

ENGINEER-IN-CHIEF'S BRANCH
TENDER NOTICE 08/2025-26
BIDS PROPOSAL FOR GENERAL ITEMS

NAME OF FIRM			
COMPLETE ADDRESS			
Telephone & Fax No.		National Tax No (NTN)	
Vender No.		Sales Tax Registration No.	

S/No	Name of Items	Unit	Qty	Unit Price w/out GST (Rs)	Unit Price with GST (Rs)	Total Cost
1.	Air Freshener Cake Roomi (Pak) or equivalent	Doz	01			
2.	Air Freshener Aseel (UAE) 300 ml or equivalent	Btl	01			
3.	Air Freshener Jasmine 300 ml (Turkey) or equivalent	Btl	01			
4.	Auto Aerosol Spray Machine Aurora or equivalent	Nos	01			
5.	Automatic Air Freshener Airvik Refill 250 ml (England) or equivalent	Btl	01			
6.	Ash Tray Glass Toyo Nasic Small or equivalent	Nos	01			
7.	Areon Car Perfume Gel 80 gm or equivalent	Nos	01			
8.	Bell with Single Remote Control Sogo or equivalent	Nos	01			
9.	Bell with Double Remote Control Sogo or equivalent	Nos	01			
10.	Broom (Coconut) Best Quality (Pak) or equivalent	Kgs	01			
11.	Brasso Metal Polish 200 ml (Pak) or equivalent	Btl	01			
12.	Broom Handle With Ring Best Quality (Pak) or equivalent	Nos	01			
13.	Bath Cleaning Brush (Pak) or equivalent	Nos	01			
14.	Brush for Cleaning of Roof (Pak) or equivalent	Nos	01			
15.	Bucket Plastic (Pak) or equivalent	Nos	01			
16.	Cell AA Power Plus or equivalent	Nos	01			
17.	Cell AAA Power Plus or equivalent	Nos	01			
18.	Cell AA Energizer or equivalent	Nos	01			
19.	Cell AAA Energizer or equivalent	Nos	01			
20.	Cell 23A Camelion or equivalent	Nos	01			
21.	Cell For Battry Power Plus or equivalent	Nos	01			
22.	Car Polish Cosmic or equivalent	Nos	01			
23.	Comb Plastic Parag (Pak) or equivalent	Nos	01			
24.	Cleaning Towel (Pak) or equivalent	Nos	01			
25.	Detol Small 50ml Best Quality or equivalent	Btl	01			
26.	Detol Floor Cleaner 1 Ltr or equivalent	Btl	01			
27.	Door Mat Rubber Small (Pak) or equivalent	Nos	01			
28.	Door Mat Rubber Large (Pak) or equivalent	Nos	01			
29.	Door Mat Rubber (Grass Mat) (Pak) or equivalent	Sqft	01			
30.	Dustbin Small Dia 8" Height 10" (Plastic) (Pak) or equivalent	Nos	01			

