



TENDER 2026-27

**FLEET MANAGEMENT AND VEHICLE
TRACKING SERVICES FOR THE
UNIVERSITY OF TURBAT**

UNIVERSITY OF TURBAT

BIDDING DOCUMENT

FLEET MANAGEMENT AND VEHICLE TRACKING SERVICES FOR THE UNIVERSITY OF TURBAT

1. INTRODUCTION

1.1 The University of Turbat (UoT) is a public sector university established in 2012 under an Act of the Government of Balochistan.

1.2 The University provides undergraduate and postgraduate education in social sciences, natural sciences, management sciences, and emerging technologies.

1.3 University of Turbat (UoT) intends to have vehicle tracking services from well-reputed tracking companies for installation in 30 Vehicles at Turbat for a period of two years. It may be extended for further two years on same terms subject to satisfactory performance.

2. SCOPE OF SERVICES

The Fleet Management System Firm/Company/Agency/Organization shall deploy and maintain a comprehensive vehicle management, monitoring, and tracking system for the University of Turbat (UoT). The system shall be implemented by installing new devices, including complete hardware and software setup.

The bidder shall submit a detailed Bill of Quantities (BoQs) in accordance with the following requirements:

Functional Requirements

The system must provide, but not be limited to, the following features:

2.1 Tracking & Monitoring

- Real-time tracking and movement monitoring of all official vehicles.
- 24/7 access via web-based and mobile applications (iOS & Android).
- Geo-fencing with graphical map interface.
- Ignition On/Off alerts.
- Over-speed alerts.
- Battery tampering alerts.
- Route optimization and planning features.

2.2 Reporting & Analytics

- Vehicle usage and trip reports.
- Idle vehicle fuel consumption reports.
- Fuel efficiency and cost management analytics.
- Customized reports (daily, weekly, monthly, yearly).
- Vehicle-specific reporting.
- Route/geo-fence violation reports.
- Minimum 95% accurate fuel consumption estimation.
- Raw data availability for in-house analysis.

2.3 Security & Recovery

- Geo-fencing and anti-theft features.
- Stolen vehicle recovery assistance (nationwide).

2.4 System & Software

- Installation of required software on desktops and web platforms.
- GUI-based system with customizable features.
- Real-time alerts via SMS, email, and mobile applications.
- Comprehensive dashboard displaying fleet status, alerts, and KPIs.

2.5 Support & Training

- 24/7 call center support.
- Training of UoT staff at designated control room.
- Immediate reporting of server/system maintenance activities.

3. OPERATIONAL REQUIREMENTS

3.1 Focal Person & Support Team

- Dedicated focal person for coordination with UoT.
- Dedicated technical team (minimum two persons) available 24/7.

3.2 Service Response Time

- Response to complaints within 2 hours.
- Resolution of issues within 24 hours.
- Installation of new devices within 24 hours of request.
- On-site repair/replacement within 24 hours of reporting.

3.3 Service Quality

- Uninterrupted and reliable service delivery.
- Accurate real-time tracking data.
- Scheduled maintenance and timely reporting.
- Fuel consumption and route fencing reports for each vehicle.

4. REPORTING REQUIREMENTS

The system shall provide:

- Vehicle status dashboard with device health indicators.
- Color-coded alerts for issues (battery, GPS, GSM, etc.).
- Active and non-active vehicle status differentiation.
- Maintenance and non-responsive device history.
- Reports in multiple formats (Spreadsheet, PDF, etc.).
- Real-time data sharing with UoT as per agreed standards.

5. HARDWARE SPECIFICATIONS

The tracking devices must meet the following minimum requirements:

- Minimum 1-year data backup storage.
- Built-in battery backup (minimum 6 hours).
- Internal data storage for offline recording.
- Automatic data sync upon reconnection.
- GPS accuracy within ± 5 meters.
- Support for GSM/SMS/GPRS/3G/4G networks.
- Unique equipment identification number.
- Protection against environmental factors (heat, humidity, shocks, waterproofing).
- Compliance with ISO-certified manufacturing standards.
- No interference with vehicle electrical systems.

6. WARRANTY & COMPLIANCE

- All devices shall be covered under two years warranty/guarantee.
- The system must operate without interruption or degradation.
- Compliance with all applicable regulatory and technical standards is mandatory.

