

GENERAL PRO-FORMA FOR TENDER SUBMISSION (TO BE FILLED BY BIDDER/FIRM)

Bid/ proposal submitted for	
Firm/ Company Name	
Address: (Head office)	
Address: Office(s) in Islamabad/ Rawalpindi	
Contact Number	
Email address	
Owner(s) Name	
NTN/GST Number	
PEC Registration Number (in case of E&M work)	
Work Experience in relevant field/ Category (in Years)	
Previous reputation/work completion certificates / evidence submitted	Yes / No
Earnest Money/Bid Security Submitted	Yes / No (Rs. _____) %age _____
Submission of undertaking that, firm has not been blacklisted by any Organization/establishment etc.	Yes / No
Last date for tender submission -----	Submitted on: _____ / _____ /2026

TENDER DOCUMENT

(Tender No. AMF/01/2025-26/P&D)

**Design, Supply, Installation, Testing and
Commissioning of a Complete CCTV Surveillance
System, Including all Allied Equipment, Cabling and
Accessories, at Supreme Court Staff Colony, Tipu
Road, Rawalpindi.**



AL-MIZAN FOUNDATION

Old Supreme Court Building, 274-Peshwar Road, Rawalpindi

Phone: (+ 92) (51) (5125198)

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1. Invitation to Bid

1.1. Al-Mizan foundation, (hereinafter referred to as "the Purchaser") invites Proposals (hereinafter referred to as "the Tenders") for **Design, supply, installation, testing and commissioning of a complete CCTV surveillance system, including all allied equipment, cabling and accessories, at Supreme Court Staff Colony, Tipu Road, Rawalpindi** as per quantity & specifications mentioned in **Annex-A** (hereinafter referred to as "the Works").

1.2 PPRA Rules to be followed

Public Procurement Rules, 2004 will be strictly followed. These may be obtained from PPRA's website:

<http://ppra.org.pk/doc/rules.pdf>

In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule under the Public Procurement Rules, 2004, as amended time to time.

1.3 Mode of Advertisement(s)

As per Rule 12(1), this Tender is being placed online at PPRA's website.

The bidding documents, containing detailed information, may be obtained from the office of the Al-Mizan Foundation, Old Supreme Court Building, 274 Peshawar Road, Rawalpindi, upon payment of a non-refundable fee of Rs. 500.

1.4 Type of Open Competitive Bidding

As per Rule 36(b) of PPRA, Single Stage - Two Envelope Bidding Procedure shall be followed.

1.5 Bidding Details (Instructions to Bidders)

All bids must be accompanied by Earnest Money equivalent to 2% of the total bid price in the shape of a pay order or bank draft, submitted as part of the financial bid in favour of the "Secretary, Al-Mizan Foundation."

Complete bids (hard copy), as required under this tender document, must reach the office of the Secretary, Al-Mizan Foundation, Old Supreme Court Building, 274 Peshawar Road, Rawalpindi, by **10-06-2026 at 10:30 AM**. No tender documents will be received after the due date and time.

2. Tender Eligibility/Qualification Criteria of bidder

The bidder:

- 2.1 Must be a registered/incorporated company / firm in Pakistan with relevant business.
- 2.2 Must be registered with Tax Authorities as per prevailing latest tax rules (Only those companies which are validly registered with sales tax and income tax departments and having sound financial strengths and are active return filer, can participate).
- 2.3 Must have valid Registration of General Sales Tax (GST) & National Tax Number (NTN); verifiable from relevant institutions.
- 2.4 The bidder shall be solely responsible for the correct calculation and application of all applicable taxes and duties in the Financial Proposal. Any discrepancy, error, or subsequent change in the rates or structure of taxes and duties shall be borne entirely by the successful bidder, and no claim in this regard shall be entertained by the Purchaser.
- 2.5 The bidder shall undertake that, in the event of any exemption or concession in duties and taxes granted by the Government in favor of the Purchaser, the same shall be duly adjusted in the Financial Proposal.
- 2.6 Have not been blacklisted by any Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. (Submission of undertaking to this effect on legal stamp paper is mandatory),
- 2.7 The bidder shall provide a complete list of staff proposed for the execution of the work, including engineers, supervisors, skilled workers, technical staff, and other supporting personnel.
- 2.8 Must be Registered with Pakistan Engineering Council (PEC) with specific coding.
- 2.9 The bidder must provide details of similar works executed or items supplied/purchased, along with supporting documents such as work orders, completion certificates, or purchase orders.

Note: Verifiable documentary proof for all above conditions is a mandatory requirement, noncompliance will lead to disqualification.

3 Tender Cost

The Tenderer shall bear all costs / expenses associated with the preparation and submission of the Tender(s) and the Purchaser shall in no case be responsible for those expenses.

4. Joint Venture / Consortium

Joint venture / Consortium is not eligible for this tender.

5. Amendment of the Tender Document

The Purchase Committee of Al Mizan Foundation may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender as per Rule-27 of Public Procurement Rules, 2004.

