



Invitation to Bid

(No. CUI-PS/26(04)/2620)

Group Life Insurance Policy 2026-27

COMSATS University Islamabad (CUI), a public sector university invites sealed bids via **ePADS** from reputed insurance companies on “**Single-Stage One-Envelop**” method from Income Tax and GST Registered companies on ATL of FBR for “**Provision of Group Life Insurance for CUI employees serving at the Campuses located at Principal Seat, Islamabad, Abbottabad, Lahore, Wah, Attock, Sahiwal & Vehari**”.

- 2) The bid security of **Rs. 500,000/-** in the form of Pay Order / Bank Draft drawn in favor of “**COMSATS University Islamabad**” (FTN/NTN: 9013701-9) scanned copy of which is required to be uploaded to **EPADS** and hard copy must be submitted physically along with hard-copy of complete sealed bidding document on the closing date & time of the tender to COMSATS University Islamabad on the address given below.
- 3) The complete tendering process shall be conducted through **EPADS**. Bids not submitted through **EPADS** shall not be considered.
- 4) Tender documents and relevant insurance data shall be provided on a **first-come-first-serve** basis to insurance companies, requesting **ONLY** via Company's official email address indicating complete name of representative, Company Name, Mobile Number to **m.qasim@comsats.edu.pk**.
- 5) The closing time for submission of sealed proposals is **May 12, 2026 by 1100 hours**. Bids shall be opened on the same day half hour after closing time at **Room No. G-6/8, Ground Floor, Faculty Block-I, Park Road, Tarlai Kalan, Islamabad**.

Muhammad Qasim

Senior Program Officer, Treasurer Department

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