



**BIDDING DOCUMENTS
FOR
PROCUREMENT OF SERVICES**

**(This document is to be followed for below
mentioned tender works)**

**Tender:
Construction of Boundary Wall at National Institute of Health, Islamabad
2025-26**



**NATIONAL INSTITUTE OF HEALTH
ISLAMABAD**



NATIONAL INSTITUTE OF HEALTH ISLAMABAD

1. These terms and conditions are applicable for the Construction of Boundary Wall at National Institute of Health, Islamabad.
2. These terms and conditions are in harmony with PPRA rules.
3. This process follows Single stage single envelope procedure as per PPRA.
4. No tender will be considered after the due date and time. Unsealed tenders will not be accepted.

TERMS & CONDITIONS:

BIDDING DOCUMENTS FOR Construction of Boundary Wall at National Institute of Health, Islamabad.

National Institute of Health (NIH), Islamabad (hereinafter referred to as "NIH"), invites sealed bids from eligible contractors/operators based on single stage single envelope procedure (PPRA) for the Construction of Boundary Wall at National Institute of Health, Islamabad.

Sr no	Subject	Details
1	Employer	National Insittute of Health, Islamabad
2	Employer's Representative	MSD, NIH
3	Bid purchase Venue, Cost and Procedure	SINGLE STAGE SINGLE ENVELOPE PROCEDURE AS PER PPRA. Tender documents on "F.O.R NIH, Islamabad basis" with complete specifications can be obtained from the Finance Division of this Institute after depositing of Rs.1000/- (Non-refundable) as tender fee. Original receipt of tender fee must be enclosed with the tender documents. This advertisement is also available on PPRA website at www.ppra.org.pk . This bid is also available on EPADS system. It is mandatory that Bid is to be submitted on EPADS and Hard Form.
4	Terms and Conditions	All terms and conditions are to be duly signed by the bidder and submitted with the bid. Bid will not be accepted without authorized signature and stamp on terms and conditions which ensures compliance with the TORs in the future and TORs will be made part of the contract.
5	Purchase of Bid Last Date	21.05.2026 at 11.00 a.m
6	Amount of Bid Security	A Bidder is required to deposit, along with its Bid, a bid security of Rs.300,000/- (Rupees three lac Only) (the " Bid Security "), refundable not later than 60 (sixty) days from the Bid Due Date, except in the case of the Qualified Bidder whose Bid Security shall be retained till award of the contract. The Bidders will have an option to provide Bid Security in the form of a demand draft or payment order acceptable to the Client.
7	Bid submission Instructions	The Bidder shall also clearly indicate the name and address of the Bidder. In addition, the Bid Due Date should be indicated



		<p>on the right hand top corner of each of the envelopes. Each envelope shall be addressed to:</p> <ul style="list-style-type: none"> - Director Purchase and Procurement National Institute of Health, Chak Shahzad, Islamabad. Ph. 051-9255239 - Email: purchaseprocurement@yahoo.com <p>If the envelopes are not sealed and marked as instructed above, the Client assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted and consequent losses, if any, suffered by the Bidder. Bids submitted by fax, telex, telegram or e-mail shall not be entertained and shall be rejected.</p> <p><u>Bids are to be submitted on EPADS and in Hardform.</u></p>
8	Bid Submission Instructions (Detailed)	<p>Bid needs to be submitted in soft form on EPADs and also in Hard form till provided on advertisement. Late submissions will not be entertained. NIH reserves the right to verify all information provided by bidders. Incomplete or falsified submissions will lead to disqualification. All expenses related to the preparation and submission of bids is the responsibility of the bidder. The supplier/contractor shall have to obey all the instructions issued to him from time to time by the CEO, NIH, Islamabad or his authorized officer in connection with contract. The CEO, NIH is the final authority to decide any dispute and problem if any during contract period and thereafter, the decision of the Chief Executive Officer shall be final and binding on the supplier/contractor. Any other clarification, if required, can be obtained from Purchase & Procurement Department of this Institute. Conditional or incomplete tenders will not be accepted. The tender of those bidders whose bid found unrealistic will not be considered. No Bidder shall submit more than one Bid for the Project. A Bidder bidding individually shall not be entitled to submit another bid. Bidders are expected to carry out their own surveys, investigations and other detailed examination of the Project before submitting feasibility, proposals along with their Bids.</p>
9	Bid Submission Venue	<p>The bids, prepared in accordance with the instructions in the bidding documents, must reach at National Institute of Health, Chak Shahzad, Islamabad in the office of Director Purchase & Procurement.</p>
10	Bid submission Date and Time	21.05.2026 at 11.00 a.m
11	Bid opening Date and Time	21.05.2026 at 11.30 a.m
12	Bid opening Venue	Conference Room of Nutrition Division, NIH, Islamabad
13	Bid Rejection	PPRA rules will be followed accordingly. Notwithstanding anything contained in this bidding documents, the Employer