6. Preparation / Submission of Tender

- 6.1 The Tender shall be filled in / accompanied by the prescribed Forms, Annexes, Schedules, Charts, Drawings, Documents, Brochures, Literature, etc. which shall be typed, completely filled in, stamped and signed by the Tenderer. If volume of the bid contains various set(s) of documents the same must be properly numbered and tagged in binding shape.
- 6.2 The Tender shall be in two parts i.e. the **technical proposal and the financial proposal**. Separate sealed envelope shall be used for technical & financial proposals. Technical Proposal shall comprise the following, **without quoting the price**:
- 6.3 Technical Proposal Form
- 6.3.1 Undertaking (All terms & conditions and qualifications listed anywhere in this tender document have been satisfactorily vetted). (**Annexure-C**)
- 6.3.2 Technical Brochures / Literature
- 6.3.3 Submission of undertaking on legal valid and attested stamp paper that: -
- (a) The firm must not be blacklisted by any Provincial or Federal Government Department, Agency, Organization, Autonomous Body, or Private Sector Organization anywhere in Pakistan. An affidavit to this effect must be provided on stamp paper.
- (b) The firm will fully comply with execution schedule and Services mentioned in tender document.
- (c) The Bank Draft / Pay Order submitted as 2% Earnest Money is included in the Financial Proposal in accordance with the tender requirements.
- 6.4 The Financial Proposal shall comprise the following:
- 6.4.1 Financial Proposal Form (**Annexure-B**).
- 6.4.2 Schedule of Items (**Annexure-B-1**)
- 6.4.3 2% Earnest Money of the total tender price.
- 6.5 The Tenderer shall seal the Original technical and Financial Proposal in an envelope duly marked (in Bold) as under:
- “Design, Supply, Installation, Testing and Commissioning of a Complete CCTV Surveillance System, Including all Allied Equipment, Cabling and Accessories, at Supreme Court Staff Colony, Tipu Road, Rawalpindi”***
- Tender No. AMF/01/2025-26/P&D
Secretary, Al-Mizan Foundation old Supreme Court Building,
274, Peshawar Road Rawalpindi.
- 6.6 The Tender shall reach in the office of Secretary Al-Mizan Foundation old Supreme Court Building, 274, Peshawar Road Rawalpindi, by **10-06-2026 at 10:30 AM**.
- 6.7 No tender documents will be received after the due date and time.
- 6.8 This is made obligatory to affix authorized signatures with official seal on all original and duplicate (copies) documents, annexures, copies, certificates, brochures, literature, drawings, letters, forms and all relevant documents as part of the bids submitted by the tenderer.

7. Tender Price

The quoted price shall be item rate basis as per Annex-B-1

- 7.1 In Pak Rupees only;
- 7.2 best / final / fixed and valid until completion of all obligations under the Contract i.e. not subject to variation / escalation;
- 7.3 inclusive of all taxes, duties, levies, insurance, freight, etc.;
- 7.4 including all charges up to the delivery point i.e. Rawalpindi (Supreme Court Staff Colony Tipu Road Rawalpindi)
- 7.5 If not specifically mentioned in the Tender(s), it shall be presumed that the quoted price is as per the above requirements.

8. Earnest Money

- 8.1 The Tenderer shall furnish the Earnest Money for a sum equivalent to 2% of the total price, fulfilling the following criteria:
 - 8.1.1 denominated in Pak Rupees.
 - 8.1.2 as part of financial bid envelope, failing which will cause rejection of bid.
 - 8.1.3 have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender or until furnishing of the Performance Security, whichever is later.
- 8.2 Failure to meet any of the above-mentioned criteria will result to the automatic rejection of the bid.
- 8.3 The Earnest Money will be forfeited by the Purchaser, on the occurrence of any / all of the following conditions:
 - 8.3.1 If the Tenderer withdraws the Tender during the period of the Tender validity;
 - 8.3.2 If the Tenderer does not accept the corrections of his Total Tender Price; or
 - 8.3.3 If the Tenderer, having been notified of the acceptance of the Tender by the Purchaser during the period of the Tender validity, fails or refuses to furnish the Performance Security, in accordance with the Tender Document.

9. Tender Validity

The Tender shall have a minimum validity period of **ninety (90) days** from the last date for submission of the Tender. The Purchase Committee of Al-Mizan Foundation may solicit the Tenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Tenderer agrees to extension of validity period of the Tender, the validity period of the Earnest Money shall also be suitably extended. The Tenderer may refuse extension of validity period of the Tender, without forfeiting the Earnest Money.

10. Modification / Withdrawal of the Tender

- 10.1 The bidder may, by written notice served to the Chairman, Purchase /Market Management Committee, modify or withdraw the Tender after submission of the Tender, prior to the deadline for submission of the Tender.

- 10.2 The bids, withdrawn after the deadline for submission of the bids and prior to the expiration of the period of the Tender validity, will result in forfeiture of the Bid Security.

11. Opening of the Tender

- 11.1 The Technical bids will be publicly opened by the Purchase /Market Management Committee on **10-06-2026** at **11:30 AM.** in the presence of the Bidders for which they shall ensure their presence without further invitation. In case the last date of bid submission falls in / within the official holidays / weekends of the Purchaser, the last date for submission of the bids shall be the next working day.
- 11.2 The tender's name, modification, withdrawal, security, attendance of the Tenderer and such other details as the Purchaser may, at its exclusive discretion, consider appropriate, will be announced and recorded.
- 11.3 No bidders or its representative will be allowed to keep any digital device (camera, audio recorder, cell phone etc.) during tender opening meeting at given time and location.

12. TECHNICAL EVALUATION CRITERIA

- 12.1 **PASS MARKS: 50 marks out of 70** in the Technical Evaluation shall be considered technically qualified, and their Financial Bids shall be opened. Bidders obtaining less than 50 marks shall be disqualified, and their Financial Proposals shall remain sealed and unopened. Furthermore, bids that do not conform to the Technical Specifications or Bid Conditions, or that lack adequate technical capability, maintenance support, or services, shall be rejected.

MARKS DISTRIBUTION BREAKDOWN

Sr. No.	Criteria	Marks
1	Technical Evaluation	70
2	Financial Elevation	30
Total Marks		100

MARKS DISTRIBUTION DETAILS

Technical Evaluation

Sr. No.	Description	Marks	Total Marks
1	Relevant Experience	(i) Experience more than 5 years. Marks = 15 (Full)	15
		1) Experience between 3 to 5 years. Marks = 10	
		2) Experience below than 3 years. Marks = 5	
2	Technical Proposal and System Design. (i) Understanding of assignment (ii) Propose design/solution (iii) Work plan & implementation strategy (iv) Innovation or value addition		10
3	Compliance with specification. (i) Conformity with TORs/Specification (ii) Quality of propose materials/ products (iii) Brand standard/ certification		25
4	Resources infrastructure. (i) Availability of required tools, equipment's and team (ii) Technical Capability (CCTV system, Software, and monitoring setup) (iii) Operational Capacity (iv) Qualification and experience of team.		15
5	Presentation/demonstration. (i) Clarity & professionalism. (ii) Practical demonstration, if required.		5

- 12.2 Al-Mizan Foundation reserves the right to engage any expert Electrical Engineer from the public or private sector to assist the committee in the technical evaluation of bids.

