

PLEASE READ CAREFULLY

- ❖ Kindly print this bidding / Tender documents, read carefully, fill, sign & stamp on each page and submit with the technical quotation 02 sets.

- ❖ Participating bidders are required to submit bids according to the instructions mentioned in this invitation to tender (IT). These bids should meet the requirements / criteria illustrated in this IT with fulfillment of other terms and conditions of the tender.

- ❖ According to PPRA rule 31, no bidder is allowed to alter or modify this bid after its opening. Moreover, as per rule 36 (b/vi), no amendment in the technical proposal is permitted during the technical evaluation. Therefore, in the light of prevailing Govt procedures, requests for amendments in quotations and clarification leading to change of substance of bid after opening of bids cannot be accepted and bids not conforming to tender requirements are liable to be rejected.

- ❖ Participating bidders are therefore requested to read the bidding document thoroughly and submit their quotes accordingly without any condition in conformance to all tender requirements including Bid / Quote validity, Delivery period, provisioning of **10%** Bank Guarantee confirmation etc. for consideration of bid. Bid found non-conforming to tender requirements is liable to be rejected on tender opening date.

- ❖ **Participating firms are to provide particulars of their representative supposed to attend tender opening on behalf of the firm on Phone No 051-90990 2619 /2624 at least 01 day prior to tender opening.**

GOVERNMENT OF PAKISTAN
PAKISTAN AERONAUTICAL COMPLEX BOARD KAMRA

INVITATION TO TENDER AND GENERAL INSTRUCTIONS TO TENDERER
(FOR)

Tender No. PACB / 1611/ SO (Log) /PC-20
Commercial Wing
Pakistan Aeronautical Complex
Kamra Distt, Attock
Tele: - 051-909902619, 2624
Dated: - June, 2026

M/S

Dear Sir,

1. I invite you to tender for the supply of store as per details given in the attached **Schedule to Tender** (Form PACB – 02A)

2. **CONDITION GOVERNING CONTRACTS.** The “Contract” made as a result of this Tender Inquiry shall mean the agreement entered in to between the parties that is the “Purchaser” and the “Seller” on PACB Contract Form PACB – 03 in accordance with the law of contract Act, 1872, General Conditions contained in PACB – 10 and other special conditions that may be added to given contract for the supply of PAC stores specified therein.

3. **DELIVERY OF TENDER.**

(a) **Commercial Offer** It should indicate prices quoted in figures as well as in words, confirmation to terms & conditions as per tender inquiry and clearly marked on face of the envelope **“Commercial Offer with prices”** tender number and date of opening.

(b) **Technical Offer.** It should contain all relevant essential literatures/brochures and clearly marked on face of the envelope **“Technical Offer without prices”** tender number and date of opening.

(c) Both the **“Envelops”** of commercial and technical offers should be enclosed in one cover, properly sealed and bear the address of this office, tender number and opening date.

(d) Technical offer i.e. without prices will be opened on the opening date and sent for technical scrutiny. Commercial offer will be opened on receipt of technical acceptance of all those firms whose offer will be technically accepted by the technical authorities. Date of opening for technically accepted offer will be intimated to the firm in advance. Offers that are not technically accepted will be returned to the firms unopened.

4. **FORM PACB - 02A & PACB - 02B:** Form **PACB - 02A & PACB - 02B** duly filled-in are to be returned with the offer duly signed by the authorized signatory person.

5. **RETURN OF TENDER INQUIRY:** In case you are **NOT** quoting, the Tender Inquiry should be returned stating the reason for **NOT QUOTING**. In case of failure to response consecutively for three occasions, PAC Board will be constrained in the interest of economy to consider the exclusion of your firm from the future distribution list of Tender Inquiry.

6. **DATE & TIME FOR RECEIPT OF TENDER:** Your tender must reach this office by the date and time specified in the **Schedule to Tender** (PACB – 02A attached). The Directorate will not accept any excuse of delay occurring in post. Tender received after the appointed time will, **NOT** be entertained. The appointment time will, however fall on next working day in case of closed/forced holiday; telegraph/Fax/Telex bids will be rejected unless specifically asked for.

