



TENDER DOCUMENT
NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY (NUST)
PROCUREMENT OF IT EQUIPMENT FOR SNS CONFERENCE ROOM AND
AUDITORIUM (ACAD BLOCK-2), NUST H-12 CAMPUS ISLAMABAD

Tender No: IT/25 _____

Date: 27 Apr 2026

1. Bids are invited from reliable firms / suppliers having NTN & Sales Tax registration for **PROCUREMENT OF IT EQUIPMENT FOR SNS CONFERENCE ROOM AND AUDITORIUM (ACAD BLOCK-2), NUST H-12 CAMPUS ISLAMABAD** as per details available at **Annex-A**.
2. **Submission of Bids.** Single Stage-Single Envelope procedure through EPADS.
3. **Eligibility Criteria:** The bidder must be:
 - a. Registered with FBR for sales tax/ income tax.
 - b. Be active on tax payer list
 - c. Never Black listed; Affidavit on stamp paper.
 - d. Not under any litigation; Affidavit on stamp paper.
4. **Bid and Attachments to be provided by Suppliers:**
 - a. Bid prices for complete systems duly totaled up in local currency- PKR, All inclusive.
 - b. **Comparison/Selection of Bids:** NUST will have the option to select item wise or Lot wise and cancel bids without any liability as per PPRA Rule no 33.
 - c. Bid must be **valid** for at least **90 days** after the opening date of Financial Bid.
 - d. **Bid Security** Exact equal to **3% of total quoted value** with bid. **Please disregard the amount reflected on EPADS which is just a codal formality.** The same amount i.e 3% (Bid Security) will be reflected in EPAD system when uploading the draft record of bid. **Pay-order / bank draft** will be in favor of **“NUST, Islamabad”** to be handed over at the time of bid opening.
 - e. Bidder to ensure submission of documents as per details provided in **Annex-B**.
 - f. Multiple firms operating under common owner/administration will submit only **one bid from** any one of its registered/legal entities.
 - g. **Last 3 x month utility bills**, duly paid, of the firm’s office/accommodation.
5. **Instructions for Suppliers (Be Noted Carefully):**
 - a. Incomplete bid in any aspect will be rejected.
 - b. Bid(s) may be rejected **if the rate(s) are unclear, incomplete, ambiguous, conditional or not totaled.**
 - c. **Penalty for delays:** To be decided by P&LP Dte in view of prevalent factors.
 - d. **Performance Guarantee for Warranty Period.** Selected firm(s) shall provide **5% PG** of the PO amount.
 - e. **Right to purchase at Risk-and-Expense of Supplier**, if the selected supplier: **(i)** fails to complete the order, or **(ii)** delays to supply within the delivery time quoted or extended time given by Purchaser, or **(iii)** supplies **sub-standard** items, or **(iv)** supplies low quality items, then NUST reserves the right to **(v)** purchase single, all or non-supplied quantity of item(s), by the suppliers at **Risk-and-Expense** therefore forfeit Earnest Money and resort to administrative actions, etc.
 - f. **NUST reserves the right to (i)** change/delete the required quantity while placing purchase order or add related item in repeat order. **(ii)** reject any bid or procurement process. **(iii)** Amend delivery time. **(iv)** Make clarifications during contract period etc. any time, as per rules.
 - g. Representatives of bidders are allowed to witness opening of tenders, without conferring any privilege.
 - h. **Contract Agreement** shall be signed with successful bidder(s) as per Form of Contract (**Annex-D**) NUST policy and Provision of **Rs.100 stamp paper** shall be the provided by successful bidder which shall be delivered before issuance of Purchase Order by P&LP Dte.

- i. **Late submission of bids** cannot be uploaded therefore upload bid with in stimulation period.
 - j. Information regarding subject item should not be communicated to un-authorized person(s).
 - k. In case of dispute, **decision of Pro-Rector (P&R)**, NUST shall be final and binding on both the parties. Firms will to ensure that the “End of Sale” and “End-of-Life” (EOL) are not being quoted / provided.
 - l. **Delivery Time:** Delivery, Installation and commissioning time shall be within **4-6 Weeks** as specified in the respective PO.
 - m. Bid openings may be postponed due to unavoidable circumstances, including public holidays, leave, or official commitments of the President or members of the Purchase Committee. In such cases, the bid opening will be rescheduled to the next working day.
 - n. Selection/ evaluation of items shall be according to the Evaluation Criteria.
 - o. **Payment** will be made after deduction of Income Tax and part of Sales Tax by NUST, as per Govt rules. It is vendor’s responsibility to be on Active Tax Payers list of FBR.
 - p. The specifications provided in this tender document are the minimum requirements of NUST, and will not be compromised. However, in such cases, additionally proposed or alternate specifications should clearly be highlighted to enable NUST to clearly ascertain the impact of modified specifications.
 - q. **Vendor must provide one year contract for any repair & maintenance coverage.**
6. **Pre-bid Clarifications/Technical Queries:** Firms are advised to email P&LP Dte (ddproc@nust.edu.pk) for any clarification/technical queries.

