

REQUEST FOR PROPOSALS

FOR

PROCUREMENT OF 500KVA DIESEL GENSET





**GOVERNMENT OF PAKISTAN
DIRECTORATE GENERAL (IMMIGRATION & PASSPORT)
ISLAMABAD**

Re-Tender Notice # **20/01/2024/500KVA Genset/Log**)

TENDER FOR PROCUREMENT OF 500KV DIESEL GENSET

TENDER DOCUMENT CHARGES: Rs.2,000/- (Non-refundable)

Issued To: - _____

Issued On: - _____

Issuing Authority:- _____ **DGIP (Logistics)**

Last date for submission: - _____ **4 (11:00AM)**

Bid Opening Date: - _____ **(11:30AM)**

QUOTATIONS: Sealed quotations (Technical and Financial) are invited from NTN / GST Registered companies to offer competitive prices for Procurement of 500KV Diesel Genset at DGIP (Hqrs) on free of cost delivery/Installation at the consignee address.

BID VALIDITY. The offer shall remain valid for 180 days from the date of opening of tender. Thereafter further extended for 90 days under PPRA rule 26 (3).

DESTINATION: The Procurement of 500KV Diesel Genset at Directorate General, Immigration & Passports, Headquarter, Mauve Area, G-8/1, Islamabad.

Earnest Money:- Rs. 585,500/- Fixed Amount

**DIRECTORATE GENERAL IMMIGRATION &
PASSPORTS, G-8/1, HEADQUARTER, ISLAMABAD**



Government of Pakistan
Directorate General of Immigration & Passports
 G-8/I Mauve Area, Islamabad



RE-TENDER NOTICE

FOR
PROCUREMENT OF 500KVA DIESEL GENSET
 TENDER NOTICE (NO- 20/01/2024/500KVA/GENSET/LOG)

Sealed Technical and Financial Proposals are invited for Procurement of 500KV Diesel Genset and at DGIP" from NTN/GST registered firms in accordance with the "Tender Document/Detailed Technical Specifications" which can be collected from Logistics Section of DGIP Room No. 207, on a formal request and upon payment of **Rs.2,000/-** non-refundable in the form of a Bank Draft/ Pay Order in favor of Director General I&P.

2. Detail specification of below mentioned item is provided in **Annexure-I** of the tender document:-

| No. | Product Description | Qty | Fixed amount of bid security |
|-----|---------------------|-----|------------------------------|
| 1. | 500KV Diesel Genset | 01 | 585 ,500/- |

3. **Terms & Conditions.**

- Manufacturers and Vendors may participate in this tender directly or through their authorized representatives or partners.
- The proposals must reach the undersigned on or before **Monday, 1st June, 2026 at 11:30 AM.**
- Single stage one envelope procedures under PPRA rules will be adopted for tender evaluation.
- Technical and Financial Proposals should be submitted in one envelope, the words 'Technical & 'Financial Proposal' and **Tender No: 20/01/2024/500KVA/Genset/Log)** being clearly written on the top of the envelope.
- The Tender shall be opened by a Procurement committee on **Monday, 1st June, 2026 at 12:00 PM**, in the Conference Room of this office. After technical evaluation, Financial Proposals of technically qualified bidders will be evaluated/announced subsequently.
- A tender security in original amounting to **Rs.585,500/-** must be attached with the Proposal in the form of a Pay Order/Demand Draft/Bank Guarantee in favor of DGIP.
- All taxes shall be charged as per Government Rules on the subject
- The successful companies shall have to display their capability to deliver the equipment within the prescribed delivery schedule of **03 to 04 weeks** after signing of the contract.
- Directorate General, Immigration & Passports reserves the right to cancel or reject the tenders under rule 33, of the Public Procurement Rules, 2004.
- Incomplete and without bid Security proposals shall not be entertained.
- This tender notice has also been posted onto the PPRA website i.e. **www.ppra.org.pk** & DGI&P web site **www.dgip.gov.pk**.

(ASIM FAWAD MIRZA)
Director (Logistics)

Directorate General Immigration & Passport, Mauve Area,
 Sector G-8/1, Islamabad

Tel:+92+51+9107078 Fax: +92+519107071



1) OBJECTIVE:-

Directorate General, Immigration & Passports, Islamabad, through this invitation of bids, intends for procurement of 500KVA Diesel Genset at Directorate General, I&P, Islamabad.

2) INTRODUCTION OF ORGANIZATION:-

Directorate General, Immigration & Passports, Islamabad, is an attached Department of Ministry of Interior, Federal Government responsible to deal with the matters concerning issuance of passports, visas, Pakistan citizenship as entrusted by Government of Pakistan under the relevant rules. The headquarter of the Department is situated in G-8/1, Islamabad while there are 177 Regional Passport Offices including thirteen (13) Executive Passport Offices within Pakistan. The Machine Readable Passport facility has also been established at ninety two (92) Pakistan missions abroad.