		<p>reserves the right to reject any Bid and to annul the Bidding Process and reject all Bids at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof. In the event that the Employer rejects or annuls all the Bids, it may, in its discretion, invite all eligible Bidders to submit fresh Bids hereunder.</p> <p>The Employer reserves the right not to proceed with the Bidding Process at any time, without notice or liability, and to reject any Bid without assigning any reasons.</p>
14	Performance Security	<p>10% performance security is to be submitted by a successful bidder within 7 days of issuance of letter of intent in the name of Executive Director, National Institute of Health, Islamabad. No other negotiable document except Bank draft/ Call deposit will be accepted. Any Previous security will not be considered for this tender. Validity of performance security should be till 30 days after completion date of project. Performance security will be returned after completion of project satisfactorily.</p>
15	Defect Liability Period	<p>Retention money of 5% will be deducted from the final bill which will be returned after completion of DLP (Defect liability period). DLP is 12 months for this project.</p>
16	Bid Validity Period	210 Days
17	Time of Completion	120 Days
18	<p style="text-align: center;"><u>Technical Evaluation Criteria (Mandatory Requirements)</u></p> <p>All bidders must submit proof of:</p> <ol style="list-style-type: none"> i. Registration: Bidders must be registered entities and provide proof of registration with relevant authorities in Pakistan i.e. FBR (Federal) NTN active status on the date of opening of bid and FBR (Federal) STRN active status on the date of opening of bid ii. Bidder must attach a cover letter with the bid containing details of content of the bid. iii. Bid Security iv. Contract must have valid firm/business registered with FBR on the same name which is shown on the FBR portal. v. Bids on the individual's name will be rejected. vi. An Affidavit on Rs. 100/- stamp paper duly attested by Notary public, that the firm will provide original/ genuine and brand-new products and not the substandard, poor quality, fake/ counterfeited products / items. vii. List of previous clients with overall installed boundary wall of length 5000 Rft or above of similar nature showing relevant experience and satisfactory report (completion certificate, purchase orders etc.). viii. Bank statement for the past two years showing annual turnover of at least 05 Million. Account should be on company's name either sole proprietor or other forms of Companies. ix. The Bidder shall submit its audited financial statement and bank 	



