



**NATIONAL TELECOMMUNICATION  
CORPORATION**

**HEADQUARTERS G-5/2, ISLAMABAD**

**e-Bidding documents**

**FOR**

**Hiring of Security Services for NTC throughout Pakistan for a  
Period of Three (03) Years**

**Through EPADS ([www.eprocure.gov.pk](http://www.eprocure.gov.pk))**

**e-Tender Notice # HQ/ADV-45/2025-26**

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a Period of Three (03) Years**



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## SECTION-I

### **INSTRUCTIONS TO THE BIDDERS**

#### 1 INVITATION TO e-BIDS

##### Tender Notice No. HQ/ADV-45/ 2025-26

National Telecommunication Corporation (NTC), invites electronic bids from the contractor's / service providers, registered with Income Tax and Sales Tax Department having relevant experience for supply of following goods:

Tender No.	Description of Service	Last Date & Time of Bid Submission	Bid Opening Date & Time
46	Hiring of Security Services for NTC throughout Pakistan for a Period of Three (03) Years	16-06-2026 @ 1100 Hrs	16-06-2026 @ 1130 Hrs

Bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on EPADS at ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)).

Electronic bids must be submitted through EPADS on or before the bid closing date and time, as specified in the table. Manual bids will not be accepted. Electronic bids will be opened on the same day, at least 30 minutes after the bid closing time, as indicated in the table.

Note: Notification of the GRC constituted in terms of Rule-48 of PPRA rules, 2004 is provided on EPADS at [www.eprocure.gov.pk](http://www.eprocure.gov.pk) and on [www.ntc.net.pk](http://www.ntc.net.pk).

#### **Director (Procurement)**

Room # 05, Ground Floor, NTC HQs, Sector G-5/2 Islamabad

Phone: 051-9245833, 9245975 Fax: 051-9245719

[www.ntc.net.pk](http://www.ntc.net.pk)

## 2 INTRODUCTION

National Telecommunication Corporation (NTC) was established on 1st January 1996 through Pakistan Telecommunication (re-organization) Act 1996 Under section 41 (Chapter V) of the subject Act. NTC provides Telecommunication Services to its designated customers in accordance with the rights and privileges granted to the Corporation vide Pakistan Telecommunication (re-organization) Act 1996 and the license issued by the Pakistan Telecommunication Authority (PTA). NTC is registered with Federal and all Provincial Sales Tax Authorities like Punjab Revenue Authority, Sindh Revenue Board, Baluchistan Revenue Authority and Khyber Pakhtunkhwa Revenue Authority.

## 3 SCOPE OF WORK

- 3.1 The objective of this Request for Tender (RFT) is to invite bids from qualified vendors for Provision of services of trained armed personnel who shall be performing security duty at NTC offices and vital installation sites throughout Pakistan for a period of three (03) years. Bill of Quantity (BoQ) is appended at [Annex-A](#) and Regional distribution is placed at [Annex-B](#).
- 3.2 The contractor shall be responsible to provide round the clock services (24/7/365) throughout contract duration. Each security guard will be entitled to 04 days leave in a month or 01 days in a week through the reliever provided by vendor at no extra cost to NTC.

## 4 QUALIFICATION CRITERION OF BIDDERS

This invitation for bids is open to all reputed security providing firms in Pakistan meeting following conditions:

- 4.1 The firm must be registered with FBR and the status of firm for Income Tax must be "active" and for Sales Tax as "operative".
- 4.2 The firm must have obtained NOC from Ministry of Interior and have valid security services license(s) from ICT Administration and Provincial Governments.
- 4.3 The firm must have the capability to render services in ICT, Punjab, Sindh, KPK and Balochistan.
- 4.4 The firm must have valid licenses of all weapons to be provided to the guards.
- 4.5 The firm must have well established Control Room and Mobile Armed Response System.
- 4.6 The firm must have a proper training program for efficient and safe performance of security guards especially in the areas of use of security equipment, weapons and fire extinguishers.
- 4.7 The firm must provide an undertaking on at-least PKR 200/- Judicial Paper of the following:
  - a) The firm is not black listed from any government organization or PPRA.
  - b) The firm does not have any linkage with India and/or Israel regarding ownership, sponsoring, IT support and operations.
- 4.8 The bidder must fully comply to the tender clauses as per [Annex-C](#).

**Note:** *Prospective Bidder Must Provide Valid Documentary Proof against serial # (4.1 to 4.8) along with the bid. Non-Submission of any of above document will lead to Consideration of a firm as NON-RESPONSIVE & Sub-sequent NON-CONSIDERATION for the evaluation.*

## 5 COST OF TENDERING

The bidder shall bear all costs associated with the preparation and submission of its bid and the NTC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

## 6 CLARIFICATIONS OF TENDER DOCUMENTS

6.1 A prospective bidder requiring any clarification (s) regarding technical and commercial aspects of the tender document may notify to NTC on EPADS platform only, however, in case of further clarification/understanding are required, the bidder may contact following NTC Officers:

Divisional Engineer (Procurement)-I	Director (Procurement)
Tel: 051-9245864, Fax: 051-9245977	Tel: 051-9245833, Fax: 051-9245977
Email: shaukat.ali@ntc.org.pk	Email: kashif.nawaz@ntc.org.pk

6.2 The concerned NTC officer will respond to any request for clarification on EPADS, which receives well before (approximate 05 working days or more) to the deadline for the submission of bids.

## 7 AMENDMENT OF TENDER DOCUMENTS

7.1 At any time prior to the deadline for submission of bids, the NTC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify or amend the tender documents by issuing an amendment on EPADS.

7.2 Any amendment thus issued shall be part of the tender documents. To afford bidders reasonable time in which to take an amendment into account in preparing their bids, the NTC may at its discretion, extend the deadline for submission of bids if deemed necessary.

## 8 PREPARATION OF BID

8.1 Bid should be prepared in accordance with **“Single Stage-One Envelope”** procedure.

- Bid documents and all correspondence will be in English language.
- The scanned copy (PDF) of the bid along with bid security shall only be submitted online on EPADS. No hard copies of the bid shall be entertained.
- All pages of the bid must be sequentially numbered and the bidder is required to create a clear table of contents referencing the relevant page numbers and mark each supporting document with corresponding page numbers.
- All pages of the bid shall be initialed/signed and official seal be affixed by the person(s) authorized to sign. This shall be indicated by submitting a written Power of Attorney authorizing the signatory of the bid to act for and on behalf of the bidder.

8.2 Following documents shall be submitted with the bid:

- Duly filled Bill of Quantity as per [Annex-A](#);
- Duly filled Commercial compliance statement as per [Annex-C](#);
- Valid Bid Security;
- Documentary evidence and certificates as per Qualification Criteria; and

e. Company Profile.

*NOTE: Every participant bidder shall submit all above mentioned documents. Non-submission of any of above documents at the time of bid opening will lead to declaration of bidder as non-responsive & non-consideration for further evaluation.*

## 9 PRICE

- 9.1 Prices should be quoted in Pak Rupees on DDP basis as per [Annex-A](#).
- 9.2 The price quoted should be firm, final, and clearly written/typed without any ambiguity. Any overwriting will lead to cancellation of bid at the time of opening.
- 9.3 The quoted price should include all the applicable government taxes, custom duties, in-land transportation, & any other applicable charges.
- 9.4 It is mandatory that the rates / prices shall be entered against each item in the Bill of Quantity (BOQ) at [Annex-A](#).
- 9.5 The prices should be valid for duration of the contract i.e. Three (03) Years. However, in case of minimum wages revision NTC shall amend the contract and incorporate Government(s) notified minimum wages.
- 9.6 The bidder shall be deemed to have obtained all information as to all the requirements thereto which may affect the bid price.
- 9.7 Price of any or all items quoted in a currency other than PKR shall be converted into PKR and for calculation purpose conversion rate (i.e. selling) prevailing on the date of tender opening shall be applied.