7. Technical and Financial Quotations should be submitted in the following format: -

a. **Format for Technical Quotation**

S. No	Nomenclature	Technical Specifications	A/U	Qty	Make/ Model	Origin

b. **Format for Financial Quotation**

S. No.	Nomenclature	A/U	Qty	Unit Price	Unit Price with All Applicable Taxes	Total Price with All Applicable Taxes

8. **Selection / Evaluation Criteria:** Comprehensive Bid Evaluation Criteria is provided in the tender document as **Annexure-C**. Both the bids i.e., Technical and Financial carry equal marks. Any Firm scoring more than or equal to 70% aggregated marks will qualify. Contract will be awarded to the bidder offering the Most Advantageous bid.

9. **Bid Opening:** The e-bids must be submitted through E-PADS by **15 May 2026 (Friday) before 1000 hrs**. Electronic **Bids will be opened on the same day at 1030 hrs** in the presence of Local Purchase Committee (LPC) and firm representatives in **P&LP Directorate Conference Room, Near NT Park, NUST H-12 Campus, Islamabad**. Bidders are also required to submit a duly compiled hard copy of bid to P&LP Dte at the time of bid opening **which will be in addition to the mandatory requirement of bid uploaded on E-PADS.**



A/Director P&LP
(Muhammad Maalik)
 (Telephone: 051-90851649)

PROCUREMENT OF IT EQUIPMENT FOR SNS CONFERENCE ROOM AND AUDITORIUM (ACAD BLOCK-2)
NUST H-12 CAMPUS ISLAMABAD

Sr	Required Items	Description of Equipment	AU	Qty	Unit Price with All Applicable Taxes	Total Price with All Applicable Taxes
Conference Room						
1.	Wired Delegate Microphone Units with one Chairman Unit	<ul style="list-style-type: none"> 4-inch IPS TFT capacitive touch screen Dual color LED speaking indicator ring Dual RJ45 ports with Cat6 cable connectivity High fidelity condenser cardioid type, clear voice and sensitive pickup Frequency response range 20Hz – 20KHz Centralized power for mics DSP processor with 5 band equalization with noise reduction Anti interference circuitry from mobile and other electronic devices High fidelity 9.9mmgold plated capacitor microphone capsule Gooseneck Microphone Length: 420 mm Power supply DC 24V with Output Power: 10 mW 8 port PDU for power connections Recording facility and USB supported Earthing of equipment One year comprehensive and replacement warranty of equipment (Fixed inside & on the Conference Table) 	Nos	49 Delegate + 1 Chairman Unit		
2.	30 Watt Ceiling/Column speakers	<ul style="list-style-type: none"> 8 inch 2-Way Ceiling/Column Speaker with matching color 100V Power Taps 40-20-10W Frequency Response: 100-20KHz, 91±3dB Speaker Unit white color with fitting required Mylar teeter coaxial speaker 	Nos	05		
3.	Professional 180-Watt Power Amplifier	<ul style="list-style-type: none"> Compact mini size public address amplifier Tabletop mixer amplifier Rate power output at 180W Speaker outputs of 100V or 70V & 4 Ohm-8 Ohm-16 Ohm USB/SD input on front panel, IR remote control LED indicators for power, clip, protect and signal Phantom powered supported Mic/line2-3 switchable inputs unbalanced 6.3mm jack Line 1-2 input of RCA input and one RCA line output Volume control for Mic1-3, line1-2, bass/treble and master Complete amplifier protection includes short-circuit, clip, overload and high temp AC230V power supply system Input: MIC1-3: 5-8mV, 600Ω; Line, 150-470mV, 10KΩ, unbalanced RCA Line Out: 0.775(0dBV) Frequency Response: 60Hz-15kHz(±3dB) Protection: Short-circuit, clip, overload and high temp protection 	Nos	01		