	<p>statement for the last two years. The submitted audited statement and bank statement shall be evaluated to gauge the financial strength of the company/firm to take up the assignment for execution.</p> <p>x. <u>An affidavit must be provided in which contractor has mentioned that the firm has never been blacklisted from any government or private institution and contractor accepts all terms and conditons and contractor will not go to any litigation against NIH in any case.</u></p> <p>xi. <u>Registration with PEC in C-6 or above category.</u></p> <p>xii. In case any of the above criteria are not met, bid will not be considered.</p>
19	<p><u>Standards:</u> The goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications</p>
20	<p style="text-align: center;"><u>Clarification of Bid</u></p> <p>i. Bidders requiring any clarification on the bidding documents may notify the Employer in writing or by fax and e-mail. The Employer shall endeavor to respond to the queries by letter or e-mail. The Employer will forward all the queries and its responses thereto, to all Bidders without identifying the source of queries.</p> <p>ii. The Employer shall endeavor to respond to the questions raised or clarifications sought by the Bidders. However, the Employer reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring the Employer to respond to any question or to provide any clarification.</p> <p>iii. The Employer may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Bidders. All clarifications and interpretations issued by the Employer shall be deemed to be part of the Bidding Documents. Verbal clarifications and information given by Employer or its employees or representatives shall not in any way or manner be binding on the Employer.</p> <p>iv. At any time prior to the Bid Due Date, the Employer may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the RFP by the issuance of Addenda. Any Addendum issued hereunder will be in writing and shall be sent to all the Bidders.</p> <p>v. In order to afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, the Employer may, in its sole discretion, extend the Bid Due Date.</p>
PARTICULAR CONDITIONS OF CONTRACT	
21	<p style="text-align: center;"><u>Responsibility of Successful Bidder</u></p> <p>i. Contract between both parties must adhere to terms and conditions, PPRA and ensuring compliance with applicable laws.</p> <p>ii. Obtaining and maintaining necessary permits from NIH, Islamabad.</p> <p>iii. The Contractor shall use the area only for the purpose specified in the agreement i.e. for Construction of Boundary Wall at National Institute of Health, Islamabad and it should be within ethical, moral, legal and social bounds and should not violate Code of conduct as per federal government</p>



		<p>rules.</p> <p>iv. Contractor will not go for any litigation.</p> <p>v. NIH will be entitled at its discretion, to claim liquidated damages up to 0.05% of bid amount per day in case of delayed works. In case of extension of time, updated performance security with extended date may be submitted.</p> <p>vi. In case failure to complete the works, Work order will be cancelled with forfeiture of 10% performance security money. The case will also be put to PPRA for BLACK LISTING to take part in the tender competition for supply of store to NIH in future. This action will be publicized for general awareness of other Government and Semi Government Departments/PPRA website.</p>
22	Financial Bid	<p>i. The contract will be awarded to the highest evaluated responsive bidder offering the lowest price, provided all other terms and conditions are met and mandatory requirements are fulfilled and technically qualified.</p> <p>ii. NIH reserves the right to reject any or all bids as per PPRA rules.</p> <p>iii. The Chief Executive Officer, NIH is not bound to issue work order against all work items of BOQs mentioned in the tender form. He may issue work order either for less or more quantity as per requirement of the concerned departments.</p> <p>iv. Quoted rates must be exclusive GST. A copy of the sales tax registration certificate must be enclosed. In case of any escalation in rates of the item(s) during the period of contract, NIH, Islamabad will not be liable on this account and the consultant is bound to complete the supply in any case.</p> <p>v. Contract will be awarded on the basis of total lowest price by adding the cost of all the items in BOQs.</p>
23	Termination of Contract	<p>All works should be completed within Time of completion Specified in clause 1, and failure to complete the work within mentioned time-period without proper justification can result in termination of contract. In this case performance security money of supplier/consultant will be forfeited and firm will be Black Listed to take part in the tender competition for supply to NIH in future. This action will be publicized for general awareness of the Government and Semi Government Departments.</p>
24	Important Stipulations	<ol style="list-style-type: none"> 1. Column Concrete Strength should be minimum 3500 PSI 2. Slab Concrete Strength should be minimum 3000 PSI 3. The employer can ask for testing of the material from authorized laboratory at any time (3 times atleast in whole contract period) at the cost of the contracting firm. 4. The bidder shall be responsible for providing Column and Slab Strength Test Reports from a recognized/reputable



testing laboratory confirming the above-mentioned strengths.

5. The contractor may visit the site before submission of quotation to assess site conditions and scope of work.

6. **Payment schedule:**

Bill No.	Work Completion Percentage	Payment Percentage
1	Completion of 15% Work Satisfactorily (Subject to Authorization by Technical Committee)	15% Payment
2	Completion of 15% Work Satisfactorily (Subject to Authorization by Technical Committee)	15% Payment
3	Completion of 15% Work Satisfactorily (Subject to Authorization by Technical Committee)	15% Payment
4	Completion of 15% Work Satisfactorily (Subject to Authorization by Technical Committee)	15% Payment
5	Completion of 15% Work Satisfactorily (Subject to Authorization by Technical Committee)	15% Payment
6	Completion of 15% Work Satisfactorily	15% Payment



			(Subject to Authorization by Technical Committee)	
		7	Completion of Remaining 10% Work Satisfactorily (Subject to Authorization by Technical Committee)	5% Payment Remaining 5% will be retained as retention money

7. Pillars/Columns must be **reinforced RCC**, not plain concrete.

8. **Foundation / Embedding:**

- I. 2 ft embedment
- II. PCC (plain cement concrete) footing
- III. Minimum footing: 1.5 ft × 1.5 ft × 6 inch thick
- IV. Proper Compaction and vertical alignment should be ensured.

