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Ordnance Depot  
Gujranwala Cantonment  
Telephone : Military : 055269 - 36719  
Number.2908-IT-07/2<sup>nd</sup>Half/2025-26/LP  
12 May 2026

To: PPRA

**SUBJECT: INVITATION TO TENDER AND GENERAL INSTRUCTIONS**

1. Quotations are invited by Ordnance Depot Gujranwala Cantt for purchase of tools / test equipments and Ordnance stores, (Detail at Annexure 'A') as per Army Standard Specifications for FY-2025/2026.
2. Tender documents may be obtained during office hours from Ordnance Depot Gujranwala Cantt (LP Branch) on any working day except holiday after publication of advertisement in print media.
3. Timeline for deposit of sealed tenders in tender box or by post with Ordnance Depot Gujranwala (LP Branch) is **27 May 2026**, which will be opened by Board of Officers at **1130 hours** on the same day for the facilitation of bidders in Local Purchase Office, Ordnance Depot Gujranwala Cantt in the presence of all available bidders or their authorized representatives. Tenders received after **1100 hours** on **27 May 2026** will not be entertained.
4. All those firms can participate which are either already registered with Ordnance Depot Gujranwala or security wise cleared from Military Intelligence Directorate / registered with DGP (Army) / DGDP and willing to get themselves registered with Ordnance Depot Gujranwala Cantt.
5. Validity of offer will be for six months i.e 31 December 2026.
6. Commandant Ordnance Depot Gujranwala Cantt reserves the right to reject any tender inquiry / quoted rates (considered contrary to the spirit of tender competition / incomplete / low quality / specifications/ samples or samples not as per Army standard specifications.
7. Approval of all items will be subject to inspection by General Head Quarter (GHQ) & board of officer according to the technical specification of equipments.
8. **Bidders quoting rates for ser 1 to Annexure A are bound to bring 1 x advance samples / broucher on the opening date of tender, otherwise quotation will be rejected forthwith.**
9. All firms are advised to deliver equipments with in a month from the date of signing of Memorandum of understanding with Ordnance Depot Gujranwala as per consignee detail all over Pakistan; otherwise late delivery charges will be imposed.
10. All firms will be bound to sign Memorandum of understanding (MoU) and ensure timely supplies.
11. **The terms / conditions and general instructions for bidders are as under: -**
  - a. **Bidders must submit documents in sealed separate envelopes (Technical and Financial proposals separately)**

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- b. All firms quoting the rates against Annexure 'A' items are bound to deliver/ install the equipment all over the country at the quoted rates.
- c. Quotations of items mentioned in Annexure 'A' in two envelopes that is Technical offers and Commercial. Wherein tech offers will be opened first, follow by opening of commercial offers of only tech qual / accepted firms.
- d. **Advance samples / brochures for ser 1 are required on opening date of tender, otherwise quotation will be rejected forthwith.**
- e. Tender offer will be made through soft / hard copy (including technical and financial proposal, where applicable).
- f. **All those Firms quoting the rates against Annexure 'A' items will also provided technical specification / broucher of items alongwith quotation.**
- g. Quoted rate must be inclusive of all taxes.
- h. Each page of the tender inquiry will be affixed with firm stamp and signed by authorized signatory.
- i. Make / Model / Branch and Country of Origin of stores must be mentioned in quotation.
- j. Stores offered would be brand new unused as per Army's Approved standard specifications drawing samples, where applicable
- k. Successful bidder will have to complete the supplies within stipulated period as specified in the purchase order, failing which, appropriate penalty as decided by Commandant Ordnance Depot Gujranwala will be imposed alongwith necessary / appropriate disciplinary action.
- l. The supplier shall replace the equipment / store free of cost at consignee's end within 30 days from date of raising the defect complaint, failing which the cost of same will be refunded by the supplier.
- m. Installation/ commissioning of equipments will be responsibility of supplier firms.
- n. Store ordered should be delivered with in stipulated time; no bank guarantees / CDRs will be accepted against late delivery of stores.
- o. Performance Bank Guarantees will be provided by firms as per PPRA rules, failure to abide by all legal obligations will result in disqualification of firm
- p. Warranty/ guarantee clause will be part of MoU.

12. **Price / Rate**

- a. Price / Rates will be quoted for stores as per Army's standard specifications / pattern / drawings.
- b. Price / Rates quoted will be inclusive of freight charges.
- c. Price / Rates quoted must be inclusive of all applicable taxes / duties.
- d. Price / Rates quoted must be per accounting unit.
- e. Only one price / rate will be quoted against an item. Multi prices / rates if quoted will lead to rejection of offers.
- f. Price / Rates will be quoted in Pakistani Currency.
- g. Price / Rates quoted will be valid **upto 31 December 2026.**
- h. No over writing will be made in quoted price.
- i. No change should be made in tender inquiry (list of stores) and bidders should fill price / rates in front of the items without deleting / amending any column / row and without disturbing the serial numbers.
- j. Partial delivery will not be accepted / made.
- k. Payment will be made after acceptance of ordered stores.

