sheet (PDS)

A. General	
ITA 1.1	<p>The identification number of the Invitation for Prequalification is: [<i>No. 08/RB/RSF/LOG/NHMP</i>]</p> <p>The Procuring Agency is: [<i>AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48, Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad</i>]</p> <p>The list of contracts is: [<i>Purchase of Batteries</i>]</p>
ITA 2.1	<p>The name of the Procuring Agency is: [<i>National Highways & Motorway Police (NHMP)</i>]</p> <p>The name of the Project or Procurement is: [<i>Pre-Qualification of Vendors for Supply of (Batteries) through Open Framework Agreement for a Period of Three (03) Years (FY 2025-26, 2026-27 & 2027-28)</i>]</p>
ITA 4.2	Maximum number of members in the JV shall be: [<i>Not Allowed</i>]
ITA 4.7	A list of debarred firms and individuals is available on the PPRA's website: http://www.ppra.org.pk
B. Contents of the Prequalification Document	
ITA 7.1	<p>For clarification purposes, the Procuring Agency's address is: [<i>"same as in ITA 1.1 above"</i>]</p> <p>Telephone: 051-9320278</p> <p>Electronic mail address: logbranch@gmail.com</p>
ITA 7.1 & 8.2	Web page: [<i>www.ppra.org.pk, www.nhmp.gov.pk</i>]
ITA 7.2	Pre-Application Meeting will be held: [<i>Not Applicable</i>]
C. Preparation of Applications	
ITA 10.1	This Prequalification document has been issued in the [<i>"English"</i>] language.
ITA 11.1 (d)	<p>The Applicant shall submit with its Application, the following additional documents:</p> <p>[<i>Bid Security Rs.50,000/- in the form of Pay Order, CDR or Bank Draft, Bank Guaranty</i>]</p> <p>At the time of submission of technical bid scanned copy of Bid Security in PDF format shall be emailed to logbranch@gmail.com</p>

ITA 14.2	The source for determining exchange rates is [https://www.nbp.com.pk/RateSheet/index.aspx]
ITA 15.2	In addition to the original, the number of copies to be submitted with the Application is: <i>[01]</i>
D. Submission of Applications	
ITA 17.1	<p>The deadline for Application submission is:</p> <p>Date: <i>[22-04-2026]</i></p> <p>Time: <i>[1030 Hrs]</i></p> <p>For Application submission purposes only, the Procuring Agency's address is:</p> <p><i>["same as in ITA1.1 above"]</i></p>
ITA 19.1	<p>The date for opening of Application is:</p> <p>Date: <i>[22-04-2026]</i></p> <p>Time: <i>[1130 Hrs]</i></p>
ITA 19.2	The Applications for opening procedures shall be: <i>[The Physical / Hardcopy all applications submitted at Logistics Branch CPO (HQs) G-11/1, Islamabad shall be opened and handled in accordance with the PPRA procedures]</i>
E. Procedures for Evaluation of Applications	
ITA 31.1	<p>If an Applicant wishes to make a Prequalification related Complaint, the Applicant should submit its complaint, in writing (by the quickest means available, that is either by email or fax), to:</p> <p>For the attention: <i>[Chair, Grievance Redressal Committee]</i></p> <p>Title/position: <i>[Additional Inspector General, North Region]</i></p> <p>Procuring Agency: <i>[NHMP]</i></p> <p>Email address: <i>[addl.igp.north@gmail.com]</i></p> <p>In summary, at this stage, a Prequalification related Complaint may challenge any of the following:</p> <ol style="list-style-type: none"> 3. the terms of the Prequalification Documents; and 4. the Procuring Agency's decision not to prequalify an Applicant.

Section III - Qualification Criteria and Requirements

This Section contains the methods, criteria, and requirements that the Procuring Agency shall use to evaluate Applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.



Eligibility and Qualification Criteria			Documentation
No.	Subject	Requirement	Submission Requirements
1. Eligibility			
1.1	Nationality	Nationality in accordance with ITA 5.1	Forms ELI - 1.1 with attachments
1.2	Conflict of Interest	No conflicts of interest in accordance with ITA 4.4	Application Submission Letter
1.3	Eligibility	Not having been declared ineligible as described in ITA 4.5 and 5.1	Affidavit of not blacklisting on stamp paper of Rs 50.
		Manufacturer, Authorized Dealer or General Order Suppliers	Provide documentary evidence(s)
2. Historical Contract Non-Performance			
2.1	History of Non-Performing Contracts	Not debarred due to any Non-performance of contract or deviation from Bid Securing Declaration in accordance with the provision of Rule-19 of PP Rules or the period of debarment has been over.	Form PER - 1
2.2	Pending Litigation	Applicant's financial position and prospective long term profitability still sound according to criteria established in 3.1 below and assuming that all pending litigation will be resolved against the Applicant	Form PER - 1
3. Financial Situation and Performance			
3.1	Financial Capabilities	Value of total Assets should be more than Rs. 1 million (To be proved through Last Year Income Tax Returns / Audited Financial Statement)	Form FIN - 1
3.2	Average Annual Turnover	Average annual turnover (Average Annual Sales Revenue) from supply of Goods/Services should be at least PKR 1 million.	Form FIN - 2
4. Experience			
4.1	General Experience	Experience in supply of Goods for at least the last 5 years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration
4.2	Specific Experience	3 years of supply of batteries	Copy of at least 1 work order/ contract awarded/ Bill Invoice etc. completed for each year

PRE-QUALIFICATION CRITERIA FOR VENDORS FOR SUPPLY OF VARIOUS TYPES OF BATTERIES

Applicant Organization's Name: -----

S. No.	Description	Documents Required	Marks (Max 25 in each cat)
5. General Experience			
A	Less than 5 Years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration	0
B	5-7 Years		15
C	7-9 Years		20
D	More than 9 Years		25
6. Relevant Experience			
A	Less than 3 Years	Copy of at least 1 work order / contract awarded / completed for each year	0
B	3-5 Years		15
C	5-7 Years		20
D	More than 7 Years		25
7. Financial Capability (Total Assets)			
A	Less than 1 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 1 Million to 3 Million		15
C	Between 3 Million to 5 Million		20
D	More than 5 Million		25
8. Financial Performance (Average Annual Turnover)			
A	Less than 1 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 1 Million to 3 Million		15
C	Between 3 Million to 5 Million		20
D	More than 5 Million		25

Note:

- **Minimum aggregate qualification marks are 60.**
- Absence of any required document will lead to disqualification in that specific category.
- Obtaining Zero in any category shall stand disqualified.

Section IV - Application Forms

Application Submission Letter

Date: [-----]

IFP-No. and title: [insert IFP number and title-----]

To: **AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48 , Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad**

We, the undersigned, apply to be prequalified for the referenced IFP and declare that:

- (g) **No reservations:** We have examined and have no reservations to the Prequalification Document, including Addendum(s) No(s), issued in accordance with Instructions to Applicants (ITA) 8: [insert the number and issuing date of each addendum].
- (h) **No conflict of interest:** We have no conflict of interest in accordance with ITA 4.6;
- (i) **Eligibility:** We (and our subcontractors) meet the eligibility requirements as stated ITA 4.1, we have not been suspended by the Procuring Agency based on execution of a Bid/Proposal Securing Declaration in accordance with ITA 4.9;
- (j) **State-owned enterprise or institution:** [select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution];
- (k) **Not bound to accept:** We understand that you may cancel the Prequalification process at any time without incurring any liability to the Applicants, in accordance with ITA 26.1. Only suppliers or contractors who have been pre-qualified shall be entitled to participate further in the procurement proceedings
- (l) **True and correct:** All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed: _____

[insert signature(s) of an authorized representative(s) of the Applicant]

Name: _____

[insert full name of person signing the Application]

In the capacity of: _____

[insert capacity of person signing the Application]

Duly authorized to sign the Application for and on behalf of: _____

[insert full name of the Applicant or the name of the JV]

Address: _____

[insert street number/town or city/country address]

Dated: _____

[insert date the document is signed i.e. day number] day of [insert month], [insert year]

[For a joint venture, either all members shall sign or only the authorized representative, in which case the power of attorney to sign on behalf of all members shall be attached]



Form ELI - 1.1 Applicant Information Form

Date: [REDACTED]

IFP No. and title: *[insert IFP number and title]*

Page [REDACTED] of [REDACTED] pages

Applicant's name along with nationality

[insert full name]

In case of Joint Venture (JV), name of each member along with nationality:

[insert full name of each member in JV]

Applicant's actual or intended country of registration:

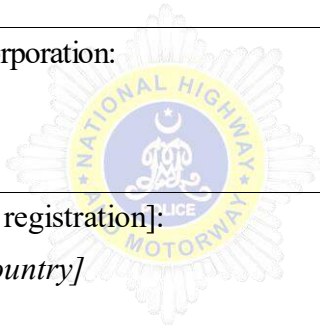
[indicate country of Constitution]

Applicant's actual or intended year of incorporation:

[indicate year of Constitution]

Applicant's legal address [in country of registration]:

[insert street/ number/ town or city/ country]



Applicant's authorized representative information

Name: [REDACTED]

[insert full name]

Address: [REDACTED]

[insert street/ number/ town or city/ country]

Telephone/Fax numbers: [REDACTED]

[insert telephone/fax numbers, including country and city codes]

E-mail address: [REDACTED]

[indicate e-mail address]

1. Attached are copies of original documents of

- Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITA 4.5.

- In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA 4.2.
- 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

In case of JV, the Applicant's information shall include information on each JV member and letter of intent to form JV or JV agreement, in accordance with ITA 4.2



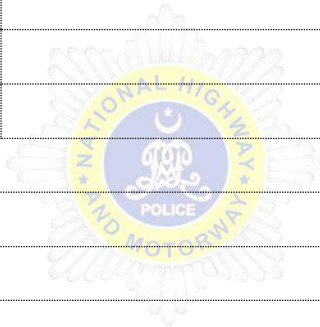
Form ELI - 1.1 (continued) Applicant Information Form

Date: *[insert day, month, year]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

29. Applicant's name			
30. Street Address:	Postal Code:	City:	Country:
31. P.O. Box and Mailing Address:			
32. Telephone Number:			
33. Fax Number:			
34. E-mail Address:			
35. Web Site:			
36. Contact Name:			
37. Contact Title:			
38. Type of Business:			
39. If Other, specify:			
40. Nature of Business:			
41. Year Established:			
42. Dates, Numbers, and Expiration Dates of Current Licenses and Permits:			
43. Current registration with relevant authorities information:			
44. Proof of product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]			
45. Name of government agency(ies) responsible for inspecting and licensing of facilities in the country of origin of the raw material and or processing of the goods:			
Date of last inspection:			
46. Quality Assurance Certification (Please include a copy of your latest certificate with the PQ Application):			



47. Production capacity: *[insert peak and average production capacity over the last three years in units/day or units/month, etc.]*

48. List of names and addresses of sources of raw material and what products they will be used in:

49. Proof of raw material product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]:

50. Raw materials tested prior to use:

51. Presence and characteristics of in-house quality control laboratory

52. Names and addresses of external quality control laboratories used:

53. Are all finished products tested and released by quality control prior to release for sale?

Yes ___ No ___, If not, why?

54. List control tests done during production? If so list.

55. List tests conducted after production and prior to release of product on market:

56. Are technical documents available in: *[Procuring Agency should insert language]*

Yes No

Form FIN - 1

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous <i>[insert number]</i> years, <i>[insert in words]</i> (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

* Refer ITA 14 for the exchange rate

3. Financial documents

Attached are copies of financial statements² for the **3 years** required above; and complying with the requirements.

² If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Form FIN - 2

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual turnover data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
			Average Annual Turnover **

* Refer ITA 14 for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA 3.2.

Form- PER - 1

Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Member Name: *[insert full name]*


IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

<input type="checkbox"/> Not debarred due to deviation from commitment of Bid Securing Declaration- <input type="checkbox"/> Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
<input type="checkbox"/> Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

[insert year]	[insert amount]	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: [insert full name] Address of Procuring Agency: [insert street/city/country] Matter in dispute: [indicate main issues in dispute] Party who initiated the dispute: [indicate "Procuring Agency" or "Supplier"]</p> <p>Status of dispute: [Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</p>	[insert amount]
---------------	-----------------	---	-----------------

- No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4.
- Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.

Year of award	Outcome as percentage of Net Worth	 Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
[insert year]	[insert percentage]	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: [insert full name] Address of Procuring Agency: [insert street/city/country] Matter in dispute: [indicate main issues in dispute] Party who initiated the dispute: [indicate "Procuring Agency" or "Supplier"] Court/ arbitral award decision: [Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</p>	[insert amount]

Section V - Eligible Countries

Eligibility for the Provision of Goods and Related Services

In reference to ITA 5.1, all the bidders are allowed to participate in the subject procurement without regard to nationality, except bidders of some nationality, prohibited in accordance with policy of the Federal Government.

Following countries are ineligible to participate in the procurement process:

3. India
4. Israel



Section VI – Schedule of Requirements

Sr.#	Vehicle Type	Kind of Battery	Ampere	Estimated Quantity	
				01 Year	03 Years
1	Car	Dry/Acid	Different Amperes	57	171
2	Van, Coster, Truck			16	48
3	Jeep, Pickups			28	84
4	Hino Bus			2	6
5	Motorbike			12	36
6	Generators KVA (30 KVA, 100 KVA, 150 KVA, 200 KVA & 400 KVA)			14	42
Total				129	387



If you have any questions regarding this Notification, please do not hesitate to contact us.

On behalf of the Procuring Agency:

Signature: _____

Name: _____

Title/position: _____

Telephone: _____

Email: _____



2. Notification to Conclude a Framework Agreement

[Use letterhead paper of the Procuring Agency]

[Date]

To: *[name and address of successful Bidder]*

Notification to Conclude a Framework Agreement Framework Agreement No. *[insert FA reference number]*

This is to notify you that your Bid dated *[insert date]* to conclude a Framework Agreement in relation to the supply of *[Batteries]* is hereby accepted by our Agency.

Please sign, date and return the Framework Agreement within *[insert the applicable period for signing of the FA in accordance of the ITB]* days of receipt of the same.

Authorized Signature:

Name:

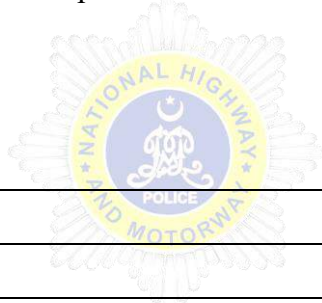
Title/position:

Name of Agency:

Telephone:

Email:

Attachment: Framework Agreement



Framework Agreement

Framework Agreement

[This form is to be completed by the Procuring Agency in accordance with the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

***Note:** the terminology in relation to the parties to the Framework Agreement changes from the terminology used in relation to the parties involved in the Primary Procurement process. In the Primary Procurement process the Procuring Agency is responsible for establishing the FA(s). However, the parties to the FA will be the “Procuring Agency(s)” and, where Procuring Agency(s) and responsible for managing and administering the FA. In the FA, the successful Bidder(s) is called the “Supplier”. This covers the Supplier’s capacity as both a holder of a FA and as a Supplier under a Call off Contract.]*

This Framework Agreement [*insert reference number of the Framework Agreement*] is made for the supply of [**Batteries**]

on the [*insert: number*] day of [*insert: month*], [*insert: year*]

between



the Procuring Agency(s) [*insert complete name of the Procuring Agency/s, the type of legal entity, (for example, “an agency of the Ministry of the Government of {insert name of Country of Procuring Agency/s}”, or “a corporation incorporated under the laws of {insert name of Country of Procuring Agency/s}”*] (the Procuring Agency(s))

and

the Supplier [*insert name of the Supplier*], a corporation incorporated under the laws of [*insert country of Supplier*] and having its principal place of business at [*insert Supplier’s address*] (Supplier).

This Framework Agreement is subject to the provisions described in the Sections and Schedules listed below, and any amendments.

This Framework Agreement concludes a standing offer by the Supplier to supply the specified Goods to the Procuring Agency(s) during the Term of the Framework Agreement, as and when the Procuring Agency(s) wishes to purchase them.

The following documents shall be deemed to form and be read and construed as part of this Framework Agreement and, where indicated, to any Call-off Contract awarded under this Framework Agreement.

Section A: Framework Agreement General Provisions

Section B: Framework Agreement Specific Provisions

IN WITNESS whereof, the Parties to this Framework Agreement have caused this Framework Agreement to be executed in accordance with the laws of [*insert the name of the Framework Agreement governing law country*] on the day, month and year indicated above.

[*Select one of the three options below*]

[OPTION 1: for Single User Framework Agreement]

“For and on behalf of the Procuring Agency:”

Signed: [*insert signature*]

Full name: [*name of person signing*]

Agency: [*insert the name of agency*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification of official witness*]

For and on behalf of the Supplier:

Signed: [*insert signature of authorized representative(s) of the Supplier*]

Full name: [*name of person signing*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification official of witness*]



Section A: Framework Agreement General Provisions (FAGP)

[the following text must not be modified by the Procuring Agency.]



Section A

Framework Agreement General Provisions (FAGP)

21. Definitions

- q) The following words and expressions shall have the meanings hereby assigned to them
- r) “Base Price” is the Framework Agreement (FA) unit price prior to any price adjustment in accordance with FA Specific Provision FAGP 8.1.
- s) “Business Day” is any day that is an official working day of the Procuring Agency. It excludes the Procuring Agency’s official public holidays.
- t) “Call-off Contract” is a contract awarded under a Framework Agreement, through a Secondary Procurement process, for the supply of Goods, and any Related Services.
- u) “Commencement Date” is the date this Framework Agreement is signed by both parties, being the commencement of the Term.
- v) “Contract Price” is the price payable to the Supplier as specified in the Call-off Contract, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- w) “Day” means calendar day.
- x) “Goods” means all goods, materials, items, commodities, raw material, machinery, equipment, and/or other materials, as specified in the FA Specific Provisions, that the Supplier is required to supply to the Procuring Agency under a Call-off Contract. Where appropriate, for the purpose of interpretation, the definition for Goods includes Related Services.
- y) “In Writing” means communicated or recorded in written form. It includes, for example: mail, e-mail, fax or communication through an electronic procurement system (provided that the electronic system is accessible, secure, ensures integrity and confidentiality, and has sufficient audit trail features).
- z) “Incoterms” means the international commercial terms

for goods published by the International Chamber of Commerce (ICC).

