



GOVERNMENT OF PAKISTAN
BORDER HEALTH SERVICES-PAKISTAN
BIDDING DOCUMENTS

PROCUREMENT OF OFFICE EQUIPMENT
Single Stage – Two Envelope

UNDER THE
PROJECT TITLED
Strengthening of Points of Entry and
Border Health Services – Pakistan



F. No. PC-I/2026/IT-BHS-P
GOVERNMENT OF PAKISTAN
Strengthening of Points of Entry &
BORDER HEALTH SERVICES – PAKISTAN
Ministry of National Health Services, Regulations & Coordination
Block No. 47, Pak Secretariat, Saddar, Karachi



Subject:- BIDDING DOCUMENTS / INSTRUCTIONS TO THE BIDDERS PROCUREMENT OF OFFICE EQUIPMENT UNDER THE PROJECT TITLED “STRENGTHENING POINTS OF ENTRY AND BORDER HEALTH SERVICES PAKISTAN”

1. Border Health Services – Pakistan (BHSP) invites sealed bids from eligible Manufacturers, Importers and Authorized Dealers for procurement of Office Equipment under PSDP Project titled “Strengthening Points of Entry and Border Health Services Pakistan” in pursuance of Rule 36(b) of PPRA Rules, 2004 i.e. Single Stage – Two Envelope Procedure.

1.1 Procurement shall be made from PSDP allocation of Border Health Services – Pakistan for Financial Year 2026-27.

1.2 The estimated requirement of Office Equipment is as under:

Lot No.	Description	Quantity
Lot-I	Desktop Computers	36
Lot-II	Laptops	37
Lot-III	Printer/Scanner/Copier (3-in-1)	37
Lot-IV	Projector	02
Lot-V	Photocopiers	27
Lot-VI	Color Printer	02

2. The bidders must fulfill the following requirements:

2.1 The bidders must be registered with FBR for Income Tax and General Sales Tax purposes. Copies of NTN, GST Registration and Active Taxpayer List (ATL) status shall be attached.

2.2 The bidders must be Manufacturers, Importers or Authorized Dealers/Distributors of IT/Office Equipment.

2.3 The bidders must not have been blacklisted by any Government/Semi-Government/Autonomous organization.

- 2.4 The bidders shall have relevant experience in supply of IT/Office Equipment to Government/Semi-Government/Autonomous organizations.
- 2.5 The bidders shall provide documentary evidence regarding availability of after-sales services, maintenance support and warranty facilities in Pakistan.
3. Bidders shall provide following information/documents along with Technical Proposal:
 - i. NTN Certificate
 - ii. GST Registration Certificate
 - iii. ATL Active Status Proof
 - iv. Company/Firm Profile
 - v. Manufacturer Authorization Certificate
 - vi. Relevant Experience Certificates
 - vii. Technical Brochures/Literature
 - viii. Affidavit of Non-Blacklisting
 - ix. Warranty & After-Sales Support Undertaking
 - x. Acceptance of Terms & Conditions Undertaking
4. The form, language and requisites of bids shall be as follows:
 - 4.1 Technical Proposal and Financial Proposal shall be sealed separately and clearly marked as:
 - TECHNICAL PROPOSAL
 - FINANCIAL PROPOSAL
 - 4.2 All pages of bids and supporting documents shall be signed and stamped by authorized representative of the firm.
 - 4.3 Incomplete, conditional or unsigned bids shall be rejected.
 - 4.4 Bids must be submitted through EPADS as well as in hard form at the office of Project Director, Border Health Services – Pakistan, Karachi.
5. Open Competitive Bidding shall be conducted under Rule 20 of PPRA Rules, 2004 through Single Stage – Two Envelope Procedure under Rule 36(b).
 - 5.1 Financial Proposals of technically non-responsive bidders shall be returned unopened.
 - 5.2 Evaluation may be carried out on Lot-wise basis.
6. Bid Security equivalent to 2% of total quoted bid value in shape of Call Deposit Receipt (CDR), Pay Order or Bank Guarantee issued by a Scheduled Bank of Pakistan in favour of

Project Director, Strengthening Points of Entry and Border Health Services Pakistan shall be attached with Financial Proposal.