## 10 BID SECURITY

- 10.1 The bidder shall furnish bid security /earnest money amounting to **PKR. 1,000,000/- (Pak Rupees One Million Only)** in the form of Pay Order or Deposit at Call or a Bank guarantee as per [Annex-D](#) issued by a scheduled bank of Pakistan in favor of Managing Director NTC valid for a period 28 x days beyond the bid validity date.
- 10.2 The Original Bid Security shall be delivered in person or sent by the registered mail which should reach the office of Director (Procurement) Room # 05, Ground Floor, NTC HQ, G-5/2 Islamabad on or before **1100 Hours on June 16, 2026**. Any online bid for which original bid security does not reach before deadline of the bid shall be rejected by the NTC as non-responsive.
- 10.3 Scanned Copy of bid security shall be uploaded by the bidder on EPADS before deadline of bid submission. Any bid not accompanied by bid security shall be rejected by the NTC as non-responsive.
- 10.4 The bid security / earnest money of the unsuccessful bidders will be returned upon award of contract to the successful bidder or on expiry of validity of tender security whichever is earlier. The bid securities of bidders, who are not in competition, can be returned earlier at NTC discretion upon receiving a request.
- 10.5 The bid security of the successful bidder will be returned when the bidder has furnished the required Performance Security and signed contract agreement.
- 10.6 All correspondence regarding release/extension of bid security shall be made with Director (Procurement) NTC HQ.

- 10.7 The bid security may be forfeited:
- If a bidder withdraws their bid during the period of bid validity.
  - If the bidder does not accept the correction of their bid price.
  - In the case of successful bidder, if bidder fails to furnish the required performance security or sign the contract agreement.
  - If bidder does not respond timely to the clarifications called by NTC.

## 11 VALIDITY OF BIDS

Bid shall remain valid for a period of 120 days from the date of tender opening.

## 12 DEADLINE FOR SUBMISSION OF BID

- 12.1 The bid shall be uploaded in PDF format on PPRA EPADS website i.e. [www.eprocure.gov.pk](http://www.eprocure.gov.pk) on or before **1100 Hours on June 16, 2026**.
- 12.2 The bidders are required to follow procedure of EPADS and for any clarification/assistance regarding EPADS they may contact PPRA Helpline UAN: 051-111-137-237.
- 12.3 Bid received other than EPADS i.e. hard/Soft copy delivery in person or through e-mail or fax or registered mail will be not accepted by NTC.

## 13 OPENING OF BID

- 13.1 The NTC tender committee will download the bids at **1130 Hours on June 16, 2026** in the presence of bidders' representatives who choose to attend, at NTC HQ G-5/2 Islamabad.
- 13.2 The bidder's name, bid prices, any discount, the presence or absence of tender security, and such other details as the committee at its discretion may consider appropriate, will be announced at the tender opening.
- 13.3 NTC reserves the right to reject any one or all bids prior acceptance of a bid / proposal.
- 13.4 NTC reserves the right to reject any one or all bids as per Public Procurement Rules, 2004 33(1).

## 14 RESPONSIVENESS OF BIDDERS

- 14.1 The bid is valid till required period.
- 14.2 The bid prices are firm during its validity and inclusive of all taxes, duties & freight charges etc.
- 14.3 The bidder has furnished valid bid security.
- 14.4 The bidder is qualified to tender.
- 14.5 The bid is generally in order.
- 14.6 The bidder promptly responds to queries sought by NTC.
- 14.7 The bidder has complied to the tender clauses.

**NOTE: "Any bidder found non-compliant in any of above mentioned conditions will be declared as non-responsive and will not be considered for further Evaluation proceedings. A bidder once declared "Non-responsive" shall not subsequently be made responsive by the NTC."**

## 15 EVALUATION CRITERION FOR MOST ADVANTAGEOUS BIDDER

- 15.1 The tender evaluation committee will evaluate and compare only the bids previously determined to be substantially responsive.
- 15.2 Evaluation will be carried out on **qualification and cost basis**.
- 15.3 The **Most advantageous bidder** shall be the one fully compliant to **qualification criteria** and **highest ranked** in cost evaluation criteria as defined below:
- 15.4 **Qualification Evaluation Criteria:**  
In first step, the received bids shall be evaluated on qualification criteria mentioned as per [Clause 4](#) above. Further, NTC shall conduct survey through visits to the offices of the bidders and compile survey report regarding the compliance to qualification criteria. The bidders fully compliant to qualification criteria shall be declared as qualified. **Any firm found non-compliant in any of these conditions will be declared disqualified and will not be considered for further evaluation proceedings.**
- 15.5 **Cost evaluation criteria:**  
Cost evaluation of the bids shall be carried out by comparison of bids evaluated prices as per bill of quantity at **Annex-A**. The bidder with lowest financial price will be declared as **highest ranked** and so on.
- 15.6 Any effort by a bidder to influence NTC in the tender evaluation, bid comparison or order award decision may result in the rejection of his bid.
- 15.7 Bids shall be evaluated on “as-a-whole” basis as per BoQ at [Annex-A](#).
- 15.8 Any minor informality or non-conformity or irregularity in the bid which does not constitute a material deviation may be waived by NTC, provided such waiver does not prejudice or affect the relative ranking of any other bidders.

## 16 CLARIFICATIONS / CORRECTIONS OF BID

- 16.1 To assist in the examination, evaluation and comparison of the bids the committee at its discretion may ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing (i.e. letter or email etc.) and no change in the price or substance of the bid shall be sought, offered or permitted.
- 16.2 Arithmetical errors will be rectified on the following basis:  
“If there is a discrepancy between unit price and total price that is obtained by the multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a mistake in addition / totaling that can be corrected.”
- 16.3 If the bidder does not accept the corrected amount of bid, their bid will be rejected and their bid security forfeited.

## 17 VARIATION ORDER

NTC reserves the right to place variation order (increase or decrease or annul) in the quantities of BoQ. The bidder shall be bound to accept the variation order by NTC.

## 18 COMMERCIAL COMPLIANCE STATEMENT

The bidder will furnish a compliance certificate with the bid as per enclosed format as per [Annex-C](#) (duly signed along with company seal).

## 19 AWARD CRITERIA & NTC'S RIGHT

- 19.1 The contract will be awarded to Most Advantageous Bidder on **as-a-whole basis**.
- 19.2 The NTC reserves the right to accept or reject any bid, and to annul the tendering process and reject all bids, at any time prior to award of order, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the NTC's action.

## 20 NOTIFICATION OF AWARD & SIGNING OF CONTRACT AGREEMENT

- 20.1 Prior to expiration of the period of tender validity prescribed by NTC, the NTC will notify the successful bidder in writing "Letter of Intent" through EPADS that their bid has been accepted. The bidder shall accept the LOI through EPADS.
- 20.2 The contract shall be signed with the successful bidder upon furnishing of acceptable performance security.

## SECTION-II

### TERMS & CONDITIONS OF CONTRACT

#### 1 PERFORMANCE SECURITY

- 1.1 The successful bidder shall furnish to the NTC a performance equivalent to Ten (10%) in the shape of Pay order or CDR or bank guarantee valid for a period of 40 months as per [Annex-E](#) prior to signing of contract.
- 1.2 Failure of the successful bidder to furnish performance security shall constitute sufficient grounds for the annulment of the award and forfeiture of the tender security.
- 1.3 All the correspondence regarding release of performance guarantee shall be made with Director (Procurement) NTC HQ.
- 1.4 Performance security shall be released upon successful completion of three-year contract period.

