

**Government of Pakistan  
Pakistan Mint**

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<b>Tender Enquiry No:</b>	<b>Proc.21.(Cost of Store)/T-36/2025-26</b>
<b>Subject of Procurement:</b>	<b>Pure Silver</b>
<b>Deadline for Bid submission</b>	<b>24 -05-2026 at 10:00 Hours</b>
<b>Schedule for opening of Bids</b>	<b>24 -05-2026 at 10:30 Hours</b>
<b>Method of procurement</b>	<b>Single Stage One Envelope</b>

1. Bidding shall be conducted in line with the Public Procurement Rules 2004 and any regulations, guidelines or instructions issued by PPRA from time to time. Provisions of National Standard Bidding Documents (NSBDs) available on PPRA website shall be deemed to have been read and adhered to by the bidders. In the event of any ambiguity or conflict between the documents listed below, the order of precedence shall be the order in which the documents are listed below: -

- (a) Public Procurement Rules 2004 and any regulations, guidelines or instructions issued by PPRA from time to time.
- (b) This whole tender document from page 1 till end.
- (c) Provisions of Purchase Order and other terms and condition as mentioned in bidding documents.
- (d) Instruction to bidders (ITB); Section-II of NSBD.
- (e) Special Conditions of Contract (if applicable); Section VIII of NSBDs
- (f) General Conditions of the Contract: Section VII of NSBDs;

**BID DATA SHEET (BDS)**

BDS Clause No.	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders
<b>A. Introduction</b>		
1.	1.1	Name of Procuring Agency: <b>Pakistan Mint</b> Period for Supply of Goods: <b>10 days</b> Commencement date for delivery of Goods: <b>Immediately after P.O</b>
2.	2.1	Financial year for the operations of the Procuring Agency: <b>2025-26</b>
<b>B. Bidding Documents</b>		
3.	7.2	The number of documents to be completed and uploaded on PPRA's E-pad System.
4.	8.1	The address for clarification of Bidding Documents is: Procurement Officer, Pakistan Mint, Lahore (042-99250040)
5.	8.5	Pre-bid meeting will not be held. However, such request from bidder can be entertained on merit.
<b>C. Preparation of Bids</b>		
6.	10.1	The Language of all correspondences and documents related to the Bid is: English & Urdu.
7.	11.1(b)	Detail of Sample(s) to be submitted with the Bid are: <i>As specified in Schedule of requirements.</i>
8.	12.3 (c)	Other procurement specific documentation requirements are: <i>As specified in Schedule of requirements.</i>
9.	15.9	The price shall be fixed. Rates quoted should be on FOR Pakistan Mint basis (Free delivery to the consignees end without any additional charges) including all levies and taxes.

		Single rate should be offered in a tender. Rate quoted should be firm & final inclusive of all taxes etc. Tenderer should note that if during the currency of contract, any tax or duty etc is levied by the Government; it would be the responsibility of the Tenderer.
10.	16.1(a)	Price shall be quoted in <u>Pakistani Rupees</u> .
11.	17.1	Rates quoted should be valid for at least 03 working days from the date of opening the financial bid, excluding the date of opening.
12.	18.1	The amount of Bid Security shall be <b>Rs: 1.2 Million</b> . The currency of the Bid Security shall be: PKR
13.	18.3	The Bid Security shall be in the form of CDR / Bankers Cheque / Bank Guarantee from scheduled Bank in favour of Director General, Pakistan Mint, Lahore having validity of at least <b>180 days</b> from date of opening of tender. Offers without Bid Security or short money would be rejected. The original Bid Security shall be submitted in Procurement Department before the closing time of bid.
<b>D. Submission of Bids</b>		
14.	23.1	The deadline for Bid submission is as mentioned at Page No.1 of Tender
<b>E. Opening and Evaluation of Bids</b>		
15.	35	<b>Evaluation Techniques: Least Cost Based Selection (LCBS)</b> After meeting the requirements of eligibility, qualification and substantial responsiveness, the bid in compliance with all the mandatory (technical) specifications/requirements and/or requisite quality threshold (if any), and having lowest evaluated cost (or financial proposal) shall be considered highest ranked bid.
16.	33.5 (b)	Delivery must be completed within the period mentioned in the tender or purchase order. The supply should conform to the relevant specifications and Pakistan Mint requirements failing which the same will be rejected and removed at the risk and cost of the supplier.
17.	34.1	Preference to domestic or national suppliers or contractors shall be in accordance with policies of the Federal Government and / or in accordance with the regulations issued by the Authority.
<b>F. Award of Contract</b>		
18.	40.1	Percentage for quantity increase or decrease is [As per requirement of Pakistan Mint].
19.	43.1	The Performance Security (or guarantee) shall be <b>five (5) percent of the quoted / Contract Price</b> . In case any bidder fails, his Bid security can be forfeited and 2 <sup>nd</sup> lowest can be considered. If the supplier fails to supply the goods, the performance bond can be forfeited.
20.	43.2	The successful tenderer shall provide The Performance Security (or guarantee) @ <b>5%</b> of the total value of the tender in the shape of CDR or unconditional and irrevocable Bank Guarantee issued by a Scheduled Bank within seven days from the date of letter of intent before placing the order. Thereafter, the Bid security will be refunded. The Performance Security (or guarantee) must be on the <b>Judicial Stamp Paper</b> of the value Rs.1000/- valid at least for 120 days.
<b>G. Review of Procurement Decisions</b>		
21.	49.1	The address of the Procuring Agency: Pakistan Mint, GT Road, Lahore.