7. **DELIVERY PERIOD:** Stores are required within minimum possible delivery period, in the shortest time frame (not more than 30 days). Offers with minimum delivery period are likely to be preferred. However, delivery period is to be factual as no extension will be subsequently granted except under extreme unavoidable circumstances beyond control of SELLER or under Force Majeure for which intimation with full justification / evidences is to be dispatched well in advance for consideration.

8. **RIGHTS RESERVED:** PAC Board may reject all bids or proposals at any time prior to the acceptance of a bid or proposals. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

9. **UN-CALLED OFFER:** Un-called offers / quotation will be rejected.

10. **ADDITION AND DELETION OF STORE:** The purchaser has the right to increase or decrease the quantity of any item and cancellation of the contract partially or fully without any financial repercussion on either side without assigning any reason within 30 days of signing the contract. Such information will be passed on to the SELLER through the fastest means e.g. telephone, telegram or fax etc.

11. **VALIDITY OF OFFER:** The quoted rates must be valid till **30 June, 2027**.

12. **TECHNICAL LITERATURE, SPECIFICATION AND INTERCHANGEABILITY:** Offers are to be submitted in duplicate supported by brochure and technical literature in original. Offers must conform to tender specification. Any deviation in specification must be highlighted in the quotation. A certificate of complete interchangeability must be endorsed on the quotation for all substitutes or in lieu item, otherwise the same are likely to be rejected.

A copy of relevant page of publication must be attached to prove correctness of offered /interchangeable / in lieu item.

13. **DEVIATION FROM SPECIFICATION:** Stores received at consignee, if found not conforming to the contract specification will be rejected and replacement in accordance with contractual specification against rejected stores would be provided to consignee as per delivery schedule laid down in the contract. In case stores are rejected after delivery schedule of the contract, replacements are to be provided at the earliest or by the date advised by Directorate of Procurement PAC Board. Rejected store will be returned after receipt of its replacement.

- 14. PACKING:** Stores must be dispatched in standard trade packing unless otherwise specified to protect them against any damage. Any loss/damage caused due to poor packing will be recovered from the Supplier.
- 15. RESTRICTION OF EXPORT / IMPORT LICENSE:** Offer subject to restriction of Import/Export License will not be entertained.
- 16. APPLICATION OF OFFICIAL SECRET ACT:** All matters connected with this inquiry and subsequent actions arising thereafter fall within the scope of the Pakistan Official Secret Act 1923 which forbid providing contractual information to unauthorized / unconcerned person/organization. You are therefore, requested to ensure complete secrecy regarding documents and stores concerned with the inquiry to limit the number of employees having access to this information.
- 17. EXAMINATION OF SPECIFICATION / SAMPLES.** When sealed pattern of stores are mentioned in the “Schedule to Tender” these may be seen at the place stated in the schedule and should be examined by you, or competent person on your behalf before the submission of tender.
- 18. PRICES** The prices quoted must be per unit of issue / accounting unit as shown in the “Schedule to Tender” inclusive of sales tax/excise duty and surcharges. The breakdown of taxes/excise duty is to indicate separately. The prices must be stated for each item separately in Pak currency. Over writing / erasing in prices will be rejected.
- 19. COUNTRY OF MANUFACTURE** Country / place of manufacture of stores is to be provided along with offer.
- 20. DISQUALIFICATION:** Offers are liable to be rejected if: -
- (a) There is deviation from any instruction.
 - (b) Offers are found conditional or incomplete in any respect.
 - (c) Multiple rates are quoted against one item.
 - (d) Manufacturer relevant brochure is not attached (in case of equipment or major assemblies of equipment)
 - (e) Form **PACB – 02A** and **PACB – 02B** and **Questionnaire duly** filled – in and signed by the tenderer are not received with the offer.
 - (f) Offer received later than appointed time and date.
 - (g) Tender specification if not confirmed in the offer. In case of equipment/ major assemblies manufacturer’s brochures shows specification different from those given in tender.
 - (h) Over writing / erasing in prices will be rejected.
 - (j) Change in prices by the Seller after opening of tender will not be entertained and will be considered against sanctity of tender unless asked by Commercial Wing PAC, Kamra.

(k) Quotations are received for those Tender Inquiries / store for which firm is not registered/indexed with DGDP.

(l) Prices are inclusive of sales taxes and surcharges, but break down is not shown separately.