13. FINANCIAL PROPOSAL EVALUATION

- 13.1 Technically qualified/successful bidder(s) shall be informed upon completion of the technical bid opening process and the technical evaluation of the proposals submitted by the bidders. Technically non-responsive proposals shall be returned to the respective bidders, subject to the submission of an undertaking confirming that they will not challenge the bidding process before any forum or authority. In the event that a bidder refuses to provide such an undertaking, the financial proposal of the concerned bidder shall be retained by the procuring agency.
- 13.2 The financial proposals of technically qualified bidders will be opened at the office of the Secretary, Al-Mizan Foundation, Old Supreme Court Building, 274 Peshawar Road, Rawalpindi, in the presence of the bidders or their duly authorized representatives. The date and time for opening of the financial proposals will be announced after completion of the technical bid opening and evaluation process.

Financial Proposal evaluation will be conducted under the Public Procurement Rules, 2004.

- 13.3 In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered.

Formula for Financial Evaluation:

$$\text{Financial Score} = \frac{\text{Lowest Bid}}{\text{Bid Price}} \times 30$$

- Lowest bid gets full 30 marks
- Others get proportionally lower marks

14. Rejection / Acceptance of the Bid

- 14.1 The Purchase /Market Management Committee may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
- 14.2 The Tender shall be rejected if:
- 14.2.1 submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
 - 14.2.2 incomplete, partial, conditional, alternative, late; or
 - 14.2.3 Earnest money is not submitted; or
 - 14.2.4 subjected to interlineations / cuttings / corrections / erasures / overwriting; or
 - 14.2.5 the Tenderer refuses to accept the corrected Total Tender Price; or
 - 14.2.6 the Tenderer has conflict of interest with the Purchaser; or
 - 14.2.7 the Tenderer tries to influence the Tender evaluation / Contract award; or
 - 14.2.8 the Tenderer engages in corrupt or fraudulent practices in competing for the Contract award;
 - 14.2.9 the Tenderer fails to meet all the requirements of Tender Eligibility / Qualification Criteria (Clause-2);
 - 14.2.10 the Tenderer fails to meet the evaluation criteria requirements (Clause-12);
 - 14.2.11 the Tenderer has been blacklisted by any public or private sector organization;
 - 14.2.12 the Tenderer has been served any legal notices or displeasure letters by any public sector organization on serious failures to provide satisfactory services;
 - 14.2.13 the Tenderer has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations.
 - 14.2.14 the Tenderer submits any financial conditions as part of its bid which are not in conformity with tender document.
 - 14.2.15 Non-submission of verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements.

15. Award Criteria

Bidder(s) will be evaluated in light of all preconditions and necessary requirements, and will be selected based on the most advantageous evaluation in accordance with the applicable rules and upon fulfillment of all codal formalities.

16. Work Order

Work order to the successful Tenderer will be issued after approval of the Competent Authority.

17. Performance Security

- 17.1 The successful bidder shall furnish Performance Security, as per (**Annex-E**), within three (03) days of the issuance of the Letter of Acceptance. The Performance Security shall be in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, in accordance with the format provided in the Tender Document, for an amount equivalent to 10% of the contract value. It shall be denominated in Pakistani Rupees and shall remain valid until the expiry of the guarantee/warranty period or the fulfillment of all contractual obligations, whichever is later.
- 17.2 The contractor shall provide after-sales services within 24 hours in case of any fault or damage. In the event of failure to provide such services within the stipulated time, the procuring agency reserves the right to engage an alternative vendor, and any payments made to such vendor shall be deducted from the contractor's Performance Security.
- 17.3 No other form or format of Performance Security, nor any security with validity less than the prescribed period, shall be accepted.
- 17.4 The Performance Security shall be forfeited, if the Contractor commits a default under the Contract, fails to fulfill the obligations under the Contract or if violates any of the terms and conditions of the Contract.
- 17.5 No interest on the amount of performance guaranty / Banker Cheque shall be charged by Bidders.

18. Execution Schedule / Delivery

- 18.1 The Contractor shall Design, supply, installation, testing and commissioning of a complete CCTV surveillance system, including all allied equipment, cabling and accessories, at Supreme Court Staff Colony, Tipu Road, Rawalpindi, within fifteen (15) days from the issuance of work Order. During project implementation period, the Contractor shall provide all items, at the contracted performance and reliability level.
- 18.2 The purchaser may extend the date on written request from the successful bidders under special circumstances or compelling grounds for services of awarded work as per acceptance order.

19. Liquidated Damages

Unless the delay in services is caused by force majeure, if the Contractor fails / delays in works / performance of any of the obligations, under the Contract / violates any of the provisions of the Contract / commits breach of any of the terms and conditions of the Contract the Al Mizan Foundation may, without prejudice to any other right of

action / remedy it may have, deduct from the Contract Price, as liquidated damages, a sum of money @1% of the total Contract Price which is attributable to such part of the items/works, in consequence of the failure / delay, be put to the intended use, for every day between the scheduled items/works date(s), with any extension of time thereof granted by the Purchaser, and the actual items/works date(s). Provided that the amount so deducted shall not exceed, in the aggregate, 20% of the Contract Price.

20. Dispute Resolution

All claims and disputes arising out of or relating to this tender shall be referred to the chairman, Committee of Administration of Al Mizan foundation, whose decision shall be final.