- aa) "Procuring Agency's Country" is the country specified in the FA Specific Provisions, if procurement is being made outside Pakistan.
- bb) "Related Services" means the services incidental to the supply of the Goods, such as insurance, installation, training, initial maintenance and other such obligations of the Supplier, excluding inland transportation and other services required in the Procuring Agency's Country to convey the Goods to their final destination.
- cc) "Secondary Procurement" is the method used to select a Supplier and award a Call-off Contract under this Framework Agreement.
- dd) "Single-User Framework Agreement" means a Framework Agreement where there is only one Procuring Agency, as specified in the FA Specific Provisions.
- ee) "Supplier" means the person, private or government entity, or a combination of the above, who has concluded a Framework Agreement to supply to a Procuring Agency, from time to time, and as and when required, the Goods, and, if applicable, Related Services, under a Call-off Contract.
- ff) "Term" mean the duration of this Framework Agreement as described in the FA Specific Provisions starting on the Commencement Date. Where applicable, it includes any extension(s) to the initial Term, if permitted in the FA Specific Provisions.

22. Framework Agreement Documents

22.1 This Framework Agreement (FA) shall be read as a whole. Where a documents is incorporated by reference into this Framework Agreement, it shall be deemed to form, and be read and construed, as part of this Framework Agreement.

22.2 This Framework Agreement comprises the documents specified in the **FA Specific Provisions**.

23. Supplier's obligations

23.1 The Supplier shall offer to supply (standing offer) to the Procuring Agency, the Goods, including any Related Services if applicable, described in the Framework Agreement Schedule 1: Schedule of Requirements, for the Term of this Framework

Agreement, in accordance with the terms and conditions stipulated in this Framework Agreement.

23.2 During the Term of the Framework Agreement, the Supplier shall continue to be eligible and qualified, and the Goods shall continue to be eligible, as per the qualification and eligibility criteria stipulated in the Primary Procurement process and the provisions of subparagraphs 3a. to 3c. below The Supplier shall notify the Procuring Agency immediately, in writing, if it ceases to be qualified and/or ceases to be eligible, or the Goods cease to be eligible.

23.3 The Supplier undertakes to supply the Goods under a Call-off Contract. The Goods supplied shall be:

- d) of the quality, type and as otherwise specified in the Framework Agreement, Schedule 1: Schedule of Requirements,
- e) at the Contract Price specified in the Call-off Contract and
- f) in such quantities, at such times and to such locations as specified in the Call-off Contract.

23.4 If specified in the **FA Specific Provisions**, at any point during Term of the Framework Agreement should technological advances be introduced by the Supplier for the Goods originally offered by the Supplier in its bid and still to be delivered, the Supplier shall offer to the Procuring Agency(s) of the Call-off Contract the latest versions of the available Goods having equal or better performance or functionality at no additional cost to the Procuring Agency (s).

23.5 The Supplier agrees that the Call-off Contract General Conditions of Contract set out in the Framework Agreement, Schedule 4, and Call-off Contract Special Conditions of Contract set out in a Call-off Contract, shall apply to the supply of Goods.

**24. Continued
Qualification and
Eligibility**

24.1 The Supplier, shall continue to have the nationality of an eligible country as specified in the **FA Specific Provisions**. A Supplier or subcontractor, shall be deemed to have the

nationality of a country if the Bidder is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be.

- 24.2 All Goods and Related Services to be supplied under a Call-off Contract shall continue to have their origin in eligible Countries as specified in the **FA Specific Provisions**. For the purpose of this provision, origin means the country where the Goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components. Ineligible Countries, if any, are listed in the **FA Specific Provisions**.
- 24.3 To continue to be eligible the Supplier shall not have been sanctioned by pursuant to the Anti-Corruption Law, and in accordance with its prevailing sanctions policies and procedures as set forth by the Public Procurement Regulatory Framework as described in Section B, Framework Agreement General Provisions. Where the Supplier has been so sanctioned it will be ineligible for the duration of the period of time as determined by the Procuring Agency or Public Procurement Regulatory Authority.
- 24.4 The Procuring Agency may require, during the Term of the Framework Agreement, evidence of the Supplier's continued qualification and eligibility, and the Goods continued eligibility. Failure to provide such evidence, as requested, may result in the Supplier being disqualified from participating in a Secondary Procurement process, and/or being awarded a Call-off Contract, and/or the termination of the Framework Agreement.

25. Term

- 25.1 This Framework Agreement shall commence on the Commencement Date and, unless terminated earlier in accordance with the provisions of this Framework Agreement, or the general law, shall continue until the end of the Term specified in the **FA Specific Provisions**.
- 25.2 Where permitted in the **FA Specific Provisions**, the Term may be extended (subject to the condition that the total duration of the framework agreement shall not exceed three

year), at the Procuring Agency's sole discretion, and where there has been satisfactory performance by the Supplier. To extend the Term, the Procuring Agency shall give the Supplier no less than three (3) months' notice, In Writing, prior to the date on which the Framework Agreement would otherwise have expired.

- 26. Representative** 26.1 The representatives for each party, who shall be the primary point of contact for the other party in relation to matters arising from this Framework Agreement, are specified in the **FA Specific Provisions**. Should the representative be replaced, the party replacing the representative shall promptly inform the other party In Writing of the name and contact details of the new representative. Any representative appointed shall be authorized to make decisions on the day to day operation of the Framework Agreement.
- 27. Role of Procuring Agency** 27.1 The role of PA is to manage and administer the Framework Agreement(s). The Procuring Agency is responsible for all matters pertaining to the Framework Agreement including, for example, amendments, suspension and termination of the Framework Agreement. For matters relating to individual Call-off Contracts, all communications, including notices, must be made to the Procuring Agency named in the Call-off Contract.
- 28. Contract Price** 28.1 The Contract Price for each Call-off Contract, shall be determined as specified in the **FA Specific Provisions**.
- 29. Performance Security (or Guarantee)** 29.1 The Procuring Agency may require a Performance Security (or guarantee) from the Supplier in relation to the performance of a specific Call-off Contract. In this event, the Supplier shall comply with the relevant provisions relating to Performance Security (or guarantee) contained in the Call-off Contract Special Conditions of Contract.
- 30. Language** 30.1 This Framework Agreement, and any Call-off Contract, as well as all correspondence and documents relating to this Framework Agreement, and any Call-off Contract, exchanged by the Procuring Agency and Supplier, shall be written in the language specified in the **FA Specific Provisions**. Supporting documents and printed literature that are part of this Framework Agreement, and any Call-off Contract, may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for

purposes of this Framework Agreement, and any Call-off Contract, this translation shall govern.

30.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

31. Notices

31.1 Any notice given by one party to the other pursuant to this Framework Agreement shall be in Writing to the address specified in the **FA Specific Provisions**. A notice shall be effective when delivered, or on the notice's effective date, whichever is later.

32. Fraud and Corruption

32.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Primary or Secondary Procurement process or execution of a Call-off Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

33. Records, inspections and audit

33.1 The Supplier shall keep, and shall make all reasonable efforts to cause its subcontractor(s), if any, to keep, accurate and systematic accounts and records in respect of this Framework Agreement, the Goods, and any Call-off Contract, in such form and details as will clearly identify relevant time changes and costs.

34. Confidential Information

34.1 The Procuring Agency and the Supplier shall keep confidential and shall not, without the consent In Writing from the other, divulge to any third party any documents, data, or other information furnished directly or indirectly by either party in connection with the Framework Agreement.

34.2 The obligation of a party under **FAGP 14. 1.** above, shall not apply to information that:

d) now, or in future, enters the public domain through no fault of that party

e) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party

- f) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

35. Governing Law

35.1 This Framework Agreement, and any Call-off Contract, shall be governed by, and interpreted in accordance with the applicable State Laws, unless otherwise specified in the **FA Specific Provisions**, or the Special Conditions of Contract as set out in any Call-off Contract.

36. Change to the Framework Agreement

36.1 Any change to this Framework Agreement, including an extension of the Term (subject to the condition that the total duration of the framework agreement shall not exceed three year), must be In Writing and signed by both Parties. A change can be made at any time after this Framework Agreement has been signed by both Parties, and before it expires.

37. Termination of the Framework Agreement

37.1 The Procuring Agency, without prejudice to any other remedy for breach of the Framework Agreement, may terminate this Framework Agreement immediately, by notice in writing to the Supplier, if:

- e) in the judgement of the Procuring Agency, the Supplier has engaged in Fraud and Corruption, or
- f) during the Term of the Framework Agreement, the Supplier ceases to be qualified or eligible as per FAGP 4.
or
- g) the Supplier purports to assign, or otherwise transfer or dispose of this Framework Agreement, in whole, or in part, without the prior written consent of the Procuring Agency, or
- h) the Supplier becomes bankrupt or otherwise insolvent.

37.2 The Procuring Agency may terminate this Framework Agreement, in whole or in part, by notice In Writing sent to the Supplier, at any time, for its convenience. The notice of termination shall specify that the termination is for the Procuring Agency's convenience, the extent to which the performance of the supplier under the Framework

Agreement is terminated, and the date upon which such termination becomes effective.

- 38. Consequence of expiry or termination**
- 38.1 Upon expiry, or earlier termination of this Framework Agreement, all Call-off Contracts entered into under this Framework Agreement shall continue in full force and effect unless otherwise terminated under the Call-off Contract General or Specific Conditions of Contract. However, no further Call off Contracts shall be awarded once the Framework Agreement is terminated.
- 39. Dispute resolution in relation to this Framework Agreement**
- 39.1 In the case of a dispute arising out of, or in connection with this Framework Agreement, the Parties shall, in good faith, make every reasonable effort to communicate and cooperate with each other with a view to amicably resolving the dispute.
- 39.2 Where parties have exhausted the process described in **FAGP 19.1**, the parties may, by mutual agreement, nominate and refer the dispute to an adjudicator/mediator to assist in the resolution of the dispute. Parties will meet their own costs associated with such a referral, and split the costs of the adjudicator/mediator. In appointing the adjudicator/mediator parties should agree whether or not the adjudicator's/mediator's decision is to be final and binding.
- 40. Dispute resolution in relation to Call-off Contracts**
- 40.1 The Procuring Agency and the Supplier for a Call-off Contract shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 40.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Agency or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this provision shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the **FA Specific Provisions**.

40.3 Notwithstanding any reference to arbitration herein,


- c) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
- d) the Procuring Agency shall pay the Supplier any monies due the Supplier.



Section B: Framework Agreement Specific Provisions

The following Framework Agreement Specific Provisions (FASP) shall supplement and/or amend the Framework Agreement General Provisions (FAGP). Whenever there is a conflict between the FAGP and FASP, the provisions of the FASP shall prevail.

[This section is to be completed by the Procuring agency as per the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

Framework Agreement General Provision	Description
FAGP 1.1 (g) Goods	This Framework Agreement relates to the purchase and supply, under a separate Call-off Contract, of [<i>Batteries</i>]. The Goods, and Related Services, are more fully described in Schedule 1: Schedule of Requirements including, where applicable: list of Goods, list of Related Services, Technical Specifications, Drawings and Inspections and Tests.
FAGP 1.1 , (m) & (s) Single/Multi-User Insert Multi user definition in FAGP	This is a Single-User Framework Agreement.” 
FAGP 1.1 (J) Procuring Agency' Country	The Procuring Agency's Country is: <i>[insert the name of the country if procurement is being made outside Pakistan]</i>
FAGP 2.2 Framework Agreement Documents	This Framework Agreement comprises the following documents: c. Framework Agreement, including all Sections and Schedules, d. Notice of Conclusion of a Framework Agreement, and
FAGP 3.4 Supplier's Obligations	<i>[For rapidly changing technologies such as information systems (computers, software, communication technology etc.) specify that this requirement applies.]</i>

<p>FAGP 4. Eligibility</p>	<p>At the present time, firms, goods and services from the following countries are excluded from this Framework Agreement as being ineligible.</p> <p style="text-align: center;"><i>[[insert a list of the countries to apply the restriction or state “none”].]</i></p>
<p>FAGP 5.1 Term</p>	<p>The Term of this Framework Agreement is <i>[enter number of years]</i> years. <i>[NOTE: the maximum initial Term permissible is 3 year]</i> from the Commencement Date.</p>
<p>FAGP 5.2 Term extension(s)</p>	<p><i>[As applicable, indicate “(the total duration of the framework agreement shall not exceed three year)</i></p>
<p>FAGP 6.1 Representatives</p>	<p><u>Procuring Agency’s Representatives</u></p> <p>Selection one of the following OPTIONS</p> <p><i>OPTION 1: for a Single-User Framework Agreement use the following text]</i></p> <p>The name and contact details of the Procuring Agency’s Representative under this Framework Agreement, and the address for notices in relation to this Framework Agreement, are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
<p>FAGP 6.1 Representatives</p>	<p><u>Supplier’s Representatives</u></p> <p>The name and contact details of the Supplier’s Representative, for the purposes of this Framework Agreement, and the address for</p>

	<p>notices in relation to this Framework Agreement are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
<p>FAGP 8.1 Contract Price</p>	<p>The Contract Price that will apply to the purchase of Goods under a Call-off Contract shall be: <i>[modify as appropriate]</i></p> <p>For Mini-competition:</p> <p>The successful competitive quotation subject to the provisions below.</p> <p>Base Price required in the Procuring Agency’s Country to convey the Goods to their final destination specified in RFQ.</p>
<p>FAGP 8.1 Contract Price</p>	<p>Adjustments to the Base Price: Not applicable</p>
<p>FAGP 10.1 Language</p>	<p>The language of this Framework Agreement, and any Call-off Contract is <i>[insert language]</i>.</p>
<p>FAGP 20.2 Dispute Resolution in relation to Call-off Contract.</p>	<p>(E procurement contract clause should be included)</p> <p>The rules of procedure for arbitration proceedings shall be as follows:</p> <p>b. <i>[describe the proceedings that are to apply e.g.]</i></p> <p><i>[For contracts entered into with foreign suppliers, International commercial arbitration may have practical advantages over other dispute settlement methods. Among the rules to govern the arbitration proceedings, the Procuring Agency may wish to consider the United Nations Commission on International Trade Law (UNCITRAL) Arbitration Rules of 1976, the Rules of Conciliation and Arbitration of the International Chamber of Commerce (ICC), the Rules of the London Court of International Arbitration or the Rules of Arbitration Institute of the Stockholm Chamber of Commerce. If the Procuring Agency chooses the UNCITRAL Arbitration Rules, the following sample clause should be inserted:</i></p> <p>“Any dispute, controversy or claim arising out of or relating to this Contract, or breach, termination or invalidity thereof, shall be settled by</p>

arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force.”

If the Procuring Agency chooses the Rules of ICC, the following sample clause should be inserted:

“All disputes arising in connection with this Contract shall be finally settled under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with said Rules.”

If the Procuring Agency chooses the Rules of Arbitration Institute of Stockholm Chamber of Commerce, the following sample clause should be inserted:

“Any dispute, controversy or claim arising out of or in connection with this Contract, or the breach termination or invalidity thereof, shall be settled by arbitration in accordance with the Rules of the Arbitration Institute of the Stockholm Chamber of Commerce.”

If the Procuring Agency chooses the Rules of the London Court of International Arbitration, the following clause should be inserted:

“Any dispute arising out of or in connection with this Contract, including any question regarding its existence, validity or termination shall be referred to and finally resolved by arbitration under the Rules of the London Court of International Arbitration, which rules are deemed to be incorporated by reference to this clause.”

For Contracts with a national Supplier of the Procuring Agency’s Country:

“In the case of a dispute between the Procuring Agency and a Supplier who is a national of the Procuring Agency’s Country, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring Agency’s Country.”

The place of arbitration will be *[insert city and country]*

National Highway and Motorway Police Islamabad



Bidding Documents

Tender No. 08/RB/RSE/LOG/NHMP/

Procurement of Goods through Open Framework Agreements

Pre-Qualification for Purchase of (Lubricants) through Open Framework Agreement for a Period of Three (03) Years (FY 2025-26, 2026-27 & 2027-28)

**Last Date of Submission: 22-04-2026 at 10:30 AM
Opening at 11:30 AM**

Note:

All potential bidders are requested to submit bids before opening date, and Original Bids/ proposals must be submitted at NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or before 10:30 AM on 22-04-2026. The bids will be opened as per scheduled date & time i.e. at 11:30 AM on 22-04-2026.

**Assistant inspector General Logistics
NHMP, Islamabad**

Ph: 051-9320278

logbranch@gmail.com

FTN: 9010402-1

Brief of the Document

Procurement Notice -

The attached template is the Invitation for Prequalification of Suppliers willing to sign framework agreements with the Procuring Agency for provision of Common Use Items/ Commodities and services, in accordance with the provisions of the agreement.

Prequalification Document (Procurement of Goods & Services through Framework Agreements)

PART 1 – PREQUALIFICATION PROCESS

Section I - Instructions to Applicants (ITAs)

This Section contains detailed information for preparing and submitting the Applications for Prequalification, in addition to information on opening and evaluation of the Applications.

Section I contains provisions that are to be used by the Procuring Agencies without modification.

Section II - Prequalification Data Sheet (PDS)

This Section contains provisions that supplement the ITA (in Section-I), and are specific to respective Prequalification Proceedings.

Section III - Qualification Criteria and Requirements

This Section prescribes the methodology, criteria, and requirements to be used to determine the capacity and capability of the Applicants for the supply of goods and related services in accordance with the requirements of the Procuring Agency, with an objective to prequalify them for Invitation to Bid(s), and sign the framework agreement(s) with the selected bidder(s), in case of Open Framework Agreement(s) for the purpose of awarding Call off Contracts.

Section IV - Application Forms

This Section contains Application Submission Form and other allied forms required to be submitted with the Application.

Section V - Eligible Countries

This Section contains information regarding eligible countries in accordance with **the Policy of the Federal Government.**



NATIONAL HIGHWAYS & MOTORWAYS POLICE
Procurement Notice (PN)
No. 08/RB/RSF/LOG/NHMP/

**INVITATION TO BID FOR PREQUALIFICATION OF FIRMS
THROUGH OPEN FRAME WORK AGREEMENT**

13. National Highways & Motorway Police (NHMP) invites sealed Bids from the firms/vendors who are well reputed, registered with Income Tax and Sales Tax Department and are on Active Taxpayers List of the Federal Board of Revenue for **Pre-Qualification of Firms, through open Framework Agreement for a period of three (03) years (FY 2025-26, 2026-27 & 2027-28)** for Purchase of the following items:-

Items Description	Detail of items is mentioned in the Bidding documents
Purchase of Tyres	
Purchase of Batteries	
Purchase of Lubricants	
Purchase of Pre-Printed Blank Driving License Cards & Pre-Printed Blank Service Cards	

14. The firms who are registered with PPRA are eligible to offer the bids for Tender.
15. Bidding documents are available on the Websites of PPRA and NHMP or can also be obtained from the office of the AIG (Logistics), NHMP, Islamabad, free of cost.
16. NHMP reserves the right to reject any/all bids at any time prior to acceptance of bid in accordance with PPRA Rules.
17. In case opening date(s) is declared as a Public Holiday by the Government, the next working date shall be deemed to be the date for submission and opening of tender(s) at the same time and place.
18. The interested bidders are requested to submit their Bids/ proposals, in Original, along with Bid Security as mentioned in the bidding documents at Logistics Branch, NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or **before 10:30 Hours on 22nd April, 2026 (Wednesday)**. The Bids will be opened publicly on the same day at **11:30 Hours** in the presence of representatives of the firms, at Conference Room (1st Floor), NHMP Central Police Office, Mauve Area, G-11/1, Islamabad.