31.	Dustbin Padestal Dia 8" Height 10" (Plastic) (Pak) or equivalent	Nos	01			
32.	Dustbin Large Basket Dia 10" Height 12" (Plastic) (Pak) or equivalent	Nos	01			
33.	Duster Cloth White (2-1/2' x 1-1/2') (Pak) or equivalent	Nos	01			
34.	Duster Cloth Yellow (2-1/2' x 1-1/2') (Pak) or equivalent	Nos	01			
35.	Duster Cloth Flannel (Pak) or equivalent	Mtr	01			
36.	Duster Fine Velvet Type Micro Fiber or equivalent	Nos	01			
37.	Elphy Jimsa Brand or equivalent	Nos	01			
38.	Extention Lead Best Quality or equivalent	Nos	01			
39.	Face Mask Medi Plus or equivalent	Pkt	01			
40.	Garbage Bag 24"x36" Best Quality or equivalent	Kgs	01			
41.	Glint Glass and Household Cleaner 500 ml (Pak) or equivalent	Btl	01			
42.	Hair Brush Plastic Best Quality (Pak) or equivalent	Nos	01			
43.	Hand Wash Dove 250 ml or equivalent	Btl	01			
44.	Hand Wash Lux 250 ml or equivalent	Btl	01			
45.	Hand Wash Liquid Dettol 250 ml or equivalent	Btl	01			
46.	Hand Senitizer Palmolive 200 ml or equivalent	Btl	01			
47.	Harpic Power Small 250 ml or equivalent	Btl	01			
48.	Insect Killer Mortiene 275 ml or equivalent	Btl	01			
49.	Leather and Tyre Wax 7 CF 450 ml (China) or equivalent	Nos	01			
50.	Lock Tri Circle 38 mm China Medium or equivalent	Nos	01			
51.	Lock Tri Circle 50 mm China Large or equivalent	Nos	01			
52.	Magnifying Glass China or equivalent	Nos	01			
53.	Mug Plastic Best Quality or equivalent	Nos	01			
54.	Mosqutio Refill Mortine 30 ml or equivalent	Nos	01			
55.	Mirror with Comb Stand China or equivalent	Nos	01			
56.	Measuring Tape 50' China or equivalent	Nos	01			
57.	Measuring Tape 100' China or equivalent	Nos	01			
58.	Perfumed White Phenyl 2 ltr (Master) (Pak) or equivalent	Btl	01			
59.	Plastic Doori (Pak) or equivalent	Roll	01			
60.	Paper Shredder Machine AS-1230 Cross Cutt or equivalent	Nos	01			
61.	Puchara (Pak) Fine Quality (As Per Sample) or equivalent	Kgs	01			
62.	Puchara with Handle Dry Mob (Pak) Best Quality or equivalent	Nos	01			
63.	Puchara with Handle Wet Mob (Pak) Best Quality or equivalent	Nos	01			
64.	Revive All Renews & Polishes Wood 250 ml or equivalent	Btl	01			
65.	Samad Bond Medium or equivalent	Nos	01			

66.	Scotch Bright Max or equivalent	Nos	01			
67.	Soap Case Plastic Nasic or equivalent	Nos	01			
68.	Soap Dove White 115 gms or equivalent	Nos	01			
69.	Soap Dettol White 95 gms or equivalent	Nos	01			
70.	Soap Lux White 115 gms or equivalent	Nos	01			
71.	Soap Max 90 gm or equivalent	Nos	01			
72.	Surf Excel 500 gms or equivalent	Pkt	01			
73.	Tel Set with CLI Panasonic KX-TSC 934 CID or equivalent	Nos	01			
74.	Tel Set Steno Panasonic KX-TSC 934 CID or equivalent	Set	01			
75.	Table Lamp China or equivalent	Nos	01			
76.	Tiles Cleaner Sweep 600 ml (Pak) or equivalent	Btl	01			
77.	Tissue Box Perfumed Flare 100x2 ply Rose Petal (Pak) or equivalent	Box	01			
78.	Tissue Box Supreme Rose Petal 100x2 ply (Pak) or equivalent	Box	01			
79.	Tissue Box Luxury Rose Petal 100x2 ply (Pak) or equivalent	Box	01			
80.	Tissue Party Pack Rose Petal or equivalent	Pkt	01			
81.	Toilet Tissue Roll 24 mtr (Soft White) Rose Petal (Pak) or equivalent	Roll	01			
82.	Tissue Pack Hakies 500 Sheet (Pak) or equivalent	Pkt	01			
83.	Tissue Hand Towel Rose Petal 500 Sheet or equivalent	Pkt	01			
84.	Towel Hand White Small Chen One or equivalent	Nos	01			
85.	Towel White Small Best Quality (Pak) or equivalent	Nos	01			
86.	Towel White Medium Best Quality (Pak) or equivalent	Nos	01			
87.	Towel White Large Best Quality (Pak) or equivalent	Nos	01			
88.	Umbrella Best Quality or equivalent	Nos	01			
89.	Vim 400 gm (Pak) or equivalent	Pkt	01			
90.	Vim Liquid 250 ml (Pak) or equivalent	Btl	01			
91.	Wall Clock CHAMPION 13" dia (Office Master) or equivalent	Nos	01			
92.	Water Jug Toyo Nasic (Pak) or equivalent	Nos	01			
93.	Water Cooler Rehber (Pak) or equivalent	Nos	01			
94.	Water Glass Toyo Nasic (Pak) or equivalent	Nos	01			
95.	Wiper Brush Best Quality (Pak) or equivalent	Nos	01			
96.	Wiper Small Best Quality (Pak) or equivalent	Nos	01			
97.	Wiper Medium Best Quality (Pak) or equivalent	Nos	01			
98.	Wiper Large Best Quality (Pak) or equivalent	Nos	01			

