

**BIDDING DOCUMENTS
FOR
PROCUREMENT OF WORKS**

**(This document is to be followed for below
mentioned tender works)**

**Tender:
Replacement of Sui Gas Lines Installed at National Institute of
Health, Islamabad**

2025-26



**NATIONAL INSTITUTE OF HEALTH
ISLAMABAD**



NATIONAL INSTITUTE OF HEALTH ISLAMABAD

1. These terms and conditions are applicable for Replacement of Sui Gas Lines installed at National Institute of Health, Islamabad on F.O.R. Basis.
2. These terms and conditions are in harmony with PPRA rules.
3. This process follows Single stage Single envelope procedure as per PPRA.
4. No tender will be considered after due date and time. Unsealed tenders will not be accepted.

TERMS & CONDITIONS:

1. **Tender Name:** Replacement of Sui Gas Lines Installed at National Institute of Health, Islamabad
Time of Completion: 60 days
Bid Security validity period: 210 days
Date of submission of Bid: **21.05.2026 at 11.00a.m** Director Purchase and Procurement Office, National Institute of Health, Chak Shahzad, Islamabad.
Date of opening of Bid: **21.05.2026 at 11.30 a.m** in Conference Room of Nutrition Division, NIH Islamabad.
Tender Type: Single Stage Single envelope bidding procedure as per PPRA
2. Tender documents on “F.O.R NIH, Islamabad basis” with complete specifications can be obtained from the Finance Division of this Institute after depositing of Rs.1000/- (Non-refundable) as tender fee. Original receipt of tender fee must be enclosed with the tender documents.
3. All the tenderers are required to enclose a Bank draft/Call deposit of Rs. 100,000/- (Rupees one lac only) **TO BE ATTACHED WITH BID** as earnest money of the quoted amount in the name of Executive Director, NIH, Islamabad. No other negotiable document except Bank draft/ Call deposit will be accepted. Any Previous security will not be considered for this tender. The tender of any firm/bidder who does not enclose the fix earnest money/short earnest money in the shape of bank draft/call deposit along with the tender documents, will not be considered. Earnest money will be returned to unsuccessful and successful bidders after award of contract.
4. 10 % performance security is to be submitted by a successful bidder in the name of Executive Director, NIH, Islamabad. No other negotiable document except Bank draft/ Call deposit will be accepted. Any Previous security will not be considered for this tender. **Validity of performance security should be till 30 days after completion date of project. Performance security will be returned after completion of project satisfactorily.**
5. Retention money of 5% will be deducted from final bill submitted by contractor which will be returned after completion of DLP (Defect liability period). DLP is 06 months for this work.

Technical Evaluation Criteria as per clause 6:

6. Bids of only those firms will be considered responsive who have following documents attached with Bid. *(In case of non-submission of any document, the bid shall be instantly rejected):*
 - a. CNIC of Owner of the Firm
 - b. Active NTN (issued by FBR) status on the date of opening of bid.

- c. Active STRN (issued by FBR) status on the date of opening of bid.
- d. Bidders should have PEC valid license at the time of opening of bid, of Category C6 or above.
- e. Approved/valid SNGPL contractor (proof /letter to be attached for this).
- f. Copies of PEC registration, SNGPL registration/enlistment and Fusion welder certifications shall be submitted with the bid or proof of SNGPL approved staff related to welding.
- g. At least **03 Completed projects** of similar nature of at least 1 million Rupees within **past 5 years**. (Work order and Completion Certificate to be Attached)
- h. Affidavit that firm is not blacklisted.

Obligation of Contractor as per Clause 7:

- 7. C6 or above PEC approved contractor will be required to follow following conditions in this contract /work:
 - a. Contractor will be responsible for pre-visit of site before submission of bid and evaluate the price as per site and BOQs required.
 - b. BOQs are to be followed completely in all respects.
 - c. Payment will only be done when work is achieved as per BOQs. Any minor/major damage occurs during the work will be responsibility of the contractor.
- 8. The Chief Executive Officer, NIH is not bound to issue work order against all work items of BOQs mentioned in the tender form. He may issue work order either for less or more quantity as per requirement of the concerned departments.
- 9. The contractor shall have to obey all the instructions issued to him from time to time by the Chief Executive Officer, NIH, Islamabad, or his authorized officer in connection with work required.
- 10. The Chief Executive Officer, NIH is the final authority to decide any dispute and problem if any during contract period and thereafter, the decision of the Chief Executive Officer shall be final and binding on the supplier/contractor.
- 11. Quoted rates must be exclusive GST. A copy of sales tax registration certificate must be enclosed. In case of any escalation in rates of the item(s) during the period of contract, NIH, Islamabad will not be liable on this account and the contractor is bound to complete the supply in any case.
- 12. Any query/clarification, if required, can be obtained from Purchase & Procurement Department of this Institute at least 05 days before opening of technical bid. Conditional or incomplete tenders will not be accepted.
- 13. The rates should be quoted for the given specification. The alternate specification given by the Contractor will not be considered. The tender of those bidders whose rates are found un-realistic will not be considered.
- 14. The rates quoted in the tender should be **properly typed or clearly legible written. Erasing, overwriting, and using fluid will amount to disqualification.**