#### 2 CONTRACTORS RESPONSIBILITIES

The contractor shall provide guards in accordance with this contract. Contractors responsibilities include but not limited to:

- 2.1 The contractor shall deploy armed male security guards, (However, in case of NTC's special requirement, the contractor may be asked to deploy female security guard/lady searcher), well trained, healthy and medically fit. Moreover, 60% quantity of the total security guards must be retired personnel of Armed Forces of Pakistan (Ex-Servicemen) whereas the remaining 40% guards can be civilians as per detail BoQ at [Annex-A](#). The contractor must ensure that the security guards must be educated till at least Middle (8<sup>th</sup>) class.
- 2.2 Security guards shall hold CNIC of Pakistan as well as contracting firm's identity cards.
- 2.3 The contractor shall provide a separate semi-automatic shotgun (pump action) / Semi-Automatic Gun to every security guard, in working condition fully loaded with extra bullets and will replace/maintain the weapon at its own risk & cost. Moreover, the contractor will be bound to provide following tools
  - Vehicle inspection mirror / reflector mirror
  - Hand held metal detector
  - Any other related security equipmentto guards for checking of vehicles and persons at NTC premises where required by the ultimate consignee / NTC Security In-Charge.
- 2.4 Before joining, the guards will submit attested copy of the following documents.
  - Discharge Certificate of Army (where applicable)
  - Latest Training Certificate
  - Medical Fitness Proof
  - Police Verification
  - CNIC

- 2.5 On written report from NTC, the contractor shall replace the unsuitable guard(s).
- 2.6 Security guards shall be employees of the contractor and will execute a contract of employment with the contractor to perform duties for NTC.
- 2.7 Contractor shall be responsible for payment of minimum wages as notified by Govt of Pakistan (Federal & Provincial), Government dues, workman compensation, old age benefits, social security, group insurance etc as per law as defined in BoQ of this contract.
- 2.8 The security guards shall be at the disposal of NTC to oblige their official duties.
- 2.9 The supervisor / guards must be dressed in proper clean uniform during their duty hours.
- 2.10 The age of the deputed security guards and supervisor must not be more than 52 years as per his/her CNIC of Pakistan.
- 2.11 The contractor will be responsible to provide Prompt Mobile Armed Response team in case of emergency / crisis incident at its own risk & cost in accordance with request of NTC ultimate consignee / Security In-Charge.
- 2.12 The guards will be positioned on static or patrolling duties of a point / area (if required) as defined by NTC Security In-Charge. Further, the SoPs and security instructions of the deployment of guards will be provided by concerned NTC Security In-Charge. The guards will abide the instructions in true letter & spirit. Moreover, the guards may have to operate Road Barrier, Road Blocker etc as per instructions / requirement of NTC Security In-Charge.
- 2.13 If contractor fails to provide required number of Ex-Army personnel and Civil guards of required qualification (age, training, attendance, educational qualification, medical fitness, security verification) or equipment of required specifications / description (as mentioned in preceding clause 2.3 but not limited to), NTC will deduct 10% in the monthly payment against services of the guard(s).
- 2.14 The contractor shall be responsible to provide round the clock services (24/7/365) throughout contract duration. The guard will be entitled to 04 days leave in a calendar month or 01 days in a week without any deduction from salary. The contractor shall provide reliever(s) at no extra cost to NTC.
- 2.15 For provision of additional guards, NTC will give two (02) days' notice, however in case of emergency; guards shall be provided on immediate basis.
- 2.16 The contractor shall be responsible to deposit EOBI, Social Security and Life Insurance dues against each Guard timely to respective organization/Department. Moreover, the contractor shall be responsible to fully facilitate the guards in obtaining registration from such bodies and consequently the facilities prescribed therein.
- 2.17 The contractor shall be responsible to pay the guards(s), their wages, in first week of every month strictly through banking channels i.e. salary credit/online transfer

and shall ensure clearance of all the dues including any arrears of each guard timely.

- 2.18 The contractor shall be responsible to comply all applicable laws and in case of violation only the contractor shall be liable.

### **3 INSURANCE AND WELFARE**

The Contractor will be responsible for timely payments, all insurance, medical claims, and welfare to its Security Supervisors & Armed Guards etc in all respects and NTC will not be responsible / liable for the same.

### **4 NTC RESPONSIBILITIES**

NTC shall coordinate and facilitate the contractor for smooth deployment of security guards in accordance with this contract:

- 4.1 NTC Project Director shall be responsible to communicate the change in requirement (i.e. decrease or increase in the quantity of security guards) during the validity of the Contract, after obtaining necessary approval from competent authority. The increase in requirement shall be fulfilled within two (02) days, and in immediately in emergency cases, whereas any decrease shall take effect from the 1st of the following month.
- 4.2 NTC ultimate consignee(s) shall be responsible to inspect and accept the delivered store by issuing acceptance certificate.
- 4.3 NTC shall be responsible to process invoices for payment subject to satisfactory verification of services.

### **5 CONTRACT DURATION**

- 5.1 The contract is valid for a period of Three (03) years from the date of commencement. The contractor shall provide security guards to NTC only monthly basis as per the requirement of NTC throughout the duration of contract. Quantity of Guards may vary during the currency of the contract. NTC shall intimate the changes in quantity of guards from time to time as per prevailing requirement.
- 5.2 The contractor will provide Registration, renewed Licenses /NOC from Government of Pakistan Ministry of Interior (Federal and Provincial Govts), cleared from Special Branch Police every year. Failing to submit the requisite documents shall warrant termination of the contract.

### **6 COMMENCEMENT OF SERVICES**

The Contractor shall commence provision of services under this contract with effect from **1st July, 2026** ("Effective Date") and shall continue to perform the services in accordance with the terms and conditions of this Contract.

### **7 CONTRACTOR'S NEGLIGENCE**

The contractor will indemnify NTC against actual losses, subject to limitation of liability not exceeding 10% of the prevailing annual contract value as detailed hereinafter for loss and / or damage to property and / or persons of the Client and / or NTC arising from negligence errors or omissions or default and / or

infidelity during period of this agreement and arising out of and in the course of the performance by the contractor of its obligations under this agreement. However, the said clause will be governed by prevailing laws of Islamic Republic of Pakistan. Moreover, the laws of Islamic Republic of Pakistan shall prevail in case of any inconsistency / anomaly.

## **8 PAYMENT**

Payment of Contract price shall be made in the following manners.

- 8.1 Monthly payment will be made to the contractor on the basis of monthly invoice by the contractor. NTC representative(s) shall verify the invoice as per attendance sheet and other terms of contract.
- 8.2 The contractor shall submit consolidated invoice to relevant regions / offices. Each Ultimate Consignee shall process the payment for region/office under their jurisdiction.
- 8.3 The Contractor shall disburse the salary in first week of every month, after deduction of applicable taxes etc (If any) on total invoice amount. The contractor shall strictly disburse the salary through banking channels i.e. Salary Credit/Online Transfer.
- 8.4 Levy of GST / PST or other Government taxes, if any, will be as per BoQ.
- 8.5 Payment towards guard's insurance and EOBI or any other dues that may become applicable shall be paid by the contractor as prescribed in BoQ.
- 8.6 Contractor shall ensure that minimum wages as per prevailing Federal Government instructions are followed in true spirit. In case of revision of minimum wages, EOBI, Social Security and GLI, the same will be adjusted in contractual BoQ if there is any change/increase by Federal Government.
- 8.7 All the payments shall be made through cross cheque in the Pak Rupees.
- 8.8 Taxes will be deducted as per government rules at the time of payment.
- 8.9 Monthly invoice by the contractor shall be made as per monthly attendance and verification of services by the concerned designated security In-charge.
- 8.10 Monthly payment to the contractor shall be subject to provision of proof regarding disbursement of salary and payment of EOBI, Social Security and Life Insurance dues against each guard.