(m) Treasury Challan Form No. F-32A of **Rs. 3000/-** unregistered / un-indexed Firms and **Rs. 200/-** for registered Firms and **draft of Earnest Money** as per "Special Instructions Form DP-2 is not provided.

21. PAYMENT: 100 % payment will be released on issuance of CRV after inspection of stores and on presentation of necessary documents to the CMA (ISO's) / CMA (DP)

22. ADDITIONAL INFORMATION: -

Following information / certification must be provided along with offer: -

(a) Photocopies of valid registration and indexation with PAC, Kamra or DGDP applicable to stores / equipment offered.

(b) A copy of DGDP letter showing financial capacity of firm.

(c) Financial load of contracts on the firm with PAC, Kamra and from DGDP, DGP (Army), DP (Navy) and DP (Air) not yet materialized. Contract may not be awarded if cumulated value of supply order is beyond financial capacity of firm.

(d) Firm is to quote their General Index Number (GIN) and name of dealing bank in their quotation.

(e) Certified that stores offered are factory new and from latest production.

(f) Prices quoted are not more than local market prices and also not more than those are being charged from other buyers.

(g) Name of bank along with account Number.

23. BANK GUARANTEE: Performance Bank Guarantee up to 10% will be imposed on the award of contract.

24. INSPECTION / ACCEPTANCE OF STORES: -

(a) Stores will be accepted at firm's premises/consignee by the inspector / inspection officer of the concerned department / factory of PAC, Kamra.

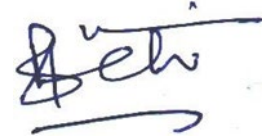
(b) Warranty / Guarantee as per format for period of one year will be applicable for stores commencing from the receipt of store installation at consignee.

25. CHECKING OF STORES: Store will be opened / checked at consignee in the presence of representative of firm if he arrives within 15 days after initiation of letter.

26. TENDER OPENING: Only authorized person of firm will be allowed to attend tender opening.

27. WITHDRAWAL OF OFFER: If the firm withdraws its offer within validity period the Competent Authority may place such firm under Embargo for a period, which may extend up to one year.

28. TREASURY CHALLAN: Offer must be accompanied by Challan Form No. F-32A of **Rs. 3000/-** Unregistered / un-indexed Firms and **Rs. 200/-** for Registered Firms obtained from State Bank of Pakistan/ Govt treasury under "**Major Head C02501-20 Main Head 12 Sub Head A Misc Code Head 1/845/30**" CMA (ISO's) Rawalpindi on behalf of "SO (Log) PAC, Kamra". Only one offer can be made for same item on one challan. Multiple offer / rates, if quoted will be rejected.



(BENISH AMIN)
Squadron Leader
SO (Log)
PAC, Kamra
Tel: 051-909902619

Enclosure: -

SCHEDULE OF TENDER
Form (PACB – 02A)
Form (PACB – 02B)
QUESTIONNAIRE
SPECIAL INSTRUCTION FORM (DP-2)

SPECIAL INSTRUCTION FORM (DP-2)

(1) EARNEST MONEY (E.M.) “FOR ” CONTRACTS

Registered Firms are required to deposit **2 %** Earnest Money of the total quoted value or maximum ceiling of Rs **0.5** million whichever is less and **Un-registered firms** are required to deposit **5 %** of the total quoted value or maximum ceiling of **1.0** million whichever is less along with the quotation in the form of Bank Draft / Pay order in favor of SO (Log) PAC, Kamra. Quotation not accompanied with Earnest Money will be rejected at the time of opening of the tender.

(2) RETURN OF EARNEST MONEY

- (i) Earnest Money will be returned to the firms except three lowest quotes on preparation of CST.
- (ii) Earnest Money to unsuccessful bidder out of three lowest quotes will be returned on finalization of contract.
- (iii) Earnest Money of the firm with whom contract is concluded will be returned on submission of Bank Guarantee, if stipulated in the contract.

(3) SALES TAX

Following documents must be attached with the quotation: -

- (i) A copy of registration of certificate issued by sales tax department duly authenticated.
- (ii) For all taxable goods, the bidders will have to mention sale tax in their offer which will clearly be mentioned in the contract if any item is quoted as non-taxable by the supplier than the bidder should attach necessary proof / document with the quotation to confirm that item in question is non-taxable.
- (iii) On-line Active Tax Payer Certificate may be attached with the quotation.
- (iv) Quotation is liable to be rejected if above mention documents are not attached with the quotation.

