

Scope of Work

Repair and Maintenance Works at Chancery Building

The Embassy intends to undertake repair and maintenance works at the Chancery Building through open tendering process in accordance with PPRA rules. The scope of work shall include, but not be limited to, the following:

1. Roof Top Repair Works

- Inspection of the complete rooftop area to identify leakages, cracks, damaged waterproofing, and weak portions.
- Removal of damaged concrete/plaster and cleaning of affected areas.
- Repair of cracks and damaged portions with appropriate waterproofing and repair material.
- Waterproof treatment/sealing of rooftop areas to prevent future seepage and water leakage.
- Repair/replacement of damaged drainage outlets and water flow channels, wherever required.
- Disposal of debris and cleaning of rooftop after completion of work.
- The approximate area is subject to physical verification by the participating firms during the mandatory site visit.

2. Painting of Quarmoods (Roof Tiles)

- Cleaning and preparation of all quarmoods/roof tiles before painting.
- Scraping/removal of old faded paint and surface treatment where required.
- Application of weather-resistant exterior paint suitable for roof tiles/quarmoods. .
- Contractor shall ensure use of high-quality material resistant to rain, sunlight, and humidity.

3. Internal Repair and Painting Works

- Inspection and identification of all damaged internal walls, ceilings, and affected portions caused by seepage/moisture.
- Removal of damaged paint, loose plaster, cracks, and deteriorated material.
- Repair and repainting of affected areas including corridors, offices, lounges, stairways, washrooms, and other identified portions inside the Chancery building.

4. General Terms

- The contractor shall visit the site before submission of quotation/bid to assess the actual condition and quantity of work.
- All material, labor, tools, scaffolding, transportation, and safety equipment shall be arranged by the contractor.
- Work shall be carried out without disturbing normal functioning of the Chancery as far as possible.
- The contractor shall complete the work within the stipulated time period mentioned in the contract/work order.
- The contractor shall be responsible for removal of all waste material and cleaning of the premises after completion of work.
- The completed work shall be inspected by the designated committee of the Embassy before issuance of completion certificate.

“Interested firms/contractors are advised to visit the site to assess the actual measurements, condition of rooftop/quarmoods, and extent of repair and painting work before submission of bids.”