7. The successful bidder shall furnish Performance Security equivalent to 10% of contract value in accordance with PPRA Rules and contract conditions.

8. **TECHNICAL SPECIFICATIONS**

LOT-I — DESKTOP COMPUTERS

S.No	Required Specification
1	Brand new latest model
2	Intel Core i5 or equivalent/latest generation processor
3	Minimum 16 GB RAM
4	Minimum 512 GB SSD
5	LED Monitor minimum 22 inch
6	USB Keyboard & Mouse
7	LAN/Wi-Fi capability
8	Licensed Operating System
9	Minimum one (01) year warranty

LOT-II — LAPTOPS

S.No	Required Specification
1	Brand new latest model
2	Intel Core i5 or equivalent/latest generation processor
3	Minimum 16 GB RAM
4	Minimum 512 GB SSD
5	Minimum 15.6 inch display
6	Wi-Fi/Bluetooth capability
7	Webcam and microphone
8	Licensed Operating System
9	Carrying bag included
10	Minimum one (01) year warranty

LOT-III — PRINTER / SCANNER / COPIER (3-IN-1)

S.No	Required Specification
1	Brand new latest model
2	Multifunction capability (Print/Scan/Copy)
3	LaserJet or equivalent technology
4	USB and network connectivity
5	A4 paper support
6	Minimum one (01) year warranty

LOT-IV — PROJECTOR

S.No	Required Specification
1	Brand new latest model
2	Multimedia projector
3	HDMI/VGA connectivity
4	High resolution display capability
5	Remote control included
6	Minimum one (01) year warranty

LOT-V — PHOTOCOPIERS

S.No	Required Specification
1	Brand new latest model
2	Digital multifunction photocopier
3	Copy /Print / Scan capability
4	Network connectivity
5	Automatic document feeder
6	Duplex printing/copying
7	Minimum one (01) year warranty

LOT-VI — COLOR PRINTER

S.No	Required Specification
1	Brand new latest model
2	Color LaserJet or equivalent technology
3	Print capability with color output
4	USB and network connectivity
5	A4 paper support
6	Minimum one (01) year warranty

Note:-Equivalent or higher specifications/features shall be acceptable subject to operational suitability and approval of the Procuring Agency.

9. The Purchase/Procurement Committee shall evaluate all bids in the light of criteria laid down in these bidding documents.
- 9.1 The bids shall be evaluated on the basis of:
- Eligibility requirements,
 - Compliance with technical specifications,
 - Submission of mandatory documents,
 - Relevant experience,
 - Warranty and after-sales services,
 - Delivery capability,
 - and Lowest Evaluated Responsive Bidder basis.
10. Delivery, installation and commissioning shall be completed within ninety (90) days from issuance of Supply Order/Purchase Order.
- 10.1 All equipment shall be delivered and installed at consignee locations specified by Border Health Services – Pakistan.
- 10.2 Inspection shall be carried out by authorized Inspection Committee of Border Health Services – Pakistan.
- 10.3 Any equipment not conforming to specifications may be rejected.
- 10.4 Payment shall be made after satisfactory inspection, installation and acceptance.
- 10.5 Border Health Services – Pakistan reserves the right to increase or decrease the quantities of any item/lot at the time of award or during contract execution as per operational requirements, availability of funds and applicable PPRA Rules. Delivery,

installation and commissioning may be required at any designated location within Pakistan.

11. In case of delay in delivery, liquidated damages/penalty shall be imposed as per applicable Government Rules and contract conditions.
12. Border Health Services – Pakistan may, at any time before deadline for submission of bids, modify/amend bidding documents by issuing corrigendum/addendum in accordance with PPRA Rules, 2004.
13. Interested bidders requiring clarification regarding bidding documents may submit written request to Project Director, Border Health Services – Pakistan during office hours before closing date of bids.
14. Bidder shall bear all costs associated with preparation and submission of bids.
15. As provided under Rule 33(1) of PPRA Rules, 2004, Border Health Services – Pakistan reserves the right to reject any or all bids prior to acceptance.
16. Under Rule 48 of PPRA Rules, 2004, all grievances/issues shall be addressed through Grievance Redressal Committee constituted by the Competent Authority.
17. Procurement shall be subject to availability/release of PSDP funds for FY 2026-27.