Sr	Required Items	Description of Equipment	AU	Qty	Unit Price with All Applicable Taxes	Total Price with All Applicable Taxes
		<ul style="list-style-type: none"> Earthing of amplifier (Fixed inside the Conference Table) 				
4.	Audio Controller	<ul style="list-style-type: none"> Centralize management and control all audio inputs outputs GUI designed for intuitive control of audio routing, volume, and source selection Customized programmed GUI control application with 10-inch wireless touch tablet for user operation and system monitoring (Fixed inside the Conference Table) 	Nos	01		
5.	Branded (HP/Dell/Lenovo) Mini Tower CPU for Conference Table	Intel Ci7, 14th Gen, 16 GB RAM, 512 GB SSD, 4GB Graphics Card (with 2 HDMI & 1x D-Port), Built-in Wi-Fi, Keyboard, Mouse with 01-year comprehensive warranty (Fixed inside the Conference Table)	Nos	01		
6.	UGREEN HDMI Switcher	UGREEN HDMI switcher 3 inputs and 1 output (Fixed inside the Conference Table)	Nos	02		
7.	UGREEN HDMI Splitter	UGREEN HDMI splitter 1 input and 4 outputs (Fixed inside the Conference Table)	Nos	02		
8.	HDMI Cables High Speed	HDMI cable fusion 25M, 20M, 10M, 5M and 3M	Each	02		
9.	Smart LED 75"	LED TV 75" smart with customize fitting TCL 75 Inches QD Mini LED TV 75C7K or equivalent.	Nos	03		
10.	Wireless HDMI Transmitter/ Receiver	Wireless HDMI transmitter and receiver with 2 split screen supported including dual broad cast antenna, audio input/output, LAN connectivity, 2.4GHz/5GHz supported, compatible with mac and windows operating system	Nos	01		
11.	LED 21 Inch	21" LED with HDMI supported (Fixed on/inside the Conference Table)	Nos	01		
12.	Smart Tower UPS 3KVA	<ul style="list-style-type: none"> line interactive with default battery backups, battery disconnecter, pure sine wave. One year battery replacement warranty APC SMT3000C (2880VA/2700W) or equivalent. 	Nos	01		
13.	Installation and Commissioning of Equipment	Installation, labor charges, ducting, round wire, flexible pipes, steel ducting, integration of LEDs with amplifier, computer, conferencing system, testing and commissioning inside the conference table & full training of entire system. Including smart cabinet/Mounting for equipment placing to be infuse inside the conference table.	Job	01		
Auditorium						
1.	Smart Computer Embedded Polished Podium (Full equipped)	<ul style="list-style-type: none"> 1x 21 Inch LED 1x PDU (Power Distribution Unit) 1x HDMI 1.5M Cable for Laptop Connectivity 1 x switcher AV controller 1x Phantom powered gooseneck mic for podium (high sensitive) Moveable Wheels of podium LED Protected Sliding Door HDMI ports, USB 3.0, light will be available on top of podium Place for Mini-tower CPU. With 01-Year Warranty Podium sample available in P&LP Dte 	Nos	01		