(4) FOR RELEASE OF PAYMENT The seller would be required to furnish document to Director Bgt & Account of respective factories. However, such documents are not required along with tender / quotation: -

- (i) Proof of registration with sales tax department, (copy of registration certificate).
- (ii) Sales tax invoice showing description/quantity/value of the goods and correct amount of sales tax livable thereon.
- (iii) Photocopy of sale tax return cum payment challan duly verified/attested.
- (iv) If a supplier claims that he is neither importer nor manufacturer and not authorized to issue tax invoices, he is required to produce the sales tax invoice and attested copy of return cum challan issued by the concerned registered importers/ manufacturers from whom such supplier has procured the goods.
- (v) For release of payment against "FOR" Imported contracts the supplier is to ensure: -
 - (a) Evidence of imports i-e Bill of Entry to CMA (DP) / CMA (ISO)
 - (b) Proof of payment of duty and taxes.

SCHEDULE OF TENDER

1. TENDER INQUIRY TENDER NO PACB / 1611/ SO (LOG) /PC-20
2. CLOSING DATE AND TIME OF TENDER 09 June, 2026 1030 HRS.
3. OPENING DATE AND TIME OF TENDER 09 June, 2026 1100 HRS.

SCHEDULE OF STORE

CENTRAL PROCUREMENT OF STATIONERY ITEMS L/ITEMS = 205 (AS PER FORM PACB 02A)

Notes.

1. Quotation may please be submitted on '**FOR**' Kamra basis only.
2. Offers with early date of delivery of stores may be preferred.
3. Acceptance at consignee and would be subject to inspection by user/ quality staff and their clearance.
4. Packing of spares should be adequately done with sufficient absolute resistance material, so as to avoid from any damage during transportation.
5. **Serial number (S No)** of our listings should not be changed.
6. Multiple rates if quoted will not be accepted.
7. Stores must be of latest production series within 06 months warranty and latest model.
8. Commissioning / installation/ testing and training if required will be free of cost at consignee site by OEM.
9. **Registered Firms** are required to deposit **2 %** Earnest Money of the total quoted value or maximum ceiling of Rs **0.5** million whichever is less and **Un-registered firms** are required to deposit **5 %** of the total quoted value or maximum ceiling of **1.0** million whichever is less along with the quotation in the form of Bank Draft / Pay order in favor of SO (Log) PAC, Kamra. Technical Quotation from un-registered firms received without Earnest Money will not be accepted.
10. Past performance of the firms may be considered.
11. The quoted rates must be valid till **30 June, 2027**.
12. Technical and Commercial quotes should be submitted as per the following formats.

Format for Technical Quote

S No	Ind S. No	Description	Quoted Brand	Unit of Issue	Qty	Quoted / Not Quote

Format for Commercial Quote

S No	Ind S. No	Description	Quoted Brand	Unit of Issue	Qty	Unit Price (Without GST)

PAKISTAN AERONAUTICAL COMPLEX, BOARD KAMRA
SCHEDULE OF TENDER FOR CENTRAL PROCUREMENT OF STATIONERY ITEMS

1. Tender Inquiry No. PACB/1611/SO (Log)/PC-20
2. Closing date and time of tender 09 June, 2026 1030 Hrs.
3. Opening Date and Time of tender 09 June 2026 1100 Hrs.