**SPECIAL CONDITION OF CONTRACT (SCC) AND OTHER TERMS AND CONDITIONS**

1. Purchase order will be issued to most advantageous bidder after confirmation of Letter of Credit or confirmation of availability of stock within 15 days of issuance of letter of Intent.
2. The tenderer should indicate the National Tax and G.S.T. number in his offer.
3. The payment will only be made after the presentation of the sale tax invoice along with the bill.
4. For firms related to contract Services should be registered with PRA before payment otherwise payment will be made as per PRA Rules.
5. Tenderer should be registered suppliers who are on active taxpayer list (ATL) of FBR. If the Tenderer is not on active taxpayer list (ATL) the payment will not be made till his appearance on ATL of FBR.
6. The Performance Security (or guarantee) / Bid Security should be valid for one year & will be released after satisfactory acceptance of the complete order.
7. Physical Sample (1 kg to 10 kg) must be provided with technical proposal.
8. Partial payment against partial delivery can be allowed by Competent Authority.
9. CDR/ Banker Cheque / Performance Guarantee can be detained by the Pakistan Mint for one year.
10. All pages of Tender Documents must be signed and attested by bidder.
11. Bidder/Tenderer should attach copy of his/her CNIC.
12. The supply of the stores must be completed within specified delivery period, if the tenderer fails to manage the supply within specified delivery period after placing the order he should apply for the extension of delivery period to the Director General who may grant extension after being satisfied with reason given by the tenderer, However, the imposition of liquidated damages @ 2% per month on prorata basis upto maximum of 10% can be applied or otherwise will be dealt as per clause GCC Clause No.25.
13. No interest will be paid on any delay in payment. (GCC Clause No.19.3)
14. The weight of the stores will be carried out at the Pakistan Mint Scale.
15. The Director General, Pakistan Mint reserves the right in the Public Interest:-
  - a. To accept or reject the part or whole of the tender without assigning any reason.
  - b. To waive off any of the condition /Specification in the tender/Purchase Order.
  - c. To withdraw any or all items, amend or change the quantity of stores included in this Tender while placing the order.
  - d. Tender can be rejected any or all the bids prior to acceptance of the bids as per PPRA Rules.
  - e. In case of any difficulty tender will be opened on next working day on same time and same place.

**SCHEDULE OF REQUIREMENT; TECHNICAL SPECIFICATION / PRICE SCHEDULE FORM**

Item No.	Description of Goods	Quantity and physical unit
1.	Pure Silver Fineness 99.9% 1 Kg to 10 Kg (Bar shaped).  (Purity will be checked in Pakistan Mint or any other Lab. as deemed appropriate by Pakistan Mint)	50 Kgs

  
Procurement Officer  
Pakistan Mint, Lahore


To: [Pakistan Mint, Lahore]

We, the undersigned Bidder, hereby submit the second part of our Bid, the Financial Proposal  
In submitting our Financial Proposal we make the following additional declarations:

- (a) Bid Validity Period: Our Bid shall be valid for the period specified in BDS 17.1 (as amended, if applicable) from the date fixed for the bid submission deadline specified in BDS 23.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (b) Binding Contract: We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.

**SEAL AND SIGNATURE OF TENDERER**

Name of Firm: \_\_\_\_\_  
Address: \_\_\_\_\_  
Bank A/C No. \_\_\_\_\_  
NTN No: \_\_\_\_\_  
GST No.: \_\_\_\_\_  
Authorized Person name: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Email address: \_\_\_\_\_

  
**Procurement Officer,  
Pakistan Mint, Lahore.**