



ALLAMA IQBAL OPEN UNIVERSITY ISLAMABAD

INVITATION FOR BIDS NOTICE PROCUREMENT OF MISCELLANEOUS ITEMS

Allama Iqbal Open University (AIU), Islamabad has allocated funds for procurement of various goods & non-consulting services, planned during the financial year 2025/26 and is intending that part of the proceeds of those funds, will be used to cover eligible payments under the contracts resulting from following respective procurement activities:

Activity Ref. No.	Description	Due Dates & Time		
		Pre-Bid Meeting	Bids Submission	Bids Opening
27/2025-26	Procurement of Paper for Printing	28-04-2026 1100 Hours	05-05-2026 1030 Hours	05-05-2026 1100 Hours
28/2025-26	Procurement of Miscellaneous Consumable Items for IT Stores			
29/2025-26	Procurement of Laboratory Glassware for Educational Purpose		06-05-2026 1030 Hours	06-05-2026 1100 Hours
30/2025-26	Procurement of Laboratory Items for Educational Purpose			

The University now invites separate bids against respective procurement activity through **e-Pak Acquisition & Disposal System (e-PADS)** (<https://eprocure.gov.pk>) from eligible Suppliers/ Firms/ Service Providers registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue, for delivery of goods/ services, on **Delivered Duty Paid (DDP)** basis.

The bidding shall be conducted as per the methods prescribed in the respective bidding document of procurement activity, which are in line with the procedures of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential bidders.

Bid(s) in respect of each Activity must be accompanied by a **Bid Security** of required amount(s), in an acceptable form as given in the respective bidding document as well as appearing at **e-PADS**. The scanned copy of Bid Security must be uploaded through **e-PADS** and hardcopy must be submitted physically as instructed below.

Separate **Bidding Document** containing detailed terms & conditions of the bidding process of respective activity, can be **downloaded** from <https://eprocure.gov.pk> free of cost. Any query/ technical difficulty with regards to **e-PADS**, Public Procurement Regulatory Authority (PPRA) should be contacted.

Pre-bid Meetings shall take place on the dates & time mentioned above in respect of each procurement activity, at **Room No. 104, Academic Complex, AIU Main Campus, Sector H-8, Islamabad.**

The bid(s) prepared in accordance with the instructions mentioned in the respective procurement activity's **Bidding Document**, must be submitted through **e-PADS** at <https://eprocure.gov.pk> by or before **1030 hours PST** on the closing date of respective procurement activity mentioned herein above. Whereas, the **Bid Security** instrument, in original, in respect of each procurement activity, in sealed envelope(s), duly mentioning the Name & Ref. Number of the respective procurement activity/lot on the envelope(s), must be delivered at the aforementioned address by or before the bids' submission date & time. The bid(s) of respective procurement activity at **e-PADS**, will be opened at **1100 hours PST** through **e-PADS** on the closing date in the presence of bidders' representatives who shall choose to attend the bids' opening session to be held at **Room No. 104, Academic Complex, AIU Main Campus, Sector H-8, Islamabad.**

This advertisement is available at website of PPRA & AIU at www.ppra.org.pk and www.aiou.edu.pk/tender-notices, respectively.

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Directorate of Purchase & Stores
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