(SYED AHMAD JAWAD SHAH) PSP

Assistant Inspector General (Logistics)
For Inspector General, NHMP.

Ph.: 051-9320278

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PART 1 – Prequalification

Section I - Instructions to Applicants

A. General	
65. Scope of Application	65.1. In connection with the “Invitation for Prequalification”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).
66. Source of Funds	66.1. Regular Budget 66.2. Road Safety Fund.
67. Fraud and Corruption	67.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts. 67.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Primary Procurement process, Framework Agreement performance, Secondary Procurement process, and/or Call-off Contract performance (in the case of award of a Call-off Contract), and to have them audited by auditors appointed by the Procuring Agency. 67.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of communication. 67.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract. 67.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with Public Procurement Rule 19 and predefined standard mechanism.
68. Eligible Applicants	68.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV

agreement or with the intent to enter into such an agreement supported by a letter of intent.

In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the entity), the execution of any Call-off Contract(s) awarded (to the entity) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the JV), the execution of any Call-off Contract(s) awarded (to the JV) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of framework agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

68.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

68.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a subcontractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract. All Bids submitted in violation of this provision will be rejected.

68.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Framework Agreement(s) or Call off Contract(s). In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

(e) are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of the Framework Agreement or Call-off

	<p>Contract and/or the Prequalification or Bid evaluation process of such Contract; or</p> <p>(f) would be involved in the implementation or supervision of such Framework Agreement or Call-off Contract, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding process-during the execution of the Framework Agreement and/or Call-off Contract.</p> <p>68.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid or enter into any Framework Agreement or Call-off Contract for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.</p> <p>68.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.</p>
69. Eligibility (in terms of Nationality)	69.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.

B. Contents of the Prequalification Documents

70. Sections of Prequalification Documents	<p>70.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.</p> <p>PART 1 Prequalification Procedures</p> <ul style="list-style-type: none"> • Section I - Instructions to Applicants (ITA) • Section II - Prequalification Data Sheet (PDS) • Section III - Qualification Criteria and Requirements • Section IV - Application Forms • Section V - Eligible Countries <p>70.2. Unless obtained directly from the Procuring Agency or downloaded directly from the website link referred in the Invitation for Prequalification, the Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly by the Procuring Agency or downloaded from the website link shall prevail.</p> <p>70.3. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.</p>
71. Clarification of Prequali-	71.1. An Applicant requiring any clarification of the Prequalification Documents shall contact the Procuring Agency in writing at the

<p>fication Documents and Pre-Application Meeting</p>	<p>Procuring Agency's address indicated in the PDS. The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective Applicants who have obtained the Prequalification Documents directly from the Procuring Agency (or through its website link), including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response at the web page identified in the PDS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.</p> <p>71.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting at the place, date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Prequalification Documents.</p> <p>71.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Applicants who have obtained the Prequalification Documents. Any modification to the Prequalification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.</p>
<p>72. Amendment of Prequalification Documents</p>	<p>72.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum.</p> <p>72.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page identified in the PDS:</p> <p>Provided that an Applicant who had either already submitted their Applications or handed over the applications to the courier prior to the issuance of any such addendum shall have the right to withdraw his already filed Application and submit the revised Application prior to the original or extended Application</p>

	<p>submission deadline.</p> <p>72.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 17.2:</p> <p>Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.</p>
<h3>C. Preparation of Applications</h3>	
<p>73. Cost of Applications</p>	<p>73.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.</p>
<p>74. Language of Application</p>	<p>74.1. The Application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.</p>
<p>75. Documents Comprising the Application</p>	<p>75.1. The Application shall comprise the following:</p> <ul style="list-style-type: none"> i) Application Submission Letter, in accordance with ITA 12.1; j) Eligibility: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1; k) Qualifications: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and l) any other document required as specified in the PDS.
<p>76. Application Submission Letter</p>	<p>76.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.</p>
<p>77. Documents Establishing the Eligibility of the Applicant</p>	<p>77.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).</p>
<p>78. Documents Establishing the Qualifications of the Applicant</p>	<p>78.1. To establish its qualifications to perform the contract(s) in accordance with Section III (Qualification Criteria and Requirements), the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV (Application Forms).</p> <p>78.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:</p>

	<p>e) for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).</p> <p>f) value of single contract - Exchange rate prevailing on the date of the contract.</p> <p>78.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.</p> <p>78.4. The documentary evidence of the Applicant's qualifications to conclude a Framework Agreement, and/or to perform any Call-off Contract(s) if awarded, shall establish to the Procuring Agency's satisfaction:</p> <p>e) that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency's Country;</p> <p>f) that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier's maintenance, repair, and spare parts stocking obligations in respect of the Goods.</p>
<p>79. Signing of the Application and Number of Copies</p>	<p>79.1. The Applicant shall prepare one set of the original documents comprising the Application as described in ITA 11 and clearly mark it "ORIGINAL". The original set of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. In case the Applicant is a JV, the Application shall be signed by an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.</p> <p>79.2. The Applicant shall submit copies of the signed original Application, in the number specified in the PDS, and clearly mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.</p> <p>79.3. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall submit ORIGINAL and COPIES in accordance with the procedures specified in the PDS.</p>
<p>D. Submission of Applications</p>	

<p>80. Sealing and Identification of Applications</p>	<p>80.1. The Applicant shall enclose the original and the copies of the Application in a sealed envelope that shall:</p> <ul style="list-style-type: none"> g) bear the name and address of the Applicant; h) be addressed to the Procuring Agency, in accordance with ITA 17.1; and i) bear the specific identification of this Prequalification process indicated in the PDS reference ITA 1.1. <p>80.2. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall seal the original and the copies in accordance with the procedures specified in the PDS.</p> <p>80.3. The Procuring Agency will accept no responsibility for not processing any envelope that was not identified as required in ITA 16.1 above.</p>
<p>81. Deadline for Submission of Applications</p>	<p>81.1. Applicants may either submit their Applications by mail, by courier or by hand. Applications shall be received by the Procuring Agency at the address and no later than the deadline indicated in the PDS. When so specified in the PDS, Applicants have the option of submitting their Applications electronically, in accordance with electronic Application submission procedures specified in the PDS.</p> <p>81.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.</p> <p>81.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement).</p>
<p>82. Late Applications</p>	<p>82.1. The Procuring Agency reserves the right to accept Applications received after the time for submission of Applications, however subject to the condition that the same is received within the date specified as last date for submission of applications but before the time for opening of the Applications.</p>
<p>83. Opening of Applications</p>	<p>83.1. The Procuring Agency shall open all Applications at the date, time and place specified in the PDS. Late Applications shall be treated in accordance with ITA 18.1.</p> <p>83.2. Applications submitted electronically, if permitted pursuant to ITA 17.1, shall be opened in accordance with the procedures specified in the PDS.</p> <p>83.3. The Procuring Agency shall prepare a record of the opening of Applications to include, as a minimum, the name of the Applicants. A copy of the record shall be distributed to all Applicants.</p>
<p>E. Procedures for Evaluation of Applications</p>	
<p>84. Confidentiality</p>	<p>84.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to</p>

	<p>Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 28.</p> <p>84.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 28, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing.</p>
85. Clarification of Applications	<p>85.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing.</p> <p>85.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.</p>
86. Responsiveness of Applications	<p>86.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 21.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.</p>
87. Margin of Preference	<p>87.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Prequalification.</p>
88. Sub-contractors	<p>88.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.</p>
F. Evaluation of Applications and Prequalification of Applicants	
89. Evaluation of Applications	<p>89.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 27.</p> <p>89.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and</p>

	<p>Allied Services.</p> <p>89.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.</p> <p>89.4. Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.</p>
90. Procuring Agency's Right to Accept or Reject Applications	<p>90.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants.</p>
91. Prequalification of Applicants	<p>91.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring Agency.</p> <p>91.2. An Applicant may be "conditionally prequalified," that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.</p> <p>91.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.</p>
92. Notification of Prequalification	<p>92.1. The Procuring Agency shall notify all Applicants in writing of the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately.</p> <p>92.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them.</p>
93. Request for Bids	<p>93.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified.</p>
94. Changes in Qualifications of Applicants	<p>94.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 27 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:</p> <p style="padding-left: 40px;">g) a prequalified Applicant proposes to associate with a</p>

	<p>disqualified Applicant or in case of a disqualified joint venture, any of its members;</p> <p>h) as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or</p> <p>i) in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.</p> <p>94.2. Any such change should be submitted to the Procuring Agency before the date of "Invitation to Bids".</p>
<p>95. Constitution of Grievance Redressal</p>	<p>95.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of odd number of person with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending the nature of the procurement.</p> <p>95.2. Any party or applicant can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the application/proposal submission deadline.</p> <p>95.3. Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven of the announcement of technical evaluation report and five days after issuance of final evaluation report.</p> <p>95.4. In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.</p> <p>95.5. In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.</p> <p>95.6. The GRC shall investigate and decide upon the complaint within ten days of its receipt.</p> <p>95.7. Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the fee as prescribed in "Redressal of Grievance Regulations, 2021".</p> <p>95.8. The Committee, upon receipt of the Appeal against the decision of the GRC complete in all respect shall serve notices in writing upon all the parties to Appeal.</p> <p>95.9. The committee shall call the record from the concerned procuring agency or the GRC as the case may be, and the same shall be provided within prescribed time.</p>

	<p>95.10. The committee may after examination of the relevant record and hearing all the concerned parties, shall decide the complaint within fifteen (15) days of receipt of the Appeal.</p> <p>95.11. The decision of the Committee shall be in writing and shall be signed by the Head and each Member of the Committee. The decision of the committee shall be final.</p>
<p>96. Mechanism of Blacklisting</p>	<p>96.1. The Procuring Agency shall bar for the time prescribed under Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> vii. Involved in corrupt and fraudulent practices as defined under rule-2; viii. Fails to perform his contractual obligations; or ix. Fails to abide by bid securing declaration; <p>96.2. The Procuring Agency shall bar for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> vii. Involved in corrupt and fraudulent practices as defined in Rule-2 of Public Procurement Rules; viii. Fails to perform his contractual obligations; and ix. Fails to abide by the id securing declaration; <p>96.3. The show cause notice shall contain: (a) precise allegation, against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.</p> <p>96.4. The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice</p> <p>96.5. In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.</p> <p>96.6. In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.</p> <p>96.7. The Procuring Agency shall give minimum of seven days to the bidder or contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified</p>

	<p>officer shall decide the matter on the basis of the available record and personal hearing of the bidder or contractor, if availed</p> <p>96.8. The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing..</p> <p>96.9. The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.</p> <p>96.10. Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.</p> <p>96.11. The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition</p> <p>96.12. The committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.</p> <p>96.13. The Authority on the basis of decision made by the committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.</p>
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Section II - Prequalification Data Sheet (PDS)

A. General	
ITA 1.1	<p>The identification number of the Invitation for Prequalification is: [<i>No. 08/RB/RSF/LOG/NHMP</i>]</p> <p>The Procuring Agency is: [<i>AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48, Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad</i>]</p> <p>The list of contracts is: [<i>Purchase of Lubricants</i>]</p>
ITA 2.1	<p>The name of the Procuring Agency is: [<i>National Highways & Motorway Police (NHMP)</i>]</p> <p>The name of the Project or Procurement is: [<i>Pre-Qualification of Vendors for Supply of (Lubricants) through Open Framework Agreement for a Period of Three (03) Years (FY 2025-26, 2026-27 & 2027-28)</i>]</p>
ITA 4.2	Maximum number of members in the JV shall be: [<i>Not Allowed</i>]
ITA 4.7	A list of debarred firms and individuals is available on the PPRAs website: http://www.ppra.org.pk
B. Contents of the Prequalification Document	
ITA 7.1	<p>For clarification purposes, the Procuring Agency's address is: [<i>"same as in ITA 1.1 above"</i>]</p> <p>Telephone: 051-9320278</p> <p>Electronic mail address: logbranch@gmail.com</p>
ITA 7.1 & 8.2	Web page: [<i>www.ppra.org.pk, www.nhmp.gov.pk</i>]
ITA 7.2	Pre-Application Meeting will be held: [<i>Not Applicable</i>]
C. Preparation of Applications	
ITA 10.1	This Prequalification document has been issued in the [<i>"English"</i>] language.
ITA 11.1 (d)	<p>The Applicant shall submit with its Application, the following additional documents:</p> <p>[Bid Security Rs.50,000/- in the form of Pay Order, CDR or Bank Draft, Bank Guaranty]</p> <p>At the time of submission of technical bid scanned copy of Bid Security in PDF format shall be emailed to logbranch@gmail.com</p>

ITA 14.2	The source for determining exchange rates is [https://www.nbp.com.pk/RateSheet/index.aspx]
ITA 15.2	In addition to the original, the number of copies to be submitted with the Application is: <i>[01]</i>
D. Submission of Applications	
ITA 17.1	<p>The deadline for Application submission is: Date: <i>[22-04-2026]</i> Time: <i>[1030 Hrs]</i></p> <p>For Application submission purposes only, the Procuring Agency's address is: <i>["same as in ITA1.1 above"]</i></p>
ITA 19.1	<p>The date for opening of Application is: Date: <i>[22-04-2026]</i> Time: <i>[1130 Hrs]</i></p>
ITA 19.2	The Applications for opening procedures shall be: <i>[The Physical / Hardcopy all applications submitted at Logistics Branch CPO (HQs) G-11/1, Islamabad shall be opened and handled in accordance with the PPRA procedures]</i>
E. Procedures for Evaluation of Applications	
ITA 31.1	<p>If an Applicant wishes to make a Prequalification related Complaint, the Applicant should submit its complaint, in writing (by the quickest means available, that is either by email or fax), to:</p> <p>For the attention: <i>[Chair, Grievance Redressal Committee]</i> Title/position: <i>[Additional Inspector General, North Region]</i> Procuring Agency: <i>[NHMP]</i> Email address: <i>[addl.igp.north@gmail.com]</i></p> <p>In summary, at this stage, a Prequalification related Complaint may challenge any of the following:</p> <ol style="list-style-type: none"> 5. the terms of the Prequalification Documents; and 6. the Procuring Agency's decision not to prequalify an Applicant.

Section III - Qualification Criteria and Requirements

This Section contains the methods, criteria, and requirements that the Procuring Agency shall use to evaluate Applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.



Eligibility and Qualification Criteria			Documentation
No.	Subject	Requirement	Submission Requirements
1. Eligibility			
1.1	Nationality	Nationality in accordance with ITA 5.1	Forms ELI - 1.1 with attachments
1.2	Conflict of Interest	No conflicts of interest in accordance with ITA 4.4	Application Submission Letter
1.3	Eligibility	Not having been declared ineligible as described in ITA 4.5 and 5.1	Affidavit of not blacklisting on stamp paper of Rs 50.
		Must be Manufacturer or Authorized Dealer for all categories of Engine Oil.	Provide documentary evidence(s)
		Manufacturer, Authorized Dealer or General Order Supplier for all other Vehicle Lubricants.	
2. Historical Contract Non-Performance			
2.1	History of Non-Performing Contracts	Not debarred due to any Non-performance of contract or deviation from Bid Securing Declaration in accordance with the provision of Rule-19 of PP Rules or the period of debarment has been over.	Form PER - 1
2.2	Pending Litigation	Applicant's financial position and prospective long term profitability still sound according to criteria established in 3.1 below and assuming that all pending litigation will be resolved against the Applicant	Form PER - 1
3. Financial Situation and Performance			
3.1	Financial Capabilities	Value of total Assets should be more than Rs. 10 million (To be proved through Last Year Income Tax Returns / Audited Financial Statement) (for all categories of Engine Oil)	Form FIN - 1
		Value of total Assets should be more than Rs. 1 million (To be proved through Last Year Income Tax Returns / Audited Financial Statement) (for all other Vehicle Lubricants)	
3.2	Average Annual Turnover	Average annual turnover (Average Annual Sales Revenue) from supply of Goods/Services should be at least PKR 10 million. (for all categories of Engine Oil)	Form FIN - 2
		Average annual turnover (Average Annual Sales Revenue) from supply of Goods/Services should be at least PKR 1 million. (for all other Vehicle Lubricants)	
4. Experience			
4.1	General Experience	Experience in supply of Goods for at least the last 5 years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration
4.2	Specific Experience	3 years of supply of Lubricants	Copy of at least 1 work order/ contract awarded/ Bill Invoice etc. completed for each year

PRE-QUALIFICATION CRITERIA FOR VENDORS FOR SUPPLY OF VARIOUS TYPES OF LUBRICANTS

Applicant Organization's Name: -----

S. No.	Description	Documents Required	Marks (Max 25 in each cat)
9. General Experience			
A	Less than 5 Years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration	0
B	5-7 Years		15
C	7-9 Years		20
D	More than 9 Years		25
10. Relevant Experience			
A	Less than 3 Years	Copy of at least 1 work order / contract awarded / completed for each year	0
B	3-5 Years		15
C	5-7 Years		20
D	More than 7 Years		25
11. Financial Capability (Total Assets)			
For all categories of Engine Oil			
A	Less than 10 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 10 Million to 20 Million		15
C	Between 20 Million to 30 Million		20
D	More than 30 Million		25
For all other Vehicle Lubricants			
A	Less than 1 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 1 Million to 5 Million		15
C	Between 5 Million to 10 Million		20
D	More than 10 Million		25
12. Financial Performance (Average Annual Turnover)			
For all categories of Engine Oil			
A	Less than 10 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 10 Million to 20 Million		15
C	Between 20 Million to 30 Million		20
D	More than 30 Million		25
For all other Vehicle Lubricants			
A	Less than 1 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 1 Million to 5 Million		15
C	Between 5 Million to 10 Million		20
D	More than 10 Million		25

Note:

- **Minimum aggregate qualification marks are 60.**
- Absence of any required document will lead to disqualification in that specific category.
- Obtaining Zero in any category shall stand disqualified.