7. EVALUATION OF BIDS

For this tender ‘Single stage - Two Envelopes’ procedure of open competitive bidding shall be adopted.

7.1 Evaluation shall be carried out as per Section 10.

The contract shall be awarded on the Most Advantageous Bid basis, with:

- Technical Weightage: 70%
- Financial Weightage: 30%

Minimum qualifying technical score: 70 out of 100

The proposal will be evaluated on the basis of criteria already indicated in Annex-A. The technical proposal will be evaluated first and financial bids of the technically qualified firms will be opened in second stage.

7.2 TECHNICAL PROPOSAL

In preparing the technical proposal, the vendors are expected to examine the documents comprising this TOR in detail. Material deficiencies in providing the information in the proposal may result in rejection of a Proposal. Therefore, interested Company/ Companies shall attach the following documents along with their proposals:

- a) Name of firm/Company with location of Head Office, Branch Offices, its status, address, telephone numbers, fax number and email etc.
- b) Detailed Company Profile.
- c) Year of Establishment of company /firm with documentary proof.
- d) NTN and Sales Tax/Provincial Revenue Authority Registration Certificates.
- e) Affidavit to the effect that the firm has not been blacklisted and is not in litigation with any organization/department private or public etc.

7.3 FINANCIAL PROPOSAL

- I. Bidders are required to fill the Annex-B while following the format given, and submit it as Financial Proposal. Financial Proposals not according to the given format may lead to the rejection of bid.
- II. All the Government taxes including GST and any perspective Taxes imposed by Government of Pakistan must be included in the quoted rates. Separate claim in this regard will not be entertained from the Supplier.

- III. Bidders are required to submit their proposals in PAK Rupees (PKR). A bank draft/pay order of Rs.,60,000/- should accompany the financial proposal as earnest money/bid security drawn in favor of University of Turbat. The bid shall not be considered without earnest money. The amount deposited as earnest money by the supplier will be refunded on signing of agreement and submission of performance security.
- IV. The successful bidders shall have to submit 10% of the total bid value as performance security at the time of signing the agreement, which will be returned after successful completion of contract.
- V. The financial proposals of technically qualified short listed firms will be opened in the presence of the representatives of the firms that may choose to attend. The time and date of the financial bid opening will be communicated at a later time. All the costs must include all applicable taxes.
- VI. Bid Validity period will be 90 days from the opening date of financial bids.

8. SELECTION PROCEDURE

- a. Evaluation of the firms shall be based on information provided in Proposals.
- b. On the basis of technical evaluation, the financial proposal of only technically responsive bid of qualified bidders (minimum 70 marks in evaluation of firm) will be opened in the presence of their representatives who may choose to attend.
- c. For qualifying in Technical responsiveness, bidders shall fulfill all the requirements as laid out in Part A “Mandatory Requirements” of Technical Evaluation Criteria at Annex-A. If any of the mandatory requirements is not met by the bidder, the bid will be cancelled straightaway and no further consideration will be given.
- d. Financial proposals of bids found technically non-responsive or non-qualified bidder will be returned un-opened.
- e. The Technical Evaluation committee will be fully authorized to verify the authenticity of the information provided by the bidders as and when required.
- f. After the approval of contract award, contract / agreement on the stamp paper worth Rs. 100/- shall be executed by the firm with selected bidder within 14 working days from the date of issuance of Letter of Intent on standard terms and conditions.
- g. If the selected bidder fails to sign the contract within 14 working days then the contract will be awarded to second lowest bidder and the amount deposited as security will be forfeited.

9. SUBMISSION, RECEIPT AND OPENING OF PROPOSALS

1. The bidders will be required to submit technical proposal and Financial Proposals on E-PAD system of PPRA.

10. PROPOSAL EVALUATION

10.1 TECHNICAL PROPOSAL

The committee will carry out the evaluation of proposals on the basis of their responsiveness to the TOR, applying the evaluation criteria and point system specified in the Data Sheet.

The contract shall be awarded on the Most Advantageous Bid basis, with:

- Technical Weightage: 70%
- Financial Weightage: 30%

Minimum qualifying technical score: 70 out of 100

Financial Evaluation

Financial Score =

$(\text{Lowest Quoted Price} \div \text{Bidder's Quoted Price}) \times 30$

Final Score = Technical Score + Financial Score

The bidder with the highest cumulative score shall be recommended for award.