9. **Installation & Alignment:**

- I. Pillars spacing must be consistent
- II. Gaps must be properly seated and gaps filled with cement mortar.

25. All the bidders are informed that according to Section-3 S. No. 22A (b) contained in Schedule-1 to Stamp Act-1899 regarding procurement of store and material, in case of agreement made or entered in to by a contractor agency or organization set up or controlled by the federal or the Provincial Govt. Stamp Duty @ Rupees twenty five paise for every one hundred rupees or part thereof of the amount by the Finance Division of this Institute.

26. Contract will be made on Stamp Paper (no-judicial) for Rs.100/- only beyond the amount of Rs.10.00 Million or technicality involved.

27. All firms are directed to quote their bids/rates on online portal EPADS as well as original bid/rates must be submitted in hard form in Purchase and Procurement Department, otherwise bid will not be entertained. Contractor must be registered with PPRA EPADS portal new version 2.0.

**Director
Purchase & Procurement**



ACCEPTANCE CERTIFICATE BY THE BIDDER

We have read the contents of the terms and conditions (from S.No.1-27) carefully for participating in the tender of NIH Islamabad and accepted & agreed to abide by all terms and conditions prescribed above in case our tender is accepted.

Date: _____

Place: _____

Signature of Tenderer: _____

Address: _____

Seal of firm: _____

Phone No.: _____

Fax No/Mobile No.: _____



FORM OF CONTRACT AGREEMENT (Annex-A)

THIS CONTRACT AGREEMENT (hereinafter called the “Agreement”) made on the _____ day of _____ 2026 between **National Institute of Health** (hereinafter called the “Employer”) of the one part and _____ (hereinafter called the “Consultant”) of the other part.

WHEREAS the Employer is desirous that certain Works, viz _____ should be executed by the Consultant and has accepted a Bid by the Consultant for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the terms and Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) The Letter of Acceptance of Bid
 - (b) Terms and Conditions duly signed by Employer and Successful Bidder
3. In consideration of the payments to be made by the Employer to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Employer hereby covenants to pay the Consultant, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Employer



FINANCIAL BID

Sr. No.	Description	Unit	Qty	Total Bid Price in PKR (in words and figures)
	<p>Complete construction work of precast concrete slabs and pillars boundary wall with 2ft pillars grouted properly into the ground and 6.6ft height of the wall above ground with 2" thick precast concrete slabs installed between pillars with filling of gaps between slabs including carriage complete in all respects. The following are the key requirements for the construction of boundary wall;</p> <p>I. Precast concrete boundary wall total height 8.6ft including grouted height.</p> <p>II. Column size 7inches x 8inches</p> <p>III. Slab size 12" x 2" x 8'</p> <p>IV. Column strength 3500 PSI</p> <p>V. Slab strength 3000 PSI</p> <p>Note: Bidder will be responsible for providing the Column and Slab Strength report as per mentioned strengths from a recognized/reputable Testing lab at his own cost as per the consent of the client when required. Visit is required before submitting the bid to access the conditions. All the costs including transportation, labor etc. is included.</p>	Rft	20180	

- a) Currency: Pakistani Rupees
b) Rates must be exclusive GST.
c) Any other rate or mis-printing or wrong input of rates will be considered as it is and will not be changed afterwards and bid will be rejected if filled rates are not understandable.

No. of quoted items

Value of quoted items

Fix Earnest Money

Signature of authorized person: _____

Seal of Company/firm: _____

Date: _____



National Institute of Health, Islamabad
Supply, Installation and Commissioning of Solar Power System