## **9 CONTRACT CLOSURE**

- 9.1 The Contract shall automatically expire upon completion of three (03) years from the date of commencement, unless terminated earlier or extended by mutual written agreement of the parties under the governing laws of the time.
- 9.2 Upon expiry or termination of the Contract, the contractor shall ensure uninterrupted availability of the services until the effective date of

termination/ expiry and shall provide reasonable transition support, if required, for a period not exceeding One Hundred and Twenty (120) days.

- 9.3 The contractor shall remove its guards and equipment/ tools, if any, from the NTC's facilities within a mutually agreed timeframe. NTC shall facilitate safe access for such removal.
- 9.4 All outstanding payments for services satisfactorily rendered up to the date of expiry or termination shall be settled in accordance with the Contract.
- 9.5 Termination or expiry of the contract shall not relieve either party of any accrued rights, liabilities, penalties, or obligations that have arisen prior to the effective date of termination/ expiry.

## **10 DEFAULT BY CONTRACTOR**

- 10.1 If the contractor fails to supply the items, refuses or fails to comply with a valid instruction of the NTC, the NTC may give notice and stating the default.
- 10.2 If the contractor has not taken all practicable steps to remedy the default within 14 working days after receipt of NTC notice, the NTC may by a second notice cancel the contract and performance security will be confiscated.

## **11 ARBITRATION AND GOVERNING LAW**

- 11.1 This Agreement shall be governed under Pakistani law and the Courts at Islamabad shall have exclusive jurisdiction over any matter that may be referred to a Court under this Agreement.
- 11.2 In the event that any dispute arises between the Parties under this Agreement, one Party shall issue notice to the other Party to mutually negotiate a resolution to the dispute. If the negotiations fail to resolve the dispute within seven (7) days of receipt of the notice, the dispute shall be referred to the Managing Director, National Telecommunication Corporation ("MD") or his nominee who shall provide a personal hearing to Contractor and render a decision thereon within a period of thirty (30) days. In the personal hearing conducted pursuant to this clause, the Contractor shall not be represented by a legal practitioner within the meaning of the Legal Practitioners and Bar Councils Act, 1973.
- 11.3 If the Contractor is aggrieved of the decision of the MD or his nominee rendered under clause (10.2) hereof, the Contractor may refer the dispute to arbitration within thirty (30) days of the date of the decision of the MD or his nominee under the Arbitration Act, 1940 or any law that the Arbitration Act, 1940 is repealed, amended, or modified by at the time of referral of the dispute to arbitration. The arbitration shall be conducted before a Sole Arbitrator to be appointed by the consent of the Parties. The seat and venue of arbitration shall be at the National Telecommunication Corporation Headquarters, Sector G-5/2, Islamabad. The arbitration and the award thereof shall be conducted in the English language.
- 11.4 The costs and fees of the Sole Arbitrator shall be shared by the Parties equally. A Party shall bear the costs and fees of its legal practitioners and other personnel that a Party engages for the arbitration unless otherwise awarded by the Sole Arbitrator.

## 12 FORCE MAJEURE

- 12.1 The Contractor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.
- 12.2 If either party is temporarily rendered unable, wholly or in part by Force Majeure to perform its duties or accept performance by the other party under the Contract it is agreed that on such party, giving notice with full particulars in writing of such Force majeure to the other party within 14 (fourteen) days after the occurrence of the cause relied on, then the duties, of such party as far as they are affected by such Force Majeure shall be suspended during the continuance of any inability so caused but for no longer period and such cause shall as for as possible be removed with all reasonable speed. Neither party shall be responsible for delay caused by Force Majeure.
- 12.3 The terms “Force Majeure” as used herein shall mean Acts of God, strikes, lockouts or other industrial disturbance, act of public enemy, war, blockages, insurrections, riots, epidemics, landslides, earthquakes, fires, storms, lightning, flood, washouts, civil disturbances, explosion, Governmental Export/Import Restrictions (to be supported by a letter from the relevant Authority and verified by the Diplomatic Mission in Pakistan), Government actions/restrictions due to economic and financial hardships, change of priorities and any other cause similar to the kind herein enumerated or of equivalent effect, not within the control of either party and which by the exercise of due care and diligence either party is unable to overcome.
- 12.4 The term of this Contract shall be extended for such period of time as may be necessary to complete the work which might have been accomplished but for such suspension. If either party is permanently prevented wholly or in part by Force Majeure for period exceeding 12 (twelve) months from performing or accepting performance, the party concerned shall have the right to terminate this contract immediately giving notice with full particulars for such Force Majeure in writing to the other party, and in such event, the other party shall be entitled to compensation for an amount to be fixed by negotiations and mutual agreement.
- 12.5 If a Force Majeure situation arises, the Contractor shall promptly notify NTC in writing of such conditions and the cause thereof. Unless otherwise directed by NTC in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practicable, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## 13 TERMINATION FOR INSOLVENCY

The NTC may at any time terminate the contract by giving written notice to the bidder, without any compensation to bidder. If the bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to action to the NTC.

## 14 TERMINATION FOR CONVENIENCE

Without prejudice to the contractor, the NTC may send a written notice to the bidder, terminate the contract in whole or in part any time for its convenience. The

notice of termination shall specify that the termination is for the NTC's convenience, the extent to which performance or work under the contract is terminated and the date upon which such termination becomes effective.

## 15 PROJECT DIRECTOR/ ULTIMATE CONSIGNEE

15.1 Project Director for this contract shall be:

Sr.	Project Director	Site Address	Contact Details
(i)	<b>Director Admin NTC HQs, Islamabad</b>	NTC HQs, G-5/2	Ph # 051-9245959 Fax # 051-9245960 Email: <a href="mailto:fatima.khan@ntc.org.pk">fatima.khan@ntc.org.pk</a>

15.2 Ultimate Consignee for respective regional office shall be as under:

Sr.	Ultimate Consignee	Site Address	Contact Details
(i)	<b>Director NTC Islamabad</b>	Old NTC HQs Building, F-5/1 Islamabad	Ph # 051-9262266 Fax # 051-9261721 Email: <a href="mailto:attaullah.khan@ntc.org.pk">attaullah.khan@ntc.org.pk</a>
(ii)	<b>Director NTC Rawalpindi</b>	NTC Microwave Station, Sector I-12, Islamabad	Ph # 051-9278283 Fax # 051-9278282 Email: <a href="mailto:rahid.khan@ntc.org.pk">rahid.khan@ntc.org.pk</a>
(iii)	<b>Director NTC Peshawar</b>	Telephone House, The Mall, Peshawar Cantt	Ph # 091-9211111 Fax # 091-9211011 Email: <a href="mailto:noor.hakim@ntc.org.pk">noor.hakim@ntc.org.pk</a>
(iv)	<b>Director NTC Lahore</b>	6-Race Course Road, Lahore	Ph # 042-99201235 # 042-99201236 Email: <a href="mailto:amjad.ikram@ntc.org.pk">amjad.ikram@ntc.org.pk</a>
(v)	<b>Director NTC Multan</b>	Office of the Director NTC, PTCL Exchange Building, Dera Adda, Multan	Ph: 061-9201111, Fax: 061-9200110 Email: <a href="mailto:muhammad.saeed@ntc.org.pk">muhammad.saeed@ntc.org.pk</a>
(vi)	<b>Director NTC Karachi</b>	Old NTC HQs Building, F-5/1 Islamabad	Ph # 051-9209293 Fax # 051-9205526 Email: <a href="mailto:muhammad.rashid@ntc.org.pk">muhammad.rashid@ntc.org.pk</a>
(vii)	<b>Director NTC Quetta</b>	Office of the Regional Director Jaffar Khan Jamali Road, Quetta	Ph # 081-9202151 Fax # 081-9202153 Email: <a href="mailto:adnan.anwar@ntc.org.pk">adnan.anwar@ntc.org.pk</a>

15.3 Project Director/Ultimate Consignee(s) may appoint Security In-charge at their respective stations to supervise security guards.