3) SCOPE OF WORK:-

- i. The successful bidder will be responsible for installation integration and testing of equipment at Directorate General, I&P, Headquarter, G-8/1, Islamabad as per detail attached at **Annexure-II**.
- ii. The successful bidder must ensure that the supplied equipment / item is fully operational, new performs properly and meet the Technical Specifications as mentioned in **Annexure-II** of this tender document.
- iii. At the time of supply and testing of 500KVA Diesel Genset
- iv. successful bidder must provide the brochure and training where required.
- v. Successful bidder shall be responsible for one (01) year warranty services on site without any extra cost or hidden charges including one year warranty with **24/7/365** onsite support.

4) BID SUBMISSION INSTRUCTION / REQUIREMENT:-

The objective of bid submission requirement is to provide bidders, the information to submit their bid in response to this tender, according to the specifications defined in this tender document as set forth in this document. Bidder must follow following requirements for their proposals / bids:-

- i. Interested bidders are required that before preparing their proposal read the terms and conditions clearly and submit their proposal as per terms and conditions. A Company evaluation sheet placed at **Annex-I** must be filled by the bidder that helps to prepare the bids as per terms and conditions. In case of non-compliance, the bids will be liable to be rejected straight away.

- ii. Single stage one envelop procedure will be followed. Tender should be submitted on the printed letter head of the firm in sealed cover. The number and Date of tender enquiry should be clearly indicated on it. The cover should be addressed to Director (NW/F&L), DG(I&P) Sector G-8/1, Mauve Area, near Peshawar more, Islamabad and the word.

“TECHNICAL & FINANCIAL BID FOR PROCUREMENT OF 500KV DIESEL GENSET AT DGIP (HQRS)”

Clearly marked on the envelope, the technical and financial proposals should be kept in a sealed envelope in accordance with the Public Procurement Rule 2004.

- iii. **“TECHNICAL & FINANCIAL PROPOSAL”** shall be opened on Same day.
- iv. One original (technical & financial) with soft copy in the form of USB must be provided.
- v. The Purchase Committee shall evaluate the technical proposal in a prescribed manner, without reference to the price and reject any proposal which does not conform to the specified requirements.
- vi. After the evaluation of the technical proposal, the financial proposals of the technically accepted bids will be considered only. The financial proposal of bids found technically non responsive shall be returned to the respective bidder on submission of a written request.
- vii. The Financial bid found to be the lowest evaluated bid shall be accepted.
- viii. Bidder shall submit a signed letter with official stamp affixed on it as per the format given in **Annex-V** as a cover letter to the bid / proposal. Bids / Proposals submitted without this cover letter will not be accepted and bids will likely be rejected straight away.
- ix. Income Tax/GST Registration and No Black list certificate must be provided.
- x. Bidders are required to submit their financial proposals in **Pak Rupees (PKR)** inclusive of all taxes.
- xi. A bank draft/Bank Guarantee of fixed amount as stated in the tender document above lot wise should accompany the bid as part of financial proposal as earnest money drawn in favor of Director General, Immigration & Passports, Islamabad. The bid shall not be considered without earnest money.
- xii. The DG I&P reserves the right to reject any or all proposals in accordance with Public Procurement Rules, 2004.
- xiii. The proposal received later after prescribed date / time due to any reasons shall not be entertained.
- xiv. Tender document is available from the office of Director (NW/F&L), DG (I&P) from the date of advertisement during office hours on the submission

of written request along with Non Refundable fee of **Rs. 2,000/-**. However, RFP is also available at PPRA website.

- xv. Any change of information provided in the tender document that may affect delivery should be brought to the DG I&P attention as soon as possible. Failure to comply with may result in the contract being terminated.
- xvi. Bidder providing incorrect information, whether intentionally or fraudulently, will be disqualified.
- xvii. Although adequate thought has been given in the drafting of this document, errors such as types may occur for which the DG I&P will not be responsible.
- xviii. Bidder shall attach **one copy of the tender enquiry** along with the terms and conditions, duly filled in and signed, along with their quoted rates failing which their offer is liable to be rejected. The rates and units should be legible and clearly written or typed both in words and in figures without corrections.
- xix. The earnest money in original should be accompanied with the proposal/bid. In case of non-compliance, the bids will liable to be rejected straight away.
- xx. Belated tenders with revised notes and conditional tenders shall not be accepted. Tenders who do not comply with the conditions prescribed in this tender enquiry are liable to be ignored and their bids will be rejected.
- xxi. The tenders will be opened in the presence of the bidders or their authorized representatives who may like to attend on the opening date given herein above.