Section IV - Application Forms

Application Submission Letter

Date: [-----]
IFP-No. and title: [insert IFP number and title-----
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To: **AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48, Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad**

We, the undersigned, apply to be prequalified for the referenced IFP and declare that:

- (m) **No reservations:** We have examined and have no reservations to the Prequalification Document, including Addendum(s) No(s), issued in accordance with Instructions to Applicants (ITA) 8: [insert the number and issuing date of each addendum].
- (n) **No conflict of interest:** We have no conflict of interest in accordance with ITA 4.6;
- (o) **Eligibility:** We (and our subcontractors) meet the eligibility requirements as stated ITA 4.1, we have not been suspended by the Procuring Agency based on execution of a Bid/Proposal Securing Declaration in accordance with ITA 4.9;
- (p) **State-owned enterprise or institution:** [select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution];
- (q) **Not bound to accept:** We understand that you may cancel the Prequalification process at any time without incurring any liability to the Applicants, in accordance with ITA 26.1. Only suppliers or contractors who have been pre-qualified shall be entitled to participate further in the procurement proceedings
- (r) **True and correct:** All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed: _____

[insert signature(s) of an authorized representative(s) of the Applicant]

Name: _____

[insert full name of person signing the Application]

In the capacity of: _____

[insert capacity of person signing the Application]

Duly authorized to sign the Application for and on behalf of: [REDACTED]

[insert full name of the Applicant or the name of the JV]

Address: [REDACTED]

[insert street number/town or city/country address]

Dated: [REDACTED]

[insert date the document is signed i.e. day number] day of [insert month], [insert year]

[For a joint venture, either all members shall sign or only the authorized representative, in which case the power of attorney to sign on behalf of all members shall be attached]



Form ELI - 1.1 Applicant Information Form

Date: [REDACTED]

IFP No. and title: *[insert IFP number and title]*

Page [REDACTED] of [REDACTED] pages

Applicant's name along with nationality

[insert full name]

In case of Joint Venture (JV), name of each member along with nationality:

[insert full name of each member in JV]

Applicant's actual or intended country of registration:

[indicate country of Constitution]

Applicant's actual or intended year of incorporation:

[indicate year of Constitution]

Applicant's legal address [in country of registration]:

[insert street/ number/ town or city/ country]

Applicant's authorized representative information

Name: [REDACTED]

[insert full name]

Address: [REDACTED]

[insert street/ number/ town or city/ country]

Telephone/Fax numbers: [REDACTED]

[insert telephone/fax numbers, including country and city codes]

E-mail address: [REDACTED]

[indicate e-mail address]

1. Attached are copies of original documents of

- Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITA 4.5.

- In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA 4.2.
- 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

In case of JV, the Applicant's information shall include information on each JV member and letter of intent to form JV or JV agreement, in accordance with ITA 4.2

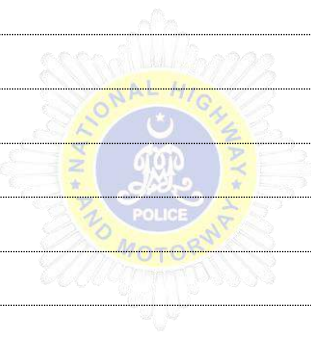


Form ELI - 1.1 (continued) Applicant Information Form

Date: *[insert day, month, year]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

57. Applicant's name			
58. Street Address:	Postal Code:	City:	Country:
59. P.O. Box and Mailing Address:			
60. Telephone Number:			
61. Fax Number:			
62. E-mail Address:			
63. Web Site:			
64. Contact Name:			
65. Contact Title:			
66. Type of Business:			
67. If Other, specify:			
68. Nature of Business:			
69. Year Established:			
70. Dates, Numbers, and Expiration Dates of Current Licenses and Permits:			
71. Current registration with relevant authorities information:			
72. Proof of product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]			
73. Name of government agency(ies) responsible for inspecting and licensing of facilities in the country of origin of the raw material and or processing of the goods:			
Date of last inspection:			
74. Quality Assurance Certification (Please include a copy of your latest certificate with the PQ Application):			

75. Production capacity: *[insert peak and average production capacity over the last three years in units/day or units/month, etc.]*

76. List of names and addresses of sources of raw material and what products they will be used in:

77. Proof of raw material product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]:

78. Raw materials tested prior to use:

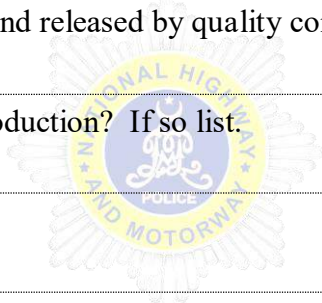
79. Presence and characteristics of in-house quality control laboratory

80. Names and addresses of external quality control laboratories used:

81. Are all finished products tested and released by quality control prior to release for sale?

Yes ___ No ___, If not, why?

82. List control tests done during production? If so list.



83. List tests conducted after production and prior to release of product on market:

84. Are technical documents available in: *[Procuring Agency should insert language]*

Yes No

Form FIN - 1

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous <i>[insert number]</i> years, <i>[insert in words]</i> (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

* Refer ITA 14 for the exchange rate

3. Financial documents

Attached are copies of financial statements³ for the **3 years** required above; and complying with the requirements.

³ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Form FIN - 2

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

Annual turnover data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA 14 for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA 3.2.

Form- PER - 1

Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

<input type="checkbox"/> Not debarred due to deviation from commitment of Bid Securing Declaration- <input type="checkbox"/> Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
<input type="checkbox"/> Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i></p>	<i>[insert amount]</i>
<input type="checkbox"/> No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. <input type="checkbox"/> Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i></p>	<i>[insert amount]</i>

Section V - Eligible Countries

Eligibility for the Provision of Goods and Related Services

In reference to ITA 5.1, all the bidders are allowed to participate in the subject procurement without regard to nationality, except bidders of some nationality, prohibited in accordance with policy of the Federal Government.

Following countries are ineligible to participate in the procurement process:

5. India
6. Israel



Section VI – Schedule of Requirements

Sr.#	Name of Item(s)	Unit	Estimated Quantity	
			01 Year	03 Years
1	Petrol Engine Oil for different grades	Liter	44,042	132,126
2	Diesel Engine Oil for different grades	Liter	73,578	220,734
3	Automatic Transmission Oil (WS)	Liter	1,778	5,334
4	Automatic Transmission Oil (CVT)	Liter	1,356	4,068
5	Automatic Transmission Oil (HCF2-CVTF)	Liter	144	432
6	Automatic Transmission Oil (T-IV)	Liter	44	132
7	Gear Oil (GL-4)	Liter	1,133	3,399
8	Differential Gear Oil (GL-5)	Liter	236	708
9	Power Steering Oil (D2)	Liter	555	1,665
10	Brake Oil	Bottle	805	2,415
11	Coolant	Liter	4,410	13,230
12	Limited Slip Differential Gear Oil (GL-5)	Bottle	199	597

If you have any questions regarding this Notification, please do not hesitate to contact us.
On behalf of the Procuring Agency:

Signature: _____

Name: _____

Title/position: _____

Telephone: _____

Email: _____



3. Notification to Conclude a Framework Agreement

[Use letterhead paper of the Procuring Agency]

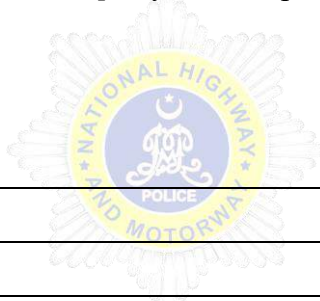
[Date]

To: *[name and address of successful Bidder]*

Notification to Conclude a Framework Agreement
Framework Agreement No. *[insert FA reference number]*

This is to notify you that your Bid dated *[insert date]* to conclude a Framework Agreement in relation to the supply of *[Lubricants]* is hereby accepted by our Agency.

Please sign, date and return the Framework Agreement within *[insert the applicable period for signing of the FA in accordance of the ITB]* days of receipt of the same.



Authorized Signature: _____

Name: _____

Title/position: _____

Name of Agency: _____

Telephone: _____

Email: _____

Attachment: Framework Agreement

Framework Agreement

Framework Agreement

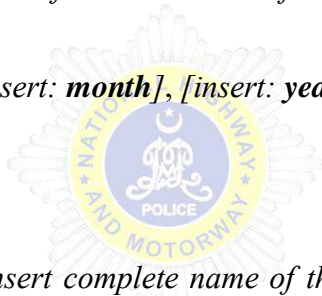
[This form is to be completed by the Procuring Agency in accordance with the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

***Note:** the terminology in relation to the parties to the Framework Agreement changes from the terminology used in relation to the parties involved in the Primary Procurement process. In the Primary Procurement process the Procuring Agency is responsible for establishing the FA(s). However, the parties to the FA will be the “Procuring Agency(s)” and, where Procuring Agency(s) and responsible for managing and administering the FA. In the FA, the successful Bidder(s) is called the “Supplier”. This covers the Supplier’s capacity as both a holder of a FA and as a Supplier under a Call off Contract.]*

This Framework Agreement [*insert reference number of the Framework Agreement*] is made for the supply of [*Lubricants*]

on the [*insert: number*] day of [*insert: month*], [*insert: year*]

between



the Procuring Agency(s) [*insert complete name of the Procuring Agency/s, the type of legal entity, (for example, “an agency of the Ministry of the Government of {insert name of Country of Procuring Agency/s}”, or “a corporation incorporated under the laws of {insert name of Country of Procuring Agency/s}”]*] (the Procuring Agency(s))

and

the Supplier [*insert name of the Supplier*], a corporation incorporated under the laws of [*insert country of Supplier*] and having its principal place of business at [*insert Supplier’s address*] (Supplier).

This Framework Agreement is subject to the provisions described in the Sections and Schedules listed below, and any amendments.

This Framework Agreement concludes a standing offer by the Supplier to supply the specified Goods to the Procuring Agency(s) during the Term of the Framework Agreement, as and when the Procuring Agency(s) wishes to purchase them.

The following documents shall be deemed to form and be read and construed as part of this Framework Agreement and, where indicated, to any Call-off Contract awarded under this Framework Agreement.

Section A: Framework Agreement General Provisions

Section B: Framework Agreement Specific Provisions

IN WITNESS whereof, the Parties to this Framework Agreement have caused this Framework Agreement to be executed in accordance with the laws of [*insert the name of the Framework Agreement governing law country*] on the day, month and year indicated above.

[*Select one of the three options below*]

[OPTION 1: for Single User Framework Agreement]

“For and on behalf of the Procuring Agency:”

Signed: [*insert signature*]

Full name: [*name of person signing*]

Agency: [*insert the name of agency*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification of official witness*]

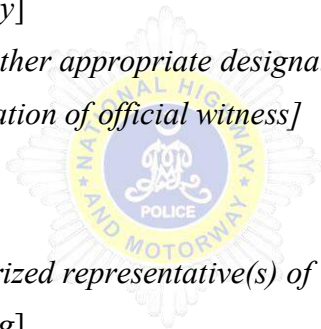
For and on behalf of the Supplier:

Signed: [*insert signature of authorized representative(s) of the Supplier*]

Full name: [*name of person signing*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification official of witness*]



Section A: Framework Agreement General Provisions (FAGP)

[the following text must not be modified by the Procuring Agency.]



Section A

Framework Agreement General Provisions (FAGP)

41. Definitions

- gg) The following words and expressions shall have the meanings hereby assigned to them
- hh) “Base Price” is the Framework Agreement (FA) unit price prior to any price adjustment in accordance with FA Specific Provision FAGP 8.1.
- ii) “Business Day” is any day that is an official working day of the Procuring Agency. It excludes the Procuring Agency’s official public holidays.
- jj) “Call-off Contract” is a contract awarded under a Framework Agreement, through a Secondary Procurement process, for the supply of Goods, and any Related Services.
- kk) “Commencement Date” is the date this Framework Agreement is signed by both parties, being the commencement of the Term.
- ll) “Contract Price” is the price payable to the Supplier as specified in the Call-off Contract, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- mm) “Day” means calendar day.
- nn) “Goods” means all goods, materials, items, commodities, raw material, machinery, equipment, and/or other materials, as specified in the FA Specific Provisions, that the Supplier is required to supply to the Procuring Agency under a Call-off Contract. Where appropriate, for the purpose of interpretation, the definition for Goods includes Related Services.
- oo) “In Writing” means communicated or recorded in written form. It includes, for example: mail, e-mail, fax or communication through an electronic procurement system (provided that the electronic system is accessible, secure, ensures integrity and confidentiality, and has sufficient audit trail features).
- pp) “Incoterms” means the international commercial terms

for goods published by the International Chamber of Commerce (ICC).

- qq) "Procuring Agency's Country" is the country specified in the FA Specific Provisions, if procurement is being made outside Pakistan.
- rr) "Related Services" means the services incidental to the supply of the Goods, such as insurance, installation, training, initial maintenance and other such obligations of the Supplier, excluding inland transportation and other services required in the Procuring Agency's Country to convey the Goods to their final destination.
- ss) "Secondary Procurement" is the method used to select a Supplier and award a Call-off Contract under this Framework Agreement.
- tt) "Single-User Framework Agreement" means a Framework Agreement where there is only one Procuring Agency, as specified in the FA Specific Provisions.
- uu) "Supplier" means the person, private or government entity, or a combination of the above, who has concluded a Framework Agreement to supply to a Procuring Agency, from time to time, and as and when required, the Goods, and, if applicable, Related Services, under a Call-off Contract.
- vv) "Term" mean the duration of this Framework Agreement as described in the FA Specific Provisions starting on the Commencement Date. Where applicable, it includes any extension(s) to the initial Term, if permitted in the FA Specific Provisions.

42. Framework Agreement Documents

42.1 This Framework Agreement (FA) shall be read as a whole. Where a documents is incorporated by reference into this Framework Agreement, it shall be deemed to form, and be read and construed, as part of this Framework Agreement.

42.2 This Framework Agreement comprises the documents specified in the **FA Specific Provisions**.

43. Supplier's obligations

43.1 The Supplier shall offer to supply (standing offer) to the Procuring Agency, the Goods, including any Related Services if applicable, described in the Framework Agreement Schedule 1: Schedule of Requirements, for the Term of this Framework

Agreement, in accordance with the terms and conditions stipulated in this Framework Agreement.

43.2 During the Term of the Framework Agreement, the Supplier shall continue to be eligible and qualified, and the Goods shall continue to be eligible, as per the qualification and eligibility criteria stipulated in the Primary Procurement process and the provisions of subparagraphs 3a. to 3c. below The Supplier shall notify the Procuring Agency immediately, in writing, if it ceases to be qualified and/or ceases to be eligible, or the Goods cease to be eligible.

43.3 The Supplier undertakes to supply the Goods under a Call-off Contract. The Goods supplied shall be:

- g) of the quality, type and as otherwise specified in the Framework Agreement, Schedule 1: Schedule of Requirements,
- h) at the Contract Price specified in the Call-off Contract and
- i) in such quantities, at such times and to such locations as specified in the Call-off Contract.

43.4 If specified in the **FA Specific Provisions**, at any point during Term of the Framework Agreement should technological advances be introduced by the Supplier for the Goods originally offered by the Supplier in its bid and still to be delivered, the Supplier shall offer to the Procuring Agency(s) of the Call-off Contract the latest versions of the available Goods having equal or better performance or functionality at no additional cost to the Procuring Agency (s).

43.5 The Supplier agrees that the Call-off Contract General Conditions of Contract set out in the Framework Agreement, Schedule 4, and Call-off Contract Special Conditions of Contract set out in a Call-off Contract, shall apply to the supply of Goods.

**44. Continued
Qualification and
Eligibility**

44.1 The Supplier, shall continue to have the nationality of an eligible country as specified in the **FA Specific Provisions**. A Supplier or subcontractor, shall be deemed to have the

nationality of a country if the Bidder is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be.

- 44.2 All Goods and Related Services to be supplied under a Call-off Contract shall continue to have their origin in eligible Countries as specified in the **FA Specific Provisions**. For the purpose of this provision, origin means the country where the Goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components. Ineligible Countries, if any, are listed in the **FA Specific Provisions**.
- 44.3 To continue to be eligible the Supplier shall not have been sanctioned by pursuant to the Anti-Corruption Law, and in accordance with its prevailing sanctions policies and procedures as set forth by the Public Procurement Regulatory Framework as described in Section B, Framework Agreement General Provisions. Where the Supplier has been so sanctioned it will be ineligible for the duration of the period of time as determined by the Procuring Agency or Public Procurement Regulatory Authority.
- 44.4 The Procuring Agency may require, during the Term of the Framework Agreement, evidence of the Supplier's continued qualification and eligibility, and the Goods continued eligibility. Failure to provide such evidence, as requested, may result in the Supplier being disqualified from participating in a Secondary Procurement process, and/or being awarded a Call-off Contract, and/or the termination of the Framework Agreement.

45. Term

- 45.1 This Framework Agreement shall commence on the Commencement Date and, unless terminated earlier in accordance with the provisions of this Framework Agreement, or the general law, shall continue until the end of the Term specified in the **FA Specific Provisions**.
- 45.2 Where permitted in the **FA Specific Provisions**, the Term may be extended (subject to the condition that the total duration of the framework agreement shall not exceed three

year), at the Procuring Agency's sole discretion, and where there has been satisfactory performance by the Supplier. To extend the Term, the Procuring Agency shall give the Supplier no less than three (3) months' notice, In Writing, prior to the date on which the Framework Agreement would otherwise have expired.

- 46. Representative** 46.1 The representatives for each party, who shall be the primary point of contact for the other party in relation to matters arising from this Framework Agreement, are specified in the **FA Specific Provisions**. Should the representative be replaced, the party replacing the representative shall promptly inform the other party In Writing of the name and contact details of the new representative. Any representative appointed shall be authorized to make decisions on the day to day operation of the Framework Agreement.
- 47. Role of Procuring Agency** 47.1 The role of PA is to manage and administer the Framework Agreement(s). The Procuring Agency is responsible for all matters pertaining to the Framework Agreement including, for example, amendments, suspension and termination of the Framework Agreement. For matters relating to individual Call-off Contracts, all communications, including notices, must be made to the Procuring Agency named in the Call-off Contract.
- 48. Contract Price** 48.1 The Contract Price for each Call-off Contract, shall be determined as specified in the **FA Specific Provisions**.
- 49. Performance Security (or Guarantee)** 49.1 The Procuring Agency may require a Performance Security (or guarantee) from the Supplier in relation to the performance of a specific Call-off Contract. In this event, the Supplier shall comply with the relevant provisions relating to Performance Security (or guarantee) contained in the Call-off Contract Special Conditions of Contract.
- 50. Language** 50.1 This Framework Agreement, and any Call-off Contract, as well as all correspondence and documents relating to this Framework Agreement, and any Call-off Contract, exchanged by the Procuring Agency and Supplier, shall be written in the language specified in the **FA Specific Provisions**. Supporting documents and printed literature that are part of this Framework Agreement, and any Call-off Contract, may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for

purposes of this Framework Agreement, and any Call-off Contract, this translation shall govern.