LIST OF STATIONERY ITEMS FOR FY 2026-27
CASE NO PACB/1611/SO (Log)/PC-20

S No	Ind S. No	Description	U/I	Total Qty Req
1	1	Ball Pen Normal Piano (Blue, Black, Red)	Ea	33737
2	2	Ball Pen Piano (Jelflo Blue Gel Red)	Pkt	5642
3	3	Ball Pen Uni Ball Blue ,Black (Eye Micro)	Ea	4331
4	4	Ball Pen Uni Ball Signo (blue, black, Red)	Ea	3790
5	5	Carbon Paper A4 (Pkt of 100 Sheet)	Pkt	423
6	6	Cartridge Bizhub 423 Konica Minolta Original	Ea	3
7	7	Cartridge Epson Ribbon SO 15632 LX-310	Ea	8
8	8	Cartridge No 82 HP design jet 510 (set of 4)	Set	2
9	9	Clear Folder A4 40 Pockets	Ea	394
10	10	Colour Flags	Set	1076
11	11	Copy printer master Roll (CPMT17)	Roll	77
12	12	Correction Pen China	Ea	2555
13	13	COSMO Ring Folder LEO China	Ea	764
14	14	Developer for Bizhub 550i (TN 628) Original	Ea	1
15	15	Developer for Bizhub 951 Original	Pkt	3
16	17	Developer Photostat Machine Konica Minolta 367 Original	Btl	1
17	18	Diary Small 150 Pages	Ea	724
18	19	Drawing Pin China 100 Pcs	Pkt	900
19	20	Drawing Roll White 50' x 39" (90 GMS)	Roll	31
20	21	Drawing Sheet White	Ea	2713
21	22	Envelope DO (White 11" x5 ") SE-6	Ea	20741
22	23	Envelope DO (White 9" x 4 ") SE-5	Ea	18445
23	24	Envelope DO (White A 4) (Pkt of 100)	Pkt	414
24	25	Envelope White SE 5 (landscape)	Ea	4155
25	26	Envelopes Cloth (SE-8) File Size	Ea	25988
26	27	Envelopes Khaki (SE-8) File Size	Ea	43712
27	28	Envelopes SE-5 Cloth (9" x 4")	Ea	13669
28	29	Envelopes SE-5 Khaki (9" x 4")	Ea	70612
29	30	Envelopes SE-6 Cloth (11" x 5")	Ea	18610
30	31	Envelopes SE-6 Khaki (11" x5")	Ea	45222

31	32	Epson Printing Ribbon LQ 350 Full Mark	Ea	39
32	33	Epson Printing Ribbon LQ-2180 Full Mark	Ea	25
33	34	Epson Printing Ribbon LQ-2190 Full Mark	Ea	147
34	37	File Binder with Board	Ea	1111
35	38	File Covers (Confd) Normal 14x9.5 Mono Factory wise	Ea	15812
36	39	File Covers (Confd) Special 14x9.5 Mono Factory wise (Double Pasting)	Ea	29139
37	40	File Covers (Restd) Normal 14x9.5 Mono Factory wise	Ea	15763
38	41	File Covers (Restd) Special 14x9.5 Mono Factory wise (Double Pasting)	Ea	20540
39	42	File Covers (Secret) Normal 14x9.5 Mono Factory wise	Ea	2976
40	43	File Covers (Secret) Special 14x9.5 Mono Factory wise (Double Pasting)	Ea	8444
41	44	File Flapper Binder Rexene	Ea	981
42	45	File Folder Plastic (PVC)	Ea	1467
43	46	Folder (White) Factory Monogram	Ea	17510
44	47	Gum Bottle 142 gm	Btl	1453
45	48	Gum Stick 21gm	Ea	4119
46	49	High Lighter (Set of 4)	Set	2370
47	50	Ink copy printer 6123 cp	Btl	18
48	51	Ink Copy Printer DD3344 (CP10) Original	Ea	18
49	52	Ink Copy Printer DD3344 (CP17) Original	Ea	18
50	53	Ink Drawing	Btl	28
51	54	Ink Pot 60 ml (Black, Blue, Red)	Ea	95
52	55	Ink Stamp Pad Blue, Black, Red (Small)	Btl	1271
53	56	Laces 18" (Black & White)	Pair	4103
54	57	Mail Folder Rexene Fine Quality	Ea	490
55	58	Mark Schneider OHP222	Ea	354
56	59	Marker 70/90 (All Colors) Permanent	Ea	5731
57	60	Marker Paint (Snowman) All colors	Ea	466
58	61	Marker Small (All Colors)	Ea	2578
59	62	Marker White Board (All Colors)	Ea	3338
60	63	Note Pad (2x2) Post-it	Pad	772
61	64	Note Pad (2x3) Post-it	Pad	1300
62	65	Note Pad (3x3) Post-it	Pad	2279
63	66	Note Pad (4x3) Post-it	Pad	715
64	67	Paper Clip 36 mm (Pkt of 100 Pcs)	Pkt	1782
65	68	Paper Colour A-4 (Yellow, Pink, Green, Orange, Red, Purple, Blue) 100 Sheets	Pkt	697
66	69	Paper Computer 11x9 1000 Sheets PI	Box	603
67	70	Paper Computer 11x9 500 Sheets Set PII	Box	674

