



AUCTION FORM

FOR UNSERVICEABLE CIVIL & ELECTRICAL ITEMS

AUCTION DOCUMENTS

Form # _____

Name of Bidder / Firm / Contractor: _____

Complete Address: _____

Contact Nos. Off: # _____ Mobile # _____

Name of Work: Auction of Unserviceable items at NTC HQ's Building, G-5/2, Islamabad

1. Eligibility Criteria:

Invitation is open to all contractors / firms/ companies those meeting following criteria:

- a) Registered with relevant tax authorities of Pakistan for NTN / GST.
- b) Contractors will submit certificate on legal Stamp paper on following;
 - I. Firm / Bidder is not black listed by any Govt. Organization
 - II. Firm / Bidder is not involved in litigation with any govt. Organization
 - III. Firm / Bidder is not having any linkage with India or Israel regarding ownership, Sponsoring and financing.

2. Terms & Conditions:

- a) The unserviceable civil & electrical items at Basement Floor of _NTC HQ Building would be sold on "AS IS, WHERE IS" basis. Detailed list is attached as Annex-A.
- b) Reputed and qualified Bidders / Firms / Contractors are requested to submit their bids after necessary survey / inspection of the said items during office hours. Addresses & Contact Telephone Nos:

Name of Division & Address & Contact No.	Description of Auction
Dy.Director(Civil)NTC HQ G-5/2 Islamabad	Civil & electrical unserviceable items

- c) Ten percent (10%) of the total sealed bid value be deposited as bid security of work in shape of Pay Order / Bank Draft in favour of Dy. Director(Civil) NTC HQ G-5/2 be submitted along with sealed bid.
- d) The sealed auction bids will be received on **Date.** 05-05-2026 upto 11:00 **hours.** The same will be opened as per schedule on same date at 11:30 **hours** in presence of bidders / representatives of the firm who choose to attend, and bids will be announced openly.
- e) Only the bidders/representatives of firm whose CNIC Copy is attached with the document/auction form will be allowed to attend the Auction.
- f) Open auction will be proceeded on **highest quoted bid.**
- g) Top three to five (03-05) Bidders will be allowed to participate in “**Open Auction**”. However, in case number of participants is less than five (05), all bidders are eligible to participate in open auction.
- h) The bid securities of 2nd & 3rd highest bidder will be returned upon award of contract to the successful bidder. The bid securities of unsuccessful bidders, who are not in competition, may be returned at NTC’s discretion upon receiving a request.
- i) The successful bidder will be bound to deposit the remaining 90% of total bid value in shape of Pay Order / Bank Draft in favour of Dy. Director Civil NTC HQ G-5/2 Islamabad within two (02) working days after issuance of letter of intent if deemed necessary. Contract will be signed after submission of 100% amount by bidder.
- j) In case of failure to deposit the total bid amount within stipulated time, security amount will be forfeited besides cancellation of bid and NTC will be at liberty to sell the Stores to any other party at its own discretion.
- k) All regulatory taxes (if any) will be applicable and shall be applied.
- l) In case of default on the part of contractor, performance security advance mony/security amount deposit will be forfeited.

- m) The time for the completion of work is **(02 days)** from the date of issuance of “Work order”, No Extension in completion time will be allowed except for any event of “**FORCE MAJEURE**” during the activity of execution shall be obliged as per actual.
- n) After execution of the job; filling, surface leveling and cleaning as per the instructions of NTC site in-charge is the responsibility of contractor at his own cost and contractor will obtain satisfactory completion report by concerned site in-charge / DE. (Where required)
- o) The liaison and permission of NOC/ROW etc from the local Government/agencies (*if required*) shall be the responsibility of the contractor at his own risk and cost. NTC shall not be responsible/entertain any refund in this regard.
- p) Any injury or death of labour, employee during removal / loading & unloading is the wholly solely responsibility of the Contractor and NTC shall not be held responsible for any damage or claim whatsoever.
- q) All the pre-cautionary measures shall be undertaken by Contractor during loading / un-loading of unserviceable store. In case of any damage to NTC/other Government property, due penalty will be imposed upon the Contractor.
- r) Violation of any condition may entail to forfeiture of the bid Security.
- s) NTC may reject any or all bids at any time prior to acceptance of bid without assigning any reason in the interest of Corporation.

CERTIFICATE:

I / we have read & fully understand and accept the detailed terms and conditions in respect of this auction and agree to abide by all above.

Signature: _____

Seal of Contractor / Bidder

Name: _____

CNIC No. _____

LIST OF UN-SERVICEABLE STORE ITEMS (ELECTRICAL & CIVIL)

S.#	Description	Qty	Unit	Rate	Amount	Remarks
1	A/C Unit Compressor	9.00	No			
2	Dispenser	1.00	No			
3	Split A/C Outdoor Unit	2.00	No			
4	Split A/C Indoor Unit	1.00	No			
5	Microwave (Dawalance)	1.00	No			
6	Cooling Tower PVC Fills	1.00	Lot			
7	Hand Dryer	6.00	No			
8	Gate Valve (4" Dia)	1.00	No			
9	Tube Light Fram (2'-0"x2'-0")	12.00	No			
10	Tube Light Fram (4'-0")	12.00	No			
11	Search Light (250 watt)	5.00	No			
12	Bracker Fan Cover	2.00	No			
13	Lower Fan Cover	1.00	No			
14	Lift Steel Rope (15x80 Rft)	1,200.00	Rft			
15	Fire Hose Pipe (2-1/2" Dia)	10.00	No			
16	Generator Batteries (160-180 Amp)	8.00	No			
17	UPS Small Batteries	6.00	No			
18	PVC Pipe (4" Dia)	20.00	Rft			
19	Geyser (3 x 35 Gallon & 1 x 25 Gallon)	4.00	No			
	Total					
	Add 18% Tax					
	Grand Total					