



F. No. 1-95/2025-26-DOP
PAKISTAN AGRICULTURAL RESEARCH COUNCIL
(Directorate of Procurement)



INFORMATION AND INSTRUCTIONS FOR THE BIDDERS TO PARTICIPATE IN

PARC Tender Notice No. 1-95/2025-26

**REPLACEMENT OF FAULTY / NON-SERVICEABLE COMPONENT OF TELEPHONE
EXCHANGE (EPABX) INSTALLED IN PARC HQS**

Issue Date: 20-05-2026

Receiving Date: 05-06-2026 at 1100 Hours

Opening Time at 1130 Hours on Friday, June 05, 2026

ISSUED BY

Directorate of Procurement
Pakistan Agricultural Research Council (PARC)
Plot No. 20, Ataturk Avenue, G-5/1, Islamabad
Phone: 051-90762231

Tender fee: Rs. 2,000/-

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Issue Date	20-05-2026	Receiving Time	1100 Hours
Due Date	05-06-2026	Opening Time	1130 Hours

TENDER NOTICE NO. 1-95/2025-26

Pakistan Agricultural Research Council (PARC) invites sealed bids (Single Stage One Envelope) through E-PADS from authorized firms/companies registered with GST/Income Tax Department GoP, PPRA E-PADS Portal and having valid NTN for hiring of services for “**Replacement of Faulty / Non-Serviceable Component of Telephone Exchange (EPABX) Installed in PARC HQs**” out of ALP Secretariat budget for the fiscal year 2025-26 as per detail given in the tender document.

The eligible firms, companies may participate in the bidding process as per the terms and conditions mentioned in the tender document. The tender document may be downloaded from E-PADS or collected from Directorate of Procurement, PARC HQs, Islamabad on payment of bank / demand draft amounting to Rs. 2,000/- (Non-Refundable) in favour of PARC, Islamabad along with request on firm’s letter head pad. Procurement will be conducted through E-PADS www.eprocure.gov.pk . The bidder must submit the bid security both physically and online before the deadline as per rule 25 of PPRA Rules, 2004 amounting to Rs. 40,000/- in the shape of bank draft / pay order in favour of PARC, Islamabad.

The bids shall be valid till 31-08-2026. In case of unsuccessful bidders, Earnest Money (Bid Security) will be released / returned within a fortnight, and in case of successful bidder, the same shall be released on furnishing of performance security equivalent to 4% of the total amount of the contract.

Bids shall be opened at PARC HQs, Islamabad at 11:30 hours in the presence of bidders or their nominated representative who choose to be present. The Procuring Agency reserves the right to reject bid(s) in terms of rule 33 of PPRA Rules, 2004. In case public holiday occurs on the day of opening of the tender, the same shall be held on the next working day. PARC may decrease or increase the quantity of items or may revise it as deemed appropriate.

This tender notice is available on PPRA / E-PADS website www.ppra.gov.pk and PARC website www.parc.gov.pk .

(ALLAH RAKHIO)
Deputy Director (Procurement)
051-90762231

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**REPLACEMENT OF FAULTY / NON-SERVICEABLE COMPONENT OF TELEPHONE
EXCHANGE (EPABX) INSTALLED IN PARC HQS**

Requirements

Sr. #	Items	Qty
1	Central Processors DSCXL (Primary & Backup) Siemens/Unify made or equivalent Compatible with Siemens HiPath 4000 (v4) Exchange	02
2	RTM Units Siemens / Unify made or equivalent Compatible with Siemens HiPath 4000 (v4) EPABX Exchange	02

**REPLACEMENT OF FAULTY / NON-SERVICEABLE COMPONENT OF TELEPHONE
EXCHANGE (EPABX) INSTALLED IN PARC HQS**

Format for submission of Bid/Quotation

Financial Performa

Sr. No	Name of Item/Services	Specifications / Parts	Make / Brand	Qty	Unit Price	GST (If applicable)	Total Price with GST/TAX

Summary of Bid

1. Bid validity upto 31-08-2026.
2. Bid Amount Rs. _____
3. Total GST % Rs. _____
4. Net Bid Amount Rs. _____

Name/Signature with Stamp of Firm/Company

Note: This is only a sample. Please submit your bid on your firm/ company letter head containing contact information as well.

