



# "TENDER DOCUMENTS"

## LP/T - 2410/26

### Disposal of Unserviceable Bank Note Packing Boxes

1. تمام قیمتیں علاوہ ٹیکس درج کی جائیں۔
2. ٹینڈر کے تمام دستاویزات دستخط اور مہر کے ساتھ جمع کرائیں۔
3. ٹینڈرز 19-مئی-2026 کی صبح 11:00 بجے سے پہلے ٹینڈر باکس میں ڈالے جائیں۔
4. ٹینڈر ٹھیک 19-مئی-2026 کی صبح 11:30 بجے کھولا جائے گا۔

Phones (Factory): (021) 111-117-772, Fax No. 99248534 (Email: [purchase.local@pspc.gov.pk](mailto:purchase.local@pspc.gov.pk))  
ISO 9001: 2015 & ISO 14001: 2015 CERTIFIED

# **TENDER FORM**

**(DISPOSAL OF UNSERVICEABLE BANK NOTE PACKING BOXES)**

**PAKISTAN SECURITY PRINTING CORPORATION (PVT.) LTD**

**IINNAH AVENUE, MALIR HALT, KARACHI-75100**

Tel No. 99248511-5

Fax No. 99248534

<b>From</b>	<hr/> <hr/>		<b>TENDER FORM FREE FOR COST</b>
<b>To:</b>	<b>TENDER OPENING COMMITTEE PAKISTAN SECURITY PRINTING CORPORATION (PVT.) LTD. KARACHI-75100.</b>		

WITH REFERENCE TO YOUR TENDER ENQUIRY PUBLISHED IN NEWS PAPERS, BEARING NO. **LP/T-2410/25**. DUE FOR OPENING ON **19-May-2026** WE HEREBY OFFER FOR DISPOSAL OF VEHICLES **AS IS WHERE IS BASIS** OF FOLLOWING ITEMS (AS PER LIST ATTACHED) AT THE PRICES QUOTED AGAINST RESPECTIVE ITEMS, IN ACCORDANCE WITH THE SPECIFICATIONS, TERMS & CONDITIONS CONTAINED IN TENDER DOCUMENTS. A BANK DRAFT/PAY ORDER OF RS. \_\_\_\_\_/= ON ACCOUNT OF EARNEST MONEY, IS ENCLOSED.

S.#	DESCRIPTION OF GOODS	QTY	Reserved Price	PRICE PER UNIT.	TOTAL PRICE	
				Excluding GST.	IN FIGURE (RS)	IN WORDS (Rupees.)
1.	<b><u>Disposal of Unserviceable Bank Note Packing Boxes</u></b>	<b>10,000 Boxes (Approx.)</b>	<b>Rs. 650/- per Box</b>			

(i) TOTAL BID AMOUNT : RS. \_\_\_\_\_

(ii) SALES TAX AS PER APPLICABLE LAW. : RS. \_\_\_\_\_

**GROSS BID AMOUNT** : RS. \_\_\_\_\_

**GROSS BID AMOUNT (IN WORDS)** \_\_\_\_\_

YOURS FAITHFULLY

SIGNATURE \_\_\_\_\_

NAME. \_\_\_\_\_

DESIGNATION. \_\_\_\_\_

TELEPHONE NO \_\_\_\_\_ FAX NO. \_\_\_\_\_

G.S. T.NO. \_\_\_\_\_

MOBILE # \_\_\_\_\_ DATE: \_\_\_\_\_

COMPANY SEAL \_\_\_\_\_

**CONTACT PERSON**

**PAKISTAN SECURITY PRINTING CORPORATION (PVT.) LTD**  
**JINNAH AVENUE, MALIR HALT,**  
**KARACHI-75100**

**Tender For: DISPOSAL OF UNSERVICEABLE BANK NOTE PACKING BOXES**

**PREAMBLE FOR TENDER**

TENDERS ARE INVITED FOR THE **DISPOSAL OF UNSERVICEABLE BANK NOTE PACKING BOXES** AS PER ADVERTISEMENT SUBJECT TO THE TERMS AND CONDITIONS. Tender advertisement can be viewed on both the PPRA and PSPC websites ([www.ppra.org.pk](http://www.ppra.org.pk) and [www.pspc.gov.pk](http://www.pspc.gov.pk)), whereas the complete tender document containing a detailed description of the assignment and other terms and conditions is available on EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk).