## 16 AMENDMENTS IN CONTRACT

16.1 No variation in or modification of the terms of the Contract shall be made except by written amendments signed by the parties.

16.2 NTC may at any time but at least thirty (30) days prior to the delivery of the service, intimate by official email and followed by a written letter given to the Contractor, change within the general scope of the Contract.

## 17 DEBARMENT / BLACKLISTING OF FIRM

- 17.1 As per clause-19 of the PPRA rules 2004, NTC reserves the right of debarment 'or' blacklisting of a firm, association, corporation, joint venture, company, partnership or any other legal entity subject to any of the following acts: -
- Consistent failure to provide satisfactory performance.
  - Contractor becomes insolvent.
  - Existence of judicial decision against a contractor in respect of a corrupt or collusive practice.
  - Submission of false and spurious documents, making false statements and allegations to gain undue advantage.
  - Commission of fraud.
  - Contractor abandons the contract.
  - Contractor without reasonable excuse fails to commence the work 'or' suspends the progress of work for 14 days.
  - Contractor is not executing the work in accordance with the contract or is persistently or flagrantly neglecting to carry out his obligations under the contract.
  - Commission of embezzlement, criminal breach of trust, theft, cheating, forgery, bribery, falsification or destruction of records, receiving stolen property, false use of trademark, securing fraudulent registration with sales tax authorities, Pakistan Engineering council etc, giving false evidence, furnishing of false information of serious nature.
- 17.2 Managing Director NTC will constitute a committee comprising of three NTC officers and they will investigate the matter in connection with allegation of corrupt, fraudulent, coercive or collusive practices or illegally harassment or threat. Moreover, the committee shall also accord adequate opportunity of being heard to the contractor who is to be debarred / blacklisted. The said committee will forward its clear recommendations for the approval of Managing Director NTC.
- 17.3 The debarment shall be for a reasonable specified period of time, commensurate with the seriousness of the cause. However, the debarment period shall not exceed from three years. Moreover, NTC also reserves the right of permanent blacklisting of a contractor subject to severity of the corrupt or fraudulent practices.

## 18 INTEGRITY

- 18.1 The Contractor hereby declares that it has not obtained or induced the procurement of this Contract or a right, interest, privilege or other obligation or benefit under this Contract from Government of Pakistan or any administrative subdivision or agency thereof or any other owned or controlled by it (GoP) through any corrupt business practice.
- 18.2 Without limiting the generality of the foregoing the Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of this Contract or a right, interest,

privilege or other obligation or benefit under this Contract in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

- 18.3 The Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this clause.

#### **19 DECLARATION OF BENEFICIAL OWNERS' INFORMATION**

The "Declaration of Beneficial Owners' Information of Public Procurement Contract Awarded Regulations, 2022" require that the contractor shall be bound to provide beneficial ownership information as per Performa attached as [Annex-F](#).

**ANNEX-A: BILL OF QUANTITY (BOQ)**

S#	Monthly Pay Package	Directorate	A/U	Qty	Pay Package per Employee per Month *	Services Charges per employee per month	Unit Price per month without services tax (b+c)	Tax Rate % of c	Unit Price per month with services tax (d+e)	Total Price per month with services tax (f *a)
				a	b	c	d	e	f	g
1	<b>Category 1 (Security Supervisor):</b> <b>Basic Pay:</b> Govt Notified Minimum wage + 10% Allowance <b>Other Benefits:</b> EOBI @ 5% of Basic Pay + Social Security @ 6% of Basic Pay + PKR 250/- (Group Life Insurance)	NTC HQs Islamabad, ICT	No.	01	45,020					
2	<b>Category 2 (Security Guard):</b> <b>Basic Pay:</b> Govt Notified Minimum wage <b>Other Benefits:</b> EOBI @ 5% of Basic Pay + Social Security @ 6% of Basic Pay +PKR 250/- (Group Life Insurance)	NTC HQs Islamabad, ICT	No.	12	41,320					

S#	Monthly Pay Package	Directorate	A/U	Qty	Pay Package per Employee per Month *	Services Charges per employee per month	Unit Price per month without services tax (b+c)	Tax Rate % of c	Unit Price per month with services tax (d+e)	Total Price per month with services tax (f *a)	
				a	b	c	d	e	f	g	
3	<b>Category 2 (Security Guard):</b> Basic Pay: Govt Notified Minimum wage Other Benefits: EOBI @ 5% of Basic Pay + Social Security @ 6% of Basic Pay + PKR 250/- (Group Life Insurance)	Islamabad Dte, ICT	No.	15	41,320						
4		Rawalpindi Dte, Punjab (Ex-Servicemen)	No.	12	44,650						
5		Rawalpindi Dte, Punjab	No.	7	44,650						
6		Peshawar Dte, KPK	No.	30	44,650						
7		Karachi Dte, Sindh	No.	44	44,650						
8		Quetta Dte, Baluchistan	No.	26	41,320						
9		Lahore Dte, Punjab (Ex-Servicemen)	No.	17	44,650						
10		Lahore Dte	No.	11	44,650						
11		Multan Dte, Punjab (Ex-Servicemen)	No.	8	44,650						
12		Multan Dte, Punjab	No.	5	44,650						
<b>Grand Total Per Month (Inclusive of taxes) in PKR</b>											
<b>Grand Total Per Year (Inclusive of taxes) in PKR</b>											
<b>Grand Total three (03) years (Inclusive of taxes) in PKR</b>											

\*Minimum wage @ Rs. 40,000/- for Punjab, Sindh and KPK while PKR. 37,000/- for Islamabad & Baluchistan is assumed for calculation, however, upon change in minimum wages by Federal/Provincial Governments, minimum wages may be accordingly updated.