5) MANDATORY ELIGIBILITY CRITERIA (ANNEX-III):

The technical proposal must contain following documents. Preliminary scrutiny (initial screening) of technical bids will be done on the basis of following parameters which are pre-requisites for this tender. **NON COMPLIANCE OF ANY OF THE FOLLOWING CLAUSE SHALL DISQUALIFY THE VENDOR STRAIGHT AWAY.**

Technical proposal must contain following documents:-

- i. Company profile.
- ii. Bidder must have valid NTN / ATL & GST. (Copies of valid NTN/ATL and Income / Sales Tax registration certificate).
- iii. Proof of membership of Chamber of Commerce since last two years.
- iv. Proof of registration with SECP/Registrar of firms/individual with FBR.
- v. The supplier must be an authorized distributor/supplier, of the original Manufacturer.
- vi. **Client list**, Equipment brochure/Data sheet and other relevant documents.

- vii. Bidder should have service / support mechanism. (**Provide list of technical staff**). Bidder is responsible for delivery, after sale support services at DG (I&P) Headquarter, Islamabad.
- viii. Proof of minimum 07 years of experience of similar Plant & Machinery Equipment. Bidder must have experience of completing at least 05 (Five) such assignments, involving supply/ installation/support of similar equipment's to Government/ Semi Government departments./ Autonomous body of good repute (**Must provide copies of (05) purchase order / work orders**).
- ix. Provide a Certificate that **500KVA Diesel Generator** must be in compliance with the Technical specifications as mentioned at **Annex-II** of this tender document. Equipment quoted must be of good market repute and must not be refurbished or used.
- x. Financial soundness of the company (Minimum 30 Million credit amount). Provide last one year of bank statements confirming the 30 million credit amount or above in last one year (**01-05.2025 to 30-04-2026**).
- xi. The 500KVA Diesel Generator must be quoted by authorized supplier /distribution only (dealership/Distribution Certificate).
- xii. Copy of Pakistan Engineering Council (PEC) registration certificate under category C6, C5 with relevant code.
- xiii. Satisfactory performance certificates from clients (Government/ Semi Government Departments. / Autonomous body) must be attached (Minimum 02) for supply of relevant Plant & Machinery Equipment. Without these two certificates bid will be rejected straight away.
- xiv. Reliability, warranty certificate & after sale support certificates must be attached.

Note:- **All document should be properly signed and stamped. The documentary proof of all above requirement is mandatory. The non-compliance will lead to disqualification (if any document is missing in mandatory eligibility criteria, the firm will stands disqualified).**

6) BID SECURITY:

- i. As per clause 25 of PPRA rule the bidders are required to deposit the earnest money as per clause-ix '**EARNEST MONEY**'" **fixed amount (Rs.585,500/-)** along with financial proposal in shape of PO / DD/Bank Guarantee from any scheduled Bank in the name of Director General, DG (I & P), Sector G-8/1, Mauve-a-Area, near Peshawar more, Islamabad.
- ii. The pay order / bank guarantee, in original should be accompanied with the financial proposal only.

- iii. The amount of earnest money deposited by the successful bidder will be forfeited in the event of any default, violation of any of the specified conditions, refusal to accept order within the validity of the offer.
- iv. The earnest money will be refunded after the deposit of security as specified in clause-11 below.
- v. The financial offer not supported by the instrument of earnest money will be straightway rejected. Offers accompanied with personal cheques or any undertaking as earnest money will not be entertained.

7) EVALUATION CRITERIA:

- i. The bidders who fulfill the above mentioned mandatory eligibility criteria will be considered for technical evaluation of the items quoted by the bidder.
- ii. The technical evaluation committee of DG (I&P) will examine the quoted equipment/items by bidders to assess the compliance with the specification as mentioned in the tender document, if required.
- iii. The bidder, who stands technically qualified, in terms of complete specific vide **Annex-I**, will be considered for financial opening of their bids. The work will be awarded to the lowest quoted bidder.

8) SAMPLE/PHYSICAL INSPECTION:

After opening of proposals the technical qualified firms will be asked for demo/visit of the already installed said Genset in any organization of their quoted item if required up to 500KVA Genset. Internal technical committee will conduct the demo.

9) NOTIFICATION OF AWARD.

- i. Directorate General Immigration & Passports shall notify the successful bidder in writing by registered letter or by fax (with confirmation in writing) that its Tender has been accepted.
- ii. The notification of award shall not be construed as legal binding until the Contract has been entered into by the DG I&P, and the successful bidder.
- iii. Upon the successful Tenderer's furnishing of Performance Security as per clause 14 of this document, DG (I&P) shall release the Tender Security of un-successful bidders.