(DR. PARDEEP KUMAR)
PROJECT DIRECTOR

TECHNICAL COMPLIANCE SHEET**LOT-I — DESKTOP COMPUTERS**

S.No	Required Specification	Offered Specification	Compliance (Yes/No)
1	Brand new latest model		
2	Intel Core i5 / i7 or equivalent / latest generation processor		
3	Minimum 16 GB RAM		
4	Minimum 512 GB SSD		
5	LED Monitor minimum 22 inch		
6	USB Keyboard & Mouse		
7	LAN/Wi-Fi capability		
8	Licensed Operating System		
9	Minimum one (01) year warranty		

TECHNICAL COMPLIANCE SHEET**LOT-II — LAPTOPS**

S.No	Required Specification	Offered Specification	Compliance (Yes/No)
1	Brand new latest model		
2	Intel Core i5 / i7or equivalent / latest generation processor		
3	Minimum 16 GB RAM I7		
4	Minimum 512 GB SSD		
5	Minimum 15.6 inch display		
6	Wi-Fi/Bluetooth capability		
7	Webcam and microphone		
8	Licensed Operating System		
9	Carrying bag included		
10	Minimum one (01) year warranty		

TECHNICAL COMPLIANCE SHEET**LOT-III — PRINTER / SCANNER / COPIER (3-IN-1)**

S.No	Required Specification	Offered Specification	Compliance (Yes/No)
1	Brand new latest model		
2	Multifunction capability (Print/Scan/Copy)		
3	LaserJet or equivalent technology		
4	USB and network connectivity		
5	A4 paper support		
6	Minimum one (01) year warranty		

TECHNICAL COMPLIANCE SHEET**LOT-IV — PROJECTOR**

S.No	Required Specification	Offered Specification	Compliance (Yes/No)
1	Brand new latest model		
2	Multimedia projector		
3	HDMI/VGA connectivity		
4	High resolution display capability		
5	Remote control included		
6	Minimum one (01) year warranty		

TECHNICAL COMPLIANCE SHEET**LOT-V — PHOTOCOPIERS**

S.No	Required Specification	Offered Specification	Compliance (Yes/No)
1	Brand new latest model		
2	Digital multifunction photocopier		
3	Copy/Print/Scan capability		
4	Network connectivity		
5	Automatic document feeder		
6	Duplex printing/copying		
7	Minimum one (01) year warranty		

**TECHNICAL COMPLIANCE SHEET
LOT-VI — COLOR PRINTER**

S.No	Required Specification	Offered Specification	Compliance (Yes/No)
1	Brand new latest model		
2	Color LaserJet or equivalent technology		
3	Print/Scan/Copy capability		
4	Color printing support		
5	USB and network connectivity		
6	Wi-Fi capability		
7	A4 paper support		
8	Minimum print speed 20 ppm or above		
9	Compatible toner/cartridge availability in Pakistan		
10	Minimum one (01) year warranty		

FINANCIAL BID FORM / BOQ**PROCUREMENT OF OFFICE EQUIPMENT**

Lot No.	Description	Quantity	Unit Price (PKR)	Total Price (PKR)
Lot-I	Desktop Computers	20		
Lot-II	Laptops	21		
Lot-III	Printer/Scanner/Copier (3-in-1)	21		
Lot-IV	Projector	01		
Lot-V	Photocopiers	20		
Lot-VI	Color Printer	20		

Total Bid Price (Inclusive of all Taxes & Duties): _____

AFFIDAVIT OF NON-BLACKLISTING

(On Stamp Paper)

I/We, M/s _____, having registered office at _____, hereby solemnly affirm and declare that:

1. The firm/company has never been blacklisted, debarred or declared ineligible by any Government, Semi-Government, Autonomous Body, Public Sector Organization or International Agency.
2. The firm/company has not been involved in any corrupt, fraudulent, collusive or coercive practices.
3. The information/documents submitted with the bid are true and correct to the best of our knowledge and belief.
4. In case any information is found false/fabricated at any stage, Border Health Services – Pakistan shall have the right to reject/cancel the bid/contract and initiate legal proceedings as per applicable laws and PPRA Rules.

Signature: _____

Name: _____

Designation: _____

CNIC No: _____

Firm Seal: _____

Date: _____

WARRANTY & AFTER-SALES SUPPORT UNDERTAKING

(On Company Letterhead)

We, M/s _____, hereby undertake that:

1. The offered office equipment is brand new, latest model and fully compliant with required specifications.
2. Warranty support for minimum one (01) year shall be provided.
3. After-sales services, maintenance support and availability of spare parts shall be ensured during warranty period.
4. In case of any defect/fault during warranty period, necessary rectification/replacement shall be carried out without additional cost to Border Health Services – Pakistan.

Authorized Signature: _____

Name: _____

Designation: _____

Firm Seal: _____

Date: _____

UNDERTAKING OF ACCEPTANCE OF TERMS & CONDITIONS

(On Company Letterhead)

We, M/s _____, hereby undertake and confirm that:

1. We have carefully read and understood all terms and conditions of the bidding documents.
2. We accept all provisions of the bidding documents without any reservation.
3. We shall comply with PPRA Rules, 2004 and all applicable Government rules/regulations during execution of contract.
4. We understand that submission of false information/documents may result in disqualification, cancellation of contract and legal action.

Authorized Signature: _____

Name: _____

Designation: _____

Firm Seal: _____

Date: _____

CHECKLIST OF MANDATORY DOCUMENTS

S.No	Required Document	Attached (Yes/No)
1	NTN Certificate	
2	GST Registration Certificate	
3	ATL Active Status Proof	
4	Manufacturer Authorization Certificate	
5	Company/Firm Profile	
6	Relevant Experience Certificates	
7	Technical Brochures/Literature	
8	Bid Security	
9	Affidavit of Non-Blacklisting	
10	Warranty & After-Sales Support Undertaking	
11	Acceptance of Terms & Conditions Undertaking	

Signature & Stamp of Bidder

Authorized Signature: _____

Name: _____

Designation: _____

Firm Seal: _____

Date: _____

DELIVERY / CONSIGNEE LOCATIONS

S.No	Location / Office	Quantity / Requirement
1	BHS-Pakistan Karachi	As per Supply Order
2	MCFGS Quetta	As per Supply Order
3	MCFGS Karachi	As per Supply Order
4	MCFGS Lahore	As per Supply Order
5	MCFGS Rawalpindi	As per Supply Order
6	MCFGS Peshawar	As per Supply Order
7	Port Qasim	As per Supply Order
8	Port Gwader	As per Supply Order
9	Khokhrapar	As per Supply Order
10	Kartarpur Corridor	As per Supply Order
11	HCP Torkham	As per Supply Order
12	APHE Islamabad	As per Supply Order
13	APHE Sialkot	As per Supply Order
14	APHE Skardu	As per Supply Order
15	APHE Gwader	As per Supply Order
16	Karachi Airport	As per Supply Order
17	Multan Airport	As per Supply Order
18	APHE Peshawar	As per Supply Order
19	APHE Quetta	As per Supply Order
20	APHE Faisalabad	As per Supply Order
21	PHE Karachi	As per Supply Order
22	Khunrab Pass Post	As per Supply Order
23	HCP Chaman	As per Supply Order
24	HCP Wahga	As per Supply Order
25	HCP Taftan	As per Supply Order
26	Lahore Airport	As per Supply Order

Note:

The Procuring Agency reserves the right to increase or decrease quantities and may require delivery, installation and commissioning at any designated office/location of Border Health Services – Pakistan as per operational requirements and availability of funds.