68	71	Paper Computer 11x9 500 Sheets Set PIII	Box	96
69	72	Paper Computer 11x9 500 Sheets Set PIV	Box	122
70	73	Paper Computer Large 72 Column PII 500 Sheets Set	Box	124
71	74	Paper Computer Large 72 Column PIII 500 Sheets Set	Box	72
72	75	Paper Computer Large 72 Column PIV 500 Sheets Set	Box	25
73	76	Paper Computer Large PI (A3) 1000 sheets	Box	134
74	77	Paper Computer P-I (1348) 1000 Sheet	Box	35
75	78	Paper Computer P-II (1348) 500 Set	Box	646
76	79	Paper Computer P-II 80 Column 500 Set	Box	30
77	80	Paper Computer P-III (1348) 500 Set	Box	93
78	81	Paper Computer P-IV (1348) 500 Set	Box	130
79	82	Paper Computer P IV (F-530) 300 Set	Box	145
80	83	Paper Cutter Steel	Ea	425
81	84	Paper Duplicating A4 68 gm 400 Sheets	Ream	1563
82	85	Paper Fastener Set of 50 Ea	Pkt	1554
83	86	Paper HP Plotter 42"	Roll	4
84	87	Paper Laser F/S 80gm 500 Sheet Imported	Ream	390
85	88	Paper Laser A4 80gm 500 Sheet Imported	Ream	11066
86	89	Paper Photostat A4 70gm 500 Sheets Imported	Ream	11326
87	90	Paper Photostat Legal 70gm 500 Sheets HP	Ream	1562
88	91	Paper Pin Aero China (50gm)	Pkt	568
89	92	Paper Platter Roll 100 Yard X 36" Dia 3	Roll	10
90	93	Pencil HB 5000 Gold Fish	Doz	2811
91	94	Pilot V10 Grip 0.7 (Blue, Red, Green & Black)	Ea	805
92	95	Polythene Normal 0.10 mm	Mtr	1481
93	96	Printronix Ribbon (P7000)	Ea	9
94	97	Protection Sheet (Pkt of 100 Sheets)	Pkt	165
95	98	Punch Machine Double Hole Heavy Duty	Ea	46
96	99	Punch Machine Double Hole Medium	Ea	778
97	100	Register # 24 (175 Leaves)	Ea	2262
98	101	Register # 10 (120 Leaves)	Ea	1313
99	102	Register # 16 (160 Leaves)	Ea	974
100	103	Rubber Hard	Ea	885
101	104	Rubber Soft Normal	Ea	3126
102	105	Scale Plastic China	Ea	1002
103	106	Scissor Large 9"	Ea	317
104	107	Separator Plastic File (Set of 10)	Set	447
105	108	Sharpener Steel	Ea	2369
106	109	Sheet Khaki best quality	Sht	3972
107	110	Stamp Pad Large	Pad	963
108	111	Stamp Pad Small (Blue, Black, Red)	Pad	1217