21. Training include in Services and Documentation

The Contractor shall arrange and conduct a comprehensive training program for the staff nominated by Al Mizan Foundation to ensure the effective operation, handling, and maintenance of the CCTV surveillance system installed under the Contract. The Contractor shall also furnish the user documentation, the operation manuals, and service manuals of the Services and operations maintenance and other information pertaining to the performance of the **Design, supply, installation, testing and commissioning of a complete CCTV surveillance system, including all allied equipment, cabling and accessories, at Supreme Court Staff Colony, Tipu Road, Rawalpindi**, in hard/ soft copy format, before the Services are taken over by the Al Mizan Foundation.

22. Checklist

Check the relevant option whether the document is attached.

- | | | |
|--|-----|----|
| <input type="radio"/> Technical Bid | Yes | No |
| <input type="radio"/> Financial Bid | Yes | No |
| <input type="radio"/> Each Page of the bid is signed and stamped | Yes | No |
| <input type="radio"/> Affidavit on the Stamp Paper is attached | Yes | No |
| <input type="radio"/> Earnest Money (2% of total quoted price) | Yes | No |

TECHNICAL SPECIFICATION

Subject: **DESIGN, SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF A COMPLETE CCTV SURVEILLANCE SYSTEM, INCLUDING ALL ALLIED EQUIPMENT, CABLING AND ACCESSORIES, AT SUPREME COURT STAFF COLONY, TIPU ROAD, RAWALPINDI.**

Head-A (Work complete in all respect)

Sr. No	Items Name	Description/ details	Features / description/ details/ brochures provided by the bidder
1	CCTV Cameras	<p><u>Fixed Bullet IP CAMERAS</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • Resolution: Minimum 4MP (2560×1440) • Lens: 2.8mm (wide angle) or better • Night Vision: Minimum 50m IR / Color night vision preferred • Compression: H.265+ • Weatherproof: IP67 • Features: Motion detection, smart analytics (human/vehicle detection preferred) • Audio: Optional (preferred) • SD card support • double scan sensor <p>Made of: A well-known brand such as Dahua, Hikvision, IMOU, or an equivalent.</p>	
2	PTZ (Pan-Tilt Zoom) Camera	<p><u>PTZ (Pan-Tilt Zoom) IP CAMERAS</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • Resolution: Minimum 4MP (2560×1440) • Lens: 2.8mm (wide angle) or better • Night Vision: Minimum 50m IR / Color night vision preferred • Compression: H.265+ • Weatherproof: IP67 • Features: Motion detection, smart analytics (human/vehicle detection preferred) • Audio: Optional (preferred) • SD card support • double scan sensor • sub stream H.264/265 • Third Stream H.264/265 • Main stream H-264+/265+ • Max resolution 2560 x 1440 with 30 fps, IP-67. • laser distance 200 meter. 	

		<p>Made of: A well-known brand such as Dahua, Hikvision, IMOU, or an equivalent.</p>	
3	NVR (Network video Recorder)	<p><u>NVR (Network video Recorder)</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • 32channel • Support up to 8MP cameras • Compression: H.265+ • HDMI/VGA output • Remote access capability • Minimum 2 SATA slots • Internal HDDs mount support:2/4/8 or higher as per site requirement, • Monitor outputs, (HDMI,4K Ultra HD), VGA (Video Graphic array), • Support Raid 5/6, Embedded OS, Data Encryption, Min. 1 x RJ-45 1000Mbps Ports, with PC Video Monitoring Software, Web Server, Embedded Server complete in all respect. <p>Made of: A well-known brand such as Dahua, Hikvision, UNV, TP-link VIGI, or an equivalent.</p>	
4	L2 Access Switches	<p><u>L2 ACCESS SWITCHES</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • L2 Access Switches 24xEthernet 10/100/1000 base-T port, • min 2x1Gigabit SFP ports with 2x1G single mode SFP. POE/POE+. • Switching capacity at least 200 Gbps full-duplex or higher supporting bi-directional ACL, • port based ACL, VLAN based Supply, • Installation and Connection of L2 Access Switches 24xEthernet ACL, • An automatic Isolation of attack sources, • DAI (Dynamic ARP inspection), DHCP Snooping, IP Source Guard, • port based network access control conforming IEEE 802.1 x standard, • Stackable or Cluster setup complete with Stack Modules, • Stack cables, necessary licenses etc. <p>Made of: A well-known brand such as Cisco, HPE Aruba, TP-link, or an equivalent.</p>	
5	Surveillance Grade Hard Drives (HDD)	<p><u>SURVEILLANCE GRADE HARD DRIVES (HDD)</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • 4TB installed 	

		<ul style="list-style-type: none"> • 8TB installed • Must support 30 days continuous recording of all cameras. • Specified Capacity for CCTV System Backup. • Made of Seagate Supply, <p>Made of: A well-known brand such as Dahua Surveillance HDD, Hikvision Surveillance HDD, Seagate SkyHawk, or an equivalent.</p>	
6	Cable CAT-6A	<p>Cable CAT-6A Mandatory Specifications</p> <ul style="list-style-type: none"> • Cat6 structured cabling • PoE-based system preferred • Proper conduit/ducting • With 4-pair data Cable, • 23 AWG UL/EN listed cable * • TIA/EIA 568 / ISO/IEC 11801, • In pre-laid conduit / cable tray from including all accessories, <p>Made of: A well-known brand such as D-Link, AMP Netconnect (CommScope), Schneider Electric, or an equivalent.</p>	
7	PVC Connection Box	<p>PVC Connection Box</p> <ul style="list-style-type: none"> • Supply & installation of PVC connection boxes (PVC Connection Box) complete in all respects. 	
8	Electrical Power Wire	<p>ELECTRICAL POWER WIRE</p> <ul style="list-style-type: none"> • Supply & laying of Electric Power Wiring (Electric power wire) complete in all respects. 	
9	Power Backup UPS	<p>POWER BACKUP UPS</p> <ul style="list-style-type: none"> • Output voltage 12V DC • Backup time 2 to 4 Hours 	
10	Metal Junction Box	<p>METAL JUNCTION BOX</p> <ul style="list-style-type: none"> • Supply & installation of Metal Junction Box (Electric Junction Box (Metal)) complete in all respects. 	
11	Power plug	<p>METAL JUNCTION BOX</p> <ul style="list-style-type: none"> • Supply & installation of power plug for cameras (Light Plug for Power Camera) complete in all respects. 	
12	Led (40 inch)	<p>LED (40 INCH)</p> <ul style="list-style-type: none"> • LED (40 inch) with Stande HDMI Cable EXTION Lead 10mtr 	
13	Wireless Mouse	Wireless Mouse	
14	2U Rack	2U Rack	