Sr	Required Items	Description of Equipment	AU	Qty	Unit Price with All Applicable Taxes	Total Price with All Applicable Taxes
2.	Wired Delegate Microphone Units	<ul style="list-style-type: none"> 4-inch IPS TFT capacitive touch screen Dual color LED speaking indicator ring Dual RJ45 ports with Cat6 cable connectivity High fidelity condenser cardioid type, clear voice and sensitive pickup Frequency response range 20Hz – 20KHz Centralized power for mics DSP processor with 5 band equalization with noise reduction Anti interference circuitry from mobile and other electronic devices High fidelity 9.9mmgold plated capacitor microphone capsule Gooseneck Microphone Length: 420 mm Power supply DC 24V with Output Power: 10 mW 8 port PDU for power connections Earthing of equipment One year comprehensive and replacement warranty of equipment 	Nos	06		
3.	30-watt Ceiling/Column speakers	<ul style="list-style-type: none"> 8 inch 2-Way Ceiling/Column Speaker with matching color 100V Power Taps 40-20-10W Frequency Response: 100-20KHz, 91±3dB Speaker Unit white color with fitting required Mylar teeter coaxial speaker 	Nos	05		
4.	Professional 180-Watt Power Amplifier	<ul style="list-style-type: none"> Compact mini size public address amplifier Tabletop mixer amplifier Rate power output at 180W Speaker outputs of 100V or 70V & 4 Ohm-8 Ohm-16 Ohm USB/SD input on front panel, IR remote control LED indicators for power, clip, protect and signal Phantom powered supported Mic/line2-3 switchable inputs unbalanced 6.3mm jack Line 1-2 input of RCA input and one RCA line output Volume control for Mic1-3, line1-2, bass/treble and master Complete amplifier protection includes short-circuit, clip, overload and high temp AC230V power supply system Input: MIC1-3: 5-8mV, 600Ω; Line, 150-470mV, 10KΩ, unbalanced RCA Line Out: 0.775(0dBV) Frequency Response: 60Hz-15kHz(±3dB) Recording facility and USB supported Protection: Short-circuit, clip, overload and high temp protection Earthing of amplifier 	Nos	01		
5.	Dual Channel Wireless Mic	1 x Handheld and 1 x Color mic with built-in battery backup, UHF frequency supported	Set	01		
6.	Branded (HP/Dell/Lenovo) Mini Tower CPU for Podium	Intel Ci7, 14th Gen, 16 GB RAM, 512 GB SSD, 4GB Graphics Card (with 2 HDMI & 1x D-Ports), Built-in Wi-Fi, Keyboard, Mouse With 01-Year Warranty	Nos	01		

Sr	Required Items	Description of Equipment	AU	Qty	Unit Price with All Applicable Taxes	Total Price with All Applicable Taxes
7.	Smart LED 75"	<ul style="list-style-type: none"> 75" inch Smart LED TV with 3 x HDMI ports Wall mount customize fitting TCL 75 Inches QD Mini LED TV 75C7K or equivalent. 	Nos	01		
8.	Smart LED 55"	<ul style="list-style-type: none"> 55" inch Smart LED TV with 3 x HDMI ports Wall mount customize fitting TCL C6K Premium QD-MiniLED TV 55C6K or equivalent. 	Nos	02		
9.	LEDs 18.5" For Stage Table	<ul style="list-style-type: none"> 18.5" inch Smart LED TV with 3 x HDMI ports Wall mount customize fitting (Fixed inside the stage table) 	Nos	05		
10.	Smart Tower UPS 3KVA	<ul style="list-style-type: none"> line interactive, battery disconnecter with default battery backups, pure sine wave. One year battery replacement warranty APC SMT3000C 2880VA/2700W or equivalent. 	Nos	01		
11.	Wireless HDMI Transmitter/ Receiver	Wireless HDMI transmitter and receiver with 2 split screen supported including dual broad cast antenna, audio input/output, LAN connectivity, 2.4GHz/5GHz supported, compatible with mac and windows operating system	Nos	01		
12.	HDMI Cables High Speed	HDMI cable fusion 25M, 20M, 10M, 5M and 3M	Each	02		
13.	Installation and Commissioning of Equipment	Comprehensive installation, labor charges, ducting, flexible pipes, steel ducting, integration of LEDs, amplifier, computer, conferencing system, testing and commissioning & full training of entire system. Including smart cabinet for equipment placing	Job	01		

(ATTACHMENT ON EPADS)

Ensure that you have provided the following documents, labelled and referred correctly. Please highlight the relevant information in the attached document.