109	112	Staple Machine	Ea	997
110	113	Staple Machine Large	Ea	102
111	114	Stapler Pin 23/10	Pkt	198
112	115	Stapler Pin 23/13	Pkt	349
113	116	Stapler Pin 23/15	Pkt	77
114	117	Stapler Pin 23/17	Pkt	88
115	118	Stapler Pin 24 / 6	Pkt	8210
116	119	Stapler Pin Remover	Ea	603
117	120	Tape Adhesive/Cloth	RL	318
118	121	Tape Khaki 2" X 30 Yard Scotch	RL	240
119	122	Tape Masking 1"X14	RL	733
120	123	Tape Masking 2" X14	RL	933
121	124	Tape Transparent 1" X40	RL	2247
122	125	Tape Transparent 2" X40	RL	2511
123	126	Toner (TN414) Photostat machine	Ea	4
124	127	Toner 12A Laser Jet 1010 / 1020 / 3020/1005	Ea	155
125	128	Toner 2220/2205 Photostat Machine	Ea	8
126	129	Toner bizhub 423 Original	Ea	9
127	130	Toner Bizhub 951Original	Ea	4
128	131	Toner for Bizhub 450i Original	Ea	4
129	132	Toner for Bizhub 550i (TN 628) Original	Ea	4
130	133	Toner for Copier Ricoh MP5002 (MP4500A)	Ea	6
131	134	Toner for hp laser jet 2015D, 2015, 3015 (53A)	Ea	190
132	135	Toner for HP Laser Jet HP 1566 (CE 278A)	Ea	20
133	136	Toner for hp laser jet P1005(35A)	Ea	71
134	137	Toner for HP Laser Jet P3015 (55A)	Ea	17
135	138	Toner for hp laser jet pro400 80A	Ea	180
136	139	Toner for Printer Pro M28A (44A)	Ea	47
137	140	Toner HP L/Jet (18A)	Ea	8
138	141	Toner HP L/Jet (CF410A) Set of 04	Set	9
139	143	Toner HP L/Jet CF107A	Ea	9
140	144	Toner HP Laser Jet 1300 (13 A)	Ea	5
141	145	Toner Hp Laser Jet (107A)	Ea	77
142	146	Toner HP Laser Jet (19A)	Ea	42
143	147	Toner Hp Laser Jet (203A)	Ea	3
144	148	Toner Hp Laser Jet (48A)	Ea	41
145	149	Toner HP laser Jet (76A)	Ea	155
146	150	Toner Hp Laser Jet 1200 (15A)	Ea	39
147	151	Toner HP Laser Jet 1320 (49A)	Ea	176
148	152	Toner HP Laser Jet 2055/2035 (05A)	Ea	239
149	153	Toner HP laser Jet 59A	Ea	44
150	154	Toner Hp Laser Jet CP 1025 CE 310A Black and Colour	Set	1
151	155	Toner HP Laser Jet M1522 MFP (36A)	Ea	3
152	156	Toner HP Laser Jet M506 (87A)	Ea	2
153	157	Toner Hp Laser Jet Plotter 500 Plus	Set	3

154	158	Toner Hp Laser Jet Pro 200 Colour (131A)	Ea	4
155	159	Toner Hp Laser Jet Pro MFP M130 (17A)	Ea	38
156	160	Toner HP Laser jet P-1102 (85A)	Ea	399
157	162	Toner HP M277N (201A)	Set	6
158	163	Toner HP Printer M402dn (26A)	Ea	258
159	164	Toner HP Printer M-507 (89A)	Ea	12
160	165	Toner Konica Minolta TN-323 Original	Ea	16
161	166	Toner L/Jet Pro MFP M127 83A	Ea	65
162	167	Toner Laser Jet HP (P1007, P1008) 88A	Ea	28
163	169	Toner Laser Jet HP M26A (79A)	Ea	154
164	170	Toner Laser Jet HP(30A)	Ea	12
165	171	Toner Nashuatach SP 3410 Original	Ea	2
166	172	Toner Photostat Machine Canon IR2525	Ea	2
167	174	Toner Ricoh SP3510SF	Ea	6
168	175	Toner Samsung ML-1640	Ea	5
169	177	Toner TN 2050 for Brother HL 2045	Ea	4
170	178	Writing Pad (Large) White 80 sheets Speedy	Pad	1582
171	179	Writing Pad (Small) White 80 sheets Speedy	Pad	2304
172	180	Ball pen special Crystal Picasso (Blue, Black, Red)	Ea	100
173	182	Folder Hard	Ea	597
174	184	Part case File cover Best Quality	Ea	1148
175	185	Scale / Rule Steel	Ea	940
176	186	Colour Thumb Pin	Set	16
177	190	Marker white board refill all colors	Ea	1146
178	191	Paper Epson white (Double ply) 300 set	Box	88
179	192	Paper laser A3 80 Gm 500 Sheets imported	Ream	10
180	193	Rubber band 100 Pcs	Pkt	30
181	194	Rubber soft Pelican AL-30	Ea	570
182	195	Sharpener Machine	Ea	85
183	196	Sticker Sheet Colored A4	Ea	60
184	198	B-5 Log Book paper	Rim	7
185	210	Tonner HP 14A	Ea	5
186	211	Tonner Photostat Machine RICHO (M2701)	Ea	2
187	212	Cartridge Printer HP Laser jet 150A	Ea	15
188	213	Tonner HP Laser Jet (151A)	Ea	37
189	214	Duster Board	Ea	30
190	215	Tonner Laser Jet HP M26A (81A)	Ea	5
191	216	Tonner Laser Jet HP M26A (136A)	Ea	11
192	217	Tonner Laser Jet HP (32A)	EA	9
193	218	Printing Roll (Thermal Printer)	Roll	10
194	219	Tonner Konica Minolta TN-323 China	Ea	4
195	220	Ring Binder Folder A4	Ea	683
196	221	SOP Folder 3"	Ea	458
197	222	Tonner Kyocera 3501i	Ea	10

198	223	Tonner HP 226XC	Ea	4
199	224	Tonner TN-116 (Bizhub-205i)	Ea	4
200	225	Epson Colour Tonner L-1800	set	2
201	226	Tonner HP 110A	Ea	10
202	227	Tonner Ricoho 842	Set	1
203	228	Tonner Photostat Machine RICHO MP2501s	Ea	3
204	229	Tonner HP Laser Jet M551 (0507A) (set of Color	Set	2
205	230	Cartridge for Xerox color Set C7030 (Set of Color)	Set	2

UNDER TAKING
(Fill in and Return)

To:

**Member Commercial
Pakistan Aeronautical Complex
Kamra Distt. Attock**

Dear Sir,

I/We hereby offer to supply to PAC Kamra the stores detailed in the Schedule to Tender or such portion thereof as you may specify in the contract at the prices given in Form **PACB – 02A** and further agree that this offer will remain valid up to _____ and will not be withdrawn or altered in terms of rates quoted and the condition stated therein on or before this date. I/We shall be bound by your communication of acceptance to be dispatched within the prescribed time.

I / We understood the instructions to Tenders and condition of contract as laid down in Form **PACB – 10** titled “**General Conditions Governing Contract**” and thoroughly examine specification / drawing and / or patterns quoted in the Schedule to Tender and am/are fully aware to the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

Yours faithfully

Witness’s Signature:

Name:

CNIC No.

Address:

Date:

Signature of Tenderer:

Name:

CNIC No.

Capacity in which Signing:

Address:

Date:

Tel:

Tel Ext / Fax

QUESTIONNAIRE TO BE FILLED IN BY TENDERER

1. Whether stores offered confirmed to the specification to this effect has been made in the quotation given in **Form PACB - 02** Yes / No
2. Whether deviation from the demanded specification is attached with **Form PACB – 02A**. Yes / No
3. Whether quotation have been submitted in duplicate and prices have been shown on original copy only. Yes / No
4. Whether the prices are exclusive of taxes/duties if so Whether taxes / duties have been shown separately. Yes / No
5. Whether **Form PACB – 02A and PACB – 02B** duly filled in and signed by the Tenderer have been returned in herewith. Yes / No
6. Whether original invoice Performa from principal has been enclosed herewith. Yes / No
7. Whether Bank Draft / Treasury Challan amounting to Rs, 3000/- or 200/- has been enclosed herewith. Yes / No
8. Whether copy of valid registration and indexation of principal have been enclosed herewith. Yes / No
9. Whether financial capability and financial load of contracts out standing against your firm and of your tender accepted by Organization under DGDP have been given. Yes / No
10. Whether store is to be checked at consignee presence of your representative. Yes / No
11. Earliest date by which delivery can be affected _____.
12. In which appointment / capacity are you signing the tender documents

(Signature of Tenderer)

(Name in Block Letters)

(Appointment in the Firm)

Dated: - _____

SPECIAL INSTRUCTIONS

Undermentioned information must be provided along with quotation else your quotation will be rejected: -

S No	Description / Requirements	Remarks / Attached
1.	Delivery Period 04 - 06 Weeks	
2.	Warranty Period One Year	
3.	Quotation Validity upto 120 Days	
4.	Terms of payment (as per Para 21 of IT)	
5.	BG % (Confirmation to provide 10% BG)	
6.	Complete Bank address and account detail for payment	
7.	NTN and STRN No	
8.	Previous Experience (Nature of Business and No of years in business)	
9.	Registration Status with PAC as (G.O.S stockist, Distributor)	
10.	Unregistered / non prequalified firms will apply for registration / prequalification as per PAC procedure and forms can be download from PAC website www.pac.org.pk	
11.	Signing Authority (Name, Designation, Contact Details)	
12.	Address of firm alongwith contact No, email etc.	
13.	Sample / Broucher	