50.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

51. Notices

51.1 Any notice given by one party to the other pursuant to this Framework Agreement shall be in Writing to the address specified in the **FA Specific Provisions**. A notice shall be effective when delivered, or on the notice's effective date, whichever is later.

52. Fraud and Corruption

52.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Primary or Secondary Procurement process or execution of a Call-off Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

53. Records, inspections and audit

53.1 The Supplier shall keep, and shall make all reasonable efforts to cause its subcontractor(s), if any, to keep, accurate and systematic accounts and records in respect of this Framework Agreement, the Goods, and any Call-off Contract, in such form and details as will clearly identify relevant time changes and costs.

54. Confidential Information

54.1 The Procuring Agency and the Supplier shall keep confidential and shall not, without the consent In Writing from the other, divulge to any third party any documents, data, or other information furnished directly or indirectly by either party in connection with the Framework Agreement.

54.2 The obligation of a party under **FAGP 14. 1.** above, shall not apply to information that:

g) now, or in future, enters the public domain through no fault of that party

h) can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party

- i) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

55. Governing Law

55.1 This Framework Agreement, and any Call-off Contract, shall be governed by, and interpreted in accordance with the applicable State Laws, unless otherwise specified in the **FA Specific Provisions**, or the Special Conditions of Contract as set out in any Call-off Contract.

56. Change to the Framework Agreement

56.1 Any change to this Framework Agreement, including an extension of the Term (subject to the condition that the total duration of the framework agreement shall not exceed three year), must be In Writing and signed by both Parties. A change can be made at any time after this Framework Agreement has been signed by both Parties, and before it expires.

57. Termination of the Framework Agreement

57.1 The Procuring Agency, without prejudice to any other remedy for breach of the Framework Agreement, may terminate this Framework Agreement immediately, by notice in writing to the Supplier, if:

- i) in the judgement of the Procuring Agency, the Supplier has engaged in Fraud and Corruption, or
- j) during the Term of the Framework Agreement, the Supplier ceases to be qualified or eligible as per FAGP 4.
or
- k) the Supplier purports to assign, or otherwise transfer or dispose of this Framework Agreement, in whole, or in part, without the prior written consent of the Procuring Agency, or
- l) the Supplier becomes bankrupt or otherwise insolvent.

57.2 The Procuring Agency may terminate this Framework Agreement, in whole or in part, by notice In Writing sent to the Supplier, at any time, for its convenience. The notice of termination shall specify that the termination is for the Procuring Agency's convenience, the extent to which the performance of the supplier under the Framework

Agreement is terminated, and the date upon which such termination becomes effective.

- 58. Consequence of expiry or termination**
- 58.1 Upon expiry, or earlier termination of this Framework Agreement, all Call-off Contracts entered into under this Framework Agreement shall continue in full force and effect unless otherwise terminated under the Call-off Contract General or Specific Conditions of Contract. However, no further Call off Contracts shall be awarded once the Framework Agreement is terminated.
- 59. Dispute resolution in relation to this Framework Agreement**
- 59.1 In the case of a dispute arising out of, or in connection with this Framework Agreement, the Parties shall, in good faith, make every reasonable effort to communicate and cooperate with each other with a view to amicably resolving the dispute.
- 59.2 Where parties have exhausted the process described in **FAGP 19.1**, the parties may, by mutual agreement, nominate and refer the dispute to an adjudicator/mediator to assist in the resolution of the dispute. Parties will meet their own costs associated with such a referral, and split the costs of the adjudicator/mediator. In appointing the adjudicator/mediator parties should agree whether or not the adjudicator's/mediator's decision is to be final and binding.
- 60. Dispute resolution in relation to Call-off Contracts**
- 60.1 The Procuring Agency and the Supplier for a Call-off Contract shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 60.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Agency or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this provision shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules of procedure specified in the **FA Specific Provisions**.


- 60.3 Notwithstanding any reference to arbitration herein,
- e) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
 - f) the Procuring Agency shall pay the Supplier any monies due the Supplier.



Section B: Framework Agreement Specific Provisions

The following Framework Agreement Specific Provisions (FASP) shall supplement and/or amend the Framework Agreement General Provisions (FAGP). Whenever there is a conflict between the FAGP and FASP, the provisions of the FASP shall prevail.

[This section is to be completed by the Procuring agency as per the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

Framework Agreement General Provision	Description
FAGP 1.1 (g) Goods	This Framework Agreement relates to the purchase and supply, under a separate Call-off Contract, of [<i>Lubricants</i>]. The Goods, and Related Services, are more fully described in Schedule 1: Schedule of Requirements including, where applicable: list of Goods, list of Related Services, Technical Specifications, Drawings and Inspections and Tests.
FAGP 1.1 , (m) & (s) Single/Multi-User Insert Multi user definition in FAGP	This is a Single-User Framework Agreement.” 
FAGP 1.1 (J) Procuring Agency' Country	The Procuring Agency's Country is: <i>[insert the name of the country if procurement is being made outside Pakistan]</i>
FAGP 2.2 Framework Agreement Documents	This Framework Agreement comprises the following documents: e. Framework Agreement, including all Sections and Schedules, f. Notice of Conclusion of a Framework Agreement, and
FAGP 3.4 Supplier's Obligations	<i>[For rapidly changing technologies such as information systems (computers, software, communication technology etc.) specify that this requirement applies.]</i>

<p>FAGP 4. Eligibility</p>	<p>At the present time, firms, goods and services from the following countries are excluded from this Framework Agreement as being ineligible.</p> <p style="text-align: center;"><i>[[insert a list of the countries to apply the restriction or state “none”].]</i></p>
<p>FAGP 5.1 Term</p>	<p>The Term of this Framework Agreement is [<i>enter number of years</i>] years. [<i>NOTE: the maximum initial Term permissible is 3 year</i>] from the Commencement Date.</p>
<p>FAGP 5.2 Term extension(s)</p>	<p><i>[As applicable, indicate “(the total duration of the framework agreement shall not exceed three year)</i></p>
<p>FAGP 6.1 Representatives</p>	<p><u>Procuring Agency’s Representatives</u></p> <p>Selection one of the following OPTIONS</p> <p><i>OPTION 1: for a Single-User Framework Agreement use the following text]</i></p> <p>The name and contact details of the Procuring Agency’s Representative under this Framework Agreement, and the address for notices in relation to this Framework Agreement, are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
<p>FAGP 6.1 Representatives</p>	<p><u>Supplier’s Representatives</u></p> <p>The name and contact details of the Supplier’s Representative, for the purposes of this Framework Agreement, and the address for</p>

	<p>notices in relation to this Framework Agreement are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
<p>FAGP 8.1 Contract Price</p>	<p>The Contract Price that will apply to the purchase of Goods under a Call-off Contract shall be: <i>[modify as appropriate]</i></p> <p>For Mini-competition:</p> <p>The successful competitive quotation subject to the provisions below.</p> <p>Base Price required in the Procuring Agency’s Country to convey the Goods to their final destination specified in RFQ.</p>
<p>FAGP 8.1 Contract Price</p>	<p>Adjustments to the Base Price: Not applicable</p>
<p>FAGP 10.1 Language</p>	<p>The language of this Framework Agreement, and any Call-off Contract is <i>[insert language]</i>.</p>
<p>FAGP 20.2 Dispute Resolution in relation to Call-off Contract.</p>	<p>(E procurement contract clause should be included)</p> <p>The rules of procedure for arbitration proceedings shall be as follows:</p> <p>c. <i>[describe the proceedings that are to apply e.g.]</i></p> <p><i>[For contracts entered into with foreign suppliers, International commercial arbitration may have practical advantages over other dispute settlement methods. Among the rules to govern the arbitration proceedings, the Procuring Agency may wish to consider the United Nations Commission on International Trade Law (UNCITRAL) Arbitration Rules of 1976, the Rules of Conciliation and Arbitration of the International Chamber of Commerce (ICC), the Rules of the London Court of International Arbitration or the Rules of Arbitration Institute of the Stockholm Chamber of Commerce. If the Procuring Agency chooses the UNCITRAL Arbitration Rules, the following sample clause should be inserted:</i></p> <p>“Any dispute, controversy or claim arising out of or relating to this Contract, or breach, termination or invalidity thereof, shall be settled by</p>

arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force.”

If the Procuring Agency chooses the Rules of ICC, the following sample clause should be inserted:

“All disputes arising in connection with this Contract shall be finally settled under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with said Rules.”

If the Procuring Agency chooses the Rules of Arbitration Institute of Stockholm Chamber of Commerce, the following sample clause should be inserted:

“Any dispute, controversy or claim arising out of or in connection with this Contract, or the breach termination or invalidity thereof, shall be settled by arbitration in accordance with the Rules of the Arbitration Institute of the Stockholm Chamber of Commerce.”

If the Procuring Agency chooses the Rules of the London Court of International Arbitration, the following clause should be inserted:

“Any dispute arising out of or in connection with this Contract, including any question regarding its existence, validity or termination shall be referred to and finally resolved by arbitration under the Rules of the London Court of International Arbitration, which rules are deemed to be incorporated by reference to this clause.”

For Contracts with a national Supplier of the Procuring Agency’s Country:

“In the case of a dispute between the Procuring Agency and a Supplier who is a national of the Procuring Agency’s Country, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring Agency’s Country.”

The place of arbitration will be *[insert city and country]*

National Highway and Motorway Police Islamabad



Bidding Documents

Tender No. 08/RB/RSE/LOG/NHMP/

Procurement of Goods through Open Framework Agreements

Pre-Qualification for Purchase of (Pre-printed Blank Driving License Cards & Pre-printed Blank Service Cards) through Open Framework Agreement for a Period of Three (03) Years (FY 2025-26, 2026-27 & 2027-28)

**Last Date of Submission: 22-04-2026 at 10:30 AM
Opening at 11:30 AM**

Note:

All potential bidders are requested to submit bids before opening date, and Original Bids/ proposals must be submitted at NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or before 10:30 AM on 22-04-2026. The bids will be opened as per scheduled date & time i.e. at 11:30 AM on 22-04-2026.

**Assistant inspector General Logistics
NHMP, Islamabad**

Ph: 051-9320278

logbranch@gmail.com

FTN: 9010402-1

Brief of the Document

Procurement Notice -

The attached template is the Invitation for Prequalification of Suppliers willing to sign framework agreements with the Procuring Agency for provision of Common Use Items/ Commodities and services, in accordance with the provisions of the agreement.

Prequalification Document (Procurement of Goods & Services through Framework Agreements)

PART 1 – PREQUALIFICATION PROCESS

Section I - Instructions to Applicants (ITAs)

This Section contains detailed information for preparing and submitting the Applications for Prequalification, in addition to information on opening and evaluation of the Applications.

Section I contains provisions that are to be used by the Procuring Agencies without modification.

Section II - Prequalification Data Sheet (PDS)

This Section contains provisions that supplement the ITA (in Section-I), and are specific to respective Prequalification Proceedings.

Section III - Qualification Criteria and Requirements

This Section prescribes the methodology, criteria, and requirements to be used to determine the capacity and capability of the Applicants for the supply of goods and related services in accordance with the requirements of the Procuring Agency, with an objective to prequalify them for Invitation to Bid(s), and sign the framework agreement(s) with the selected bidder(s), in case of Open Framework Agreement(s) for the purpose of awarding Call off Contracts.

Section IV - Application Forms

This Section contains Application Submission Form and other allied forms required to be submitted with the Application.

Section V - Eligible Countries

This Section contains information regarding eligible countries in accordance with **the Policy of the Federal Government.**



NATIONAL HIGHWAYS & MOTORWAYS POLICE
Procurement Notice (PN)
No. 08/RB/RSF/LOG/NHMP/

**INVITATION TO BID FOR PREQUALIFICATION OF FIRMS
THROUGH OPEN FRAME WORK AGREEMENT**

19. National Highways & Motorway Police (NHMP) invites sealed Bids from the firms/vendors who are well reputed, registered with Income Tax and Sales Tax Department and are on Active Taxpayers List of the Federal Board of Revenue for **Pre-Qualification of Firms, through open Framework Agreement for a period of three (03) years (FY 2025-26, 2026-27 & 2027-28)** for Purchase of the following items:-

Items Description	Detail of items is mentioned in the Bidding documents
Purchase of Tyres	
Purchase of Batteries	
Purchase of Lubricants	
Purchase of Pre-Printed Blank Driving License Cards & Pre-Printed Blank Service Cards	

20. The firms who are registered with PPRA are eligible to offer the bids for Tender.
21. Bidding documents are available on the Websites of PPRA and NHMP or can also be obtained from the office of the AIG (Logistics), NHMP, Islamabad, free of cost.
22. NHMP reserves the right to reject any/all bids at any time prior to acceptance of bid in accordance with PPRA Rules.
23. In case opening date(s) is declared as a Public Holiday by the Government, the next working date shall be deemed to be the date for submission and opening of tender(s) at the same time and place.
24. The interested bidders are requested to submit their Bids/ proposals, in Original, along with Bid Security as mentioned in the bidding documents at Logistics Branch, NHMP Central Police Office, Mauve Area, G-11/1, Islamabad on or **before 10:30 Hours on 22nd April, 2026 (Wednesday)**. The Bids will be opened publicly on the same day at **11:30 Hours** in the presence of representatives of the firms, at Conference Room (1st Floor), NHMP Central Police Office, Mauve Area, G-11/1, Islamabad.

(SYED AHMAD JAWAD SHAH) PSP

Assistant Inspector General (Logistics)
For Inspector General, NHMP.

Ph.: 051-9320278

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PART 1 – Prequalification

Section I - Instructions to Applicants

A. General	
97. Scope of Application	97.1. In connection with the “Invitation for Prequalification”, the Procuring Agency, as defined in Section II (Prequalification Data Sheet abbreviated as PDS), issues this set of Prequalification Documents (PD) to prospective applicants (also hereinafter referred as Applicants) interested in submitting applications (also hereinafter referred as Applications) to determine the capacity and capability of the Applicant(s) for supply of Goods and Related Services incidental thereto as specified in Section VII (Schedule of Requirements).
98. Source of Funds	98.1. Regular Budget 98.2. Road Safety Fund.
99. Fraud and Corruption	<p>99.1. The Procuring Agency requires that the Applicants /Bidders/ Suppliers/Contractors under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such agreements and contracts.</p> <p>99.2. The Applicants/Bidders shall permit and shall cause their agents (whether declared or not), sub-contractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Agency to inspect all accounts, records and other documents relating to any, Application/Bid submission, Primary Procurement process, Framework Agreement performance, Secondary Procurement process, and/or Call-off Contract performance (in the case of award of a Call-off Contract), and to have them audited by auditors appointed by the Procuring Agency.</p> <p>99.3. Any communications between the Applicant and the Procuring Agency related to matters of alleged corrupt and fraudulent practices must be made in writing or in electronic forms that provide record of the content of communication.</p> <p>99.4. Procuring Agency will reject an application or bid or proposal, if it is established that the Applicant or the Bidder or Prosper was engaged in corrupt and fraudulent practices in competing for the contract.</p> <p>99.5. Procuring Agency will also declare the Applicant as blacklisted in accordance with Public Procurement Rule 19 and predefined standard mechanism.</p>
100. Eligible Applicants	100.1. An Applicant may be a private entity, a state-owned enterprise or institution subject to ITB 4.6, or any combination of such entities in the form of a joint venture (JV) under an existing JV

agreement or with the intent to enter into such an agreement supported by a letter of intent.

In case of single (private or state-owned entity), it shall be liable for execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the entity), the execution of any Call-off Contract(s) awarded (to the entity) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

In the case of a joint venture, all members shall be jointly and severally liable for the execution of all the provisions of the Framework Agreement (if signed b/w the Procuring Agency and the JV), the execution of any Call-off Contract(s) awarded (to the JV) under the Framework Agreement in accordance with the Call-off Contract conditions that apply.

The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the Prequalification process, Bidding process (in the event the prequalified JV submits a Bid) and during the period of framework agreement and contract execution (in the event the JV is awarded the Contract). Unless specified in the PDS, there is no limit on the number of members in a JV.

100.2. An Applicant may apply for Prequalification both individually, and as part of a joint venture, or participate as a subcontractor. If prequalified as a JV only, it will not be permitted to bid for the same contract as an individual entity. Bids submitted in violation of this provision will be rejected.

100.3. An Applicant and any of its affiliates (that directly or indirectly control, are controlled by or are under common control with that entity) may submit its Application for Prequalification either individually, as joint venture or as a subcontractor among them for the same contract. However, if prequalified only one prequalified Applicant will be allowed to bid for the same contract. All Bids submitted in violation of this provision will be rejected.