Example Evaluation of Two Bidders

Assumptions

Item	Firm A	Firm B
Technical Marks (out of 100)	82	74
Financial Bid (PKR)	18,500,000	17,000,000

Lowest quoted price: PKR 17,000,000 (Firm B)

Step 1: Technical Score

Firm A

$= 82 \times 0.70$

$= 57.40$

$$\begin{aligned} &\text{Firm B} \\ &= 74 \times 0.70 \\ &= 51.80 \end{aligned}$$

Step 2: Financial Score

Formula:
 $(\text{Lowest Quoted Price} \div \text{Bidder's Quoted Price}) \times 30$

$$\begin{aligned} &\text{Firm A} \\ &= (17,000,000 \div 18,500,000) \times 30 \\ &= 0.9189 \times 30 \\ &= 27.57 \end{aligned}$$

$$\begin{aligned} &\text{Firm B} \\ &= (17,000,000 \div 17,000,000) \times 30 \\ &= 1 \times 30 \\ &= 30.00 \end{aligned}$$

Step 3: Final Score

Firm	Technical Score	Financial Score	Final Score
Firm A	57.40	27.57	84.97
Firm B	51.80	30.00	81.80

10.2 FINANCIAL PROPOSAL

The Client will notify in writing the technically qualified firms the date, time and address indicated in the Data Sheet, for opening the financial proposals. The opening date shall not be sooner than 5 calendar days after the notification date. The notification may be sent by electronic mail.

On opening the financial proposals in the presence of the representative of the firms who may choose to attend, the Client will announce the names of the firm, the technical scores, and the amounts of their financial proposals in respective meetings. The Client will keep a register of representatives attending the meeting.

11. MODE OF PAYMENT

Recurring charges will be paid on quarterly basis after completion of three month upon submission of bill/invoice by the firm and endorsed by the contract administrator.

12. TERMS & CONDITIONS

- i. The successful bidder shall be responsible for the delivery of all services provided for within the contract on the basis of fixed price agreement set at the beginning of the contract. The contract would be for two years period from the date of commencement of the contract subject to satisfactory performance, it may be extended for further two years on same terms, depending upon performance, quality of work, price and level of service. Price in the tender cannot be increased during the currency of the tender. Similarly, terms and conditions cannot be altered.
- ii. An affidavit by the vendor will be required to the effect that neither the tenderer has been disqualified, blacklisted by any relevant authority nor are there any proceedings pending that may result in such disqualification or blacklisting.
- iii. UoT will enter into an agreement with the successful bidder on the terms and conditions of tender documents.
- iv. The successful bidder shall not let, sublet, assign or sub-contract of otherwise, his interests in the contract to any other person or company providing such tracking services.
- v. Any act of the bidder in contravention of these terms and condition would be treated as breach of contract.
- vi. The information provided by the tenderers will be treated as contractual binding. However, the UoT reserve the right to seek clarification or verification of any such information.
- vii. The successful bidder shall not do anything which may adversely affect or impair the reputation or interests of the UoT otherwise his contract will be liable to be cancelled and his security deposited with UoT will be forfeited and firm will be blacklisted.
- viii. The Client (UoT) reserves the right to accept or reject any tender or to annul the tendering process and reject all the tenders at any time prior to acceptance/ contract award, without thereby incurring any liability to the tenderers.
- ix. The UoT Committee may physically verify the information provided by the bidder in accordance to the Annex-A.
- x. The successful bidder shall not share any information of the UoT with any unauthorized person and shall ensure the security of the information.
- xi. If the services of successful company is not up to satisfaction of UoT reserves the right to cancel the Contract / agreement, forfeit the bid money and have contract with 2nd lowest party at the risk and the cost of the (1st lowest) company.

- xii. In case of dispute the matter will be referred to Vice Chancellor, UoT whose decision will be binding on both parties.
- xiii. In case of delay in provision of services within given time in the work order, UoT reserves the right to impose penalty @1% of contract value for each day of delay, not exceeding the 10% of contract value.
- xiv. Delivery, Installation, implementation, commissioning, troubleshooting, warranty support and training of manpower shall be the responsibility of the company/supplier. The firm has to install trackers at University of Turbat.
- xv. Service usage training of UoT staff must be provided.
- xvi. Fleet management must provide fuel consumption reporting (driven kilometer report) for individual vehicles.