15	MEDAI Convertor Gigabit	MEDAI Convertor Gigabit	
16	SCTOSC Patch Card	SCTOSC Patch Card	
17	PVC Conduit Pipe	<u>PVC CONDUIT PIPE</u> <ul style="list-style-type: none"> Supply & installation of PVC conduit pipe (1-inch dia) (1-inch pipe) including accessories complete in all respects. 	
18	Pipe Band, Socket And Accessories	<u>PIPE BAND, SOCKET AND ACCESSORIES</u> <ul style="list-style-type: none"> Supply & fixing of pipe band, socket and accessories (Pipe Band and Socket) complete in all respects. 	
19	RJ-47 Connectors	<u>RJ-47 CONNECTORS</u> <ul style="list-style-type: none"> Supply & installation of RJ-47 connectors (RJ 47 Connector) complete in all respects. 	
20	Box	<u>Box</u> weather proof box 4/4	
21		Installation, testing & commissioning of complete CCTV system including configuration, integration and handing over.	

FINANCIAL PROPOSAL SUBMISSION FORM WITH PRICE
SCHEDULE/ FINANCIAL COST SHEET

[Location, Date]

To

Secretary
Al Mizan Foundation Old Supreme
Court Building, 274 Peshawar Road
Rawalpindi.

Dear Sir,

We, the undersigned, offer to provide the _ (Insert title of assignment) _ in accordance with your invitation for Proposal No. _____ dated _ (insert date) _ and our Technical Proposal. Our attached Financial Proposal is for the sum of _ (insert amount in words and figures) _. This amount is inclusive of all taxes.

Our Financial Proposal shall be binding upon us up to expiration of the validity period of the Proposal, i.e. before the date indicated in _____ of the Proposal Data Sheet.

We also declare that the Government of Pakistan / Punjab has not declared us or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Signed

In the capacity of:

Duly authorized to sign the proposal on behalf of the Applicant.

Date:

SCHEDULE OF ITEMS/ B.O.Q

ANNEXURE-B-1

Sr. No	Items Name	Description/ details	Qty	Unit	Unit Price	Total Amount
1	CCTV Cameras	<p><u>Fixed Bullet IP CAMERAS</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • Resolution: Minimum 4MP (2560×1440) • Lens: 2.8mm (wide angle) or better • Night Vision: Minimum 50m IR / Color night vision preferred • Compression: H.265+ • Weatherproof: IP67 • Features: Motion detection, smart analytics (human/vehicle detection preferred) • Audio: Optional (preferred) • SD card support • double scan sensor <p>Made of: A well-known brand such as Dahua, Hikvision, IMOU, or an equivalent .</p>	16	Each		
2	PTZ (pan-Tilt zoom) Camera	<p><u>PTZ (pan-Tilt Zoom) IP CAMERAS</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • Resolution: Minimum 4MP (2560×1440) • Lens: 2.8mm (wide angle) or better • Night Vision: Minimum 50m IR / Color night vision preferred • Compression: H.265+ • Weatherproof: IP67 • Features: Motion detection, smart analytics (human/vehicle detection preferred) • Audio: Optional (preferred) • SD card support • double scan sensor • sub stream H.264/265 • Third Stream H.264/265 • Main stream H-264+/265+ • Max resolution 2560 x 1440 with 30 fps, IP-67. • laser distance 200 meter <p>Made Of: A well-known brand such as Dahua, Hikvision, IMOU, or an equivalent.</p>	01	Each		
3	NVR (Networ	<p><u>NVR (Network video Recorder)</u> <u>Mandatory Specifications</u></p>				

	k video Recorder)	<ul style="list-style-type: none"> • 32channel • Support up to 8MP cameras • Compression: H.265+ • HDMI/VGA output • Remote access capability • Minimum 2 SATA slots • Internal HDDs mount support:2/4/8 or higher as per site requirement, • Monitor outputs, (HDMI,4K Ultra HD), VGA (Video Graphic array), • Support Raid 5/6, Embedded OS, Data Encryption, Min. 1 x RJ-45 1000Mbps Ports, • with PC Video Monitoring Software, Web Server, Embedded Server complete in all respect. <p>Made Of: A well-known brand such as Dahua, Hikvision, UNV, TP-link VIGI, or an equivalent.</p>	01	Each		
4	L2 Access Switches	<p><u>L2 ACCESS SWITCHES</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • L2 Access Switches 24xEthernet 10/100/1000 base-T port, • min 2x1Gigabit SFP ports with 2x1G single mode SFP. POE/POE+. • Switching capacity at least 200 Gbps full-duplex or higher supporting bi-directional ACL, • port based ACL, VLAN based Supply, • Installation and Connection of L2 Access Switches 24xEthernet ACL, • A automatic Isolation of attack sources, • DAI (Dynamic ARP inspection), DHCP Snooping, IP Source Guard, • port based network access control conforming IEEE 802.1 x standard, • Stackable or Cluster setup complete with Stack Modules, • Stack cables, necessary licenses etc. <p>Made Of: A well-known brand such as Cisco, HPE Aruba, TP-link, or an equivalent.</p>	03	Each		
5	Surveillance Grade Hard	<p><u>SURVEILLANCE GRADE HARD DRIVES (HDD)</u> <u>Mandatory Specifications</u></p> <ul style="list-style-type: none"> • 4TB installation 	01	Each		
		<ul style="list-style-type: none"> • 8TB installation 	02	Each		