100.4. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications or have been hired or proposed to be hired by the Procuring Agency for execution of subsequent Framework Agreement(s) or Call off Contract(s). In addition, Applicants may be considered to have a conflict of interest if they have a close business or family relationship with such professional staff of the Procuring Agency (or a recipient of a part of the funds) who:

(g) are directly or indirectly involved in the preparation of the Prequalification Documents or Bidding Documents or specifications of the Framework Agreement or Call-off

	<p>Contract and/or the Prequalification or Bid evaluation process of such Contract; or</p> <p>(h) would be involved in the implementation or supervision of such Framework Agreement or Call-off Contract, unless the conflict stemming from such relationship has been resolved throughout the Procurement Process, Bidding process-during the execution of the Framework Agreement and/or Call-off Contract.</p> <p>100.5. An Applicant that has been declared debarred or blacklisted shall be ineligible to be prequalified to bid or enter into any Framework Agreement or Call-off Contract for such period of time and for such type of procurement for which he has been declared debarred or blacklisted. The list of debarred firms and individuals is available at PPRA's website.</p> <p>100.6. An Applicant shall provide such documentary evidence for determining the eligibility of the Applicant to the reasonable satisfaction of the Procuring Agency.</p>
101. Eligibility (in terms of Nationality)	101.1. Applicants may be ineligible if they are nationals of ineligible countries as indicated in Section V.
B. Contents of the Prequalification Documents	
102. Sections of Prequalification Documents	<p>102.1. This set of Prequalification Documents consists of Parts 1 and 2 which comprise all the sections indicated below, and which should be read in conjunction with any Addendum issued in accordance with ITA 8.</p> <p>PART 1 Prequalification Procedures</p> <ul style="list-style-type: none"> • Section I - Instructions to Applicants (ITA) • Section II - Prequalification Data Sheet (PDS) • Section III - Qualification Criteria and Requirements • Section IV - Application Forms • Section V - Eligible Countries <p>102.2. Unless obtained directly from the Procuring Agency or downloaded directly from the website link referred in the Invitation for Prequalification, the Procuring Agency accepts no responsibility for the completeness of the Prequalification documents, responses to requests for clarification, the minutes of the pre-Application meeting (if any), or Addenda to the Prequalification documents in accordance with ITA 8. In case of any discrepancies, documents issued directly by the Procuring Agency or downloaded from the website link shall prevail.</p> <p>102.3. The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Documents and to furnish with its Application all information or documentation as is required by the Prequalification Documents.</p>
103. Clarification of Prequali-	103.1. An Applicant requiring any clarification of the Prequalification Documents shall contact the Procuring Agency in writing at the

<p>fication Documents and Pre-Application Meeting</p>	<p>Procuring Agency's address indicated in the PDS. The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than three (03) days prior to the deadline for submission of the Applications. The Procuring Agency shall forward a copy of its response to all prospective Applicants who have obtained the Prequalification Documents directly from the Procuring Agency (or through its website link), including a description of the inquiry but without identifying its source. If so indicated in the PDS, the Procuring Agency shall also promptly publish its response at the web page identified in the PDS. Should the Procuring Agency deem it necessary to amend the Prequalification Documents as a result of a clarification, it shall do so following the procedure under ITA 8 and in accordance with the provisions of ITA 17.2.</p> <p>103.2. If indicated in the PDS, the Applicant's designated representative is invited at the Applicant's cost to attend a pre-Application meeting at the place, date and time mentioned in the PDS. During this Pre-Application meeting, prospective Applicants may request clarification of the schedule of requirement, the qualification criteria or any other aspects of the Prequalification Documents.</p> <p>103.3. Minutes of the Pre-Application meeting, if applicable, including the text of the questions asked by Applicants, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Applicants who have obtained the Prequalification Documents. Any modification to the Prequalification Documents that may become necessary as a result of the pre-Application meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITA 8. Non-attendance at the pre-Application meeting will not be a cause for disqualification of an Applicant.</p>
<p>104. Amendment of Prequalification Documents</p>	<p>104.1. At any time prior to the deadline for submission of Applications, the Procuring Agency may amend the Prequalification Documents by issuing an Addendum.</p> <p>104.2. Any Addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all Applicants who have obtained the Prequalification Documents from the Procuring Agency. The Procuring Agency shall promptly publish the Addendum at the Procuring Agency's web page identified in the PDS:</p> <p>Provided that an Applicant who had either already submitted their Applications or handed over the applications to the courier prior to the issuance of any such addendum shall have the right to withdraw his already filed Application and submit the revised Application prior to the original or extended Application</p>

	<p>submission deadline.</p> <p>104.3. To give Applicants reasonable time to take an Addendum into account in preparing their Applications, the Procuring Agency may at its discretion, extend the deadline for the submission of Applications in accordance with ITA 17.2:</p> <p>Provided that the Procuring Agency shall extend the deadline for submission of Applications, if such an addendum is issued within last three (03) days of the Application submission deadline.</p>
<h3>C. Preparation of Applications</h3>	
<p>105. Cost of Applications</p>	<p>105.1. The Applicant shall bear all costs associated with the preparation and submission of its Application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Prequalification process.</p>
<p>106. Language of Application</p>	<p>106.1. The Application as well as all correspondence and documents relating to the Prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS, in which case, for purposes of interpretation of the Application, the translation shall govern.</p>
<p>107. Documents Comprising the Application</p>	<p>107.1. The Application shall comprise the following:</p> <ul style="list-style-type: none"> m) Application Submission Letter, in accordance with ITA 12.1; n) Eligibility: documentary evidence establishing the Applicant's eligibility, in accordance with ITA 13.1; o) Qualifications: documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and p) any other document required as specified in the PDS.
<p>108. Application Submission Letter</p>	<p>108.1. The Applicant shall complete an Application Submission Letter as provided in Section IV (Application Forms). This Form must be completed without any alteration to its format.</p>
<p>109. Documents Establishing the Eligibility of the Applicant</p>	<p>109.1. To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Letter and Form ELI-1.1 (eligibility), included in Section IV (Application Forms).</p>
<p>110. Documents Establishing the Qualifications of the Applicant</p>	<p>110.1. To establish its qualifications to perform the contract(s) in accordance with Section III (Qualification Criteria and Requirements), the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV (Application Forms).</p> <p>110.2. Wherever an Application Form requires an Applicant to state a monetary amount, Applicants should indicate the Pak Rupee equivalent using the rate of exchange determined as follows:</p>

	<p>g) for turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted).</p> <p>h) value of single contract - Exchange rate prevailing on the date of the contract.</p> <p>110.3. Exchange rates shall be taken from the publicly available source identified in the PDS. Any error in determining the exchange rates in the Application may be corrected by the Procuring Agency.</p> <p>110.4. The documentary evidence of the Applicant’s qualifications to conclude a Framework Agreement, and/or to perform any Call-off Contract(s) if awarded, shall establish to the Procuring Agency’s satisfaction:</p> <p>g) that, if required in the BDS, an Applicant that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer’s Authorization using the form included in Section IV A (Bidding Forms) to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in the Procuring Agency’s Country;</p> <p>h) that, if required in the BDS, in case of an Applicant not doing business within Islamic Republic of Pakistan (or the country where the procurement is being made), the Applicant is, or will be, (if awarded the call off contract) represented by an Agent in the country, equipped and able to carry out the Supplier’s maintenance, repair, and spare parts stocking obligations in respect of the Goods.</p>
<p>111. Signing of the Application and Number of Copies</p>	<p>111.1. The Applicant shall prepare one set of the original documents comprising the Application as described in ITA 11 and clearly mark it “ORIGINAL”. The original set of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. In case the Applicant is a JV, the Application shall be signed by an authorized representative of the JV on behalf of the JV and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized signatories.</p> <p>111.2. The Applicant shall submit copies of the signed original Application, in the number specified in the PDS, and clearly mark them “COPY”. In the event of any discrepancy between the original and the copies, the original shall prevail.</p> <p>111.3. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall submit ORIGINAL and COPIES in accordance with the procedures specified in the PDS.</p>
<p>D. Submission of Applications</p>	

<p>112. Sealing and Identification of Applications</p>	<p>112.1. The Applicant shall enclose the original and the copies of the Application in a sealed envelope that shall:</p> <ul style="list-style-type: none"> j) bear the name and address of the Applicant; k) be addressed to the Procuring Agency, in accordance with ITA 17.1; and l) bear the specific identification of this Prequalification process indicated in the PDS reference ITA 1.1. <p>112.2. When the Applications are submitted electronically, if permitted pursuant to ITA 17.1, The Applicant shall seal the original and the copies in accordance with the procedures specified in the PDS.</p> <p>112.3. The Procuring Agency will accept no responsibility for not processing any envelope that was not identified as required in ITA 16.1 above.</p>
<p>113. Deadline for Submission of Applications</p>	<p>113.1. Applicants may either submit their Applications by mail, by courier or by hand. Applications shall be received by the Procuring Agency at the address and no later than the deadline indicated in the PDS. When so specified in the PDS, Applicants have the option of submitting their Applications electronically, in accordance with electronic Application submission procedures specified in the PDS.</p> <p>113.2. If required in accordance with the provisions of ITA 8.3, the Procuring Agency will extend the deadline for the submission of Applications, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.</p> <p>113.3. The deadline will be extended in the same manner as that of original Invitation for Prequalification (or the advertisement).</p>
<p>114. Late Applications</p>	<p>114.1. The Procuring Agency reserves the right to accept Applications received after the time for submission of Applications, however subject to the condition that the same is received within the date specified as last date for submission of applications but before the time for opening of the Applications.</p>
<p>115. Opening of Applications</p>	<p>115.1. The Procuring Agency shall open all Applications at the date, time and place specified in the PDS. Late Applications shall be treated in accordance with ITA 18.1.</p> <p>115.2. Applications submitted electronically, if permitted pursuant to ITA 17.1, shall be opened in accordance with the procedures specified in the PDS.</p> <p>115.3. The Procuring Agency shall prepare a record of the opening of Applications to include, as a minimum, the name of the Applicants. A copy of the record shall be distributed to all Applicants.</p>
<p>E. Procedures for Evaluation of Applications</p>	
<p>116. Confidentiality</p>	<p>116.1. Information relating to the Applications, their evaluation and results of the Prequalification shall not be disclosed to</p>

	<p>Applicants or any other persons not officially concerned with the Prequalification process until the notification of Prequalification results is made to all Applicants in accordance with ITA 28.</p> <p>116.2. From the deadline for submission of Applications to the time of notification of the results of the Prequalification in accordance with ITA 28, any Applicant that wishes to contact the Procuring Agency on any matter related to the Prequalification process may do so only in writing.</p>
117. Clarification of Applications	<p>117.1. To assist in the evaluation of Applications, the Procuring Agency may, ask an Applicant for a clarification (including missing documents) of its Application, to be submitted within a stated reasonable period of time. Any request for clarification from the Procuring Agency and all clarifications from the Applicant shall be in writing.</p> <p>117.2. If an Applicant does not provide clarifications and/or documents requested by the date and time set in the Procuring Agency's request for clarification, its Application shall be evaluated based on the information and documents available at the time of evaluation of the Application.</p>
118. Responsiveness of Applications	<p>118.1. The Procuring Agency may reject any Application which is not responsive to the requirements of the Prequalification Documents. In case the information furnished by the Applicant is incomplete or otherwise requires clarification as per ITA 21.1, and the Applicant fails to provide satisfactory clarification and/or missing information within prescribed time, it may result in disqualification of the Applicant.</p>
119. Margin of Preference	<p>119.1. Unless otherwise specified in the PDS, a margin of preference shall not apply in the Bidding process resulting from this Prequalification.</p>
120. Sub-contractors	<p>120.1. Subcontractors' qualification and experience will not be considered for evaluation of the Applicant. The Applicant on its own (without taking into account the qualification and experience of the Subcontractor) should meet the qualification criteria.</p>
F. Evaluation of Applications and Prequalification of Applicants	
121. Evaluation of Applications	<p>121.1. The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements, to evaluate the qualifications of the Applicants, and no other methods, criteria, or requirements shall be used. The Procuring Agency reserves the right to waive minor deviations from the qualification criteria if they do not materially affect the technical capability and financial resources of an Applicant to perform the contract, however subject to the provisions of ITA 27.</p> <p>121.2. Subcontractors proposed by the Applicant shall be fully qualified for their parts of the Scope of Supply of the Goods and</p>

	<p>Allied Services.</p> <p>121.3. In case of multiple contracts, Applicants should indicate in their Applications the individual contract or combination of contracts in which they are interested. The Procuring Agency shall prequalify each Applicant for the maximum combination of contracts for which the Applicant has thereby indicated its interest and for which the Applicant meets the appropriate aggregate requirements. The Qualification Criteria and Requirements are mentioned in Section III.</p> <p>121.4. Only the qualifications of the Applicant shall be considered. The qualifications of other related entities such as the Applicant's subsidiaries, parent entities, affiliates, subcontractors or any other firm(s) different from the Applicant shall not be taken into consideration in determining the qualifications of the Applicant.</p>
<p>122. Procuring Agency's Right to Accept or Reject Applications</p>	<p>122.1. The Procuring Agency reserves the right to accept or reject all the Applications, and to annul the Prequalification process at any time, without thereby incurring any liability to the Applicants.</p>
<p>123. Prequalification of Applicants</p>	<p>123.1. All Applicants whose Applications substantially meet or exceed the specified qualification requirements will be prequalified by the Procuring Agency.</p> <p>123.2. An Applicant may be "conditionally prequalified," that is, qualified subject to the Applicant submitting or correcting certain specified nonmaterial documents or deficiencies to the satisfaction of the Procuring Agency.</p> <p>123.3. Applicants that are conditionally prequalified will be so informed along with the statement of the condition(s) which must be met to the satisfaction of the Procuring Agency before or at the time of submitting their Bids.</p>
<p>124. Notification of Prequalification</p>	<p>124.1. The Procuring Agency shall notify all Applicants in writing of the names of those Applicants who have been prequalified or conditionally prequalified. In addition, those Applicants who have been disqualified will be informed separately.</p> <p>124.2. The procuring agency shall communicate to those suppliers or contractors who have not been pre-qualified the reasons for not pre-qualifying them.</p>
<p>125. Request for Bids</p>	<p>125.1. Promptly after the notification of the results of the Prequalification, the Procuring Agency will invite the Bids from all the Applicants that have been prequalified.</p>
<p>126. Changes in Qualifications of Applicants</p>	<p>126.1. Any change in the structure or formation of an Applicant after being prequalified in accordance with ITA 27 and invited to bid (including, in the case of a JV, any change in the structure or formation of any member thereto) shall be subject to the written approval of the Procuring Agency prior to the deadline for submission of Bids. Such approval shall be denied if:</p> <p>j) a prequalified Applicant proposes to associate with a</p>

	<p>disqualified Applicant or in case of a disqualified joint venture, any of its members;</p> <p>k) as a consequence of the change, the Applicant no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements; or</p> <p>l) in the opinion of the Procuring Agency, the change may result in a substantial reduction in competition.</p> <p>126.2. Any such change should be submitted to the Procuring Agency before the date of "Invitation to Bids".</p>
<p>127. Constitution of Grievance Redressal</p>	<p>127.1. Procuring agency shall constitute a Grievance Redressal Committee (GRC) comprising of odd number of person with proper power and authorization to address the complaint. The GRC shall not have any of the members of Procurement Evaluation Committee. The committee must have one subject specialist depending the nature of the procurement.</p> <p>127.2. Any party or applicant can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the prequalification or bidding documents found contrary to provision of Procurement Regulatory Framework, and the same shall be addressed by the GRC well before the application/proposal submission deadline.</p> <p>127.3. Any Bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than seven of the announcement of technical evaluation report and five days after issuance of final evaluation report.</p> <p>127.4. In case, the complaint is filed against the technical evaluation report, the GRC shall suspend the procurement proceedings.</p> <p>127.5. In case, the complaint is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report: Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.</p> <p>127.6. The GRC shall investigate and decide upon the complaint within ten days of its receipt.</p> <p>127.7. Any bidder or the procuring agency not satisfied with the decision of the GRC may file Appeal before the Appellate Committee of the Authority on prescribed format after depositing the fee as prescribed in "Redressal of Grievance Regulations, 2021".</p> <p>127.8. The Committee, upon receipt of the Appeal against the decision of the GRC complete in all respect shall serve notices in writing upon all the parties to Appeal.</p> <p>127.9. The committee shall call the record from the concerned procuring agency or the GRC as the case may be, and the same shall be provided within prescribed time.</p>

	<p>127.10. The committee may after examination of the relevant record and hearing all the concerned parties, shall decide the complaint within fifteen (15) days of receipt of the Appeal.</p> <p>127.11. The decision of the Committee shall be in writing and shall be signed by the Head and each Member of the Committee. The decision of the committee shall be final.</p>
<p>128. Mechanism of Blacklisting</p>	<p>128.1. The Procuring Agency shall bar for the time prescribed under Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> x. Involved in corrupt and fraudulent practices as defined under rule-2; xi. Fails to perform his contractual obligations; or xii. Fails to abide by bid securing declaration; <p>128.2. The Procuring Agency shall bar for not more than the time prescribed in Rule-19 of the Public Procurement Rules, 2004, from participating in their respective procurement proceedings, bidder or contractor who either:</p> <ul style="list-style-type: none"> x. Involved in corrupt and fraudulent practices as defined in Rule-2 of Public Procurement Rules; xi. Fails to perform his contractual obligations; and xii. Fails to abide by the id securing declaration; <p>128.3. The show cause notice shall contain: (a) precise allegation, against the bidder or contractor; (b) the maximum period for which the Procuring Agency proposes to debar the bidder or contractor from participating in any public procurement of the Procuring Agency; and (c) the statement, if needed, about the intention of the Procuring Agency to make a request to the Authority for debarring the bidder or contractor from participating in public procurements of all the procuring agencies.</p> <p>128.4. The procuring agency shall give minimum of seven days to the bidder or contractor for submission of written reply of the show cause notice</p> <p>128.5. In case, the bidder or contractor fails to submit written reply within the requisite time, the Procuring Agency may issue notice for personal hearing to the bidder or contractor/ authorize representative of the bidder or contractor and the procuring agency shall decide the matter on the basis of available record and personal hearing, if availed.</p> <p>128.6. In case the bidder or contractor submits written reply of the show cause notice, the Procuring Agency may decide to file the matter or direct issuance of a notice to the bidder or contractor for personal hearing.</p> <p>128.7. The Procuring Agency shall give minimum of seven days to the bidder or contractor for appearance before the specified officer of the Procuring Agency for personal hearing. The specified</p>

	<p>officer shall decide the matter on the basis of the available record and personal hearing of the bidder or contractor, if availed</p> <p>128.8. The procuring Agency shall decide the matter within fifteen days from the date of personal hearing unless the personal hearing is adjourned to a next date and in such an eventuality, the period of personal hearing shall be reckoned from the last date of personal hearing..</p> <p>128.9. The Procuring Agency shall communicate to the bidder or contractor the order of debarring the bidder or contractor from participating in any public procurement with a statement that the bidder or contractor may, within thirty days, prefer a representation against the order before the Authority.</p> <p>128.10. Such blacklisting or barring action shall be communicated by the procuring agency to the Authority and respective bidder or bidders in the form of decision containing the grounds for such action. The same shall be publicized by the Authority after examining the record whether the procedure defined in blacklisting and debarment mechanism has been adhered to by the procuring agency.</p> <p>128.11. The bidder may file the review petition before the Review Petition Committee Authority within thirty days of communication of such blacklisting or barring action after depositing the prescribed fee and in accordance with "Procedure of filing and disposal of review petition under Rule-19(3) Regulations, 2021". The Committee shall evaluate the case and decide within ninety days of filing of review petition</p> <p>128.12. The committee shall serve a notice in writing upon all respondent of the review petition. The notices shall be accompanied by the copies of review petition and all attached documents of the review petition including the decision of the procuring agency. The parties may file written statements along with essential documents in support of their contentions. The Committee may pass such order on the representation may deem fit.</p> <p>128.13. The Authority on the basis of decision made by the committee either may debar a bidder or contractor from participating in any public procurement process of all or some of the procuring agencies for such period as the deemed appropriate or acquit the bidder from the allegations. The decision of the Authority shall be final.</p>
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Section II - Prequalification Data Sheet (PDS)