The above-mentioned terms & conditions have been carefully read & are hereby unconditionally accepted.

13. AWARD OF CONTRACT

The contract shall be awarded to the bidder obtaining the highest combined score. UoT reserves the right to cancel the process under applicable PPRA Rules.

14. CONTRACT PERIOD

Initial term: 24 months.

Extension may be granted for an additional 24 months on mutual agreement at the same rates.

15. BID SECURITY & PERFORMANCE GUARANTEE

Bid Security: Rs.60,000.00. Performance Guarantee: 10%.

16. TERMINATION

UoT may terminate the contract for unsatisfactory performance. Performance Guarantee may be forfeited in case of breach.

17. ARBITRATION

Disputes shall first be resolved amicably. Failing settlement, arbitration shall be conducted under Pakistani Arbitration Law.

Venue: Turbat, Pakistan.

18. APPLICABLE LAW

The contract shall be governed by the Laws of Pakistan.

Courts of Turbat, Pakistan shall have exclusive jurisdiction.

19. FORCE MAJEURE

Neither party shall be liable for failure to perform its obligations if such failure is due to events beyond reasonable control including but not limited to natural disasters, war, civil unrest, or government actions.

20. CONFIDENTIALITY

All data and information related to UoT shall remain confidential during and after the contract period. Unauthorized disclosure shall result in legal action.

EVALUATION CRITERIA

S. #	Attributes	Max. Score	Weightage	Criteria	Documentary Proof
1	Total No. of Trackers Installed in Vehicles in last 03 years	10	0–10	6 marks for 200-500, 8 marks for 501 - 1000 and 10 marks for 1001 & above	(Evidence to be attached)
2	Company in Operations (No. of years) with documentary proof and references	10	0–10	3 marks for each year of experience	Certificate of incorporation
3	No. of employees (Present Strength)	10	0–10	Less than 20 = 0 marks; 21–40 = 2; 41–60 = 4; 61–80 = 6; 81–90 = 8; 91+ = 10	Company website data or employee directory with qualifications and contact details
4	Long Term Rating of company	10	0–10	BB = 2, BBB = 4, A = 6, AA = 8, AAA = 10	Credit rating agency certificate or state-owned institution reference
5	ISO Certification	10	0–10	Certified = 10 marks; Not certified = 0	Valid ISO certificate
6	Similar Work experience with documentary proof	15	0–15	Marks awarded based on number of similar projects (3 marks per project)	Work orders/contracts with client details
7	Technical Work Force	20	0–20	Electrical Engineer = 5, Mechanical Engineer = 5, IT Expert = 5, Technician = 5 (based on availability)	CVs of staff (minimum 5 years experience required)
	R&D Setup	5	0–5	In-house R&D setup = 5 marks; otherwise 0	Supporting documentation

Fleet Management and Vehicle Tracking Services – University of Turbat

8	Financial soundness	10	0–10	2 marks per 10 million turnover (maximum 10 marks for 50 million annual turnover)	Audited financial statements / income tax returns
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FINANCIAL PROPOSAL SUBMISSION FORM

S.No		No. of vehicles	Monthly cost per vehicle (A)	Number of months (B)	Total cost AxB
1	1 st Year Charges with device cost, annual fee and installation (including all taxes)	30		12	
2	2 nd Year Charges and so on annual monitoring charges (including all taxes)	30		12	

The quantities of vehicles can be increased and decreased.

Total Bid Value: Rs.

Total Bid Value:(in words)

Note.

The bid value must be inclusive of GST and all other taxes. The vehicle involves cars, and buses and other vehicles

The units installed shall be covered by a two (2) years warranty from date of original installation. Prior to installation vendor’s Technical team will inspect vehicle’s electrical system and provide information on requirement standard.

**INTEGRITY PACT
DECLARATION OF FEES, COMMISSION AND
BROKERAGE ETC. PAYABLE BY THE
SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number:

Contract Value:

Contract Title:

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Balochistan (GoB) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoB) through any corrupt business practice.

Without limiting the generality of the foregoing, [Name of Supplier/ Contractor/ Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it

Fleet Management and Vehicle Tracking Services – University of Turbat

on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]	[Supplier /Contractor/Consultant]
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Date: