

GOVERNMENT OF PAKISTAN

PAKISTAN HIGH COMMISSION, OTTAWA

BIDDING DOCUMENT

PROCUREMENT OF BUILDING INSURANCE SERVICES

For: Chancery & Embassy Residence (Including Contents)

Estimated Cost: C\$72,046.80

1. INVITATION TO BID

The Pakistan High Commission, Ottawa invites sealed bids from insurance companies for building insurance services under PPRA Rules-2004 (as amended).

2. BACKGROUND

The existing insurance policy expires on 30 June 2026. Renewal is required to ensure continuous coverage.

3. SCOPE OF SERVICES

Coverage includes fire, theft, natural disasters, accidental damage, vandalism and standard insured risks for Chancery and Embassy Residence including contents.

4. ELIGIBILITY CRITERIA

Legally registered insurance companies with relevant authorization and minimum 3 years experience are eligible.

5. BIDDING PROCEDURE

Single Stage One Envelope method under open competitive bidding.

6. BID VALIDITY

90 days from bid opening date.

7. BID SECURITY

As per tender notice requirements.

8. EVALUATION CRITERIA

Lowest evaluated responsive bid meeting technical requirements.

9. RIGHT TO ACCEPT OR REJECT

The Mission reserves the right to accept or reject any bid under PPRA Rules.