15. All works should be completed within Time of completion Specified in clause 1, and failure to complete the work within mentioned time period without proper justification can result in termination of contract. In this case performance security money of supplier/contractor will be forfeited and firm will be **Black Listed** to take part in the tender competition for supply to NIH in future. This action will be publicized for general awareness of the Government and Semi Government Departments.
16. NIH will be entitled at its discretion, to claim liquidated damages up to 0.05% of bid amount per day in case of delayed works. In case of extension of time, updated performance security with extended date may be submitted.
17. Last date of the receipt of tender is **21.05.2026 at at 11.00** a.m. No tender will be received after due date and time.
18. **Single Stage Single Envelope bidding procedure shall be applied.** The amount of the earnest money i.e. Rs. 100,000/- in the shape of the Bank Draft/CDR is required to be supported inside bid sealed envelope.
19. The bidder will have to declare in advance any conflict of interest in the form of any relationship or relative working in NIH.
20. The sealed envelope should be marked and **“Tender for Replacement of Sui Gas Lines installed at National Institute of Health, Islamabad”** on the left corner of the envelope and put in the relevant tender box placed in the office of the **Director Purchase and Procurement, National Institute of Health, Chak Shahzad, Islamabad**
21. The terms and conditions of the tender, duly accepted/signed by the bidder must also be attached with the quotation.
22. In case failure to complete the works, Work order will be cancelled with forfeiture of 10% performance security money. The case will also be put to PPRA for **BLACK LISTING** to take part in the tender competition for supply of store to NIH in future. This action will publicized for general awareness of other Government and Semi Government Departments/PPRA website.
23. All the bidders are informed that according to Section-3 S.No. 22A (b) contained in Schedule-1 to Stamp Act-1899 regarding procurement of store and material, in case of agreement made or entered in to by a contractor agency or organization set up or controlled by the federal or the Provincial Govt. Stamp Duty @ Rupees twenty five paisa for every one hundred rupees or part thereof of the amount by the Finance Division of this Institute.
24. Contract will be made on Stamp Paper (no-judicial) for Rs.100/- only beyond the amount of Rs.10.00 Million or technicality involved.
25. Form of contract is attached as Annex-A.
26. The Competent Authority, Islamabad reserves the right to accept or reject any tender/all tenders without assigning any reason thereof.

27. **All firms are directed to quote their bids/rates on online portal EPADS 2.0 as well as original bid/rates must be submitted in hard form in Purchase and procurement department, otherwise bid will not be entertained. Constructor must be registered with PPRA EPADS portal (new version 2.0).**

Director
Purchase & Procurement

ACCEPTANCE CERTIFICATE BY THE BIDDER

We have read the contents of the terms and conditions (from S.No.1-27) carefully for participating in the tender of NIH Islamabad and accepted & agreed to abide by all terms and conditions prescribed above in case our tender is accepted.

Date: _____

Place: _____

Signature of Tenderer: _____

Address: _____

Seal of firm: _____

Phone No.: _____

Fax No.: _____

Mobile No.: _____

FORM OF CONTRACT AGREEMENT (Annex-A)

THIS CONTRACT AGREEMENT (hereinafter called the “Agreement”) made on the _____ day of _____ 2024 between **National Institute of Health** (hereinafter called the “Employer”) of the one part and _____ (hereinafter called the “Contractor”) of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the terms and Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Letter of Acceptance of Bid
 - (b) Terms and Conditions duly signed by Employer and Successful Bidder
3. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)

SPECIFICATIONS (Rate quoted should be part of Financial Bid)