A. General	
ITA 1.1	<p>The identification number of the Invitation for Prequalification is: [<i>No. 08/RB/RSF/LOG/NHMP</i>]</p> <p>The Procuring Agency is: [<i>AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48, Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad</i>]</p> <p>The list of contracts is: [<i>Purchase of Pre-printed Blank Driving License Cards & Pre-printed Blank Service Cards</i>]</p>
ITA 2.1	<p>The name of the Procuring Agency is: [<i>National Highways & Motorway Police (NHMP)</i>]</p> <p>The name of the Project or Procurement is: [<i>Pre-Qualification of Vendors for Supply of (Pre-printed Blank Driving License Cards & Pre-printed Blank Service Cards) through Open Framework Agreement for a Period of Three (03) Years (FY 2025-26, 2026-27 & 2027-28)</i>]</p>
ITA 4.2	Maximum number of members in the JV shall be: [<i>Not Allowed</i>]
ITA 4.7	A list of debarred firms and individuals is available on the PPRA's website: http://www.ppra.org.pk
B. Contents of the Prequalification Document	
ITA 7.1	<p>For clarification purposes, the Procuring Agency's address is: [<i>“same as in ITA1.1 above”</i>] Telephone: 051-9320278 Electronic mail address: logbranch@gmail.com</p>
ITA 7.1 & 8.2	Web page: [<i>www.ppra.org.pk, www.nhmp.gov.pk</i>]
ITA 7.2	Pre-Application Meeting will be held: [<i>Not Applicable</i>]
C. Preparation of Applications	
ITA 10.1	This Prequalification document has been issued in the [<i>“English”</i>] language.
ITA 11.1 (d)	<p>The Applicant shall submit with its Application, the following additional documents:</p> <p>[Bid Security Rs.50,000/- in the form of Pay Order, CDR or Bank Draft, Bank Guaranty]</p> <p><i>At the time of submission of technical bid scanned copy of Bid Security in</i></p>

	PDF format shall be emailed to logbranch@gmail.com
ITA 14.2	The source for determining exchange rates is [https://www.nbp.com.pk/RateSheet/index.aspx]
ITA 15.2	In addition to the original, the number of copies to be submitted with the Application is: <i>[01]</i>
D. Submission of Applications	
ITA 17.1	<p>The deadline for Application submission is:</p> <p>Date: <i>[22-04-2026]</i></p> <p>Time: <i>[1030 Hrs]</i></p> <p>For Application submission purposes only, the Procuring Agency's address is:</p> <p><i>["same as in ITA1.1 above"]</i></p>
ITA 19.1	<p>The date for opening of Application is:</p> <p>Date: <i>[22-04-2026]</i></p> <p>Time: <i>[1130 Hrs]</i></p>
ITA 19.2	The Applications for opening procedures shall be: <i>[The Physical / Hardcopy all applications submitted at Logistics Branch CPO (HQs) G-11/1, Islamabad shall be opened and handled in accordance with the PPRA procedures]</i>
E. Procedures for Evaluation of Applications	
ITA 31.1	<p>If an Applicant wishes to make a Prequalification related Complaint, the Applicant should submit its complaint, in writing (by the quickest means available, that is either by email or fax), to:</p> <p>For the attention: <i>[Chair, Grievance Redressal Committee]</i></p> <p>Title/position: <i>[Additional Inspector General, North Region]</i></p> <p>Procuring Agency: <i>[NHMP]</i></p> <p>Email address: <i>[addl.igp.north@gmail.com]</i></p> <p>In summary, at this stage, a Prequalification related Complaint may challenge any of the following:</p> <ol style="list-style-type: none"> 7. the terms of the Prequalification Documents; and 8. the Procuring Agency's decision not to prequalify an Applicant.

Section III - Qualification Criteria and Requirements

This Section contains the methods, criteria, and requirements that the Procuring Agency shall use to evaluate Applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.



Eligibility and Qualification Criteria			Documentation
No.	Subject	Requirement	Submission Requirements
1. Eligibility			
1.1	Nationality	Nationality in accordance with ITA 5.1	Forms ELI - 1.1 with attachments
1.2	Conflict of Interest	No conflicts of interest in accordance with ITA 4.4	Application Submission Letter
1.3	Eligibility	Not having been declared ineligible as described in ITA 4.5 and 5.1	Affidavit of not blacklisting on stamp paper of Rs 50.
		Must be Manufacturer or Authorized Dealer	Provide documentary evidence(s)
2. Historical Contract Non-Performance			
2.1	History of Non-Performing Contracts	Not debarred due to any Non-performance of contract or deviation from Bid Securing Declaration in accordance with the provision of Rule-19 of PP Rules or the period of debarment has been over.	Form PER - 1
2.2	Pending Litigation	Applicant's financial position and prospective long term profitability still sound according to criteria established in 3.1 below and assuming that all pending litigation will be resolved against the Applicant	Form PER - 1
3. Financial Situation and Performance			
3.1	Financial Capabilities	Value of total Assets should be more than Rs. 10 million (To be proved through Last Year Income Tax Returns/ Audited Financial Statement)	Form FIN - 1
3.2	Average Annual Turnover	Average annual turnover (Average Annual Sales Revenue) from supply of Goods/Services should be at least PKR 10 million.	Form FIN - 2
4. Experience			
4.1	General Experience	Experience in supply of Goods for at least the last 5 years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration
4.2	Specific Experience	3 years of supply of Poly Carbonated Cards with micro-chip and without micro-chip (both required)	Copy of at least 1 work order/ contract awarded/ Bill Invoice etc. completed for each year

PRE-QUALIFICATION CRITERIA FOR VENDORS FOR SUPPLY OF PRE-PRINTED DRIVING LICENSE AND SERVICE CARDS

Applicant Organization's Name: -----

S. No.	Description	Documents Required	Marks (Max 25 in each cat)
1. General Experience			
A	Less than 5 Years	Proof of relevant experience on firm's letter head, NTN certificate with date of registration	0
B	5-7 Years		15
C	7-9 Years		20
D	More than 9 Years		25
2. Relevant Experience			
A	Less than 3 Years	Copy of at least 1 work order / contract awarded / completed for each year	0
B	3-5 Years		15
C	5-7 Years		20
D	More than 7 Years		25
3. Financial Capability (Total Assets)			
A	Less than 10 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 10 Million to 20 Million		15
C	Between 20 Million to 30 Million		20
D	More than 30 Million		25
4. Financial Performance (Average Annual Turnover)			
A	Less than 10 Million	To be proved through Last Year Income Tax Returns (FBR) / Audited Financial Statement	0
B	Between 10 Million to 20 Million		15
C	Between 20 Million to 30 Million		20
D	More than 30 Million		25

Note:

- **Minimum aggregate qualification marks are 60.**
- Absence of any required document will lead to disqualification in that specific category.
- Obtaining Zero in any category shall stand disqualified.

Section IV - Application Forms

Application Submission Letter

Date: [-----]
IFP-No. and title: [insert IFP number and title-----
-----]

To: **AIG (Logistics), National Highways & Motorway Police (NHMP), Plot No. 29 & 48, Street No. 01, Ground Floor, Central Police Office, Mauve Area, G-11/1 Islamabad**

We, the undersigned, apply to be prequalified for the referenced IFP and declare that:

- (s) **No reservations:** We have examined and have no reservations to the Prequalification Document, including Addendum(s) No(s), issued in accordance with Instructions to Applicants (ITA) 8: [insert the number and issuing date of each addendum].
- (t) **No conflict of interest:** We have no conflict of interest in accordance with ITA 4.6;
- (u) **Eligibility:** We (and our subcontractors) meet the eligibility requirements as stated ITA 4.1, we have not been suspended by the Procuring Agency based on execution of a Bid/Proposal Securing Declaration in accordance with ITA 4.9;
- (v) **State-owned enterprise or institution:** [select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution];
- (w) **Not bound to accept:** We understand that you may cancel the Prequalification process at any time without incurring any liability to the Applicants, in accordance with ITA 26.1. Only suppliers or contractors who have been pre-qualified shall be entitled to participate further in the procurement proceedings
- (x) **True and correct:** All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed: _____
[insert signature(s) of an authorized representative(s) of the Applicant]

Name: _____
[insert full name of person signing the Application]

In the capacity of: _____
[insert capacity of person signing the Application]

Duly authorized to sign the Application for and on behalf of: [REDACTED]

[insert full name of the Applicant or the name of the JV]

Address: [REDACTED]

[insert street number/town or city/country address]

Dated: [REDACTED]

[insert date the document is signed i.e. day number] day of [insert month], [insert year]

[For a joint venture, either all members shall sign or only the authorized representative, in which case the power of attorney to sign on behalf of all members shall be attached]



Form ELI - 1.1 Applicant Information Form

Date: [REDACTED]

IFP No. and title: *[insert IFP number and title]*

Page [REDACTED] of [REDACTED] pages

Applicant's name along with nationality

[insert full name]

In case of Joint Venture (JV), name of each member along with nationality:

[insert full name of each member in JV]

Applicant's actual or intended country of registration:

[indicate country of Constitution]

Applicant's actual or intended year of incorporation:

[indicate year of Constitution]

Applicant's legal address [in country of registration]:

[insert street/ number/ town or city/ country]

Applicant's authorized representative information

Name: [REDACTED]

[insert full name]

Address: [REDACTED]

[insert street/ number/ town or city/ country]

Telephone/Fax numbers: [REDACTED]

[insert telephone/fax numbers, including country and city codes]

E-mail address: [REDACTED]

[indicate e-mail address]

1. Attached are copies of original documents of

- Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITA 4.5.

- In case of JV, letter of intent to form JV or JV agreement, in accordance with ITA 4.2.
- 2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

In case of JV, the Applicant's information shall include information on each JV member and letter of intent to form JV or JV agreement, in accordance with ITA 4.2

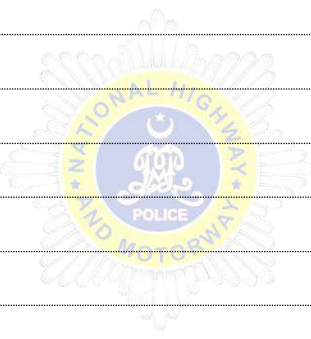


Form ELI - 1.1 (continued) Applicant Information Form

Date: *[insert day, month, year]*

IFP No. and title: *[insert IFP number and title]*

Page *[insert page number]* of *[insert total number]* pages

85. Applicant's name			
86. Street Address:	Postal Code:	City:	Country:
87. P.O. Box and Mailing Address:			
88. Telephone Number:			
89. Fax Number:			
90. E-mail Address:			
91. Web Site:			
92. Contact Name:			
93. Contact Title:			
94. Type of Business:			
95. If Other, specify:			
96. Nature of Business:			
97. Year Established:			
98. Dates, Numbers, and Expiration Dates of Current Licenses and Permits:			
99. Current registration with relevant authorities information:			
100. Proof of product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]			
101. Name of government agency(ies) responsible for inspecting and licensing of facilities in the country of origin of the raw material and or processing of the goods:			
Date of last inspection:			
102. Quality Assurance Certification (Please include a copy of your latest certificate with the PQ Application):			

103. Production capacity: *[insert peak and average production capacity over the last three years in units/day or units/month, etc.]*

104. List of names and addresses of sources of raw material and what products they will be used in:

105. Proof of raw material product and facility registrations with Procuring Agency's country regulatory authority and international agencies [If Applicable]:

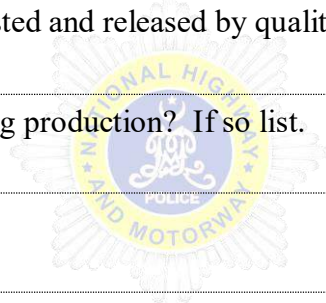
106. Raw materials tested prior to use:

107. Presence and characteristics of in-house quality control laboratory

108. Names and addresses of external quality control laboratories used:

109. Are all finished products tested and released by quality control prior to release for sale?
Yes ___ No ___, If not, why?

110. List control tests done during production? If so list.



111. List tests conducted after production and prior to release of product on market:

112. Are technical documents available in: *[Procuring Agency should insert language]*
Yes No

Form FIN - 1

Financial Situation and Performance

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Type of Financial information in (currency)	Historic information for previous <i>[insert number]</i> years, <i>[insert in words]</i> (amount in currency, currency, exchange rate*, PKR equivalent)				
	Year 1	Year 2	Year 3		
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

* Refer ITA 14 for the exchange rate

3. Financial documents

Attached are copies of financial statements⁴ for the **3 years** required above; and complying with the requirements.

⁴ If the most recent set of financial statements is for a period earlier than 12 months from the date of Application, the reason for this should be justified.

Form FIN - 2

Average Annual Turnover (Annual Sales Value)

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

Annual turnover data			
Year	Amount Currency	Exchange rate* (If applicable)	PKR equivalent
<i>[indicate calendar year]</i>	<i>[insert amount and indicate currency]</i>		
		Average Annual Turnover **	

* Refer ITA 14 for date and source of exchange rate.

** Total PKR equivalent for all years divided by the total number of years. See Section III, Qualification Criteria and Requirements, ITA 3.2.

Form- PER - 1

Historical Contract Non-Performance, and Pending Litigation and Litigation History

[The following table shall be filled in for the Applicant and for each member of a Joint Venture]

Applicant's Name: *[insert full name]*
 Date: *[insert day, month, year]*
 Joint Venture Member Name: *[insert full name]*
 IFP No. and title: *[insert IFP number and title]*
 Page *[insert page number]* of *[insert total number]* pages

<input type="checkbox"/> Not debarred due to deviation from commitment of Bid Securing Declaration- <input type="checkbox"/> Not debarred due to non-performance			
Year	Non-performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and PKR equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
<input type="checkbox"/> Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3 as indicated below.			
Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), US\$ PKR Equivalent (exchange rate)

<i>[insert year]</i>	<i>[insert amount]</i>	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Status of dispute: <i>[Indicate if it is being treated by the Adjudicator, under Arbitration or being dealt with by the Judiciary]</i></p>	<i>[insert amount]</i>
<input type="checkbox"/> No consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4. <input type="checkbox"/> Consistent history of court/arbitral award decisions in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.4 as indicated below.			
Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), PKR Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	<p>Contract Identification: [indicate complete contract name, number, and any other identification] Name of Procuring Agency: <i>[insert full name]</i> Address of Procuring Agency: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Agency" or "Supplier"]</i> Court/ arbitral award decision: <i>[Indicate if the award decision was against the Applicant or any member of a joint venture.]y]</i></p>	<i>[insert amount]</i>

Section V - Eligible Countries

Eligibility for the Provision of Goods and Related Services

In reference to ITA 5.1, all the bidders are allowed to participate in the subject procurement without regard to nationality, except bidders of some nationality, prohibited in accordance with policy of the Federal Government.

Following countries are ineligible to participate in the procurement process:

7. India
8. Israel



Section VI – Schedule of Requirements

Sr.#	Name of Item(s)	Estimated Quantity	
		01 Year	03 Years
1	Pre-Printed Blank Driving License Cards	70,000	210,000
2	Pre-Printed Blank Service Cards	8,000	24,000



If you have any questions regarding this Notification, please do not hesitate to contact us.
On behalf of the Procuring Agency:

Signature: _____

Name: _____

Title/position: _____

Telephone: _____

Email: _____



4. Notification to Conclude a Framework Agreement

[Use letterhead paper of the Procuring Agency]

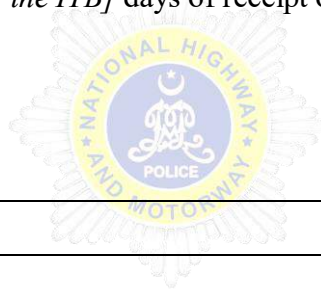
[Date]

To: *[name and address of successful Bidder]*

Notification to Conclude a Framework Agreement Framework Agreement No. *[insert FA reference number]*

This is to notify you that your Bid dated *[insert date]* to conclude a Framework Agreement in relation to the supply of *[Pre-printed Blank Driving License Cards & Pre-printed Blank Service Cards]* is hereby accepted by our Agency.

Please sign, date and return the Framework Agreement within *[insert the applicable period for signing of the FA in accordance of the ITB]* days of receipt of the same.



Authorized Signature: _____

Name: _____

Title/position: _____

Name of Agency: _____

Telephone: _____

Email: _____

Attachment: Framework Agreement

Framework Agreement

Framework Agreement

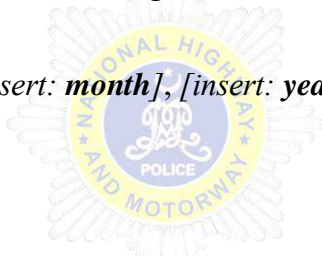
[This form is to be completed by the Procuring Agency in accordance with the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

***Note:** the terminology in relation to the parties to the Framework Agreement changes from the terminology used in relation to the parties involved in the Primary Procurement process. In the Primary Procurement process the Procuring Agency is responsible for establishing the FA(s). However, the parties to the FA will be the “Procuring Agency(s)” and, where Procuring Agency(s) and responsible for managing and administering the FA. In the FA, the successful Bidder(s) is called the “Supplier”. This covers the Supplier’s capacity as both a holder of a FA and as a Supplier under a Call off Contract.]*

This Framework Agreement [*insert reference number of the Framework Agreement*] is made for the supply of [*Pre-printed Blank Driving License Cards & Pre-printed Blank Service Cards*]

on the [*insert: number*] day of [*insert: month*], [*insert: year*]

between



the Procuring Agency(s) [*insert complete name of the Procuring Agency/s, the type of legal entity, (for example, “an agency of the Ministry of the Government of {insert name of Country of Procuring Agency/s}”, or “a corporation incorporated under the laws of {insert name of Country of Procuring Agency/s}”*] (the Procuring Agency(s))

and

the Supplier [*insert name of the Supplier*], a corporation incorporated under the laws of [*insert country of Supplier*] and having its principal place of business at [*insert Supplier’s address*] (Supplier).

This Framework Agreement is subject to the provisions described in the Sections and Schedules listed below, and any amendments.

This Framework Agreement concludes a standing offer by the Supplier to supply the specified Goods to the Procuring Agency(s) during the Term of the Framework Agreement, as and when the Procuring Agency(s) wishes to purchase them.

The following documents shall be deemed to form and be read and construed as part of this Framework Agreement and, where indicated, to any Call-off Contract awarded under this

Framework Agreement.

Section A: Framework Agreement General Provisions

Section B: Framework Agreement Specific Provisions

IN WITNESS whereof, the Parties to this Framework Agreement have caused this Framework Agreement to be executed in accordance with the laws of [*insert the name of the Framework Agreement governing law country*] on the day, month and year indicated above.