10) SIGNING OF CONTRACT

- i. After issuance of notification of award DG (I&P), will send the successful Tenderer the contract form, incorporating all terms and condition between the parties.
- ii. Within ten (10) days of receipt of the Contract form, the successful Tenderer shall sign the Contract and return it to Directorate General Immigration & Passports.

- iii. The concerned officer of Directorate General I&P shall sign contract within fifteen (15) days after receipt from the successful Tenderer.
- iv. The Contract shall be effective from the date on which the officer of Directorate General (I&P) signs the Contract. The date shall be incorporated by Directorate General (I&P) after signing of both the parties, along with the agreed timelines for the delivery of 500KV Diesel Genset.

11) PERFORMANCE SECURITY:

- i. As per clause 39 of PPRA rules, successful bidders are required to provide a performance security in the shape of Bank Guarantee/Pay order/DD from any scheduled Bank equivalent to **10%** of total order amount in the name of Director General, DG (I&P), Sector G-8/1, Mauve-a-Area, near Peshawar more, Islamabad.
- ii. The bank guarantee/pay order shall remain valid for a period of one (01) year from the date of signing of the contract. The same will also be valid for repeat order or increase of quantity in the order if amended within validity period and guarantee accordingly revalidated up to at least one (01) year beyond the revised delivery period.
- iii. The performance security will be refunded on satisfactory supply / execution of the work order. The amount is liable to be forfeited in the event of any default by the tenderers.
- iv. The earnest money will be refunded to the successful bidder upon submission of the requisite performance security as Per PPRA Rules.

12) MODE OF PURCHASE ORDER / WORK ORDER:

- i. Upon successfully signing of the contract by the both parties, the work order will be issued to the successful bidder.
- ii. Moreover, DG I&P reserves the right to increase or decrease the quantity of the quoted items, keeping in view the requirements of the Department. The work orders will be issued during the bid validity period/extended period.

13) INSPECTION AND TEST:

- i. After deployment of 500KVA Diesel Genset at the DG (I&P) premises, the Supervision/Inspection Committee shall inspect the quantity, quality, specifications of equipment (as per tender document) to verify their conformity to the technical specifications.
- ii. The Supervision / inspection Committee of DG (I&P) will carry out detailed physical examination of plant & Machinery Equipment and execution of Miscellaneous work at E-Passport, any item, if found not according to the approved technical specifications etc. Moreover, the vendor will also be

responsible to replace the same without any further charges within one week time.

14) TERMS OF PAYMENT:

- i. Bill in triplicate along-with receipted challan should be submitted to the Director (NW/F&L). The payment will be arranged by the Account officer B&R DG (I & P), Islamabad on receipt of certificate to the effect that the supplies / work executed have been done confirming to the specifications and in good condition from Technical Team of DG (I & P), Islamabad.
- ii. No payment shall be made in advance to the firms / company as Mobilization advance.
- iii. 100% cost of equipment/items shall be paid after successful supply, installation and commission of goods / equipment and after ATPs conducted by relevant Technical wings of DGI&P.
- iv. Taxes will be deducted at source as per Government rules at the time of payment.

15) LIQUIDATED DAMAGES / PENALTIES:

- i. In case of service delay or unsatisfactory service delivery, non-complying the terms of the comprehensive services, the performance bank guarantee / retention money will be forfeited and company may be put to the relevant authority to declare the firm as Black Listed.
- ii. A penalty of 1 % of the total value of goods outstanding against the supplier will be charged for delay and part thereof if the stipulated period of delivery is not adhered to.
- iii. Director General, Immigration & Passports, Sector G-8/1, Mauve-a-Area, near Peshawar more, Islamabad reserves the right to recover the penalty from supplier's bills.
- iv. Any representation relating to exemption from penalty on account of delay in delivery period or deviation in the monthly schedule on the basis of force majeure condition be submitted at least 15 days before expiry of delivery period. However, claim for exemption from penalty in case of any extra ordinary circumstances / conditions / force majeure conditions will not be considered after 15 days of expiry of delivery period.

16) PRICE:

- i. The quoted prices shall be unconditionally firm and final without ambiguity, including sales tax, income tax and all other duties / charges (if any) by Govt. of Pakistan as admissible from time to time.
- ii. The successful bidder will be liable to provide support, on the basis of free delivery/installation, at Directorate General, I&P headquarter Islamabad.