TERMS AND CONDITIONS

1. Participating Firms/Contractors must be registered with Income Tax and Sales Tax Department.
2. Attested copies of CNIC, NTN, GST registration with the FBR authorities, ATL (on present date) and professional Tax (2025/26) should be provided with the bid/quotation. In case a firm is found to be misstatement, or provision of fake documents, the bid/quotation shall be liable to cancel and the earnest money shall be forfeited. Case for blacklisting of firm will also be initiated
3. Participating Firms/Contractors shall provide an affidavit that the bidder has never been blacklisted by any government department/ organization.
4. Participating Firms/Contractors shall submit details of items separately showing unit price, GST and labour/service charges (if any). The written material should be clear and legible. Every page of the tender documents should be signed by the bidder with company seal.
5. Rates quoted (including all taxes) shall be valid upto **30 June 2026**.
6. Bid security money amounting to Rs 50,000/- (Rupees fifty thousand only) in the shape of Bank Draft/Pay Order in favour of the Engineer-in-Chief's Branch, General Headquarters, R.A Bazar, Rawalpindi shall be enclosed with bid/quotation. Quotation not supported with bid security shall not be entertained. For successful bidder, the security money shall be converted into security deposit which shall be retained till **30 June 2026**, however bid security shall be returned to unsuccessful bidders after finalization of the contract.
7. If at any stage during the financial year, sub standard items are supplied by the contract, the contract shall be cancelled. The security deposit by the Participating Firms/ Contractors shall be foreited & the firm shall be blacklisted.
8. The complete shop/office address and landline telephone numbers installed at the shop/office should be provided along with the bid.
9. Participating Firms/Contractors shall be required to provide the samples of all the items before the Purchase Committee, if demanded as such.
10. Partial/in complete bids will not be accepted.
11. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the procuring agency may seek and accept clarification to the bid that do not change the substance of the bid in accordance with rule 31 (1) of PPRA rules 2004.
12. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal in accordance with Rule 33(1) of PPRA Rules, 2004. The procuring agency shall upon request communicate to any supplier or contractor who submitted

a bid or proposal, the grounds for its rejection of all bids proposals, but is not required to justify those grounds.

13. The last date of submission of bid/quotation shall be **06 May 2026 at 1100 hours** at the address given below and will be opened on the same day at **1130 hours** in the presence of available bidders. Bids received after closing time will not be entertained.

For any query / information please contact
President Local Purchase Committee, Lieutenant Colonel Waqar Yahya Retd
Tel; 9271700 Ext 213
Establishment Section
Engineer in Chief's Branch, General Headquarters, R.A Bazar, Rawalpindi

<u>CHECK LIST</u>			
1.	Validity of Bid is by _____	Yes	No
2.	Bank Account No. _____ Name of Bank _____ Address _____	Yes	No
3.	Copy of National Tax Number (NTN) certificate	Yes	No
4.	Copy of Sales Tax Registration certificate	Yes	No
5.	Pay Order/Bank Draft of Security deposit. Pay Order /Call Deposit Receipt/Bank Draft of Rs. _____ bearing No. _____ dated _____ of Bank _____	Yes	No
6.	Affidavit regarding firm is not black listed	Yes	No
7.	Detail of Annual Tax Return for the last three Years (Proof of financial stability).	Yes	No
8.	Active Tax Payer List Cert	Yes	No
9.	Copy of Professional Tax 2024-25	Yes	No
10.	Bank Statement (last two financial years)	Yes	No