	Drives (HDD)	<ul style="list-style-type: none"> • Must support 30 days continuous recording of all cameras. • Specified Capacity for CCTV System Backup. • Made of Seagate Supply, Made Of: A well-known brand such as Dahua Surveillance HDD, Hikvision Surveillance HDD, Seagate SkyHawk, or an equivalent.				
6	Cable CAT-6A	Cable CAT-6A Mandatory Specifications <ul style="list-style-type: none"> • Cat6 structured cabling • PoE-based system preferred • Proper conduit/ducting • With 4-pair data Cable, • 23 AWG UL/EN listed cable * • TIA/EIA 568 / ISO/IEC 11801, • In Pre-laid conduit / cable tray from including all accessories, Made Of: A well-known brand such as D-Link, AMP Netconnect (CommScope), Schneider Electric, or an equivalent	1200	meter		
7	PVC Connection Box	PVC Connection Box <ul style="list-style-type: none"> • Supply & installation of PVC connection boxes (PVC Connection Box) complete in all respects. 	16	Each		
8	Electrical power wire	ELECTRICAL POWER WIRE <ul style="list-style-type: none"> • Supply & laying of Electric Power Wiring (Electric power wire) complete in all respects. 	500	Each		
9	Power backup UPS	POWER BACKUP UPS <ul style="list-style-type: none"> • Output voltage 12V DC • Backup time 2 to 4 Hours 	01	Each		
10	Metal Junction Box	METAL JUNCTION BOX <ul style="list-style-type: none"> • Supply & installation of Metal Junction Box (Electric Junction Box (Metal)) complete in all respects. 	05	Each		
11	power plug	Power plug <ul style="list-style-type: none"> • Supply & installation of power plug for cameras (Light Plug for Power Camera) complete in all respects. 	08	Each		
12	Led (40 inch)	LED (40 INCH) <ul style="list-style-type: none"> • LED (40 inch) with Stande HDMI Cable Extion lead 10mtr 	01	Each		
13	wireless mouse	Wireless Mouse	01	Each		
14	2U rack	2U Rack	01	Each		

15	Medai convertor gigabit	MEDAI Convertor Gigabit	05	Each		
16	SCTOSC Patch card	SCTOSC Patch Card	18	Each		
17	PVC conduit pipe	<u>PVC CONDUIT PIPE</u> <ul style="list-style-type: none"> Supply & installation of PVC conduit pipe (1-inch Dia) (1-inch pipe) including accessories complete in all respects. 	500	Meter		
18	pipe band, socket and accessories	<u>PIPE BAND, SOCKET AND ACCESSORIES</u> <ul style="list-style-type: none"> Supply & fixing of pipe band, socket and accessories (Pipe Band and Socket) complete in all respects. 	200	Each		
19	RJ-47 connectors	<u>RJ-47 CONNECTORS</u> <ul style="list-style-type: none"> Supply & installation of RJ-47 connectors (RJ 47 Connector) complete in all respects. 	100	Each		
20	box	<u>Box</u> weather proof box 4/4	20	Each		
21		Installation, testing & commissioning of complete CCTV system including configuration, integration and handing over.	-	-		

UNDERTAKING

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information / documents.

Dated this _____ day of _____ 20__

Signature

(Company Seal)

In the capacity of

Duly authorized to sign bids for and on behalf of:

PERFORMANCE SECURITY

Issuing Authority:
Date of Issuance:
Date of Expiry:
Claim Lodgment Date: (Must be one month later than the expiry date)

WHEREAS [Name and Address of the Contractor] (hereinafter called "the Contractor") has agreed to "design, supply, installation, testing and commissioning of a complete CCTV surveillance system, including all allied equipment, cabling and accessories, at supreme court staff colony, Tipu Road, Rawalpindi" against Tender Name. _____, Tender No. _____ (hereinafter called "the Contract") for the Contract Value of PKR (in figures _____) (in words _____).

AND WHEREAS it has been stipulated in the Tender Document that the successful Contractor shall furnish Performance Security, with invoice / bill, in the form of a Bank Guarantee, issued by a scheduled bank operating in Pakistan, as per this format, for a sum equivalent to Rs. _____ (10% of the contract value) valid from the date of issue until all obligations have been fulfilled in accordance with the Contract;

AND WHEREAS [Name of the Bank] having registered office at [Address of the Bank] (hereinafter called "the Guarantor") has agreed to give the Contractor a Guarantee;

THEREFORE the Guarantor hereby affirms to bind himself, his successors and his assigns to the Purchaser, for the sum of PKR (in figures _____) (in words _____) and undertakes to pay to the Purchaser, upon receipt of his written demand(s), any sum(s) as specified by him, not exceeding the above limit in aggregate, without cavil / argument and without the Purchaser having to substantiate / prove or to show grounds / reasons for such claim(s), on the occurrence of any / all of the following conditions:

1. If the Contractor commits a default under the Contract;
2. If the Contractor fails to fulfill any of the obligations under the Contract;
3. If the Contractor violates any of the provisions of the Contract.

Provided that the Purchaser shall specify the occurred condition(s) owing to which the said sum is due to him.

Provided further that any demand(s) / claim(s) from the Purchaser shall reach the Guarantor within thirty working days after the expiry of the Guarantee.

This guarantee shall remain valid up to _____ or until expiry of warranties/
support period or all obligations have been fulfilled in accordance with the Contract,
whichever is later.

Date this _____ day of 20 _____.

GUARANTOR

Signature _____

CNIC # _____

Name _____

Designation _____

Address _____

AGREEMENT

This CONTRACT AGREEMENT (this "Contract") made as of the ____ [day] of ____ [month], ____ [year], between Al-Mizan Foundation (the "Purchaser"), on the one part, and _____ [full legal name of Contractor], on the other part severally liable to the Purchaser for all of the Contractor's obligations under this Contract and is deemed to be included in any reference to the term "the Contractor."