- iii. No request for price hike due to any reason during the course of supply will be entertained.
- iv. The quotation must be submitted in printed form at letter head of the company/ firm. Hand written quotations will not be entertained

17) DELIVERY PERIOD:

- i. The supply/Installation of 500KVA Diesel Genset, will be carried out within 3 to 4 weeks from the date of signing of the contract. Director General (I&P) has the right to extend or alter the delivery schedule as and when required.
- ii. Provision of the delivery shall be completed after signing of the contract agreement by the DG (I&P). Anything not covered in the contract agreement shall continue to be governed under the provisions of the tender document already to your company.

18) REJECTED SUPPLY:

The loading / unloading, transportation and carriage etc or rejected lots will be at supplier's own risk and cost.

19) FORCE MAJEURE:

- i. Government restrictions, financial hardships, war and hostilities, invasion, act of foreign enemies, rebellion, revolution, riot, industrial disputes, commotion, natural disasters and other similar risks that are outside the Contractor's or DG I & P's control.
- ii. Decision regarding existence of Force Majeure conditions for the purpose of extension in delivery period, will be entirely at the discretion of Directorate General I & P, Sector G-8/1, Mauve-a-Area, near Peshawar more, Islamabad.

20) WARRANTY:

- i. The warranty cover with free service and maintenance including parts or replacement of the Plant & Machinery Equipment and other services shall be provided as per relevant industry practice/standard, but not for a period less than One (01) year after issuance of a certificate by the consignee certifying receipt of goods in good order and condition.
- ii. Upon receipt of such notice, the Contractor shall provide replacement, within next 48 hours from the time of lodging the complaint excluding gazetted holidays, at the DGIP's installation site and/or consignee's store as the case may be at that time, the defective goods or part thereof, without costs to DGIP.
- iii. If the Contractor, having been notified, fails to remedy the defect(s) within a reasonable period, DGIP may proceed to take such remedial actions as may be necessary, at the Contractor's risk and expense and without prejudice to any other rights which DGIP may have against the Contractor under the Contract.

- iv. The Contractor shall provide a Comprehensive Support Plan/Mechanism detailing backup support and service mechanism for the equipment to be supplied with minimum and maximum response times duly signed by him.
- v. Hardware equipment should have warranty, including parts and labour and license (if any).
- vi. All Management Software provided should have warranties for one year against defects / bugs as well as updates.

21) PROFESSIONAL TAX:

The supplier is required to produce a certificate of National Tax Number and Sales tax number. Moreover, if Tax Exemption Certificate of FBR is not produced by the firm, then the amount of taxes, as laid down by the Federal Government, will be deducted from the bills of the suppliers.

22) GENERAL TERMS AND CONDITIONS:

- i. In case of imports of the requisite items under this tender, the vendor shall be responsible for clearance of all goods through New Islamabad International Airport / Margalla Dry Port. The vendor shall pay all customs, import duties & taxes in consequence of importation of goods.
- ii. The authorized agents nominated by the respective company should attach the letter of authority from their respective company.
- iii. Directorate General, Immigration & Passports, Mauve-a-Area, near Peshawar more, Islamabad reserves the right to reject or ignore any or all tender and accept part or full tender without assigning any reason thereof as admissible under PPRA Rules. The decision of Directorate General, Immigration & Passports in this respect shall be binding and the lowest bidder will not have any claim to get order for full tendered quantity.
- iv. DG I&P, can waive any of the condition stipulated in the tender enquiry in public interest.
- v. Suppliers are required to make supplies/installation entirely according to the specifications mentioned in the tender enquiry (**Annex-II**).
- vi. No import license or any facility to import or procure raw material will be offered by the DG (I & P) or any facility shall be provided if the items is required to be imported.
- vii. Validity period of the bids shall be 180 days from the date of opening of the technical bids.
- viii. The decision of DG I&P will be binding on all concerned and will in no case be challengeable in any forum or any court of law.
- ix. Bids are liable to be rejected if they are not confirming with the terms, conditions and specifications stipulated in this tender document.