S#	Name of store with full specification	Qty.	Unit	Rate (To be filled by bidder and submit in financial proposal)
1	<p>Replacement of existing leaking gas pipeline with 2” diameter MDPE pipeline for a total length of 800 meters, including associated service lines, fittings, regulators, testing, commissioning, and restoration works, complete in all respects as per SNGPL standards and practices.</p> <p><u>1. Excavation & Trenching</u></p> <ul style="list-style-type: none"> • Excavation in hard and soft soil up to an average depth of 4 feet and minimum width of 1.5 feet, or as required by SNGPL specifications. • Contractor shall ensure safe trenching practices, shoring, dewatering (if required), and protection of adjacent utilities. • Any damage to existing utilities, pavements, structures, or services shall be rectified by the contractor at his own cost. <p><u>2. Pipe Supply & Installation</u></p> <ul style="list-style-type: none"> • Supply, laying, jointing, alignment, and installation of 2” diameter MDPE gas pipeline, complete for 800 meters (300 meters hard and 500 meters soft). • MDPE pipe shall be: <ul style="list-style-type: none"> ○ SNGPL approved ○ Manufactured by IIL / BBJ / Plasco / Alpha or any other manufacturer approved by SNGPL ○ Conforming to relevant ASTM / ISO / SNGPL standards • All joints shall be made using approved electro-fusion / butt-fusion techniques by certified welders. • Contractor shall provide fusion joint records, parameters, and certification. <p><u>3. Bedding, Backfilling & Protection</u></p> <ul style="list-style-type: none"> • 6 inches sand bedding below and around the pipeline. • Backfilling with approved material in layers, properly compacted. • Warning tape to be laid 1 foot above the pipeline throughout its entire length. • Surface restoration (roads, pavements, tiles, soil, landscaping, etc.) to original condition or better. <p><u>4. Service Lines & Connections</u></p> <ul style="list-style-type: none"> • Excavation, supply, laying, jointing, and commissioning of 1¼” diameter MDPE service lines, total length 250 meters, from both sides as required. • Providing and fixing: <ul style="list-style-type: none"> ○ 2” transition pieces – 16 Nos. 	01 Job	01 Job	

- 2" × 1/4" tapping tees – 10 Nos.
- 1" service valves – 10 Nos.
- 1" × 1/4" transition pieces – 10 Nos.
- Gas regulators 1" – 8 Nos.
- All fittings, valves, tees, regulators, and accessories shall be SNGPL approved and installed strictly as per SNGPL drawings and guidelines.

5. Testing & Commissioning

- Contractor shall perform:
 - Pressure testing
 - Leak testing
 - Purging
 - Commissioning
- All testing shall be carried out in the presence of SNGPL representatives.
- Testing & commissioning report duly approved by SNGPL shall be submitted as mandatory deliverable.
- No gas shall be charged without formal SNGPL clearance.

6. Design, Drawings & Approvals

- Contractor shall be fully responsible for:
 - Route survey
 - Final alignment
 - Preparation of new drawings of gas pipelines after installation of said lines.
 - Obtaining all approvals from SNGPL (as or if required)
- Any changes required as per SNGPL standard during execution shall be implemented without extra cost.

7. Safety & Compliance

- Contractor shall comply with:
 - SNGPL safety codes
 - OGRA regulations
 - PEC guidelines
 - Local safety laws
- Contractor shall arrange:
 - Signage
 - Fire extinguishers (during the work if deemed necessary)
 - Gas detectors (if required)
- Any accident, leakage, damage, or safety incident shall be sole responsibility of the contractor.

8. Warranty & Defect Liability

- Contractor shall provide a minimum 12-month defect liability / warranty period from the date of successful commissioning.
- Any leakage, failure, joint defect, or material fault during warranty period shall be rectified at contractor's own cost.

9. Contractor Eligibility

- Contractor must be:
 - PEC registered minimum Category C-6

	<ul style="list-style-type: none"> ○ Valid SNGPL-approved contractor (proof to be attached) ● Copies of: <ul style="list-style-type: none"> ○ PEC registration ○ SNGPL enlistment ○ Fusion welder certifications shall be submitted with the bid or proof of SNGPL approved staff related to welding. <p><u>10. General Conditions</u></p> <ul style="list-style-type: none"> ● Contractor shall arrange all: <ul style="list-style-type: none"> ○ Tools ○ Equipment ○ Skilled manpower ○ Testing instruments ● Rates shall be inclusive of all duties, testing, approvals, safety measures, and restoration works. ● No extra payment shall be entertained for items not specifically mentioned but required for safe and complete execution. <p><u>Note:</u></p> <ul style="list-style-type: none"> (i) PEC contractor registered in minimum C6 category and SNGPL approved contractor. (ii) Pipeline, Service Valve, Tee Connection and all other material should be SNGPL approved. (iii) Testing and commissioning with SNGPL report. (iv) MDPE pipe must be provided from SNGPL approved manufacturer (IIL, BBJ, Plasco, Alpha) 			
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No. of quoted items

Value of quoted items

Fix Earnest Money

Signature of authorized person: _____

Seal of Company/firm: _____

Date: _____

Phone No. _____

Mobile No. _____

Fax No. _____