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13. **Pre-Qualification of Suppliers and Contractors.** Pre-qualifications are as under:-
- a. Name & Photograph of Director (s) duly attested
  - b. Photocopy of CNICs of all Director (Attested)
  - c. SECP Registration Certificate
  - d. DGDP Registration Certificate
  - e. PEC Registration Certificate (in case of construction firm)
  - f. Firm office address on Company letter head clearly indicating names of all Dirs/ CEO/ Share Holders
  - g. Company Profile
  - h. Fresh Bank State of last six month duly attested from Bank
  - i. Copy of NTN Certificate duly verified from FBR
  - j. Fresh Police Verification of firm / CEO issued by SSP
  - k. Proof of moveable / immoveable property documents duly stamped and signed by Tehsildar.
  - l. Staff list (name, address, CNIC, contact no, appt)
  - m. Project Detail
  - n. Rent agreement/ ownership cert
  - o. Proof from FBR duly verified for filer / ATL
  - p. Professional Tax FY-2025-26
  - q. Tax Return (Last 3 Years)
14. **Disqualification.** Offers are liable to be rejected, if:-
- a. There is any deviation from general / pre qualification of suppliers / contractors.
  - b. Price / rates are excluding applicable duties / taxes.
  - c. Offers are found conditional or incomplete in any respect.
  - d. Multiple price / rates are quoted against an item.
  - e. More than one offers are made / submitted either by anyone firm or same management of the firm registered with different / multiple name / firms.
  - f. Tender received after **1100 hours 27 May 2026.**
  - g. Offers not stamped / signed by authorized signatory or where corrections / overwriting have been made.
  - h. If validity of offer is either not confirmed until **31 December 2026** or where conditional validity is made.
  - i. Certificate will be deposited with this office as per **Annexure 'B'** to this letter along with quotations.
  - j. **If the firm fails to supply the stores on quoted rates within the delivery period, ULPO placed in favour of the firm will be cancelled, item will be purchased at firm's risk and firm will be blacklisted.**
15. **Application of Official Secret Act.** All the matters connected with the tender inquiry and subsequent actions arising therefrom are within the scope of the Official Secret Act 1923.

Captain  
Local Purchase Officer  
(Ibtasam Haider)  
(0336-8792289)

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Anx 'A'  
To This Dep ltr no. 2908-IT-07/2<sup>nd</sup> Half/2025-26 / LP  
Dated: May 2026

**ORDEP GWA**  
**Fmn: HQ GWA LOG AREA**

Ser	Part No	Nomenclature	A/U	Country of Origin	Brand	Rate
<b>1. Tool / Test Equipments</b>						
1.1	J-KF/3950-ZO-250-5263	Cutting Machine Manual	Nos			
1.2	2920-ZG-153-9839	Sender Unit Electrical	Nos			
1.3	4910-ZO-153-2334	Cleaner Sparking Plug	Nos			
1.4	-	Paintless Dent Repair Tool	Nos			
1.5	3442-GC-153-0221	Body Jack Hydraulic Press	Nos			
1.6	W3/PWC-0889	MIG Welding Plant	Nos			
1.7	4235ZO3501062	PPE- Hazmat	Nos			
1.8	4910ZO3514222	Injector Tester	Nos			
<b>2. Self Recovery Kit for Tks</b>						
2.1	5510741559354	Log Wood Roller Dia 9 Inch	Feet			
2.2	4010741559355	Rope Wire Steel Dia 19 MM	Feet			
2.3	5120741559356	Hook Wire Length 4.5 Inch, width 3.625 inch	Nos			
2.4	5120741559357	Bracket Track, Self Recovery Kit, Tank	Nos			
2.5	5306741559358	Nut and Bolt set, Length 90 MM, Dia 18 MM	Nos			
2.6	5306741559359	Nut and Bolt set, Length 102 MM, Dia 18 MM	Nos			
2.7	5315741559360	Pin, Connecting length 148 MM, Dia 30 MM	Nos			
2.8	5315741559403	Pin, Connecting length 155 MM, Dia 30 MM	Nos			
2.9	5120741559404	Base Bracket Track Self recovery Kit, tank	Nos			
2.10	3990-ZO-250-1471 GP-GENSTO-14180	Roller Metiral Handling wooding 12 Ft Logn 9" Dia	Nos			

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**Annexure 'B'**

To Ordnance Depot Gujranwala letter Number  
2908/IT-06/2<sup>nd</sup>Half/2025-26/LP dated \_\_\_ May 2026

**CERTIFICATE**

"Certified that the rates are reasonable and we have not quoted lower rates to any other department or organization. In case of stores found substandard or rates found higher than quoted by us to the other department / organizations, punitive action may be taken against our firm".

Firm's Stamp  
Dated \_\_\_\_\_ 2026

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Mob: \_\_\_\_\_

**POSTAL ADDRESS & TELEPHONE NUMBERS**  
(Changes if any will communicated on immediate basis)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Rep: \_\_\_\_\_  
CNIC No: \_\_\_\_\_  
Mob: \_\_\_\_\_

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