**ANNEX-B: LIST OF TENTATIVE DEPLOYMENT SITES**

S.No	Directorate / Division	Site Name
<b>NTC Headquarter</b>		
1	NTC Headquarter	NTC HQs, G-5/2 Islamabad
<b>North Region</b>		
1	NTC North Region / NTC Islamabad Directorate	NTC RHQs Building, North Region F-5/1, Islamabad
2	Islamabad Directorate	NTC Main Store Westridge, I-12, Islamabad
3	Rawalpindi Directorate	M/W Station Westridge Colony
4	Rural Division Abbottabad NTC Rawalpindi Directorate	Mianwali
5		Kamra
6		Murree
7		Ghullama
8		HillTop
9		Fateh Jang
10		Bidder
11		Defense Division NTC Rawalpindi Directorate
12		KRL Exchange
13	Peshawar Directorate	Director Office Peshawar
14		NTC Exchange Khyber University Road Peshawar
15		MW Station Khyber Bazar Peshawar
16		MW Station Warsak Road Peshawar
17		MW Station Cherat
18		MW Station Nowshera
19		MW Station Charsadda
20		MW Station Mardan
21		MW Station Morasar
22		MW Station Mingora
23		MW Station L/Qila
24		MW Station Wari
25		MW Station L/Village
26		MW Station Chitral Hill
27		MW Station Chitral WRS
28		MW Station Lowaritop
29		MW Station D.I.Khan
30		MW Station Pezu
31		MW Station Bannu
32		MW Station Surdog.
33	Peshawar Directorate	MW Station Kohat
34		MW Station Jatta Ismail Khel

S.No	Directorate / Division	Site Name
35		MW Station Mahara
36		MW Station Hatala
37		MW Station Gambila
38		MW Station Ziarat
39		MW Station Bush Khel.
<b>Central Region</b>		
1	RHQ Lahore	RHQ Building Lahore
2	Lahore Directorate	Office of DE NTC MW Station Tariqabad Faisalabad
3		Kot Fareed Sargodha
4		Sgd-LH Road Near Chak # 83 S.B
5		Mandi Bahauddin Gojra
6		Near DPO Office Jauharabad
7		Near GBS Bhalwal
8		NTC Exchange Mohallah Khairpur LH-Rd Chiniot
9		Moza Kot Dewan Tehsil & District Jhang
10		Pansra Road Gojra
11		Chak No. 423 GB FSD-RD Tandlyanwala
12		Chak No. 85 RB Chanda Singh Muraba # 10 Teshil Shahkot Distt Nankana Sahib
13		Model Town Telephone Exchange G.T.road Gujranwala
14		People Colony Telephone Exchange Gujranwala
15		Khiali by pass, GJR-QSP road, Gujranwala
16		Central Telephone Exchange Paris road Sialkot
17		PTCL Telephone Exchange on wazir-a-bad Sialkot Road Sambrial City
18		Sialkot International Air Port Limited, Airport road Sialkot
19		Central PTCL Telephone Exchange Jhelum Cantt Near GPO
20		PTCL Telephone Exchange Kharian Cantt
21		Central Telephone Exchange PTCL Near Eid Ghaa G.T. road Gujrat
22		PTCL Exchange Eid Gaha road Narowal
23		PTCL Exchange Circular Road Daska
24		Multan Directorate
25	M/W Station Kahenewal Near Mela Ground Tehsil & District Khenewal.	
26	M/W Station Kot Addu Pateryar Eastern, Tehsil Kot Addu District Muzafar Garh.	
27	Multan Directorate	M/W Station D.G Khan (NEC) Faridabad Colony, Block No 18 Jampur Road, Tehsil and District D.G.Khan.

S.No	Directorate / Division	Site Name
28		M/W Station DG Khan (Toshiba) Chowk Chorhatta Taunsa Road Tehsil & District D.G Khan
29		M/W Station Faizalpur District Rajanpur
30		M/W Station Jampur District Rajanpur
31		M/W Station Kotla Hassan Shah Tejsil Rojhon, District Rajanpur
32		M/W Station Fort Minro Tehsil& District D.G.Khan
33		M/W Station Taunsa Sharif Tehsil Taunsa Sharif, District D.G.Khan.
34		M/W station Retra Tehsil Taunsa Sharif, District D.G.Khan.
35		M/W Station Bilwani Tehsil Taunsa Sharif, District D.G.Khan.
36		M/W Station Kala Tehsil and District D.G.Khan.
37		M/W Station Sakhi Sarwar (Toshiba) Dquetta Road, Moza Sakhi Sarwar, Teh/District DG Khan.
38		M/W Station Rojhon District Rajanpur, Punjab
39		M/W Station Shah Sadar Din (NEC) Taunsa Road, Moza Pakki Shah Sadar-ud-din, Tehsil and district D.G.Khan.
40		M/W Station Kharkanwala (Shamat Addah) Khasra No. 1510/10-A Tehsil Kot Addu District Muzafar Garh.
41		M/W Station Karor Chak No. 84-A/TDA, Railway Road, Tehsil karor District Layyah.
42		M/W Stataion Darya Khan Tehsil and District Bukkher, Punjab.
43		M/W Station Kabuli (Kapoori) Tehsil Shorkot District Jhang, Punjab
44		M/W Station Jaman Shah Chak No. 160-B/TDA, Kot Addu-Layyah Road, Tehsil and District Layyah
45		M/W Station Saria-e-krishna Tehsil and District Bukkher.
46	Multan Directorate	M/W Station Okara Tehsil and District Okara.

S.No	Directorate / Division	Site Name	
47		M/W Station Arif Wala District Pakpatan.	
48		M/W Station Sahiwal Near Central Telephone Exchange-II, Tehsil and District Sahiwal.	
49		M/W Station Burewala Gulistan Colony, Multan Road, Tehsil Burewala District Vehari.	
50		NTC Telephone Exchange, Shaukat Mazari Road, Rajanpur	
51		NTC Telephone Exchange, DCO Complex, Pakpattan	
<b>South Region</b>			
1	RHQ Karachi	KAP-1, Malir Halt NEAR Wirellessgate Karachi	
2	Ware House	Wireless gate Malir Karachi	
3	KAP Division	Main University Road Karachi	
4		Gulistane Joher Block. 15	
5		Ojha Complex Suparco Road	
6		PCSIR Complex Suparco Road	
7		Suparco Road	
8		Malir Cantt near Check post No.6	
9		Signal center near Fatima Jinnah Park	
10		PIA Headoffice Karachi	
11		PSPC Malir Halt Karachi	
12		JIAP Karachi	
13		Near Malir Bridge	
14		R/O Building	
15		Regulating Block at PNS Karsaz	
16		KW&SB 9th Mile Karsaz	
17		PAF Base Faisal	
18		PORT QASIM	
19		Pippri Karachi	
20		STEEL MILL	
21		EPZA	
22		Cantt Division	Cantt Exch Bldg
23			Governor House
24	High Court		
25	PSO House Clifton		
26	DHQ Shara-e-Faisal		
27	C.M House		
28	Near FTC		
29	M T Khan Rd		
30	Sarwar Shaheed Rd		
31	Cantt Division	Shara-e-Faisal	

S.No	Directorate / Division	Site Name
32		I I Chundrigar Rd
33		I I Chundrigar Rd
34		I I Chundrigar Rd
35		Assembly Rd
36		Assembly Rd
37		I I Chundrigar Rd
38		Atta Turk Road
39		I I Chundrigar Rd
40		Assembly Road
41		West Wharf Road
42		West Wharf Road
43		Near Jubilee Market
44		Near Civil Hospital;
45		Molvi Tamizudin R
46		Block 04 Clifton
47		Block 02 Clifton
48		Block 04 Clifton
49		DHA Phase-II
50		DHA Phase-II
51		Timber Rd Kemari
52		Block 09 Clifton
53		Block 07 Clifton
54		Near Shaheen Complex
55		Lucky Star Saddar
56	PAK Capital Division	NTC PCM MANORA exisiting building , Manora Naval Area Karachi
57		PAF MSAG Masroor, NTC Exchange Mripur Road Karachi
58	Switching Divison	Old Sabzi Mandi Pak Capital Exchange Karachi
59		Pak Capital Exchange, Old Sabzi Mandi, Main University Rd., Karachi
60	TXN Divison	Marston Road Exchange, near Jubilee Cloth Market, Karachi
61		Goth Taj M/W Repeater / Station Near Jokhio Goth, Super Highway, District Dadu.
62		Tehsil Hub District Lasbela,Balochistan
63		Tehsil Windar DistrictLasbela, Balochistan
64	Gawadar Division	Tehsil Uthal District Lasbela, Balochistan
65		Tehsil Uthal District Lasbela, Balochistan