RECITALS

WHEREAS,

- (a) The Purchaser has requested the Contractor to "**design, supply, installation, testing and commissioning of a complete CCTV surveillance system, including all allied equipment, cabling and accessories, at supreme court staff colony, Tipu Road, Rawalpindi**" as described in Tender Document; and
- (b) The Contractor, having represented to the Purchaser that it has the required professional skills, and personnel and technical resources, has agreed to provide such services on the terms and conditions set forth in this Contract.

NOW THEREFORE, the Parties to this Contract agree as follows:

1. The Contractor hereby covenants with the Purchaser to **design, supply, installation, testing and commissioning of a complete CCTV surveillance system, including all allied equipment, cabling and accessories, at supreme court staff colony, Tipu Road, Rawalpindi** therein, at the time and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of the payments to be made by the Purchaser to the Contractor.
2. The Purchaser hereby covenants with the Contractor to pay the Contractor, the Contract Price or such other sum as may become payable, at the times and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of **design, supply, installation, testing and commissioning of a complete CCTV surveillance system, including all allied equipment, cabling and accessories, at supreme court staff colony, Tipu Road, Rawalpindi.**
3. The following shall be deemed to form and be read and construct as part of this Contract:
 - a. The Tender Document
 - b. Bidder's Proposal
 - c. Terms and Conditions of the Contract
 - d. Price Schedule

- e. Affidavit
- f. Authorized Dealership / Agency Certificate
- g. Performance Security

4. This Contract shall prevail over all other documents. In the event of any discrepancy / inconsistency within the Contract, the above Documents shall prevail in the order listed above.

IN WITNESS whereof the Parties hereto have caused this Contract to be executed in accordance with the laws of **Pakistan** as of the day, month and year first indicated above.

For [Al Mizan Foundation]

For []

WITNESSES:

Name: _____

Name: _____

Signature: _____

Signature: _____

CNIC: _____

CNIC: _____

GENERAL TERMS & CONDITIONS OF CONTRACT

GENERAL PROVISIONS

1 Definitions

In the Contract as defined below, the words and expressions defined shall have the following meanings assigned to them, except where the context requires otherwise:

2 The Contract

2.1 "Contract" means the Contract Agreement and the other documents listed in the Contract Data.

2.2 "Specifications" means the document as listed in the Contract Data, including Employer's requirements in respect of design to be carried out by the Contractor (if any), and any Variation to such document.

3 Persons

3.1 "Employer" means the person named in the Contract Data and the legal successors in title to this person, but not (except with the consent of the Contractor) any assignee.

3.2 "Contractor" means the person named in the Contract Data and the legal successors in title to this person, but not (except with the consent of the Employer) any assignee.

3.3 "Party" means either the Employer or the Contractor.

4 Dates, Times and Periods

4.1 "Commencement Date" means the date three (3) days after the date the Contract comes into effect or any other date named in the Contract Data.

4.2 "Day" means a calendar day

4.3 "Time for Completion" means the time for completing the Works as stated in the Contract Data, calculated from the Commencement Date.

5 Money and Payments

5.1 "Cost" means all expenditure properly incurred (or to be incurred) by the Contractor, whether on or off the Site, including overheads and similar charges but does not include any allowance for profit.

6 Other Definitions

6.1 "Contractor's Equipment" means all machinery, apparatus and other things required for the execution of the Works but does not include Materials or Plant intended to form part of the Works.

6.2 "Country" means the Islamic Republic of Pakistan.

6.3 "Materials" means things of all kinds (other than Plant) to be supplied and incorporated in the Works by the Contractor.

6.4 "Site" means the places provided by the Employer where the Works are to be executed, and any other places specified in the Contract as forming part of the Site.

6.5 "Variation" means a change which is instructed by the Engineer/Employer under Sub-Clause

6.6 "Works" means any or all the works whether Supply, Installation, Construction etc. and design (if any) to be performed by the Contractor including temporary works and any variation thereof.

6.7 "Engineer" means the person notified by the Employer to act as Engineer for the purpose of the Contract and named as such in Contract Data.

7 Interpretation

Words importing persons or parties shall include firms and organizations. Words importing singular or one gender shall include plural or the other gender where the context requires.

8 Priority of Documents

The documents forming the Contract are to be taken as mutually explanatory of one another. If an ambiguity or discrepancy is found in the documents, the priority of the documents shall be in accordance with the order as listed in the Contract Data.

9 Law

The law of the Contract is the relevant Law of Islamic Republic of Pakistan.

10 Communications

All Communications related to the Contract shall be in English language.

11 Statutory Obligations

The Contractor shall comply with the Laws of Islamic Republic of Pakistan and shall give all notices and pay all fees and other charges in respect of the Works.

12 THE EMPLOYER

12.1 Provision of Site

The Employer shall provide the Site and right of access thereto at the times stated in the Contract Data.

12.2 Engineer's/Employer's Instructions

The Contractor shall comply with all instructions given by the Employer or the Engineer, if notified by the Employer, in respect of the Works including the suspension of all or part of the Works.

13 ENGINEER'S/EMPLOYER'S REPRESENTATIVES

13.1 Authorized Person

The Employer shall appoint a duly authorized person to act for him and on his behalf for the purposes of this Contract. Such authorized person shall be duly identified in the Contract Data or otherwise notified in writing to the Contractor as soon as he is so appointed. In either case the Employer shall notify the Contractor, in writing, the precise scope of the authority of such authorized person at the time of his appointment.

14 THE CONTRACTOR

14.1 General Obligations

The Contractor shall carry out the Works properly and in accordance with the Contract. The Contractor shall provide all supervision, labour, Materials, Plant and Contractor's Equipment which may be required.