- x. During the examination, evaluation and comparing of the bids, DG I&P at its sole discretion may ask the bidder for clarification of its bids. However, no change in the price or substance of the bids shall be sought, offered or permitted after bids submission.
- xi. The amount submitted as earnest money shall be refunded to the unsuccessful bidder on submission of written request after finalization of tender and submission of bank draft / guarantee (5%).
- xii. Incomplete and conditional bids will not be entertained.
- xiii. The request for clarification and the response shall be in writing / email. However, no change in the price or substance of the bid shall be sought, offered or permitted after bid submission.
- xiv. In case of any dispute between the two parties of any matter arising out of after the issuance of work order, the case shall then be referred to the Director General, Immigration & Passports whose decision shall be final and binding on both parties.
- xv. Bids submitted via email or fax will not be entertained.
- xvi. In case of sudden public holiday, bids will be opened on the next working day.
- xvii. The bidder must ensure the availability of parts and services for next **one (01) year** of the quoted brand / model / solutions.
- xviii. The quantity of items can be increased or decreased as per Rules.
- xix. It is the responsibility of prospective bidders to ensure that their bid documents are submitted before the closing time and date of the tender. Bids received after closing time and date will NOT be considered.
- xx. Bidder will be responsible for the supply / delivery / installation of new equipment.
- xxi. The delivery of items / works should be completed within 6 to 8 weeks from the date of signing of the contract.
- xxii. Bidders are required to offer item of desired specifications as per **Annexure-II**.
- xxiii. Partial bids in terms of incomplete /not as per required specifications will be rejected straight away.
- xxiv. Affidavit (on Rs 100 stamp paper) that the Company is neither blacklisted nor in litigation with any of its clients and if there is any litigation the bidder will be bound to disclose the same with nature thereof.
- xxv. Bid security in the shape of CDR / Bank Draft/DD/P.O, in favour of Directorate General, I&P, original tender security of fixed amount Rs.360,000/- must be attached with financial proposal. Moreover Copy of bid security to this effect must be enclosed with Technical Proposals.

23) SPECIAL CONSIDERATIONS FOR THE BIDDERS

The bidders are advised to visit and inspect the location of delivery and its surrounding and obtain for themselves on their own responsibility all

information that may be necessary for preparing the bid and entering into a Contact for supply of goods. All cost in this respect shall be at the bidder's own expense.

24) CLARIFICATION:

Queries regarding this tender document shall be submitted in writing to the Logistic Manager, DG I&P, Hqrs, Islamabad.

25) CAUTION:

Since, the entry in this office is strictly prohibited for all general public therefore, the successful bidder has to submit the full particulars of the persons responsible for delivery/installation of goods well before the issuance of purchase order and intimate the changes if any during the course of the execution of their assignment.

Inside visiting the office will only be allowed after receipt of the full particulars of such persons and during office hours only. Frequent visits without any purpose will not be allowed.

ZIA UR REHMAN
Assistant Accounts Officer
(Logistics)
DG (I&P), Islamabad.

I / We have read the above instruction while submitting this tender and agree to abide by all the terms and conditions mentioned herein above in the tender enquiry.

Signature of the Proprietor/Agent/Owner

Name of Firm _____

Stamp _____

Dated : _____

COMPLIANCE SHEET FOR TECHNICAL PROPOSAL

The tenderers are required to attach the following documents with their technical proposals:-

| S. No. | Document required to be attached with the technical proposal | Compliance | |
|--------|--|------------|----|
| | | Yes | No |
| 1 | Company profile. | | |
| 2 | Bidder must have valid NTN / ATL & GST. (Copies of valid NTN/ATL and Income / Sales Tax registration certificate). | | |
| 3 | Proof of membership of Chamber of Commerce since last two years. | | |
| 4 | Proof of registration with SECP/Registrar of firms/individual with FBR. | | |
| 5 | The supplier must be an authorized distributor/supplier, of the original Manufacturer. | | |
| 6 | Client list , Equipment brochure/Data sheet and other relevant documents. | | |
| 7 | Bidder should have service / support mechanism.(Provide list of technical staff). Bidder is responsible for delivery, after sale support services at DG (I&P) Headquarter, Islamabad. | | |
| 8 | Proof of minimum 07 years of experience of similar Plant & Machinery Equipment. Bidder must have experience of completing at least 05 (Five) such assignments, involving supply/ installation/support of similar equipment's to Government/ Semi Government departments./ Autonomous body of good repute (Must provide 5 copies of purchase order / work orders). | | |
| 9 | Provide a Certificate that 500KVA Diesel Generator must be in compliance with the Technical specifications as mentioned at Annex-II of this tender document. Equipment quoted must be of good market repute and must not be refurbished or used. | | |
| 10 | Financial soundness of the company (Minimum 30 Million credit amount). Provide last one year of bank statements confirming the 30 million credit amount or above in last one year (01-05.2025 to 30-04-2026). | | |
| 11 | Provide registration certificate of Pakistan Engineering Council under C5 or C6 with relevant code. | | |
| 12 | The 500KVA Diesel Generator must be quoted by authorized dealer /distribution only (dealership/Distribution Certificate). | | |
| 13 | Satisfactory performance certificates from clients (Government/ Semi Government Departments. / Autonomous body) must be attached (Minimum 02) for supply of relevant Plant & Machinery Equipment. Without these five certificates bid will be rejected straight away. | | |
| 14 | Reliability, warranty certificate & after sale support certificates must be attached. | | |
| 15 | Annexure-I Technical specification of the quoted items | | |
| 16 | Annex-II Technical Compliance sheet to be filled by the bidder | | |
| 17 | Annexure –III Request letter | | |
| 18 | Annex-IV Compliance Sheet | | |
| 19 | Annexure – V Financial Proposal | | |
| 20 | Annexure- VI Integrity Pact | | |