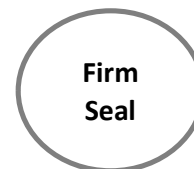
S/No.	Required Documents (ONE COPY ONLY)	Attached? <input type="checkbox"/> / <input type="checkbox"/>	Placed At
1.	NTN certificate	<input type="checkbox"/>	
2.	Sales Tax certificate	<input type="checkbox"/>	
3.	GST Deposit record	<input type="checkbox"/>	
4.	No Blacklisting & No litigation Affidavit	<input type="checkbox"/>	
5.	OEM Authorization Certificate	<input type="checkbox"/>	
6.	Literature of each quoted equipment	<input type="checkbox"/>	
7.	Firm's Registration Certificates Since foundation till date	<input type="checkbox"/>	
8.	Bid Security (Not less than 3% of the quoted value of quotation)	<input type="checkbox"/>	
9.	Document showing similar equipment/work supplied/completed in last 2 years (Only Last 3 works / POs)	<input type="checkbox"/>	
10.	Financial Position Record (Bank Statement) – Last 1 Year	<input type="checkbox"/>	
11.	Resume of technical manpower (on company's payroll), posted in Islamabad/Rawalpindi office: Relevant to the project only (One Page)	<input type="checkbox"/>	
12.	Resumes of technical manpower (on company's payroll), dedicated for this project: Relevant to the project only (Please mention)	<input type="checkbox"/>	
13.	Bid is valid for at least 90 days	<input type="checkbox"/>	X
14.	Each Lot is quoted separately	<input type="checkbox"/>	
15.	End-of-Life (EoL) and End-of-Sale (EoS equipment NOT QUOTEQ)	<input type="checkbox"/>	
16.	Prices is quoted in Pak Rupees PKR	<input type="checkbox"/>	
17.	Delivery Time as per bidding document	<input type="checkbox"/>	
18.	The equipment is quoted with Warranty as per BOQ	<input type="checkbox"/>	
19.	Make, Origin and Manufacturer is as indicated in the quotation in Bid	<input type="checkbox"/>	
20.	Compliance Sheet Signed and Stamped by owner/representative.	<input type="checkbox"/>	
21.	Firm must possess a registered PTCL number under its name	<input type="checkbox"/>	
22.	Last 3 x month utility bills , duly paid, of the office accommodation of the company/firm.		

Signature: _____

Name: _____

Designation: _____

Date: _____



TECHNICAL / EVALUATION CRITERIA

S/No.	Evaluation Parameters	Marks	Remarks
1.	Confirmation to specifications	30	
2.	Capacity of Firm (Organization, resources, support system and staff)	10	
3.	Financial Statement of last one year	10	
4.	Bidders have at least 10 years experience in Audio Visual field	10	
5.	Manufacturer Authorization Letter issued by the OEM in the name of NUST H-12	20	
6.	Quality Certification (if any)	5	
7.	Past 5 experiences with NUST in the same category	15	
	Total Marks	100	
	Qualifying Marks	70	

Form of Contract

This Contract Agreement No: _____ is made on ___ Mar 2026.

Purchaser:

National University of Sciences and Technology (NUST), H-12, Islamabad, through its A/Director P&LP Directorate, hereinafter referred to as the “**Purchaser**”, which expression shall include its successors and permitted assigns.

Supplier:

M/s _____, through its authorized representative Mr. _____, hereinafter referred to as the “**Supplier**”, which expression shall include its successors and permitted assigns.

WHEREAS the Purchaser invited tenders for the PROCUREMENT OF IT EQUIPMENT FOR SNS CONFERENCE ROOM AND AUDITORIUM (ACAD BLOCK-2), NUST H-12 CAMPUS ISLAMABAD;

AND WHEREAS the Supplier’s bid for PROCUREMENT OF IT EQUIPMENT FOR SNS CONFERENCE ROOM AND AUDITORIUM (ACAD BLOCK-2), NUST H-12 CAMPUS ISLAMABAD was accepted at a total Contract Value of PKR _____/- (inclusive of all applicable taxes);

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Contract, In the event of any ambiguity or conflict between the Contract Documents listed below, the order of precedence shall be the order in which the Contract Documents are listed below: -
 - (h) This form of Contract;
 - (i) the Form of Bid and the Price Schedule submitted by the Bidder;
 - (j) the Schedule of Requirements;
 - (k) the Technical Specifications;
 - (l) the Special Conditions of Contract;
 - (m) the General Conditions of the Contract;
 - (n) the Procuring Agency’s Letter of Acceptance; and
 - (o) [add here: any other documents]
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and related services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with their respective laws the day and year first above written.

PURCHASER (1st Party)

SUPPLIER (2nd Party)

Signature: _____
Name: Muhammad Maalik
Designation: A/Director P&LP Directorate
Organization: National University of
Sciences and Technology (NUST), H-12,
Islamabad

Signature & Thumb Impression: _____
Name: _____
Designation: _____
Company: _____
Address: _____
Email: _____
Cell: _____

WITNESS 1

WITNESS 2

Signature _____
& Thumb Impression: _____
Name: _____
CNIC: _____

Signature: _____
Name: _____
Designation: _____

(Witness to the signatures of the Purchaser)

(Witness to the signatures of the Supplier)