14.2 Contractor's Representative

The Contractor shall appoint a representative at site on full time basis to supervise the execution of work and to receive instructions on behalf of the Contractor but only after obtaining the consent of the Employer for such appointment which consent shall not be unreasonable withheld by the Employer. Such authorized representative may be substituted/replaced by the Contractor at any time during the Contract Period but only after obtaining the consent of the Employer as aforesaid.

14.3 Subcontracting

The Contractor shall not subcontract the whole of the Works. The Contractor shall not subcontract any part of the Works without the consent of the Employer.

15 TIME FOR COMPLETION

15.1 Execution of the Works

The Contractor shall commence the Works on the Commencement Date and shall proceed expeditiously and without delay and shall complete the Works, subject to Sub-Clause 15.2 below, within the Time for Completion.

15.2 Extension of Time

The Contractor shall, within such time as may be reasonable under the circumstances, notify the Employer/Engineer of any event(s) falling within the scope of Clause 19 (Early warning) of these Conditions of Contract and request the Employer/Engineer for a reasonable extension in the time for the completion of Works. Subject to the aforesaid, the Employer/Engineer shall determine such reasonable extension in the time for the completion of Works as may be justified in the light of the details/particulars supplied by the Contractor in connection with the such determination by the Employer/Engineer within such period as may be prescribed by the Employer/Engineer for the same; and

The Employer shall extend the Time for Completion as determined.

15.3 Late Completion.

If the Contractor fails to complete the Works within the Time for Completion, the Contractor's only liability to the Employer for such failure shall be to pay the amount stated in the Contract Data for each day for which he fails to complete the Works.

16 TAKING-OVER

16.1 Completion

The Contractor may notify the Engineer/Employer when he considers that the Works are complete.

16.2 Taking-Over Notice

Within seven (07) days of the receipt of the said notice of completion from the Contractor the Employer shall either takeover the completed Works and issue a Certificate of Completion to that effect or shall notify the Contractor his reasons for

not taking-over the Works. While issuing the Certificate of Completion as aforesaid, the Employer may identify any outstanding items of work which the Contractor shall undertake during the Maintenance Period.

17 REMEDYING DEFECTS

17.1 Remedying Defects

The Contractor shall for a period 01-year from the date of issue of the Certificate of Completion carry out, at no cost to the Employer, repair and rectification work which is necessitated by the earlier execution of poor quality of work or use of below specifications material in the execution of Works and which is so identified by the Employer in writing within the said period. Upon expiry of the said period, and subject to the Contractor's faithfully performing his aforesaid obligations, the Employer shall issue a Maintenance Certificate whereupon all obligations of the Contractor under this Contract shall come to an end.

Failure to remedy any such defects or complete outstanding work within a reasonable time shall entitle the Employer to carry out all necessary works at the Contractor's cost. However, the cost of remedying defects not attributable to the Contractor shall be valued as a Variation.

18 VARIATIONS AND CLAIMS

18.1 Right to Vary

The Employer may issue Variation Order(s) in writing. Where for any reason it has not been possible for the Employer to issue such Variations Order(s), the Contractor may confirm any verbal orders given by the Employer in writing and if the same are not refuted/denied by the Employer within seven (7) days of the receipt of such confirmation the same shall be deemed to be a Variation Orders for the purposes of this Sub-Clause.

18.2 Valuation of Variations

Variations shall be valued as follows:

- a. at a lump sum price agreed between the Parties, or
- b. where appropriate, at rates in the Contract, or
- c. in the absence of appropriate rates, the rates in the Contract shall be used as the basis for valuation, or failing which
- d. at appropriate new rates, as may be agreed or which the Employer considers appropriate, or
- e. if the Employer so instructs, at day work rates set out in the Contract Data for which the Contractor shall keep records of hours of labour and Contractor's Equipment, and of Materials, used.

19 Early Warning

The Contractor shall notify the Employer in writing as soon as he is aware of any circumstance which may delay or disrupt the Works, or which may give rise to a claim for additional payment.

20 CONTRACT PRICE AND PAYMENT.

20.1 Payments

Hundred percent (100%) amount shall be released upon completion of the work and submission of formal acceptance of a satisfactory work completion report by Sub-Committee of Market management / procurement committee of Al-Mizan Foundation.

20.2 Valuation of the Works

The Works shall be valued as provided for in the Contract Data.

21 DEFAULT

21.1 Default by Contractor

If the Contractor abandons the Works, refuses or fails to comply with a valid instruction of the Employer or fails to proceed expeditiously and without delay, or is, despite a written complaint, in breach of the Contract, the Employer may give notice referring to this Sub-Clause and stating the default.

SPECIAL TERMS & CONDITION FOR DESIGN, SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF A COMPLETE CCTV SURVEILLANCE SYSTEM, INCLUDING ALL ALLIED EQUIPMENT, CABLING AND ACCESSORIES, AT SUPREME COURT STAFF COLONY, TIPU ROAD, RAWALPINDI

1. Contractor will be bound to submit security clearance of deputed / nominated technical staff/ workers for the CCTV Camera installation works.
2. The CCTV camera should be water proof, compatible connect with mobile phone operations and complete with all respect.
3. Contractor will be bound to provide his staff / workers detail.
4. Contractor shall ensure adherence to standard SOPs & security measure by his deputed staff during execution of the project.
5. In case of any incidence during his hiring period contractor will be responsible and no any additional cost for any damages will be paid.
6. Payment in this contract will be made as per work done.
7. In-case of any delay in works, the authority keeps rights to fine the contractor after strong evidence and approval from the competent authority according to nature of negligence.
8. In-case any defect found within one year in the works/items contractor will be bound to replace the defected parts without any cost.
9. Contractor will be bound to keep essential items related to the contract works in his provided store for immediate compliance to complaints of Higher Ups without delay.
10. No any additional cost will be paid to contractor in case of any damages occurs during the repairing / maintenance / new work.
11. In case any fault occurs to essential installations & complainant suffering without that then for time gape arrangements the contractor will be bound to provide alternate source till repairing / maintenance or replacement.