TECHNICAL SPECIFICATIONS FOR 500KVA DIESEL GENSET

RFP requirement for 500 KVA Diesel Genset

a. Technical Specification

| Description | Required |
|--|--|
| DIESEL GENERATOR SET | |
| DG Set Rating (Prime) | 500KVA/ Prime |
| Country for engine and Alternator | UK/USA/JAPAN |
| DG Set Assembler/ Brand | CAT/ Cummins (CPG)/ FG Wilson |
| Engine mounted circuit breaker | ABB, SIEMENS, SCHNEIDER |
| Type of coupling | Flexible |
| Type of silencer | Industrial |
| Starting batteries type | Maintenance free (specify rating and brand) |
| Battery chargers | Trickle battery chargers for charging in standby mode |
| Battery charger brand /rating | DATACOM, DSE /20AM |
| Ambient temperature | 48° C |
| Relative Humidity | 50% |
| Elevation | 500 masl |
| Sound Attenuation Level for Canopies | Local Sound & Weather Attenuated Standard Canopy 75-85 dBA (Super Salient Canopy) |
| Continuous Output Rating-(Primary)KVA/KW | 500/400 |
| Maximum engine Rating-(Standby)KVA/KW | 500/400 |
| Aspiration | Turbo Charged |
| No. of Cylinder | 6 |
| Fuel Tank | Built-in Fuel tanks under skid having fuel capacity for hrs at full load duty filled with full fuel capacity. |
| Coupling Type | Directly Coupled with Metallic Disk |
| Description | Required |
| DIESEL ENGINE | |
| Country of Origin | UK/ USA/JAPAN |
| Make | CAT/ Cummins USA/ Perkins UK/USA / Komatsu <i>(Note: Dongfeng Cummins, Changqing Cummins and alike variants are not acceptable)</i> |
| Engine type | Diesel |
| Cycle | 4 Stroke, Direct Injection Fuel System |
| Frame | Skid Mounted |
| Ignition System | Compression Ignition |
| Speed | 1500 RPM |
| Cooling system | Water Cooled, charged with anti-rust inhibitor/ Air Cooled |
| Description | Required |
| ALTERNATOR | |
| Country of Origin | UK/ USA /JAPAN/France |
| Make | Leroy Somer/ Stamford |
| Country of Manufacturing | UK/ USA /JAPAN/France |
| Alternator type | AC |
| Alternator design | Brushless Alternator, Self-Regulator, Self-Excited through AVR |
| Net Alternator Rating *After compensating Losses, de-ration, efficiency etc. | 400 kVA Prime |
| Voltage | 400 VAC/ 230 VAC |
| No of Phases | 3 |
| Frequency | 50 Hz |
| Power Factor | 0.8 |
| Insulation Class | "H" |
| Temperature Rise | 125/40C |

b. Automatic Transfer Switch (ATS) 500kva

c. Earthing

d. RCC Foundation for genset with anti-vibration Pad of suitable size

e. Cabling (from Genset to main panel and vice versa)

f. Transportation loading and unloading of generator on Site

g. Installation and Testing / commissioning on full load as per satisfactory Report

h. 1 Year Maintenance Contract (Extendable as per requirement)

Company Profile Evaluation

| S. No. | Document required to be attached with the technical proposal | Detail | |
|--------------------|--|---------------------|------------|
| 1 | Provide registration certificate of Pakistan Engineering Council under C5 & C6, with relevant code | 5 | 5 |
| 2 | Proof of membership of Chamber of Commerce since last two years. | 5 | 5 |
| 3 | Proof of registration with SECP/Registrar of firms/individual with FBR. | 05 | 05 |
| 4 | The supplier to be an authorized distributor/supplier, of The original Manufacturer. | 10 | 10 |
| 5 | Client list , Equipment brochure/Data sheet and other relevant documents. | 5 | 5 |
| 6 | Bidder should have service / support mechanism in the relevant field. (Provide list of technical staff) . | 5 | 5 |
| 7 | Provide a Certificate that Equipment must be in compliance with the Technical specifications | 10 | 10 |
| 8 | Provide last one year of bank statements confirming the 20 million credit amount or above.(01.05.2025 to 30.04.2026) | Up to 19 Million=03 | 5 |
| | | 30 and above= 5 | |
| 9 | The 500KVA Diesel Generator must be quoted by authorized dealer /distribution only (dealership/Distribution Certificate). | 15 | 15 |
| 10 | Satisfactory performance certificates from clients (Government/ Semi Government Departments. / Autonomous body) must be attached (Minimum 05) for supply of relevant Equipment. | 3 to 4=5 | 10 |
| | | 5 and above=10 | |
| 11 | Reliability, warranty certificate & after sale support certificates must be attached. | 5 | 5 |
| 12 | Copies of work order/references of at least ten (10) organizations regarding relevant experience and Services executed by the company in govt./semi govt./ autonomous bodies must be attached. | 9 work order=15 | 20 |
| | | 10 & and above=20 | |
| Total Marks | | | 100 |