[*Select one of the three options below*]

[*OPTION 1: for Single User Framework Agreement*]

“For and on behalf of the Procuring Agency:”

Signed: [*insert signature*]

Full name: [*name of person signing*]

Agency: [*insert the name of agency*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification of official witness*]

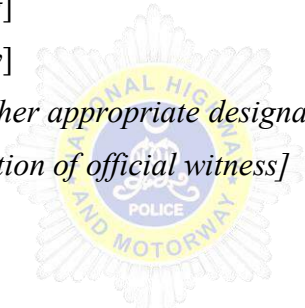
For and on behalf of the Supplier:

Signed: [*insert signature of authorized representative(s) of the Supplier*]

Full name: [*name of person signing*]

In the capacity of: [*insert title or other appropriate designation*]

In the presence of [*insert identification official of witness*]



Section A: Framework Agreement General Provisions (FAGP)

[the following text must not be modified by the Procuring Agency.]



Section A

Framework Agreement General Provisions (FAGP)

61. Definitions

- ww) The following words and expressions shall have the meanings hereby assigned to them
- xx) “Base Price” is the Framework Agreement (FA) unit price prior to any price adjustment in accordance with FA Specific Provision FAGP 8.1.
- yy) “Business Day” is any day that is an official working day of the Procuring Agency. It excludes the Procuring Agency’s official public holidays.
- zz) “Call-off Contract” is a contract awarded under a Framework Agreement, through a Secondary Procurement process, for the supply of Goods, and any Related Services.
- aaa) “Commencement Date” is the date this Framework Agreement is signed by both parties, being the commencement of the Term.
- bbb) “Contract Price” is the price payable to the Supplier as specified in the Call-off Contract, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- ccc) “Day” means calendar day.
- ddd) “Goods” means all goods, materials, items, commodities, raw material, machinery, equipment, and/or other materials, as specified in the FA Specific Provisions, that the Supplier is required to supply to the Procuring Agency under a Call-off Contract. Where appropriate, for the purpose of interpretation, the definition for Goods includes Related Services.
- eee) “In Writing” means communicated or recorded in written form. It includes, for example: mail, e-mail, fax or communication through an electronic procurement system (provided that the electronic system is accessible, secure, ensures integrity and confidentiality, and has sufficient audit trail features).
- fff) “Incoterms” means the international commercial terms

for goods published by the International Chamber of Commerce (ICC).

ggg) “Procuring Agency’s Country” is the country specified in the FA Specific Provisions, if procurement is being made outside Pakistan.

hhh) “Related Services” means the services incidental to the supply of the Goods, such as insurance, installation, training, initial maintenance and other such obligations of the Supplier, excluding inland transportation and other services required in the Procuring Agency’s Country to convey the Goods to their final destination.

iii) “Secondary Procurement” is the method used to select a Supplier and award a Call-off Contract under this Framework Agreement.

jjj) “Single-User Framework Agreement” means a Framework Agreement where there is only one Procuring Agency, as specified in the FA Specific Provisions.

kkk) “Supplier” means the person, private or government entity, or a combination of the above, who has concluded a Framework Agreement to supply to a Procuring Agency, from time to time, and as and when required, the Goods, and, if applicable, Related Services, under a Call-off Contract.

lll) “Term” mean the duration of this Framework Agreement as described in the FA Specific Provisions starting on the Commencement Date. Where applicable, it includes any extension(s) to the initial Term, if permitted in the FA Specific Provisions.

62. Framework Agreement Documents

62.1 This Framework Agreement (FA) shall be read as a whole. Where a documents is incorporated by reference into this Framework Agreement, it shall be deemed to form, and be read and construed, as part of this Framework Agreement.

62.2 This Framework Agreement comprises the documents specified in the **FA Specific Provisions**.

63. Supplier’s obligations

63.1 The Supplier shall offer to supply (standing offer) to the Procuring Agency, the Goods, including any Related Services if applicable, described in the Framework Agreement Schedule 1: Schedule of

Requirements, for the Term of this Framework Agreement, in accordance with the terms and conditions stipulated in this Framework Agreement.

63.2 During the Term of the Framework Agreement, the Supplier shall continue to be eligible and qualified, and the Goods shall continue to be eligible, as per the qualification and eligibility criteria stipulated in the Primary Procurement process and the provisions of subparagraphs 3a. to 3c. below The Supplier shall notify the Procuring Agency immediately, in writing, if it ceases to be qualified and/or ceases to be eligible, or the Goods cease to be eligible.

63.3 The Supplier undertakes to supply the Goods under a Call-off Contract. The Goods supplied shall be:

- j) of the quality, type and as otherwise specified in the Framework Agreement, Schedule 1: Schedule of Requirements,
- k) at the Contract Price specified in the Call-off Contract and
- l) in such quantities, at such times and to such locations as specified in the Call-off Contract.

63.4 If specified in the **FA Specific Provisions**, at any point during Term of the Framework Agreement should technological advances be introduced by the Supplier for the Goods originally offered by the Supplier in its bid and still to be delivered, the Supplier shall offer to the Procuring Agency(s) of the Call-off Contract the latest versions of the available Goods having equal or better performance or functionality at no additional cost to the Procuring Agency (s).

63.5 The Supplier agrees that the Call-off Contract General Conditions of Contract set out in the Framework Agreement, Schedule 4, and Call-off Contract Special Conditions of Contract set out in a Call-off Contract, shall apply to the supply of Goods.

**64. Continued
Qualification and**

64.1 The Supplier, shall continue to have the nationality of an eligible country as specified in the **FA Specific Provisions**.

Eligibility

A Supplier or subcontractor, shall be deemed to have the nationality of a country if the Bidder is constituted, incorporated or registered in, and operates in conformity with, the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be.

64.2 All Goods and Related Services to be supplied under a Call-off Contract shall continue to have their origin in eligible Countries as specified in the **FA Specific Provisions**. For the purpose of this provision, origin means the country where the Goods have been grown, mined, cultivated, produced, manufactured, or processed; or through manufacture, processing, or assembly, another commercially recognized article results that differs substantially in its basic characteristics from its components. Ineligible Countries, if any, are listed in the **FA Specific Provisions**.

64.3 To continue to be eligible the Supplier shall not have been sanctioned by pursuant to the Anti-Corruption Law, and in accordance with its prevailing sanctions policies and procedures as set forth by the Public Procurement Regulatory Framework as described in Section B, Framework Agreement General Provisions. Where the Supplier has been so sanctioned it will be ineligible for the duration of the period of time as determined by the Procuring Agency or Public Procurement Regulatory Authority.

64.4 The Procuring Agency may require, during the Term of the Framework Agreement, evidence of the Supplier's continued qualification and eligibility, and the Goods continued eligibility. Failure to provide such evidence, as requested, may result in the Supplier being disqualified from participating in a Secondary Procurement process, and/or being awarded a Call-off Contract, and/or the termination of the Framework Agreement.

65. Term

65.1 This Framework Agreement shall commence on the Commencement Date and, unless terminated earlier in accordance with the provisions of this Framework Agreement, or the general law, shall continue until the end of the Term specified in the **FA Specific Provisions**.

65.2 Where permitted in the **FA Specific Provisions**, the Term may be extended (subject to the condition that the total

duration of the framework agreement shall not exceed three year), at the Procuring Agency's sole discretion, and where there has been satisfactory performance by the Supplier. To extend the Term, the Procuring Agency shall give the Supplier no less than three (3) months' notice, In Writing, prior to the date on which the Framework Agreement would otherwise have expired.

- 66. Representative** 66.1 The representatives for each party, who shall be the primary point of contact for the other party in relation to matters arising from this Framework Agreement, are specified in the **FA Specific Provisions**. Should the representative be replaced, the party replacing the representative shall promptly inform the other party In Writing of the name and contact details of the new representative. Any representative appointed shall be authorized to make decisions on the day to day operation of the Framework Agreement.
- 67. Role of Procuring Agency** 67.1 The role of PA is to manage and administer the Framework Agreement(s). The Procuring Agency is responsible for all matters pertaining to the Framework Agreement including, for example, amendments, suspension and termination of the Framework Agreement. For matters relating to individual Call-off Contracts, all communications, including notices, must be made to the Procuring Agency named in the Call-off Contract.
- 68. Contract Price** 68.1 The Contract Price for each Call-off Contract, shall be determined as specified in the **FA Specific Provisions**.
- 69. Performance Security (or Guarantee)** 69.1 The Procuring Agency may require a Performance Security (or guarantee) from the Supplier in relation to the performance of a specific Call-off Contract. In this event, the Supplier shall comply with the relevant provisions relating to Performance Security (or guarantee) contained in the Call-off Contract Special Conditions of Contract.
- 70. Language** 70.1 This Framework Agreement, and any Call-off Contract, as well as all correspondence and documents relating to this Framework Agreement, and any Call-off Contract, exchanged by the Procuring Agency and Supplier, shall be written in the language specified in the **FA Specific Provisions**. Supporting documents and printed literature that are part of this Framework Agreement, and any Call-off Contract, may be in another language provided they are accompanied by an accurate translation of the relevant

passages in the language specified, in which case, for purposes of this Framework Agreement, and any Call-off Contract, this translation shall govern.

70.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

71. Notices

71.1 Any notice given by one party to the other pursuant to this Framework Agreement shall be in Writing to the address specified in the **FA Specific Provisions**. A notice shall be effective when delivered, or on the notice's effective date, whichever is later.

72. Fraud and Corruption

72.1 The Procuring Agency requires the Supplier to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the Primary or Secondary Procurement process or execution of a Call-off Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

73. Records, inspections and audit

73.1 The Supplier shall keep, and shall make all reasonable efforts to cause its subcontractor(s), if any, to keep, accurate and systematic accounts and records in respect of this Framework Agreement, the Goods, and any Call-off Contract, in such form and details as will clearly identify relevant time changes and costs.

74. Confidential Information

74.1 The Procuring Agency and the Supplier shall keep confidential and shall not, without the consent In Writing from the other, divulge to any third party any documents, data, or other information furnished directly or indirectly by either party in connection with the Framework Agreement.

74.2 The obligation of a party under **FAGP 14. 1.** above, shall not apply to information that:

j) now, or in future, enters the public domain through no fault of that party

k) can be proven to have been possessed by that party at the time of disclosure and which was not previously

obtained, directly or indirectly, from the other party

- l) otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.

75. Governing Law

75.1 This Framework Agreement, and any Call-off Contract, shall be governed by, and interpreted in accordance with the applicable State Laws, unless otherwise specified in the **FA Specific Provisions**, or the Special Conditions of Contract as set out in any Call-off Contract.

76. Change to the Framework Agreement

76.1 Any change to this Framework Agreement, including an extension of the Term (subject to the condition that the total duration of the framework agreement shall not exceed three year), must be In Writing and signed by both Parties. A change can be made at any time after this Framework Agreement has been signed by both Parties, and before it expires.

77. Termination of the Framework Agreement

77.1 The Procuring Agency, without prejudice to any other remedy for breach of the Framework Agreement, may terminate this Framework Agreement immediately, by notice in writing to the Supplier, if:

- m) in the judgement of the Procuring Agency, the Supplier has engaged in Fraud and Corruption, or
- n) during the Term of the Framework Agreement, the Supplier ceases to be qualified or eligible as per FAGP 4.
or
- o) the Supplier purports to assign, or otherwise transfer or dispose of this Framework Agreement, in whole, or in part, without the prior written consent of the Procuring Agency, or
- p) the Supplier becomes bankrupt or otherwise insolvent.

77.2 The Procuring Agency may terminate this Framework Agreement, in whole or in part, by notice In Writing sent to the Supplier, at any time, for its convenience. The notice of termination shall specify that the termination is for the

Procuring Agency's convenience, the extent to which the performance of the supplier under the Framework Agreement is terminated, and the date upon which such termination becomes effective.

78. Consequence of expiry or termination

78.1 Upon expiry, or earlier termination of this Framework Agreement, all Call-off Contracts entered into under this Framework Agreement shall continue in full force and effect unless otherwise terminated under the Call-off Contract General or Specific Conditions of Contract. However, no further Call off Contracts shall be awarded once the Framework Agreement is terminated.

79. Dispute resolution in relation to this Framework Agreement

79.1 In the case of a dispute arising out of, or in connection with this Framework Agreement, the Parties shall, in good faith, make every reasonable effort to communicate and cooperate with each other with a view to amicably resolving the dispute.

79.2 Where parties have exhausted the process described in **FAGP 19.1**, the parties may, by mutual agreement, nominate and refer the dispute to an adjudicator/mediator to assist in the resolution of the dispute. Parties will meet their own costs associated with such a referral, and split the costs of the adjudicator/mediator. In appointing the adjudicator/mediator parties should agree whether or not the adjudicator's/mediator's decision is to be final and binding.

80. Dispute resolution in relation to Call-off Contracts

80.1 The Procuring Agency and the Supplier for a Call-off Contract shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

80.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Agency or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this provision shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the

rules of procedure specified in the **FA Specific Provisions**.

80.3 Notwithstanding any reference to arbitration herein,

g) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

h) the Procuring Agency shall pay the Supplier any monies due the Supplier.

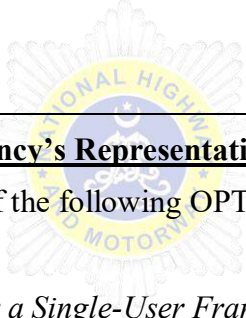


Section B: Framework Agreement Specific Provisions

The following Framework Agreement Specific Provisions (FASP) shall supplement and/or amend the Framework Agreement General Provisions (FAGP). Whenever there is a conflict between the FAGP and FASP, the provisions of the FASP shall prevail.

[This section is to be completed by the Procuring agency as per the instructions provided in italicized text. The italicized text should be deleted from the final documents.]

Framework Agreement General Provision	Description
FAGP 1.1 (g) Goods	This Framework Agreement relates to the purchase and supply, under a separate Call-off Contract, of [<i>Pre-printed Blank Driving License Cards & Pre-printed Blank Service Cards</i>]. The Goods, and Related Services, are more fully described in Schedule 1: Schedule of Requirements including, where applicable: list of Goods, list of Related Services, Technical Specifications, Drawings and Inspections and Tests.
FAGP 1.1 , (m) & (s) Single/Multi-User Insert Multi user definition in FAGP	This is a Single-User Framework Agreement.”
FAGP 1.1 (J) Procuring Agency’ Country	The Procuring Agency’s Country is: [<i>insert the name of the country if procurement is being made outside Pakistan</i>]
FAGP 2.2 Framework Agreement Documents	This Framework Agreement comprises the following documents: <ul style="list-style-type: none"> g. Framework Agreement, including all Sections and Schedules, h. Notice of Conclusion of a Framework Agreement, and
FAGP 3.4 Supplier’s Obligations	<i>[For rapidly changing technologies such as information systems (computers, software, communication technology etc.) specify that this requirement applies.]</i>

FAGP 4. Eligibility	<p>At the present time, firms, goods and services from the following countries are excluded from this Framework Agreement as being ineligible.</p> <p style="text-align: center;"><i>[[insert a list of the countries to apply the restriction or state "none"].]</i></p>
FAGP 5.1 Term	<p>The Term of this Framework Agreement is [<i>enter number of years</i>] years. [<i>NOTE: the maximum initial Term permissible is 3 year</i>] from the Commencement Date.</p>
FAGP 5.2 Term extension(s)	<p><i>[As applicable, indicate "(the total duration of the framework agreement shall not exceed three year)</i></p>
FAGP 6.1 Representatives	<p style="text-align: center;"></p> <p><u>Procuring Agency's Representatives</u></p> <p>Selection one of the following OPTIONS</p> <p><i>OPTION 1: for a Single-User Framework Agreement use the following text]</i></p> <p>The name and contact details of the Procuring Agency's Representative under this Framework Agreement, and the address for notices in relation to this Framework Agreement, are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
FAGP 6.1 Representatives	<u>Supplier's Representatives</u>

	<p>The name and contact details of the Supplier’s Representative, for the purposes of this Framework Agreement, and the address for notices in relation to this Framework Agreement are:</p> <p>Name:</p> <p>Title/position:</p> <p>Address:</p> <p>Phone:</p> <p>Mobile:</p> <p>E-mail:</p>
<p>FAGP 8.1 Contract Price</p>	<p>The Contract Price that will apply to the purchase of Goods under a Call-off Contract shall be: <i>[modify as appropriate]</i></p> <p>For Mini-competition:</p> <p>The successful competitive quotation subject to the provisions below.</p> <p>Base Price required in the Procuring Agency’s Country to convey the Goods to their final destination specified in RFQ.</p>
<p>FAGP 8.1 Contract Price</p>	<p>Adjustments to the Base Price: Not applicable</p>
<p>FAGP 10.1 Language</p>	<p>The language of this Framework Agreement, and any Call-off Contract is <i>[insert language]</i>.</p>
<p>FAGP 20.2 Dispute Resolution in relation to Call-off Contract.</p>	<p>(E procurement contract clause should be included)</p> <p>The rules of procedure for arbitration proceedings shall be as follows:</p> <p>d. <i>[describe the proceedings that are to apply e.g.]</i></p> <p><i>[For contracts entered into with foreign suppliers, International commercial arbitration may have practical advantages over other dispute settlement methods. Among the rules to govern the arbitration proceedings, the Procuring Agency may wish to consider the United Nations Commission on International Trade Law (UNCITRAL) Arbitration Rules of 1976, the Rules of Conciliation and Arbitration of the International Chamber of Commerce (ICC), the Rules of the London Court of International Arbitration or the Rules of Arbitration Institute of the Stockholm Chamber of Commerce. If the Procuring Agency chooses the UNCITRAL Arbitration Rules, the following sample clause should be inserted:</i></p>

“Any dispute, controversy or claim arising out of or relating to this Contract, or breach, termination or invalidity thereof, shall be settled by arbitration in accordance with the UNCITRAL Arbitration Rules as at present in force.”

If the Procuring Agency chooses the Rules of ICC, the following sample clause should be inserted:

“All disputes arising in connection with this Contract shall be finally settled under the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with said Rules.”

If the Procuring Agency chooses the Rules of Arbitration Institute of Stockholm Chamber of Commerce, the following sample clause should be inserted:

“Any dispute, controversy or claim arising out of or in connection with this Contract, or the breach termination or invalidity thereof, shall be settled by arbitration in accordance with the Rules of the Arbitration Institute of the Stockholm Chamber of Commerce.”

If the Procuring Agency chooses the Rules of the London Court of International Arbitration, the following clause should be inserted:

“Any dispute arising out of or in connection with this Contract, including any question regarding its existence, validity or termination shall be referred to and finally resolved by arbitration under the Rules of the London Court of International Arbitration, which rules are deemed to be incorporated by reference to this clause.”

For Contracts with a national Supplier of the Procuring Agency’s Country:

“In the case of a dispute between the Procuring Agency and a Supplier who is a national of the Procuring Agency’s Country, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Procuring Agency’s Country.”

The place of arbitration will be *[insert city and country]*