01. Electronic bids prepared in accordance with the instruction provided in tender document must be submitted by using EPADS on or before **May 19, 2026 at 11:00 a.m.** The bid will be opened on the same day at **11:30 a.m.** using the E-PADS system. Manual bids will not be accepted. The e-bids will be opened on the given date and time by using EPADS.
02. The Bid Security amounting to **Rs. 325,000/-** must be in the shape of pay order / demand draft (cheque will not be entertained) in favor of "Pakistan Security Printing Corporation (Pvt.) Ltd.". The scanned copy of Bid Security is to be submitted through EPADS and Bid Security in original is to be dispatched to PSPC and same must reach before Bid submission deadline. Non-submission of Bid security before bid submission deadline will lead to rejection of the bid then & there.
03. Unsuccessful Bidders' Bid Security will be discharged or returned as promptly as possible, However, in no case later than thirty (30) days after the expiration of the period of Bid Validity prescribed by the Procuring Agency.
04. Potential bidders may visit the premises on Monday to Thursday (from 8:00 am to 1:00 pm) & inspect the **UNSERVICEABLE BANK NOTE PACKING BOXES** Lying in PSPC'S Salvage Yard before submission of quotation. For Arranging appointment for visit please contact with the Incharge salvage Yard on telephone 021-99248511-15 (2114). The quotation implies that the **UNSERVICEABLE BANK NOTE PACKING BOXES** Lying in PSPC'S Salvage Yard have been inspected.
05. Tender must be legibly typed / written in English Language.
06. Any duplication, cutting or overwriting must be authenticated to avoid ambiguities.
07. All the blank pages & portions of tender shall be scored out.
08. **05%** Performance Guarantee is required of the total contract amount for the entire contract period. The Performance Guarantee shall be in the form of Payment order / Demand Draft or an unconditional Bank Guarantee enforceable in Pakistan as per Performance Guarantee form specified in the Bidding Documents. In case of successful bidder, bid security will be treated as performance guarantee. It will be refunded to the bidder(s) after 30 days satisfactory performance along with the final bill payment. In case of default, the Company will forfeit the performance guarantee.
09. **Bids less than the reserved price i.e., Rs. 650/- per box and without or short Earnest Money / Bid Security** will be rejected then and there.
10. The successful bidder shall lift the Waste Wooden Pallets within 30 days of order placement on usual working days from **8:30 A.M. to 4.30 P.M.** on Monday to Thursday and up to **12.30 noon** on Friday & Saturday after the payment of price of total quantity of **UNSERVICEABLE BANK NOTE PACKING BOXES** to be lifted.

11. Failure to take the delivery as stipulated above, the penalty at the rate **Rs.500/=** per day will be imposed by PSPC. In addition, PSPC reserves the right to forfeit the earnest money / Bid Security & revoke the contract in case of continued failure to lift the **UNSERVICEABLE BANK NOTE PACKING BOXES** & offered the contract to the next bidder.
12. Documents submitted by bidders in connection with the Tender for above named sale shall be treated as confidential and shall not be returned to bidders.
13. The PSPC reserves the right to adjust arithmetical errors, if any, in the tenders. In case of discrepancy between the unit price & the total price, the unit price (which shall be written in figures as well as in words) shall prevail & the total price will be corrected accordingly. If the PSPC discovers major errors & /or omission in any tender, he may require the supplier to adjust the same, but in such cases the supplier will not be permitted to change any item price. Any tender found substantially not responsive shall be rejected & shall not be evaluated further.
14. Telex, Telegraphic and faxed tenders and / or Amendments shall not be accepted.
15. The bidder shall furnish their complete address and contact in a space provided in the Tender Documents at which notices may be served on them.
16. Tender received after due date & time shall not be entertained.
17. Offer should be **valid for at-least 60 days** from the date of Tender opening.
18. Request for adjustment of any amount in respect of its pending bill/security deposit in lieu of requisite Earnest Money will not be entertained.
19. A copy of sales tax registration certificate if applicable is to be attached with tender documents.
20. Bid information should be provided on the same pattern/sequence as of the tender document.
21. Price quoted must be filled in very clearly. Providing all the information as asked for in the Tender Form.
22. The bidder will not transfer or assign directly or indirectly to any person or persons whatsoever any portion of this tender.
23. PSPC reserves the right to waive off any condition which it feels in the interest of cooperation.
24. Conditional, ambiguous and against the terms and conditions of the tender and those received after due date & time or not fulfilling the above requirements, will not be considered.
25. In case of the highest quotations, submitted by more than one parties, the PSPC will exercise discretionary power to allocate order evenly or otherwise.
26. PSPC reserves the right to accept or reject any or all the Tenders/ Quotations or extend the date without any prior notice or alter the quantities given in the tender.
27. PSPC reserves the rights to increase or decrease or delete the quantities give in the tender.
28. The submission of this tender document implies the acceptance of all the terms & conditions set forth in this document.
29. In case of any dispute and difference which may arise in connection with the execution of the contract, shall be referred to Managing Director of Corporation. The decision of whom shall be binding on both the parties.
30. **TERMINATION:** The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
  - a) If the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof.
  - b) If the supplier fails to perform any other obligations(s) under the contract.
  - c) If the supplier, in the judgment of purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract. In the event the purchaser terminates the contract

in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods & services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods or services. However, the supplier shall continue performance of the contract to the extent not terminated.

**OTHER TERMS & CONDITIONS**

- i. All Unserviceable Bank Note Packing Boxes would be checked in the presence of representatives of PSPC & DSF.
- ii. Bidder / Contractor will own the responsibility of all weighing process and determine the weight of Unserviceable Bank Note Packing Boxes in the presence of PSPC & DSF from SPL.
- iii. Bidder will offer price PER BOX of Unserviceable Bank Note Packing Boxes.
- iv. Bidder / Contractor will deposit the amount in favor of PSPC Bank Account against Unserviceable Bank Note Packing Boxes and receipt will be handed over to PSPC representative.
- v. For lifting the above-mentioned Unserviceable Bank Note Packing Boxes, Contractor / Bidder will provide CNIC & Vehicle numbers copies along with work force.
- vi. Bidder / Contractor is responsible to bring all tools and gadgets for lifting the above items.
- vii. Bidder / Contractor is bind by obligations to lift out awarded material within 30 days after order placement.
- viii. Bidder / Contractor must visit the site and obtain necessary approval before submitting his bid.

**Deputy General Manager  
(Purchase)**