Total Marks =100

Qualifying Marks = 70

TECHNICAL EVALUATION SHEET

| S. No | Total Marks | 100 | Obtained Score | Total Score |
|--------------------|---|--------------------------------------|----------------|-------------|
| | Minimum Qualifying marks | 70 | | |
| | Criteria for evaluation (Principle parameter) | Total Marks | | |
| 1 | Imported Engine i.e. CAT/Cummins USA/Perkins UK/USA/Komatsu | 20 | | 20 |
| 2 | Engine Brand: Local | 0 | | |
| 3 | Imported Alternator Brand: SIEMENS/Leroy Somer/Caterpillar/Standford and origin UK/USA/JAPAN | 15 | | 15 |
| 4 | Alternator Brand: Local | 0 | | |
| 5 | Imported Coupler/Manufactured: Flexible | 15 | | 15 |
| 6 | Local Coupler/Manufactured | 10 | | |
| 7 | Canopy of Generator | Local Canopy=05 | | 10 |
| | | Imported Canopy/factory fitted=10 | | |
| 8 | Technical staff / Employee w.r.t relevant field (detailed must be attached) | Up to 12 employees=02 | | 05 |
| | | Above 12 employees=05 | | |
| 9 | Pakistan Engineering Certification 2024-26(Details must be attached) | Specialized code i.e. EE04=10 | | 20 |
| | | CE10 & EE04 =20 | | |
| 10 | Provide a certificate that equipment must be in compliance with the Technical Specifications as mentioned at Annex-I of these tender documents. | 05 | | 05 |
| 11 | After sale support service up to one year | one Year =05 | | 10 |
| | | Above One Year and up to 18 month=10 | | |
| Total Marks | | | | 100 |

PROPOSAL SUBMISSION FORM

The Director (NW/F&L)
Directorate General, Immigration & Passports,
G-8/1, Mauve Area, Islamabad.

Sir,

We, the undersigned offer to provide 500KVA Diesel Genset in Directorate General, I&P, Islamabad, being genuine and in accordance with your tender document dated _____ through our proposal. We are hereby submitting our Financial Proposal along with Technical proposal, sealed in envelopes as desired.

We have submitted a bid bond / earnest money fixed amount **Rs.585,500/-** of the bid value as required in the tender document along with our financial bid.

We understand you are not bound to accept any proposal you receive and reserves the right to accept or reject any offer and to annul the bidding process and reject all proposals with assigning a reason.

The decision of evaluating committee shall be final and cannot be challenged on any ground at any forum, and the evaluating committee will not be liable for any loss or damage to any party acting in reliance thereon.

We remain,

Your's sincerely

Authorized Signature:

Name and Title of Signatory:

Name of Firm / Company:

Address

FINANCIAL PROPOSAL**Price Schedule / Financial Cost Sheet (separately for each lot)**

| Item # | Item/Equipment / Work Description | Quantity | Unit Price (without Tax) | Unit Price with Taxes (if any, also mention tax type and percentage) | Total price with taxes (if any) |
|--------------------|-----------------------------------|----------|--------------------------|--|---------------------------------|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| Grant Total | | | | | |

NOTE:-

- i. Hardware quoted must be legally imported in Pakistan after paying all taxes.
- ii. DG I&P reserves exclusive rights to increase / decrease the quantities of the tender.
- iii. Standard warranty / support period for one (01) year after purchase of equipment.

Total Cost (in words) Rs. _____

Date:- _____

Signature of the Authorized person
Name:-

(Company Seal)

In the capacity of
Duly authority by

Note:- No cutting or overwriting is allowed. Any cutting or overwriting will lead to rejection of the financial bid.

Integrity Pact

_____ [the Seller/Supplier] hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Seller/Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. Paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[the Seller/Supplier] certifies that it has made and shall make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or shall not take any action to circumvent the above declaration, representation or warranty.

[the Seller/Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be void at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [*the Seller/Supplier*] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Seller/Supplier] as aforesaid for the purpose of obtaining or inducing the procurement for any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

On The behalf of DG I&P

Bidders