PARC Tender Notice No. 1-95/2025-26

**REPLACEMENT OF FAULTY / NON-SERVICEABLE COMPONENT OF TELEPHONE
EXCHANGE (EPABX) INSTALLED IN PARC HQS**

TERMS & CONDITIONS

Instructions to Bidders

Pakistan Agricultural Research Council (PARC) invites sealed bids (Single Stage Single Envelope) through E-PADS from Authorized firms / companies registered with GST/Income Tax Department GOP, PPRA E-PADS Portal and having valid NTN for “**Replacement of Faulty / Non-Serviceable Component of Telephone Exchange (EPABX) Installed in PARC HQs**” as per required specifications given in the tender document or as may be deemed appropriate by TOC/End Users. However, payment of applicable GST / Other Taxes shall be the responsibility of firm / supplier concerned. The rates quoted must remain valid up to 31st August, 2026.

The payment of the procured items/services will be made out of ALP Secretariat budget for the fiscal year 2025-26 subject to inspection/ acceptance of supplies by the end users/ inspection committee. The supply of items should be completed on receipt of confirmed supply order within given time mentioned in the supply order or within extended time, if any, provided by PARC. Partial payment or partial delivery of items will not be allowed/accepted.

If the firm / supplier makes delay in supply within stipulated period, 0.2% late delivery (LD) charges per day will be deducted/claimed on the total amount/supply order. The firms must submit complete literature, brochure, catalogue, warranty etc along with bid.

An earnest money of Rs.40,000/- fixed amount in shape of Bank Draft (CDR) or Pay Order through Bank in favor of PARC, Islamabad may be enclosed with the bid along-with non black listing certificate on stamp paper. Bids without earnest money or containing less earnest money as well as conditional bids or any quotation/bid received after expiry of time given in the tender notice shall not be accepted/entertained. The price of each item should be quoted in Pak rupees with GST (where applicable). Incomplete bid will not be entertained. Hand written bid/documents may be avoided.

The supplies are subject to the deduction of income tax unless an exemption certificate is provided from the income tax department. The acceptance of items will be as per-quoted specification. The inspection will be conducted at PARC, Islamabad after the completion of supplies.

Chairman, PARC reserves the right to reject all or any bid / proposal as per provision given in PPRA rules. In case of any dispute/ambiguity in any matter with any supplier(s), the Chairman, PARC has the discretion to solve/settle the matter/dispute as an authority/arbitrator in the case and if it further feels necessary, a grievance committee will be constituted.

Interested firms/suppliers/manufacturers are requested to submit their bids containing the following information duly supported by necessary documents.

- a) Full name of firm/suppliers/manufacture, phone/e-mail, specific business activity, other branches, past experience years/months.

- b) The price must be quoted with applicable GST/Tax, accurately otherwise committee as its description can reject the said proposal(s) in bidding process.
- c) Qualification of supplier/ manufacturer/ firms will subject to physical verification of workshops/setup regarding procurement of items where deemed necessary.
- d) Detail/list for such supply already conducted / accomplished during last 01 year along with experience may be provided. An Undertaking (Affidavit on Stamp) from the bidder/supplier will also be required that firm is not black-listed or not involved in any litigation legal inquiry with any of private/ public department/procuring agency PARC/NARC.
- e) Attested Photocopy of computerized National Identity Card.
- f) NTN registration certificate and copy of last year paid income tax and GST return copies (Preferably).
- g) Firm/suppliers profile managerial capability and list of staff.
- h) Date of establishment and particulars of registration with Government, Semi Government and Autonomous bodies.
- i) The previous experience/work orders for execution of said work already performed may be provided with the bid.
- j) Authorization/Distribution certificate of the quoted brands of research consumable items must be enclosed with the bid.
- k) If firm/company does not complete the supply within the given time, the procuring agency has right to forfeit the earnest money.

Bid Evaluation Criteria:

The bid will be evaluated on the basis of technical specification and financial proposals. An evaluation committee will evaluate the bid. Upon comparison, the bid found to be most advantageous will be accepted.

(ALLAH RAKHIO)
Deputy Director (Procurement)
051-90762231