S.No	Directorate / Division	Site Name
66	Gawadar Division	Tehsil Bela District Lasbela, Balochistan
67		Tehsil Oranch, District Khuzdar, Baluchistan
68		Tehsil Oranch, District Khuzdar, Baluchistan
69		Tehsil Hub District Lasbela, Balochistan
70		District Gwadar, Balochistan
71		Tehsil Ormara District Gwadar, Balochistan
72		Tehsil Pasni District Gwadar, Balochistan
73		Tehsil Pasni District Gwadar, Balochistan
74		District Gwadar, Balochistan
75		Tehsil Jiwani District Gwadar, Balochistan
76	Hyderabad Division	34, Civil Lines Hyderabad
77		PTCL Exchange Main Qasimabad Road Qasimabad
78		PTCL Market Exchange Hyderabad
79		Satellite Town Tehsil & District Mirpukrhas Sindh
80		PTCL Exchange Makli Thatta
81		DC Office Sanghar
82		JPCL Jamshoro
83		SSGC Head Office Hyderabad
84		NBP Fatima Jinnah Road Hyderabad
85		DC Office Jamshoro
86		MUET Jamshoro
87		PAF Base Bholari
88		QUEST Nawabshah
89		PTCL Exchange Thatta
90		PAF Base Bholari
91		Shahbaz Building Hyderabad
92		Health Office Hyderabad
93		DC Office Matiyari
94		FBR SITE Area Hyderabad
95		SBBU Nawabshah
96		PUMHSW Nawabshah
97		DC Office Tando Allahyar
98		PTCL Exchange Latifabad
99		DC Office Tando Muhammad Khan
100		Hyderabad Airport
101		PTCL Exchange SITE Area Hyderabad
102		HESCO Hussainabad
103		PTCL Exchange Nawabshah

S.No	Directorate / Division	Site Name
104		DC Office Badin
105	Hyderabad Division	Agriculture Engineering Nareja Hyderabad
106		BCCG Nawabshah
107		NORIN Nawabshah
108		DC Office Mirpurkhas
109		DC Office Mithi
110		Agriculture Univeristy Tando Jam
111		Tehsil Sehwan District Dadu Sindh
112		Tehsil Tando Allah Yar, District Hyderabad Sindh
113		Tehsil Tando Muhammad Khan, District Hyderabad Sindh
114		Near TV Booster District Dadu Sindh
115		Near Coal Mines District Dadu Sindh
116		District Dadu Sindh
117		Near Bhawani Suger Mills Talhar, District Badin
118		Telephone Exchange Building NTC PAF Road, District Badin
119		PTCL SITE Exchange Kotri
120		PTCL Exchange Qazi Ahmed
121		PTCL Exchange Saeedabad
122		PTCL Exchange Lonikot
123		Sukkur Division
124	Microwave Bhoosa lane sukkur	
125	Main NHA Near Kandyaro	
126	PTCL Exchange Pano Aqil	
127	PTCL Exchange Dherki	
128	Provincial Building Depatment Station Road Ghotki	
129	Regional Headquarter NAB Sukkur	
130	Additional Inspector General of Police SRP Headquarter Shikarpur Road Sukkur	
131	At ATC Tower Civil Avation Authority Begum Nustat Bhutto Airport Sukkur	
132	Arror University Rohri	
133	at Commissioner Office Boundry Wall	
134	MonderNaka Dadu	
135	Main By-Pass Road K.N Shah	
136	Main By-Pass Road Waggan	
137	PTCL Building Sukkur Road Shikarpur	
138	PTCL Building Opposite Civil Hospital Jacobabad	
139	PTCL Building, Opposite DC Office Kandhkot.	
140	Larkana Road Shikarpur	
141	Nao Deroz Road Rato Dero	

S.No	Directorate / Division	Site Name
142		Ghari Khero / Mola Dad Road Jacobabad
143		Sher Gharh, Kandhkot Road ,Haji Bahar
144		Risaldar Road Khershah, Kandhkot
145		Dera Moor, Kashmore
146		NTC Exchange at PTCL Building near Superior science college Khairpur
147	Sukkur Division	NTC Exchange at PTCL Building near Zuilfiqar Bagh Larkana
148		NTC Exchange at DC complex / Office, Larkana Road Kamber Ali Khan
149		NTC Exchange at DC complex / Office, Naushero Feroz
150		MSAG at SMBBMU, Airport Road Larkana
151		Mir Jaffar Khan Jamali Road, Quetta Balochistan
152		M/W Divisional Office (located in P&T Colony), Circular Road Quetta Balochistan
153		Quetta M/W Station, Brewery road District Quetta, Balochistan
154		PTCL Exchange Sariab Road, Quetta Balochistan
155		Sibi M/W station Tehsil and District Sibi, Bilochistan
156		Khuzdar M/W Station Tehsil and District Khuzdar, Balochistan
157		PTCL Exchange Building Pishin, Balochistan
158		PTCL Exchange Building Ziarat, Balochistan
159		PTCL Exchange Building Chaman, Balochistan
160		PTCL Exchange Building Sheikhmanda Quetta Balochistan
161		Hali Road Quetta Balochistan
162	Quetta Directorate	Gulistan Road Quetta Balochistan
163		Samungli Road Quetta Balochistan
164		Spini Road Quetta Balochistan
165		Zarghoon Road Quetta Balochistan
166		G.L.Post M/W Station Tehsil Much, District Kachi, Bolan Balochistan
167		Gulli M/W Station Tehsil Khad Khucha District Mustung, Balochistan
168		K.M.Zai M/W Station Tehsil Muslim Bagh, District K.Saifullah, Balochistan
169		Kolpur M/W station Tehsil Much, District Kachi, Bolan Balochistan
170		Lak Pass M/W Station Tehsil and District Mastung, Balochistan
171		Mustaung M/W Station Tehsil Dasht District Mustung, Balochistan

S.No	Directorate / Division	Site Name
172		Mian Khan M/W Station Manguchar, District Kalat, Balochistan
173	Quetta Directorate	Muslim Bagh M/W Station Tehsil Muslim Bagh, District K. Saifullah, Balochistan
174		Nasai M/W Station Tehsil Muslim Bagh, District Kila Saifullah, Balochistan
175		Regi M/W Station Regi Kili, Village Regi Nasiran and District Quetta, Balochistan
176		Zargai M/W Station Tehsil Khanozai & District Pishin, Balochistan
177		Bagh Bana M/W Station Tehsil Bagh Bana District Khuzdar, Balochistan
178		Sorab M/W Station Tehsil Sorab, District Kalat, Balochistan
179		Benchah M/W Station Tehsil & District Kalat, Balochistan
180		Kalat M/W Station Tehsil & District Kalat, Balochistan
181		Lakhorian M/W Station Tehsil Sorab, district Kalat, Balochistan.
182		Wadh M/W station Tehsil and District Khuzdar, Balochistan
183		Zard M/W Station Tehsil and District Khuzdar, Balochistan
184		Ahmaq Zai M/W station District Loralai, Balochistan
185		Mahiwall M/W Station District Lorarlai, Balochistan
186		Mekhtar M/W Station District Loralai, Balochistan
187		Rar(Bar) Khan M/W Station District Loralai, Balochistan
188		Qila Saifullah M/W Station Tehsil and District K.Saifullah, Balochistan
189		S.W.Pass M/W Station Tehsil Musa khail, District Loralai, Balochistan
190		Loralai M/W Station District Loralai, Balochistan
191	Lindsay M/W Station Village Limgree, Tehsil Haji Sheher District Kachi, Balochistan	
192	Belpat M/W Station Tehsil Lehari District Sibi, Balochistan	

S.No	Directorate / Division	Site Name
193		D.M.Jamali (Tempal Dera ) M/W Station Tehsil & District D.M.Jamali, Balochistan
194	Quetta Directorate	PTCL Exchange Building Mir Jaffar Khan Jamali Road Quetta Balochistan
195		PTCL Exchange Building Mir Jaffar Khan Jamali Road Quetta Balochistan
196		PTCL Exchange Building Mir Jaffar Khan Jamali Road Quetta Balochistan

**ANNEX-C: COMMERCIAL COMPLIANCE STATEMENT**

S.No.	Description	Complied	Not Complied	Partially complied	Remarks
1	Invitation To E-Bids				
2	Introduction				
3	Scope Of Work				
4	Qualification Criterion Of Bidders				
5	Cost Of Tendering				
6	Clarifications Of Tender Documents				
7	Amendment Of Tender Documents				
8	Preparation Of Bid				
9	Price				
10	Bid Security				
11	Validity Of Bids				
12	Deadline For Submission Of Bid				
13	Opening Of Bid				
14	Responsiveness Of Bidders				
15	Evaluation Criterion For Most				
16	Clarifications / Corrections Of Bid				
17	Variation Order				
18	Commercial Compliance Statement				
19	Award Criteria & NTC's Right				
20	Notification Of Award & Signing Of Contract Agreement				
	<b>Contract Conditions</b>				
1	Performance Security				
2	Contractors Responsibilities				
3	Insurance And Welfare				
4	NTC Responsibilities				
5	Contract Duration				
6	Commencement Of Services				
7	Contractor's Negligence				
8	Payment				
9	Contract Closure				
10	Default By Contractor				
11	Arbitration And Governing Law				
12	Force Majeure				
13	Termination For Insolvency				
14	Termination For Convenience				
15	Project Director/ Ultimate Consignee				
16	Amendments In Contract				
17	Debarment / Blacklisting of Firm Integrity				
18	Debarment / Blacklisting Of Firm				
19	Integrity				

**ANNEX-D: BID SECURITY FORMAT**

Bank Guarantee No. -----  
Dated at Islamabad, the -----  
Amount \_\_\_\_\_  
Validity \_\_\_\_\_

To,

THE MANAGING DIRECTOR,  
NATIONAL TELECOMMUNICATION CORPORATION  
HEAD QUARTERS G-5/2  
ISLAMABAD.

Dear Sir,

WHEREAS M/s \_\_\_\_\_ (hereinafter called the Tenderer) have requested us through \_\_\_\_\_ Bank Ltd., to furnish Bid Security by way of Bank Guarantee in your favour in the sum of \_\_\_\_\_ (IN FIGURE) \_\_\_\_\_ (IN WORDS) against your Tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ for \_\_\_\_\_.

**WE HEREBY AGREE AND UNDERTAKE:**

- i. To make unconditional payment \_\_\_\_\_ to you on demand without further question or reference to the Tenderer in case of withdrawal or modification of bid or any default or non-execution of the Contract or refusal to accept order by the Tenderer from the date of opening of bids until the expiry of the validity of their offer,
- ii. To keep this guarantee in full force from (date) \_\_\_\_\_ upto \_\_\_\_\_ (date) \_\_\_\_\_ the date until which the Tenderer's offer is valid.
- iii. To extend the period of guarantee if such extension be necessary beyond the date stated in para (ii) and as so desired by the tenderer.

Any claim arising out of this guarantee must be lodged with this Bank within the period the guarantee is valid and before the date of its expiry. After this date the guarantee will be considered null and void and should be returned to us.

Yours faithfully,

Name of the Bank: \_\_\_\_\_  
Authorized officer's Signature & Seal:  
\_\_\_\_\_

**ANNEX-E: PERFORMANCE BOND FORMAT**

Bank Guarantee No. -----  
Date of Issue -----  
Valid upto -----  
Value (Rs.) -----

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO,  
THE MANAGING DIRECTOR,  
NATIONAL TELECOMMUNICATION CORPORATION  
HEAD QUARTERS G-5/2  
ISLAMABAD.

SUBJECT: B/G AND DATE FOR \_\_\_\_\_ ON BEHALF OF \_\_\_\_\_ FOR  
DUE AND FAITHFUL PERFORMANCE ORDER NO. \_\_\_\_\_  
DATED \_\_\_\_\_.

Whereas M/s \_\_\_\_\_ (hereinafter called the Supplier) have  
requested us to furnish a Bank Guarantee in your favour in the sum \_\_\_\_\_ (IN WORDS)  
\_\_\_\_\_ as performance security against order  
No.. \_\_\_\_\_ dated \_\_\_\_\_ to be concluded between the Supplier and National  
Telecommunication Corporation HQs G-5/2 Islamabad.

**WE HEREBY AGREE:**

- 1). To make an un-conditional payment of \_\_\_\_\_ to you on demand without any further question or reference to the Supplier upon failure of the Supplier to perform the Order for which you will be the sole judge.
- 2). To keep this guarantee valid in full force from this date upto the time of the due and faithful completion of the Order under reference (the schedule of implementation shall be as described in the Purchase order and its subsequent amendments) or till \_\_\_\_\_ whichever date is later. The faithful completion of the order by the Supplier will be intimated by the NTC.
- 3). To extend the period of the enforceability of this guarantee if such extension be necessary or desired by you of us. All claims thereunder must be submitted to the Bank of \_\_\_\_\_ on or before the expiry date mentioned in this guarantee are the date mentioned in its extensions issued from time to time, after which this guarantee will become null and void and should be returned to us. Irrespective of its return, we shall consider ourselves fully discharged from any obligation there under after the said expiry date.

Dated This Day of

Authorized Signature:

\_\_\_\_\_  
& Seal of bank

**ANNEX-F: DECLARATION OF BENEFICIAL OWNER INFORMATION**

**Declaration of Ultimate Beneficial Owners Information for Public Procurement Contracts**

1. Name
2. Father's Name/Spouse's Name
3. CNIC/NICOP/Passport no.
4. Nationality
5. Residential address
6. Email address
7. Date on which shareholding, control or interest acquired in the business.
8. In case of indirect shareholding, control or interest being exercised through intermediary companies, entities or other legal persons or legal arrangements in the chain of ownership or control, following additional particulars to be provided:

1	2	3	4	5	6	7	8	9	10
Name	Legal form (Company/Limited Liability Partnership/Association of Persons/Single Member Company/ Partnership Firm/ Trust/Any other individual, body corporate (to be specified))	Date of incorporation	Name of registering authority	Business Address	Country	Email address	Percentage of shareholding, control or interest of BO in the legal person or legal arrangement	Percentage of shareholding, control or interest of legal person or legal arrangement in the Company	Identity of Natural Person who ultimately owns or controls the legal person or arrangement

9. Information about the Board of Directors (details shall be provided regarding number of shares in the capital of the company as set opposite respective names).

1	2	3	4	5	6	7	8
Name and surname (In Block Letters)	CNIC No. (in case of foreigner, Passport No)	Father's/ Husband's Name in full	Current Nationality	Any other Nationality (ies)	Occupation	Residential address in full or the registered/ principal office address for a subscriber other than natural person	Number of shares taken by each subscriber (in figures and words)
Total number of shares taken (in figures and words)							

10. Any other information incidental to or relevant to Beneficial Owner(s).

Name & signature

(Person authorized to issue notice on behalf of the company)